

Finance Committee Meeting
January 3, 2023 || 4:00PM
Keil Building || Third Floor Conference Room

Members Present: Andrew Taylor, Dr. Clark, Dr. Curry, and Jeff Dase

Others Present: Mary Ann Schloz, Kent Metzger, and Jennifer Sommer

The meeting was called to order at 4:03PM. There was no public participation and the minutes from the December 6, 2022 meeting were approved by acclamation.

Buildings and Grounds Uniform Acquisition

- Discussion regarding streamlining process for purchasing uniforms for custodial and maintenance staff
- Recommendation to make the following part of bid specs
 - Online store, prepackaging, etc.
- Maverick (local company) can set up online store and offer prepackaging of uniforms
- Committee members are okay with this idea
- Dr. Clark questioned if security uniforms could be streamlined the same way

Tax Levy Update and Abatement Discussion

- Estimated EAV decreased approximately \$1 million
- Tax rate will range from \$.492 to \$4.98
- Levy included a bond payment which Board can choose to abate at a later time
- A decision needs to be made by the first Board meeting of February regarding abatement

Policy 4:60 (Operational Services – Purchases and Contracts) and 5:60 (General Personnel – Expenses)

- Policy 4:60
 - Due to inflation and logistics, it is being recommended to increase \$8,000 threshold to obtain three quotes to be increased to \$12,000
 - Will expedite process of obtaining materials that are hard to find
- Policy 5:60
 - Recommendation to update language to allow for itemized expenses on non-overnight trip

Finance Meeting Discussion

- Administration proposed quarterly finance meetings and quarterly facilities meetings

Meeting adjourned at 4:28PM