Finance Committee Meeting Minutes
April 6, 2021 || 4:00 PM
Via Zoom

**Members Present:** Dan Oakes; Todd Covault; Superintendent Paul Fregeau; and Jeff Dase

**Members Absent:** Beth Nolan

**Others Present:** Fred Coleman; Jason Hood; Mary Ann Schloz; Lisa Jones; Deanne Hillman; Kim Kurtencbach; Chrissy Petitt; Brian Braun; Bruce Maxey; Chris Harrison; Danny Hainline; Mark Ritz; Regan Lewis; Andrew Taylor; Maurice Payne; Henry Walker; and Michelle Mitchell

The meeting was called to order at 4:00 PM. Minutes from the February 2, 2021 meeting were approved by acclamation.

**Marketing Update**
- Chris Harrison with Main Place Real Estate presented an update
- Southeast
  - Attempts have been made to solicit St Mary’s to see if there is any interest to purchase the Southeast Building
    - There are currently some internal transition going on within St Mary’s
    - Chris will continue to pursue St. Mary’s to see if there is any interest
  - No inquiry has been made from the public
- Stevenson
  - Still active as a school
  - Interest shows by a daycare facility and a senior long term facility that has also looked at Garfield
- Garfield
  - Senior Long Term Care Facility has shown interest
    - Working through financial capability and capacity
  - Preschool has shown interest
    - Did not demonstrate financial capabilities
- Durfee
  - Chris toured Durfee on April 6 with the City Staff and a Development Company from St. Louis

**Durfee Building Conditions and Recommendation**
- Pictures of inside Durfee were shared with the committee
- Boiler is leaking (biggest concern)
- Infrastructure of school has deteriorated
- Steam pipes have ruptured
- Asbestos containing materials are on floor
- Building does not have another heating season in current state
Budget Control Group
- The committee was asked to let Covault know if they have any questions regarding the report

CARES Funding Planning
- ESSER I
  - District received approximately $5 million
- ESSER I Part B
  - District received an approximate $500,000 extension
- ESSER II
  - District received an approximate $20 million additional
- Cares Act III
  - $41 million additional
- The following items/services are being purchased or plan to purchase with CARES funds:
  - Nursing
  - PPE
  - Cleaning Materials
  - Custodian Staffing
    - Leadership
  - Technology purchases
  - Sound Systems
  - Student Learning Reset
    - After School Program/Summer School
    - Extending length of day
    - Extending number of days
  - Facility related
    - HVAC
      - Bill back to March 2020
    - Direct Digital Control
    - Doors/Windows
      - Maintenance Staffing
      - Leadership
      - Equipment Purchase
    - Boom Lift that allows employees to get to windows for replacing
      - District wouldn’t have to rent equipment
    - Outdoor Learning Environments
    - Playground Equipment

Board Reports
- Technology Purchases
  - High School iPad’s (3,000 devices)
    - Cases, white glove service, new iPad cases with District asset tag
  - High School MacBook Refresh
  - Staff MacBook Refresh
    - 600 new Macbooks for Teaching Staff and Administrative Support Staff
  - Speaker System Upgrades
- Erate Purchases
  - Entering into a new cycle
  - In the new cycle, the District does not have to use funds at particular building; funds can be used District-wide
- Expanding to City Fiber
  - Intergovernmental agreement will be recommended for approval at April 13 Board meeting
- School Resource Officer (SRO) Agreement
  - First Reading will take place at the April 13 Board meeting
    - Will outline deliverables that were in resolution on racism
  - Administration will submit recommendation for approval at the second Board meeting in April
- Teamster Contract
  - New contract provides a four-year agreement
  - Added language for the Juneteenth holiday
  - Clarified preferred holiday that interchanges with Columbus Day (Indigenous Peoples’ Day)
- Demolition of Johns Hill, Oak Grove, and Quonset Hut
  - This item was tabled due to the lack of agreement on the Project Labor Agreement (PLA) with the lowest bidder at the March 23 Board meeting
  - Covault did not include a Project Labor Agreement (PLA)
  - Only one bidder met MBE requirements
    - Bidder was the low bid; however, PLA concept was not met
  - Dr. Coleman received the final documentation from the apparent low bidder that meets the MBE goal per the policy of the District
    - Everything is lining up appropriately to make sure District met MBE goal on original base bid
    - Vendor with the low bid would accept terms of PLA for an additional $36,000
    - Committee recommended that a conversation needs to happen with Courtney Carson
      - Andrew Taylor will reach out to Courtney Carson
    - Original design did not have a bus loop on north side
    - If Johns Hill is not demolished by the fall, the bus loop would not be complete
    - Covault’s recommendation would be to proceed with the bid as submitted
- In-Ground Vehicle Lift
  - Lift that is currently being used is aged and has become unsafe to use without additional security equipment to add safety features
- Montessori Doors/Windows
  - Includes secure front entry ways for Franklin Grove and Parsons
- Six site improvements are out for bid
  - Parsons bid will be recommended to reject and rebid
  - Dr. is Coleman still working through other MBE requirement documents
- Gym Floors
Administration will recommend acting on Hope and Montessori bids and delaying Stephen Decatur Middle School bid until next summer (give time to paint ceiling)

- Food Service Contract and Minimum Wage Agreement
  - Contract renewal set at 2.9%
  - Secondary agreement for minimum wage allows Aramark to submit on a reimbursable basis not to exceed approximately $208,000

- CEC Professional Development
  - Mary Ann Schloz will take to next Board meeting for recommendation of approval

- Post Bond Issuance Compliance Report
  - IRS has an active audit program and regularly audits tax-exempt bond issues
  - Compliance Report needs to be approved by the Board

**Maintenance Intern**
- Started last Monday, March 29th
- Has been working with plumbers and electricians

**Professional Development Institute (PDI) Renovation**
- Report was received from BLDD that PDI is code compliant
- Electrical capacity and cooling space renovation will be next

**Robertson Charter School**
- Create Administrative Committee to review contract
- Would like to have two Board members on committee
  - Dan Oakes and Regan Lewis volunteered to serve on the Administrative Committee
- Meeting will be scheduled in the near future to respond to Robertson Charter School’s submission

Meeting adjourned at 4:53PM