

Finance Committee Minutes  
Tuesday, July 30, 2019 || 7:00 AM  
Keil Administration Building || Third Floor Conference Room

**Members Present:** Superintendent Paul Fregau; Beth Nolan; Dan Oakes; Jeff Dase; Fred Bouchard; and Todd Covault

**Members Absent:** None

**Others Present:** Kay Geskey; Andrew Taylor; Beth Creighton; Deanne Hillman; and Mary Ann Schloz

The meeting was called to order at 7:00 AM. There was no public participation. Minutes from the July 11, 2019 meeting were approved by acclamation.

### **Health Insurance Recommendation**

- High Deductible Health Plan and Employee Self-Service System recommendations will be taken to the Board on August 6<sup>th</sup> for consideration
- Plan was designed to be cost neutral to the Board
- Committee members recommended both items be added to the agenda under Consent

### **Regional Office of Education (ROE) Lease**

- Houses Milligan, Futures, Student Services, IT, and MPSED rents space
- Administration is working on maps
  - Lease will be taken to the Board for consideration once maps are received
- Potential increased cost to ROE due to security and custodial services

### **FY20 Preliminary Budget Review**

- Operational Fund Balances increased by \$2.3 million
  - Per policy fund balances should be 20%
  - Ahead of schedule (22%) in terms of fund balances
- ISBE did a better job in payments owed to the District for FY19
  - FY18 = \$1,495,703
  - FY19 = \$1,245,983
    - Approximately \$250,000 of the increased fund balance is due to the State timing of payments
- Education Fund Expenditure By Budget Control Group Document Highlights
  - Board of Education Budget
    - \$200,000 expenditures under budget
      - Strategic Plan not expended
      - Moved legal fees from Business/Fiscal budget to Board of Education budget
  - Superintendent's Office Budget
    - \$24,000 - ending with unexpended funds due to staffing
  - Community Engagement Budget
    - \$91,000 expenditures under budget
      - Late Hire
  - Director of Student Services Budget
    - \$127,000 expenditures under budget
      - Care room furnishings over stated in budget

- Information Technology Budget
  - \$238,000 expenditures under budget
- Custodians
  - \$236,000 expenditures under budget
- Research Budget
  - \$112,000 over budget
    - Skyward licensure paid in advance
- Textbook Adoption
  - \$407,000 expenditures under budget
- Instructional Materials
  - \$162,000 expenditures under budget
- Business/Fiscal Budget
  - \$358,000 expenditures under budget
    - Shifted legal expenses to Board of Education Budget
- Revenues and Expenses Comparison by Fund FY19 to FY20 Document highlights
  - Buildings and Grounds extensively over budget
    - Did not exceed 10% over budget – not requiring an amended budget
    - Overage due to roof repairs, rentals, supplies, capital purchases
  - Transportation \$500,000 under budget

#### **Recommendations to Balance Budget**

- 2019/2020 Budget Summary Document
  - Currently shows \$4.7 million deficit
- Covault made recommendations to balance operational funds
- Total of recommendations = \$4,290,000
  - Need to add in \$100,000 of contingency funds from Superintendent's budget
- Committee members support whatever it takes to get budget balanced

Committee members asked what has become obsolete to align with the Strategic Plan

- Covault – We do not have an obsolete list

Evidence is needed that shows that the District is adopting a new way of doing business

- If we are adding things; what are we not doing on the other side?
- Language is needed around what are we doing differently and what are we not doing anymore?
  - Needs to be focus of Executive Cabinet (EC) for the next few weeks
  - EC needs to come back to the Board with a list of how things are being done differently

Meeting adjourned at 8:03AM