

Finance Committee Meeting
Tuesday, August 1, 2017
Keil Building | Third Floor Conference Room | 4:30 PM

Members Present: Todd Covault; Brian Hodges; and Paul Fregeau

Members Absent: Michael Dugan; Bobbi Williams; and Beth Nolan

Others Present: Beth Creighton; Laurie VanNatta; Kay Geskey; Suzanne Kreps; Paula Busboom; Kathy Horath; Phil Tapscott; and Valerie Wells (*Herald & Review*)

The meeting was called to order at 4:30 PM. There was no public participation and the minutes from the July 6, 2017 meeting were approved by acclamation.

Preliminary Budget

- Tentative budget by budget control group for 2018 was provided to the committee
- Funds being held by General Assembly and Governor:
 - Transportation
 - Special Education
 - General State Aid
 - Early Childhood
- Budget Differences – Budget FY18 Over/Under Original Budget FY17 was provided to the committee
 - Document gives snapshot reflective of prior year
- Preliminary expenditure budget is up \$11 million over 2017
 - Significant shift in how Macon-Piatt Special Education District is handling tuition cost
- Administration will give a formal budget presentation at August 22, 2017 Board meeting
- Second Board meeting in September the Board will adopt budget

Facility Projects Update

- Harris – Air Conditioning Project
 - A/C will not be ready until next spring
- Oak Grove Boiler Replacement – On Schedule
- Parsons Traffic Circulation and Parking – On Schedule
 - Ready to put asphalt down – Will take two days
- Eisenhower – Bleachers / Press Box
 - Everything in place except steps going up to press box
 - Getting quotes – Prints going to contractors Tuesday, August 2nd
- Southeast Asbestos Abatement
 - Should finish abating the asbestos this week
 - Maintenance will follow installing insulation
- Johns Hill Asbestos
 - Administration previously informed Board that District received verbal approval to proceed without the ten day waiting period required by asbestos process
 - When IDPH received the written request, the waiver was denied
 - Estimating project will still be done before school starts
- Hope and Dennis TV Monitors/Apple TV Devices – On Schedule
 - Installed
 - Not sure of programming of devices by Technology Department
 - In process – Oak Grove, French Academy

- Next – Harris
- Durfee Cafeteria Tables
 - Arriving Tuesday, August 2nd
- IP Camera Installation
 - Cameras have arrived and are with the vendor (Heart Technologies)
 - Currently getting programmed – IP addresses from the District
- TimeClock Device Installation
 - Teaching Assistants (Pilot group at seven school buildings are already installed)
 - Effective everywhere else by October 1, 2017
 - Teaching Assistants, Custodians, and Substitute Teachers are priority
- Athletic Field Fencing – MacArthur High School
 - Materials are in
 - Install during down time
- Stephen Decatur Middle School Athletic Lockers for Boys
 - Bid opening on August 10th
- Pershing Basin Sinks
 - Not been installed yet
 - Phil Tapscott to follow up on issue
- Dennis Playground
 - Climbing wall is in storage at Buildings and Grounds
 - Shed needs to be moved
- Move Preparations Update
 - Adult Education
 - Moved out and put materials in storage
 - Students Services
 - Moved to what was previously Adult Education
 - Ethernet lines need to be installed
 - Reading Recovery Room
 - Materials have been installed
- Water Containing Lead
 - Two (2) internal Maintenance employees assigned to project
 - District hired two (2) Local 137 plumbers
 - Plumbers started last Wednesday
 - 32 certified companies in Illinois that you can send water to have tested
 - 3 week response rate
 - Sent sample to Indianapolis (non-Illinois approved)
 - Anticipating response back today (August 1st) to determine if what District is effective
 - Administration is hopeful that 75% of the work will be done before school starts

Bond Process

- Schedule of events was shared with committee
 - September 12 Board meeting – Approve Resolution of Intent
 - September 14 – Publish Resolution of Intent in *Herald and Review*
 - Begins 30-day petition period
 - October 12th – Publish Notice of BINA Hearing in *Herald and Review*
 - October 24th – Hold BINA Hearing at Board meeting
- Presentation to Board in range of \$2.25 million
 - After hearing – Can do less but cannot do more
- Protecting debt service extension rate

Policy/Procedure – Surplus Property

- Auditors questioned the approval process for purchased cell phones
 - Cell phones were purchased off of monthly phone bill
 - Conversation led to disposal of electronic equipment
 - Per Board Policy 4:80 – Anything surplus has to be approved by the Board unless it has diminutive value
 - Proposed recommendations to address current weaknesses in the policy/procedure were shared with the committee
 - Administration will continue to discuss the policy and notify the Board of a recommendation in the near future

Quit Claim Deed

- 20 years ago District sold Grant School (now Robertson Charter School)
 - Sold to Binder Plumbing
 - Robertson Charter School bought property from Binder Plumbing
 - When District sold property there is a one half parcel not included in the closing document
 - District still owns west half of lot three (3)
- Andrew Chiligris (Macon County Title) will prepare a Quit Claim Deed for the District at no charge
- Quit Claim Deed will be taken to Board on August 8th for recommendation of approval

Finance Committee moved into closed session.

Meeting adjourned at 5:35 PM