Members Present: Todd Covault; Fred Bouchard; Paul Fregeau; Brian Hodges; Beth Nolan; and Bobbi Williams

Others Present: Kay Geskey; Kendall Briscoe; Deanne Hillman; Dan Oakes; Beth Creighton; Krystina Petitt; Susie Niesman; Rhonda Thornton; Joshua Peters; Sherri Perkins; Paula Busboom; and Courtney Carson

There was no public participation and the minutes from the September 4, 2018 meeting were approved by acclamation.

Budget Review

- Deficit of $3.2 million
  - Tentative budget previously had a $4 million deficit
- Relevant changes to budget since tentative budget was presented in August
  - Education Fund
    - Evidence Based Funding
      - $226,000 ($100 less than budgeted)
    - Corporate Personal Property Replacement Tax (CPPRT)
      - Estimated at $71,000 more than presented in tentative budget
    - Special Education Orphanage Individual
      - In late August the Illinois State Board of Education (ISBE) processed another claim for $398,000 (Special Education Categorical)
  - Orphanage Tuition
    - State overpaid by $16,000; over estimated by $34,000; budgeted $50,000 more
  - Flow throw Special Education – IDEA B
    - Additional $43,000 in carryover
  - Grants
    - Added Title I School Improvement Grant (additional $625,000)
    - State Ag Ed Grant
      - Coincides with Ag Academy Buffet Grant ($25,000 increase in one and $25,000 decrease in the other)
  - Salaries and Benefits
    - Down almost $700,00 due to vacancies, health insurance adjustment, and substitutes
    - Macon Piatt Special Education Adjusted bill revised
      - Cost District $335,000 more
    - Community Engagement Secretary (increase of $50,000)
      - Added based on conversation by the Board
    - Phoenix – Renting Skywalker for Physical Education class (increase of $10,500)
    - Robertson Charter School – Per Pupil Allocation $75,000 more than budgeted for
    - State Ag Education – Does not match revenue
      - State is not picking up board paid portion of the salaries, life insurance, and health insurance
  - Transportation Funds
    - Decreased by $74,120
Less to transportation more to education funds
- Revenues and expenditures decreased accordingly (wash between the two)
  - IMRF
    - New Positions / filling vacancies
  - Capital Projects
    - Revenues up $200,000 based upon settlement agreement approved by the Board
  - Tort Immunity
    - Expenditures down (Police Officers – Contract with Decatur)
      - Retirees being replaced
  - Fire Prevention and Safety
    - Increased budget for fire prevention to focus on fire prevention projects

Primary Concerns and One Time Purchases
  - $3.2 million is not a sustainable deficit if it happens every year
  - $200,000 expense this year for care room furnishings (one time cost)
  - Research purchasing student management software – one time purchase ($200,000)
  - Buildings and Grounds – Fund 20 up $660,000
    - $100,000 associated with wages/benefits
    - Hoping to tone down in final budget
  - I.T. budget is up $575,000
    - I.T. Audit one time cost
  - Board requested $500,000 budgeted for Strategic Planning
  - Community Engagement Secretary added per Board conversation ($50,000)
  - Curriculum – Increase between textbook and instructional materials
  - Robertson Charter up $75,000
    - District expended more last year Robertson Charter gets more this year
  - Education Based Funding
    - Budgeted higher than what District will receive
    - Over estimated by $226,000
    - FY18 enrollment down over FY17

Operating vs. Strategic Discussion
  - This year – budgeted $500,000 as contingency for Strategic Plan (as necessary)
  - Need to build the budget different in the future to align with Strategic Plan
  - Every program needs to provide its worth going forward
  - What needs to be done this current year for next year’s budget to be built?

Administrative / Administrative Support Handbook
  - Covault’s recommendation is to remove item from the September 25th Board agenda due to external factors
    - Committee agreed to hold the handbook at this time

Facility Discussion
  - Additional questions were provided to Superintendent for the Frequently Asked Questions

Meeting adjourned at 7:45AM