Finance Committee Minutes  
Tuesday, December, 3, 2019 4:00 PM  
Keil Administration Building Third Floor Conference Room

**Members Present:** Todd Covault; Beth Nolan; Dan Oakes; Superintendent Paul Fregeau; Fred Bouchard; and, Jeff Dase

**Others Present:** Beth Creighton; Kendall Briscoe; Regan Lewis; Andrew Taylor; Deanne Hillman; Chrissy Pettit; Kay Geskey; Mary Ann Schloz; and, Henry Walker

The meeting was called to order at 4:00 PM. There was no public participation. The minutes from the October 29, 2019 meeting were approved by acclamation.

**Open Enrollment Update- Kim Hulva, Benefits Coordinator**
- Open enrollment closed November 30th
- 1,234 total employees in the open enrollment process
- 946 employees have completed the process; 76% have completed
- 35 employees in progress of the process
- 253 employees have not started the process; still a large number, trying to minimize and find other means to address the large outstanding list
- Open enrollment reopened until Dec 9th

**Bond Issuance**
- Covault explained the bond issue status
- First round of issuance, $9.7 million will be received on Thursday, December 5
  - Bank qualified
  - Busey Bank was the only local interest; Busey intended to invest $3 million early, but in the final only purchased $700,000 due to repayment length
- Will begin in February with the 2020 issue
  - Early estimate is $35 million between Health Life Safety and Working Cash, closing (receiving funds) in late April

**Transportation Extension**
- Covault requested guidance and direction
- Currently in the third year of three (3) year contract with Alltown
- Alltown provided an extension that would result in a 4% increase for FY21 and 4% for FY22
  - 8% increase in first year for Bus Attendant of their contract
- Covault does not recommend rebidding
  - With consolidations and BOLD plan, not timely to also initiate a new transportation provider
- Committee asked about the responsibility of routing
  - Henry Walker has primary responsibility of creating routes and placing students on all regular routes
  - Alltown contractually routes Special Education and Pre-Kindergarten routes
The District has a contract with Edulog, routing software provider, who provides virtual consultation to combine routes and reduce the number of routes.

- Walker noted that the district pays $3,000 for this service.
- Edulog doesn’t create new routes.
- Primarily looks at optimization and provide support to IT.
- Walker noted that the Edulog software is an older version; Edulog is moving to cloud based software.

Transportation requested a quote from Alltown to route regular routes; Alltown will provide a quote after the contract extension is finalized.

- Mr. Walker corrected a misunderstanding that Edulog was the communication issue with baby sitter addresses; Skyward software provided Edulog software with home address data in lieu of baby sitter addresses.

- Committee refocused; asked for a recommendation:
  - Covault recommended to extend the contract with Alltown.

Committee endorsed a one-year extension.

**Food Service Rebid**

- Food Service contract in the fifth year. Required by the ISBE to rebid for FY21.
- Contract bid considerations:
  - Provide training on trauma informed approaches.
  - Customer Care – Not restrictive but examples.
  - Upgrade in reduction of waste, not Styrofoam or plastic, and the amount of wasted food.
  - Make bid inclusive with district requirements.
  - Ability to freeze food and send home with students.
- Committee member questions:
  - Do you anticipate multiple bidders? Yes.
  - How long have they had food service? Approximately 40 years.

**IMRF**

- District received Final rate for Calendar Year 2020:
  - Required rate - 10.99%.
  - 5.9% is the baseline rate.
  - 4.28%ile added due to unfunded liability:
    - District has a $17 million unfunded IMRF liability.
    - This portion of rate removed once unfunded liability has been paid.
  - District will increase rate by 2%ile and use an internal rate of 12.99% to assist with paying off the unfunded liability.
    - Use part of a healthy IMRF fund balance.

**Levy**

- Final Estimated EAV $701 million.
- Tort funds seem well funded:
  - Moved a portion of the levy request from Tort to IMRF and FICA/Medicare.
- Final levy request built with an intended zero levy rate increase for all funds, not including debt service.
Committee member asked – What is the current EAV?
  o $698 million. (Note: As of December 16, the estimated EAV has dropped to $694,720,342)

Two abatement agreements for the 2011A and 2011B Sales Tax issues will be brought to the board for consideration at the December meeting.

Pre-K Study

Committee reviewed Pre-K Enrollment and Costs

94 students currently on wait list of Pershing
  o All students on wait list are non-special education students

District Pre-K enrollment data reviewed
  o Superintendent Fregeau collected data
  o Data shows a preference in the morning than afternoon,

Tuition
  o Based upon collections, estimated 39 students each paid $180 per month in FY19
  o If students qualify for free lunch, tuition is waived

Committee member questions:
  o What is the Montessori classroom capacity for Pre-K?
    ▪ 25 students including kindergarten
    ▪ Average of 15 kindergarten
    ▪ 10 PreK Morning/10 PreK afternoon
  o When we move to the new building will there be 8 sections of early childhood?
    ▪ Space provides for 80 PreK students in morning and 80 PreK students in afternoon
  o Where are we with the waiting list?
    ▪ Waiting list for AM only
    ▪ Can currently accommodate waiting list at Enterprise
  o Then there isn’t really a wait list?
    ▪ Capacity is currently 70 in the mornings, we are at 67 with 22 in the afternoon.
  o When other classrooms are added at Thomas Jefferson, who is responsible for recruiting those kids?
  o The waiting list doesn’t support an additional classroom.
    ▪ A decision was made based upon a large waiting list that doesn’t even exist.
    ▪ Who is going to be responsible for filling that up?

Other follow up question: Next steps and Questions
  o Is District in a year-to-year contract with Edulog?
    ▪ Covault will look into this
  o Find out about the waiting lists at Enterprise
    ▪ Who is going to own this?
  o Are we really going to pay for a half-full day at Dennis, or make it full day?
    ▪ Charge double the tuition for a full day?
  o Have we looked at our competition?
  o Communication needed to families that attend parochial schools
Let them know District has spaces in Montessori

The committee moved into closed session at 5:09 PM to discuss imminent litigation.

Meeting adjourned at 5:25 PM