

Policy Committee Meeting
Friday, February 14, 2020 || 8:30 AM
Keil Administration Building || Third Floor Conference Room

Members Present: Todd Covault; Andrew Taylor; and Beth Creighton

Members Absent: Superintendent Paul Fregeau

The meeting was called to order at 8:30AM. There was no public participation. Minutes from the January 7, 2020 meeting were approved by acclamation.

Administrator and Administrative Support Compensation and Benefits Handbook

- Handbook is Policy for Administrator and Administrative Support Staff Employees
- Retirement Incentive
 - Consideration for returning?
- X-Step
 - Needs to be moved to post retirement benefits
- Administrator Retirement Notification
 - Set tone for Teacher contract
 - Guidance needed from committee
- Salary Compensation
 - Language regarding one-to-one has not been finalized
 - Discussion took place in Executive Cabinet several months ago
- Flexible Spending Account Language
 - Needs to be updated to add Health Savings Account
- Become more efficient with smaller buildings; Principals desire for/to be 12 months?
 - Interest in proceeding with the BOLD schools (K-6 and K-8) that will be final for FY21
- Next steps – Committee members will review language in the handbook and discuss at upcoming meeting
 - Need to have full Board discussion

Visitors to and Conduct on School Property

- Policy 8:30 – *Community Relations – Visitors to and Conduct on School Property*
- Current Process:
 - Director of Operations sends letter to person(s) stating that they are not allowed on school property; if the person wants to appeal they contact the Board Secretary and make an appointment for a Board Hearing
 - Assistant Superintendent of Support Services current redirects appeals before they go to a hearing of the Board
 - Policy language needs to be updated if this is going to become the new process
 - Recommended updated language to be added – *Any person has the right to appeal first to the Superintendent or Designee and then to the Board of Education*

Student Assignment to Buildings

- Policy 7:30 – *Students – Student Assignment and Intra-District Transfer*
- Policy should be updated to include language regarding Magnet Schools
 - Recommended updated language could come from the Magnet Committee
 - Covault can write something for committee's review

Pod

- Policy 6:200 – *Instruction – Instructional Arrangements*
- We do our best to put student in neighborhood school; should space not be available we have the option to relocate you to the nearest school
- Want to get baseline to be home school first and what is the process?
 - Do you leave the PODS for next year (transition) and fix for the out year; or fix for this coming year?
- Keep Pods as they are for next year?
 - Committee – yes, keep a form for now
- Targeted Class Size – that is when we start moving to PODS (table from Lawrence)
- Bring on another assistant or send them to another school
 - One needs to be the baseline
 - When you start moving kids; that also brings transportation issues
- Using full time assistant number as baseline, you have a better shot of keeping kids where they are supposed to be as opposed to moving them When you get to point of assigning child outside of building; mutual decision between Student Services and Transportation to make it work
- Begin with maximum with full time assistant
- Administrative Procedure needs substantial updates
- Teachers get preference of where their children attend – needs to be added
- What percentage of teachers pick the Montessori schools?
 - Siblings first; DEA; Durfee student's preference over lottery students; lottery process

Recap

- Everyone returns to home school; once the full-time assistant number is met, then look at existing Pods; once Pods are outside suggestion that Student Services works with Transportation to find closest school to address the issue
 - How often does this happen regarding overflow; what is the residual of it?
- Blue part policy 6:200 – For the duration of that school year should not be a thing; mobility is high enough that this is not necessarily the case
 - List – every school is maintaining their POD list; if home school becomes available phone call needs to happen to offer the option
- Draft language and send to Policy Committee first for review

Stabilization

- Policy 4:110 – Transportation
 - Third, fourth, fifth, and sixth paragraph in policy does not align with PRESS (District added language)
 - Red box – If student moves within the box, District transports student back to their home school for the rest of the year

- Committee Questions:
 - How many students does this impact?
 - Do we have any idea how many kids are using this stabilization policy so they can stay where they are at?
 - Ready to act upon; or leave in place for now?
 - What is the cost for running buses all over the District?
- Stabilization will likely remain as is for FY21 and be reconsidered for FY22

Appeals

- Rough draft document of appeal process provided to the committee
- Process needs to be updated
 - Who is on the committee; what the is decision; who hears appeal

Non-District Tuition

- Not an issue until (if) the District breaks away from the Macon-Piatt Special Education District

Meeting adjourned at 9:37 AM