

DECATUR PUBLIC SCHOOL DISTRICT #61 BOARD OF EDUCATION AGENDA

Regular Meeting Keil Administration Building 3rd Floor Conference Room 1st Floor Board Room December 11, 2018 5:00 PM Open Session Closed Session Immediately Following 6:30 PM Open Session Continuing

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Strategic Plan Mission:

The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:

- commitment to the whole person resulting in student growth and confidence
- relevant, innovative, personalized academic pathways that promote passion and pride
- a learning environment that fosters curiosity and the thirst for achievement and discovery
- a culture of diversity, adaptability, and resilience
- meaningful and lasting relationships
- extraordinary school and community connections

The Board of Education Parameters that Guide Our Work:

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

IO 1.0 CALL TO ORDER

Roll Call

IO 2.0 CALL FOR EXECUTIVE SESSION

The Board of Education will meet in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees.

IO 3.0 PLEDGE OF ALLEGIANCE

AI 4.0 APPROVAL OF AGENDA, DECEMBER 11, 2018

IO 5.0 SPECIAL PRESENTATIONS AND DISTRICT HIGHLIGHTS School Spotlights:

- MacArthur High School All State Football Player
- Parsons Elementary School

IO 6.0 PUBLIC PARTICIPATION

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.

AI 7.0 CONSENT ITEMS

- A. Minutes: Open/Closed Meetings November 13, 2018, Special Open Session November 27, 2018 and Open/Closed Meetings December 04, 2018
- B. Bills
- C. Financial Conditions Report
- D. Treasurer's Report
- E. Expansion of Raptor Technologies

AI 8.0 ROLL CALL ACTION ITEMS

- A. Personnel Action Items (S4)
- B. Resolution: The Tax Amounts Necessary to be Levied for the Year 2018, but Paid in 2019
- C. Resolutions: 2018 Property Tax Abatement
 - Series 2011A Bonds
 - Series 2011B Bonds
- D. Contract Agreement between Decatur Public School District 61 and BLDD Architects for Architectural Services
- E. Contract Agreement between Decatur Public School District 61 and O'Shea Construction for CM (Construction Management) Agency Services

IO 9.0 SUPERINTENDENT'S REPORT

- A. Annual Report from Robertson Charter School
- B. Alternative Education Update
- C. First Read: School Board Policies

DI 10.0 BOARD DISCUSSION ITEMS

A. Board Committee Updates and other Discussion

IO 11.0 IMPORTANT DATES

- **December** 19 High School Exams
 - 19 End of 2nd Quarter and End of 1st Semester
 - 20 31 No School for Students, Holiday and Winter Break
 - 24 and 25 Christmas Holidays Observed and All District Offices are Closed
 - District Offices will Re-open on December 26, 2018

January 01 New Year's Holiday Observed

- No School and All District Offices are Closed
- District Offices will Re-open on January 02, 2019
- 02 Teacher Work Day and No School for All Students
- 03 Full Day of School for All Students
- 04 Report Card Distribution for ALL Schools

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, January 08, 2019 in the 1st Floor Board Room at the Keil Administration Building.

12.0 ADJOURNMENT

Parsons

Elementary School

Home of the Owls!

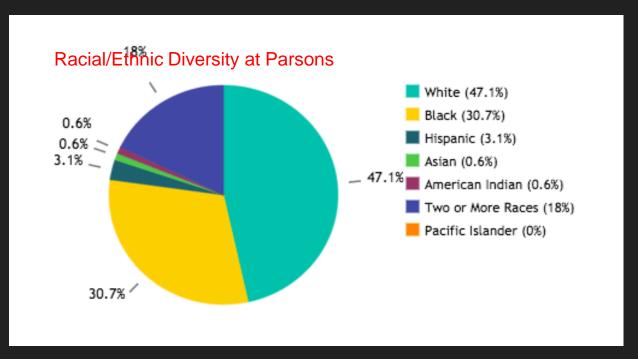


Student Demographics

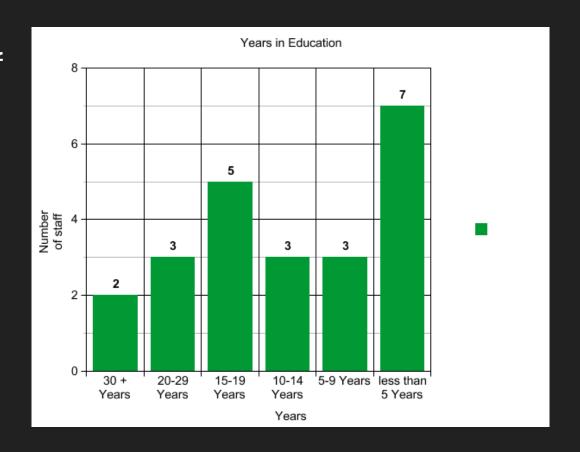
Enrollment: 320 students

New to Parsons: 19%

Low Income: 59.4%



Demographics - Staff



Strategy 1 - We will ensure unique, innovative learning experiences for all students.

Service Learning

- WSOY Food Drive
- Recycling Program
- Zoo Garden
- -Jam the Jar

Unique Learning

- Coding Sphero Balls
- Book Clubs
- Games Group







Strategy 2 - We will ensure a student-focused environment that expands learning beyond the traditional expectations to engage students.

Assemblies

- Native Pride Dancer
- Millikin Faculty Quintet
- Windy City Players

Field Trips

- U of I STEM
- Archery
- Water Safety @ YMCA





Art Athletics Music

> Band Strings Choir





Track - Mileage Club

Special Programs

Nutrition Lessons - U of I Ext.

Erin's Law

BABES Program - DOVE

Red Ribbon Week



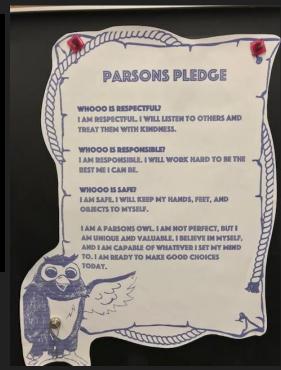


Strategy 3 - We will establish a support network that will identify and address student's physical, social emotional, and mental health needs to allow each student to reach their full

potential.

Care Room
Morning Greetings
Parsons Pledge
Social Emotional Check
Zones of Regulation
Restorative Questioning

Behavior and Academic Problem Solving Teams



Strategy 4 - We will attract and retain talented and invested staff by ensuring they feel valued and supported.

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Provide a supportive culture

New Teacher Mentor Meetings

Staff T-shirts

Staff dressed up days

Paint Parties

Christmas Party

Staff Social Activities

Tree Decorating

Staff Message Board

Staff Compliment Journal



Strategy 5 - We will create and foster mutually beneficial relationships throughout the community.

Family Relationships

Booster Club

Coffee House

Grandparents Da

Muffins with Mon

Donuts with Dad

Family Literacy

Night

Family Game

Night

Honoring our

Veterans







Community Partnerships

PASS

YMCA After School Care

Farm Bureau - provide lessons

4-H - Harvest Heroes

ADM Rube Goldberg Project

Boy Scouts/Girl Scouts

First Christian Church
Club 305
Arts Academy
Lunchtime Mentors
Thanksgiving Feast
Christmas Boxes





Questions?



DECATUR DISTRICT 61 BOARD OF EDUCATION **REGULAR MEETING MINUTES**

4:45 PM DATE/TIME: November 13, 2018

LOCATION: Keil Administration Building

3rd Floor Conference Room and

1st Floor Board Room

PRESENT: Dan Oakes, President Beth Nolan, Vice President

> Kendall Briscoe Beth Creighton Sherri Perkins **Brian Hodges**

ABSENT: **Courtney Carson**

STAFF: Superintendent Dr. Paul Fregeau, Board Secretary Melissa Bradford, Attorney Brian Braun

and others

President Oakes called the meeting to order at 4:45 PM.

TOPIC DISCUSSION ACTION

Executive Session

Call for Closed President Oakes called the meeting to order and moved into Closed Executive Board moved Session to discuss the appointment, employment, compensation, discipline, to Closed performance or dismissal of specific employees of the public body, the purchase or Executive lease of real property for the use of the public body, and discussion of collective Session at negotiating matters between the Board and representatives of its employees, seconded 4:45 PM. by Mrs. Perkins.

Hearing no questions, President Oakes called for a Roll Call Vote:

Ave: Creighton, Perkins, Briscoe, Nolan, Oakes, Hodges

Nay: None Absent: Carson

Roll Call Vote: 6 Aye, 0 Nay, 1 Absent

Return to **Open Session** President Oakes motioned to return to Open Session, seconded by Vice President

Nolan. All were in favor.

Board returned to Open

PM.

Session at 6:35

Open Session Continued

President Oakes noted that the Board of Education had been in Closed Executive Session to discuss the appointment, employment, compensation, discipline,

performance or dismissal of specific employees of the public body, the purchase or lease of real property for the use of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees. No action

was taken during Closed Executive Session.

Pledge of Allegiance President Oakes led the Pledge of Allegiance.

Student President Oakes noted that Student Ambassadors Alison McCrady and Londarius

Hayes were present. Ambassadors

ACTION

Agenda was approved as presented.

Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Briscoe. All were in favor.

Special Presentations and District Highlights

2018

Superintendent Fregeau read a proclamation regarding a School Board Member's roles, duties and responsibilities as a member of a governing body and thanked the Board of Education for their hard work as we prepare to celebrate School Board Member's Day on November 15, 2018.

Information only.

Bobbi Williams, Assistant Superintendent, introduced Zach Shields who introduced the principals and the representative from Tate & Lyle. They congratulated and thanked the schools for their participation in the 2018 WSOY food drive. The following top five schools each received a special incentive (\$500 gift card) from Tate & Lyle:

Schools Awarded:

- 1st Place: Dennis Lab School–33,306 lbs.
- 2nd Place: Eisenhower High School 30,397 lbs.
- 3rd Place: Parsons Elementary School 21,081 lbs.
- 4th Place: MacArthur High School 19,037 lbs.
- 5th Place: Garfield Montessori 10,164 lbs.

Decatur Public Schools donated a total of 139,169 pounds of food for local food banks. Great job students, staff and families! (**S5**)

Bobbi Williams, Assistant Superintendent, recognized and congratulated Kelly Terhark for winning the Social Worker of the Year Award at the Illinois Association of School Social Workers Conference on October 26, 2018. Ms. Terhark is a Social Worker at MacArthur High School.

Mel Roustio, Turkey Tournament Coordinator, presented an update on the 49th Annual Turkey Tournament, which will take place November 20-21 and 23-24, 2018 at Stephen Decatur Middle School.

Bobbi Williams, Assistant Superintendent, noted that the school spotlight was Enterprise Elementary/Montessori School (see attached). Ann Mathieson, Principal at Enterprise Elementary/Montessori School, presented information as follows:

- Goals and aligning them with the District's Strategic Plan.
- Care Room Strategies:
 - o Assists with discipline.
 - Relationship building.
 - Restorative practices.
 - o Reconstruction of mindset.

TOPIC_____DISCUSSION____ACTION___

- Different ways to retain staff.
- Increase relationships throughout the community.

Public Participation

President Oakes noted that during Public Participation, the Board of Education asked for the following:

Information only.

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.

Dr. Jeanelle Norman, President of NAACP, spoke to the Board regarding performance levels of the schools and the education of all students. Dr. Norman noted the importance of the reconfiguration of attendance boundaries.

Consent Items

For the record, Consent Item J. Job Description: Director of Operations, was pulled and voted on separately.

Motion carried. The remaining Consent Items were approved as presented.

Superintendent Fregeau recommended the Board approve the remaining Consent Items as presented, which included:

- A. Minutes: Open/Closed Meetings October 23, 2018
- B. Bills
- C. Financial Conditions Report
- D. Treasurer's Report
- E. Freedom of Information Report
- F. Ancillary Wages (S4)
- G. Presidio Cisco Smartnet Renewal
- H. Resolution Authorizing Donation-Recycling of School Personal Property
- I. APEX Software Agreement Renewal (S1)
- J. Job Description: Director of Operations (S1 and S2) Voted on Separately
- K. Job Description: Early Childhood Parent Educator (S1)
- L. Job Description: English Language Learner Coordinator (S1)

Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Briscoe.

Hearing no questions, President Oakes called for a Roll Call Vote:

Aye: Nolan, Perkins, Briscoe, Hodges, Creighton, Oakes

Nay: None Absent: Carson

Roll Call Vote: 6 Aye, 0 Nay, 1 Absent

Director of Operations

Job Description Superintendent Fregeau recommended the Board approve Consent Item J. Job Description: Director of Operations as presented.

Mrs. Briscoe moved to approve the recommendation, seconded by Mr. Hodges.

Vice President Nolan noted that she was in favor of the position, but did not agree with how it was currently written.

Motion carried. The Consent Item J. was approved as presented.

TOPIC DISCUSSION ACTION

Hearing no questions, President Oakes called for a Roll Call Vote:

Aye: Briscoe, Oakes, Perkins, Hodges

Nay: Nolan and Creighton

Absent: Carson

Roll Call Vote: 4 Aye, 2 Nay, 1 Absent

Personnel **Action Items** Superintendent Fregeau recommended the Board approve the Personnel Action Items listed in the Memo from Deanne Hillman, Director of Human Resources, as

presented.

Motion carried. The Personnel **Action Items** were approved as presented.

Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Creighton.

Hearing no questions, President Oakes called for a Roll Call Vote:

Aye: Oakes, Nolan, Perkins, Briscoe, Hodges, Creighton

Nay: None Absent: Carson

Roll Call Vote: 6 Aye, 0 Nay, 1 Absent

Supt's Reports High School Daily Schedule Update

Dr. Fred Bouchard, Assistant Superintendent, and high school staff presented an update on the High School Daily Schedule (see attached). During the past meetings, there were several sample schedules discussed amongst the committee along with guidelines and parameters. Students also gave their input from their perspective.

Information only.

Information Technology Audit

Maurice Payne, Director of Information Technology (IT), introduced Plante Moran Information who presented the IT Audit results (see attached). The Board asked for the IT strategy only. to be aligned with the District Strategic Plan. Mr. Payne noted that IT is currently working on several implementations and training sessions in result of the IT Audit.

First Read: Admin and Handbook

Dr. Todd Covault, Chief Operational Officer, presented a first read on the Administrator and Administrative Support Handbook (see attached). Dr. Covault **Admin Support** noted that the handbook had not been updated since 2016. The handbook will be recommended for approval during a future Board of Education Meeting.

Information only.

First Read: **Update Policy** 5:60

Dr. Todd Covault, Chief Operational Officer, presented a first read on School Board Information Policy 5:60 General Personnel – Expenses (see attached). The policy will be only. recommended for approval during a future Board of Education Meeting.

Board Discussion Items

Board Committee Updates

Information

Mrs. Perkins noted that the Intergovernmental Working Group has created a draft of a only.

Strategic Plan. Thus far, the four Goals discussed were as follows:

Goal 1: Intergovernmental Communication, Understanding, and Collaboration

Goal 2: Joint Purchasing

Goal 3: Land Use/Management

Goal 4: Equalized Assessed Valuation Stabilization and Improvement

TOPI	CDISCUSSIONA	CTION
Board Discussion Items Continued	Board Discussion Vice President Nolan noted that a team, led by Dr. Bouchard, was working on the selection of a CM (construction manager) for the upcoming projects. They have narrowed the selection down to three companies. The plan is to recommend a Charles the December 04, 2018 Board of Education Meeting.	•
Announcement	s The Board of Education sends condolences to the family of:	Information only.
	Malopo Mulomede, who passed away Tuesday, October 30, 2018. Mr. Mulomethe father of Kabedi Mulomede, Lead Secretary at Garfield Montessori Magnet School.	•
Important Dates	November 14 Half Day of School for ALL Students 15 School Board Members' Day in Illinois 12 – 16 American Education Week 16 Midterm Distribution 21 Veteran's Day Holiday Observed in DPS 61 – No School and District Offices are Closed 20-21 and 23-24 Annual Turkey Tournament at Stephen Decatur Middle School 22 – 23 Thanksgiving Holidays – No School and District Offices are Closed	Information only.
Adjournment	Vice President Nolan noted that it was a sad day in DPS due to the loss of a student of the administration and the TJ staff were commended for their support for student others during this tragic time. NEXT MEETING The public portion of the next regular meeting of the Board of Education will be 6:30 PM, Tuesday, December 04, 2018 in the 1st Floor Board Room at the Keil Administration Building. President Oakes asked for a motion to adjourn the Open Session Meeting. Vice President Nolan motioned, seconded by Mrs. Briscoe. All were in favor.	nts and
	Dan Oakes, President Melissa Bradford, Board	l Secretary

DECATUR DISTRICT 61 BOARD OF EDUCATION SPECIAL OPEN SESSION MEETING MINUTES

DATE/TIME: November 27, 2018 7:30 AM

LOCATION: Keil Administration Building

1st Floor Board Room

PRESENT: Dan Oakes, President Beth Nolan, Vice President

Kendall Briscoe Courtney Carson Beth Creighton Brian Hodges

Sherri Perkins

Call Vote:

Nay: None

STAFF: Superintendent Dr. Paul Fregeau, Board Secretary Melissa Bradford and others

President Oakes called the meeting to order at 7:30 AM.

TOPIC	DISCUSSIONACTIO	N
Call to Order and Roll Call –	President Oakes called the Special Open Session Meeting to order and asked for a motion. Motioned by Mr. Carson, seconded by Mr. Hodges. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Carson, Nolan, Briscoe, Creighton, Oakes, Perkins, Hodges Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Open Session Meeting was called to order at 7:30 AM.
Pledge of Allegiance	President Oakes led the pledge of allegiance.	
Approval of Special Open Session Agenda November 27,	Superintendent Fregeau recommended the Board approve the November 27, 2018 Special Open Session Board Meeting agenda as presented. Mr. Carson motioned, seconded by Mrs. Briscoe. All were in favor.	Agenda was approved as presented.
2018 Public Participation	None at this time.	Information only.
Roll Call Personnel Action Items	Superintendent Fregeau recommended the Board approve the Personnel Action Items listed in the Memo from Deanne Hillman, Director of Human Resources, as presented.	Motion carried. The Personnel Action Items were approved
	Vice President Nolan moved to approve the recommendation, seconded by Mr. Carson. Hearing no further discussion, President Oakes called for a Roll	as presented.

Aye: Nolan, Perkins, Briscoe, Carson, Hodges, Creighton, Oakes

Roll Call Vote: 7 Aye, 0 Nay, 0 Absent

TOPIC	DISCUSSION ACTION	1
Employment of a Director of Operations	Superintendent Fregeau recommended the Board approve the Employment of Henry Walker as the Director of Operations as presented.	Motion carried. Henry Walker was approved
o posturos.	Mrs. Perkins moved to approve the recommendation, seconded by Mr. Carson.	as presented.
	Vice President Nolan noted that she had an issue with the process for this position. Mrs. Creighton noted that she did as well and she hoped that this process does not become the regular practice.	
	Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Oakes, Perkins, Briscoe, Hodges, Carson, Creighton Nay: Nolan Roll Call Vote: 6 Aye, 1 Nay, 0 Absent	
Employment of an Interim Principal at Harris Elementary	Superintendent Fregeau recommended the Board approve the Employment of Kelley Larrick at a daily rate of \$100.00 in addition to her regular salary as the Interim Principal at William Harris Elementary School on a day to day basis, effective December 03, 2018.	Motion carried. Kelley Larrick was approved as presented.
School	Mrs. Perkins moved to approve the recommendation, seconded by Mr. Carson. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Briscoe, Nolan, Perkins, Creighton, Oakes, Hodges, Carson	
	Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	
Employment of an Interim Principal at Hope Academy Magnet School	Superintendent Fregeau recommended the Board approve the Employment of Heather Ethell at a daily rate of \$100.00 in addition to her regular salary as the Interim Principal at Hope Academy Magnet School on a day to day basis, effective December 03, 2018.	Motion carried. Heather Ethell was approved as presented.
Wagnet School	Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Perkins, Hodges, Briscoe, Creighton, Oakes, Nolan, Carson	
	Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	
FY2018-2019 Wages for Administrative	Superintendent Fregeau recommended the Board approve the FY2018-2019 Wages for Administrative Support Employees as presented.	Motion carried. FY2018-2019 Wages for
Support	Mr. Hodges moved to approve the recommendation, seconded by Mr. Carson. Hearing no further discussion, President Oakes called for a Roll Call Vote:	Admin Support Employees were approved
	Aye: Creighton, Nolan, Perkins, Hodges, Oakes, Carson, Briscoe	as presented.

TOPIC	DISCUSSIONACTION	
	Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	
FY2018-2019 Wages for Administration	Superintendent Fregeau recommended the Board approve the FY2018-2019 Wages for Administration as presented. Mr. Carson moved to approve the recommendation, seconded by Mrs. Perkins. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Perkins, Carson, Briscoe, Nolan, Creighton Nay: None Abstain: Oakes and Hodges Roll Call Vote: 5 Aye, 0 Nay, 2 Abstain	Motion carried. FY2018-2019 Wages for Administration were approved as presented.
Updated (Amended) FY2018-2019 Wages for Ancillary Employees	Superintendent Fregeau recommended the Board approve the Updated (Amended) FY2018-2019 Wages for Ancillary Employees as presented. Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Carson, Creighton, Hodges, Nolan, Perkins, Oakes, Briscoe Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. Updated FY2018-2019 Wages for Ancillary Employees were approved as presented.
Health Insurance- Wage MOU for SEIU A Local 73 Custodians	Superintendent Fregeau recommended the Board approve the Health Insurance/Wage Memorandum of Understanding (MOU) for SEIU A Local 73 – Custodial Employees as presented. Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Nolan, Oakes, Creighton, Hodges, Carson, Briscoe, Perkins Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. Health Insurance – Wage MOU for SEIU A Custodians was approved as presented.
Health Insurance- Wage MOU for SEIU B Local 73 Maintenance	Dr. Todd Covault noted that number 12 in the MOU for SEIU B Local 73 – Maintenance Employees had been updated. Superintendent Fregeau recommended the Board approve the Updated Health Insurance/Wage Memorandum of Understanding (MOU) for SEIU B Local 73 – Maintenance Employees as presented. Vice President Nolan moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Oakes, Hodges, Perkins, Carson, Briscoe, Nolan, Creighton	Motion carried. Health Insurance – Updated Wage MOU for SEIU B Maintenance was approved as presented.

Nay: None

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TOPIC DISCUSSION ACTION Roll Call Vote: 7 Aye, 0 Nay, 0 Absent Health Superintendent Fregeau recommended the Board approve the Health Motion carried. Insurance/Wage Memorandum of Understanding (MOU) for SEIU C Local Insurance-Health Wage MOU for 73 – Security Employees as presented. Insurance -**SEIU C Local** Wage MOU for SEIU C 73 Security Mrs. Creighton moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no further discussion, President Oakes called for a Roll Security was Call Vote: approved as Aye: Briscoe, Oakes, Carson, Creighton, Nolan, Hodges, Perkins presented. Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent Health Superintendent Fregeau recommended the Board approve the Health Motion carried. Insurance/Wage Memorandum of Understanding (MOU) for Teamster Health Insurance-Wage MOU for Employees Local 916 as presented. Insurance -**Teamster** Wage MOU **Employees** Mrs. Perkins moved to approve the recommendation, seconded by Mrs. for Teamsters Local 916 Briscoe. Hearing no further discussion, President Oakes called for a Roll was approved Call Vote: as presented. Aye: Perkins, Creighton, Briscoe, Hodges, Oakes, Nolan, Carson Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent **Board Board Committee Updates** Information None at this time. **Discussion** only. **Items Board Discussion** Information Vice President Nolan asked the Board Members to land on some goals for only. the next phase regarding facilities that will help provide direction and expectations. The Board will further discuss at a future Board meeting. Mrs. Perkins asked if there was a goal set regarding the expectations from the contractors. She would like to see the agreement before she set goals to make sure they align. Dr. Bouchard replied that in the RFP there were parameters that described the District's objectives and goals. Mrs. Perkins asked for that information. Attorney Braun noted that AIA documents explains the expectations for a CM (construction manager) and Architect. Mrs. Perkins asked for the AIA documents and the RFPs (request for proposal). There is a difference between a CM Agent and a CM at Risk. There will be an Open Finance Committee meeting on Friday, November 30, 2018 at 2:30 PM and this will

be explained more in depth. This will also be discussed again during the

December 04, 2018 Open Board of Education meeting.

TOPIC	DISCUSSION	ACTION	
Important	NEXT MEETING		Information
Dates	The public portion of the next regular meeting be at 6:30 PM, Tuesday, December 04, 2018 the Keil Administration Building.	•	only.
Adjournment	President Oakes asked for a motion to adjou to adjourn, seconded by Mrs. Briscoe. All w	motion to adjourn. Vice President Nolan moved . Briscoe. All were in favor. The Boa meeting adjourned 8:02 AM	
Dan	Dakes, President	Melissa Bradford, Secretary	

DECATUR DISTRICT 61 BOARD OF EDUCATION **REGULAR MEETING MINUTES**

4:30 PM DATE/TIME: December 04, 2018

LOCATION: Keil Administration Building

3rd Floor Conference Room and

1st Floor Board Room

PRESENT: Dan Oakes, President Beth Nolan, Vice President

> Courtney Carson Beth Creighton

Sherri Perkins

ABSENT: Kendall Briscoe and Brian Hodges

STAFF: Superintendent Dr. Paul Fregeau, Board Secretary Melissa Bradford, Attorney Brian Braun

and others

President Oakes called the meeting to order at 4:30 PM.

TOPIC DISCUSSION ACTION

Executive Session

Call for Closed President Oakes called the meeting to order and moved into Closed Executive Board moved Session to discuss a student disciplinary matter, to conduct student discipline hearings to Closed and to discuss the appointment, employment, compensation, discipline, performance Executive or dismissal of specific employees of the public body, and discussion of collective Session at negotiating matters between the Board and representatives of its employees, seconded 4:30 PM. by Mrs. Perkins.

Hearing no questions, President Oakes called for a Roll Call Vote:

Aye: Oakes, Perkins, Creighton, Nolan, Carson

Nay: None

Absent: Briscoe and Hodges

Roll Call Vote: 5 Aye, 0 Nay, 2 Absent

Return to **Open Session** President Oakes moved to return to Open Session to take action on the student discipline hearings, seconded by Mrs. Perkins. All were in favor.

Student **Discipline Hearings**

Superintendent Fregeau recommended that the Board of Education authorize the issuance of a decision in the expulsion case for Student #1819-0003 consistent with the findings from the Hearing Officer's Report, and that Student #1819-0003 be expelled from the Decatur Public School District, all events, property and activities of the District for the remainder of the 2018-2019 school year and all of the 2019-2020 school year, with a stay for alternative education.

Mrs. Creighton moved to approve the recommendation, seconded by Mrs. Perkins. Hearing no further discussion, President Oakes called for a Roll Call Vote:

Aye: Perkins, Nolan, Carson, Creighton, Oakes

Nay: None

Absent: Briscoe and Hodges

Roll Call Vote: 5 Aye, 0 Nay, 2 Absent

to Open Session at 5:52 PM. Motion carried. Student #1819-0003 was expelled from DPS 61 for the remainder the 2018-2019 school year and

Board returned

all of the 2019-2020 school year as

presented.

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TOPIC	CDISCUSSIONACTIO	N
Student Discipline Hearings Continued	Superintendent Fregeau recommended that the Board of Education authorize the issuance of a decision in the expulsion case for Student #1819-0004 consistent with the findings from the Hearing Officer's Report, and that Student #1819-0004 be expelled from the Decatur Public School District, all events, property and activities of the District for the remainder of the 2018-2019 school year and all of the 2019-2020 school year, with a stay for alternative education.	Motion carried. Student #1819- 0004 was expelled from DPS 61 for the remainder the 2018-2019
	Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Creighton. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Carson Perkins, Creighton, Oakes, Nolan Nay: None Absent: Briscoe and Hodges Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	school year and all of the 2019- 2020 school year as presented.
Return to Closed Session	President Oakes moved to return into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matter between the Board and representatives of its employees, seconded by Mrs. Perkins.	Board returned to Closed rs Session at 5:57 PM.
	Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Creighton, Oakes, Carson, Nolan, Perkins Nay: None Absent: Briscoe and Hodges Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	
Return to Open Session	President Oakes motioned to return to Open Session, seconded by Vice President Nolan. All were in favor.	Board returned to Open Session at 6:33
Open Session Continued	President Oakes noted that the Board of Education had been in Closed Executive Session to discuss a student disciplinary matter, to conduct student discipline hearing and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees. No actio was taken during Closed Executive Session.	PM. s
Pledge of	President Oakes led the Pledge of Allegiance.	
Allegiance Student Ambassadors	President Oakes noted that Student Ambassadors Alison McCrady and Londarius Hayes were present. Londarius shared that he made "all state orchestra (bass)" and Alison made "all district (violin)."	
Approval of Agenda, December 04,	Superintendent Fregeau recommended the Board approve the December 04, 2018 Open Session Board Meeting agenda as presented.	Agenda was approved as presented.

Mr. Carson moved to approve the recommendation, seconded by Mrs. Creighton.

2018

All were in favor.

___TOPIC_____DISCUSSION_____ACTION_____Special Maria Robertson, Director of Community Engagement, noted that the school spotlight Information

Special Presentations and District Highlights Maria Robertson, Director of Community Engagement, noted that the school spotlight Information was Johns Hill Magnet (JH) School (see attached). Rob Prange, Principal at Johns only. Hill, presented information as follows:

- A. Goals and how they support the District's Strategic Plan.
- B. Arts Integration at JH and throughout the community.
 - The Arts Integration is an approach to teaching, construct and demonstrate understanding, creative processes that connect other subject areas and meets evolving objectives.

When families apply through the magnet process, they must attend an open house and expectations regarding JH are shared.

Public Participation

President Oakes noted that during Public Participation, the Board of Education asked for the following:

Information only.

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.

None at this time.

Consent Items

Superintendent Fregeau recommended the Board approve the Consent Items as presented, which included:

- A. Freedom of Information Report
- B. CAESL Central Illinois Network (S1)
- C. Board of Education Policy 5:60 General Personnel Expenses

Motion carried. The Consent Items were approved as presented.

Mrs. Creighton moved to approve the recommendation, seconded by Vice President

Nolan. Hearing no questions, President Oakes called for a Roll Call Vote:

Aye: Nolan, Perkins, Creighton, Carson, Oakes

Nay: None

Absent: Briscoe and Hodges

Roll Call Vote: 5 Aye, 0 Nay, 2 Absent

Personnel Action Items

Superintendent Fregeau recommended the Board approve the Personnel Action Items listed in the Memo from Deanne Hillman, Director of Human Resources, as presented.

Mr. Carson moved to approve the recommendation, seconded by Mrs. Creighton.

Hearing no questions, President Oakes called for a Roll Call Vote:

Aye: Oakes, Nolan, Perkins, Carson, Creighton

Nay: None

Absent: Briscoe and Hodges

Roll Call Vote: 5 Aye, 0 Nay, 2 Absent

Motion carried. The Personnel Action Items were approved as presented.

Page | 4

DISCUSSION ACTION President Dan Oakes recommended and approved that the Board approve the 3% FY2018-2019 Motion carried. Wage Increase for the FY2018-2019 for Dr. Paul Fregeau, Superintendent of Schools, The 3% Wage Wage for Supt of Schools seconded by Vice President Nolan. Increase for the Supt. was Hearing no questions, President Oakes called for a Roll Call Vote: approved as Aye: Perkins, Carson, Nolan, Creighton, Oakes presented. Nay: None Absent: Briscoe and Hodges Roll Call Vote: 5 Aye, 0 Nay, 2 Absent Superintendent Fregeau recommended the Board approve the Administrator and Admin and Motion carried. Admin Support Administrative Support Staff Compensation and Benefits Handbook as presented. The Admin and Handbook Admin Support Mrs. Perkins moved to approve the recommendation, seconded by Mr. Carson. Handbook was Hearing no questions, President Oakes called for a Roll Call Vote: approved as Aye: Creighton, Perkins, Oakes, Nolan, Carson presented. Nay: None Absent: Briscoe and Hodges Roll Call Vote: 5 Aye, 0 Nay, 2 Absent **Board Committee Updates** Board Information Vice President Nolan noted that the Finance Committee met and in result of the **Discussion** only. meeting, they asked Sam Johnson, BLDD, to share some information regarding a **Items** CM (construction manager). Information **Board Discussion** Sam Johnson shard information regarding options for a project manager. The options only. that are commonly used are CM (construction manager) as Agent and CM at Risk. CM as Agent is hired to help with the construction projects and is not responsible for the delivery as it relates to the cost or the scheduling of the project(s). • More contracts. • The delivery risks shift to the owner. • The contracts will be between the subcontractors and school district. • Bulk of previous projects with CM as Agent. CM at Risk has fewer contracts. • Responsible for cost and schedules. • Very similar to a general contractor model. • Has not always been a part of the bidding process. • There has been a rise of CM at Risk. • The work is between the CM and subcontractors. The CM as Agent and the CM at Risk would not affect the minority participation

policy. The CM has to comply with the policy.

TOPIC_____DISCUSSION_____ACTION____

Board Discussion Items Continued Attorney Braun noted that Article 50 IL Statute was used appropriately for the Architect and the CM as Agent process. If the District wants a CM at Risk, it has to only. be a bid (10-20.21) because it has to be the low bidder. The current process allows the District to select a CM as Agent.

Districts can hire CM as Agent then change to CM at Risk once the design has been developed. Once the bids from subcontractors are obtained and ready to be awarded, the CM at Risk becomes involved. The CM as Agent is aware upfront of what will take place.

The plan is to recommend a CM as Agent Contract during the December 11, 2018 Board of Education Meeting.

Vice President Nolan asked for input regarding the following Goals Plan:

- 1. Create learning environments that drive student achievement (S-1) changed to:
 - a. Create learning environments that drive student academic and social outcomes. (S-1).
- 2. Engage teachers and building staff in the design process to maximize idea sharing between architects and building users (S-5 and S-4).
- 3. Create space that encourages community use (S-2 and S-5).
 - a. Create goals and objectives regarding the usage of space.
 - b. Board Policy must align.
 - c. Space usage for the community when the students are not in the building.
 - d. Partnerships within the building regarding space usage.
 - e. The actual design of the building is huge as it relates to the building access with the community.
- 4. Incorporate space in each facility that accommodates restorative practices (S-3).
- 5. Develop and implement a communications plan that tells the story to the community about the intention of design, respects the input of stakeholders and their ownership in the process.

At this time, this will continue to be a working document for the Board of Education. Superintendent Fregeau will add other strategies that apply to the working document.

Vice President Nolan shared articles that she received during the 2018 IASB Joint Annual Conference.

Boards should avoid the "killer B's:

- Buses, buildings, books, budgets, ballgames, and bonds Boards should focus on the "critical C's:
- Connections, communication, collaboration, community building, child advocacy, and curricular choices.

TOPIC	CDISCUSSIONACTIO)N
Board Discussion Items	She noted that the Board needs to tighten up their Board of Education Meetings by restructuring the agendas to be more productive.	Information only.
Continued	The Board asked for the discipline data monthly. The minutes from the DAC meeting are narratives.	gs
	Vice President Nolan and Mrs. Creighton will work on the Board agendas and the Board calendar.	
	President Oakes and Kendall Briscoe (Vice President Nolan will ask Kendall) will work on the Board Committees.	
	The Board Members will report back during Board Discussions on January 22, 2019.	
Announcements	s The Board of Education sends condolences to the family of:	Information only.
	Marty Bradshaw, who passed away Sunday, November 18, 2018. Mr. Bradshaw was the father of Micah Bradshaw, Teacher at MacArthur High School.	omy.
Important Dates	December19High School Exams19End of 2nd Quarter and End of 1st Semester20 - 31No School for Students, Holiday and Winter Break24 and 25Christmas Holidays Observed and All District Offices are Closed- District Offices will Re-open on December 26, 2018	Information only.
	January O1 New Year's Holiday Observed - No School and All District Offices are Closed - District Offices will Re-open on January 02, 2019 O2 Teacher Work Day and No School for All Students O3 Full Day of School for All Students O4 Report Card Distribution	
	NEXT MEETING The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, December 11, 2018 in the 1 st Floor Board Room at the Keil Administration Building.	
Adjournment	President Oakes asked for a motion to adjourn the Open Session Meeting. Mrs. Creighton motioned, seconded by Mrs. Perkins. All were in favor.	Board adjourned at 8:03 PM.
	Dan Oakes, President Melissa Bradford, Board Secr	etary



Board of Education Decatur Public School District 61

Date: December 11, 2018	Subject: Monthly Board Bills
Initiated By: Todd Covault, EdD, Chief Operational Officer	 Attachments: Employee Monthly Check Listing (16 Pages) Vendor Monthly Check Listing (144 Pages) Employee Out of Line Check Listing (2 pages) Void Check Listing (2 Pages) Disbursements via ACH (1 Page)
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Attached is the listing of monthly bills for board approval. The total amount of the check register on November 30, 2018 was \$6,938,526.70

Employee Monthly Total	\$20,279.45
Vendor Monthly Total	\$6,918,421.51
Employee Out of Line Monthly Total	\$825.69
Voided Check Total	-\$999.95
Total	\$6,938,526.70

CLIBB	FNT	CONSIDER	· ZMOITA

n/a

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Bills as presented.

RECO	MMENDED ACTION:		
_X	Approval		
	Information		
	Discussion		
		BOARD ACTION:	

Check :: \$0.00	11/01/2018 - 11/30/2018 Sort By: ge: 1147 - 1147 Dollar Lim	Date Range Voucher Ra	ONSOLIDATED ACCOUN 892733	Bank Name: Bank Account:	Listing		Disbursemer Fiscal Year: 2018
Check Batches	ude Manual Checks 🗾 Include Non	clude Voided Checks	e Vendor Names			2010	1100ai 10ai. 2010
Amount	Description	Account	Invoice	Payee	Voucher	Date	Check Number
		ount: 2892733	Banl	OUNT 2	ATED ACC	CONSOLID	Bank Name:
\$55.43	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	10.58.3850.0180.1.333	V109669	DENDARIARENA, RUTH	1147	11/30/2018	NCB
\$34.12	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	10.58.3850.0180.1.333	V109669	DENDARIARENA, RUTH	1147	11/30/2018	NCB
\$22.02	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	10.00.2124.0000.0.333	V135333	TAYLOR, TERRENCE A	1147	11/30/2018	NCB
\$471.97	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	10.85.1552.0500.0.333	V138530	CRUTCHER, JASON D	1147	11/30/2018	NCB
\$31.28	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	12.00.2191.0879.1.333	V138637	MCDERMITH, LINDA S	1147	11/30/2018	NCB
\$17.44	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	10.00.2124.0000.0.333	V141689	ALEXANDER, LATOYA T	1147	11/30/2018	NCB
\$197.29	2018 CONF MILEAGE – 2018 CONF MILEAGE	10.01.2210.0123.0.332	V154644	HILLMAN, DEANNE SUE	1147	11/30/2018	NCB
\$120.00	PER DIEM – PER DIEM	10.01.2210.0123.0.332	V154644	HILLMAN, DEANNE SUE	1147	11/30/2018	NCB
\$10.00	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	10.01.2210.0123.0.332	V154644	HILLMAN, DEANNE SUE	1147	11/30/2018	NCB
\$15.00	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	10.01.2210.0123.0.332	V154644	HILLMAN, DEANNE SUE	1147	11/30/2018	NCB
\$42.55	REIMBURSEMENT- TARGET- PBIS REWARDS	10.97.1900.0080.0.410	V160801	DAVIS, SARA J	1147	11/30/2018	NCB
\$35.00	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	12.00.2210.0852.1.332	V181920	ELLISON, JESSICA M	1147	11/30/2018	NCB
\$15.00	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	12.00.2210.0852.1.332	V181920	ELLISON, JESSICA M	1147	11/30/2018	NCB
\$159.03	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	10.50.2410.0103.0.333	V186225	WITTS, STACY	1147	11/30/2018	NCB

Printed: 11/30/2018

Disburseme	nt Detail	Listing		LIDATED ACCO	3.		Check
Fiscal Year: 201	8-2019		Bank Account: 2892733		Voucher Ra		
Check Number	Date	Voucher	✓ Print Employee Vene Payee	Invoice	Exclude Voided Checks Ex	clude Manual Checks Description	Amount
NCB	11/30/2018	1147	BOITNOTT, SARAH CHRISTINE	V200298	12.00.2210.0852.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$171.13
NCB	11/30/2018	1147	BOITNOTT, SARAH CHRISTINE	V200298	12.00.2210.0852.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	11/30/2018	1147	BOITNOTT, SARAH CHRISTINE	V200298	12.00.2210.0852.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	11/30/2018	1147	POTTS, SYDNEY E	V204032	10.00.2322.0000.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$41.75
NCB	11/30/2018	1147	SHAFFER, GLENN	V20606	10.85.1100.0005.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$41.42
NCB	11/30/2018	1147	SHAFFER, GLENN	V20606	10.85.1100.0005.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$23.98
NCB	11/30/2018	1147	SHAFFER, GLENN	V20606	10.85.1100.0005.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$23.98
NCB	11/30/2018	1147	BOUCHARD, FREDERICK L	V232403	10.00.2322.0000.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$83.11
NCB	11/30/2018	1147	FREGEAU, PAUL D	V244411	10.00.2320.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	
NCB	11/30/2018	1147	COVAULT, TODD	V262076	10.01.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$99.19
NCB	11/30/2018	1147	COVAULT, TODD	V262076	10.01.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	
NCB	11/30/2018	1147	COVAULT, TODD	V262076	10.01.2210.4932.1.332	332 PARKING – PARKING	
NCB	11/30/2018	1147	COVAULT, TODD	V262076	10.01.2210.4932.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$305.45
NCB	11/30/2018	1147	COVAULT, TODD	V262076	10.01.2210.4932.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	
NCB	11/30/2018	1147	COVAULT, TODD	V262076	10.01.2210.4932.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$30.00

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1147 - 1147 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Include Non Check Batches ☐ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount NCB 11/30/2018 1147 COVAULT, TODD V262076 10.01.2210.4932.1.332 \$70.00 DINNER - PARTIAL DAY -**DINNER - PARTIAL DAY** NCB 11/30/2018 MORROW, JENNIFER E V26933 10.82.1100.0005.0.333 \$64.80 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 NOVAK, MEAGAN V273019 NCB 10.00.3900.0117.0.333 \$70.03 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN NCB 11/30/2018 RYAN, DEBRA L V282311 12.00.2140.0880.0.333 \$91.61 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN NCB 11/30/2018 HART, TIFFANY L V282918 10.93.2130.0000.0.333 \$55.92 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 LEWIS, CYNTHIA M V299196 12.00.1216.0820.0.333 \$6.98 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 LILLY, LORI J V326146 12.00.2140.0880.0.333 \$249.77 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 BROWN, DEREK R V329403 10.93.2540.0105.0.333 2018 MILEAGE IN DISTRICT \$45.78 - 2018 MILEAGE IN NCB 11/30/2018 BEEDLE, JANELLE C V333459 12.00.3700.0851.1.333 \$35.64 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN NCB 11/30/2018 ISOM, DENISE L V336463 12.00.1206.0851.1.333 \$173.47 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 WILLIAMS, BOBBI JO V342519 10.01.2210.4932.1.332 \$126.55 2018 CONF MILEAGE - 2018 **CONF MILEAGE** WILLIAMS, BOBBI JO NCB 11/30/2018 V342519 10.01.2210.4932.1.332 \$11.25 PARKING - PARKING 11/30/2018 BAKER, MELISSA 10.49.1100.0009.0.333 \$1.64 NCB V348613 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 BAKER, MELISSA NCB V348613 10.49.1100.0009.0.333 \$2.18 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN NCB 11/30/2018 BAKER, MELISSA V348613 10.49.1100.0036.0.333 \$2.34 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN

9	Bank Account: 289273	3					
			_	ucher Range: 1147	- 1147	Dollar Limit:	
e Vouche	Print Employee Ver r Payee	Invoice	Exclude Voided Checks Account	Exclude Manua	al Checks Description	Include Non Ch	eck Batches Amount
0/2018 114 ⁷		V348613	10.49.1100.0036.0.33	33	2018 MILEAGE IN		\$3.27
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$0.82
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$3.27
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$0.82
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$1.85
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$3.27
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$0.82
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$0.82
0/2018 1147	7 BAKER, MELISSA	V348613	10.49.1100.0036.0.33	33			\$3.27
0/2018 1147	7 GUZMAN, JOSEPH	V355203	10.81.1100.0004.0.33	33			\$80.77
0/2018 1147	7 SCHOEMPERLEN, TAMMY F	V361838	10.58.2210.4902.1.33	32	2018 CONF MILEA	GE – 2018	\$55.81
0/2018 1147	7 KRAMER, NANCY J	V365789	10.33.2410.0103.0.33	33			\$25.94
0/2018 1147	7 SLOAN, SHAWNEE	V36983	10.93.2130.0000.0.33	33			\$27.09
0/2018 1147	7 WALDROP, KIONA J	V371146	10.58.3850.4902.1.33	33			\$18.69
0/2018 1147	7 WINSTANLEY, HELENA LINDA	V376697	12.00.2210.0852.1.33	32	2018 CONF MILEA	GE – 2018	\$173.31
	0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147 0/2018 1147	0/2018 1147 BAKER, MELISSA 0/2018 1147 GUZMAN, JOSEPH 0/2018 1147 SCHOEMPERLEN, TAMMY F 0/2018 1147 KRAMER, NANCY J 0/2018 1147 SLOAN, SHAWNEE 0/2018 1147 WALDROP, KIONA J 0/2018 1147 WINSTANLEY, HELENA LINDA	0/2018 1147 BAKER, MELISSA V348613 0/2018 1147 GUZMAN, JOSEPH V355203 0/2018 1147 SCHOEMPERLEN, TAMMY F V361838 0/2018 1147 KRAMER, NANCY J V365789 0/2018 1147 SLOAN, SHAWNEE V36983 0/2018 1147 WALDROP, KIONA J V371146 0/2018 1147 WINSTANLEY, HELENA LINDA V376697	0/2018 1147 BAKER, MELISSA V348613 10.49.1100.0036.0.33 0/2018 1147 GUZMAN, JOSEPH V355203 10.81.1100.0004.0.33 0/2018 1147 SCHOEMPERLEN, TAMMY F V361838 10.58.2210.4902.1.33 0/2018 1147 SLOAN, SHAWNEE V36983 10.93.2130.0000.0.33 0/2018 1147 WALDROP, KIONA J V371146 10.58.3850.4902.1.33 0/2018 1147 WINSTANLEY, HEL	0/2018 1147 BAKER, MELISSA V348613 10.49.1100.0036.0.333 0/2018 1147 GUZMAN, JOSEPH V355203 10.81.1100.0004.0.333 0/2018 1147 SCHOEMPERLEN, TAMMY F V361838 10.58.2210.4902.1.332 0/2018 1147 KRAMER, NANCY J V365789 10.33.2410.0103.0.333 0/2018 1147 SLOAN, SHAWNEE V36983 10.93.2130.0000.0.333 0/2018 1147 WALDROP, KIONA J V371146 10.58.3850.4902.1.333 0/2018 1147 W	147 BAKER, MELISSA V348613 10.49.1100.0036.0.333 2018 MILEAGE IN	147 BAKER, MELISSA V348613 10.49.1100.0036.0.333 2018 MILEAGE IN DISTRICT 2018 MILEAGE IN

Disburseme	nt Detail	Listing		LIDATED ACC	= +11 - 1	Range: 11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201	8-2019		Bank Account: 289273 Print Employee Ven			her Range: 1147 - 1147 Dollar Limit Exclude Manual Checks Include Non 0	
Check Number	Date	Voucher	Payee Payee	Invoice	Account	Description Description	Amount
NCB	11/30/2018	1147	WINSTANLEY, HELENA LINDA	V376697	12.00.2210.0852.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.0
NCB	11/30/2018	1147	WINSTANLEY, HELENA LINDA	V376697	12.00.2210.0852.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.0
NCB	11/30/2018	1147	HILL, TARA SUE	V390004	12.00.2210.0852.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$308.5
NCB	11/30/2018	1147	HILL, TARA SUE	V390004	12.00.2210.0852.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$70.0
NCB	11/30/2018	1147	HILL, TARA SUE	V390004	12.00.2210.0852.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.0
NCB	11/30/2018	1147	MEADOR, KAMRA J	V390789	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$23.8
NCB	11/30/2018	1147	MEADOR, KAMRA J	V390789	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$15.4
NCB	11/30/2018	1147	KOERWITZ, CHRISTOPHER R	V40	12.00.2210.0852.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$173.3
NCB	11/30/2018	1147	KOERWITZ, CHRISTOPHER R	V40	12.00.2210.0852.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.0
NCB	11/30/2018	1147	WILLIAMS, BOBBI JO	V410961	10.00.2322.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$26.2
NCB	11/30/2018	1147	WILLIAMS, BOBBI JO	V410961	10.00.2322.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$89.8
NCB	11/30/2018	1147	KIRKLAND, LIBBY M	V420107	10.42.3850.4300.1.410	Reimbursement for Veteran's Day Celebration –	\$11.3
NCB	11/30/2018	1147	KIRKLAND, LIBBY M	V420107	10.42.3850.4300.1.410	Walmart – 2 packages of water	\$7.1
NCB	11/30/2018	1147	KIRKLAND, LIBBY M	V420107	10.42.3850.4300.1.410	Dollar Tree – Napkins and paper plates	\$4.0
NCB	11/30/2018	1147	WITTS, STACY	V428155	10.58.3850.4902.1.410	REIMBURSEMENT – LA GONDOLA RECEIPT	\$56.8

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACC	OUNT 2 Date Ran	ige: 11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201		3	Bank Account:	2892733	Voucher	Range: 1147 - 1147 Dollar Li	imit: \$0.00
113001 1001. 201	0 2010		Print Employe	ee Vendor Names	Exclude Voided Checks	Exclude Manual Checks Include N	on Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	11/30/2018	1147	HORATH, KATHLEEN R	V434759	12.00.2330.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$24.85
NCB	11/30/2018	1147	OWENS, JEFFONE L	V43987	10.00.2642.0000.0.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$77.88
NCB	11/30/2018	1147	OWENS, JEFFONE L	V43987	10.00.2642.0000.0.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$77.88
NCB	11/30/2018	1147	OWENS, JEFFONE L	V43987	10.00.2642.0000.0.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$50.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V43987	10.00.2642.0000.0.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$75.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V43987	10.00.2642.0000.0.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$140.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V43987	10.00.2642.0000.0.332	PARKING – PARKING	\$107.00
NCB	11/30/2018	1147	THOMAS-COX, RHONDA	K V440012	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$20.60
NCB	11/30/2018	1147	STARK, YOCELYNG P	V451961	10.06.3850.0185.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$74.99
NCB	11/30/2018	1147	STARK, YOCELYNG P	V451961	10.06.3850.0185.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$94.01
NCB	11/30/2018	1147	WALCZYK, SARAH J	V470533	10.21.1100.0036.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$88.34
NCB	11/30/2018	1147	PETERS, JOSHUA	V475181	10.03.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$185.30
NCB	11/30/2018	1147	PETERS, JOSHUA	V475181	10.03.2210.4932.1.332	PARKING – PARKING	\$44.00
NCB	11/30/2018	1147	THORNTON, RHONDA S	V481421	10.01.2210.4932.1.332	PARKING – PARKING	\$18.00
NCB	11/30/2018	1147	THORNTON, RHONDA S	V481421	10.01.2210.4932.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$145.38
NCB	11/30/2018	1147	THORNTON, RHONDA S	V481421	10.01.2210.4932.1.332	PER DIEM – PER DIEM	\$60.00
NCB	11/30/2018	1147	THORNTON, RHONDA S	V481421	10.01.2210.4932.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
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Disburseme	nt Detail	Listing		CONSOLIDATED ACC		,	Check
Fiscal Year: 201	8-2019		Bank Account:			<u> </u>	nit: \$0.00
Check Number	Date	Voucher	Print Employ Payee	ee Vendor Names Invoice	Exclude Voided Checks Account	☐ Exclude Manual Checks ✓ Include No Description	n Check Batches Amount
NCB	11/30/2018	1147	THORNTON, RHONDA S		10.01.2210.4932.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$15.0
NCB	11/30/2018	1147	HELD, ANGELA	V491646	12.00.2131.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$192.1
NCB	11/30/2018	1147	TOZER, THERESSA D	V49565	10.50.1125.0182.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$16.3
NCB	11/30/2018	1147	TOZER, THERESSA D	V49565	10.50.1125.0182.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$26.6
NCB	11/30/2018	1147	TOZER, THERESSA D	V49565	10.50.1125.0182.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$30.8
NCB	11/30/2018	1147	TOZER, THERESSA D	V49565	10.50.1125.0182.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$26.1
NCB	11/30/2018	1147	TOZER, THERESSA D	V49565	10.50.1125.0182.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$12 .1
NCB	11/30/2018	1147	RANKIN, MARK E	V496471	10.93.2540.0105.0.410	SAFETY BOOTS – CUSTODIANS – SAFETY	\$147.4
NCB	11/30/2018	1147	VACA, MEGAN	V497671	10.50.3850.3705.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$34.8
NCB	11/30/2018	1147	HEICK, JILL	V50538	10.85.1100.0039.0.410	REIMBURSEMENT FOR 4 PACKS OF 100 WOOD	\$35.9
NCB	11/30/2018	1147	HEICK, JILL	V50538	10.85.1100.0039.0.410	REIMBURSEMENT FOR 4 PACKS OF 100 WOOD	\$35.9
NCB	11/30/2018	1147	HEICK, JILL	V50538	10.85.1100.0039.0.410	REIMBURSEMENT FOR 4 PACKS OF 100 WOOD	\$26.9
NCB	11/30/2018	1147	HEICK, JILL	V50538	10.85.1100.0039.0.410	REIMBURSEMENT FOR 4 PACKS OF 100 WOOD	\$35.9
NCB	11/30/2018	1147	HEICK, JILL	V50538	10.85.1100.0039.0.410	REIMBURSEMENT FOR 4 PACKS OF 100 WOOD	\$8.9
NCB	11/30/2018	1147	OWENS, JEFFONE L	V510243	10.01.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$196.5
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Disburseme	nt Detail	Listing		CONSOLIDATED ACC		-	Check
Fiscal Year: 201	8-2019		Bank Account: 2			Range: 1147 - 1147 Dollar Limit	•
Check Number	Date	Voucher	✓ Print Employe Payee	ee Vendor Names Invoice	Exclude Voided Checks Account	Exclude Manual Checks Description Description	Amount
NCB	11/30/2018	1147	OWENS, JEFFONE L	V510243	10.01.2210.4932.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V510243	10.01.2210.4932.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V510243	10.01.2210.4932.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	11/30/2018	1147	KRUSE, LORI L	V514241	12.00.1208.0809.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$248.08
NCB	11/30/2018	1147	WALTON, G EDWARD	V514790	10.82.1100.0005.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$23.98
NCB	11/30/2018	1147	WALTON, G EDWARD	V514790	10.82.1100.0005.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$26.16
NCB	11/30/2018	1147	WALTON, G EDWARD	V514790	10.82.1100.0005.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$39.24
NCB	11/30/2018	1147	BRASE, JAMES	V516911	10.33.2640.0000.0.640	REIMBURSEMENT – MR. BRASE FOR MEMBERSHIP	\$80.50
NCB	11/30/2018	1147	BRASE, JAMES	V516911	10.74.2640.0000.0.640	REIMBURSEMENT – MR. BRASE FOR MEMBERSHIP	\$80.50
NCB	11/30/2018	1147	HARRIS, BROOKE R	V519020	10.00.2210.4998.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$53.41
NCB	11/30/2018	1147	HOWLEY, ELIZABETH A	V521781	10.62.2113.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$18.69
NCB	11/30/2018	1147	GAFFRON, LINDA	V525655	12.00.1206.0851.1.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$53.30
NCB	11/30/2018	1147	SMITH, SARAH E	V534206	10.12.2210.4331.1.312	REGISTRATION-EMPLOY PAID -	\$80.00
NCB	11/30/2018	1147	SMITH, SARAH E	V534206	10.12.2210.4331.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$190.75
NCB	11/30/2018	1147	SMITH, SARAH E	V534206	10.12.2210.4331.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00

Disburseme	nt Detail	Listing	Bank Name: Bank Account:	CONSOLIDATED ACCO		•	Check
Fiscal Year: 201	8-2019			yee Vendor Names		er Range: 1147 - 1147 Dollar Limit Exclude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	11/30/2018	1147		V534206	10.12.2210.4331.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$110.39
NCB	11/30/2018	1147	STANLEY, CALLIE	V539715	10.85.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$87.20
NCB	11/30/2018	1147	TAYLOR, TERRENCE A	V543813	10.00.2124.0000.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$29.70
NCB	11/30/2018	1147	BORN, LORI A	V545522	10.50.2210.0180.1.312	REGISTRATION-EMPLOY PAID -	\$50.00
NCB	11/30/2018	1147	BORN, LORI A	V545522	10.50.2210.0180.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$69.76
NCB	11/30/2018	1147	IGNATOWSKI, ASHLEY	K V550788	10.49.2640.0000.0.640	REIMBURSEMENT –MS. IGNATOWSKI FOR	\$225.00
NCB	11/30/2018	1147	SICKLES, JENNIFER L	V55089	12.00.2210.0852.1.312	REGISTRATION-EMPLOY PAID -	\$60.00
NCB	11/30/2018	1147	SICKLES, JENNIFER L	V55089	12.00.2210.0852.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$49.05
NCB	11/30/2018	1147	HOGUE, CARRIE M	V554022	10.42.3850.4300.1.410	REIMBURSEMENT – WALMART – MUFFINS FOR	\$25.14
NCB	11/30/2018	1147	LEWIS, MICHELLE	V556530	12.00.2150.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$173.15
NCB	11/30/2018	1147	ANTHONY, ZACHARY J	V56083	12.00.2140.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$42.02
NCB	11/30/2018	1147	HILL, TARA SUE	V564262	12.00.2211.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$323.46
NCB	11/30/2018	1147	OWENS, JEFFONE L	V564739	10.01.2210.4932.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V564739	10.01.2210.4932.1.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$11.90
NCB	11/30/2018	1147	OWENS, JEFFONE L	V564739	10.01.2210.4932.1.332	PER DIEM – PER DIEM	\$60.00

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACC	OUNT 2 Date Rang	ge: 11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201		J	Bank Account:	2892733	Voucher I	Range: 1147 - 1147 Dollar Lim	it: \$0.00
1100ai 10ai. 201	0 2010		Print Emplo	yee Vendor Names	Exclude Voided Checks	Exclude Manual Checks Include Nor	n Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	11/30/2018	1147	OWENS, JEFFONE L	V564739	10.01.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$25.12
NCB	11/30/2018	1147	DAUM, MELINDA E	V576353	12.00.1208.0851.1.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$21.26
NCB	11/30/2018	1147	VONNORDECK, CHARL BROCK	ES V578487	10.93.2540.0105.0.410	SAFETY BOOTS – CUSTODIANS – SAFETY	\$148.75
NCB	11/30/2018	1147	HART, TIFFANY L	V582160	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$54.83
NCB	11/30/2018	1147	HART, TIFFANY L	V582160	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$63.77
NCB	11/30/2018	1147	THOMAS, KIA A	V582679	12.00.2131.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$178.76
NCB	11/30/2018	1147	BOLT, JARED D	V592061	10.93.2540.0105.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$57.88
NCB	11/30/2018	1147	BARRY, ANDREA	V607490	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$35.21
NCB	11/30/2018	1147	LEWIS, CYNTHIA M	V614864	10.22.1216.0048.0.333	OCTOBER MILEAGE	\$10.46
NCB	11/30/2018	1147	DETMERS, JENNIFER M	M V621331	12.00.1206.0811.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$335.56
NCB	11/30/2018	1147	LEWIS, CYNTHIA M	V625890	12.00.2210.0852.1.312	REGISTRATION-EMPLOY PAID -	\$299.00
NCB	11/30/2018	1147	RAI, DIANA L	V626763	10.18.1100.0036.0.333	2017 MILEAGE IN DISTRICT - 2017 MILEAGE IN	\$50.13
NCB	11/30/2018	1147	ZAHM, AMY	V633978	10.82.2410.0103.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$477.97
NCB	11/30/2018	1147	ALLEN, CHRISTINE	V634136	12.00.2210.0852.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$211.30
NCB	11/30/2018	1147	ALLEN, CHRISTINE	V634136	12.00.2210.0852.1.332	OTHER – OTHER	\$4.90
NCB	11/30/2018	1147	ALLEN, CHRISTINE	V634136	12.00.2210.0852.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$70.00
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Disburseme	nt Detail	Listing		LIDATED ACCOUN		,	Check
Fiscal Year: 201	8-2019		Bank Account: 2892733			Range: 1147 - 1147 Dollar Limit	·
Check Number	Date	Voucher	✓ Print Employee Vend Payee	dor Names L Invoice	Exclude Voided Checks Account	Exclude Manual Checks Description	Check Batches Amount
NCB	11/30/2018	1147	ALLEN, CHRISTINE	V634136	12.00.2210.0852.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	11/30/2018	1147	BYCZYNSKI, ARTHUR A	V638068	12.00.2210.0852.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$171.1
NCB	11/30/2018	1147	BYCZYNSKI, ARTHUR A	V638068	12.00.2210.0852.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	11/30/2018	1147	BYCZYNSKI, ARTHUR A	V638068	12.00.2210.0852.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	11/30/2018	1147	HORVATH, GARY N	V638694	20.93.2540.0601.0.410	EYE WEAR - MAINTENEANCE - EYE WEAR -	\$200.00
NCB	11/30/2018	1147	VILLARREAL, EMILY K	V64182	10.62.2640.0000.0.640	REIMBURSEMENT – MS. VILLARREAL FOR	\$225.00
NCB	11/30/2018	1147	DELONG, ABBY	V663224	10.00.2111.0171.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$61.64
NCB	11/30/2018	1147	SICKLES, JENNIFER L	V663509	12.00.2210.0852.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$52.32
NCB	11/30/2018	1147	DOUGLASS, JENNIFER	V674923	10.18.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$125.90
NCB	11/30/2018	1147	DOUGLASS, JENNIFER	V674923	10.18.2210.4932.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	11/30/2018	1147	DOUGLASS, JENNIFER	V674923	10.18.2210.4932.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$140.00
NCB	11/30/2018	1147	DOUGLASS, JENNIFER	V674923	10.18.2210.4932.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$45.00
NCB	11/30/2018	1147	DOUGLASS, JENNIFER	V674923	10.18.2210.4932.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$0.00
NCB	11/30/2018	1147	BOITNOTT, SARAH CHRISTINE	V67801	12.00.2210.0852.1.312	REGISTRATION-EMPLOY PAID -	\$30.00
NCB	11/30/2018	1147	BARNETT, SABRINA	V679638	10.44.2640.0000.0.640	REIMBURSEMENT – MS. BARNETT FOR MEMBERSHIP	\$225.00

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1147 - 1147 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Exclude Voided Checks ✓ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount NCB 11/30/2018 1147 MICHENER, KIM E V687420 10.03.2220.0100.0.333 \$59.95 2018 MILEAGE IN DISTRICT - 2018 MII FAGE IN NCB 11/30/2018 SMITH, LINDA RENEA V688959 12.00.2330.0810.0.230 \$825.00 TUITION REIMBURSEMENT FOR SUPV OF PROG FOR 11/30/2018 TERHARK, KELLY V690452 NCB 10.85.2113.0048.0.333 \$48.78 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN NCB 11/30/2018 MCCOY, LORI B V69844 12.00.2330.0810.0.230 \$825.00 **TUITION REIMBURSEMENT** FOR LEGAL & HIST FNDT IN NCB 11/30/2018 BEAVERS, COLLEEN M V71019 \$55.59 10.50.2210.3705.1.332 2018 CONF MILEAGE - 2018 **CONF MILEAGE** 11/30/2018 LORD, ELLYN M V722850 12.00.2330.0879.1.333 \$25.07 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 PLAIN, TATUM MICHELE V723334 12.00.1208.0880.0.333 \$169.99 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN 11/30/2018 TRIMBLE, LAWRENCE V755520 NCB 10.01.2210.4932.1.332 2018 CONF MILEAGE - 2018 \$92.11 **CONF MILEAGE** NCB 11/30/2018 1147 TRIMBLE, LAWRENCE V755520 10.01.2210.4932.1.332 \$70.00 DINNER - PARTIAL DAY -**DINNER - PARTIAL DAY** NCB 11/30/2018 1147 TRIMBLE, LAWRENCE V755520 10.01.2210.4932.1.332 \$10.00 BREAKFAST - PARTIAL DAY - BREAKFAST - PARTIAL 11/30/2018 TRIMBLE, LAWRENCE V755520 10.01.2210.4932.1.332 \$60.00 PER DIEM - PER DIEM NCB 11/30/2018 MOYER. CHARLES V769965 10.62.2190.0047.0.333 \$161.76 **CROSSING GUARD** MILEAGE-CHARLES MOYER NCB 11/30/2018 MILLER, MEGAN E V771570 10.24.2640.0000.0.640 \$250.00 REIMBURSEMENT - MS. MILLER FOR MEMBERSHIP IN 11/30/2018 DAVIS, RISE' NCB V771973 12.00.1208.0880.0.333 \$99.95 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN NCB 11/30/2018 1147 FAIRBANKS, LARRY D V77851 12.00.2140.0880.0.333 \$67.36 2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN

Disbursemer	nt Detail	Listing		OLIDATED ACC		11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 2018	3-2019		Bank Account: 28927		Voucher Rang Exclude Voided Checks Exclude	e: 1147 - 1147 Dollar Limit: ude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	11/30/2018	1147	HORATH, KATHLEEN R	V781942	12.00.2210.0852.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$173.3
NCB	11/30/2018	1147	SCHOEMPERLEN, TAMMY F	V783764	10.58.2210.4902.1.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$41.9
NCB	11/30/2018	1147	BRASE, JAMES	V793937	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$20.3
NCB	11/30/2018	1147	RUSSELL, MARLA	V79677	10.49.2410.0103.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$73.5
NCB	11/30/2018	1147	FUITEN, ANDREW K	V79678	10.93.2540.0105.0.410	SAFETY BOOTS – CUSTODIANS – SAFETY	\$155.0
NCB	11/30/2018	1147	BORN, LORI A	V816365	10.00.2640.0000.0.333	2017 MILEAGE IN DISTRICT - 2017 MILEAGE IN	\$69.3
NCB	11/30/2018	1147	WICKLINE, TRACY N	V823249	10.00.3900.0117.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$63.3
NCB	11/30/2018	1147	THORNTON, RHONDA S	V831061	10.01.2210.4932.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$126.4
NCB	11/30/2018	1147	ST PIERRE, MICHELLE	V841950	12.00.2210.0852.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$308.5
NCB	11/30/2018	1147	ST PIERRE, MICHELLE	V841950	12.00.2210.0852.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$70.0
NCB	11/30/2018	1147	ST PIERRE, MICHELLE	V841950	12.00.2210.0852.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.0
NCB	11/30/2018	1147	BARNETT, SABRINA	V843792	10.44.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$47.8
NCB	11/30/2018	1147	HARRIS, BROOKE R	V862235	10.00.2210.4998.1.332	2018 CONF MILEAGE – 2018 CONF MILEAGE	\$184.2
NCB	11/30/2018	1147	HARRIS, BROOKE R	V862235	10.00.2210.4998.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$20.0
NCB	11/30/2018	1147	HARRIS, BROOKE R	V862235	10.00.2210.4998.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$30.0

Disburseme	nt Detail	Listing	Bank Name: CONSC	DLIDATED ACC		Range: 11/01/2018 - 11/30/201	18 Sort By:	Check
Fiscal Year: 201	8-2019	J	Bank Account: 289273		Vouc	cher Range: 1147 - 1147	Dollar Limit	
			Print Employee Ver		Exclude Voided Checks	Exclude Manual Checks	✓ Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account	Description		Amount
NCB	11/30/2018	1147	HARRIS, BROOKE R	V862235	10.00.2210.4998.1.332	DINNER – PAR DINNER – PAR		\$70.00
NCB	11/30/2018	1147	STEELE, ABBY	V871375	10.12.2210.4932.1.332	HOTEL – EMPI HOTEL – EMPI		\$336.74
NCB	11/30/2018	1147	HIGH, MARY	V877823	10.33.1216.0048.0.333	2018 MILEAGE - 2018 MILEAG		\$5.12
NCB	11/30/2018	1147	CRUTCHFIELD, CHRISTINA M	V885258	10.93.2130.0000.0.333	2018 MILEAGE - 2018 MILEAG		\$19.29
NCB	11/30/2018	1147	CHLEBUS, JILL S	V889041	12.00.1216.0923.0.333	2018 MILEAGE - 2018 MILEAG		\$26.00
NCB	11/30/2018	1147	LOPEZ, MARIA	V913824	12.00.2210.0852.1.332	2018 CONF MI CONF MILEAGI	ILEAGE – 2018 E	\$171.13
NCB	11/30/2018	1147	LOPEZ, MARIA	V913824	12.00.2210.0852.1.332	DINNER – PAR DINNER – PAR		\$35.00
NCB	11/30/2018	1147	LOPEZ, MARIA	V913824	12.00.2210.0852.1.332	LUNCH – PART LUNCH – PART		\$15.00
NCB	11/30/2018	1147	INNIS, JANE A	V915259	10.12.1216.0048.0.333	2018 MILEAGE - 2018 MILEAG		\$12.75
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	2018 CONF MI CONF MILEAGI	ILEAGE – 2018 E	\$42.62
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	2018 CONF MI CONF MILEAGI	ILEAGE – 2018 E	\$105.13
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	2018 CONF MI CONF MILEAGI	ILEAGE – 2018 E	\$77.94
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	BREAKFAST – I – BREAKFAST –		\$10.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	LUNCH – PART LUNCH – PART		\$15.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	DINNER – PAR DINNER – PAR		\$35.00

Disburseme	nt Detail	Listing	Bank Name: Co	ONSOLIDATED ACC		e Range: 11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201	8-2019		Bank Account: 28		_		imit: \$0.00
		., .	✓ Print Employee		Exclude Voided Checks	-	on Check Batches
Check Number	Date	Voucher		Invoice	Account	Description	Amount
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	11/30/2018	1147	OWENS, JEFFONE L	V929287	10.01.2210.4932.1.332	2 LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	11/30/2018	1147	WITTS, STACY	V93206	10.50.2210.0123.0.332	2 2018 CONF MILEAGE – 2018 CONF MILEAGE	\$125.79
NCB	11/30/2018	1147	ROBBINS, SAMANTHA S	V936882	12.00.1207.0812.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$257.19
NCB	11/30/2018	1147	HARPER, DEBRA A	V937492	10.60.2210.4932.1.332	2 2018 CONF MILEAGE – 2018 CONF MILEAGE	\$80.12
NCB	11/30/2018	1147	HARPER, DEBRA A	V937492	10.60.2210.4932.1.332	2 2018 CONF MILEAGE – 2018 CONF MILEAGE	\$80.12
NCB	11/30/2018	1147	ALLEN, CHRISTINE	V940567	12.00.2211.0810.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$249.58
NCB	11/30/2018	1147	ALLEN, CHRISTINE	V940567	12.00.2211.0870.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$249.58
NCB	11/30/2018	1147	HARDING, CHRISTELLE	S V961635	10.03.2210.4932.1.312	2 REGISTRATION-EMPLOY PAID -	\$80.00
NCB	11/30/2018	1147	HARDING, CHRISTELLE	9 V961635	10.03.2210.4932.1.332	HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$147.71
NCB	11/30/2018	1147	HARDING, CHRISTELLE	9 V961635	10.03.2210.4932.1.332	2 2018 CONF MILEAGE – 2018 CONF MILEAGE	\$174.40
NCB	11/30/2018	1147	HARDING, CHRISTELLE	9 V961635	10.03.2210.4932.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	11/30/2018	1147	WITTS, STACY	V97175	10.50.2210.0123.0.332	2 2018 CONF MILEAGE – 2018 CONF MILEAGE	\$57.55
NCB	11/30/2018	1147	BUSCH, MONA M	V972788	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$33.63
NCB	11/30/2018	1147	HACKMAN, JILL K	V974697	12.00.1206.0811.0.333	2018 MILEAGE IN DISTRICT – 2018 MILEAGE IN	\$378.61

Disburseme	nt Detail	Listing		CONSOLIDATED ACCO		Date Range:	11/01/2018 - 11/30/201	8 Sort By:	Check
Fiscal Year: 201	8-2019		Bank Account:	2892733		Voucher Range:	1147 - 1147	Dollar Limit:	\$0.00
113001 1001. 20	0 2013		Print Emplo	yee Vendor Names	☐ Exclude Voided Check	s 🔲 Exclud	e Manual Checks	✓ Include Non C	heck Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
NCB	11/30/2018	1147	TRIMBLE, LAWRENCE	V979157	10.00.2112.0000.	0.333	2018 MILEAGE - 2018 MILEAC		\$31.9
NCB	11/30/2018	1147	TRIMBLE, LAWRENCE	V979157	10.00.2112.0000.	0.333	2018 MILEAGE - 2018 MILEAC		\$39.3
NCB	11/30/2018	1147	BARNEY, KELSI R	V98247	10.50.2210.0180.	1.332	2018 CONF MI CONF MILEAGE		\$61.0
NCB	11/30/2018	1147	REMMERT, CHERYL L	V998449	10.72.2640.0000.	0.640	REIMBURSEMEN REMMERT FOR		\$225.0
								Check Total:	\$20,279.4
								Bank Total:	\$20,279.45
Fund			Amount						
Fund 10			<u>Amount</u> \$11,827.77						
12			\$8,251.68						
20			\$200.00						
Fund Totals:			\$20,279.45						
					End of Report		Disbursements	s Grand Total:	\$20,279.45

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Disbursement Fiscal Year: 2018		Listing	Bank Account: 28		Vou	cher Range: 1121 - 1148 D	ort By: Check ollar Limit: \$0.00
Check Number	Date	Voucher	✓ Print Employee	Vendor Names Invoice	Exclude Voided Checks Account	Exclude Manual Checks Inc	lude Non Check Batches Amount
			·			Description	Amount
Bank Name:	CONSOLI	DATED ACC	JOUNT 2	Bank /	Account: 2892733		
328104	11/02/2018	1121	ALISSA DOZIER	V5886	10.00.1680.0225.0.003	CAFETERIA REFUND – PARENT: ALISSA DOZII	\$28.2 ER.
328105	11/02/2018	1121	AMERICAN MONTESSORI SOCIETY	V106145	10.18.1100.0011.0.640	Check INVOICE AMS ID 10781 ASSOCIATE SATELLITE	
328105	11/02/2018	1121	AMERICAN MONTESSORI SOCIETY	V106145	10.18.1100.0011.0.640	0 HEAD OF SCHOOL MEMBERSHIP: ANN	\$84.0
						Check	Total: \$250.0
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.00.0000.0000.0.908	8 LOCAL PHONE SERVICE	\$54.1
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.00.2660.0110.0.342	2 LOCAL PHONE SERVICE	\$1,589.4
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.01.2540.0107.0.342	2 LOCAL PHONE SERVICE	(\$2,037.0
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.01.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$0.0
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.03.2330.4300.1.342	2 LOCAL PHONE SERVICE	\$18.1
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.03.2330.4300.1.342	2 LOCAL PHONE SERVICE	\$18.0
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.03.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$36.0
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.03.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$18.0
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.08.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$59.5
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.11.2410.0000.0.342	2 LOCAL PHONE SERVICE	\$54.9
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.11.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$23.4
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.12.2410.0000.0.342	2 LOCAL PHONE SERVICE	\$20.1
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.12.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$23.4
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.13.2410.0000.0.342	2 LOCAL PHONE SERVICE	\$39.2
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.13.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$23.4
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.18.2410.0000.0.342	2 LOCAL PHONE SERVICE	\$18.0
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.18.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$43.6
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.21.2410.0000.0.342	2 LOCAL PHONE SERVICE	\$36.2
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.21.2540.0107.0.342	2 LOCAL PHONE SERVICE	\$23.4
328106	11/02/2018	1121	AT & T	217 - 424 - 3000	10.22.2410.0000.0.342	2 LOCAL PHONE SERVICE	\$36.2
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Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

Date Range: 11/01/2018 - 11/30/2018

Voucher Range: 1121 - 1148

Dollar Limit: \$0.00

Fiscal Year: 2018	8-2019		/	Print Employee Vendor Names	Exclude Voided Checks	☐ Exclude Manual Checks	Include Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.22.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$29.28
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.24.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$38.63
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.24.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$42.63
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.33.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$36.25
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.33.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$23.48
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.42.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$36.20
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.42.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$23.49
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.44.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$37.91
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.44.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$23.48
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.49.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$36.26
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.49.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$62.05
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.50.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$54.07
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.50.2540.3705.1.342	LOCAL PHONE SERV	/ICE \$20.67
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.50.3850.0180.1.342	LOCAL PHONE SERV	/ICE \$18.12
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.58.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$54.67
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.58.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$83.78
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.58.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$18.02
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.60.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$40.01
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.60.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$41.47
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.62.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$36.07
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.62.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$23.45
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.72.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$193.24
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.72.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$41.85
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.74.2410.0000.0.342	LOCAL PHONE SERV	/ICE \$38.76
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.74.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$96.81
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.75.2410.0010.0.342	LOCAL PHONE SERV	/ICE \$36.72
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.75.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$141.21
328106	11/02/2018	1121	AT & T	217 - 424 - 300	00 10.81.2540.0107.0.342	LOCAL PHONE SERV	/ICE \$308.76
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.82.2410.0010.0.342	LOCAL PHONE SERV	/ICE \$18.02
328106	11/02/2018	1121	AT & T	217 - 424 - 300	10.82.2410.0010.0.342	LOCAL PHONE SERV	/ICE \$88.39

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Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 10.85.2410.0010.0.342 \$88.39 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 10.85.2540.0107.0.342 \$59.51 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 10.93.2130.0000.0.342 \$23.45 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 10.93.2540.0107.0.342 \$31.18 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 10.99.2540.0107.0.342 \$36.04 LOCAL PHONE SERVICE 328106 11/02/2018 AT & T 217 - 424 - 3000 10.99.2540.0107.0.342 \$147.50 1121 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 10.99.2540.0107.0.342 \$90.11 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 \$36.04 12.00.1201.0855.0.342 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 \$18.02 12.00.1220.0843.0.342 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 \$18.02 12.00.2132.0855.0.342 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 12.00.2150.0880.0.342 \$18.51 LOCAL PHONE SERVICE 328106 11/02/2018 AT & T 217 - 424 - 3000 12.00.2330.0810.0.342 \$186.02 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 12.00.2330.0855.0.342 \$18.02 LOCAL PHONE SERVICE 328106 11/02/2018 AT & T 217 - 424 - 3000 20.03.2540.0669.0.342 \$41.85 LOCAL PHONE SERVICE 328106 11/02/2018 AT & T 217 - 424 - 3000 20.08.2540.0669.0.342 \$41.85 LOCAL PHONE SERVICE 328106 11/02/2018 AT & T 217 - 424 - 3000 38.44.4410.0000.0.699 \$18.02 LOCAL PHONE SERVICE 328106 11/02/2018 1121 AT & T 217 - 424 - 3000 38.81.8100.0000.0.699 \$18.02 LOCAL PHONE SERVICE 328106 11/02/2018 AT & T 217 362 - 2007 10.85.2410.0010.0.342 \$336.47 POTS LINES AT MHS 328106 11/02/2018 AT & T 217 R16 - 0424 10.01.2540.0107.0.342 \$569.34 PRI LINES AT KEIL

10.00.2660.0110.0.342

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\$559.94

\$4,198.72

\$80.00

\$80.00

\$2,290,62

\$2,731,33

\$10,840.22

VOIP SERVICE-DIGITAL PHONE SERVICE

REIMBURSEMENT OF

Teacher-to-Parent communication tool

system for sending

INSTRUCTIONAL MATERIAL

ParentLink Attendance App

Reliable mass nnotification

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BARBARA S. HART

BLACKBOARD INC

BLACKBOARD INC

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Disburseme	nt Detail	Listing		LIDATED ACCC		Range: 11/01/2018 - 11/30/2018 Sort By:	Check
iscal Year: 201	8-2019		Bank Account: 2892733			cher Range: 1121 - 1148 Dollar Limit:	
Check Number	Date	Voucher	✓ Print Employee Vend	dor Names Invoice	✓ Exclude Voided Checks Account	Exclude Manual Checks Include Non Ch	
328108	11/02/2018	1121	Payee BLACKBOARD INC	1298702	10.00.2660.0110.0.470	Description Website and content management system	Amount \$47,085.4
328108	11/02/2018	1121	BLACKBOARD INC	1298702	10.00.2660.0110.0.470	Blackboard Mobile Communications App	\$10,840.2
328109	11/02/2018	1121	BUREAU OF EDUCATION & RESEARCH	V132548	10.44.2210.4932.1.312	Check Total: CONFERENCE REGISTRATION FOR P. MARCONI FOR 101	\$73,787.8 \$249.0
328109	11/02/2018	1121	BUREAU OF EDUCATION & RESEARCH	V575641	10.12.2210.4932.1.312	REGISTRATION FEES – TRACI HAYWARDS –	\$249.0
328109	11/02/2018	1121	BUREAU OF EDUCATION & RESEARCH	V721991	10.22.2210.4932.1.312	SEMINAR REGISTRATION FOR JULIE DALY FOR	\$249.0
328110	11/02/2018	1121	CITY OF DECATUR	V939939	10.00.1551.0500.0.410	Check Total: ANNUAL RAFFLE LICENSE FOR THE ENTIRE DISTIRCT –	\$747.0 \$115.0
328111	11/02/2018	1121	DECATUR AWARDS & SCREEN PRINTING	10.15.2018	38.85.8517.0000.0.699	Check Total: INVOICE DATED 10/15/18- PRINTING OF SHIRTS FOR	\$115.0 \$36.0
328111	11/02/2018	1121	DECATUR AWARDS & SCREEN PRINTING	10.15.2018	38.85.8517.0000.0.699	PARENT SHIRTS	\$198.0
328111	11/02/2018	1121	DECATUR AWARDS & SCREEN PRINTING	10.15.2018	38.85.8517.0000.0.699	PLAYERS SHIRTS	\$225.0
328111	11/02/2018	1121	DECATUR AWARDS & SCREEN PRINTING	10.15.2018	38.85.8517.0000.0.699	PRINT PARENT SHIRTS	\$66.0
328111	11/02/2018	1121	DECATUR AWARDS & SCREEN PRINTING	10.15.2018	38.85.8517.0000.0.699	EMBROIDERY ON SHIRTS	\$36.0
328112	11/02/2018	1121	DECATUR PUBLIC SCHLS FOUNDATION	V53507	38.24.2480.0000.0.002	Check Total: RETURN OF FOUNDATTION FUNDS FROM PRIOR YEAR	\$561.00 \$5,919.0
328113	11/02/2018	1121	EISENHOWER HIGH SCHOOL	V549002	38.95.9528.0000.0.699	Check Total: 10/22/18 - SERVICES RENDERED - RUN	\$5,919.0 \$2,000.0
						Check Total:	\$2,000.00

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Voucher Range: 1121 Bank Account: 2892733 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Voucher Check Number Date Invoice Account Description Amount 328114 11/02/2018 1121 FAN CLOTH IN355197 38.85.8505.0000.0.699 \$3,037.00 INVOICE #IN355197 FOR SPIRIT WEAR FOR BAND 328114 11/02/2018 1121 FAN CLOTH IN355197 38.85.8505.0000.0.699 (\$434.00)DISCOUNT GIVEN FOR ON-LINE PAYMENTS FOR Check Total: \$2,603.00 328115 11/02/2018 1121 **INSCITE ILLINOIS** V261723 38.82.8274.0000.0.699 \$175.00 INVOICE - LEAGUE **REGISTRATION & AMP FEE** 328115 11/02/2018 **INSCITE ILLINOIS** V871100 \$175.00 1121 38.85.8547.0000.0.699 INVOICE - LEAGUE REGISTRATION FOR THE Check Total: \$350.00 328116 11/02/2018 1121 **PESI INC** V9343 10.00.2210.4998.1.312 \$199.99 REGISTRATION FEE FOR **BROOKE HARRIS -**328116 11/02/2018 **PESI INC** V9343 10.00.2210.4998.1.312 \$199.99 1121 **REGISTRATION FEE FOR** LAWRENCE TRIMBLE -Check Total: \$399.98 1121 US POSTAL SERVICE. 328117 11/02/2018 ACCT 08030162 10.00.2310.0108.0.341 \$5,000.00 POSTAGE FOR POSTAGE MACHINE Check Total: \$5,000.00 328118 11/02/2018 **VERIZON WIRELESS** 1121 9816837611 10.00.2660.0110.0.345 \$4,577.95 **CELL PHONES** 328118 11/02/2018 1121 **VERIZON WIRELESS** 9816837611 10.50.1125.0182.1.345 \$38.01 **CELL PHONES** 328118 11/02/2018 1121 **VERIZON WIRELESS** 9816837611 10.50.2210.0196.1.345 \$38.01 **CELL PHONES** 328118 11/02/2018 **VERIZON WIRELESS** 9816837611 10.50.3850.0196.1.345 \$189.00 **CELL PHONES** 328118 11/02/2018 1121 **VERIZON WIRELESS** 9816837611 12.00.2330.0810.0.345 \$754.49 **CELL PHONES** 328118 11/02/2018 **VERIZON WIRELESS** 9816837611 20.08.2540.0601.0.345 \$130.66 **CELL PHONES** 328118 11/02/2018 **VERIZON WIRELESS** 9816837611 20.08.2540.0601.0.345 \$235.02 **CELL PHONES** Check Total: \$5,963.14 328119 11/02/2018 WINDSTREAM 70645103 \$0.61 1121 10.00.0000.0000.0.908 LONG DISTANCE 328119 11/02/2018 WINDSTREAM 70645103 10.01.2540.0107.0.342 \$0.03 LONG DISTANCE 328119 11/02/2018 WINDSTREAM 70645103 10.01.2540.0107.0.342 \$3.39 LONG DISTANCE 328119 11/02/2018 WINDSTREAM 70645103 10.08.2540.0107.0.342 \$0.33 LONG DISTANCE 328119 11/02/2018 WINDSTREAM 70645103 10.11.2410.0000.0.342 \$1.02 LONG DISTANCE

Disburseme	nt Detail	Listing		CONSOLIDATED ACCOU		te Range: 11/01/2018 - 11/30	•	Check
Fiscal Year: 201	8-2019		Bank Accoun			ucher Range: 1121 - 1148		
				loyee Vendor Names	Exclude Voided Checks	Exclude Manual Checks	☐ Include Nor	Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description		Amoun
328119	11/02/2018	1121	WINDSTREAM	70645103	10.12.2410.0000.0.34	42 LONG DIST	ANCE	\$1.4
	11/02/2018	1121	WINDSTREAM	70645103	10.13.2410.0000.0.34	42 LONG DIST	ANCE	\$3.
328119	11/02/2018	1121	WINDSTREAM	70645103	10.18.2540.0107.0.34	42 LONG DIST	ANCE	\$1.8
328119	11/02/2018	1121	WINDSTREAM	70645103	10.21.2410.0000.0.34	42 LONG DIST	ANCE	\$1.4
328119	11/02/2018	1121	WINDSTREAM	70645103	10.22.2410.0000.0.34	42 LONG DIST	ANCE	\$0.0
328119	11/02/2018	1121	WINDSTREAM	70645103	10.22.2540.0107.0.34	42 LONG DIST	ANCE	\$3.5
328119	11/02/2018	1121	WINDSTREAM	70645103	10.24.2410.0000.0.34	42 LONG DIST	ANCE	\$2.5
328119	11/02/2018	1121	WINDSTREAM	70645103	10.24.2540.0107.0.34	42 LONG DIST	ANCE	\$0.4
328119	11/02/2018	1121	WINDSTREAM	70645103	10.33.2410.0000.0.34	42 LONG DIST	ANCE	\$0.7
328119	11/02/2018	1121	WINDSTREAM	70645103	10.42.2410.0000.0.34	42 LONG DIST	ANCE	\$1.6
328119	11/02/2018	1121	WINDSTREAM	70645103	10.44.2410.0000.0.34	42 LONG DIST	ANCE	\$1.2
328119	11/02/2018	1121	WINDSTREAM	70645103	10.49.2410.0000.0.34	42 LONG DIST	ANCE	\$0.3
328119	11/02/2018	1121	WINDSTREAM	70645103	10.49.2540.0107.0.34	42 LONG DIST	ANCE	\$2.9
328119	11/02/2018	1121	WINDSTREAM	70645103	10.50.2540.3705.1.34	42 LONG DIST	ANCE	\$2.9
328119	11/02/2018	1121	WINDSTREAM	70645103	10.50.3850.0180.1.34	42 LONG DIST	ANCE	\$0.0
328119	11/02/2018	1121	WINDSTREAM	70645103	10.58.2540.0107.0.34	42 LONG DIST	ANCE	\$0.0
328119	11/02/2018	1121	WINDSTREAM	70645103	10.58.2540.0107.0.34	42 LONG DIST	ANCE	\$0.2
328119	11/02/2018	1121	WINDSTREAM	70645103	10.60.2410.0000.0.34	42 LONG DIST	ANCE	\$3.0
328119	11/02/2018	1121	WINDSTREAM	70645103	10.62.2410.0000.0.34	42 LONG DIST	ANCE	\$0.4
328119	11/02/2018	1121	WINDSTREAM	70645103	10.72.2540.0107.0.34	42 LONG DIST	ANCE	\$7.4
328119	11/02/2018	1121	WINDSTREAM	70645103	10.74.2410.0000.0.34	42 LONG DIST	ANCE	\$2.6
328119	11/02/2018	1121	WINDSTREAM	70645103	10.74.2540.0107.0.34			\$0.4
328119	11/02/2018	1121	WINDSTREAM	70645103	10.75.2410.0010.0.34	42 LONG DIST	ANCE	\$1.8
328119	11/02/2018	1121	WINDSTREAM	70645103	10.75.2540.0107.0.34			\$6.2
328119	11/02/2018	1121	WINDSTREAM	70645103	10.81.2540.0107.0.34		_	\$4.
328119	11/02/2018	1121	WINDSTREAM	70645103	10.82.2540.0107.0.34			\$555.
328119	11/02/2018	1121	WINDSTREAM	70645103	10.85.2540.0107.0.34	20.10 2.0.		\$4.
328119	11/02/2018	1121	WINDSTREAM	70645103	12.00.2150.0880.0.34			\$0.
328119	11/02/2018	1121	WINDSTREAM	70645103	12.00.2330.0810.0.34	20.10 2.0.		\$0.8
							Check Total:	\$619.0

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 11/02/2018 328120 1121 ZIPS FLOWERS BY THE GATES 013990 38.85.8553.0000.0.699 \$66.61 INVOICE #013990 FOR PLANT SENT TO IILL HEICK . Check Total: \$66.61 328121 11/09/2018 1125 2019 NATL COUNCIL V905782 10.00.2210.4998.1.312 \$1,025.00 REGISTRATION FEE FOR CONFERENCE REGISTRATIO LAWRENCE TRIMBLE TO 1125 2019 NATL COUNCIL 328121 11/09/2018 V905782 10.00.2210.4998.1.312 \$1.025.00 REGISTRATION FEE FOR CONFERENCE REGISTRATIO **BROOKE HARRIS TO ATTEND** Check Total: \$2,050.00 328122 11/09/2018 1125 AMEREN ILLINOIS V807197 20.01.2540.0688.0.466 \$733.41 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.03.2540.0687.0.465 \$97.86 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.03.2540.0688.0.466 \$63.12 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.08.2540.0688.0.466 \$379.11 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.11.2540.0688.0.466 \$744.40 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.12.2540.0688.0.466 \$3,113.68 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.13.2540.0688.0.466 \$1,523.64 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.18.2540.0688.0.466 \$624.88 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.21.2540.0688.0.466 \$1,147.25 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.22.2540.0688.0.466 **ELECTRIC DISTRIBUTION** \$545.54 328122 11/09/2018 AMEREN ILLINOIS V807197 20.24.2540.0688.0.466 \$877.19 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.33.2540.0688.0.466 \$1,696.08 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 \$895.62 20.42.2540.0688.0.466 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.44.2540.0688.0.466 \$752.07 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.49.2540.0688.0.466 \$783.73 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.50.2540.0688.0.466 \$1,960.10 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.58.2540.0688.0.466 \$1,116.71 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.60.2540.0688.0.466 \$450.02 **ELECTRIC DISTRIBUTION** AMEREN ILLINOIS 328122 11/09/2018 V807197 20.62.2540.0688.0.466 \$683.67 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.72.2540.0688.0.466 \$7,120.61 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.74.2540.0688.0.466 \$1,476.38 **ELECTRIC DISTRIBUTION** 11/09/2018 328122 AMEREN ILLINOIS V807197 20.75.2540.0688.0.466 \$3,530.87 **ELECTRIC DISTRIBUTION** 328122 11/09/2018 AMEREN ILLINOIS V807197 20.81.2540.0688.0.466 \$6,127.52 **ELECTRIC DISTRIBUTION** 2018.3.12

Disburseme	nt Detail	Listing	Bank Name: CONSO	LIDATED ACCO	JNT 2	Date Range:	11/01/2018 - 11/30/20)18 Sort By:	Check
Fiscal Year: 201	8-2019	Ū	Bank Account: 2892733	3		Voucher Range	e: 1121 - 1148	Dollar Lim	it: \$0.00
1100ai 10ai. 201	0 2010		Print Employee Vene	dor Names	Exclude Voided Checks	s 🔲 Exclu	de Manual Checks	☐ Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328122	11/09/2018	1125	AMEREN ILLINOIS	V807197	20.82.2540.0688.0	0.466	ELECTRIC DIS	TRIBUTION	\$6,857.61
328122	11/09/2018	1125	AMEREN ILLINOIS	V807197	20.85.2540.0688.0	0.466	ELECTRIC DIS	TRIBUTION	\$5,519.78
328122	11/09/2018	1125	AMEREN ILLINOIS	V807197	20.85.2540.0688.0	0.466	ELECTRIC DIS	TRIBUTION	\$330.94
328122	11/09/2018	1125	AMEREN ILLINOIS	V807197	20.99.2540.0688.0	0.466	ELECTRIC DIS	TRIBUTION	\$2,290.42
328122	11/09/2018	1125	AMEREN ILLINOIS	V807197	22.00.2540.0810.0	0.466	ELECTRIC DIS	TRIBUTION	\$161.68
328122	11/09/2018	1125	AMEREN ILLINOIS	V807197	22.00.2540.0844.0	0.466	ELECTRIC DIS	TRIBUTION	\$242.51
								Check Total:	\$51,846.40
328123	11/09/2018	1125	BUSEY WEALTH MANAGEMENT	V147788	30.00.5220.0000.0	0.620	INTEREST AM	OUNT DUE ON	\$11,200.00
							SCHOOL BON	DS, SERIES	
328123	11/09/2018	1125	BUSEY WEALTH MANAGEMENT	V147788	30.00.5320.0000.0	0.610	PRINCIPAL AN	OUNT DUE ON	\$560,000.00
							SCHOOL BON	DS, SERIES	
								Check Total:	\$571,200.00
328124	11/09/2018	1125	CAPITAL ONE EQUIPMENT	0004373633	30.00.5220.0000.0	0.620	INVOICE #000	04373633 -	\$52,593.75
			FINANCE.				LOAN NUMBE	R 100361240	
								Check Total:	\$52,593.75
328125	11/09/2018	1125	CITY OF DECATUR	V114904	20.93.2540.0651.0	0.464	Local Motor F		\$128.55
							Non-Diesel F	uel, 35,000 is	
328125	11/09/2018	1125	CITY OF DECATUR	V114904	40.00.2550.0000.0	0.464	INTERNAL BLA	ANKET – Local	\$419.30
							Motor Fuel Ta	ax for Diesel	
								Check Total:	\$547.85
328126	11/09/2018	1125	CITY OF DECATUR-WATER	40445575	20.72.2540.0690.0	0.370	HOPE - WATE		\$30.33
								Check Total:	\$30.33
328127	11/09/2018	1125	CLEAR TALK	207194	10.58.1125.0185.2	2.410	CLEAR TALK	-	\$799.80
							MOTOROLA B	SPR40 450-470	
	/ /		2011 525 52155 181152					Check Total:	\$799.80
328128	11/09/2018	1125	COLLEGE BOARD, MWRO	V809673	10.03.2210.4932.	1.312	REGISTRATIO		\$350.00
							PETERS MIDW		
000400	44/00/0040	4405	COMMEDIAL MAIL OFFICES	405 40 40	40.00.0040.0400	0.044		Check Total:	\$350.00
328129	11/09/2018	1125	COMMERCIAL MAIL SERVICES	105.18.10	10.00.2310.0108.0	0.341	BLANKET ORE		\$996.90
							COMMERCIAL		
								Check Total:	\$996.90

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.01.2540.0688.0.466 \$2,073.61 **ELECTRIC** INC 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.03.2540.0688.0.466 \$34.73 FI FCTRIC CONSTELLATION NEWENERGY 12820886302 328130 11/09/2018 1125 20.08.2540.0688.0.466 \$379.49 **ELECTRIC** 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 328130 20.08.2540.0688.0.466 **ELECTRIC** \$251.60 1125 CONSTELLATION NEWENERGY 12820886302 328130 11/09/2018 20.11.2540.0688.0.466 \$584.38 ELECTRIC 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.12.2540.0688.0.466 \$1,895.65 **ELECTRIC** 1125 CONSTELLATION NEWENERGY 12820886302 328130 11/09/2018 20.13.2540.0688.0.466 \$1,964.71 FI FCTRIC INC 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 20.18.2540.0688.0.466 \$845.18 ELECTRIC 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 328130 20.21.2540.0688.0.466 \$1,605.65 **ELECTRIC** 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.22.2540.0688.0.466 \$606.90 **ELECTRIC** 1125 CONSTELLATION NEWENERGY 12820886302 328130 11/09/2018 20.24.2540.0688.0.466 \$1,015.97 **ELECTRIC** INC 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.33.2540.0688.0.466 \$1,759.79 FI FCTRIC 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.42.2540.0688.0.466 \$797.48 **ELECTRIC** 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.44.2540.0688.0.466 \$805.85 **ELECTRIC** 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 328130 20.49.2540.0688.0.466 \$764.08 ELECTRIC INC 1125 CONSTELLATION NEWENERGY 12820886302 328130 11/09/2018 20.50.2540.0688.0.466 \$2,092.31 **ELECTRIC** 328130 11/09/2018 CONSTELLATION NEWENERGY 12820886302 \$1,007.45 20.58.2540.0688.0.466 **ELECTRIC** INC 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.60.2540.0688.0.466 \$640.98 **ELECTRIC** INC 328130 11/09/2018 1125 CONSTELLATION NEWENERGY 12820886302 20.62.2540.0688.0.466 \$654.32 **ELECTRIC**

Check	11/01/2018 - 11/30/2018 Sort By:	Range:	T 2 Date	IDATED ACCO	Bank Name: CONSOL	Listing	nt Detail	Disburseme
•		cher Range:	Vou		Bank Account: 2892733	J	8-2019	Fiscal Year: 201
Check Batch	Manual Checks Include Non	Exclud	Exclude Voided Checks	or Names	Print Employee Vend		0 2010	113041 1041. 201
Amour	Description		Account	Invoice	yee	Voucher	Date	Check Number
\$11,533.	ELECTRIC	6	20.72.2540.0688.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$1,932.	ELECTRIC	3	20.74.2540.0688.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$5,766.	ELECTRIC	6	20.75.2540.0688.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$10,425.	ELECTRIC	6	20.81.2540.0688.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$12,084.	ELECTRIC	5	20.82.2540.0688.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$8,938.	ELECTRIC	5	20.85.2540.0688.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$3,809.	ELECTRIC	6	20.99.2540.0688.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$268.	ELECTRIC	5	22.00.2540.0810.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$403.	ELECTRIC	6	22.00.2540.0844.0.46	12820886302	ONSTELLATION NEWENERGY	1125	11/09/2018	328130
\$74,942.	Check Total:							
\$470.	Joshua Peters – ISTE 2018 Conference in Chicago June	2	10.03.2210.4932.2.31	768731	TE	1125	11/09/2018	328131
\$125.	Basic Membership for ISTE	2	10.03.2210.4932.2.31	768731	TE	1125	11/09/2018	328131
\$595. \$75.	Check Total:	`	20.03.2540.0669.0.64	5125096638	OFFICE-STATE FIRE	1125	11/09/2018	220122
φ/5.	PAY INVOICE# 5125096638 - PDI - CONVEYANCE	,	20.03.2340.0009.0.04	3123090036	ARSHALL	1125	11/09/2010	320132
\$75.	DURFEE – CONVEYANCE CERTIFICATE OF OPERATION)	20.24.2540.0669.0.64	5125096638	OFFICE-STATE FIRE ARSHALL	1125	11/09/2018	328132
\$50.	DURFEE – CONVEYANCE CERTIFICATE OF OPERATION)	20.24.2540.0669.0.64	5125096638	OFFICE-STATE FIRE ARSHALL	1125	11/09/2018	328132
\$75.	MACARTHUR – CONVEYANCE CERTIFICATE)	20.85.2540.0669.0.64	5125096638	OFFICE-STATE FIRE ARSHALL	1125	11/09/2018	328132
\$75.	MACARTHUR – CONVEYANCE CERTIFICATE)	20.85.2540.0669.0.64	5125096638	OFFICE-STATE FIRE ARSHALL	1125	11/09/2018	328132
\$75.	MACARTHUR – CONVEYANCE CERTIFICATE)	20.85.2540.0669.0.64	5125096638	OFFICE-STATE FIRE ARSHALL	1125	11/09/2018	328132

Check	11/01/2018 - 11/30/2018 Sort By:	Date Rang	OLIDATED ACCOL	Bank Name: CON	Listing	nt Detail	Disburseme
t: \$0.00	ge: 1121 - 1148 Dollar Lim	Voucher F	33	Bank Account: 2892	3		Fiscal Year: 201
Check Batche	ude Manual Checks 🔲 Include Non	xclude Voided Checks	ndor Names	Print Employee V		0-2019	riscarrear. 2010
Amount	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$75.0	MACARTHUR – CONVEYANCE CERTIFICATE	20.85.2540.0669.0.640	5125096638	IL OFFICE-STATE FIRE MARSHALL	1125	11/09/2018	328132
\$500.0 \$80.0	Check Total: INVOICE - PARTICIPATION FEES FOR 4 SDMS STUDENTS	38.81.8111.0000.0.699	V843060	ILMEA STATE OFFICE	1125	11/09/2018	328133
\$80.0 \$52.9	Check Total: PETTY CASH REPLENISHMENT -	12.00.1201.0871.0.410	V970344	KATHLEEN HORATH	1125	11/09/2018	328134
\$177.2	COMMUNITY TRAINING – LIFE SKILLS	12.00.1202.0870.0.410	V970344	KATHLEEN HORATH	1125	11/09/2018	328134
\$1.5	MPSED OFFICE SUPPLIES	12.00.2330.0810.0.410	V970344	KATHLEEN HORATH	1125	11/09/2018	328134
\$231.8 \$991.8	Check Total: INVOICE 927329 8X 10 LIFETIME STORAGE	10.13.1125.0185.2.750	927329	LOWES OF DECATUR	1125	11/09/2018	328135
\$991.8 \$280.0	Check Total: PURCHASE REWARD CARDS FOR VOCATIONAL	12.00.1220.0879.1.410	V236334	MCDONALDS RESTAURANT	1125	11/09/2018	328136
\$280.0 \$10,500.0	Check Total: RENTAL- 168 VISITS FOR PHYSICAL ACTIVITY	10.97.1900.0010.0.325	342	SKYWALKER INC	1125	11/09/2018	328137
\$10,500.0	Check Total:						
\$8.7	#29M T-SHIRT, BLACK 1-XL	38.81.8101.0000.0.699	51642	STAR SILKSCREEN		11/09/2018	
\$90.0	#996 HOODED SWEAT, BLACK 1-S 1-M 2-L	38.81.8104.0000.0.699	51642	STAR SILKSCREEN	1125	11/09/2018	328138
\$10.0	SET UP CHARGE	38.81.8104.0000.0.699	51642	STAR SILKSCREEN	1125	11/09/2018	328138
\$42.0	INVOICE #51642 FOR SPIRIT WEAR. 29M T-SHIRT,	38.81.8104.0000.0.699	51642	STAR SILKSCREEN	1125	11/09/2018	328138
\$75.0	#996 HOODED SWEAT, CHARCOAL 1-S 2-M 1-L	38.81.8104.0000.0.699	51642	STAR SILKSCREEN	1125	11/09/2018	328138
\$22.7	#996 HOODED SWEAT, CHARCOAL 2XL	38.81.8104.0000.0.699	51642	STAR SILKSCREEN	1125	11/09/2018	328138

Disburseme	nt Detail	Listing		ONSOLIDATED ACCO		Range: 11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201	8-2019		Bank Account: 28		_	cher Range: 1121 - 1148 Dollar Limi	
	_		✓ Print Employee		Exclude Voided Checks	Exclude Manual Checks Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328138	11/09/2018	1125	STAR SILKSCREEN	51642	38.81.8104.0000.0.699	#542 CREW SWEAT, CHARCOAL 1-2XL	\$15.2
328138	11/09/2018	1125	STAR SILKSCREEN	51642	38.81.8104.0000.0.699	SET UP CHARGE	\$12.0
328138	11/09/2018	1125	STAR SILKSCREEN	51642	38.81.8104.0000.0.699	G500 T-SHIRT, ANTIQUE CHERRY 2-S 1-M	\$18.7
						Check Total:	\$294.4
328139	11/09/2018	1125	US COACHWAYS INC	8103080	40.85.2559.0165.0.331	INVOICE #8103080: US COACHWAYS INC. FOR	\$2,965.9
						Check Total:	\$2,965.9
328140	11/09/2018	1125	WALMART SUPERCENTER	V762567	12.00.1220.0879.1.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$450.0
						Check Total:	\$450.0
328141	11/09/2018	1125	WALMART SUPERCENTER	V840409	12.00.1220.0879.1.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$450.0
						Check Total:	\$450.0
328142	11/09/2018	1125	WALMART SUPERCENTER	V716721	12.00.1220.0879.1.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$260.0
						Check Total:	\$260.0
328143	11/09/2018	1131	D F T A #4324	V817348	10.00.0000.0000.0.068	DUES – DECATUR FEDERATION OF TEACHING	\$5,873.5
						Check Total:	\$5,873.5
328144	11/09/2018	1131	DECATUR EDUCATION ASSOCIATION	V581092	10.00.0000.0000.0.064	DUES – DEA	\$24,215.1
						Check Total:	\$24,215.1
328145	11/09/2018	1131	DECATUR EDUCATIONAL SUPPORT	V307607	10.00.0000.0000.0.067	DUES – DESPA	\$1,383.7
						Check Total:	\$1,383.7
328146	11/09/2018	1131	U S DEPARTMENT OF EDUCATION	V594635	10.00.0000.0000.0.070	Wide Bebochon	\$1,278.0
2004:=	44/40/0045	4400	OADL MEDIEW	1/000 470	00 05 050 050 0	Check Total:	\$1,278.0
328147	11/16/2018	1136	CARL MEDLEY	V226476	38.95.9528.0000.0.699	TURKEY TOURNAMENT OFFICIAL – GAME 10 –	\$70.0
						Check Total:	\$70.0

2018.3.12

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Disburseme	nt Detail	Listing	Bank Name: CONSOL	LIDATED ACCOUNT 2	D	ate Range:	11/01/2018 - 11/30/2018	Sort By: Check
Fiscal Year: 201		J	Bank Account: 2892733		V	oucher Range:	: 1121 - 1148	Dollar Limit: \$0.00
iscai rear. 20	0-2019		Print Employee Vend	lor Names 🗾 🗷	Exclude Voided Checks	☐ Exclud	le Manual Checks	☐ Include Non Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Description	Amount
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.01.2540.0687.0.4	465	NATURAL GAS	\$97.2
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.01.2540.0687.0.4	465	NATURAL GAS	\$0.0
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.03.2540.0687.0.4	465	NATURAL GAS	\$90.6
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.08.2540.0687.0.4	465	NATURAL GAS	\$204.2
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.11.2540.0687.0.4	465	NATURAL GAS	\$140.8
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.12.2540.0687.0.4	465	NATURAL GAS	\$157.8
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.18.2540.0687.0.4	465	NATURAL GAS	\$113.9
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.21.2540.0687.0.4	465	NATURAL GAS	\$94.8
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.22.2540.0687.0.4	465	NATURAL GAS	\$139.6
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.24.2540.0687.0.4	465	NATURAL GAS	\$116.1
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.33.2540.0687.0.4	465	NATURAL GAS	\$248.0
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.42.2540.0687.0.4	465	NATURAL GAS	\$132.9
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.44.2540.0687.0.4	465	NATURAL GAS	\$141.6
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.49.2540.0687.0.4	465	NATURAL GAS	\$145 .1
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.50.2540.0687.0.4	465	NATURAL GAS	\$715.1
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.58.2540.0687.0.4	465	NATURAL GAS	\$115.9
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.60.2540.0687.0.4	465	NATURAL GAS	\$126.2
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.62.2540.0687.0.4	465	NATURAL GAS	\$113.9
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.72.2540.0687.0.4	465	NATURAL GAS	\$3,192.4

Disbursemer	nt Detail	Listing	Bank Name: CONSOL	LIDATED ACCOUN	NT 2 Da	ate Range:	11/01/2018 - 11/30/201	18 Sort By:	Check
Fiscal Year: 2018		3	Bank Account: 2892733	1	Vo	oucher Range:	1121 - 1148	Dollar Limit:	\$0.00
iscai reai. 2010	0-2019		Print Employee Vend	lor Names [Exclude Voided Checks	☐ Exclud	e Manual Checks	☐ Include Non (Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.74.2540.0687.0.4	465	NATURAL GAS		\$395.4
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.75.2540.0687.0.4	465	NATURAL GAS		\$447.4
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.81.2540.0687.0.4	465	NATURAL GAS		\$130.8
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.82.2540.0687.0.4	465	NATURAL GAS		\$388.7
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	20.99.2540.0687.0.4	465	NATURAL GAS		\$309.0
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	22.00.2540.0810.0.4	465	NATURAL GAS		\$21.8
328148	11/16/2018	1136	CONSTELLATION NEWENERGY GAS DIV.	2439151	22.00.2540.0844.0.4	465	NATURAL GAS		\$32.7
328149	11/16/2018	1136	DARRIN SORTER	V885204	38.95.9528.0000.0.6	699	TURKEY TOUR OFFICIAL – GA		\$7,813.0 \$70.0
328150	11/16/2018	1136	DEEPTHI MANOJ	V883922	10.11.1811.0250.0.0	003	REIMBURSEMEI INSTRUCTION	_	\$70.0 \$100.0
328151	11/16/2018	1136	EDGAR BRUMMETT	V794989	38.95.9528.0000.0.6	699	TURKEY TOUR OFFICIAL – GA		\$100.0 \$70.0
328152	11/16/2018	1136	EDWARD W ALEXANDER	V132288	38.95.9528.0000.0.6	699	TURKEY TOUR OFFICIAL – GA		\$70.0 \$70.0
328153	11/16/2018	1136	HYATT PLACE NASHVILLE/OPRYLAND	CONF #1685649	10.00.2210.4998.1.3	332	PRE-PAYMENT FEES FOR BRO		\$70.0 \$626.4
328153	11/16/2018	1136	HYATT PLACE NASHVILLE/OPRYLAND	CONF #1685995	10.00.2210.4998.1.3	332	PRE-PAYMENT FEES FOR LAW		\$626.4
								Check Total:	\$1,252.8
328154	11/16/2018	1136	IL DEPT OF EMPLOYMENT SECURITY	UI ACCT 080589	80.00.2363.0202.0.3	385	INVOICE DATE PAYMENT OF A	, ,	\$5,769.8
							.,	Check Total:	\$5,769.8
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Disbursemei	nt Detail	Listing		LIDATED ACCO		-	Check
Fiscal Year: 2018	8-2019		Bank Account: 2892733			r Range: 1121 - 1148 Dollar Limi	*
Check Number	Date	Voucher	Print Employee Vend	for Names Invoice	Exclude Voided Checks Account	Exclude Manual Checks Include Non Description	
			<u> </u>			<u> </u>	Amount
328155	11/16/2018	1136	JEFFREY P ALBEE	V134524	38.95.9528.0000.0.699	1028 TURKEY TOURNAMENT OFFICIAL – GAME 4	\$70.00
						Check Total:	\$70.00
328156	11/16/2018	1136	JEWELL D COLEMAN	V969440	38.95.9526.0000.0.699	TURKEY TOURNAMENT OFFICIAL – GAME 5 –	\$70.00
						Check Total:	\$70.00
328157	11/16/2018	1136	KAPLAN FULFILLMENT CENTER	ORD7473579	10.50.1125.3705.2.410	QUOTE# 256047 DEVELOPMENTALLY	\$2,697.00
328157	11/16/2018	1136	KAPLAN FULFILLMENT CENTER	ORD7473579	10.58.1125.0185.2.410	DEVELOPMENTALLY APPROPRIATE PRACTICE IN	\$899.00
328157	11/16/2018	1136	KAPLAN FULFILLMENT CENTER	ORD7473579	10.58.1125.4902.2.410	DEVELOPMENTALLY APPROPRIATE PRACTICE IN	\$899.00
						Check Total:	\$4,495.00
328158	11/16/2018	1136	KATHLEEN HORATH	V914036	12.00.1201.0871.0.410	PETTY CASH REPLENISHMENT –	\$48.43
328158	11/16/2018	1136	KATHLEEN HORATH	V914036	12.00.1202.0870.0.410	COMMUNITY TRAINING - LS @ MHS	\$91.39
328158	11/16/2018	1136	KATHLEEN HORATH	V914036	12.00.1212.0815.0.410	COMMUNITY TRAINING – SED @ EHS	\$56.16
						Check Total:	\$195.98
328159	11/16/2018	1136	KELLY SHAW	V435782	10.85.1811.0250.0.003	REIMBURSEMENT OF INSTRUCTIONAL MATERIAL	\$50.00
						Check Total:	\$50.00
328160	11/16/2018	1136	MARK E JONTRY	V629240	38.95.9528.0000.0.699	2018 TURKEY TOURNAMENT OFFICIAL – GAME 5 –	\$70.00
						Check Total:	\$70.00
328161	11/16/2018	1136	MARY BRADY	V171059	38.24.2401.0000.0.699	PETTY CASH REPLENISHMENT – COMP	\$103.07
328161	11/16/2018	1136	MARY BRADY	V171059	38.24.2401.0000.0.699	READING CLUB LUNCH	\$20.25
328161	11/16/2018	1136	MARY BRADY	V171059	38.24.2401.0000.0.699	STAPLES DRYERASE LEAR	\$49.77
Printed: 11/30/201	8 10:43:2	26 AM	Report: rptAPInvoiceCheckDeta	ail	2018.3.12	Pa	nge: 15

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Dollar Limit: \$0.00 Voucher Range: 1121 - 1148 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount 11/16/2018 328161 1136 MARY BRADY V171059 38.24.2401.0000.0.699 \$226.99 AMAZON ORDER FOR HERRON SEA VIEW Check Total: \$400.08 328162 11/16/2018 1136 MIKE KROEGER V230065 38.95.9528.0000.0.699 2018 TURKEY TOURNAMENT \$70.00 OFFICIAL - GAME 3 -Check Total: \$70.00 328163 11/16/2018 1136 MILLIKIN UNIVERSITY 4 10.82.1532.0504.0.325 \$1,400.00 FRANK LINDSEY FIELD **RENTAL AT MILLIKIN** 328163 11/16/2018 1136 MILLIKIN UNIVERSITY **GRIS 29** 10.85.1532.0550.0.640 \$1,400.00 **INVOICE #GRLS 29, INVOICE** DATE 10/15/18 FOR USE OF Check Total: \$2,800.00 328164 11/16/2018 1136 NATIONAL LOUIS UNIVERSITY V814438 \$550.00 10.00.3700.4300.1.312 CONFIRMATION G4NYLJ6C56X - -328164 11/16/2018 1136 NATIONAL LOUIS UNIVERSITY V814438 10.00.3700.4300.1.312 \$550.00 CONFIRMATION PBNMWLKB2TF - -328164 11/16/2018 1136 NATIONAL LOUIS UNIVERSITY V814438 10.00.3700.4300.1.312 \$550.00 CONFIRMATION G4NYLJ6C56X - -328164 11/16/2018 NATIONAL LOUIS UNIVERSITY V814438 10.03.2210.4932.1.312 \$550.00 **CONFIRMATION** H6N5YNBD99Z - -328164 11/16/2018 NATIONAL LOUIS UNIVERSITY V814438 10.03.2210.4932.1.312 \$550.00 CONFIRMATION PYNFJXDQZ3F--328164 11/16/2018 NATIONAL LOUIS UNIVERSITY V814438 10.21.2210.4932.1.312 \$550.00 **CONFIRMATION** P2NJ5CD9V53--328164 11/16/2018 NATIONAL LOUIS UNIVERSITY V814438 10.24.2210.4932.1.312 \$550.00 **CONFIRMATION** NINLFP8NN9H--328164 11/16/2018 NATIONAL LOUIS UNIVERSITY V814438 10.33.2210.4932.1.312 \$550.00 CONFIRMATION F2N8R9NYCVT--328164 11/16/2018 NATIONAL LOUIS UNIVERSITY V814438 10.42.2210.4932.1.312 \$550.00 CONFIRMATION NGN368JGFYT- -

Disburseme	nt Detail	Listing	Bank Name: CONSOI Bank Account: 2892733	LIDATED ACCO		te Range: 11/01/2018 - 11/30	•	Check
Fiscal Year: 201	8-2019		Print Employee Vend		Exclude Voided Checks	ucher Range: 1121 - 1148 Exclude Manual Checks	Dollar Lim	n: \$0.00 Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	include Non	Amount
328164		1136	NATIONAL LOUIS UNIVERSITY	V814438	10.44.2210.4932.1.31	'	_	\$550.00
328164	11/16/2018	1136	NATIONAL LOUIS UNIVERSITY	V814438	10.60.2210.4932.1.31	12 CONFIRMA HDNMKP30		\$550.00
328164	11/16/2018	1136	NATIONAL LOUIS UNIVERSITY	V814438	10.62.2210.4932.1.31	12 CONFIRMA' F3N9NVZB'		\$550.00
328164	11/16/2018	1136	NATIONAL LOUIS UNIVERSITY	V814438	10.72.2210.4932.1.31	12 CONFIRMA D5NWN67N		\$550.00
							Check Total:	\$7,150.00
328165	11/16/2018	1136	PHILIP C KAUFMAN	V692346	38.95.9528.0000.0.69	99 TURKEY TO OFFICIAL –		\$70.00
							Check Total:	\$70.00
328166	11/16/2018	1136	POSTMASTER	PERMIT #240	10.00.2310.0108.0.34	POSTAGE P	ERM <u>IT</u> #240	\$225.00
000407	44/40/0040	4400	DARTOR TECHNICI COIES II S	50000 DNI	40.00.4400.0440.0.00	27	Check Total:	\$225.00
328167	11/16/2018	1136	RAPTOR TECHNOLOGIES, LLC	52328 RN	10.82.1100.0110.0.32	27 RAPTOR RE NOTICE-ON		\$510.00
						NOTICE-OI	Check Total:	\$510.00
328168	11/16/2018	1136	READING RECOVERY COUNCIL	V798321	10.03.2210.4932.1.64	10 DAY MEMBE	RSHIP RENEWAL	\$510.00 \$70.00
320100	11/10/2010	1130	OF N. AMERICA	V730321	10.03.2210.4932.1.04	FOR PAULA	_	φ10.00
328168	11/16/2018	1136	READING RECOVERY COUNCIL OF N. AMERICA	V798321	10.03.2210.4932.1.64	40 MEMBERSH MELISSA RY	P RENEWAL FOR AN	\$70.00
							Check Total:	\$140.00
328169	11/16/2018	1136	RIVER CITY RACE MANAGEMENT	2018-63	38.85.8511.0000.0.69	IIIVOICE #2	018-63 FOR NG, BIB NUMBERS	\$847.00
							Check Total:	\$847.00
328170	11/16/2018	1136	ROLLIN D BARTON II	V619957	38.95.9528.0000.0.69	99 TURKEY TO OFFICIAL -	URNAMENT GAME 8 –	\$70.00
							Check Total:	\$70.00
328171	11/16/2018	1136	SEAN LEE	V943875	38.95.9528.0000.0.69	TOTALET TO	URNAMENT GAME 9 – LEE	\$70.00
							Check Total:	\$70.00

Disburseme	nt Detail	Listing	Bank Name: CONS	SOLIDATED ACCO	UNT 2 Date	e Range: 11/	01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201		3	Bank Account: 28927	733	Vou	ucher Range: 112	21 - 1148 Dollar Lim	nit: \$0.00
riscai reai. 201	0-2019		Print Employee Ve	endor Names	Exclude Voided Checks	Exclude Ma	anual Checks 🔲 Include Nor	n Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description	Amount
328172	11/20/2018	1138	THE COMMERCE TRUST COMPANY	ACCT #67048	30.00.5220.0000.0.62	20	PAYMENT – ACCOUNT NUMBER 67048 – INTEREST	\$40,131.00
328172	11/20/2018	1138	THE COMMERCE TRUST COMPANY	ACCT #67048	30.00.5320.0000.0.61	0	PAYMENT – ACCOUNT NUMBER 67048 – PRINCIPAL	\$1,089,000.00
							Check Total:	\$1,129,131.00
328173	11/23/2018	1143	BLITT AND GAINES PC	V331047	10.00.0000.0000.0.07	0	WAGE DEDUCTION	\$216.5
328173	11/23/2018	1143	BLITT AND GAINES PC	V651321	10.00.0000.0000.0.07	0	WAGE DEDUCTION	\$153.77
328173	11/23/2018	1143	BLITT AND GAINES PC	V931901	10.00.0000.0000.0.07	0	WAGE DEDUCTION	\$216.5
							Check Total:	\$586.87
328174	11/23/2018	1143	D F T A #4324	V320718	10.00.0000.0000.0.06	8	DUES – DECATUR FEDERATION OF TEACHING	\$5,873.50
							Check Total:	\$5,873.56
328175	11/23/2018	1143	DECATUR EDUCATION ASSOCIATION	V9636	10.00.0000.0000.0.06	34	DUES – DEA	\$24,137.28
							Check Total:	\$24,137.28
328176	11/23/2018	1143	DECATUR EDUCATIONAL SUPPORT	V8423	10.00.0000.0000.0.06	7	DUES – DESPA	\$1,383.70
							Check Total:	\$1,383.70
328177	11/23/2018	1143	DECATUR PUBLIC SCHLS FOUNDATION	V106477	10.00.0000.0000.0.08	1	FOUNDATION	\$1,079.00
328177	11/23/2018	1143	DECATUR PUBLIC SCHLS FOUNDATION	V290551	10.00.0000.0000.0.08	1	FOUNDATION	\$1,076.00
							Check Total:	\$2,155.00
328178	11/23/2018	1143	DELTA DENTAL OF ILLINOIS	V198736	10.00.0000.0000.0.07	9	dental/vision ins - high	\$33,430.08
328178	11/23/2018	1143	DELTA DENTAL OF ILLINOIS	V198736	10.00.0000.0000.0.07	9	dental/vision ins - low	\$6,867.94
328178	11/23/2018	1143	DELTA DENTAL OF ILLINOIS	V198736	10.00.0000.0000.0.07	9	dwntal/vision ins - high cobra	\$29.10
							Check Total:	\$40,327.12
328179	11/23/2018	1143	HARRIS LAW CENTER	V240227	10.00.0000.0000.0.07	0	WAGE DEDUCTION	\$261.72
328179	11/23/2018	1143	HARRIS LAW CENTER	V559544	10.00.0000.0000.0.07	0	er fees	(\$25.00
328179	11/23/2018	1143	HARRIS LAW CENTER	V688232	10.00.0000.0000.0.07	0	WAGE DEDUCTION	\$205.26
							Check Total:	\$441.98
328180	11/23/2018	1143	HTH COMPANIES, INC.	V643998	10.00.0000.0000.0.07	0	WAGE DEDUCTION	\$622.27
							Check Total:	\$622.27

Disburseme	nt Detail	Listing		SOLIDATED ACC		ate Range:	11/01/2018 - 11/30/20		Check
Fiscal Year: 201	8-2019		Bank Account: 28927		<u> </u>	oucher Range		Dollar Lim	·
	_		✓ Print Employee Ve		Exclude Voided Checks	∐ Exclud	de Manual Checks	∐ Include Nor	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328181	11/23/2018	1143	IDEAL AUTO SALES	V326378	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$181.7
328181	11/23/2018	1143	IDEAL AUTO SALES	V952005	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$326.5
								Check Total:	\$508.3
328182	11/23/2018	1143	MARKOFF LAW LLC	V43360	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$94.4
328182	11/23/2018	1143	MARKOFF LAW LLC	V97610	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$189.2
								Check Total:	\$283.67
328183	11/23/2018	1143	MARSHA L COMBS-SKINNER	V395899	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$514.73
328183	11/23/2018	1143	MARSHA L COMBS-SKINNER	V877563	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$514.73
								Check Total:	\$1,029.46
328184	11/23/2018	1143	MIDWEST CREDIT & COLLECTION	V332691	10.00.0000.0000.0.0	070	wage deducti	on	\$570.22
328184	11/23/2018	1143	MIDWEST CREDIT & COLLECTION	V417273	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$1,750.26
328184	11/23/2018	1143	MIDWEST CREDIT & COLLECTION	V816111	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$1,709.9
								Check Total:	\$4,030.4
328185	11/23/2018	1143	MUTUAL OF OMAHA	V566462	10.00.0000.0000.0.0	085	vol life insura		\$17,709.97
								Check Total:	\$17,709.97
328186	11/23/2018	1143	NYSHESC	V358160	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$278.8
328186	11/23/2018	1143	NYSHESC	V905421	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$269.32
								Check Total:	\$548.16
328187	11/23/2018	1143	NCPERS-IL IMRF - 1415	V305874	10.00.0000.0000.0.0	063	C Gee & R To	rbert	\$32.00
328187	11/23/2018	1143	NCPERS-IL IMRF - 1415	V452088	10.00.0000.0000.0.0	063	LIFE INSURAN VOLUNTARY	CE – IMRF	\$512.00
								Check Total:	\$544.00
328188	11/23/2018	1143	P A B INC	V363658	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$535.14
328188	11/23/2018	1143	P A B INC	V70304	10.00.0000.0000.0.0	070	L Davis		\$406.00
								Check Total:	\$941.14
328189	11/23/2018	1143	PIONEER CREDIT RECOVERY INC	V264335	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$273.43
328189	11/23/2018	1143	PIONEER CREDIT RECOVERY	V466437	10.00.0000.0000.0.0	070	WAGE DEDUC	TION	\$285.0
								Check Total:	\$558.48
328190	11/23/2018	1143	S E I U LOCAL 73	V884913	10.00.0000.0000.0.0	065	DUES - BUILD	ING SERVICE	\$440.20
Printed: 11/30/20	18 10:43:	26 AM	Report: rptAPInvoiceCheckD	etail	2018.3.12			P	age: 19

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328190 11/23/2018 1143 SEIULOCAL 73 V902876 10.00.0000.0000.0.065 \$4,313.22 **DUES - BUILDING SERVICE** Check Total: \$4,753.42 328191 11/23/2018 **TEAMSTERS LOCAL NO. 916** V383065 10.00.0000.0000.0.066 \$149.50 **DUES - TEAMSTERS** 328191 11/23/2018 **TEAMSTERS LOCAL NO. 916** V655806 10.00.0000.0000.0.066 \$149.50 **DUES - TEAMSTERS** \$299.00 Check Total: 328192 11/23/2018 1143 US DEPARTMENT OF V643352 10.00.0000.0000.0.070 \$1,337.17 WAGE DEDUCTION **EDUCATION** Check Total: \$1,337,17 328193 11/23/2018 UNITED STATES TREASURY -V448740 10.00.0000.0000.0.070 \$11.54 WAGE DEDUCTION Check Total: \$11.54 328194 11/23/2018 1143 UNITED WAY V741224 10.00.0000.0000.0.074 \$209.00 UNITED WAY 328194 11/23/2018 **UNITED WAY** V981186 \$228.00 10.00.0000.0000.0.074 UNITED WAY \$437.00 Check Total: 328195 11/29/2018 1148 ADAM HOLLEMAN V74551 38.95.9528.0000.0.699 \$70.00 **TURKEY TOURNAMENT** OFFICIAL - GAME 2 -Check Total: \$70.00 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.06.2560.0185.1.410 \$642.64 RICHLAND SNACKS SERVICES (SMITH/VACANT) 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.06.2560.0225.0.315 \$3,609.95 CONTRACTED MEALS **SERVICES** 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 \$290.04 328196 10.06.2560.3705.1.410 RICHLAND SNACKS **SERVICES** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 10.11.2560.0225.0.315 \$14,301.40 CONTRACTED MEALS SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.12.2560.0225.0.315 \$23,250.09 **CONTRACTED MEALS SERVICES** ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400253700-000150 10.13.2560.0225.0.315 \$16,996.47 CONTRACTED MEALS SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.18.2560.0225.0.315 **CONTRACTED MEALS** \$14,490.97 **SERVICES** 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 328196 1148 10.18.2560.4299.1.315 \$1,303.58 FRESH FRUIT & VEGETABLE **SERVICES PROGRAM** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 10.21.2560.0225.0.315 \$17,629.58 CONTRACTED MEALS SERVICES

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.22.2560.0225.0.315 \$13,193.96 **CONTRACTED MEALS** SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.24.2560.0225.0.315 \$21,750.77 CONTRACTED MEALS **SERVICES** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.33.2560.0225.0.315 \$18.938.28 CONTRACTED MEALS **SERVICES** 11/29/2018 ARAMARK SCHOOL SUPPORT 328196 1148 400253700-000150 10.42.2560.0225.0.315 **CONTRACTED MEALS** \$20,575.05 SERVICES ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400253700-000150 10.44.2560.0225.0.315 **CONTRACTED MEALS** \$17.466.76 SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.49.2560.0225.0.315 \$17,110.21 CONTRACTED MEALS **SERVICES** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 10.50.2560.3705.1.410 \$266.39 PERSHING SUPPLIES **SERVICES** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 10.50.2560.3705.1.410 \$6.652.26 PERSHING SNACKS **SERVICES** ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400253700-000150 10.58.2560.0225.0.315 \$6,391.56 CONTRACTED MEALS **SERVICES** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.58.2560.4902.1.410 \$1.243.58 SOUTHEAST SNACKS SERVICES ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400253700-000150 10.60.2560.0225.0.315 \$16,056.27 **CONTRACTED MEALS SERVICES** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 10.62.2560.0225.0.315 \$14,508.30 CONTRACTED MEALS **SERVICES** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 10.72.2560.0225.0.315 \$33,069.60 CONTRACTED MEALS **SERVICES** 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 328196 400253700-000150 10.74.2560.0225.0.315 \$19,480.71 **CONTRACTED MEALS SERVICES** 1148 ARAMARK SCHOOL SUPPORT 11/29/2018 328196 400253700-000150 10.75.2560.0225.0.315 \$24,461,21 CONTRACTED MEALS SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.81.2560.0225.0.315 \$17,609.84 **CONTRACTED MEALS SERVICES** 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 328196 10.81.2560.0225.0.315 \$640.78 SEPTEMBER BREAKFAST **SERVICES** MEALS NOT INVOICED 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.82.2560.0225.0.315 \$48.282.10 INVOICE SERVICES #400253700-000150 -328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400253700-000150 \$884.56 10.82.2560.0227.1.315 **CACFP SUPPER EHS SERVICES**

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Print Employee Vendor Names ☐ Include Non Check Batches Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.85.2560.0225.0.315 \$53,361.21 **CONTRACTED MEALS** SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.85.2560.0227.1.315 \$1,159.69 CACFP SUPPER MHS **SERVICES** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.93.2560.0225.0.315 \$392.35 FREE HIGH SCHOOL **SERVICES** TEACHERS' MEALS FOR ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400253700-000150 10.93.2560.0225.0.315 \$0.31 **FSA ACCOUNTING CREDIT SERVICES** 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 328196 400253700-000150 10.93.2560.0225.0.315 \$0.03 RECONCILIATION SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.93.2560.0225.0.412 \$10.00 JANES - TRAYS SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.93.2560.0225.0.412 \$385.25 **HULVA - HEALTH & SERVICES** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.93.2560.0225.0.412 \$322.00 **HULVA - HEALTH & SERVICES** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.93.2560.0225.0.412 \$247.25 **HULVA - HEALTH & SERVICES** ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400253700-000150 10.93.2560.0225.0.412 \$287.50 **HULVA - HEALTH & SERVICES** 1148 ARAMARK SCHOOL SUPPORT 11/29/2018 \$333.50 328196 400253700-000150 10.93.2560.0225.0.412 **HULVA - HEALTH & SERVICES**

10.93.2560.0225.0.412

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10.93.2560.0225.0.412

\$112.76

\$224.25

\$350.75

\$118.50

\$57.40

\$296.99

\$150.00

MATHIESON - HEALTH &

HULVA - HEALTH &

HULVA - HEALTH &

BRADFORD - BOARD

MURRAY - FAMILY FUN

BOWMAN - SYAC

KNUPPEL - GRANDPARENTS'

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Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.93.2560.0225.0.412 \$140.00 CARROLL - PLC SERVICES 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.93.2560.0225.0.412 \$118.50 BRADFORD - BOARD **SERVICES** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400253700-000150 10.97.2560.0225.0.315 **CONTRACTED MEALS** \$5,455,84 **SERVICES** ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400254200-000031 10.12.2560.0225.0.390 SUPERVISORS' INVOICE \$1,462.38 SERVICES **DENNIS** 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 328196 400254200-000031 10.13.2560.0225.0.390 \$2.658.14 SUPERVISORS' INVOICE **SERVICES** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 1148 400254200-000031 10.18.2560.0225.0.390 \$1,123.63 SUPERVISORS' INVOICE **SERVICES ENTERPRISE** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400254200-000031 10.21.2560.0225.0.390 \$1,173.50 SUPERVISORS' INVOICE SERVICES **FRENCH** 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400254200-000031 328196 10.22.2560.0225.0.390 SUPERVISORS' INVOICE \$1.856.87 SERVICES **FRANKLIN** ARAMARK SCHOOL SUPPORT 328196 11/29/2018 1148 400254200-000031 10.24.2560.0225.0.390 SUPERVISORS' INVOICE \$2,361,43 SERVICES DURFEE 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400254200-000031 10.33.2560.0225.0.390 SUPERVISORS' INVOICE \$2,164.45 SERVICES HARRIS ARAMARK SCHOOL SUPPORT 328196 11/29/2018 400254200-000031 10.42.2560.0225.0.390 \$1,912.44 SUPERVISORS' INVOICE SERVICES **MUFFLEY** 11/29/2018 ARAMARK SCHOOL SUPPORT 400254200-000031 10.44.2560.0225.0.390 \$2.868.12 328196 SUPERVISORS' INVOICE OAK SERVICES **GROVE** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400254200-000031 10.60.2560.0225.0.390 \$1,306.01 SUPERVISORS' INVOICE SERVICES **SOUTH SHORES** 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400254200-000031 10.62.2560.0225.0.390 \$1,095.32 SUPERVISORS' INVOICE SERVICES **STEVENSON** 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400254200-000031 10.72.2560.0225.0.390 \$4,710.21 SUPERVISORS' INVOICE HOPE SERVICES 328196 11/29/2018 ARAMARK SCHOOL SUPPORT 400254200-000031 10.74.2560.0225.0.390 \$2,538.82 SUPERVISORS' INVOICE **SERVICES** JOHN'S HILL

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 328196 11/29/2018 1148 ARAMARK SCHOOL SUPPORT 400254200-000031 10.75.2560.0225.0.390 \$1,808.96 SUPERVISORS' INVOICE SERVICES THOMAS JEFFERSON Check Total: \$483,661.27 328197 11/29/2018 ARGENTA-OREANA CU IDEA SUB G/OCT. 2018 12.52.4320.0851.1.662 \$26,174.00 INVOICE 102018 OCT, IDEA DISTRICT 1 **SUB GRANT FY19** 1148 ARGENTA-OREANA CU 328197 11/29/2018 IDEA SUB G/OCT. 2018 12.52.4320.0869.1.662 \$10.601.18 OCT. IDEA PRE-SCHOOL DISTRICT 1 Check Total: \$36,775.18 328198 11/29/2018 1148 AT & T 217 -423 -0413 10.82.2410.0010.0.342 \$188.87 POTS LINES AT EHS 328198 11/29/2018 1148 AT & T 217 -R16 -0424 10.01.2540.0107.0.342 \$568.45 PRI LINES AT KEIL 328198 11/29/2018 1148 AT & T 217 -R16 -1116 10.00.2660.0110.0.342 \$559.35 **VOIP SERVICE - DIGITAL** PHONE SERVICE Check Total: \$1,316.67 328199 11/29/2018 1148 BEMENT COMM UNIT DIST #5 SUB IDEA G/OCT, 2018 12.61.4320.0851.1.662 \$5,584.72 INVOICE 102018 OCT, IDEA **SUB GRANT FY19** Check Total: \$5.584.72 328200 11/29/2018 1148 BETH STOUT V776666 10.85.1100.0174.0.410 \$73.00 REPLENISH PETTY CASH -FOOD FROM IIMMY IOHN'S 328200 11/29/2018 BETH STOUT V776666 10.85.1100.0174.0.410 \$5.00 **DOLLAR TREE - FOIL CUTOUTS FOR TABLES FOR** 328200 11/29/2018 BETH STOUT V776666 10.85.1100.0174.0.410 \$11.75 **KROGER - DRINKS FOR** FRESHMAN ORIENTATION 328200 11/29/2018 1148 **BETH STOUT** V776666 10.85.1100.0174.0.410 \$100.00 SAM'S - FOOD FOR FRESHMAN ORIENTATION 328200 11/29/2018 1148 BETH STOUT V776666 38.85.8563.0000.0.699 \$64.27 **KROGER - DRINKS AND** DESSERT FOR Check Total: \$254.02 328201 11/29/2018 **BUREAU OF EDUCATION &** V323896 10.00.3700.4932.1.312 \$249.00 PRIORITY CODE 305884 -RESEARCH **REGISTRATION FEE FOR BUREAU OF EDUCATION &** 328201 11/29/2018 V323896 10.00.3700.4932.1.312 \$249.00 - REGISTRATION FEE FOR RESEARCH NON DPS TEACHER, CARA

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Fiscal Year: 2018-2019 Check Number Date 328201 11/29/2	Voucher 2018 1148	Bank Account: 2892733 ✓ Print Employee Vend Payee		Vou ude Voided Checks	cher Range: 1121 - 1148 Dollar Limit: \$0.00 Exclude Manual Checks Include Non Check Ba	1
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			Invoice	Account		mount
		BUREAU OF EDUCATION & RESEARCH	V323896	10.00.3700.4932.1.312		\$249.0
						\$747.0
328202 11/29/2	2018 1148	CERRO GORDO CUSD #100	IDEA SUB G/OCT. 2018	12.67.4320.0851.1.662	2 INVOICE 102018 OCT. IDEA \$22,9 SUB GRANT FY19	2,965.6
328202 11/29/2	2018 1148	CERRO GORDO CUSD #100	IDEA SUB G/OCT. 2018	12.67.4320.0869.1.662	OCT. IDEA PRE-SCHOOL SUB \$4,9 GRANT FY19	1,948.0
						,913.6
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.00.3700.4300.1.332	CONFIRMATION: 32LF5Q39 \$1 - HOTEL FEES FOR PAULA,	\$524.7
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.03.2210.4932.1.332	2 CONFIRMATION: 32LF8L3C \$3 - HOTEL FEES FOR JULIE	\$262.3
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.03.2210.4932.1.332	CONFIRMATION: 32LGSQRK \$5 - HOTEL FEES FOR	\$524.7
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.21.2210.4932.1.332	CONFIRMATION: 32LDSD9V \$2 - HOTEL FEES FOR AMANDA	\$262.3
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.24.2210.4932.1.332	CONFIRMATION: 32LF5QV4 \$2 - HOTEL FEES FOR	\$262.3
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.33.2210.4932.1.332	CONFIRMATION: 32LF8L3C \$2 - HOTEL FEES FOR CARIE	\$262.3
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.42.2210.4932.1.332	CONFIRMATION: 32LF5QV4 \$2 - HOTEL FEES FOR CARYN	\$262.3
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.44.2210.4932.1.312	CONFIRMATION: 32LF5QP4 \$5 - HOTEL FEES FOR JESSICA	\$524.7
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.60.2210.4932.1.332	CONFIRMATION: 32LDSWXB \$2 - HOTEL FEES FOR ANITA	\$262.3
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.62.2210.4932.1.332	2 CONFIRMATION: 32LDSWXB \$2 - HOTEL FEES FOR DENITA	\$262.3
328203 11/29/2	2018 1148	CHICAGO MARRIOTT DOWNTOWN MAGNIFICENT MI	V897840	10.72.2210.4932.1.332	CONFIRMATION: 32LDSD9V \$2 - HOTEL FEES FOR NICOLE	\$262.3
					Check Total: \$3,6	,673.4
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Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACC		te Range: 11/01/2018 - 11/30/201	
Fiscal Year: 201	8-2019		Bank Account:	2892733	Vo	ucher Range: 1121 - 1148	Dollar Limit: \$0.00
	0 =0.0		Print Emplo	yee Vendor Names	Exclude Voided Checks	Exclude Manual Checks	☐ Include Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.01.2540.0690.0.3	70 WATER/SEWER	\$117.47
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.03.2540.0690.0.3	70 WATER/SEWER	\$36.10
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.08.2540.0690.0.3	70 WATER/SEWER	\$29.5
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.08.2540.0690.0.3	70 WATER/SEWER	\$81.34
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.11.2540.0690.0.3	70 WATER/SEWER	\$698.52
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.12.2540.0690.0.3	70 WATER/SEWER	\$447.12
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.13.2540.0690.0.3	70 WATER/SEWER	\$363.39
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.18.2540.0690.0.3	70 WATER/SEWER	\$421.23
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.21.2540.0690.0.3	70 WATER/SEWER	\$349.02
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.22.2540.0690.0.3	70 WATER/SEWER	\$906.66
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.24.2540.0690.0.3	70 WATER/SEWER	\$1,392.99
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.33.2540.0690.0.3	70 WATER/SEWER	\$463.8
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.42.2540.0690.0.3	70 WATER/SEWER	\$445.82
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.44.2540.0690.0.3	70 WATER/SEWER	\$304.16
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.49.2540.0690.0.3	70 WATER/SEWER	\$594.80
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.50.2540.0690.0.3	70 WATER/SEWER	\$435.17
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.58.2540.0690.0.3	70 WATER/SEWER	\$257.14
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.60.2540.0690.0.3	70 WATER/SEWER	\$728.46
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.62.2540.0690.0.3	70 WATER/SEWER	\$406.29
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.72.2540.0690.0.3	70 WATER/SEWER	\$983.99
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.74.2540.0690.0.3	70 WATER/SEWER	\$911.78
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.75.2540.0690.0.3	70 WATER/SEWER	\$1,562.68
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.81.2540.0690.0.3	70 WATER/SEWER	\$850.73
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.82.2540.0690.0.3	70 WATER/SEWER	\$997.49
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.85.2540.0690.0.3	70 WATER/SEWER	\$1,126.40
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	20.99.2540.0690.0.3	70 WATER/SEWER	\$260.53
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	22.00.2540.0810.0.3	70 WATER/SEWER	\$18.39
328204	11/29/2018	1148	CITY OF DECATUR-WA	TER V414280	22.00.2540.0844.0.3	70 WATER/SEWER	\$27.59
							Check Total: \$15,218.64

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Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Account Amount 328205 11/29/2018 1148 COLLEGE BOARD, MWRO CV-2486-0016-0017 10.03.2210.4932.1.312 \$350.00 INVOICE: CV-2486-0016-0017: Check Total: \$350.00 328206 11/29/2018 1148 DAVE PHIPPS V630928 38.95.9528.0000.0.699 \$70.00 TURKEY TOURNAMENT OFFICIAL - GAME 6 - PHIPPS Check Total: \$70.00 1148 DECATUR AREA ARTS COUNCIL V131619 38.11.1177.0000.0.699 \$525.00 328207 11/29/2018 PAY INVOICE DATED OCT 23RD/FOR THE FIELD TRIP Check Total: \$525.00 1148 DELAND WELDON C U DIST 57 IDEA SUB G/OCT. 2018 12.66.4320.0851.1.662 328208 11/29/2018 INVOICE FOR OCTOBER \$13,456.93 2018 IDEA SUB GRANT FY19 Check Total: \$13,456.93 328209 11/29/2018 1148 DOUBLETREE HOTEL V435686 10.85.1538.0502.0.390 \$2,227.20 PAYMENT - 10 ROOMS/2 COLLINSVILLE/ST. LOUIS NIGHTS FOR THE BOY'S Check Total: \$2,227,20 328210 11/29/2018 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$41.36 PETTY CASH REPLENISHMENT -PANERA: 328210 11/29/2018 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$25.70 SAMS CLUB: ADMIN PLC **BREAKFAST** 328210 11/29/2018 1148 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$54.77 JIMMYJOHNS: APPLE MEETING LUNCH 328210 11/29/2018 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$5.00 DOLLAR TREE: PLC SUPPLIES 328210 11/29/2018 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$9.00 **DOLLAR TREE: OCTOBER** 29TH SUPPLIES 328210 11/29/2018 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$13.11 CONEY MCKANES: APPLE **EMPLOYEE LUNCH** 328210 11/29/2018 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$15.00 **CONEY MCKANES: APPLE EMPLOYEE LUNCH** 328210 11/29/2018 HANNAH POTTS V108322 10.03.2210.0084.0.410 \$12.32 CONEY MCKANES: APPLE **EMPLOYEE LUNCH**

Disburseme	nt Detail	Listing		DLIDATED ACC			Check
Fiscal Year: 201	8-2019		Bank Account: 289273 Print Employee Ver			Range: 1121 - 1148 Dollar Limi Exclude Manual Checks Include Non	
Check Number	Date	Voucher	Payee Payee	Invoice	Account	Description Description	Amount
328210	11/29/2018	1148	HANNAH POTTS	V108322	10.03.2210.0084.0.410	KROGER: ADMIN PLC BREAKFAST	\$38.0
328210	11/29/2018	1148	HANNAH POTTS	V108322	10.03.2210.0084.0.410	PANERA: ADMIN PLC BREAKFAST	\$36.4
328210	11/29/2018	1148	HANNAH POTTS	V108322	10.03.2210.0084.0.410	DOLLAR TREE: OCTOBER 29 SUPPLIES	\$42.0
328210	11/29/2018	1148	HANNAH POTTS	V108322	10.03.2210.0084.0.410	PIZZA HUT: OCTOBER 29TH LUNCH	\$65.22
328210	11/29/2018	1148	HANNAH POTTS	V108322	10.09.1100.0040.0.410	ART SHOW	\$37.40
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9596938	80.93.2367.0649.0.319	Check Total: INVOICE# 9596938 – AVC ANNEX AUTO SHOP –	\$395.35 \$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9596938	80.93.2367.0649.0.319	SDMS – GARDNER DENVER – AIR TANK CERTIFICATE FEE	\$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9596938	80.93.2367.0649.0.319	WAREHOUSE – CURTIS – AIR TANK CERTIFICATE FEE – PV	\$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9596938	80.93.2367.0649.0.319	WAREHOUSE – CURTIS – AIR TANK STATE INSPECTION	\$25.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9597890	80.93.2367.0649.0.319	INVOICE# 9597890 – DURFEE – KEWANEE –	\$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9597890	80.93.2367.0649.0.319	MUFFLEY – KEWANEE – FIRETUBE CERTIFICATE FEE –	\$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9597890	80.93.2367.0649.0.319	PERSHING – KEWANEE – FIRETUBE CERTIFICATE FEE –	\$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9597890	80.93.2367.0649.0.319	PERSHING – KEWANEE – FIRETUBE CERTIFICATE FEE –	\$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9597890	80.93.2367.0649.0.319	SOUTH SHORES – KEWANEE – FIRETUBE CERTIFICATE FEE	\$70.00
328211	11/29/2018	1148	IL OFFICE OF THE STATE FIRE MARSHAL	9597890	80.93.2367.0649.0.319	THOMAS JEFFERSON – KEWANEE – FIRETUBE	\$70.00
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Check	•	Range: 11/01/2018 - 11/30/20		ED ACCOUNT 2		Bank Name:	Listing	nt Detail	Disburseme
		ther Range: 1121 - 1148		-		Bank Account:		8-2019	Fiscal Year: 201
		Exclude Manual Checks	clude Voided Checks	_	•	✓ Print Emplo	Variabar Da	Data	Charle Neumbar
Amount \$70.0		Description	Account 80.93.2367.0649.0.319	ice 890		ee FFICE OF THE STA	Voucher Pa	Date 11/29/2018	Check Number 328211
\$70.0	- KEWANEE - E CERTIFICATE FEE -	THOUGHT NE	60.93.2367.0649.0.319	090	TEFINE 9	RSHAL		11/29/2010	320211
\$70.0	5 - KEWANEE - E CERTIFICATE FEE -		80.93.2367.0649.0.319	890	TE FIRE 9:	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$70.00	on – Kewanee – E certificate fee –		80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL	-	11/29/2018	328211
\$70.00	- H B SMITH – CAST RTIFICATE FEE –		80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$70.00	- HYDROTHERM - ON CERTIFICATE FEE		80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$70.00	- HYDROTHERM - ON CERTIFICATE FEE		80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$70.00	- H B SMITH – CAST RTIFICATE FEE –		80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$70.00	- H B SMITH – CAST RTIFICATE FEE –		80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$70.0	-	THOMAS JEFFI FULTON – WA	80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$70.0	WER – PRESSED AIR TANK –	EISENHOWER - STEEL – AIR T.	80.93.2367.0649.0.319	890	TE FIRE 9	OFFICE OF THE STA RSHAL		11/29/2018	328211
\$1,355.00 \$200.00	Check Total: ENCE REGISTRATION IS TEACHEERS OF	CONTENENCE	12.00.2210.0852.1.312	0046	RSITY V	NOIS STATE UNIVE	1148 ILL	11/29/2018	328212
\$200.00	Check Total:								
\$1,999.00	5-DAY OOM TRAINING:	TEXTECT 5 D7	12.00.2210.0852.1.312	54	· IU 2	IANA UNIVERSITY - NFERENCES		11/29/2018	328213
\$1,999.0	Check Total:								
\$70.00		TURKEY TOUR OFFICIAL – GA	38.95.9528.0000.0.699	9266	V	ON WRIGHT	1148 JA	11/29/2018	328214
\$70.00	Check Total:								

Check	1/2018 - 11/30/2018 Sort By:	3		CONSOLIDATED ACCOUNT 2	Bank Name:	Listing	nt Detail	Disburseme
		her Range: 1121			Bank Account:		8-2019	Fiscal Year: 201
		Exclude Manu	clude Voided Checks	-	_ · · ·			
Amount	Description		Account	Invoice	•	Voucher	Date	Check Number
\$70.00	TURKEY TOURNAMENT OFFICIAL – GAME 7 –		38.95.9528.0000.0.699	V609037	JEFF NELSON	1148	11/29/2018	328215
\$70.00	Check Total:							
\$100.00	REIMBURSEMENT OF INSTRUCTIONAL MATERIAL		10.85.1811.0250.0.003	V674384	JENNIFER LOVE	1148	11/29/2018	328216
\$100.00	Check Total:							
\$70.00	TURKEY TOURNAMENT OFFICIAL – GAME 11 –		38.95.9528.0000.0.699	V549813	JOSH DOUTHIT	1148	11/29/2018	328217
\$70.00	Check Total:							
\$141.23	PETTY CASH: COMMUNITY TRAINING – LIFE SKILLS		12.00.1201.0871.0.410	V482140	KATHLEEN HORATH	1148	11/29/2018	328218
\$137.29	COMMUNITY TRAINING – ESSENTIAL SKILLS		12.00.1202.0870.0.410	V482140	KATHLEEN HORATH	1148	11/29/2018	328218
\$74.26	SEAP: POP-UP INCENTIVE		12.00.1220.0844.0.410	V482140	KATHLEEN HORATH	1148	11/29/2018	328218
\$352.78	Check Total:							
\$70.00	TURKEY TOURNAMENT OFFICIAL – GAME 12 – RILEY		38.95.9528.0000.0.699	V556404	KIRK RILEY	1148	11/29/2018	328219
\$70.00	Check Total:							
\$2,510.05	INVOICE # 4336- KLEINHENN FOR THE INITIAL		38.62.6206.0000.0.699	4,336	KLEINHENN COMPANY	1148	11/29/2018	328220
(\$279.50	PROFIT MADE FROM ONLINE FUNDRAISING PURCHASES		38.62.6206.0000.0.002	4,341	KLEINHENN COMPANY	1148	11/29/2018	328220
\$167.70	INVOICE # 4341- KLEINHENN FOR THE INITIAL		38.62.6206.0000.0.699	4,341	KLEINHENN COMPANY	1148	11/29/2018	328220
\$2,398.25	Check Total:							
\$144.00	INVOICE #10-18-2018 - 4TH GRADE FOR A PBL		38.12.1280.0000.0.699	10-18-2018 T	MACON COUNTY CONSERVATION DISTR	1148	11/29/2018	328221
\$144.00	Check Total:							
\$320.00	PURCHASE REWARD CARDS FOR VOCATIONAL		12.00.1220.0879.1.410	NT V237336	MCDONALDS RESTAUR	1148	11/29/2018	328222
\$320.00	Check Total:							

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount MERIDIAN C U SCHOOL IDEA SUB G/OCT. 2018 12.57.4320.0851.1.662 328223 11/29/2018 1148 \$26,697.48 **INVOICE OCTOBER 2018 DISTRICT 15 IDEA SUB GRANT FY19** Check Total: \$26,697.48 328224 11/29/2018 1148 MIKE BELL V381444 38.95.9528.0000.0.699 \$70.00 TURKEY TOURNAMENT OFFICIAL - GAME 11 - BELL Check Total: \$70.00 328225 11/29/2018 MONTICELLO CU DISTRICT #25 IDEA SUB G/OCT. 2018 12.63.4320.0851.1.662 \$29,556.78 **INVOICE OCTOBER 2018 IDEA SUB GRANT FY19** Check Total: \$29,556.78 1148 MT ZION COMMUNITY SCHOOLS IDEA SUB G/OCT. 2018 12.54.4320.0851.1.662 328226 11/29/2018 **INVOICE OCTOBER 2018** \$44,495.80 FOR IDEA SUB GRANT FY19 Check Total: \$44,495.80 328227 11/29/2018 1148 NAFA V458886 10.81.2210.4932.1.312 \$175.00 CONFERENCE REGISTRATION FFF FOR MFRRY LANKER TO Check Total: \$175.00 328228 11/29/2018 1148 **PESLINC** V55065 12.00.2210.0852.1.312 \$199.99 OPPOSITIONAL DEFIANT & DISRUPTIVE CHILDREN, FEB. 328228 11/29/2018 1148 **PESI INC** V55065 12.00.2210.0852.1.410 \$199.99 OPPOSITIONAL, DEFIANT & DISRUPTIVE CHILDREN DVD 328228 11/29/2018 1148 PESI INC V719955 10.01.2210.4932.1.312 \$199.99 CONFERENCE REG - B WILLIAMS CONFERENCE Check Total: \$599.97 \$350.00 328229 11/29/2018 RAISING STUDENT 2523765-111691557 10.82.2210.4932.1.312 PAY REGISTRATION FEE TO ATTEND RAISING STUDENT 11/29/2018 **RAISING STUDENT** 328229 1148 2523765-111691557 10.82.2210.4932.1.312 \$350.00 MICHAEL COZIAHR 328229 11/29/2018 RAISING STUDENT 2523765-111691557 \$350.00 10.82.2210.4932.1.312 KATIE BUSCH 328229 11/29/2018 **RAISING STUDENT** 1148 2523765-111691557 10.82.2210.4932.1.312 \$350.00 HANNAH LYBARGER 328229 11/29/2018 **RAISING STUDENT** 1148 2523765-111691557 10.82.2210.4932.1.312 \$350.00 **CARRIE HALEY** 328229 11/29/2018 **RAISING STUDENT** 1148 2523765-111691557 10.82.2210.4932.1.312 \$350.00 JENNY KOSIEC 11/29/2018 RAISING STUDENT 328229 2523765-111691557 10.82.2210.4932.1.312 \$350.00 MARGARET BONE 328229 11/29/2018 1148 **RAISING STUDENT** 2523765-111691557 10.82.2210.4932.1.312 \$350.00 **CHARITY MANNIX**

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Disburseme	nt Detail	Listing	Bank Name: CC Bank Account: 28	NSOLIDATED ACCOUNT 2		e Range: cher Range:	11/01/2018 - 11/30/20 ⁻¹ 1121 - 1148	18 Sort By: Dollar Lim	Check
Fiscal Year: 2018	8-2019		Print Employee		clude Voided Checks	•	e Manual Checks		nt.
Check Number	Date	Voucher	- ' ' '	Invoice	Account		Description		Amount
328230	11/29/2018	1148	ROGER CANUEL	V23075	10.85.1811.0250.0.003	3	REIMBURSEME INSTRUCTION	_	\$2,800.00 \$100.0
328231	11/29/2018	1148	RONNIE JONES	V308050	38.95.9528.0000.0.699	9	TURKEY TOUR OFFICIAL – GA		\$100.0 \$70.0
328232	11/29/2018	1148	TERRY THOMPSON	V914891	38.95.9528.0000.0.699	9	TURKEY TOUR OFFICIAL – GA		\$70.0 \$70.0
328233	11/29/2018	1148	TODD GILMORE	V745919	38.95.9528.0000.0.699	9	TURKEY TOUR OFFICIAL – GA		\$70.0 \$70.0
328234	11/29/2018	1148	TRUMP DIRECT	101158	38.95.9528.0000.0.699	9	INVOICE #101 TOURNAMENT		\$70.0 \$1,113.0
328234	11/29/2018	1148	TRUMP DIRECT	101158	38.95.9528.0000.0.699	9	21% DISCOUN	Г	(\$234.00
328235	11/29/2018	1148	WALMART SUPERCENTER	V448559	12.00.1220.0879.1.410	0	PURCHASE REV		\$879.0 \$450.0
328236	11/29/2018	1148	WALMART SUPERCENTER	V11929	12.00.1220.0879.1.410	0	PURCHASE REV		\$450.0 \$450.0
328237	11/29/2018	1148	WALMART SUPERCENTER	V603814	12.00.1220.0879.1.410	0	PURCHASE REV		\$450.0 \$460.0
328238	11/29/2018	1148	WARRENSBURG LATHAM	IDEA SUB G/OCT. 201	8 12.56.4320.0851.1.662	2	INVOICE OCTO		\$460.0 \$1,477.7
328238	11/29/2018	1148	WARRENSBURG LATHAM	IDEA SUB G/OCT. 201	8 12.56.4320.0869.1.662	2	IDEA PRE-SCH	OOL FY19	\$5,531.0
328239	11/29/2018	1148	WINDSTREAM	70742700	10.00.0000.0000.0.908		LONG DISTAN		\$7,008.7° \$0.3
328239	11/29/2018	1148	WINDSTREAM	70742700	10.01.2540.0107.0.342	2	LONG DISTAN	CE	\$5.4

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 11/29/2018 328239 1148 WINDSTREAM 70742700 10.08.2540.0107.0.342 \$0.02 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.11.2410.0000.0.342 \$1.00 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.12.2410.0000.0.342 \$0.32 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.13.2410.0000.0.342 \$2.71 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.18.2540.0107.0.342 \$2.82 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.21.2410.0000.0.342 \$0.84 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.22.2410.0000.0.342 \$0.79 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 \$5.38 10.22.2540.0107.0.342 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 \$4.26 10.24.2410.0000.0.342 LONG DISTANCE 11/29/2018 328239 WINDSTREAM 70742700 \$0.70 10.24.2540.0107.0.342 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 \$3.08 10.33.2410.0000.0.342 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.42.2410.0000.0.342 \$2.02 LONG DISTANCE 11/29/2018 328239 WINDSTREAM 70742700 10.42.2540.0107.0.342 \$0.31 LONG DISTANCE 11/29/2018 WINDSTREAM 328239 70742700 10.44.2410.0000.0.342 \$2.80 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.49.2410.0000.0.342 \$0.27 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.49.2540.0107.0.342 \$1.05 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.50.2540.3705.1.342 \$3.85 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.50.3850.0180.1.342 \$0.05 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.58.2540.0107.0.342 \$1.19 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.60.2410.0000.0.342 \$5.22 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.62.2410.0000.0.342 \$0.52 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 10.72.2540.0107.0.342 \$4.91 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 \$1.39 1148 10.74.2410.0000.0.342 LONG DISTANCE 11/29/2018 328239 WINDSTREAM 70742700 1148 10.74.2540.0107.0.342 \$0.66 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 1148 70742700 10.75.2410.0010.0.342 \$3.52 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 \$8.07 1148 10.75.2540.0107.0.342 LONG DISTANCE 328239 11/29/2018 1148 WINDSTREAM 70742700 10.81.2540.0107.0.342 \$2.68 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 1148 70742700 \$597.87 10.82.2540.0107.0.342 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 70742700 \$2.11 10.85.2540.0107.0.342 LONG DISTANCE 328239 11/29/2018 WINDSTREAM 1148 70742700 \$6.79 12.00.2150.0880.0.342 LONG DISTANCE

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328239 11/29/2018 1148 WINDSTREAM 70742700 12.00.2330.0810.0.342 \$2.02 LONG DISTANCE Check Total: \$675.06 328240 11/29/2018 ZIPS FLOWERS BY THE GATES 014011 38.85.8553.0000.0.699 \$66.90 INVOICE #014011 FOR PLANTER FOR MICAH Check Total: \$66.90 328241 11/30/2018 ADVANCED DISPOSAL -F30002634068 10.01.2540.0109.0.321 \$90.17 GARBAGE DISPOSAL SERVICE **DECATUR - F3** 328241 11/30/2018 ADVANCED DISPOSAL -F30002634068 10.03.2540.0109.0.321 \$67.63 GARBAGE DISPOSAL SERVICE DECATUR - F3 ADVANCED DISPOSAL -11/30/2018 1146 328241 F30002634068 10.08.2540.0109.0.321 GARBAGE DISPOSAL SERVICE \$90.17 **DECATUR - F3** 1146 ADVANCED DISPOSAL -328241 11/30/2018 F30002634068 10.08.2540.0109.0.321 \$22.54 GARBAGE DISPOSAL SERVICE DECATUR - F3 ADVANCED DISPOSAL -328241 11/30/2018 1146 F30002634068 10.11.2540.0109.0.321 \$168.94 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 ADVANCED DISPOSAL -F30002634068 10.12.2540.0109.0.321 \$168.94 GARBAGE DISPOSAL SERVICE **DECATUR - F3** 328241 11/30/2018 ADVANCED DISPOSAL -F30002634068 10.13.2540.0109.0.321 \$202.16 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 1146 ADVANCED DISPOSAL -F30002634068 10.18.2540.0109.0.321 \$202.16 GARBAGE DISPOSAL SERVICE **DECATUR - F3** 1146 ADVANCED DISPOSAL -328241 11/30/2018 F30002634068 10.21.2540.0109.0.321 \$168.94 GARBAGE DISPOSAL SERVICE DECATUR - F3 1146 ADVANCED DISPOSAL -328241 11/30/2018 F30002634068 10.22.2540.0109.0.321 \$202.16 GARBAGE DISPOSAL SERVICE **DECATUR - F3** 11/30/2018 ADVANCED DISPOSAL -F30002634068 \$270.22 328241 10.24.2540.0109.0.321 GARBAGE DISPOSAL SERVICE **DECATUR - F3** ADVANCED DISPOSAL -328241 11/30/2018 F30002634068 10.33.2540.0109.0.321 \$168.94 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 1146 ADVANCED DISPOSAL -F30002634068 10.42.2540.0109.0.321 \$168.94 GARBAGE DISPOSAL SERVICE **DECATUR - F3** 11/30/2018 ADVANCED DISPOSAL -328241 1146 F30002634068 10.44.2540.0109.0.321 \$202.16

10.49.2540.0109.0.321

10.50.2540.0109.0.321

F30002634068

F30002634068

DECATUR - F3 1146 ADVANCED DISPOSAL -

DECATUR - F3

DECATUR - F3

ADVANCED DISPOSAL -

328241

328241

11/30/2018

11/30/2018

GARBAGE DISPOSAL SERVICE

GARBAGE DISPOSAL SERVICE

GARBAGE DISPOSAL SERVICE

\$168.94

\$168.94

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Print Employee Vendor Names ☐ Include Non Check Batches Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328241 11/30/2018 1146 ADVANCED DISPOSAL -F30002634068 10.58.2540.0109.0.321 \$168.94 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 1146 ADVANCED DISPOSAL -F30002634068 10.60.2540.0109.0.321 \$222.16 GARBAGE DISPOSAL SERVICE DECATUR - F3 ADVANCED DISPOSAL -328241 11/30/2018 1146 F30002634068 10.62.2540.0109.0.321 \$202.16 GARBAGE DISPOSAL SERVICE **DECATUR - F3** 1146 ADVANCED DISPOSAL -328241 11/30/2018 F30002634068 10.72.2540.0109.0.321 GARBAGE DISPOSAL SERVICE \$270.22 DECATUR - F3 328241 11/30/2018 1146 ADVANCED DISPOSAL -F30002634068 \$270.22 10.74.2540.0109.0.321 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 1146 ADVANCED DISPOSAL -F30002634068 10.75.2540.0109.0.321 \$270.22 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 ADVANCED DISPOSAL -F30002634068 10.81.2540.0109.0.321 \$540.44 GARBAGE DISPOSAL SERVICE **DECATUR - F3** 328241 11/30/2018 ADVANCED DISPOSAL -F30002634068 10.82.2540.0109.0.321 \$540.44 GARBAGE DISPOSAL SERVICE DECATUR - F3 ADVANCED DISPOSAL -328241 11/30/2018 1146 F30002634068 10.85.2540.0109.0.321 \$540.44 GARBAGE DISPOSAL SERVICE DECATUR - F3 1146 ADVANCED DISPOSAL -328241 11/30/2018 F30002634068 \$229.69 10.99.2540.0109.0.321 GARBAGE DISPOSAL SERVICE DECATUR - F3 ADVANCED DISPOSAL -328241 11/30/2018 F30002634068 12.00.2540.0810.0.321 \$16.21 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 ADVANCED DISPOSAL -F30002634068 12.00.2540.0844.0.321 \$24.32 GARBAGE DISPOSAL SERVICE DECATUR - F3 328241 11/30/2018 ADVANCED DISPOSAL -F30002637038 10.74.2540.0109.0.321 \$296.73 30 YD DUMPSTER TO BE DECATUR - F3 PLACED BEHIND ANNEX Check Total: \$6,124.14 328242 11/30/2018 ALLDATA V503333 1146 20.08.2540.0601.0.327 \$975.00 **INVOICE BILLING ID:** 100668216 - ALLDATA \$975.00 Check Total: 328243 11/30/2018 ALLENDALE ASSOCIATION 201811053004 12.00.1220.0855.0.671 \$5,197.50 PAY INVOICE# 201811053004: OCT'18 ED Check Total: \$5,197.50 328244 11/30/2018 ALLIANCE ILLINOIS 134 80.93.2367.0635.0.319 \$800.00 **BLANKET ORDER FOR PROFESSIONAL SERVICES** Check Total: \$800.00

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Check	O18 Sort By:	11/01/2018 - 11/30/201	Date Range:	UNT 2	LIDATED ACC	ne: CONSOI	Bank Nam	Listing	nt Detail	Disburseme
t: \$0.00	Dollar Limi	e: 1121 - 1148	Voucher Range	,	3	count: 2892733	Bank Acc	J	8-2019	Fiscal Year: 201
Check Batche	☐ Include Non	de Manual Checks	ks 🔲 Exclu	Exclude Voided Checks	dor Names	Employee Vend	Print E		0 2010	113041 1041. 201
Amoun		Description		Account	Invoice		Payee	Voucher	Date	Check Number
(\$30,666.9		FUEL CREDIT	0.0.907	40.00.0000.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$28,257.6		GARFIELD	0.0.331	40.11.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$1,412.8		GARFIELD	3.0.331	40.11.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$8,477.2		DENNIS	0.0.331	40.12.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$2,825.7		DENNIS	3.0.331	40.12.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$19,780.3	ROM BAUM	REG ED TO/FR	0.0.331	40.13.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$2,825.7	-	INVOICE #1040 TO/FROM BAU	3.0.331	40.13.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$22,606.0		ENTERPRISE	0.0.331	40.18.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$694.0	ATTENDANTS	ENTERPRISE AT	3.0.331	40.18.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$4,238.0		ENTERPRISE	3.0.331	40.18.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$22,606.		FRENCH	0.0.331	40.21.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$1,170.	ENDANTS	FRENCH ATTEN	3.0.331	40.21.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$2,825.		FRENCH	3.0.331	40.21.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$14,128.		FRANKLIN	0.0.331	40.22.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$1,696.4	TENDANTS	FRANKLIN ATT	3.0.331	40.22.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$5,651.		FRANKLIN	3.0.331	40.22.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$26,844.		DURFEE	0.0.331	40.24.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$2,825.		DURFEE	3.0.331	40.24.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$5,651.		HARRIS	0.0.331	40.33.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$21,131.		HARRIS	3.0.331	40.33.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$7,592.6	S HARRIS	ATTENDANTS	3.0.331	40.33.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$21,193.2		MUFFLEY	0.0.331	40.42.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$2,825.		MUFFLEY	3.0.331	40.42.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$11,303.0		OAK GROVE	0.0.331	40.44.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$2,825.		OAK GROVE	3.0.331	40.44.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$14,128.		PARSONS	0.0.331	40.49.2555.0000.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$8,477.		PARSONS	3.0.331	40.49.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$736.	ΓENDANTS	PARSONS ATTE	3.0.331	40.49.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245
\$2,504.9		PRE K ATTEND	3.0.331	40.50.2555.0048.0	1040	OMPANY, LLS	ALLTOWN BUS CO	1146	11/30/2018	328245

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328245 11/30/2018 1146 ALLTOWN BUS COMPANY, LLS 1040 40.50.2555.0048.0.331 \$1,770.86 E/C ATA PERSHING SP ED 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.50.2555.3705.1.331 \$7,627.06 PK PER/RCC 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.58.2555.0185.1.331 \$1,103.73 PK RCC 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.58.2555.4902.1.331 \$1,647.36 PK SE 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.60.2555.0000.0.331 \$11,303.04 **SOUTH SHORES** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 \$2,825.76 40.60.2555.0048.0.331 SOUTH SHORES 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.62.2555.0000.0.331 \$11,303.04 STEVENSON 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.62.2555.0048.0.331 **STEVENSON** \$2,825.76 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.72.2555.0000.0.331 \$33,909.12 HOPE 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 \$2,825.76 40.72.2555.0048.0.331 HOPE 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 \$39,560.64 40.74.2555.0000.0.331 JOHNS HILL 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.75.2555.0000.0.331 \$45,212.16 THOMAS JEFFERSON 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.75.2555.0048.0.331 \$8,075.14 THOMAS JEFFERSON 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.75.2555.0048.0.331 \$16,954.56 THOMAS JEFFERSON 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.81.2555.0000.0.331 \$36,734.88 STEPHEN DECATUR 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.81.2555.0048.0.331 \$2,825.76 STEPHEN DECATUR 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.82.2555.0000.0.331 \$2,825.76 **EISENHOWER** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.82.2555.0048.0.331 \$16,954.56 EHS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.82.2555.0048.0.331 \$7,110.80 **EHS ATTENDANTS** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.82.2555.0700.0.331 \$5,651.52 RCC HEARTLAND EHS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.85.2555.0000.0.331 \$2,825.76 **MACARTHUR** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.85.2555.0048.0.331 \$6,816.66 MHS ATTENDANTS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.85.2555.0048.0.331 MHS \$14,128.80 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.85.2555.0700.0.331 \$5,651.52 RCC HEARTLAND MHS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.97.2555.0000.0.331 \$2,827.17 **PHOENIX** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.99.2555.0048.0.331 \$11,303.04 SEAP 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1040 40.99.2555.0048.0.331 **SEAP ATTENDANTS** \$5,011.93 11/30/2018 328245 ALLTOWN BUS COMPANY, LLS 1041 38.42.4204.0000.0.699 MUFFLEY \$140.16 11/30/2018 328245 ALLTOWN BUS COMPANY, LLS 1041 \$292.80 38.82.8280.0000.0.699 **EHS** 11/30/2018 ALLTOWN BUS COMPANY, LLS 328245 1041 38.85.8563.0000.0.699 **EXCURSIONS MHS** \$844.80

2018.3.12

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Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328245 11/30/2018 1146 ALLTOWN BUS COMPANY, LLS 1041 38.85.8580.0000.0.699 \$302.40 MHS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.11.2554.0550.0.331 \$325.44 **GARFIELD** 1041 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 40.11.2554.0551.0.331 \$144.00 **GARFIELD** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.11.2556.0000.0.331 \$463.20 **GARFIELD** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.12.2554.0550.0.331 \$204.00 **DENNIS** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.12.2554.0551.0.331 \$1,048.80 **DENNIS** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.13.2556.0000.0.331 \$199.20 BAUM 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.21.2556.0000.0.331 FIELD TRIP FRENCH \$255.36 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 \$448.80 40.72.2554.0551.0.331 HOPE 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 \$168.00 40.74.2554.0550.0.331 JH 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 \$485.76 40.74.2554.0551.0.331 JΗ 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.75.2554.0550.0.331 ΤJ \$630.48 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 \$1,165.68 40.75.2554.0551.0.331 ΤJ 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 \$48.00 40.81.2554.0550.0.331 **SDMS** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.81.2554.0551.0.331 \$1,063.68 **SDMS** 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.82.2554.0550.0.331 \$3,963.36 INVOICE #1041 -BOYS ATHI FTICS FHS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 \$1,608.00 40.82.2554.0551.0.331 GIRLS ATHLETICS EHS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.85.2554.0550.0.331 \$4,509.12 MHS 328245 11/30/2018 ALLTOWN BUS COMPANY, LLS 1041 40.85.2554.0551.0.331 \$2,159.04 MHS Check Total: \$564,654.27 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 1146 10.02.3700.4300.1.466 SECURITY LIGHTING \$93.36 11/30/2018 AMEREN ILLINOIS 01302 46731 \$245.99 328246 20.03.2540.0688.0.466 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 20.03.2540.0688.0.466 \$54.08 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 \$165.43 20.08.2540.0688.0.466 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 20.12.2540.0688.0.466 \$51.55 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 \$33.17 20.22.2540.0688.0.466 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 \$38.64 1146 20.49.2540.0688.0.466 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 20.74.2540.0688.0.466 \$110.22 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS \$73.86 01302 46731 20.75.2540.0688.0.466 SECURITY LIGHTING

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 01302 46731 328246 11/30/2018 1146 AMEREN ILLINOIS 20.81.2540.0688.0.466 \$32.04 SECURITY LIGHTING 328246 11/30/2018 1146 AMEREN ILLINOIS 01302 46731 20.85.2540.0688.0.466 \$177.32 SECURITY LIGHTING 328246 11/30/2018 1146 AMEREN ILLINOIS 01302 46731 20.96.2540.0688.0.466 \$73.48 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 20.99.2540.0688.0.466 \$241.13 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 22.00.2540.0810.0.466 \$17.02 SECURITY LIGHTING 328246 11/30/2018 AMEREN ILLINOIS 01302 46731 22.00.2540.0844.0.466 \$25.53 SECURITY LIGHTING \$1,432.82 Check Total: 328247 11/30/2018 AMERICAN PHYSICAL THERAPY 210189 12.00.2131.0855.0.640 \$505.00 **INVOICE FY19 APTA** ASSOC. MEMBERSHIP RENEWAL FOR Check Total: \$505.00 328248 11/30/2018 APPLE COMPUTER INC 6764357737 10.00.2660.0110.0.410 \$57.00 USB-C TO USB ADAPTER 11/30/2018 APPLE COMPUTER INC 328248 6766180194 10.58.1125.0185.1.410 APPLE TV 4TH GENERATION \$447.00 32GB 328248 11/30/2018 APPLE COMPUTER INC 6766298313 10.00.2660.0110.0.410 \$58.00 PROPOSAL#2103466385 328248 11/30/2018 APPLE COMPUTER INC 6766397609 10.00.2660.0110.0.410 \$1,490,00 PROPOSAL #/2103466398/ APPLE TV (4TH 328248 11/30/2018 APPLE COMPUTER INC 6766896854 10.00.2660.0110.0.410 \$138.00 USB-C DIGITAL AV MULTIPORT ADAPTER 328248 11/30/2018 APPLE COMPUTER INC 6767295661 10.00.2660.0110.0.410 \$38.00 USB-C TO USB ADAPTER 328248 11/30/2018 APPLE COMPUTER INC 6767460566 10.00.2660.0110.0.410 \$99.90 STM DUX SHELL CASE FOR 12.9-INCH IPAD PRO (1ST & 328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.00.2660.0110.0.410 \$2,869.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.11.2660.0110.0.410 \$152.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.12.2660.0110.0.410 \$76.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.13.1100.0110.0.410 \$38.00 LIGHTNING TO USB CABLE (1M)

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Dollar Limit: \$0.00 Voucher Range: 1121 - 1148 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ☐ Exclude Manual Checks ✓ Print Employee Vendor Names Voucher Payee Description Check Number Date Invoice Account Amount APPLE COMPUTER INC 328248 11/30/2018 1146 6767763792 10.18.2660.0110.0.410 \$171.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6767763792 10.21.2660.0110.0.410 \$57.00 LIGHTNING TO USB CABLE (1M)11/30/2018 APPLE COMPUTER INC 6767763792 10.22.1100.0110.0.410 328248 \$114.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6767763792 10.24.2660.0110.0.410 \$19.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6767763792 10.33.1100.0110.0.410 \$323.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 \$133.00 APPLE COMPUTER INC 6767763792 10.42.1100.0110.0.410 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.44.2660.0110.0.410 \$38.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.49.1100.0110.0.410 \$171.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6767763792 10.50.1100.0110.0.410 \$171.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.60.1100.0110.0.410 \$57.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 APPLE COMPUTER INC 6767763792 10.62.1100.0110.0.410 \$76.00 LIGHTNING TO USB CABLE (1M)APPLE COMPUTER INC 328248 11/30/2018 6767763792 10.72.2660.0110.0.410 \$76.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6767763792 10.74.2660.0110.0.410 \$38.00 LIGHTNING TO USB CABLE (1M)APPLE COMPUTER INC 328248 11/30/2018 6767763792 10.75.2660.0110.0.410 \$266.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6767763792 10.81.2660.0110.0.410 \$19.00 LIGHTNING TO USB CABLE (1M)Printed: 11/30/2018

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount APPLE COMPUTER INC 328248 11/30/2018 1146 6767763792 10.82.1100.0110.0.410 \$247.00 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6767763792 10.85.1100.0110.0.410 \$361.00 LIGHTNING TO USB CABLE (1M)11/30/2018 APPLE COMPUTER INC 6767763792 10.94.1200.0110.0.410 \$228.00 328248 LIGHTNING TO USB CABLE (1M)328248 11/30/2018 1146 APPLE COMPUTER INC 6768163383 10.00.2660.0110.0.410 \$169.00 **SMART KEYBOARD FOR 12.9** - INCH IPAD PRO - US 328248 11/30/2018 1146 APPLE COMPUTER INC 6771268920 10.00.2660.0110.0.410 \$98.00 THUNDERBOLT 3 (USB-C) TO THUNDERBOLT 2 328248 11/30/2018 APPLE COMPUTER INC 6771313909 10.00.2660.0110.0.410 \$147.00 THUNDERBOLT 3 (USB-C) TO THUNDERBOLT 2 328248 11/30/2018 APPLE COMPUTER INC 6772382275 10.00.2660.0110.0.410 \$174.75 PROPOSAL#2103513605 -**BELKIN 4K MINI** 328248 11/30/2018 1146 APPLE COMPUTER INC 6772945233 10.00.2660.0110.0.750 PROPOSAL # 2103513603 \$1,549.00 12-INCH MACBOOK: Check Total: \$10,165.65 328249 11/30/2018 1146 ARAMARK 21254713 20.93.2540.0601.0.410 \$334.18 BLANKET ORDER FOR MAINTENANCE UNIFORMS 328249 11/30/2018 1146 ARAMARK 21257823 20.93.2540.0601.0.410 \$554.23 **BLANKET ORDER FOR** MAINTENANCE UNIFORMS 328249 11/30/2018 1146 ARAMARK 21258384 10.93.2540.0105.0.410 \$48.78 **BLANKET ORDER FOR CUSTODIAL UNIFORMS FOR** \$937.19 Check Total: 328250 11/30/2018 1146 ASCD 0013182457 10.01.2210.0123.0.410 PACK OF 25 STOCK \$233.95 QRG117093PN78 PACK OF Check Total: \$233.95 328251 11/30/2018 1146 ASSET GENIE, INC 1335504 10.00.2660.0110.0.323 \$59.00 Blanket order for K-12 IPAD Apple Device Repairs Per

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACC	=	-	Check
Fiscal Year: 201	8-2019		Bank Account	: 2892733 oyee Vendor Names		r Range: 1121 - 1148 Dollar Limit: Texclude Manual Checks Include Non C	
Check Number	Date	Voucher	Payee	Invoice	Account	Description Description	Amount
328251	11/30/2018	1146	ASSET GENIE, INC	1337286	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$119.0
328251	11/30/2018	1146	ASSET GENIE, INC	1337287	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$298.0
328251	11/30/2018	1146	ASSET GENIE, INC	1337314	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$149.0
328251	11/30/2018	1146	ASSET GENIE, INC	1337326	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$79.0
328251	11/30/2018	1146	ASSET GENIE, INC	1337790	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$268.0
328251	11/30/2018	1146	ASSET GENIE, INC	1338192	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$149.0
328251	11/30/2018	1146	ASSET GENIE, INC	1339030	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$59.0
328251	11/30/2018	1146	ASSET GENIE, INC	1339988	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$118.0
328251	11/30/2018	1146	ASSET GENIE, INC	1340868	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$89.0
328251	11/30/2018	1146	ASSET GENIE, INC	1341267	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$289.0
328251	11/30/2018	1146	ASSET GENIE, INC	1341337	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$89.0
328251	11/30/2018	1146	ASSET GENIE, INC	1341763	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$79.0
328251	11/30/2018	1146	ASSET GENIE, INC	1341832	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$59.0
328251	11/30/2018	1146	ASSET GENIE, INC	1341839	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$79.0
328251	11/30/2018	1146	ASSET GENIE, INC	1343181	10.00.2660.0110.0.323	Blanket order for K-12 IPAD Apple Device Repairs Per	\$199.0

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount 328251 11/30/2018 1146 ASSET GENIE, INC 1343496 10.00.2660.0110.0.323 \$79.00 Blanket order for K-12 IPAD Apple Device Repairs Per Check Total: \$2,260.00 328252 11/30/2018 1146 ATLAS LOCK INC 09738 90.03.2530.0415.0.410 (\$1,600.00)RETURN OF SARGENT PANIC **BAR - DENNIS SCHOOL** 09738 328252 11/30/2018 1146 ATLAS LOCK INC 90.03.2530.0415.0.410 (\$575.00)RETURN OF SARGENT LATCH RETRACTION 328252 11/30/2018 1146 ATLAS LOCK INC 09738 90.03.2530.0415.0.410 (\$475.00)**RETURN OF SARGENT OUTSIDE TRIM** 328252 11/30/2018 1146 ATLAS LOCK INC 26977 20.93.2540.0620.0.323 \$10.00 **IGNITION CODE #90 CHEVY** VAN #90 328252 11/30/2018 ATLAS LOCK INC 26977 20.93.2540.0620.0.323 \$10.00 RECODE IGNITION SWITCH FOR FORD #59 328252 11/30/2018 1146 ATLAS LOCK INC 26977 20.93.2540.0620.0.323 \$4.00 **KEY TO #97** 328252 11/30/2018 ATLAS LOCK INC 26977 20.93.2540.0620.0.410 \$300.00 **ADAMS RITE** 11/30/2018 1146 ATLAS LOCK INC 328252 26977 20.93.2540.0620.0.410 \$600.00 ADAMS RITE 74RI-130 328252 11/30/2018 1146 ATLAS LOCK INC 26977 \$6.00 20.93.2540.0620.0.410 INVOICE# 26977 -CYLINDER KEY 26977 328252 11/30/2018 ATLAS LOCK INC \$2.00 20.93.2540.0620.0.410 **KEYS** 328252 11/30/2018 ATLAS LOCK INC 27521 20.93.2540.0620.0.410 ADAMS RITE ELECTRIC \$1,500.00 DOOR STRIKES - INVOICE# 328252 11/30/2018 ATLAS LOCK INC 27889 20.93.2540.0620.0.410 **BLANKET ORDER FOR LOCK** \$21.00 REPAIR PARTS AND KEYS. 328252 11/30/2018 1146 ATLAS LOCK INC 28114 20.93.2540.0620.0.410 \$700.00 PAY INVOICE# 28114 -POWER SUPPLY - SECURE Check Total: \$503.00 328253 11/30/2018 1146 B & B GLASS 13630 20.12.2540.0609.0.410 \$261.60 INVOICE# 13630 -INSULATING LOW "E" 328253 11/30/2018 1146 B & B GLASS 13672 20.93.2540.0609.0.410 \$32.27 **BLANKET ORDER FOR** PURCHASING REPLACEMENT

2018.3.12

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Disburseme	nt Detail	Listing	Bank Name: CONSC	DLIDATED ACCC	DUNT 2 Dat	te Range:	11/01/2018 - 11/30/20	18 Sort By:	Check
Fiscal Year: 201		J	Bank Account: 289273	33	Vou	ucher Range:	1121 - 1148	Dollar Lim	it: \$0.00
1100ai 10ai. 201	0 2010		Print Employee Ver	ndor Names	Exclude Voided Checks	☐ Exclud	e Manual Checks	☐ Include Nor	n Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328253	11/30/2018	1146	B & B GLASS	13673	20.93.2540.0609.0.41	10	BLANKET ORD PURCHASING	_	\$94.47
328253	11/30/2018	1146	B & B GLASS	13727	20.82.2540.0609.0.41	10	PAY INVOICE# INSULATING L		\$242.00
328253	11/30/2018	1146	B & B GLASS	13728	20.93.2540.0609.0.41	10	BLANKET ORD PURCHASING		\$146.70
328253	11/30/2018	1146	B & B GLASS	13739	20.93.2540.0609.0.41	10	BLANKET ORD PURCHASING		\$44.06
								Check Total:	\$821.10
328254	11/30/2018	1146	BKD LLP	BK00955158	10.00.2310.0104.0.31	17	INVOICE #BK0 FINAL BILLING		\$3,260.00
328254	11/30/2018	1146	BKD LLP	BK00955158	12.00.2310.0810.0.31	17	INVOICE #BK0 FINAL BILLING		\$2,240.00
								Check Total:	\$5,500.00
328255	11/30/2018	1146	B L D D ARCHITECTS	149274	60.93.2530.0701.0.31	19	PHYSICAL NEE ASSESSMENT (DS DF NUMEROUS	\$204.71
								Check Total:	\$204.71
328256	11/30/2018	1146	BEARING DISTRIBUTORS INC	9500286488	20.93.2540.0603.0.41	10	BLANKET ORD HEATING SUPP	_	\$3.94
								Check Total:	\$3.94
328257	11/30/2018	1146	BEN BLAIR	V788258	10.11.2210.4932.2.31	14	PAYMENT - M DPS EMPLOYE	,	\$229.71
328257	11/30/2018	1146	BEN BLAIR	V788258	10.11.2210.4932.2.31	14	PAYMENT – H EXPENSE(NON		\$67.26
								Check Total:	\$296.97
328258	11/30/2018	1146	BENIK CORPORATION	641662	12.00.2132.0855.0.41	10	THERMOPLAST WRIST/THUME	_	\$127.50
								Check Total:	\$127.50
	11/30/2018	1146	BEST ONE OF CENTRAL ILLINOIS	361418	20.93.2540.0650.0.32	23	ENFIRONMENT	TAL FEE (ISTT)	\$10.00
328259	11/30/2018	1146	BEST ONE OF CENTRAL ILLINOIS	361418	20.93.2540.0650.0.32	23	DISPOSAL FEE	LT TRUCK	\$18.00
Printed: 11/30/201	18 10:43:2	26 AM	Report: rptAPInvoiceCheckDe	tail	2018.3.12			Р	age: 44

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount BEST ONE OF CENTRAL 328259 11/30/2018 1146 361418 20.93.2540.0650.0.323 \$10.00 HIGH PRESSURE TUBELESS **ILLINOIS** VALVE 328259 11/30/2018 1146 BEST ONE OF CENTRAL 361418 20.93.2540.0650.0.323 \$32.00 MOUNT/DISMOUNT - LIGHT **ILLINOIS** TRUCK 11/30/2018 1146 BEST ONE OF CENTRAL 361418 328259 20.93.2540.0650.0.323 \$48.00 WHEEL BALANCE - LIGHT **ILLINOIS TRUCK** 328259 11/30/2018 1146 BEST ONE OF CENTRAL 361418 20.93.2540.0650.0.410 \$0.00 WHEEL WEIGHTS **ILLINOIS** 328259 11/30/2018 1146 BEST ONE OF CENTRAL 361418 20.93.2540.0650.0.410 \$458.00 LT245/75R16 TRANSFORCE **ILLINOIS** H/T2 BL 10E TIRES -BEST ONE OF CENTRAL 328259 11/30/2018 1146 361473 20.93.2540.0650.0.410 \$84.34 **BLANKET ORDER FOR TIRES ILLINOIS** AND TIRE REPAIRS FOR Check Total: \$660.34 BESURE CONSULTING INC 328260 11/30/2018 V312089 10.00.3700.4932.1.312 \$1,070.00 PAYMENT FOR NON DPS PRESENTER AT HOLY FAMILY Check Total: \$1,070.00 328261 11/30/2018 **BLACK & COMPANY** 11449187 20.93.2540.0603.0.410 \$49.15 **BLANKET ORDER FOR HEATING SUPPLIES &** 328261 11/30/2018 1146 BLACK & COMPANY 11449510 20.93.2540.0603.0.410 \$94.97 **BLANKET ORDER FOR HEATING SUPPLIES &** 328261 11/30/2018 **BLACK & COMPANY** 11449910 20.93.2540.0603.0.410 \$35.84 **BLANKET ORDER FOR HEATING SUPPLIES &** 328261 11/30/2018 **BLACK & COMPANY** 11450001 20.93.2540.0603.0.410 \$22.12 **BLANKET ORDER FOR HEATING SUPPLIES &** 328261 11/30/2018 **BLACK & COMPANY** 11450002 20.93.2540.0603.0.410 \$6.03 **BLANKET ORDER FOR HEATING SUPPLIES &** Check Total: \$208.11 328262 11/30/2018 1146 BLACKBOARD INC 1306606 10.00.2660.0110.0.327 \$4,500.00 **IMPLEMENTATION: SIS** INTEGRATION - 1 YR TERM Check Total: \$4.500.00

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

Date Range: 11/01/2018 - 11/30/2018 Sort By: Check

Voucher Range: 1121 - 1148

Dollar Limit: \$0.00

Fiscal Year: 201	0-2019		✓ Print Employe	ee Vendor Names	Exclude Voided Checks	☐ Exclude Manual Checks ☐ Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328263	11/30/2018	1146	BODINE ELECTRIC	W154271-1	20.75.2540.0606.0.410	1/4HP 1140 115V 1.35 56CZ OPEN C-FACE	\$395.00
						Check Total:	\$395.00
328264	11/30/2018	1146	BSN SPORTS	903430985	10.82.1542.0502.0.410	BSN WILSON IHSA GIRLS BASKETBALLS **BSN QUOTE	\$344.94
328264	11/30/2018	1146	BSN SPORTS	903430985	10.82.1542.0502.0.410	BSN MARK V SCOREBOOKS	\$19.50
328264	11/30/2018	1146	BSN SPORTS	903430985	10.82.1542.0502.0.410	BSN WATER COOLER CART	\$199.99
328264	11/30/2018	1146	BSN SPORTS	903430986	10.82.1532.0502.0.410	BSN WILSON IHSA BOYS BASKETBALLS **BSN QUOTE	\$344.94
328264	11/30/2018	1146	BSN SPORTS	903430986	10.82.1532.0502.0.410	BSN MARK V SCOREBOOKS	\$19.50
328264	11/30/2018	1146	BSN SPORTS	903430986	10.82.1532.0502.0.410	BSN WATER COOLER CART	\$199.99
328264	11/30/2018	1146	BSN SPORTS	903445049	38.12.1268.0000.0.699	BSN MACGREGOR X100 BOYS BASKETBALLS**QUOTE	\$167.94
328264	11/30/2018	1146	BSN SPORTS	903445049	38.12.1268.0000.0.699	BSN SLIPP-NOTT TACTION SYSTEM-SMALL	\$129.99
328264	11/30/2018	1146	BSN SPORTS	903495551	10.82.1532.0550.0.410	GATORADE G-SERIES PERFORMANCE PACKAGE	\$243.00
328264	11/30/2018	1146	BSN SPORTS	903495551	10.82.1532.0550.0.410	GATORADE REFUEL & RESTORE KIT	\$70.00
328264	11/30/2018	1146	BSN SPORTS	903516702	10.85.1532.0502.0.410	BSN VERT MEN'S BASKETBALL JERSEYS, OLOR:	\$1,195.00
328264	11/30/2018	1146	BSN SPORTS	903516702	10.85.1532.0502.0.410	BSN VERT MEN'S BASKETBALL SHORTS,	\$0.00
328264	11/30/2018	1146	BSN SPORTS	903533685A	20.85.2540.0630.0.410	BSN PROTECTIVE POST PADS, COLOR: ROYAL,	\$487.98
328264	11/30/2018	1146	BSN SPORTS	903533685B	20.85.2540.0630.0.550	BSN GOOSENECK FOOTBALL GOAL POST, YELLOW-30'	\$3,499.99
328264	11/30/2018	1146	BSN SPORTS	903533685B	20.85.2540.0630.0.550	BSN OPTIONAL LETTERING FOR CUSTOM POST PADS, 1	\$219.98

Check	/01/2018 - 11/30/2018 Sort By:	Date Range:	OUNT 2	CONSOLIDATED ACC	Bank Name:	Listing	nt Detail	Disburseme
		Voucher Range	_		Bank Account		8-2019	Fiscal Year: 201
	lanual Checks Include Non	d Checks	Exclude Voided Ch	oyee Vendor Names	-			
Amount	Description		Account	Invoice	Payee		Date	Check Number
\$52.99	BSN UNDER ARMOUR ADULT STOCK FORCE FOOTBALL	32.0504.0.410	10.82.1532.0	903546151	BSN SPORTS	1146	11/30/2018	328264
\$96.99	BSN UNDER ARMOUR ADULT ARMOURGRID FOOTBALL	32.0504.0.410	10.82.1532.09	903546151	BSN SPORTS	1146	11/30/2018	328264
\$96.99	BSN UNDER ARMOUR ADULT ARMOURGRID FOOTBALL	32.0504.0.410	10.82.1532.0	903546151	BSN SPORTS	1146	11/30/2018	328264
\$738.00	RICHARDSON CUSTOM PULSE R-FLEX BASEBALL	06.0000.0.699	38.85.8506.00	903585511	BSN SPORTS	1146	11/30/2018	328264
\$53.45	BSN BALL HOP SET	00.0008.0.410	10.11.1100.00	903585918	BSN SPORTS	1146	11/30/2018	328264
\$66.99	BSN RAWLINGS IESA VOLLEYBALL***QUOTE	20.0511.0.410	10.11.1520.0	903599635	BSN SPORTS	1146	11/30/2018	328264
\$13.00	BSN VOLLEYBALL SCOREBOARDS	20.0511.0.410	10.11.1520.09	903599635	BSN SPORTS	1146	11/30/2018	328264
\$24.99	BSN VOLLEYBALL DRY ERASE BOARD	20.0511.0.410	10.11.1520.09	903599635	BSN SPORTS	1146	11/30/2018	328264
\$9.99	BSN NET SETTER CHAIN	20.0511.0.410	10.11.1520.0	903599635	BSN SPORTS	1146	11/30/2018	328264
\$8,296.13	Check Total:							
\$224.00	QUOTE #: KFCL036 - LG 27MB65PY-B 27"	60.0110.0.410	10.00.2660.0°	INC PWW1666	C D W GOVERNMENT	1146	11/30/2018	328265
\$224.00	Check Total:							
\$214.88	BLANKET ORDER FOR TRANSPORTATION	70.0106.0.410	10.00.2570.0°	N 396763537	CINTAS CORPORATIO	1146	11/30/2018	328266
\$68.93	BLANKET ORDER FOR TRANSPORTATION	70.0106.0.410	10.00.2570.0°	N 396767125	CINTAS CORPORATIO	1146	11/30/2018	328266
\$53.98	BLANKET ORDER FOR TRANSPORTATION	70.0106.0.410	10.00.2570.0°	N 396767126	CINTAS CORPORATIO	1146	11/30/2018	328266
\$1,454.27	BLANKET ORDER FOR CUSTODIAL UNIFORMS FOR	40.0105.0.410	10.93.2540.0°	N 396770703	CINTAS CORPORATIO	1146	11/30/2018	328266
\$1,792.06	Check Total:							

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ☐ Exclude Manual Checks ✓ Print Employee Vendor Names Payee Check Number Date Voucher Invoice Account Description Amount 328267 11/30/2018 1146 CITY OF DECATUR 1032101 20.93.2540.0651.0.464 \$2,025.39 INVOICE# 1032101 - 768.4 GALLONS DIESEL FUEL -Check Total: \$2,025.39 328268 11/30/2018 COLLEGE BOARD. EA83982973 10.72.1100.0255.0.420 G7 ELA TE SPRINGBOARD \$101.20 2018 1146 COLLEGE BOARD. 10.72.1100.0255.0.420 328268 11/30/2018 EA83982973 \$101.20 **G8 ELA TE SPRINGBOARD** 2018 Check Total: \$202.40 328269 11/30/2018 COMMITTEE FOR CHILDREN 292265 10.75.1900.0077.0.327 \$2,499.00 SECOND STEP MIDDLE SCHOOL PROGRAM. Check Total: \$2,499.00 328270 11/30/2018 CONNOR COMPANY S8169361.001 20.93.2540.0604.0.410 \$277.29 REFRIGERANT LEAK **DETECTOR - SHIP TICKET#** 328270 11/30/2018 **CONNOR COMPANY** S8229279.001 20.93.2540.0604.0.410 \$277.29 REFRIGERANT LEAK DETECTOR - SHIP TICKET# **CONNOR COMPANY** 328270 11/30/2018 S8246917.001 20.93.2540.0603.0.410 \$260.76 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 **CONNOR COMPANY** S8265227.001 20.93.2540.0603.0.410 \$19.24 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND 328270 11/30/2018 **CONNOR COMPANY** S8265846.001 20.93.2540.0603.0.410 \$17.67 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 CONNOR COMPANY S8267285.001 \$1.63 20.93.2540.0603.0.410 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 CONNOR COMPANY S8267289.001 20.93.2540.0603.0.410 \$31.65 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 **CONNOR COMPANY** S8267289.002 20.93.2540.0603.0.410 \$94.95 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND 328270 11/30/2018 CONNOR COMPANY S8268352.001 20.93.2540.0603.0.410 \$39.92 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328270 11/30/2018 1146 CONNOR COMPANY S8271044.001 20.93.2540.0603.0.410 \$135.07 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 1146 **CONNOR COMPANY** S8271643.001 20.93.2540.0603.0.410 \$12.26 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND 11/30/2018 **CONNOR COMPANY** S8274169.001 328270 20.93.2540.0603.0.410 \$61.67 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 **CONNOR COMPANY** S8277860.001 20.93.2540.0603.0.410 \$72.69 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 **CONNOR COMPANY** S8282897.001 \$3.88 1146 20.93.2540.0603.0.410 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 **CONNOR COMPANY** S8284097.001 20.93.2540.0603.0.410 \$153.66 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 **CONNOR COMPANY** S8285501.001 20.93.2540.0603.0.410 \$61.49 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 11/30/2018 **CONNOR COMPANY** S8287162.001 328270 20.81.2540.0602.0.410 T&S 12IN WALL BRACKET -\$45.21 OUOTE# \$8280383 328270 11/30/2018 CONNOR COMPANY S8287162.001 20.81.2540.0602.0.410 \$100.63 T&S ADD ON FCT 18 SWNG **SPOUT** 328270 11/30/2018 **CONNOR COMPANY** S8287162.001 20.81.2540.0602.0.410 \$196.46 T&S PRE-RINSE UNT L/BASE 328270 11/30/2018 **CONNOR COMPANY** S8289725.001 20.93.2540.0603.0.410 \$123.76 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND 328270 11/30/2018 CONNOR COMPANY S8289790.001 20.93.2540.0603.0.410 \$77.40 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND 328270 11/30/2018 **CONNOR COMPANY** 20.93.2540.0603.0.410 \$145.12 S8292711.001 **BLANKET ORDER FOR HEATING REPAIR PARTS AND CONNOR COMPANY** 328270 11/30/2018 S8296307.001 20.93.2540.0603.0.410 \$16.58 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** CONNOR COMPANY S8296588.001 328270 11/30/2018 20.93.2540.0603.0.410 \$46.91 **BLANKET ORDER FOR HEATING REPAIR PARTS AND**

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328270 11/30/2018 1146 CONNOR COMPANY S8299227.001 20.93.2540.0603.0.410 \$193.06 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 1146 **CONNOR COMPANY** S8299656.001 20.93.2540.0603.0.410 \$16.70 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND 328270 11/30/2018 **CONNOR COMPANY** S8300467.001 20.93.2540.0603.0.410 \$25.81 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 CONNOR COMPANY S8301109.001 20.93.2540.0603.0.410 \$19.32 **BLANKET ORDER FOR** HEATING REPAIR PARTS AND 328270 11/30/2018 CONNOR COMPANY S8301143.001 20.93.2540.0603.0.410 \$179.81 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** \$180.51 328270 11/30/2018 **CONNOR COMPANY** S8301144.001 20.93.2540.0603.0.410 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** 328270 11/30/2018 CONNOR COMPANY S8304304.001 20.93.2540.0603.0.410 \$30.60 **BLANKET ORDER FOR HEATING REPAIR PARTS AND** Check Total: \$2,919.00 328271 11/30/2018 1146 CONSOCIATE GROUP 2151 10.00.2520.0104.0.319 \$590.75 **BLANKET ORDER FOR FLEX** PLAN ADMINISTRATION \$590.75 Check Total: \$325.20 328272 11/30/2018 CONTRACT PAPER GROUP INC 43007047901 10.00.0000.0000.0.971 FIREWORX PINK XEROGRAPHIC PAPER, 8 CONTRACT PAPER GROUP INC 43007047901 328272 11/30/2018 10.00.0000.0000.0.971 \$65.76 PACON TISSUE PAPER, ASST. COLORS, 12" X 18", 50/PK. Check Total: \$390.96 328273 11/30/2018 1146 CONTRACTOR'S RECYCLED 20.93.2540.0612.0.640 \$15.00 2018-1064 **BLANKET ORDER FOR MATERIAL** DISTRICT 61 EMPLOYEES TO Check Total: \$15.00 328274 11/30/2018 **CUSTOM TROPHIES** 91085 38.95.9506.0000.0.699 \$48.00 **OUOTE DATED AUGUST 28.** 2018 - Cross Country 328274 11/30/2018 1146 CUSTOM TROPHIES 91170 38.95.9506.0000.0.699 \$48.00 **OUOTE DATED 7-31-18 -**Cross Country Jamboree

2018.3.12

Printed: 11/30/2018

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount 328274 11/30/2018 1146 **CUSTOM TROPHIES** 91170 38.95.9506.0000.0.699 \$104.00 7x9 Picture Plagues with engraved plate 328274 11/30/2018 **CUSTOM TROPHIES** 91170 38.95.9506.0000.0.699 \$200.00 3x3 Black Brass Plates with engraving 11/30/2018 **CUSTOM TROPHIES** 91170 \$7.00 328274 38.95.9506.0000.0.699 1x2 Black Brass Plates with engraving 328274 11/30/2018 **CUSTOM TROPHIES** 91170 38.95.9506.0000.0.699 \$1,125.00 Cross Country Medals with engraving, green/gold neck 328274 11/30/2018 **CUSTOM TROPHIES** 91285 10.82.1590.0013.0.410 \$756.00 **TROPICAL** BLUE/BLACK/DAISY 91285 \$135.00 328274 11/30/2018 **CUSTOM TROPHIES** 10.82.1590.0013.0.410 **TROPICAL** BLUE/BLACK/DAISY 328274 11/30/2018 **CUSTOM TROPHIES** 91285 \$15.00 10.82.1590.0013.0.410 SCREEN CHARGE (SET UP) 328274 11/30/2018 **CUSTOM TROPHIES** 91345 10.00.2322.0000.0.410 \$38.00 08/31/18 Quote - K807 MEN'S SWEATER (1-LARGE) 328274 11/30/2018 **CUSTOM TROPHIES** 91345 10.00.2322.0000.0.410 \$50.00 LSW289 (1 - MEDIUM) DPS LOGO W/ADMINISTRATION 328274 11/30/2018 **CUSTOM TROPHIES** 91345 10.00.2322.0000.0.410 \$100.00 LSW289 (1-XS, 1-S) DPS LOGO ONLY - NO 11/30/2018 **CUSTOM TROPHIES** 91346 328274 10.00.2320.0000.0.410 \$52.00 QUOTE 08/31/18 - LSW287 - WOMEN'S CARDIGAN IN 328274 11/30/2018 **CUSTOM TROPHIES** 91346 10.00.2320.0000.0.410 \$114.00 **K807 MEN'S SWEATER** (3-LARGE) DPS LOGO 328274 11/30/2018 **CUSTOM TROPHIES** 91346 10.00.2320.0000.0.410 \$50.00 LSW287 - WOMEN'S **CARDIGAN IN HEATHER CUSTOM TROPHIES** 91347 328274 11/30/2018 10.00.2640.0000.0.410 \$100.00 8/31/18 QUOTE -- LSW287 - WOMEN'S CARDIGAN IN 328274 11/30/2018 1146 CUSTOM TROPHIES 91347 10.00.2640.0000.0.410 \$150.00 8/31/18 QUOTE - LSW287 -- WOMEN'S CARDIGAN IN

CONSOLIDATED ACCOUNT 2 Disbursement Detail Listing Bank Name: Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Dollar Limit: \$0.00 Voucher Range: 1121 - 1148 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount **CUSTOM TROPHIES** 328274 11/30/2018 1146 91348 10.00.2320.0000.0.360 \$208.00 Quote 09/11/18 - Charge for printing on clothing 328274 11/30/2018 1146 CUSTOM TROPHIES 91349 38.95.9506.0000.0.699 \$204.00 **QUOTE DATED OCTOBER** 17, 2018: 34 YOUTH NEON 11/30/2018 **CUSTOM TROPHIES** 91349 328274 38.95.9506.0000.0.699 \$217.00 31 ADULT NEON GREEN TSHIRTS WITH LETTERIN 328274 11/30/2018 1146 CUSTOM TROPHIES 91349 38.95.9506.0000.0.699 \$18.00 2 ADULT NEON GREEN TSHIRTS WITH LETTERING 328274 11/30/2018 1146 CUSTOM TROPHIES 91447 38.95.9528.0000.0.699 \$735.00 QUOTE 10/03/18 - LARGE STATE OF ILLINOIS PLAQUES 328274 11/30/2018 **CUSTOM TROPHIES** 91447 \$125.00 38.95.9528.0000.0.699 **SMALL STATE OF ILLINOIS** PLAQUES (1 EACH GRAND 328274 11/30/2018 **CUSTOM TROPHIES** 91447 38.95.9528.0000.0.699 \$360.00 MEDAL W/ENGRAVING AND 2018 NECK RIBBONS - 20 328274 11/30/2018 **CUSTOM TROPHIES** 91447 38.95.9528.0000.0.699 \$576.00 SPORT TEK DRI FIT POLOS W/LOGO EMBROIDERY ON 328274 11/30/2018 1146 CUSTOM TROPHIES 91447 38.95.9528.0000.0.699 \$1,323.00 GILDAN 50/50 T-SHIRTS W/LOGO LETTERING ON THE 328274 11/30/2018 1146 CUSTOM TROPHIES 91447 38.95.9528.0000.0.699 (\$200.00)DISCOUNT FOR SPONSORSHIP AD Check Total: \$6,658.00 328275 11/30/2018 1146 DATA MANAGEMENT, INC. 1411563 10.42.2410.0000.0.410 \$144.00 Multi-Form 8up Dup Log Book - Stock 328275 11/30/2018 1146 DATA MANAGEMENT, INC. 1412035 10.49.1100.0000.0.410 \$150.00 PER OUOTE 00023568 -MULTI-FORM 8UP DUP LOG Check Total: \$294.00 1146 DAVID HEDENBERG 328276 11/30/2018 287982 10.00.2310.0000.0.319 \$103.06 **BLANKET ORDER TO REPLACE 10180085 FOR** Check Total: \$103.06

Disburseme	nt Detail	Listing	Bank Name: CO	NSOLIDATED ACC	OUNT 2 Date Rang	ge: 11/01/2018 - 11/30/2018 Sort By	r: Check
Fiscal Year: 201		Ü	Bank Account: 289	2733	Voucher R	_	_imit: \$0.00
110001 1001. 201	0 2010		Print Employee	Vendor Names	Exclude Voided Checks	Exclude Manual Checks Include I	Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328277	11/30/2018	1146	DECATUR ACE HARDWARE	522761	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$59.35
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523331	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$17.26
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523491	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$53.98
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523502	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$10.79
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523533	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$18.98
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523570	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$18.97
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523787	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$11.34
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523789	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$5.90
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523797	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$5.33
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523835	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$64.78
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523869	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$84.55
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523874	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$15.81
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523884	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$40.47
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523886	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$61.33
328277	11/30/2018	1146	DECATUR ACE HARDWARE	523893	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$16.06
328277	11/30/2018 11/30/2018	1146 1146	DECATUR ACE HARDWARE	523886 523893	20.93.2540.0607.0.410	CARPENTRY SUPPLIES AND BLANKET ORDER FOR CARPENTRY SUPPLIES AND BLANKET ORDER FOR	\$61.3

Disburseme	nt Detail	Listing		ONSOLIDATED ACC		Range: 11/01/2018 - 11/30/2018 Sort By:	Check
iscal Year: 201	8-2019		Bank Account: 2 Print Employe				nit: \$0.00 in Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description Description	Amoun
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523902	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$3.6
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523918	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$4.4
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523942	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$29.8
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523960	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$38.3
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523961	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$24.6
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523966	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$40.4
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523975	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$50.3
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 523985	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$12.8
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 524002	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES AND	\$24.2
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 524004	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$17.
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 524058	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$93.2
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 524059	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$14.0
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 524061	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$22.6
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 524062	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$6.4
328277	11/30/2018	1146	DECATUR ACE HARDWAR	RE 524068	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$41.8

Disburseme	nt Detail	Listing		SOLIDATED ACC		e Range: 11/01/2018 - 11/30/20		Check
Fiscal Year: 201	8-2019		Bank Account: 28927			cher Range: 1121 - 1148	Dollar Limit:	
Chaala Namahar	Doto	\/aahar	✓ Print Employee Ve		Exclude Voided Checks	Exclude Manual Checks	☐ Include Non C	
Check Number	Date 11/30/2018	Voucher 1146	DECATUR ACE HARDWARE	Invoice 524091	Account 20.93.2540.0607.0.410	Description	NED 500	Amount \$28.78
320211	11/30/2016	1140	DECATOR ACE HARDWARE	524091	20.93.2540.0607.0.410	BLANKET ORE CARPENTRY S		\$28.78
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524095	20.93.2540.0607.0.410	BLANKET ORD CARPENTRY S		\$35.41
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524114	20.93.2540.0607.0.410	BLANKET ORD CARPENTRY S	-	\$12.54
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524145	20.93.2540.0607.0.410	BLANKET ORE CARPENTRY S		\$35.15
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524151	20.93.2540.0607.0.410	BLANKET ORE CARPENTRY S		\$25.40
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524177	20.93.2540.0607.0.410	BLANKET ORE CARPENTRY S		\$21.56
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524180	20.93.2540.0607.0.410	D BLANKET ORE CARPENTRY S	-	\$16.79
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524185	20.93.2540.0607.0.410	D BLANKET ORE CARPENTRY S		\$9.89
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524191	20.93.2540.0607.0.410	D BLANKET ORE CARPENTRY S	-	\$16.31
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524195	20.93.2540.0607.0.410	D BLANKET ORE CARPENTRY S		\$14.91
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524198	20.93.2540.0607.0.410	BLANKET ORE CARPENTRY S	_	\$19.03
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524215	20.93.2540.0607.0.410	D BLANKET ORE CARPENTRY S		\$3.76
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524225	20.93.2540.0607.0.410	D BLANKET ORE CARPENTRY S	_	\$17.98
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524233	20.93.2540.0607.0.410	D BLANKET ORE CARPENTRY S		\$5.03
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524247	20.93.2540.0607.0.410	BLANKET ORE CARPENTRY S		\$50.36
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Disburseme	nt Detail	Listing	Bank Name: CONS	SOLIDATED ACC		e Range: 11/01/2018 - 11/30		Check
Fiscal Year: 201	8-2019		Bank Account: 28927			icher Range: 1121 - 1148		mit: \$0.00
Chaala Namahar	Doto	Variabar	✓ Print Employee Ve		Exclude Voided Checks	Exclude Manual Checks	∐ Include No	on Check Batches
Check Number 328277	Date 11/30/2018	Voucher 1146	Payee DECATUR ACE HARDWARE	Invoice 524259	Account 20.93.2540.0607.0.41	Description	DDED 50D	Amount \$13.49
320211	11/30/2010	1140	DECATOR AGE HARDWARE	324239	20.93.2540.0607.0.41	•	SUPPLIES AND	\$13.49
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524275	20.93.2540.0607.0.41	DE WINE! O	RDER FOR SUPPLIES AND	\$30.89
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524279	20.93.2540.0607.0.41	DE WITE O	rder for Supplies and	\$40.72
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524280	20.93.2540.0607.0.41	DE WINE! O	RDER FOR SUPPLIES AND	\$13.86
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524307	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$3.59
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524315	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$26.78
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524337	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$49.07
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524402	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$18.49
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524405	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$8.09
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524421	20.93.2540.0607.0.41	DE WINE! O	RDER FOR SUPPLIES AND	\$2.97
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524459	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$5.57
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524504	20.93.2540.0607.0.41	DE WINE! O	RDER FOR SUPPLIES AND	\$22.49
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524536	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$38.65
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524539	20.93.2540.0607.0.41	DE WINE! O	RDER FOR SUPPLIES AND	\$5.13
328277	11/30/2018	1146	DECATUR ACE HARDWARE	524541	20.93.2540.0607.0.41	DE WITE O	RDER FOR SUPPLIES AND	\$33.28
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Check	01/2018 - 11/30/2018 Sort By:	Range:		COUNT 2	SOLIDATED ACC		Bank Name:	₋isting	nt Detail	Disburseme
•	.1 - 1148 Dollar Limit: Inual Checks Include Non C	cher Range:	Vou clude Voided Checks				Bank Accoun Print Emp		3-2019	Fiscal Year: 201
Amount	Description		Account	₩ =x	Invoice	noyee ve	vee	Voucher I	Date	Check Number
\$29.6	BLANKET ORDER FOR CARPENTRY SUPPLIES AND)	20.93.2540.0607.0.410		524543	OWARE	CATUR ACE HARD		11/30/2018	328277
\$2.5	BLANKET ORDER FOR CARPENTRY SUPPLIES AND)	20.93.2540.0607.0.410		524557	OWARE	CATUR ACE HARD	1146	11/30/2018	328277
\$7.7	BLANKET ORDER FOR CARPENTRY SUPPLIES AND)	20.93.2540.0607.0.410		524570	OWARE	CATUR ACE HARD	1146	11/30/2018	328277
\$44.7	BLANKET ORDER FOR CARPENTRY SUPPLIES AND)	20.93.2540.0607.0.410		524577	OWARE	CATUR ACE HARD	1146	11/30/2018	328277
\$53.4	BLANKET ORDER FOR CARPENTRY SUPPLIES AND)	20.93.2540.0607.0.410		524578	OWARE	CATUR ACE HARD	1146	11/30/2018	328277
\$5.0	BLANKET ORDER FOR CARPENTRY SUPPLIES AND)	20.93.2540.0607.0.410		524648	OWARE	CATUR ACE HARD	1146	11/30/2018	328277
\$1,678.3 \$237.5	Check Total: BLANKET ORDER FOR AMBULANCE SERVICE	9	80.85.2367.0504.0.319	1	180827-064	CE	CATUR AMBULANG		11/30/2018	328278
\$237.5	BLANKET ORDER FOR AMBULANCE SERVICE	9	80.85.2367.0504.0.319	1	180906-051	CE	CATUR AMBULANG RVICE INC		11/30/2018	328278
\$247.0	BLANKET ORDER FOR AMBULANCE SERVICE	9	80.82.2367.0504.0.319	7	180908-027	CE	CATUR AMBULANG RVICE INC		11/30/2018	328278
\$218.5	BLANKET ORDER FOR AMBULANCE SERVICE	9	80.82.2367.0504.0.319	7	180910-057	CE	CATUR AMBULANG RVICE INC	-	11/30/2018	328278
\$304.0	BLANKET ORDER FOR AMBULANCE SERVICE	9	80.85.2367.0504.0.319	3	180914-068	CE	CATUR AMBULANG RVICE INC	-	11/30/2018	328278
\$237.5	BLANKET ORDER FOR AMBULANCE SERVICE	9	80.85.2367.0504.0.319	1	180917-064	CE	CATUR AMBULANG RVICE INC		11/30/2018	328278
\$332.5	BLANKET ORDER FOR AMBULANCE SERVICE	9	80.82.2367.0504.0.319	7	180921-067	CE	CATUR AMBULANG RVICE INC		11/30/2018	328278
\$1,814.5 \$5.2	Check Total: BLANKET ORDER FOR CARPENTRY PARTS AND)	20.93.2540.0607.0.410		254983	INC	CATUR BOLT CO II	1146	11/30/2018	328279

Disburseme	nt Detail	Listing		CONSOLIDATED ACC		te Range:	11/01/2018 - 11/30/20	'	Check
Fiscal Year: 201	8-2019		Bank Account:			ucher Range		Dollar Limit	
Ob a ala Navash a a	Data	\/b		yee Vendor Names	Exclude Voided Checks	∐ Exclud	de Manual Checks	☐ Include Non	
Check Number	Date 14 (00 (004 0	Voucher	Payee	Invoice	Account	10	Description		Amount
328279	11/30/2018	1146	DECATUR BOLT CO INC	255007	20.93.2540.0607.0.41	10	BLANKET ORD CARPENTRY P	-	\$7.76
328279	11/30/2018	1146	DECATUR BOLT CO INC	255556	20.93.2540.0607.0.41	10	BLANKET ORD CARPENTRY P	_	\$7.09
328279	11/30/2018	1146	DECATUR BOLT CO INC	255601	20.93.2540.0607.0.41	10	BLANKET ORD CARPENTRY PA		\$44.37
328279	11/30/2018	1146	DECATUR BOLT CO INC	255919	20.93.2540.0607.0.41	10	BLANKET ORD CARPENTRY P		\$32.20
								Check Total:	\$96.62
328280	11/30/2018	1146	DECATUR CONSTRUCT SVCS, INC.	ION 1547	38.60.6004.0000.0.69	99	INVOICE #154		\$588.50
								Check Total:	\$588.50
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166334	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI	-	\$117.93
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166356	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI	_	\$44.68
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166373	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI		\$31.23
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166374	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI		\$43.48
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166404	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI	_	\$26.05
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166413	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI		\$3.54
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166477	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI		\$19.43
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166506	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI	_	\$18.53
328281	11/30/2018	1146	DECATUR PAINT & VAR	NISH 08166507	20.93.2540.0608.0.41	10	BLANKET ORD & PAINTING SI		\$53.44

Check	1/2018 - 11/30/2018 Sort By: - 1148 Dollar Limi	Range: 11/0 cher Range: 112		LIDATED ACCOUNT 2	Bank Name: CONSC Bank Account: 289273	ng	Listing	nt Detail	Disburseme
		Exclude Mai	clude Voided Checks		✓ Print Employee Ven			8-2019	Fiscal Year: 201
Amoun	Description		Account	Invoice	- Time Employee ven	er Pa	Voucher	Date	Check Number
\$7.6	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES		20.93.2540.0608.0.410	08166515	TUR PAINT & VARNISH		1146	11/30/2018	328281
\$27.4	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES		20.93.2540.0608.0.410	08166534	TUR PAINT & VARNISH	46 DE	1146	11/30/2018	328281
\$393.3 \$260.0	Check Total: INVOICE 353759 FOR DRIVING RANGE-SM BUCKET		10.85.1532.0505.0.390	53759	TUR PARK DISTRICT	46 DE	1146	11/30/2018	328282
\$260.0	Check Total:								
\$147.0	STUDENT CITY BUS TOKENS/PUNCH CARDS		40.82.2552.0048.0.339	2829	TUR PUBLIC TRANSIT :M	46 DE S\	1146	11/30/2018	328283
\$93.4	STUDENT CITY BUS TOKENS/PUNCH CARDS		40.85.2552.0048.0.339	2829	TUR PUBLIC TRANSIT :M	46 DE SY	1146	11/30/2018	328283
\$5,207.2	CITY BUS INDIGENT STUDENT TRANSPORTATION		40.82.2552.0000.0.331	2998	TUR PUBLIC TRANSIT :M	46 DE SY	1146	11/30/2018	328283
\$906.4	CITY BUS INDIGENT STUDENT TRANSPORTATION		40.85.2552.0000.0.331	2998	TUR PUBLIC TRANSIT M	46 DE SY	1146	11/30/2018	328283
\$6,354.0	Check Total:								
\$61.9	QUOTE #G8290162 FOR DEMCO FOR MHS/ COLOR		10.85.2220.0076.0.410	6482447)	46 DE	1146	11/30/2018	328284
(\$6.2	DISCOUNT		10.85.2220.0076.0.410	6482447)	46 DE	1146	11/30/2018	328284
\$9.	LABELS REMOVABLE "NEW"		10.85.2220.0076.0.410	6482447)	46 DE	1146	11/30/2018	328284
(\$1.1	DISCOUNT		10.85.2220.0076.0.410	6482447)	46 DE	1146	11/30/2018	328284
\$6.9	ROOT BEER SCENTED BOOK MARKS 100/PK		10.85.2220.0076.0.410	6482447)	46 DE	1146	11/30/2018	328284
(\$0.3	DISCOUNT		10.85.2220.0076.0.410	6482447	o	46 DE	1146	11/30/2018	328284
\$13.9	WINTER PINE SCENTED BOOKMARKS 100/PKG		10.85.2220.0076.0.410	6482447)	46 DE	1146	11/30/2018	328284
(\$0.6	DISCOUNT		10.85.2220.0076.0.410	6482447	Э	46 DE	1146	11/30/2018	328284
\$13.9	FALL SPICE SCENTED BOOKMARK 100/PKG		10.85.2220.0076.0.410	6482447)	46 DE	1146	11/30/2018	328284
(\$0.6	DISCOUNT		10.85.2220.0076.0.410	6482447	Э	46 DE	1146	11/30/2018	328284

Disburseme	nt Detail	Listing	Bank Nan	ne: CONSOLIDATED ACC	OUNT 2 Date	e Range:	11/01/2018 - 11/30/20	18 Sort By:	Check
Fiscal Year: 201	8-2019			ount: 2892733	Vou	icher Range		Dollar Limi	
			_	Employee Vendor Names	Exclude Voided Checks	Exclud	de Manual Checks	☐ Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328284	11/30/2018	1146	DEMCO	6482447	10.85.2220.0076.0.410	0	ACRYLIC MAG	/LIT HOLDER	\$16.99
328284		1146	DEMCO	6482447	10.85.2220.0076.0.410	0	DISCOUNT		(\$1.01)
328284	11/30/2018	1146	DEMCO	6482447	10.85.2220.0076.0.410	0	ADJUSTABLE L DISPLAY	ITERATURE	\$12.99
328284	11/30/2018	1146	DEMCO	6482447	10.85.2220.0076.0.410	0	DISCOUNT		(\$1.55)
328284	11/30/2018	1146	DEMCO	6482447	10.85.2220.0076.0.410	0	SMALL ALL PU WHITE	RPOSE EASEL	\$3.98
328284	11/30/2018	1146	DEMCO	6482447	10.85.2220.0076.0.410	0	DISCOUNT		(\$0.47)
328284	11/30/2018	1146	DEMCO	6482447	10.85.2220.0076.0.410	0	PROMOTIONA	L DISCOUNT	(\$10.00)
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.32	3	Flat Slide-On For clip-on Bo		\$16.34
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0	12% Discount		(\$12.39)
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0	Vistafoil Lamii GlossFinish 14		\$30.14
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0	Vistafoil Lamii GlossFinish 12		\$38.88
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0	Vistafoil Lamii GlossFinish 10		\$131.96
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0	Clip-On Book x 1-1/4" x 6-	Support 61/2" 1/4" Red	\$21.84
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0	Clip-On Book 6-1/2" x 1-1/	• •	\$21.84
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0			\$23.64
328284	11/30/2018	1146	DEMCO	6487297	10.42.2220.0000.0.410	0	Shlef Finders ($6-1/2$ " x $1-1/2$	•	\$19.70
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0.410	0	3M TARTAN 3 TAPE SILVER 2		\$40.91
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0.410	0	NON GLARE LA PROTECTORS		\$70.16
nted: 11/30/20				o497760 nvoiceCheckDetail	2018.3.12			250/ROLL	ge: 60

Disburseme	nt Detail	Listing		SOLIDATED ACC		Date Range:	11/01/2018 - 11/30/201		Check
Fiscal Year: 201	8-2019		Bank Account: 2892			Voucher Range			nit: \$0.00
		., .	✓ Print Employee V		Exclude Voided Checks	∐ Exclud	de Manual Checks	☐ Include No	n Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED RED 250/ROLL		\$28.50
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED FLUOR. PINK 2	_	\$28.50
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED ORANGE 250/	_	\$28.50
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED AQUA 250/RO		\$14.25
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED FLUOR YELLOV		\$14.25
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED PURPLE 250/R		\$14.25
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED PROTECTORS		\$14.25
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	SUBJECT CLASS LABELS SERIES		\$8.44
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED		\$14.25
328284	11/30/2018	1146	DEMCO	6497760	10.82.2220.0076.0	.410	COLOR TINTED FLUOR GREEN	_	\$28.50
								Check Total:	\$715.04
328285	11/30/2018	1146	DICK VAN DYKE APPLIANCE WORLD	BG8507	20.85.2540.0606.0	.410	ICE MAKER FO FFHT1814QWO		\$101.95
								Check Total:	\$101.95
328286	11/30/2018	1146	DONNELLY AUTOMOTIVE	8959-312744	20.93.2540.0650.0	.410	CONFIRMING ON NOT DUPLICATE	_	\$26.18
328286	11/30/2018	1146	DONNELLY AUTOMOTIVE	8959-312744	20.93.2540.0650.0	.410	REFLEX TRUCK	SHOCK	\$103.56
328286	11/30/2018	1146	DONNELLY AUTOMOTIVE	8959-312744	20.93.2540.0650.0	.410	REFLEX TRUCK	SHOCK	\$103.98
328286	11/30/2018	1146	DONNELLY AUTOMOTIVE	8959-312744	20.93.2540.0650.0	.410	SPARK PLUG		\$57.20
328286	11/30/2018	1146	DONNELLY AUTOMOTIVE	8959-312744	20.93.2540.0650.0	.410	IGN WIRES-PRO) SERIES	\$46.91
Printed: 11/30/20	18 10:43:2	26 AM	Report: rptAPInvoiceCheckl	Detail	2018.3.12			F	Page: 61

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-312744 20.93.2540.0650.0.410 \$16.09 AIR FILTER 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-312744 20.93.2540.0650.0.410 \$10.18 **FUEL FILTER** 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-312744 20.93.2540.0650.0.410 \$27.18 22 FLEX 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-313068 20.93.2540.0650.0.410 \$74.34 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 11/30/2018 DONNELLY AUTOMOTIVE 20.93.2540.0650.0.410 328286 8959-313076 \$20.00 BLANKET ORDER FOR TRUCK/TRACTOR REPAIR 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-313109 20.93.2540.0650.0.410 \$16.78 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-313619 20.93.2540.0650.0.410 \$75.77 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-313929 20.93.2540.0650.0.410 \$177.00 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314089 20.93.2540.0650.0.410 \$43.38 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314090 \$33.34 20.93.2540.0650.0.410 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314411 \$23.96 20.93.2540.0650.0.410 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314427 20.93.2540.0650.0.410 **BLANKET ORDER FOR** \$148.08 TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314621 20.93.2540.0650.0.410 \$128.97 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314632 20.93.2540.0650.0.410 \$50.02 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314641 20.93.2540.0650.0.410 \$24.12 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-314642 20.93.2540.0650.0.410 \$41.75 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-314643 20.93.2540.0650.0.410 \$5.59 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-314645 20.93.2540.0650.0.410 \$24.12 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 11/30/2018 DONNELLY AUTOMOTIVE 328286 8959-314685 20.93.2540.0650.0.410 \$4.01 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314711 20.93.2540.0650.0.410 \$14.13 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 1146 DONNELLY AUTOMOTIVE 8959-314734 20.93.2540.0650.0.410 \$55.60 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314855 20.93.2540.0650.0.410 \$36.39 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR 328286 11/30/2018 DONNELLY AUTOMOTIVE 8959-314982 20.93.2540.0650.0.410 \$27.18 **BLANKET ORDER FOR** TRUCK/TRACTOR REPAIR Check Total: \$1,415.81 328287 11/30/2018 1146 DUNKER ELECTRIC SUPPLY INC 37003-1 20.82.2540.0606.0.410 \$5,831.00 EXTREME ADA HAND DRYER WHITE AMERICAN DRYER -328287 11/30/2018 DUNKER ELECTRIC SUPPLY INC 38404-1 20.93.2540.0606.0.410 \$110.05 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328287 11/30/2018 **DUNKER ELECTRIC SUPPLY INC 38633-1** 20.93.2540.0606.0.410 \$131.97 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328287 11/30/2018 DUNKER ELECTRIC SUPPLY INC 38950-1 20.93.2540.0606.0.410 \$175.50 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328287 11/30/2018 1146 DUNKER ELECTRIC SUPPLY INC 38952-1 20.93.2540.0606.0.410 \$97.32 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328287 11/30/2018 DUNKER ELECTRIC SUPPLY INC 38953-1 20.81.2540.0606.0.410 \$2,925.00 15W 3500K T8 48IN LED BALLAST BYPASS 328287 11/30/2018 1146 DUNKER ELECTRIC SUPPLY INC 38968-1 20.93.2540.0606.0.410 \$74.85 **BLANKET ORDER FOR ELECTRICAL SUPPLIES**

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Disburseme	nt Detail	Listing	Bank Name: CON	SOLIDATED ACC		ate Range:	11/01/2018 - 11/30/20	18 Sort By:	Check
Fiscal Year: 201	8-2019		Bank Account: 2892		Vo	oucher Range			mit: \$0.00
			Print Employee V	endor Names	Exclude Voided Checks	Exclu	de Manual Checks	☐ Include No	on Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328287	11/30/2018	1146	DUNKER ELECTRIC SUPPLY	INC 38982-1	20.93.2540.0606.0.4	110	BLANKET ORD ELECTRICAL S		\$118.88
328287	11/30/2018	1146	DUNKER ELECTRIC SUPPLY	INC 39565-1	20.93.2540.0606.0.4	110	BLANKET ORD ELECTRICAL S	_	\$74.83
328287	11/30/2018	1146	DUNKER ELECTRIC SUPPLY	INC 39781-1	20.93.2540.0606.0.4	110	BLANKET ORD ELECTRICAL S		\$7.20
328288	11/30/2018	1146	DUNN INC	2722	20.93.2540.0617.0.4	110	BLANKET ORD PREMIUM COL		\$9,546.60 \$109.25
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167140	20.18.2530.0640.0.4	110	INVOICE# 167 ENTERPRISE LI		\$109.25 \$274.44
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167252	10.00.2660.0110.0.3	360	NAME BADGE PAYNE DIRECT		\$24.90
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167252	10.00.2660.0110.0.3	360	NAME BADGE EDMONSON IT		\$24.90
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Lawrence Trin	DGE TO READ:	\$41.80
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Allie Hammel		\$41.80
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Tracy Wickline		\$41.80
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Meagan Noval		\$20.90
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Latoya Alexan		\$20.90
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Kiona Waldrop		\$20.90
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Rebecca Matti	DGE TO READ: ngly Truancy	\$20.90
Printed: 11/30/201	18 10:43:2	26 AM	Report: rptAPInvoiceCheckE	Detail	2018.3.12				Page: 64

Disburseme	nt Detail	Listing		DLIDATED ACCOUN		ate Range:	11/01/2018 - 11/30/20		Check
Fiscal Year: 201	8-2019		Bank Account: 289273			oucher Range: —		Dollar Lim	
			Print Employee Ven	_	Exclude Voided Checks	☐ Exclud	le Manual Checks	☐ Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328289	11/30/2018	1146	DYNAGRAPHICS INC/FAST IMPRESSIONS	167253	10.00.2112.0000.0.3	360	DPS NAME BAI Abby DeLong		\$20.90
328290	11/30/2018	1146	E3 GORDON STOWE	1160598	12.00.2150.0880.0.7	750	QUOTE 049–1353–SV	Check Total: R000STL- GSI	\$554.1 ² \$1,000.00
328291	11/30/2018	1146	EASTBAY	899470	38.85.8517.0000.0.6	699	NIKE KOBE AD		\$1,000.00 \$2,390.00
328291	11/30/2018	1146	EASTBAY	900548	10.85.1542.0502.0.4	410	BASKETBALL S NIKE TEAM EP JACKET-WOMI	IC	\$295.92
328291	11/30/2018	1146	EASTBAY	900548	10.85.1542.0502.0.4	410	NIKE TEAM EP PANTS-WOME	IC	\$247.92
328291	11/30/2018	1146	EASTBAY	900548	10.85.1542.0502.0.4	410	NIKE TEAM EP JACKET-MEN'S		\$36.99
328291	11/30/2018	1146	EASTBAY	900548	10.85.1542.0502.0.4	410	NIKE TEAM EP PANTS-MEN'S	IC	\$30.99
328291	11/30/2018	1146	EASTBAY	900548	10.85.1542.0502.0.4	410	EASTBAY BASK SCOREBOOK	(ETBALL	\$36.00
328291	11/30/2018	1146	EASTBAY	900548	10.85.1542.0502.0.4	410	KORNEY BOAR SLIPP-NOTT B	-	\$108.00
328291	11/30/2018	1146	EASTBAY	900548	10.85.1542.0502.0.4	410	EASTBAY BASI MESH TANK-V		\$339.70
328292	11/30/2018	1146	EDITORIAL PROJECTS IN EDUCATION	SIN024825	10.00.2640.0000.0.6	640	INVOICE SINOZ SUBJECT SPEC		\$3,485.52 \$700.00
328292	11/30/2018	1146	EDITORIAL PROJECTS IN EDUCATION	SIN025133	10.00.2642.0000.0.6	640	INVOICE SINO2 TOPSCHOOLS		\$700.00
328293	11/30/2018	1146	EICHENAUER SERVICES INC	0062086	10.93.2560.0225.0.4	410	BLANKET ORD REPAIR PARTS		\$1,400.00 \$77.67

Check	1/2018 - 11/30/2018 Sort By:	Range: 11/01/2018 - 11/30	Date R	LIDATED ACCOUNT 2		Listing	nt Detail	Disburseme
:: \$0.00	- 1148 Dollar Limi	ner Range: 1121 - 1148	Vouch	3	Bank Account: 28927	J	8-2019	Fiscal Year: 201
Check Batches	nual Checks Include Non	Exclude Manual Checks	clude Voided Checks [dor Names 🗾 E	✓ Print Employee Ve		0 2010	110001 1001. 2010
Amount	Description	Description	Account	Invoice	Payee		Date	Check Number
\$5.90	BLANKET ORDER FOR REPAIR PARTS & SUPPLIES		10.93.2560.0225.0.410	0062093	EICHENAUER SERVICES INC	1146	11/30/2018	328293
\$108.39	DOOR SEAL 20.20 PS – ESTIMATE# 2988		10.82.2560.0225.0.410	0062526	EICHENAUER SERVICES INC	1146	11/30/2018	328293
\$168.24	LOCK; ROTATING LEVER; COMPLETE		10.82.2560.0225.0.410	0062526	EICHENAUER SERVICES INC	1146	11/30/2018	328293
\$53.00	SEAL DOOR/TROLLEY; 12.20;20.20		10.82.2560.0225.0.410	0062526	EICHENAUER SERVICES INC	1146	11/30/2018	328293
\$20.6	BRACKET FOR TABLE-TOP APPARATUS P3		10.82.2560.0225.0.410	0062526	EICHENAUER SERVICES INC	1146	11/30/2018	328293
\$133.02	ASSY DOOR LATCH	ASSY DOO	10.82.2560.0225.0.410	0062526	EICHENAUER SERVICES INC	1146	11/30/2018	328293
\$566.83	Check Total:							
\$180.23	DESKTOP BUSY BOX	DESKTOP E	12.00.1216.0855.0.410	0444053IN	ENABLING DEVICES	1146	11/30/2018	328294
\$41.64	GAME BUZZERS – LIGHTS & SOUNDS		12.00.1216.0855.0.410	0444053IN	ENABLING DEVICES	1146	11/30/2018	328294
\$96.85	GO GO SCHOOL BUS	GO GO SCI	12.00.1216.0855.0.410	0444053IN	ENABLING DEVICES	1146	11/30/2018	328294
\$48.40	SENSATIONAL TUBES	SENSATION	12.00.1216.0855.0.410	0444053IN	ENABLING DEVICES	1146	11/30/2018	328294
\$121.63	VIBRATING PILLOWS – SET OF 3		12.00.1216.0855.0.410	0444053IN	ENABLING DEVICES	1146	11/30/2018	328294
\$488.75 \$85.00	Check Total: INVOICE# SIN028162 - LABOR TO REMOTE TO		20.93.2540.0604.0.319	SIN028162	ENTEC SERVICES, INC.	1146	11/30/2018	328295
\$820.00	EWEB-ENT-VM-ADD ON	EWEB-ENT:	20.93.2540.0604.0.319	SIN028162	ENTEC SERVICES, INC.	1146	11/30/2018	328295
\$905.00	Check Total:							
\$94.45	BAW ADULT/YOUTH LETTERMAN VARSITY		10.82.1532.0502.0.410	3731552	EPIC SPORTS INC	1146	11/30/2018	328296
\$9.59	BADGER SPORT CAMO SPORT PERFORMANCE TEE		10.82.1532.0502.0.410	3731552	EPIC SPORTS INC	1146	11/30/2018	328296
\$9.59	BADGER SPORT CAMO SPORT PERFORMANCE TEE		10.82.1532.0502.0.410	3731552	EPIC SPORTS INC	1146	11/30/2018	328296

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount 328296 11/30/2018 1146 EPIC SPORTS INC 3731552 10.82.1532.0502.0.410 \$9.19 **AUGUSTA SPORTWEAR** LONG SLEEVE STRIPE JERSEY; Check Total: \$122.82 328297 11/30/2018 1146 ETA 2 60121837 38.13.1380.0000.0.699 \$179.90 **SNAP CIRCUITS MINIKIT** CLSPK/5, GR 2-6***QUOTE# 328297 11/30/2018 1146 ETA 2 60121837 38.13.1380.0000.0.699 \$21.00 WIRE, COPPER, BARE 20GA 100FT 328297 11/30/2018 1146 ETA 2 60121837 \$27.00 38.13.1380.0000.0.699 WIRE, COPPER, PVC, 22GA 100FT 328297 11/30/2018 1146 ETA 2 60121919 38.13.1380.0000.0.699 \$59.80 SKATE PARK: ENGINEERING & DESIGN SET 328297 11/30/2018 1146 ETA 2 60121934 38.13.1380.0000.0.699 \$29.90 SKATE PARK: ENGINEERING & DESIGN SET 11/30/2018 328297 1146 ETA 2 60122031 38.13.1380.0000.0.699 \$129.95 STEM BINS KIT, ESSENTIAL 328297 11/30/2018 1146 ETA 2 60122031 38.13.1380.0000.0.699 \$49.95 KIT, MITI MARBLE MAZE 328297 11/30/2018 1146 ETA 2 60122031 38.13.1380.0000.0.699 \$87.95 LAMP/BATTERY HOLDER VALUE PK 328297 11/30/2018 1146 ETA 2 60122031 \$15.00 38.13.1380.0000.0.699 **ALLIGATOR CLIP INSUL 18"** SET/6, 18 GAUGE 328297 11/30/2018 1146 ETA 2 60122031 38.13.1380.0000.0.699 \$9.75 FISHING LINE, 10LB TEST 25YD Check Total: \$610.20 328298 11/30/2018 1146 EVANS RECYCLING INC 4873 \$600.00 20.93.2540.0612.0.390 **BLANKET ORDER FOR DISPOSAL OF YARD WASTE** Check Total: \$600.00 328299 11/30/2018 EVERGREEN FS INC 99911 20.93.2540.0651.0.464 \$2,601.46 10% ETHANOL UNLEADED **GASOLINE FOR 400 E CERRO** 328299 11/30/2018 1146 EVERGREEN FS INC 99911 20.93.2540.0651.0.464 (\$0.01)\$-0.01 Pro-rated Adjustment Applied - 10% Check Total: \$2,601.45

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328300 11/30/2018 1146 FASTENAL COMPANY ILDEC151052 20.93.2540.0602.0.410 \$361.55 INVOICE# ILDEC151052 -58" CABLE 10"0" 328300 11/30/2018 1146 FASTENAL COMPANY ILDEC151174 20.93.2540.0607.0.410 \$5.54 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 11/30/2018 FASTENAL COMPANY ILDEC151217 20.93.2540.0607.0.410 \$76.53 328300 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328300 11/30/2018 1146 FASTENAL COMPANY ILDEC151231 20.93.2540.0607.0.410 \$17.30 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 328300 11/30/2018 1146 FASTENAL COMPANY ILDEC151299 20.93.2540.0613.0.410 \$487.99 2696-24 COMBO KIT -OUOTE# 17259 ILDEC151329 328300 11/30/2018 FASTENAL COMPANY 20.93.2540.0612.0.410 \$496.14 3/4" 300' WHITE PULL ROPE - QUOTE# 17189 328300 11/30/2018 FASTENAL COMPANY ILDEC151381 20.93.2540.0607.0.410 \$57.65 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328300 11/30/2018 **FASTENAL COMPANY** ILDEC151391 20.93.2540.0613.0.410 2PC IMPACT DRIVER KIT -\$306.99 OUOTE# 17367 328300 11/30/2018 1146 FASTENAL COMPANY ILDEC151392 20.93.2540.0607.0.410 \$16.50 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328300 11/30/2018 1146 FASTENAL COMPANY ILDEC151468 20.93.2540.0607.0.410 \$5.54 **BLANKET ORDER FOR CARPENTRY SUPPLIES** Check Total: \$1,831.73 328301 11/30/2018 1146 FLAGHOUSE INC P080104401019 12.00.2132.0855.0.410 BARNYARD BUZZERS \$25.81 11/30/2018 FLAGHOUSE INC \$78.01 328301 P080104401019 12.00.2132.0855.0.410 SENSORY PLAY SET 11/30/2018 FLAGHOUSE INC 328301 P080104401019 12.00.2132.0855.0.410 \$33.93 THERAPY MASSAGE BALL -30" 328301 11/30/2018 1146 FLAGHOUSE INC P080104401019 12.00.2132.0855.0.410 \$191.40 **FLYING COLORS BASIC** FINGER FASCINATION 328301 11/30/2018 1146 FLAGHOUSE INC P080104401019 12.00.2132.0855.0.410 \$11.02 GOOD VIBES LED LIGHT UP MASSAGER 328301 11/30/2018 1146 FLAGHOUSE INC P080104401019 12.00.2132.0855.0.410 \$38.28 AUDIBLE TIME TIMER - 8" Printed: 11/30/2018 10:43:26 AM Report: rptAPInvoiceCheckDetail 2018.3.12 Page: 68

11/01/2018 - 11/30/2018 Sort By:	•	IDATED ACCOUNT 2		Listing	nt Detail	Disburseme
-			<u> </u>		8-2019	Fiscal Year: 2018
	_	_	_ , ,	Vouchor	Data	Check Number
<u>'</u>						328301
BODY POETRY: ANIMAL ACTION CARDS	12.00.2132.0855.0.410	P080104401019	FLAGHOUSE INC	1146	11/30/2018	328301
CRITTERS BEANBAG SET	12.00.2132.0855.0.410	P080104401019	FLAGHOUSE INC	1146	11/30/2018	328301
WATER WIGGLERS	12.00.2132.0855.0.410	P080104401027	FLAGHOUSE INC	1146	11/30/2018	328301
FLAGHOUSE SWING SEAT- MEDIUM WITH	12.00.1201.0855.0.410	V017874601018	FLAGHOUSE INC	1146	11/30/2018	328301
PORTABLE SWING FRAME	12.00.1201.0855.0.410	V017874601018	FLAGHOUSE INC	1146	11/30/2018	328301
Check Total:						
"WISH" NOVEL BY BARBARA O'CONNOR – FOR LESLIE	10.62.1100.0255.0.410	2321284A	FOLLETT SCHOOL SOLUTIONS INC	1146	11/30/2018	328302
PAY INVOICE #343629F FOR "LONG WAY DOWN" BOOKS	38.85.8544.0000.0.699	343629F	FOLLETT SCHOOL SOLUTIONS INC	1146	11/30/2018	328302
Check Total:						
BLANKET ORDER FOR DOOR HARDWARE AND	20.93.2540.0620.0.410	196406	G J BUILDERS HARDWARE INC	1146	11/30/2018	328303
BLANKET ORDER FOR DOOR HARDWARE AND	20.93.2540.0620.0.410	196424	G J BUILDERS HARDWARE INC	1146	11/30/2018	328303
BLANKET ORDER FOR DOOR HARDWARE AND	20.93.2540.0620.0.410	196436	G J BUILDERS HARDWARE INC	1146	11/30/2018	328303
Check Total:						
GOPHER PACER 200 STOPWATCHES – 12 PACK	10.60.1100.0008.0.410	9529396	GOPHER	1146	11/30/2018	328304
Quote dated 11–9–2018 Rainbow Polypropylene	10.42.1100.0008.0.410	9534613	GOPHER	1146	11/30/2018	328304
Check Total:						
SHIELD XTREMES FOR IPAD AIR MAX CASES	10.00.2660.0110.0.410	56288925	GOVCONNECTION, INC	1146	11/30/2018	328305
QUOTE #24663027.01-W1 -SHIELD XTREMES FOR IPAD	10.75.2660.0110.0.410	56288925	GOVCONNECTION, INC	1146	11/30/2018	328305
	Description WEIGHTED SNAKE SHAKE AND ROLL BODY POETRY: ANIMAL ACTION CARDS CRITTERS BEANBAG SET WATER WIGGLERS FLAGHOUSE SWING SEAT- MEDIUM WITH PORTABLE SWING FRAME Check Total: "WISH" NOVEL BY BARBARA O'CONNOR - FOR LESLIE PAY INVOICE #343629F FOR "LONG WAY DOWN" BOOKS Check Total: BLANKET ORDER FOR DOOR HARDWARE AND BLANKET ORDER FOR DOOR HARDWARE AND BLANKET ORDER FOR DOOR HARDWARE AND Check Total: GOPHER PACER 200 STOPWATCHES - 12 PACK Quote dated 11-9-2018 Rainbow Polypropylene Check Total: SHIELD XTREMES FOR IPAD AIR MAX CASES QUOTE #24663027.01-W1	Voucher Range: 1121	Voucher Range: 1121	Bank Account: 2892733	Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit.	

Check	018 Sort By:	11/01/2018 - 11/30/201	Range:	Date	ED ACCOUNT 2	CONSOLIDATED AC	Bank Name:	Listing	nt Detail	Disburseme
	Dollar Limit:	e: 1121 - 1148	her Range	Vouc		2892733	Bank Account:	J	8-2019	Fiscal Year: 201
heck Batches	☐ Include Non C	de Manual Checks	Exclud	clude Voided Checks	mes 🗹 E	yee Vendor Names			0 20.0	
Amount		Description		Account		Invoice	Payee		Date	Check Number
\$2,369.0		SHIELD XTREMI AIR MAX CASES		10.81.2660.0110.0.410	8925	5 56288925	GOVCONNECTION, INC.	1146	11/30/2018	328305
\$491.1	OTV 1366X768 NTRHDMI ENET	24IN LED HDT\ D24H-G9 MNT		10.00.2660.0110.0.410	9295	56289295	GOVCONNECTION, INC.	1146	11/30/2018	328305
\$172.7	696388.01-W1 DTV 1366X768	QUOTE#: 2469 24IN LED HDT\		10.24.2660.0110.0.410	9295	56289295	GOVCONNECTION, INC.	1146	11/30/2018	328305
\$122.7	OTV 1366X768 NTRHDMI ENET	24IN LED HDT\ D24H-G9 MNT		10.44.2660.0110.0.410	9295	56289295	GOVCONNECTION, INC.	1146	11/30/2018	328305
\$553.7	697242.01-W1 100 4K UHD	QUOTE #:2469 - 49.5" NU710		10.44.2410.0110.0.750	9692	56299692	GOVCONNECTION, INC.	1146	11/30/2018	328305
\$85.9		HEAVY DUTY X PROFILE ARTIC		10.44.2410.0000.0.410	7478	56307478	GOVCONNECTION, INC.	1146	11/30/2018	328305
\$7,348.8	Check Total:									
\$325.0	– STEAM TRAP, , 5–1/2" L, BELL			20.18.2540.0603.0.410	571819	90105718	GRAINGER	1146	11/30/2018	328306
\$376.9	– STEAM TRAP, , 5–1/2" L, BELL			20.18.2540.0603.0.410	571819	90105718	GRAINGER	1146	11/30/2018	328306
\$376.9	•	DURFEE – STEA PSI, 406F, 5–1,		20.24.2540.0603.0.410	571819	90105718	GRAINGER	1146	11/30/2018	328306
\$325.0	•	DURFEE – STEA PSI, 406F, 5–1,		20.24.2540.0603.0.410	571819	90105718	GRAINGER	1146	11/30/2018	328306
\$325.0	- STEAM TRAP, , 5-1/2" L, BELL	JOHNS HILL – S 15 PSI, 406F, 5		20.74.2540.0603.0.410	571819	90105718	GRAINGER	1146	11/30/2018	328306
\$376.9	- STEAM TRAP, , 5-1/2" L, BELL	JOHNS HILL – S 15 PSI, 406F, 5		20.74.2540.0603.0.410	571819	90105718	GRAINGER	1146	11/30/2018	328306
\$2,105.9	Check Total:									
\$160.0	NG LUNCHEON	THANKSGIVINC TABLE		10.00.2310.0000.0.410	554	2246554	GREATER DECATUR	1146	11/30/2018	328307
\$275.0		PAY INVOICE# MEMBERSHIP D		10.00.2310.0000.0.640	554	2246554	GREATER DECATUR	1146	11/30/2018	328307

CONSOLIDATED ACCOUNT 2 Disbursement Detail Listing Bank Name: Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches Print Employee Vendor Names ✓ Exclude Voided Checks ☐ Exclude Manual Checks Voucher Payee Description Check Number Date Invoice Account Amount GREATER DECATUR 328307 11/30/2018 1146 2247775 10.00.2310.0000.0.410 \$160.00 INVOICE 2247775 -ADDITIONAL TABLE Check Total: \$595.00 328308 11/30/2018 **GROTH MUSIC COMPANY** 2823105 38.72.7206.0000.0.699 **EASY BUCKETS BOOK &** \$26.90 AUDIO/DATA 328308 11/30/2018 1146 GROTH MUSIC COMPANY 2823105 38.72.7206.0000.0.699 \$35.00 EASY BUCKET DRUMMING Check Total: \$61.90 328309 11/30/2018 1146 H S H S MEDICAL GROUP 12497 12.00.1220.0879.1.319 \$18.00 PAY INVOICE VOCATIONAL STUDENT DRUG SCREEN Check Total: \$18.00 328310 11/30/2018 1146 HALL SIGNS 336352 20.93.2540.0612.0.410 \$160.65 #350 FINE SIGN. 900-118869 - SIZE: 12"X6" Check Total: \$160.65 328311 11/30/2018 1146 HALSEYS HYDRAULIC SERVICE 1192 20.93.2540.0650.0.323 \$86.50 INVOICE# 1192 - LABOR FOR REPAIR OF HYDRAULIC 328311 11/30/2018 1146 HALSEYS HYDRAULIC SERVICE 1192 20.93.2540.0650.0.410 \$32.50 PARTS: SEALS, BACKUPS, WIPER, POLISHED ROD AND Check Total: \$119.00 328312 11/30/2018 1146 HEALTH RESOURCE SERVICE 1809040 12.00.2330.0855.0.319 \$8,586.03 INVOICE# 1809040: BILLING **MGMT** SRVCS FOR MEDICAID FFS Check Total: \$8,586.03 328313 11/30/2018 1146 HEINEMANN 7002702 10.33.1100.0000.0.410 QUOTE 5407863:FOUNTAS \$14.00 ALPHABET POSTERS FOR Check Total: \$14.00 328314 11/30/2018 1146 HERFF JONES, LLC 2266584 10.85.2190.0010.0.410 \$230.70 INVOICE #2266584 FOR **FACULTY STOLES FOR** Check Total: \$230.70 1146 HERITAGE BEHAVIORAL 328315 11/30/2018 PROJ. AWARE/09.2018 10.00.3900.4998.2.390 \$10,801.34 **INVOICE DATED SEP-18 FOR HEALTH CENTER** SERVICES PROVIDED DURING Check Total: \$10,801.34

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328316 11/30/2018 1146 HEUTINK.USA (DBA NIEHUIS) 299476-01 10.11.1100.0255.0.410 \$16.47 MATH WORKS MONT. MATH & DEV. BRAIN 328316 11/30/2018 1146 HEUTINK.USA (DBA NIEHUIS) 299476-01 10.11.1100.0255.0.410 \$34.38 3-SIDED INSET PENCILS **GOLD** Check Total: \$50.85 328317 11/30/2018 1146 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 \$157.50 OUOTE #878998A -**SCIENCE BUDDIES:** HOME SCIENCE TOOLS 328317 11/30/2018 878998 \$59.95 38.13.1380.0000.0.699 **SNAP CIRCUITS 300 KIT** 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 \$36.95 **SNAP CIRCUITS** SNAPTRICITY KIT HOME SCIENCE TOOLS 328317 11/30/2018 878998 38.13.1380.0000.0.699 \$85.50 K'NEX - INTRO TO STRUCTURES BRIDGES 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 \$85.50 K'NEXX - INTRO TO SIMPLE **MACHINES: LEVERS &** 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 \$85.50 K'NEX - INTRO TO SIMPLE MACHINES: GEARS 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 K'NEX - INTRO SIMPLE \$85.50 MACHINES: WHEELS, AXLES 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 \$23.95 SCIENCE WIZ CHARGE! KIT 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 \$47.90 SCIENCE WIZ ELECTRICITY KIT 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 \$23.95 SCIENCE WIZ ENERGY KIT 328317 11/30/2018 HOME SCIENCE TOOLS 878998 \$23.95 38.13.1380.0000.0.699 SCIENCE WIZ PHYSICS KIT HOME SCIENCE TOOLS 328317 11/30/2018 878998 38.13.1380.0000.0.699 \$44.90 THAMES & KOSMOS WIND POWER 2.0 328317 11/30/2018 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 **THAMES & KOSMOS WIND** \$49.40 POWER 3.0 328317 11/30/2018 1146 HOME SCIENCE TOOLS 878998 38.13.1380.0000.0.699 **THAMES & KOSMOS SOLAR** \$64.60 **MECHANICS**

Check	18 Sort By:	11/01/2018 - 11/30/201	Range:	Date	COUNT 2	CONSOLIDATED ACC	Bank Name: ([Listing	nt Detail	Disburseme
\$0.00	Dollar Limit:		cher Range	Vou		2892733	Bank Account: 2		Ü		Fiscal Year: 2018
eck Batche	☐ Include Non (de Manual Checks	Exclu	clude Voided Checks	✓ Exc	ee Vendor Names	Print Employe	_		0 2010	110001 1001. 2011
Amoun		Description		Account		Invoice		Payee		Date	Check Number
\$44.9		THAMES & KOS POWER VEHICL)	38.13.1380.0000.0.699		878998	SCIENCE TOOLS	HOME S	1146	11/30/2018	328317
\$44.9		THAMES & KOS HYDROPOWER)	38.13.1380.0000.0.699		878998	SCIENCE TOOLS	HOME S	1146	11/30/2018	328317
\$964.8	Check Total:										
\$418.0		INVOICE #3303 TRANSPORTAT		40.93.2555.0048.0.33		33035	CHOOL	HOPE S	1146	11/30/2018	328318
\$418.0	Check Total:										
\$1,242.0	ERIALS -	FENCING SUPPLIES/MAT)	20.75.2540.0612.0.410		17335	,	HPL INC	1146	11/30/2018	328319
\$0.0		2" X 9C/8F X 6 FUSEBOND BLK)	20.75.2540.0612.0.410		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0	-	2-7/8" X 8' DC POLYESTER BLI)	20.75.2540.0612.0.410		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0)40 K ASTM F1043	2-3/8 X 8' DQ POLYESTER BLI)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0	E DQ40 .K ASTM F1043	1-5/8 X 21' PE POLYESTER BLI)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0		3/16 X 3/4 X 7 POLY BLK SPEC)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0	ON BAND POLY SION 2-7/8"	2-7/8" TENSIC BIKBRIDE-TENS)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0		5/15 X 1-1/4 W/NUT BLK SP)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0	TEEL TIE W/HK L COATING	8-1/2" 9GA ST BLK HEAVY MII)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0		2-7/8" BRACE BIKBRIDE-TRA)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319
\$0.0		1-5/8" PS RAIL BLK SPECTRA F)	38.08.0880.0000.0.699		17335	;	HPL INC	1146	11/30/2018	328319

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Voucher Payee Check Number Date Invoice Account Description Amount 328319 11/30/2018 1146 HPL INC 17335 38.08.0880.0000.0.699 \$0.00 2-3/8 X 1-5/8 STD E TOP POLY BLK PS SPECTRA 328319 11/30/2018 1146 HPL INC 17335 38.08.0880.0000.0.699 \$0.00 2-7/8" PS CAP POLY BLK SPECTRA POLYESTER 328319 11/30/2018 1146 HPL INC 17335 \$0.00 38.08.0880.0000.0.699 9GA/F STEEL HOG RING **HVMI BLK HEAVY MIL** 328319 11/30/2018 1146 HPL INC 17335 38.08.0880.0000.0.699 \$0.00 9GA TENSION WIRE BLK 100# COIL HEAVY MIL 328319 11/30/2018 1146 HPL INC 17335 \$0.00 38.08.0880.0000.0.699 1-5/8" X 6" SLEEVE POLY **BLK SPECTRA POLYESTER** 1146 HPL INC 17336 328319 11/30/2018 20.81.2540.0612.0.410 \$2,076.00 **FENCING** SUPPLIES/MATERIALS -328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 2" X 9GA X 8' KT 1.2OZ \$0.00 GAW 50' ROLL ASTEM A 392 328319 11/30/2018 1146 HPL INC 17336 \$0.00 20.81.2540.0612.0.410 2-7/8" X 11' DQ40 GALV POST ASTM F1043 GROUP 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 1-5/8" X 21' PE DQ40 GALV PIPE ASTM F1043 GROUP IC 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 3' X 8' SWG 1-5/8 DQ 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 2-3/8" X 11' DQ40 GALV POST ASTM F1043 GROUP 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 3/8" X 12' THREADED TRUSS ROD 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 1-5/8" PS STD RAIL **ENDEMBOUT-TRAVERSE EN** 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 2-7/8 TENSION BANDBRIDE-TENSION 2-7/8 328319 11/30/2018 17336 1146 HPL INC 20.81.2540.0612.0.410 \$0.00 5/16X1-1/4 CARRIAGE **BOLT W/NUT**

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Voucher Payee Check Number Date Invoice Account Description Amount 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 3/16" X 3/4" X 94" TENSION BARBARRE-TENSION 3/4" X 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 2-7/8X1-5/8-1-7/8 **BULLDOG HNGE** 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 INDUSTRIAL PS TRUSS **TIGHTENER** 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 8-1/2" 9GA STEEL TIE CLS 3 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 1-5/8" X 6" STEEL SLEEVE 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 7-1/2" 9GA STEEL TIE CLS 3 328319 11/30/2018 1146 HPL INC 17336 \$0.00 20.81.2540.0612.0.410 2-7/8" REG BRACE BANDBRIDE-TRAVERSE 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 2-3/8" X 1-5/8" PS STD EYETOPCAP, INTER.EN ACIER 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 1-5/8" PS DUAR COMBO RAIL END 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 2-7/8" PS STD CAP 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 1-5/8 X 2-7/8 HD PS FORK LATCH 328319 11/30/2018 1146 HPL INC 17336 20.81.2540.0612.0.410 \$0.00 2-3/8" REG BRACE BANDBRIDE-TRAVERSE 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$2,817.00 **FENCING** SUPPLIES/MATERIALS -328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 2-7/8" X 9" DQ40 GALV POST ASTM F1043 GROUP 1146 HPL INC 17337 328319 11/30/2018 20.33.2540.0612.0.410 \$0.00 2" X 9GA X 6' KT 1.2OZ GAW2X9X6 GAW 50' ROLL 328319 11/30/2018 17337 1146 HPL INC 20.33.2540.0612.0.410 \$0.00 2-3/8" X 8' DQ40 GALV POST ASTM F1043 GROUP 75 2018.3.12

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 1-5/8" X 21' PE DQ40 GALV PIPE ASTM F1043 GROUP IC 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 6' X 6' SWG 1-5/8 DQ 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 3' X 6' SWG 1-5/8 DQ 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 7GA COIL SPRING 0/80 ZINC COIL 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 2-7/8 TENSION BANDBRIDE-TENSION 2-7/8 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 3/16" X 3/4" X 70" TENSION BARBARRE-TENSION 3/4" X 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 2-7/8 X 1-5/8-1/7/8 **BULLDOG HNGE** 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 5/16X1-1/4 CARRIAGE **BOLT W/NUT** 328319 11/30/2018 1146 HPL INC 17337 \$0.00 20.33.2540.0612.0.410 2-7/8" REG BRACE BANDBRIDE-TRAVERSE 328319 11/30/2018 1146 HPL INC 17337 \$0.00 20.33.2540.0612.0.410 1-5/8" PS DURA RAIL END 328319 11/30/2018 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 1146 2-3/8" X 1-5/8" PS STD EYETOPCAP.INTER.EN ACIER 1146 HPL INC 17337 328319 11/30/2018 20.33.2540.0612.0.410 2-7/8" PS STD CAP \$0.00 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 8-1/2" 9GA STEEL TIE CLS 3 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 7-1/2" 9GA STEEL TIE CLS 3 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 1-5/8 X 2-7/8 HD PS FORK LATCH 328319 11/30/2018 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 1-5/8" X 6" STEEL SLEEVE 1146 HPL INC 17337 20.33.2540.0612.0.410 \$0.00 328319 11/30/2018 9GA STEEL HOG RING CLS3 Check Total: \$6,135.00

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Disburseme	nt Detail	Listing		LIDATED ACCOUNT 2		Range: 11/01/2018 - 11/30/2018	Sort By: Check
Fiscal Year: 201	8-2019		Bank Account: 2892733			ner Range: 1121 - 1148 Exclude Manual Checks	Dollar Limit: \$0.00 Include Non Check Batches
Check Number	Date	Voucher	✓ Print Employee Ven Payee	Invoice	xclude Voided Checks Account	Description	Amount
328320	11/30/2018	1146	IL ASSN OF SCHOOL BOARDS	253587	10.00.2310.0000.0.640	INVOICE# 253587-I/ PRESS MEMBERSHIP	*
328321	11/30/2018	1146	IL PRINCIPALS ASSN	2712085	10.93.2210.0123.0.640	Che INVOICE #271205: II DUES/FEES (WITH 30	
328322	11/30/2018	1146	ILLINI GRAD SALES	1923	10.82.2410.0010.0.410	Che PAY INVOICE CUSTO APPLIQUE TABLE CLO	
328323	11/30/2018	1146	ILLINOIS ASBO	ORDER #295730	10.01.2210.4932.1.640	Che CUSTOMER NUMBER ORDER NUMBER: 29!	*
328323	11/30/2018	1146	ILLINOIS ASBO	ORDER #296520	10.01.2210.4932.1.312	REGISTRATION FOR COVAULT TO ATTEN	TODD \$275.0
328324	11/30/2018	1146	INDIAN OAKS ACADEMY	RC12151	12.00.1220.0855.0.671	Che PAY INVOICE# RC12 OCT'18 PRIV FACILIT	
328325	11/30/2018	1146	INDUSTRIAL RUBBER, INC	3529264	10.81.2560.0225.0.410	Che INVOICE# 3529264 - 48'60-DURO WHT/N	,
328326	11/30/2018	1146	INTEGRITY SCHOOLS	S-222482	10.00.2660.0110.0.327	Che CONFIRMING ORDER PROPOSAL SIGNED A	
328327	11/30/2018	1146	INTEGRITY TECHNOLOGY SOLUTIONS	158126	10.00.2660.0110.0.319	Che INVOICE #158126 -TERMINATE PHISHII	ck Total: \$7,200.0 \$4,351.2 NG
328327	11/30/2018	1146	INTEGRITY TECHNOLOGY SOLUTIONS	158247	10.00.2660.0110.0.319	Blanket PO for \$50 p server per month of	
328327	11/30/2018	1146	INTEGRITY TECHNOLOGY SOLUTIONS	158247	10.00.2660.0110.0.319	Blanket PO for Data GB–20GB for expans	•
328327	11/30/2018	1146	INTEGRITY TECHNOLOGY SOLUTIONS	158247	10.00.2660.0110.0.319	Blanket PO for \$50 p server per month for	

Check	/2018 - 11/30/2018 Sort By:	Range: 11/01/2018 - 11	2 Date I	NSOLIDATED ACCOUN	Bank Name: Co	Listina	nt Detail	Disburseme
\$0.00	- 1148 Dollar Limit	her Range: 1121 - 11	Voucl	2733	Bank Account: 28	3		Fiscal Year: 201
Check Batches	ual Checks Include Non	Exclude Manual Checks	Exclude Voided Checks	Vendor Names 🐷	Print Employee		0-2019	i iscai i eai. 2016
Amount	Description	Descripti	Account	Invoice	Payee	Voucher	Date	Check Number
\$466.0	Blanket PO for Data \$1 per GB=20 GB for expansion of		10.00.2660.0110.0.319	158247	INTEGRITY TECHNOLOGY SOLUTIONS	1146	11/30/2018	328327
\$350.0	BLANKET ORDER FOR SUPPORT SERVICES BASED		10.00.2660.0110.0.319	158355	INTEGRITY TECHNOLOGY SOLUTIONS	1146	11/30/2018	328327
\$228.7	BLANKET ORDER FOR SUPPORT SERVICES BASED		10.00.2660.0110.0.319	158356	INTEGRITY TECHNOLOGY SOLUTIONS	1146	11/30/2018	328327
\$93.7	BLANKET ORDER FOR SUPPORT SERVICES BASED		10.00.2660.0110.0.319	158358	INTEGRITY TECHNOLOGY SOLUTIONS	1146	11/30/2018	328327
\$241.2	BLANKET ORDER FOR SUPPORT SERVICES BASED		10.00.2660.0110.0.319	158359	INTEGRITY TECHNOLOGY SOLUTIONS	1146	11/30/2018	328327
\$6,255.00	Check Total:							
\$9,500.0	INVOICE #11468563 - CANDIDATE ANNUAL FEE:		10.72.1100.0011.0.640	11468563	INTERNATIONAL BACCALAUREATE ORG.	1146	11/30/2018	328328
\$9,500.00	Check Total:							
\$273.9	EXPANDING EXPRESSION TOOL (EET) – 2ND ED		12.00.1216.0855.0.410	3524	JANELLE PUBLICATIONS	1146	11/30/2018	328329
\$22.0	HAPPY BUNNY	HAPPY E	12.00.1216.0855.0.410	3524	JANELLE PUBLICATIONS	1146	11/30/2018	328329
\$22.0	OOPS GROUPS CATEGORIES	OOPS G	12.00.1216.0855.0.410	3524	JANELLE PUBLICATIONS	1146	11/30/2018	328329
\$22.0	WHAT AM I? WHERE AM I?	WHAT A	12.00.1216.0855.0.410	3524	JANELLE PUBLICATIONS	1146	11/30/2018	328329
\$24.2	SHELBY'S SNACK SHACK	SHELBY'	12.00.1216.0855.0.410	3524	JANELLE PUBLICATIONS	1146	11/30/2018	328329
\$22.0	TUMBLEOS	TUMBLE	12.00.1216.0855.0.410	3524	JANELLE PUBLICATIONS	1146	11/30/2018	328329
\$22.0	WHERE'S MR. WOLF?	WHERE'S	12.00.1216.0855.0.410	3524	JANELLE PUBLICATIONS	1146	11/30/2018	328329
\$408.10	Check Total:							
\$1,381.13	QUOTE -Q18-181973 NEXT GENERATION PANEL 48W X	•	10.58.1125.0185.1.410	18-291060-1	K-LOG, INC.	1146	11/30/2018	328330
\$23.0	NEXT GENERATION 90 DEGREE 2 WAY PANEL		10.58.1125.0185.1.410	18-291060-1	K-LOG, INC.	1146	11/30/2018	328330
\$96.0	NEXT GENERATION STRAIGHT 2 WAY PANEL		10.58.1125.0185.1.410	18-291060-1	K-LOG, INC.	1146	11/30/2018	328330
\$36.0	NEXT GENERATION PANEL STATIONARY T BASE		10.58.1125.0185.1.410	18-291060-1	K-LOG, INC.	1146	11/30/2018	328330

Disburseme	nt Detail	Listing		IDATED ACCOUN		Range: 11/01/2018 - 11/30/2018		Check
Fiscal Year: 201	8-2019		Bank Account: 2892733 Print Employee Vend		Voud Exclude Voided Checks	cher Range: 1121 - 1148	Dollar Limit	•
Check Number	Date	Voucher	Payee	Invoice	Account	Description		Amoun
328330	11/30/2018	1146	K-LOG, INC.	18-291060-1	10.58.1125.0185.1.410) ILLINOIS HEART LIBRARY SYSTEI		(\$80.2
328331	11/30/2018	1146	KAPCO BOOK PROTECTION	1365974	10.85.2220.0076.0.410	EASY COVER II, PER QUOTE # 1		\$1,455.8 \$140.2
328331	11/30/2018	1146	KAPCO BOOK PROTECTION	1365974	10.85.2220.0076.0.410	MUTANT 18 DI	SCOUNT	(\$13.0
328332	11/30/2018	1146	KAPLAN FULFILLMENT CENTER	0004901101	10.50.1125.3705.1.410) KAPLAN QUOTE ANIMAL DRESS-		\$127.1 \$137.9
328332	11/30/2018	1146	KAPLAN FULFILLMENT CENTER	0004903101	10.50.1125.3705.1.410	QUOTE 262635	SEASON	\$11.0
328332	11/30/2018	1146	KAPLAN FULFILLMENT CENTER	0004903101	10.50.1125.3705.1.410	THREE DRAWER WITH MIRROR	DRESSER	\$203.9
328332	11/30/2018	1146	KAPLAN FULFILLMENT CENTER	0004909227	10.50.1125.3705.1.410	PREMIUM SOLIE BIN STORAGE	MAPLE 20	\$484.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	E 47456	20.49.2540.0602.0.323	3 INVOICE# 4745 – RAN JET MAC		\$837.: \$150.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	47550/47589/469	97 10.81.2560.0225.0.323	STEPHEN DECA TRAP PUMPING		\$50.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	47550/47589/469	97 10.82.2560.0225.0.323	B EISENHOWER-C PUMPING & SCF		\$50.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	47550/47589/469	97 10.85.2560.0225.0.323	MACARTHUR-C PUMPING & SCF		\$50.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	E 47560	20.81.2540.0602.0.323	3 INVOICE# 4756 RAN FLOOR DR		\$105.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	E 47599	20.49.2540.0602.0.323	3 INVOICE# 4759 – CLEANED LIN		\$130.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	47599	20.49.2540.0602.0.323	TV CAMERA US	E – PARSONS	\$175.
328333	11/30/2018	1146	KELLEYS SEPTIC TANK SERVICE	47766	20.82.2540.0602.0.323	PAY INVOICE# 4 EISENHOWER -		\$150.0
							Check Total:	\$860.0

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Dollar Limit: \$0.00 Voucher Range: 1121 - 1148 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ☐ Exclude Manual Checks ✓ Print Employee Vendor Names Payee Voucher Description Check Number Date Invoice Account Amount 328334 11/30/2018 1146 **KELLI SHIRLEY** V603575 12.00.2332.0810.0.333 \$86.27 **OCTOBER MILEAGE** Check Total: \$86.27 328335 11/30/2018 KEMMERER VILLAGE SCHMIDT, A 10.00.1220.0128.1.671 \$3,888.99 INVOICE 11/1/18: OCT'18 **ED SRVCS PRIV FAC** Check Total: \$3,888.99 328336 11/30/2018 1146 KING LAR CO INC 61700 20.93.2540.0604.0.319 \$1,720.00 **BOILER REPAIR (THREADED** COUPLINGS) - ALTERNATIVE Check Total: \$1,720.00 328337 11/30/2018 KONE, INC 1157694997 80.21.2367.0699.0.319 PAY INVOICE# 1157694997 \$79.16 - FRENCH ACADEMY -328337 11/30/2018 KONE, INC 1157694997 80.21.2367.0699.0.319 \$22.78 **EXPENSE TO REPAIR NORTH** PASSENGER ELEVATOR -Check Total: \$101.94 328338 11/30/2018 KROGER CO. 1018571866 10.50.3850.3705.1.410 \$170.25 KROGER BLANKET ORDER FOR FAMILY FUN NIGHT 328338 11/30/2018 KROGER CO.. 1018572094 10.58.3850.4902.1.410 \$38.78 KROGER BLANKET PO FOR 18-19 FAMILY FUN NIGHT 11/30/2018 KROGER CO.. 328338 1018572325 10.50.3850.3705.1.410 \$17.73 KROGER BLANKET ORDER FOR FAMILY FUN NIGHT 328338 11/30/2018 KROGER CO.. 1018573218 10.50.3850.3705.1.410 \$32.96 KROGER BLANKET ORDER FOR FAMILY FUN NIGHT 328338 11/30/2018 1146 KROGER CO.. 1018573441 10.50.3850.3705.1.410 \$22.36 KROGER BLANKET ORDER FOR FAMILY FUN NIGHT 328338 11/30/2018 KROGER CO.. 1018573635 10.58.3850.4902.1.410 \$78.52 KROGER BLANKET PO FOR 18-19 FAMILY FUN NIGHT KROGER CO.. 328338 11/30/2018 1018573948 10.81.1100.0028.0.410 \$35.61 1146 **BLANKET ORDER FOR MISC FOOD SUPPLIES FOR** 328338 11/30/2018 1146 KROGER CO.. 10185746660 10.81.1100.0028.0.410 \$40.87 **BLANKET ORDER FOR MISC FOOD SUPPLIES FOR** Check Total: \$437.08

Check	018 Sort By: Dollar Limit:	11/01/2018 - 11/30/201 : 1121 - 1148	ate Range: oucher Range:		CONSOLIDATED ACCOUN	Bank Name: Bank Account:	Listing	nt Detail	Disburseme
	Include Non C	le Manual Checks	_	Exclude Voided Checks				8-2019	Fiscal Year: 201
Amoun		Description		Account	Invoice	Payee	Voucher	Date	Check Number
\$84.		BLANKET ORD MISCELLANEOU	10	10.85.1100.0028.0	0918570261	KROGER CO	1146	11/30/2018	328339
\$88.		BLANKET ORD MISCELLANEOU	10	10.85.1100.0028.0	1018571895	KROGER CO	1146	11/30/2018	328339
\$76.		BLANKET ORD MISCELLANEOU	10	10.85.1100.0028.0	1018574238	KROGER CO	1146	11/30/2018	328339
\$25.		BLANKET ORD MISCELLANEOU	10	10.85.1100.0028.0	1018574921	KROGER CO	1146	11/30/2018	328339
\$90.		BLANKET ORDI MISCELLANEOU	10	10.85.1100.0028.0.	1030	KROGER CO	1146	11/30/2018	328339
\$365. \$51.		BLANKET ORDI	10	10.82.1100.0028.0	0918570873	KROGER CO	1146	11/30/2018	328340
\$62.	_	BLANKET ORDI MISCELLANEOU	10	10.82.1100.0028.0	1018573446	KROGER CO	1146	11/30/2018	328340
\$57.		BLANKET ORD MISCELLANEOU	10	10.82.1100.0028.0	1018574665	KROGER CO	1146	11/30/2018	328340
\$171.0 \$29.	Check Total: DER FOR S AND SUPPLIES	BLANKET ORD REPAIR PARTS	10	20.93.2540.0613.0	18-10068	KURRENT SAFETY INC	1146	11/30/2018	328341
\$145.	DER FOR S AND SUPPLIES	BLANKET ORD REPAIR PARTS	10	20.93.2540.0613.0	18-9719	KURRENT SAFETY INC	1146	11/30/2018	328341
\$33.	_	INVOICE# 18-9 GB1820ST V20	10	20.93.2540.0613.0	18-9721	KURRENT SAFETY INC	1146	11/30/2018	328341
\$81.		WEST CHESTER GLOVE, ELASTI	10	20.93.2540.0613.0	18-9721	KURRENT SAFETY INC	1146	11/30/2018	328341
\$45.	IDURANCE OTTED PALMS -	MAXIFLEX END GLOVES – DOT	10	20.93.2540.0613.0	18-9721	KURRENT SAFETY INC	1146	11/30/2018	328341
\$45.	NDURANCE OTTED PALMS -	MAXIFLEX END GLOVES – DOT	10	20.93.2540.0613.0	18-9721	KURRENT SAFETY INC	1146	11/30/2018	328341

Disburseme	nt Detail	Listing		ONSOLIDATED ACCO	=	,	Check
Fiscal Year: 201	8-2019		Bank Account: 28			Range: 1121 - 1148 Dollar Limit: Exclude Manual Checks Include Non C	•
Check Number	Date	Voucher	✓ Print Employee Payee	e vendor Names Invoice	Exclude Voided Checks Account	Exclude Manual Checks Include Non C	Amount
328341	11/30/2018	1146	KURRENT SAFETY INC	18-9750	20.93.2540.0613.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$85.6
328341	11/30/2018	1146	KURRENT SAFETY INC	18-9859	20.93.2540.0613.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$25.1
328342	11/30/2018	1146	LACY FORD	V587157	10.00.3700.4932.1.319	Check Total: PAYMENT TO NON DPS TEACHER FOR	\$493.0 \$750.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1103531118	10.50.1125.3705.1.410	Check Total: LAKESHORE MAGIC BOARD	\$750.0 \$50.5
328343	11/30/2018	1146	_	1103681118	10.50.1125.3705.1.410	BINS-SET OF 12	\$114.4
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1103711118	12.00.1201.0855.0.410	MIX & MATCH FARM ANIMALS – SET OF 6	\$22.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1103711118	12.00.1201.0855.0.410	BUILD & PLAY MAGNETIC ANIMALS	\$22.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1103711118	12.00.1201.0855.0.410	EASY-TWIST ANIMAL BUILDERS	\$22.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1103711118	12.00.1201.0855.0.410	WHAT'S INSIDE? SOFT FEELY BOX	\$57.4
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1103711118	12.00.1201.0855.0.410	FEEL & MATCH SENSORY	\$22.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1103711118	12.00.1201.0855.0.410	FILL IT UP! FINE MOTOR JARS	\$45.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1309471118	10.58.1125.4902.1.410	LAKESHORE SHOPPING CART 11.2.18 EASY STACK COT	\$166.5
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1309471118	10.58.1125.4902.1.410	GIANT SAND TIMERS COMPLETE SET	\$275.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	1309471118	10.58.1125.4902.1.410	QUIET TIME PRIVACY CUBE	\$299.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	QUOTE #85682 - FLEX-SPACE COMFY	\$113.0

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 \$28.48 FLEX-SPACE WOBBLE **MATERIALS** CUSHION- ORANGE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 \$113.98 FLEX-SPACE STUDENT LAP **MATERIALS** DESK 11/30/2018 1146 LAKESHORE LEARNING 328343 2791060818 10.13.1900.0077.0.410 \$492.10 FLEX-SPACE 2 SHELF **MATERIALS** AL-PURPOSE STORAGE UNIT 328343 11/30/2018 1146 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 \$322.05 FLEX-SPACE SOMFY ROUND **MATERIALS** CLASSROOM CARPET - 9' 328343 11/30/2018 1146 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 FLEX-SPACE JUMBO \$141.55 MATERIALS BEANBAG SEAT - 41" -LAKESHORE LEARNING 328343 11/30/2018 1146 2791060818 10.13.1900.0077.0.410 \$66.49 FLEX-SPACE BIG BEANBAG **MATERIALS** SEAT - 30" - BLUE 11/30/2018 1146 LAKESHORE LEARNING 2791060818 328343 10.13.1900.0077.0.410 FLEX-SPACE COMFY CHAIR \$141.55 **MATERIALS** - GREEN 328343 11/30/2018 1146 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 FLEX-SPACE GIANT COMFY \$189.05 MATERIALS PILLOWS - SET OF 3 COLORS 328343 11/30/2018 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 \$284.05 FLEX-SPACE MOBILE BOOK **MATERIALS BIN STORAGE CENTER** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 \$75.53 FLEX-SPACE BOOK BINS -**MATERIALS** SFT OF 12 11/30/2018 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 328343 FLEX-SPACE WEDGGE \$1,134.30 **MATERIALS** MOBILE STUDENT DESK LAKESHORE LEARNING 328343 11/30/2018 2791060818 10.13.1900.0077.0.410 \$341.05 FLEX-SPACE MOBILE **MATERIALS RECTANGULAR TABLE - 30"** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791060818 10.13.1900.0077.0.410 \$274.55 FLEX-SPACE ROUND FLOOR **MATERIALS** TABLE - 48" DIAMETER LAKESHORE LEARNING 328343 11/30/2018 1146 2791060818 \$160.55 10.13.1900.0077.0.410 FLEX-SPACE COMFY ROUND **MATERIALS** CLASSROOM CARPET - 6" LAKESHORE LEARNING 328343 11/30/2018 1146 2791060818 10.13.1900.0077.0.410 \$151.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 16" - GRAY

Disburseme	nt Detail	Listing		CONSOLIDATED ACCO		Range: 11/01/2018 - 11/30/2018 Sort By:	Check
iscal Year: 201	8-2019		Bank Account:	yee Vendor Names	Vouc ✓ Exclude Voided Checks	cher Range: 1121 - 1148 Dollar Limit: Exclude Manual Checks Include Non C	
Check Number	Date	Voucher	Payee	Invoice	Account	Description Description	Amoun
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	FLEX-SPACE WOBBLE CHAIR - 14" - GRAY	\$132.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	FLEX-SPACE STACKING CHAIR - 17 1/2" - BLUE	\$142.4
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	FLEX-SPACE STACKING CHAIR - 15 1/2" - BLUE	\$128.2
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	FLEX-SPACE BALANCE BALL SEAT - 17" - GREEN	\$56.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	FLEX-SPACE COMFY FLOOR SEAT - BLUE	\$189.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	FLEX-SPACE MOBILE STORAGE BIN CENTER FOR	\$435.
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	FLEX-SPACE STUDENT STORAGE BINS - SET OF 12	\$151.
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791060818	10.13.1900.0077.0.410	SPACE-SAVER COLOR-CHANGING LIGHT	\$312.
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791070818	10.42.1900.0077.0.410	QUOTE #85686 – FLEX-SPACE COMFY	\$113.
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791070818	10.42.1900.0077.0.410	FLEX-SPACE WOBBLE CUSHION- ORANGE	\$28.4
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791070818	10.42.1900.0077.0.410	FLEX-SPACE STUDENT LAP DESK	\$113.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791070818	10.42.1900.0077.0.410	FLEX-SPACE 2 SHELF AL-PURPOSE STORAGE UNIT	\$492.
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791070818	10.42.1900.0077.0.410) FLEX-SPACE SOMFY ROUND CLASSROOM CARPET - 9'	\$322.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791070818	10.42.1900.0077.0.410	FLEX-SPACE JUMBO BEANBAG SEAT – 41" –	\$141.5
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	G 2791070818	10.42.1900.0077.0.410	FLEX-SPACE BIG BEANBAG SEAT – 30" – BLUE	\$66.4

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$141.55 FLEX-SPACE COMFY CHAIR **MATERIALS** - GREEN 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$189.05 FLEX-SPACE GIANT COMFY **MATERIALS** PILLOWS - SET OF 3 COLORS 11/30/2018 1146 LAKESHORE LEARNING 328343 2791070818 10.42.1900.0077.0.410 \$284.05 FLEX-SPACE MOBILE BOOK **MATERIALS BIN STORAGE CENTER** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$75.53 FLEX-SPACE BOOK BINS -**MATERIALS** SET OF 12 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 FLEX-SPACE WEDGGE \$1,134.30 MATERIALS MOBILE STUDENT DESK LAKESHORE LEARNING 328343 11/30/2018 1146 2791070818 10.42.1900.0077.0.410 \$341.05 FLEX-SPACE MOBILE **MATERIALS RECTANGULAR TABLE - 30"** 11/30/2018 1146 LAKESHORE LEARNING 2791070818 328343 10.42.1900.0077.0.410 \$274.55 FLEX-SPACE ROUND FLOOR **MATERIALS** TABLE – 48" DIAMETER 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 FLEX-SPACE COMFY ROUND \$160.55 MATERIALS CLASSROOM CARPET - 6" 328343 11/30/2018 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$151.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 16" - GRAY 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$132.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 14" - GRAY 328343 11/30/2018 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$142.47 FLEX-SPACE STACKING **MATERIALS** CHAIR - 17 1/2" - BLUE LAKESHORE LEARNING 328343 11/30/2018 2791070818 10.42.1900.0077.0.410 \$128.22 FLEX-SPACE STACKING **MATERIALS** CHAIR - 15 1/2" - BLUE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$56.97 FLEX-SPACE BALANCE BALL **MATERIALS** SEAT - 17" - GREEN LAKESHORE LEARNING 328343 11/30/2018 1146 2791070818 \$189.96 10.42.1900.0077.0.410 FLEX-SPACE COMFY FLOOR **MATERIALS** SFAT - BLUF LAKESHORE LEARNING 328343 11/30/2018 1146 2791070818 10.42.1900.0077.0.410 \$435.10 FLEX-SPACE MOBILE **MATERIALS** STORAGE BIN CENTER FOR Printed: 11/30/2018 10:43:26 AM 2018.3.12 85

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Amount Check Number Date Voucher Invoice Account Description 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$151.06 FLEX-SPACE STUDENT **MATERIALS** STORAGE BINS - SET OF 12 328343 11/30/2018 1146 LAKESHORE LEARNING 2791070818 10.42.1900.0077.0.410 \$312.55 SPACE-SAVER **MATERIALS** COLOR-CHANGING LIGHT 11/30/2018 1146 LAKESHORE LEARNING 328343 2791080818 10.18.1900.0077.0.410 \$113.05 QUOTE #85683 -**MATERIALS** FLEX-SPACE COMFY 328343 11/30/2018 1146 LAKESHORE LEARNING 2791080818 10.18.1900.0077.0.410 \$28.48 FLEX-SPACE WOBBLE **MATERIALS** CUSHION- ORANGE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791080818 \$113.98 10.18.1900.0077.0.410 FLEX-SPACE STUDENT LAP MATERIALS DESK LAKESHORE LEARNING 328343 11/30/2018 1146 2791080818 10.18.1900.0077.0.410 \$492.10 FLEX-SPACE 2 SHELF **MATERIALS** AL-PURPOSE STORAGE UNIT 11/30/2018 1146 LAKESHORE LEARNING 2791080818 328343 10.18.1900.0077.0.410 \$322.05 FLEX-SPACE SOMFY ROUND **MATERIALS** CLASSROOM CARPET - 9' 328343 11/30/2018 1146 LAKESHORE LEARNING 2791080818 10.18.1900.0077.0.410 FLEX-SPACE JUMBO \$141.55 MATERIALS BEANBAG SEAT - 41" -328343 11/30/2018 LAKESHORE LEARNING 2791080818 10.18.1900.0077.0.410 \$66.49 FLEX-SPACE BIG BEANBAG **MATERIALS** SEAT - 30" - BLUE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791080818 10.18.1900.0077.0.410 \$141.55 FLEX-SPACE COMFY CHAIR **MATERIALS** - GRFFN 328343 11/30/2018 LAKESHORE LEARNING 2791080818 10.18.1900.0077.0.410 \$189.05 FLEX-SPACE GIANT COMFY **MATERIALS** PILLOWS - SET OF 3 COLORS LAKESHORE LEARNING 328343 11/30/2018 2791080818 10.18.1900.0077.0.410 \$284.05 FLEX-SPACE MOBILE BOOK **MATERIALS BIN STORAGE CENTER** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791080818 \$75.53 10.18.1900.0077.0.410 FLEX-SPACE BOOK BINS -**MATERIALS** SET OF 12 LAKESHORE LEARNING 328343 11/30/2018 1146 2791080818 10.18.1900.0077.0.410 FLEX-SPACE WEDGGE \$1,134.30 **MATERIALS** MOBILE STUDENT DESK LAKESHORE LEARNING 328343 11/30/2018 1146 2791080818 10.18.1900.0077.0.410 \$341.05 FLEX-SPACE MOBILE **MATERIALS RECTANGULAR TABLE - 30"** Printed: 11/30/2018

	2019		Bank Account:				
			Drint Emplo	yee Vendor Names	Vouc Exclude Voided Checks	cher Range: 1121 - 1148 Dollar Limit: \$0	
328343 11	Date	Voucher	Payee	Invoice	Account	Description Description	Amount
	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE ROUND FLOOR TABLE – 48" DIAMETER	\$274.5
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE COMFY ROUND CLASSROOM CARPET – 6"	\$160.5
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE WOBBLE CHAIR - 16" - GRAY	\$151.9
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE WOBBLE CHAIR - 14" - GRAY	\$132.9
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE STACKING CHAIR - 17 1/2" - BLUE	\$142.4
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE STACKING CHAIR - 15 1/2" - BLUE	\$128.22
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE BALANCE BALL SEAT - 17" - GREEN	\$56.9
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE COMFY FLOOR SEAT - BLUE	\$189.9
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE MOBILE STORAGE BIN CENTER FOR	\$435.1
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	FLEX-SPACE STUDENT STORAGE BINS – SET OF 12	\$151.00
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791080818	10.18.1900.0077.0.410	SPACE-SAVER COLOR-CHANGING LIGHT	\$312.5
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	QUOTE #85684 – FLEX-SPACE COMFY	\$113.0
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	FLEX-SPACE WOBBLE CUSHION- ORANGE	\$28.48
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	FLEX-SPACE STUDENT LAP DESK	\$113.9
328343 11	1/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	FLEX-SPACE 2 SHELF AL-PURPOSE STORAGE UNIT	\$492.1

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 10.22.1900.0077.0.410 \$322.05 FLEX-SPACE SOMFY ROUND **MATERIALS** CLASSROOM CARPET - 9' 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 10.22.1900.0077.0.410 \$141.55 FLEX-SPACE JUMBO **MATERIALS** BEANBAG SEAT - 41" -11/30/2018 1146 LAKESHORE LEARNING 328343 2791090818 10.22.1900.0077.0.410 \$66.49 FLEX-SPACE BIG BEANBAG **MATERIALS** SEAT - 30" - BLUE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 10.22.1900.0077.0.410 \$141.55 FLEX-SPACE COMFY CHAIR **MATERIALS** - GRFFN 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 \$189.05 10.22.1900.0077.0.410 FLEX-SPACE GIANT COMFY MATERIALS PILLOWS - SET OF 3 COLORS LAKESHORE LEARNING 328343 11/30/2018 1146 2791090818 10.22.1900.0077.0.410 \$284.05 FLEX-SPACE MOBILE BOOK **MATERIALS BIN STORAGE CENTER** 11/30/2018 1146 LAKESHORE LEARNING 2791090818 328343 10.22.1900.0077.0.410 \$75.53 FLEX-SPACE BOOK BINS -**MATERIALS** SET OF 12 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 10.22.1900.0077.0.410 **FLEX-SPACE WEDGGE** \$1,134.30 MATERIALS MOBILE STUDENT DESK 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 10.22.1900.0077.0.410 \$341.05 FLEX-SPACE MOBILE **MATERIALS RECTANGULAR TABLE - 30"** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 10.22.1900.0077.0.410 \$274.55 FLEX-SPACE ROUND FLOOR **MATERIALS** TABLE - 48" DIAMETER 11/30/2018 LAKESHORE LEARNING 2791090818 10.22.1900.0077.0.410 \$160.55 328343 FLEX-SPACE COMFY ROUND **MATERIALS** CLASSROOM CARPET - 6" LAKESHORE LEARNING 328343 11/30/2018 2791090818 10.22.1900.0077.0.410 \$151.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 16" - GRAY 328343 11/30/2018 1146 LAKESHORE LEARNING 2791090818 \$132.98 10.22.1900.0077.0.410 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 14" - GRAY LAKESHORE LEARNING 328343 11/30/2018 1146 2791090818 \$142.47 10.22.1900.0077.0.410 FLEX-SPACE STACKING **MATERIALS** CHAIR - 17 1/2" - BLUE LAKESHORE LEARNING 328343 11/30/2018 1146 2791090818 10.22.1900.0077.0.410 \$128.22 FLEX-SPACE STACKING **MATERIALS** CHAIR - 15 1/2" - BLUE

Disburseme	nt Detail	Listing	Bank Name: C	CONSOLIDATED ACCC	DUNT 2 Date Ra	ange: 11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201		3	Bank Account: 2	2892733	Vouche	er Range: 1121 - 1148 Dollar Li	mit: \$0.00
iscai icai. 201	0 2010		Print Employe	ee Vendor Names	✓ Exclude Voided Checks	Exclude Manual Checks Include No	on Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	FLEX-SPACE BALANCE BALL SEAT – 17" – GREEN	\$56.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	FLEX-SPACE COMFY FLOOR SEAT – BLUE	\$189.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	7.0.410 FLEX-SPACE MOBILE STORAGE BIN CENTER FOR	
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	FLEX-SPACE STUDENT STORAGE BINS - SET OF 12	\$151.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791090818	10.22.1900.0077.0.410	SPACE-SAVER COLOR-CHANGING LIGHT	\$312.5
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	QUOTE # 85685 -FLEX-SPACE COMFY	\$113.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE WOBBLE CUSHION- ORANGE	\$28.4
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE STUDENT LAP DESK	\$113.9
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE 2 SHELF AL-PURPOSE STORAGE UNIT	\$492.1
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE SOMFY ROUND CLASSROOM CARPET - 9'	\$322.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE JUMBO BEANBAG SEAT – 41" –	\$141.5
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE BIG BEANBAG SEAT - 30" - BLUE	\$66.4
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE COMFY CHAIR - GREEN	\$141.5
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE GIANT COMFY PILLOWS - SET OF 3 COLORS	\$189.0
328343	11/30/2018	1146	LAKESHORE LEARNING MATERIALS	2791100818	10.11.1900.0077.0.410	FLEX-SPACE MOBILE BOOK BIN STORAGE CENTER	\$284.0

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 \$75.53 FLEX-SPACE BOOK BINS -**MATERIALS** SET OF 12 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 \$1,134.30 FLEX-SPACE WEDGGE **MATERIALS** MOBILE STUDENT DESK 11/30/2018 1146 LAKESHORE LEARNING 328343 2791100818 10.11.1900.0077.0.410 \$341.05 FLEX-SPACE MOBILE **MATERIALS** RECTANGULAR TABLE - 30" 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 \$274.55 FLEX-SPACE ROUND FLOOR **MATERIALS** TABLE – 48" DIAMETER 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 \$160.55 10.11.1900.0077.0.410 FLEX-SPACE COMFY ROUND MATERIALS CLASSROOM CARPET - 6" LAKESHORE LEARNING 328343 11/30/2018 1146 2791100818 10.11.1900.0077.0.410 \$151.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 16" - GRAY 11/30/2018 1146 LAKESHORE LEARNING 2791100818 328343 10.11.1900.0077.0.410 \$132.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 14" - GRAY 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 FLEX-SPACE STACKING \$142.47 MATERIALS CHAIR - 17 1/2" - BLUE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 \$128.22 FLEX-SPACE STACKING **MATERIALS** CHAIR - 15 1/2" - BLUE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 \$56.97 FLEX-SPACE BALANCE BALL **MATERIALS** SFAT - 17" - GRFFN 328343 11/30/2018 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 FLEX-SPACE COMFY FLOOR \$189.96 **MATERIALS** SEAT - BLUE LAKESHORE LEARNING 328343 11/30/2018 2791100818 10.11.1900.0077.0.410 \$435.10 FLEX-SPACE MOBILE **MATERIALS** STORAGE BIN CENTER FOR 328343 11/30/2018 1146 LAKESHORE LEARNING 2791100818 10.11.1900.0077.0.410 \$151.06 FLEX-SPACE STUDENT **MATERIALS** STORAGE BINS - SET OF 12 LAKESHORE LEARNING 328343 11/30/2018 1146 2791100818 \$312.55 10.11.1900.0077.0.410 SPACE-SAVER **MATERIALS** COLOR-CHANGING LIGHT LAKESHORE LEARNING 328343 11/30/2018 1146 2791110818 10.60.1900.0077.0.410 \$113.05 **OUOTE #85687 MATERIALS** -FLEX-SPACE COMFY Printed: 11/30/2018 10:43:26 AM

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$28.48 FLEX-SPACE WOBBLE **MATERIALS CUSHION- ORANGE** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$113.98 FLEX-SPACE STUDENT LAP **MATERIALS** DESK 11/30/2018 1146 LAKESHORE LEARNING 328343 2791110818 10.60.1900.0077.0.410 \$492.10 FLEX-SPACE 2 SHELF **MATERIALS** AL-PURPOSE STORAGE UNIT 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$322.05 FLEX-SPACE SOMFY ROUND **MATERIALS** CLASSROOM CARPET - 9' 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 FLEX-SPACE JUMBO \$141.55 MATERIALS BEANBAG SEAT - 41" -LAKESHORE LEARNING 328343 11/30/2018 1146 2791110818 10.60.1900.0077.0.410 \$66.49 FLEX-SPACE BIG BEANBAG **MATERIALS** SEAT - 30" - BLUE 11/30/2018 1146 LAKESHORE LEARNING 2791110818 328343 10.60.1900.0077.0.410 \$141.55 FLEX-SPACE COMFY CHAIR **MATERIALS** - GREEN 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 FLEX-SPACE GIANT COMFY \$189.05 MATERIALS PILLOWS - SET OF 3 COLORS 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$284.05 FLEX-SPACE MOBILE BOOK **MATERIALS BIN STORAGE CENTER** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$75.53 FLEX-SPACE BOOK BINS -**MATERIALS** SFT OF 12 11/30/2018 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 328343 FLEX-SPACE WEDGGE \$1,134.30 **MATERIALS** MOBILE STUDENT DESK LAKESHORE LEARNING 328343 11/30/2018 2791110818 10.60.1900.0077.0.410 \$341.05 FLEX-SPACE MOBILE **MATERIALS RECTANGULAR TABLE - 30"** 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$274.55 FLEX-SPACE ROUND FLOOR **MATERIALS** TABLE - 48" DIAMETER LAKESHORE LEARNING 328343 11/30/2018 1146 2791110818 \$160.55 10.60.1900.0077.0.410 FLEX-SPACE COMFY ROUND **MATERIALS** CLASSROOM CARPET - 6" LAKESHORE LEARNING 328343 11/30/2018 1146 2791110818 10.60.1900.0077.0.410 \$151.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 16" - GRAY

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$132.98 FLEX-SPACE WOBBLE CHAIR **MATERIALS** - 14" - GRAY 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$142.47 FLEX-SPACE STACKING **MATERIALS** CHAIR - 17 1/2" - BLUE 11/30/2018 LAKESHORE LEARNING 328343 1146 2791110818 10.60.1900.0077.0.410 \$128.22 FLEX-SPACE STACKING **MATERIALS** CHAIR - 15 1/2" - BLUE 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 10.60.1900.0077.0.410 \$56.97 FLEX-SPACE BALANCE BALL **MATERIALS** SEAT - 17" - GREEN 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 \$189.96 10.60.1900.0077.0.410 FLEX-SPACE COMFY FLOOR MATERIALS SEAT - BLUE LAKESHORE LEARNING 328343 11/30/2018 1146 2791110818 10.60.1900.0077.0.410 \$435.10 FLEX-SPACE MOBILE **MATERIALS** STORAGE BIN CENTER FOR 11/30/2018 1146 LAKESHORE LEARNING 2791110818 328343 10.60.1900.0077.0.410 \$151.06 FLEX-SPACE STUDENT **MATERIALS** STORAGE BINS - SET OF 12 328343 11/30/2018 1146 LAKESHORE LEARNING 2791110818 \$312.55 10.60.1900.0077.0.410 SPACE-SAVER MATERIALS COLOR-CHANGING LIGHT 328343 11/30/2018 1146 LAKESHORE LEARNING 4698671018 10.58.1125.4902.1.410 \$24.64 LAKESHORE SHOPPING CART **MATERIALS** 9.19.18 SPACE SAVER 328343 11/30/2018 1146 LAKESHORE LEARNING 4698671018 10.58.1125.4902.1.410 \$16.99 SPACE SAVER POCKET **MATERIALS CHART GREEN** 328343 11/30/2018 LAKESHORE LEARNING 4698671018 10.58.1125.4902.1.410 SPACE SAVER POCKET \$16.99 **MATERIALS** CHART RED LAKESHORE LEARNING 328343 11/30/2018 5140541018 10.50.1125.3705.1.410 \$39.99 **IUMBO MAGNETIC DESIGN MATERIALS** SHAPES 328343 11/30/2018 1146 LAKESHORE LEARNING 5140541018 10.50.1125.3705.1.410 \$379.00 **CLASSIC BIRCH 20 CUBBY MATERIALS** STORAGE UNIT LAKESHORE LEARNING 328343 11/30/2018 1146 5140541018 10.50.1125.3705.1.410 \$119.00 **FOREST GREEN MATERIALS RECTANGULAR CARPET 4 X** LAKESHORE LEARNING 328343 11/30/2018 1146 10.50.1125.3705.1.410 \$238.00 5140541018 PLUM RECTANGULAR **MATERIALS** CARPET 4X6 2018.3.12 92

Check	1/2018 - 11/30/2018 Sort By:	Range: 11/01/20	2 Date	ONSOLIDATED ACCOU	Bank Name:	Listing	nt Detail	Disburseme
\$0.00	- 1148 Dollar Limit:	her Range: 1121	Vouc	892733	Bank Account:	3		Fiscal Year: 201
heck Batche	ual Checks Include Non C	Exclude Manual	Exclude Voided Checks	e Vendor Names [Print Employ		0-2019	riscai reai. 2016
Amount	Description	D	Account	Invoice	Payee	Voucher	Date	Check Number
\$219.9	5 1/2 X 4 LABELING POCKETS		10.50.1125.3705.1.410	5140541018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$219.0	24 X 36 RECTANGULAR TABLE 21" HIGH			5140541018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$29.9	BIRDS SPECIMEN CENTER	В	10.50.1125.3705.1.410	5140541018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$329.0	HEAVY DUTY HOLDS EVERYTHING STORAGE UNIT			5140541018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$369.0	CLASSIC BIRCH STORE ANYTHING SHELVES AND	CLASSIC BIRCH STORE		5140541018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$499.0	CLASSIC BIRCH BIG BINS SEE INSIDE STORAGE UNITL		10.50.1125.3705.1.410	5140541018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$24.9	QUOTE #1626 – WOODEN DOWELS PACK		38.13.1380.0000.0.699	5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$19.9	GEARS AND SPOOLS PACK		38.13.1380.0000.0.699	5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$149.0	FAIRY TALES PROB SLV STEM-2		38.13.1380.0000.0.699	5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$14.9	WHEELS & PROPELLERS PACK	W	38.13.1380.0000.0.699	5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$49.9	DESIGN - PLAY STEAM KITS	9 DESIGN – PLAY STEAM KITS		5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$149.0	FAIRY TALES PROB SLV STEM KITS			5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$159.9	CHAIN RCTN STEM – K-GR2-CLASS SET			5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$89.9	CHAIN RCTN STEM – GR 3–5– CLASS SET		38.13.1380.0000.0.699	5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$99.9	38.13.1380.0000.0.699 ENGINEER-A-COASTER ACT KIT		38.13.1380.0000.0.699	5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$29.9	TURN AND LEARN MAGNETIC GEARS		38.13.1380.0000.0.699	5303521018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 \$125.00 **DESIGN-BUILD ENGINEERING MATERIALS CNTRS** 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 \$39.99 BLDG BRICK STEM CHAL KIT **MATERIALS** 3-5 11/30/2018 1146 LAKESHORE LEARNING \$29.99 328343 5303521018 38.13.1380.0000.0.699 **BUILDING BRICK STEM MATERIALS** CHALLENGE 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 \$99.98 CREATE-A-PATH MAGNETIC **MATERIALS** CENTER 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 \$119.00 38.13.1380.0000.0.699 RAMPS-BALLS EXPLORATION MATERIALS SET LAKESHORE LEARNING 328343 11/30/2018 1146 5303521018 38.13.1380.0000.0.699 \$149.00 **POWER TILES MATERIALS** CIRCUIT-MASTER SET 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 \$53.50 YOUNG INNOVATORS BOOK **MATERIALS** 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 \$34.99 LRN TO CODE FILE FLDR GM MATERIALS 4-5 LAKESHORE LEARNING 328343 11/30/2018 1146 5303521018 38.13.1380.0000.0.699 \$34.99 LRN TO CODE FILE FLDR GM **MATERIALS** 2-3 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 \$34.99 LEARN TO CODE FILE **MATERIALS FOLDER GAME** 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 \$69.99 **FORCE-MOTION ACT MATERIALS** TUB-GR 1-3 LAKESHORE LEARNING 328343 11/30/2018 5303521018 38.13.1380.0000.0.699 \$69.99 FORCE-MOTION ACT TUB -**MATERIALS** GR 4-6 LAKESHORE LEARNING 328343 11/30/2018 5303521018 38.13.1380.0000.0.699 \$129.99 MAGNA-TILES-CLASS SET **MATERIALS** 328343 11/30/2018 LAKESHORE LEARNING 1146 5303521018 38.13.1380.0000.0.699 \$139.98 STEM WINDMIL DESIGNR LAB **MATERIALS** 2-3 1146 LAKESHORE LEARNING 328343 11/30/2018 5303521018 38.13.1380.0000.0.699 \$139.98 DONT LOSE YR MARBLES **MATERIALS** LAB 4-5

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328343 11/30/2018 1146 LAKESHORE LEARNING 5303521018 38.13.1380.0000.0.699 (\$88.53)**DISCOUNT CERTIFICATE MATERIALS** #319151 328343 11/30/2018 1146 LAKESHORE LEARNING 5329991018 10.50.1125.3705.1.410 \$25.29 LAKESHORE CART 5 1/2 X 4 **MATERIALS** LABELING POCKETS LAKESHORE LEARNING \$22.99 328343 11/30/2018 1146 5329991018 10.50.1125.3705.1.410 3 5/8 X 3 5/8 LABELING **MATERIALS POCKETS** 328343 11/30/2018 1146 LAKESHORE LEARNING 5329991018 10.50.1125.3705.1.410 \$45.97 7X 1 1/4 LABELING **MATERIALS** 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$39.98 LAKESHORE SHOPPING CART **MATERIALS** 10.17.18 DESIGN AND 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$199.00 **GREEN RECTANGULAR MATERIALS** CARPET 6 X 9 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$159.00 EASY CLEAN COMFY CHAIR **MATERIALS BLUE** 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$199.00 EASY CLEAN COMFY COUCH MATERIALS **BLUE** LAKESHORE LEARNING 328343 11/30/2018 1146 5330011018 10.50.1125.3705.1.410 \$199.00 LAKESHORE MULTI **MATERIALS CULTURAL CLOTHING SET** 11/30/2018 1146 LAKESHORE LEARNING 5330011018 328343 10.50.1125.3705.1.410 \$69.99 LAKESHORE WATER PLAY **MATERIALS** 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$329.00 SPACE SAVING COLOR **MATERIALS** CHANGING LIGHT TABLE 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$54.95 MAGIC BOARD **MATERIALS** 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$69.99 LAKESHORE SUPER SAND **MATERIALS** 11/30/2018 1146 LAKESHORE LEARNING 5330011018 328343 10.50.1125.3705.1.410 \$19.99 LETTER IDENTIFICATION **MATERIALS FAMILY ENGAGEMENT SET** LAKESHORE LEARNING 328343 11/30/2018 1146 5330011018 10.50.1125.3705.1.410 \$29.99 UNLOCK IT NUMBER MATCH **MATERIALS** 328343 11/30/2018 1146 LAKESHORE LEARNING 5330011018 10.50.1125.3705.1.410 \$39.98 WRITE THE LETTER ACTIVITY **MATERIALS CENTER**

Check	1/01/2018 - 11/30/2018 Sort By:	ate Range:		CONSOLIDATED ACCO	Bank Name: C	Listing	nt Detail	Disburseme
		oucher Range			Bank Account: 28		8-2019	Fiscal Year: 201
	Manual Checks Include Non	Exclud	Exclude Voided Checks		Print Employee			
Amount	Description		Account	Invoice	Payee	Voucher	Date	Check Number
\$29.99	MAGNETIC DISPLAY SHELVES	410	10.50.1125.3705.1.4	5330011018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$39.99	NEON HELP YOURSELF BOOK BINS SET OF 6	410	10.50.1125.3705.1.4	5330011018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$244.72	LAKESHORE SHOPPING CART 10.11.18 RESUSABLE WRITE	410	10.58.1125.4902.1.4	5330051018	LAKESHORE LEARNING MATERIALS	1146	11/30/2018	328343
\$40,868.77	Check Total:			00.4000.4	154BNING 4 7	1110	11/00/0010	000044
\$109.95	PER QUOTE, REF #6708083 READING A-Z ONLINE	470	10.18.1250.4300.2.4	2043084	LEARNING A - Z	1146	11/30/2018	328344
\$109.95	Check Total:		00.00.0004.0000.0	- 407040	LEE/O KEEEE INOLIDANIO	1110	11/00/0010	000045
\$745.00	PAY INVOICE #137916 - RENEWAL FOR SURETY ON	383	80.00.2364.0203.0.3	E 137916	LEE/O KEEFE INSURANCE AGENCY INC.	1146	11/30/2018	328345
\$745.00	Check Total:							
\$268.99	CONFIRMING ORDER! DO NOT DUPLICATE! BOOKS	430	10.82.2220.0076.0.4	ESS 1310029	LIBRARIANS BOOK EXPRE	1146	11/30/2018	328346
\$268.99	Check Total:							
\$600.00	PAY INVOICE# 2019-11611: HOSP ED SRVCS (DOS	671	10.00.1220.0128.1.6	2019-11611	LINCOLN PRAIRIE BHC	1146	11/30/2018	328347
\$400.00	PAY INVOICE# 2019-11613 HOSP ED SRVCS (10/10 -	671	10.00.1220.0128.1.6	2019-11613	LINCOLN PRAIRIE BHC	1146	11/30/2018	328347
\$300.00	INVOICE#2019-11692: HOSP ED SRVCS	671	10.00.1220.0128.1.6	2019-11692	LINCOLN PRAIRIE BHC	1146	11/30/2018	328347
\$300.00	INVOICE#2019-11693: HOSP ED SRVCS	671	10.00.1220.0128.1.6	2019-11693	LINCOLN PRAIRIE BHC	1146	11/30/2018	328347
\$1,600.00	Check Total:							
\$265.9	BOOKS PER ATTACHED LIST FOR MACARTHUR HIGH	430	10.85.2220.0076.0.4	557550	MACKIN EDUCATIONAL RESOURCES	1146	11/30/2018	328348
\$265.95	Check Total:							
\$5,175.00	INVOICE DATED 10/23/18 HOSP ED SRVCS-ST. MARY'S	314	8 10.00.4120.0128.0.3	. 08.15.2018-10.	MACON PIATT REGIONAL OFFICE OF ED	1146	11/30/2018	328349
\$5,175.00	Check Total:							

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328350 11/30/2018 1146 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.319 \$494.79 INVOICE# 373110 - LABOR FOR SERVICE CALL TO 328350 11/30/2018 1146 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.319 \$200.00 MISC. - WARRANTY 328350 11/30/2018 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.319 \$165.00 MISC. - MILEAGE - 1.50 PER MILE 328350 11/30/2018 1146 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.319 \$5.00 **ENVIRONMENTAL FEES** 328350 11/30/2018 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.410 \$14.18 HOSE FITTING 328350 11/30/2018 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.410 \$6.90 **HOSE FITTING** 328350 11/30/2018 1146 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.410 \$21.84 HYDRAULIC HOSE 328350 11/30/2018 MARTIN EQUIPMENT 373110 20.93.2540.0650.0.410 \$45.14 MISC. - SERVICE SUPPLIES \$952.85 Check Total: 20091 \$39.99 328351 11/30/2018 1146 **MENARDS** 20.93.2540.0607.0.410 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 MENARDS 20101 20.13.2540.0607.0.410 \$118.00 INVOICE# 20101 - B18 WHITE CABINET 328351 11/30/2018 1146 **MENARDS** 20101 20.13.2540.0607.0.410 \$157.99 **SB36 WHITE CABINET** 328351 11/30/2018 1146 **MENARDS** 20101 20.13.2540.0607.0.410 \$34.99 CTOP IVORY KASHMIRE 328351 11/30/2018 1146 MENARDS 20102 20.13.2540.0607.0.410 \$11.98 INVOICE# 20102 - CTOP **IVORY KASHMIRE** 328351 11/30/2018 1146 **MENARDS** 20102 20.13.2540.0607.0.410 \$208.99 3DB18 WHITE CABINET 11/30/2018 20102 20.13.2540.0607.0.410 \$2.65 328351 1146 **MENARDS DRILL PUMP 21-5533** 328351 11/30/2018 **MENARDS** 20164 20.93.2540.0607.0.410 \$35.09 1146 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 MENARDS 20165 \$6.88 20.93.2540.0607.0.410 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 MENARDS 20180 20.93.2540.0607.0.410 \$47.61 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 328351 11/30/2018 1146 MENARDS 20245 20.93.2540.0607.0.410 \$265.76 **BLANKET ORDER FOR CARPENTRY SUPPLIES**

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 11/30/2018 328351 1146 MENARDS 20247 20.93.2540.0607.0.410 \$164.70 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 328351 11/30/2018 1146 MENARDS 20255 20.93.2540.0607.0.410 \$18.46 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 11/30/2018 **MENARDS** 20437 \$78.71 328351 1146 20.93.2540.0607.0.410 BLANKET ORDER FOR **CARPENTRY SUPPLIES** 328351 11/30/2018 1146 MENARDS 20453 20.93.2540.0607.0.410 \$30.45 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 328351 11/30/2018 1146 MENARDS 20626 20.93.2540.0607.0.410 \$53.99 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 **MENARDS** 20636 20.93.2540.0607.0.410 \$27.56 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 **MENARDS** 20653 \$173.09 20.93.2540.0607.0.410 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 **MENARDS** 20700 \$21.16 20.93.2540.0607.0.410 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 328351 11/30/2018 MENARDS 20701 20.93.2540.0607.0.410 \$33.69 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 328351 11/30/2018 **MENARDS** 20716 20.93.2540.0607.0.410 \$0.99 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 **MENARDS** 20728 20.93.2540.0607.0.410 \$38.21 **BLANKET ORDER FOR** CARPENTRY SUPPLIES 20743 328351 11/30/2018 1146 **MENARDS** 20.93.2540.0607.0.410 \$19.96 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 MENARDS 20781 20.93.2540.0607.0.410 \$8.28 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 328351 11/30/2018 1146 **MENARDS** 20814 20.93.2540.0607.0.410 \$70.44 **BLANKET ORDER FOR CARPENTRY SUPPLIES** 21012 328351 11/30/2018 1146 MENARDS 20.93.2540.0607.0.410 \$39.60 **BLANKET ORDER FOR CARPENTRY SUPPLIES** Printed: 11/30/2018 10:43:26 AM 98 2018.3.12 Page:

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACC	OUNT 2 Date F	Range: 11/01/2018 - 11/30/2018 Sc	ort By: Check
Fiscal Year: 201		3	Bank Accou	nt: 2892733	Vouch	ner Range: 1121 - 1148 Do	ollar Limit: \$0.00
Tiscai reai. 201	0-2019		Print Em	ployee Vendor Names	Exclude Voided Checks	Exclude Manual Checks	ude Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328351	11/30/2018	1146	MENARDS	21037	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$39.96
328351	11/30/2018	1146	MENARDS	21085	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$45.22
328351	11/30/2018	1146	MENARDS	21087	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$35.92
328351	11/30/2018	1146	MENARDS	21164	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$46.20
328351	11/30/2018	1146	MENARDS	21169	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$40.94
328351	11/30/2018	1146	MENARDS	21174	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$136.00
328351	11/30/2018	1146	MENARDS	21179	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$18.84
328351	11/30/2018	1146	MENARDS	21184	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$14.62
328351	11/30/2018	1146	MENARDS	21257	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$16.98
328351	11/30/2018	1146	MENARDS	21258	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$60.05
328351	11/30/2018	1146	MENARDS	21330	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$74.55
328351	11/30/2018	1146	MENARDS	21335	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$148.27
328351	11/30/2018	1146	MENARDS	21371	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$36.36
328351	11/30/2018	1146	MENARDS	21379	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$22.36
328351	11/30/2018	1146	MENARDS	21545	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$23.94
11/30/2018 1146 MENARDS						CARPENTRY SUPPLIES BLANKET ORDER FOR	\$23.94 Page: 99

Disburseme	nt Detail	Listing	Bank N	ame: CONSOLIDATED ACC	OUNT 2 Date Ra	ange: 11/01/2018 - 11/30/2018 Sc	ort By: Check
Fiscal Year: 2018	8-2019	Ü	Bank A	ccount: 2892733			ollar Limit: \$0.00
	0 20.0			t Employee Vendor Names	Exclude Voided Checks	Exclude Manual Checks Incl	ude Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328351	11/30/2018	1146	MENARDS	21547	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$18.97
328351	11/30/2018	1146	MENARDS	21562	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$49.06
328351	11/30/2018	1146	MENARDS	21580	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$11.68
328351	11/30/2018	1146	MENARDS	21583	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$53.43
328351	11/30/2018	1146	MENARDS	21655	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$15.98
328351	11/30/2018	1146	MENARDS	21704	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$34.98
328351	11/30/2018	1146	MENARDS	21721	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$4.57
328351	11/30/2018	1146	MENARDS	21722	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$39.44
328351	11/30/2018	1146	MENARDS	21726	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$2.77
328351	11/30/2018	1146	MENARDS	21754	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$245.71
328351	11/30/2018	1146	MENARDS	21760	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$109.04
328351	11/30/2018	1146	MENARDS	21811	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$82.99
328351	11/30/2018	1146	MENARDS	21818	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$142.97
328351	11/30/2018	1146	MENARDS	21888	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$78.00
328351	11/30/2018	1146	MENARDS	21905	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$26.64
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Disburseme	nt Detail	Listing	Bank Name: Bank Accoun	CONSOLIDATED ACCC		Date Range: /oucher Range:	11/01/2018 - 11/30/201 1121 - 1148	8 Sort By: Dollar Limi	Check
Fiscal Year: 2018	8-2019			loyee Vendor Names	Exclude Voided Checks	_	e Manual Checks	☐ Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account		Description	_	Amount
328351	11/30/2018	1146	MENARDS	21937	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$104.8
328351	11/30/2018	1146	MENARDS	21945	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$66.42
328351	11/30/2018	1146	MENARDS	21947	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$41.18
328351	11/30/2018	1146	MENARDS	21948	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU	_	\$189.97
328351	11/30/2018	1146	MENARDS	21963	20.93.2540.0607.0	.410	BLANKET ORDE CARPENTRY SU		\$41.94
328351	11/30/2018	1146	MENARDS	22108	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$8.94
328351	11/30/2018	1146	MENARDS	22112	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$5.99
328351	11/30/2018	1146	MENARDS	22116	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$5.70
328351	11/30/2018	1146	MENARDS	22208	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$51.94
328351	11/30/2018	1146	MENARDS	22215	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$62.94
328351	11/30/2018	1146	MENARDS	22224	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$5.29
328351	11/30/2018	1146	MENARDS	22242	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$12.96
328351	11/30/2018	1146	MENARDS	22249	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$18.77
328351	11/30/2018	1146	MENARDS	22274	20.93.2540.0610.0.	.410	BLANKET ORDE CUSTODIAL SU		\$19.94
								Check Total:	\$4,022.49

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Voucher Range: 1121 Bank Account: 2892733 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Voucher Check Number Date Invoice Account Description Amount 328352 11/30/2018 1146 MERDON INC 1879 10.85.1534.0503.0.325 \$425.00 Quote: 6 Toilets for MHS XC Invite @ Hickory Point Golf 328352 11/30/2018 1146 MERDON INC 1879 10.85.1537.0563.0.325 \$425.00 Quote: 6 Toilets for MHS XC Invite @ Hickory Point Golf Check Total: \$850.00 328353 11/30/2018 MH EQUIPMENT 066R57 20.93.2540.0650.0.323 \$2,553.60 LABOR FOR REPAIR OF **GENIE PERSONAL LIFT** 328353 11/30/2018 1146 MH EQUIPMENT 066R57 \$204.29 20.93.2540.0650.0.323 **SHOP SUPPLIES** 328353 11/30/2018 MH EQUIPMENT 066R57 20.93.2540.0650.0.410 \$552.52 **ROLLER FOR GENIE** PERSONAL LIFT. MODEL: 328353 11/30/2018 MH EQUIPMENT 066R57 \$152.34 1146 20.93.2540.0650.0.410 **ROLLER** 11/30/2018 066R57 328353 MH EQUIPMENT 20.93.2540.0650.0.410 \$100.80 **ROLLER** 11/30/2018 066R57 328353 MH EQUIPMENT 20.93.2540.0650.0.410 \$354.42 **PULLEY** 328353 11/30/2018 1146 MH EQUIPMENT 066R57 20.93.2540.0650.0.410 \$398.16 CHAIN (6' PIECES) 11/30/2018 066R57 328353 MH EQUIPMENT 20.93.2540.0650.0.410 \$9.48 **CHAIN PINS** 328353 11/30/2018 1146 MH EQUIPMENT 066R57 20.93.2540.0650.0.410 \$1.23 SHIM 328353 11/30/2018 1146 MH EQUIPMENT 066R57 20.93.2540.0650.0.410 \$0.87 **BOLT** 328353 11/30/2018 1146 MH EQUIPMENT 066R57 20.93.2540.0650.0.410 \$1.35 SHIM Check Total: \$4,329.06 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.01.2540.0109.0.321 \$30.00 328354 INTERNAL BLANKET -MONTHLY RECYCLING FEES 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.03.2540.0109.0.321 \$30.00 RECYCLING FEES -**PROFESSIONAL** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.08.2540.0109.0.321 \$30.00 **RECYCLING FEES -BUILDINGS & GROUNDS** 11/30/2018 MIDWEST FIBER RECYCLING 186733 \$30.00 328354 10.11.2540.0109.0.321 **RECYCLING FEES - GARFIELD** 328354 11/30/2018 1146 MIDWEST FIBER RECYCLING 186733 10.12.2540.0109.0.321 \$30.00 **RECYCLING FEES - DENNIS** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.13.2540.0109.0.321 **RECYCLING FEES - BAUM** \$30.00

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328354 11/30/2018 1146 MIDWEST FIBER RECYCLING 186733 10.18.2540.0109.0.321 \$30.00 **RECYCLING FEES -ENTERPRISE** 328354 11/30/2018 1146 MIDWEST FIBER RECYCLING 186733 10.21.2540.0109.0.321 \$30.00 **RECYCLING FEES - FRENCH** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.22.2540.0109.0.321 \$30.00 **RECYCLING FEES -FRANKLIN** 11/30/2018 328354 MIDWEST FIBER RECYCLING 186733 10.24.2540.0109.0.321 \$30.00 **RECYCLING FEES - DURFEE** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.33.2540.0109.0.321 \$30.00 **RECYCLING FEES - HARRIS** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.42.2540.0109.0.321 \$30.00 **RECYCLING FEES - MUFFLEY** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.44.2540.0109.0.321 \$30.00 **RECYCLING FEES - OAK GROVE** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.49.2540.0109.0.321 \$30.00 **RECYCLING FEES - PARSONS** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.50.2540.0109.0.321 \$30.00 **RECYCLING FEES -**328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.58.2540.0109.0.321 \$30.00 **RECYCLING FEES -**SOUTHEAST 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 \$30.00 10.60.2540.0109.0.321 **RECYCLING FEES - SOUTH SHORES** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.62.2540.0109.0.321 \$30.00 **RECYCLING FEES -STEVENSON** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.72.2540.0109.0.321 \$30.00 **RECYCLING FEES - HOPE** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 \$30.00 10.74.2540.0109.0.321 **RECYCLING FEES - JOHNS** HILL 11/30/2018 MIDWEST FIBER RECYCLING 328354 186733 10.75.2540.0109.0.321 \$30.00 **RECYCLING FEES - THOMAS IEFFERSON** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.81.2540.0109.0.321 \$30.00 **RECYCLING FEES - STEPHEN DECATUR** 328354 11/30/2018 MIDWEST FIBER RECYCLING 186733 10.82.2540.0109.0.321 \$30.00 **RECYCLING FEES -EISENHOWER** 328354 11/30/2018 1146 MIDWEST FIBER RECYCLING 186733 10.85.2540.0109.0.321 \$30.00 **RECYCLING FEES -MACARTHUR**

	rt By: Check
Ğ	llar Limit: \$0.00 ude Non Check Batches
Account Description	Amount
10.99.2540.0109.0.321 RECYCLING FEES – ALTERNATIVE ED –	\$30.0
Check T 20.22.2540.0630.0.410 23.5"W X 6'L X 2" THICK WALL PADS (7/16"	
20.22.2540.0630.0.410 23.5"2 X 6'L X 2" THICK CUSTOM WALL PADS WI	\$465.0 ¹ TH
20.22.2540.0630.0.410 23.5"W X 22"H X 2" THIC CUSTOM WALL PADS – B	
Check T 10.00.2310.0108.0.410 HIGH CAPACITY RED INK TANK**SEE ORDER FORM	\$235.0
Check T 10.00.2310.0104.0.318 PAY INVOICE #93109 - LEGAL SERVICES (GENER	\$10,627.0
10.00.2316.0000.0.319 PAY INVOICE #93110 - LEGAL SERVICES	\$6,874.7
Check T 10.00.0000.0000.0.977	\$18.8
Check T 40.00.0000.0000.0.907 Blanket Order for Contra Fuel cred/excess bus	.
40.00.0000.0000.0.907 Blanket Order for Contra Fuel cred/excess bus	act \$19,923.7
40.00.0000.0000.0.907 Blanket Order for Contra Fuel cred/excess bus	act \$18,558.9
Check T 38.12.1265.0000.0.699 PROPOSAL #2605942 -IMPERIUM MUSICWORK	\$36.0
38.12.1265.0000.0.699 ZOMBIE STOMP GRICE	\$42.0

Disburseme	nt Detail	Listing		DATED ACCOUNT 2		Date Range:	11/01/2018 - 11/30/201	18 Sort By: Dollar Lir	Che	
Fiscal Year: 201	8-2019		Bank Account: 2892733 Print Employee Vende	or Names 📝 Exc	۱ Clude Voided Checks	Voucher Range:	1121 - 1148 e Manual Checks	Include No		
Check Number	Date	Voucher	Payee	Invoice	Account		Description			Amount
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2629780	38.12.1265.0000.0	.699	DRAGONHUNT	ER MEYER		\$36.80
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	FRESH APPROA MALLET PERCU			\$44.85
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	THE TEMPEST BEGINNING BA			\$56.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	BELL CAROL R LEONTOVYCH	OCK GR 1.5		\$45.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	11 I WANT FO			\$56.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	YULETIDE REJO DEVELOPING S	-		\$50.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	POPCORN PIZZ STRING ORCHI			\$40.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	BURGUNDIAN ORCHESTRA E			\$42.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2639607	38.12.1265.0000.0	.699	DISC PRICE			(\$48.80)
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2650993	10.09.1100.0090.0	.323	BLANKET ORD MISCELLANEO			\$64.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2651134	10.85.1100.0017.0	.323	BLANKET ORD REPAIR/MAINT	_		\$53.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2651323	10.85.1100.0017.0	.323	BLANKET ORD REPAIR/MAINT	_		\$17.30
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2652469	10.09.1100.0090.0	.410	BLANKET ORD MISCELLANEO			\$588.55
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2652889	10.85.1100.0017.0	.323	BLANKET ORD REPAIR/MAINT			\$120.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2652953	10.85.1100.0017.0	.323	BLANKET ORD REPAIR/MAINT			\$168.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2652965	10.09.1100.0090.0	.410	BLANKET ORD MISCELLANEO			\$136.50
Printed: 11/30/201	18 10:43:	26 AM	Report: rptAPInvoiceCheckDetai	l	2018.3.12			1	Page:	105

Disburseme	nt Detail	Listing		IDATED ACCOUNT 2		Date Range:	11/01/2018 - 11/30/20	,	Check
Fiscal Year: 201	8-2019		Bank Account: 2892733			Voucher Range		Dollar Limit	
Check Number	Date	Voucher	✓ Print Employee Vend Payee	or Names 🗾 Ex	clude Voided Check Account	s L Exclud	de Manual Checks Description	☐ Include Non	Amount
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC		10.09.1100.0090.	0.323	BLANKET ORD MISCELLANEO		\$48.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2652976	10.09.1100.0090.	0.323	BLANKET ORD MISCELLANEO	_	\$68.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2652984	10.09.1100.0090.	0.323	BLANKET ORD MISCELLANEO		\$78.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2652985	10.09.1100.0090.	0.323	BLANKET ORD MISCELLANEO		\$68.00
328360	11/30/2018	1146	MUSIC SHOPPE OF NORMAL INC	2653042	10.85.1100.0017.	0.323	BLANKET ORD REPAIR/MAIN		\$226.64
328361	11/30/2018	1146	MY BINDING.COM	194566	10.33.1100.0000.	0.410	LAMINATION STANDARD RO		\$2,035.84 \$552.54
								Check Total:	\$552.54
328362	11/30/2018	1146	NATIONAL LOUIS UNIVERSITY	FUITENN00486731	10.42.2210.4932.	1.312	INVOICE NO: FUITENN0048	6731; RLL569,	\$3,420.00
328362	11/30/2018	1146	NATIONAL LOUIS UNIVERSITY	HUGHESN00464796	10.33.2210.4932.	1.312	INVOICE NO: HUGHESN004	64796;	\$6,460.00
328362	11/30/2018	1146	NATIONAL LOUIS UNIVERSITY	LEFFLERN00486725	10.00.3700.4300.	1.312	INVOICE NO: LEFFLERN004	36725;	\$3,420.00
328362	11/30/2018	1146	NATIONAL LOUIS UNIVERSITY	MAJORN00486993	10.24.2210.4932.	1.312	INVOICE: LORI - N00486993	-	\$1,900.00
328362	11/30/2018	1146	NATIONAL LOUIS UNIVERSITY	NIEBRUGGEN486716	10.44.2210.4932.	1.312	INVOICE NO: NIEBRUGGEN4	86716;	\$3,420.00
328362	11/30/2018	1146	NATIONAL LOUIS UNIVERSITY	RYANN00486958	10.00.3700.4300.	1.312	INVOICE: MELI N00486958; F		\$1,900.00
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.	1.312	INVOICE: 2820 PREK-8 SCHO		\$20,520.00 \$123.00

Disburseme	ent Detail	Listing		IDATED ACCOL		· ·	2018 - 11/30/2018	Sort By:	Check
iscal Year: 20	18-2019		Bank Account: 2892733		_	her Range: 1121	- 1148	Dollar Limi	
heck Number	Date	Vouchor	✓ Print Employee Vend	lor Names Invoice	Exclude Voided Checks Account	Exclude Manu	al Checks Description	☐ Include Non	
328363	11/30/2018	Voucher 1146	Payee NCTM HEADQUARTERS OFFICE		10.00.3700.4932.1.312		INDIVIDUAL SUB	4766230	Amount \$42.00
					.5.55.6. 55.1.55_1.15.1		PRIMARY/HOLY		Ψ.Ξ.σ.
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.1.312		INDIVIDUAL SUB PRIMARY/HOLY		\$42.00
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.1.312		SUBSCRIBER: GA' MCCULLOUGH 4		\$10.00
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.1.312		SUBSCRIBER: SUS SULLIVAN 47662		\$10.00
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.1.312		SUBSCRIBER: MIK 4766244	E WILKS	\$10.00
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.1.312		SUBSCRIBER: JEN DOUGLASS 4766		\$10.00
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.1.312		SUBSCRIBER: DEE		\$10.00
328363	11/30/2018	1146	NCTM HEADQUARTERS OFFICE	2820680	10.00.3700.4932.1.312		SUBSCRIBE: COLI RICHARDSON 47		\$10.00
							_	Check Total:	\$267.00
328364	11/30/2018	1146	NEURO-RESTORATIVE	ID# 347381	12.00.1220.0855.0.671		PAY INVOICE 11, OCT'18 TUITION		\$14,891.10
328364	11/30/2018	1146	NEURO-RESTORATIVE	ID# 347381	12.00.4120.4625.1.690		PAY INVOICE 11, OCT'18 RM/BRD		\$18,600.00
								Check Total:	\$33,491.10
328365	11/30/2018	1146	NEVCO SCOREBOARD INC	0000177148	20.81.2540.0630.0.410		W6 RECEIVERS – DATED: 11/12/1	-	\$932.49
							_	Check Total:	\$932.49
328366	11/30/2018	1146	OK'S TRANSMISSION SERVICE	38128	20.93.2540.0650.0.323		PAY INVOICE - C TRANS CHECK O		\$85.00
328366	11/30/2018	1146	OK'S TRANSMISSION SERVICE	38128	20.93.2540.0650.0.323		DIAGNOSTICS		\$90.00
			0.444					Check Total:	\$175.00
328367	11/30/2018	1146	OMNITRACS LLC	330222883	20.93.2540.0650.0.323		INVOICE# 33022 SYSTEM, GRNLT,		\$89.49

Disburseme	nt Detail	Listing	Bank Name: CON	SOLIDATED ACCO	UNT 2 Date Ra	nge: 11/01/2018 - 11/30/2018	Sort By:	Check
Fiscal Year: 201	8-2019	J	Bank Account: 2892	2733		r Range: 1121 - 1148	Dollar Limit	
110001 10011 2011	0 2010		Print Employee V	endor Names	✓ Exclude Voided Checks	Exclude Manual Checks	☐ Include Non (Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description		Amount
328367	11/30/2018	1146	OMNITRACS LLC	330222883	20.93.2540.0650.0.323	LEASE WARRAN' ASSY, TELEMAT		\$0.00
328367	11/30/2018	1146	OMNITRACS LLC	330222883	20.93.2540.0650.0.323	SYSTEM, GRNLT POWER/IGNITIO		\$0.00
328367	11/30/2018	1146	OMNITRACS LLC	330222883	20.93.2540.0650.0.323	LEASE WARRAN' TELEMATICS, JP	,	\$0.00
328368	11/30/2018	1146	ONARGA ACADEMY	181019	12.00.1220.0855.0.671	INVOICE# 1810 PRIV FACILTIY E		\$89.49 \$3,338.06
328369	11/30/2018	1146	ORIENTAL TRADING	692837799-01	10.50.3850.0180.1.410	QUOTE #69265408-01	Check Total: ***RED	\$3,338.06 \$24.95
328369	11/30/2018	1146	ORIENTAL TRADING	692837799-01	10.50.3850.0180.1.410	JUMBO SLIVER JI BELLS-24PCS	NGLE	\$118.34
						_	Check Total:	\$143.29
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	ORDER ACKNOWLEDGE	MENT#	\$5,190.00
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	HIGH STRENGTH ALUMINUM FLO		\$0.00
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	3" ALUMINUM I- CROSSMEMBERS		\$0.00
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	EXTRUDED ALUI HEAVY DUTY 6"	-	\$0.00
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	HD ADJUSTABLE HEADACH RACK		\$0.00
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	3" STEEL TUBE O LONG SILLS	CHANNEL	\$0.00
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	CORROSION RES	SISTANT	\$0.00
328370	11/30/2018	1146	PAFCO TRUCK BODIES INC	1462	20.93.2540.0650.0.550	HEAVY DUTY TE TAILBOARD WIT		\$0.00
ted: 11/30/201	18 10:43:2	26 AM	Report: rptAPInvoiceCheckl	Detail	2018.3.12		Paç	ge: 108

Check	/2018 - 11/30/2018 Sort By:	Range: 11/01/2018 - 11	Date R	CCOUNT 2	CONSOLIDATED ACC	Bank Name:	Listing	nt Detail	Disburseme
		· ·				Bank Accounts	J	8-2019	Fiscal Year: 201
		Exclude Manual Check	•	∠ Exc	yee Vendor Names	-			
Amount	Description	Descript	Account		Invoice	Payee		Date	Check Number
\$0.00	LED LIGHTS (6) STOP, TURN, TAIL AND (4) BACK UP		20.93.2540.0650.0.550		S INC 1462	PAFCO TRUCK BODIES	1146	11/30/2018	328370
\$0.00	LED CLEARANCE AND SIDE MARKER LIGHTS		20.93.2540.0650.0.550		S INC 1462	PAFCO TRUCK BODIES	1146	11/30/2018	328370
\$0.00	SEALED WIRING HARNESS WITH PLUG IN		20.93.2540.0650.0.550		S INC 1462	PAFCO TRUCK BODIES	1146	11/30/2018	328370
\$0.00	30K GOOSENECK BALL PLATE WITH FLUSH		20.93.2540.0650.0.550		S INC 1462	PAFCO TRUCK BODIES	1146	11/30/2018	328370
\$0.00	ALUMINUM FUEL DOOR	ALUMIN	20.93.2540.0650.0.550		S INC 1462	PAFCO TRUCK BODIES	1146	11/30/2018	328370
\$0.00	MOUNTED ON A USED FOOD F-350 CAB AND CHASSIS		20.93.2540.0650.0.550		S INC 1462	PAFCO TRUCK BODIES	1146	11/30/2018	328370
\$0.00	INSTALL 2" RECEIVER HITCH REINFORCED TO CHASSIS	_	20.93.2540.0650.0.550		S INC 1462	PAFCO TRUCK BODIES	1146	11/30/2018	328370
\$5,190.00	Check Total:								
\$2,000.00	INVOICE:INV2303_PROJECT MANAGEMENT		10.00.2230.0000.0.319		DN INV3203	PANORAMA EDUCATION	1146	11/30/2018	328371
\$750.00	WORKSHOP:DATA INQUIRY AND ACTION PLANNING		10.00.2230.0000.0.319		N INV3203	PANORAMA EDUCATION	1146	11/30/2018	328371
\$3,267.00	PANORAMA PLATFORM LICENSE FEE		10.03.2230.0000.0.327		N INV3203	PANORAMA EDUCATIO	1146	11/30/2018	328371
\$6,017.00	Check Total:								
\$264.00	INVOICE# DECATUR1016: HOSP ED SRVCS		10.00.1220.0128.1.671	R1016	N DECATUR1	PAVILION FOUNDATIO	1146	11/30/2018	328372
\$264.00	Check Total:								
\$129.15	CASL-2 PRESCHOOL FORM (AGE 3-6) (10/PKG)		12.00.1216.0855.0.410		11877776	PEARSON.	1146	11/30/2018	328373
\$261.45	CELF-5 RECORD FORMS AGES 5-8 (25 pkg)		12.00.1216.0855.0.410		11877776	PEARSON.	1146	11/30/2018	328373
\$174.30	CELF-5 RECORD FORMS AGES 9-21 (25 pkg)		12.00.1216.0855.0.410		11877776	PEARSON.	1146	11/30/2018	328373

CONSOLIDATED ACCOUNT 2 Bank Name: Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Voucher Payee Check Number Date Invoice Account Description Amount 328373 11/30/2018 1146 PEARSON. 11877776 12.00.1216.0855.0.410 \$138.60 GFTA-3 RECORD FORMS (25/pkq)328373 11/30/2018 1146 PEARSON. 11877776 12.00.1216.0855.0.410 \$375.90 PLS-5 RECORD FORMS (50/pkg)328373 11/30/2018 PEARSON. 12.00.2113.0855.0.410 1146 11877776 \$44.78 BASC-3 (PRS) CHILD 6-11 RECORD FORM (25/pkg) 328373 11/30/2018 1146 PEARSON. 11877776 12.00.2113.0855.0.410 \$44.78 BASC-3 SRP CHILD 8-11 RECORD FORM (25/pkg) 328373 11/30/2018 1146 PEARSON. 11877776 12.00.2113.0855.0.410 \$44.78 BASC-3 TRS ADOLESCENT 12-21 RECORD FORM 328373 11/30/2018 1146 PEARSON. 11877776 12.00.2113.0855.0.410 \$44.78 BASC-3 TRS CHILD 6-11 RECORD FORM (25/pkg) 328373 11/30/2018 1146 PEARSON. 11877776 12.00.2113.0855.0.410 \$142.80 CONNERS 3-P(S) QUIKSCORE ENG (25/PKG) 328373 11/30/2018 1146 PEARSON. 11877776 12.00.2113.0855.0.410 \$214.20 CONNERS 3-T(S) QUIKSCORE ENG (25/pkg) 328373 11/30/2018 1146 PEARSON. 11880658 12.00.2113.0855.0.410 \$144.16 CONNERS 3-P(S) QUIKSCORE ENG (25/PKG) 328373 11/30/2018 1146 PEARSON. 11880658 12.00.2113.0855.0.410 \$144.16 CONNERS 3-T(S) QUIKSCORE ENG (25/pkg) 328373 11/30/2018 1146 PEARSON. 11880658 12.00.2113.0855.0.410 \$65.72 GARS-3 SUMMARY/ RESPONSE FORMS (50/pkg) Check Total: \$1.969.56 328374 11/30/2018 1146 PEORIA CO REGIONAL OFFICE 10.16.2018 10.00.1220.0128.1.671 PAY INVOICE DATED \$140.00 OF EDUCATION 10/16/18: HOSP ED SRVCS Check Total: \$140.00 328375 11/30/2018 1146 PHONAK COMMUNICATIONS 5158541139 12.00.2150.0880.0.410 \$178.99 QUOTE 102418 FOR REPAIR (IN WARRANTY UNTIL Check Total: \$178.99

Check	/01/2018 - 11/30/2018 Sort By:	0		ED ACCOUNT 2	CONSOLI	Bank Name:	Listing	nt Detail	Disburseme
		her Range: 1121		_		Bank Account		8-2019	Fiscal Year: 201
		Exclude Manual	clude Voided Checks	_	•	Print Employ			
Amount	Description		Account	ice		Payee	Voucher	Date	Check Number
\$14,500.00	PROPOSAL DATED JUNE 07, 2018 -PHASE 1: IIT AUDIT,		10.00.2660.0110.0.319	054	LLC	PLANTE & MORAN, PL	1146	11/30/2018	328376
\$2,403.00	PHASE 2: CYBERSECURITY ASSESSMENT		10.00.2660.0110.0.319	054	LLC	PLANTE & MORAN, PL	1146	11/30/2018	328376
\$16,903.00	Check Total:								
\$2,780.47	QUOTE#: 2003418823967-02-CISCO		10.00.2660.0110.0.410	418024280		PRESIDIO NETWORKE SOLUTIONS GROUP L	1146	11/30/2018	328377
\$7,687.50	CISCO IP PHONE 8851	(10.00.2660.0110.0.410	418025242		PRESIDIO NETWORKE SOLUTIONS GROUP L	1146	11/30/2018	328377
\$69.09	S/H CHARGES	9	10.00.2660.0110.0.470	418025242		PRESIDIO NETWORKE SOLUTIONS GROUP L	1146	11/30/2018	328377
\$10,537.06	Check Total:								
\$152.28	CASL-2 COMPREHENSIVE FORM (AGES 3-21) (10/PK)		12.00.1216.0855.0.410	83-1	SESSMENT	PSYCHOLOGICAL ASS RESOURCES	1146	11/30/2018	328378
\$97.20	LPT-3:E TEST FORMS (20/PKG)		12.00.1216.0855.0.410	83-1	SESSMENT	PSYCHOLOGICAL ASS RESOURCES	1146	11/30/2018	328378
\$129.60	ROWPVT-4 RECORD FORMS (25)		12.00.1216.0855.0.410	83-1	SESSMENT	PSYCHOLOGICAL ASS RESOURCES	1146	11/30/2018	328378
\$379.08	Check Total:								
\$31.02	FY19 BLANKET ORDER FOR BOTTLED WATER AND		10.00.2520.0104.0.410	015/11.01.2018	/ATER	PURITAN SPRINGS WA	1146	11/30/2018	328379
\$18.67	BLANKET ORDER FOR MONTHLY COOLER RENTAL		10.03.2210.0084.0.410	026/11.01.2018	/ATER	PURITAN SPRINGS WA	1146	11/30/2018	328379
\$38.37	BLANKET ORDER FOR WATER COOLER RENTAL		10.00.2640.0000.0.410	979/11.01.2018	/ATER	PURITAN SPRINGS WA	1146	11/30/2018	328379
\$38.67	Blanket order for water cooler rental and water jug		10.00.2660.0110.0.410	445/11.01.2018	/ATER	PURITAN SPRINGS WA	1146	11/30/2018	328379
\$69.84	BLANKET ORDER FOR WATER COOLER RENTAL		10.81.2410.0010.0.410	881/11.08.2018	/ATER	PURITAN SPRINGS WA	1146	11/30/2018	328379
\$32.52	BLANKET FOR WATER COOLER RENTAL AND		10.00.2320.0000.0.410	669/11.01.2018	/ATER	PURITAN SPRINGS WA	1146	11/30/2018	328379

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Account Description Amount 328379 11/30/2018 1146 PURITAN SPRINGS WATER 1684091/10.18.2018 38.82.8272.0000.0.699 \$46.02 **BLANKET ORDER FOR** MONTHLY COOLER RENTAL Check Total: \$275.11 328380 11/30/2018 R D MCMILLEN ENTERPRISES 1010076 10.00.0000.0000.0.973 \$1,377.00 **IMPACT FRESH BLAST DEODORIZING URINAL** 328380 11/30/2018 1146 R D MCMILLEN ENTERPRISES 1010076 10.00.0000.0000.0.973 \$138.00 IMPACT TOILET BOWL MOP W/12" PLASTIC HANDLE, 328380 11/30/2018 1146 R D MCMILLEN ENTERPRISES 1010076-1 10.00.0000.0000.0.973 \$18.36 **ECLIPSE URINAL SCREEN** BLUE/OCEAN BREEZE, 12/BX 11/30/2018 1146 R D MCMILLEN ENTERPRISES 328380 1011619 20.93.2540.0610.0.410 INVOICE# 1011619 - 1.5" \$132.44 **ALUMINUM TUBE HANDLE** 328380 11/30/2018 R D MCMILLEN ENTERPRISES 1011619 20.93.2540.0610.0.410 \$396.26 12" CARPET TOOL W/PLAIN **SHOES** 328380 11/30/2018 R D MCMILLEN ENTERPRISES 1012705 10.00.0000.0000.0.973 \$5,271.75 BAY WEST PAPER TOWELS, 8" NATURAL, 800'/RL, 6 328380 11/30/2018 1146 R D MCMILLEN ENTERPRISES 1012705 10.00.0000.0000.0.973 \$5,276.16 **BAY WEST TOILET TISSUE -**NEW DISPENSERS, 1-PLY. 328380 11/30/2018 1146 R D MCMILLEN ENTERPRISES 1012705-1 10.00.0000.0000.0.973 \$10.543.50 BAY WEST PAPER TOWELS. 8" NATURAL, 800'/RL, 6 328380 11/30/2018 1146 R D MCMILLEN ENTERPRISES 1012705-1 10.00.0000.0000.0.973 \$1,319.04 **BAY WEST TOILET TISSUE -**NEW DISPENSERS, 1-PLY, Check Total: \$24,472.51 11/30/2018 REALLY GOOD STUFF 6675144 \$0.00 328381 10.72.1200.0255.0.410 ITEM NOT AVAILABLE PER **VENDOR - MAKE A WORD** 328381 11/30/2018 REALLY GOOD STUFF 6675144 10.72.1200.0255.0.410 \$55.49 SLEEVES 6 COLORS 30PK 328381 11/30/2018 REALLY GOOD STUFF 6774907 10.11.1100.0000.0.410 \$26.92 SPACEMAN KIT WITH STUDENT AND TEACHER \$82.41 Check Total: 328382 11/30/2018 1146 REFRESHMENT SERVICES 0057112153 38.81.8100.0000.0.699 \$546.23 PAY INVOICE #0057112153 **PEPSI** TO FILL GYM PEPSI Check Total: \$546.23 Printed: 11/30/2018 10:43:26 AM 112

CONSOLIDATED ACCOUNT 2 Disbursement Detail Listing Bank Name: Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328383 11/30/2018 1146 RESOURCE ONE 12836 10.00.0000.0000.0.976 \$657.72 HON 4-DRAWER FILE CABINET, LETTER, TAN Check Total: \$657.72 328384 11/30/2018 1146 REXX DISCOUNT BATTERY 218110553 20.93.2530.0601.0.319 \$159.90 **BLANKET ORDER FOR** SALES **BATTERIES FOR** Check Total: \$159.90 328385 11/30/2018 1146 RIDDELL 950491580 10.85.1532.0504.0.410 \$354.94 INVOICE #950491580. DATED 10/5/2017, FOR A Check Total: \$354.94 328386 11/30/2018 RIPPLE EFFECTS 7748 \$489.47 10.11.1100.0112.1.327 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 1146 RIPPLE EFFECTS 7748 10.12.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 1146 RIPPLE EFFECTS 7748 10.13.1100.0112.1.327 \$489.47 PAY INVOICE# 7748: ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 1146 RIPPLE EFFECTS 7748 10.18.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.22.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.24.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.33.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.42.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.44.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 1146 RIPPLE EFFECTS 7748 10.49.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FFF FOR SOFTWARF

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328386 11/30/2018 1146 RIPPLE EFFECTS 7748 10.60.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.62.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 11/30/2018 RIPPLE EFFECTS 7748 10.72.1100.0112.1.327 328386 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.74.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.75.1100.0112.1.327 \$489.47 1146 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE RIPPLE EFFECTS 7748 328386 11/30/2018 10.81.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 RIPPLE EFFECTS 7748 10.82.1100.0112.1.327 \$489.47 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE 11/30/2018 RIPPLE EFFECTS 7748 328386 10.85.1100.0112.1.327 PAY INVOICE# 7748 \$489.47 ANNUAL FEE FOR SOFTWARE 328386 11/30/2018 1146 RIPPLE EFFECTS 7748 10.97.1900.0112.1.327 \$489.54 PAY INVOICE# 7748 ANNUAL FEE FOR SOFTWARE Check Total: \$9,300.00 328387 11/30/2018 ROBBINS SCHWARTZ 284026 DWKF 10.00.2310.0104.0.318 \$7,133.60 PAY INVOICE NO. 284026 **DWKF - LEGAL SERVICES** Check Total: \$7,133.60 328388 11/30/2018 ROGERS SUPPLY CO INC S3057201.001 20.93.2540.0604.0.410 \$1,711.44 R-410 25LB REFRIGERANT (HAZMAT) - QUOTE# 328388 11/30/2018 ROGERS SUPPLY CO INC S3059337.001 20.93.2540.0604.0.410 **BLANKET ORDER FOR ROOF** \$99.53 TOP UNIT REPAIR PARTS 328388 11/30/2018 ROGERS SUPPLY CO INC S3060714.001 20.93.2540.0604.0.410 \$33.99 **BLANKET ORDER FOR ROOF** TOP UNIT REPAIR PARTS 328388 11/30/2018 ROGERS SUPPLY CO INC S3061094.001 20.93.2540.0604.0.410 \$81.03 **BLANKET ORDER FOR ROOF** TOP UNIT REPAIR PARTS

Printed: 11/30/2018

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount 328388 11/30/2018 1146 ROGERS SUPPLY CO INC S3061383.001 20.93.2540.0604.0.410 \$29.52 **BLANKET ORDER FOR ROOF** TOP UNIT REPAIR PARTS 328388 11/30/2018 ROGERS SUPPLY CO INC S3061390.001 20.93.2540.0604.0.410 \$72.48 **BLANKET ORDER FOR ROOF** TOP UNIT REPAIR PARTS 11/30/2018 ROGERS SUPPLY CO INC S3061667.001 20.93.2540.0604.0.410 328388 \$44.37 **BLANKET ORDER FOR ROOF** TOP UNIT REPAIR PARTS 328388 11/30/2018 1146 ROGERS SUPPLY CO INC S3062910.001 20.93.2540.0604.0.410 \$186.00 **BLANKET ORDER FOR ROOF** TOP UNIT REPAIR PARTS 328388 11/30/2018 1146 ROGERS SUPPLY CO INC S3066765.001 20.93.2540.0604.0.410 \$186.00 **BLANKET ORDER FOR ROOF** TOP UNIT REPAIR PARTS Check Total: \$2,444,36 328389 11/30/2018 1146 SCANTRON CORPORATION 6393154 10.85.1100.0044.0.410 \$295.62 ANSWER SHEETS, 100Q; 5 CHC ALPHA (500/PKG), PER Check Total: \$295.62 328390 11/30/2018 1146 SCHOLASTIC INC 18000400 \$98.01 10.33.1100.0000.0.410 TRAITS WRITING GR 1 HANDB PP ISBN: 328390 11/30/2018 SCHOLASTIC INC 18000400 10.33.1100.0000.0.410 \$67.99 TRAITS WRITING GR 2 HANDB PP ISBN: 328390 11/30/2018 SCHOLASTIC INC 18000400 10.33.1100.0000.0.410 TRAITS WRITING GR 5 \$67.99 HANDB PP ISBN: 328390 11/30/2018 SCHOLASTIC INC 18000400 10.33.1100.0000.0.410 TRAITS WRITING GR 3 \$64.75 HANDB PP ISBN: 328390 11/30/2018 1146 SCHOLASTIC INC 18000400 10.33.1100.0000.0.410 TRAITS WRITING GR 4 \$64.75 HANDB PP ISBN: \$363.49 Check Total: 328391 11/30/2018 SCHOLASTIC INC. 18096748 38.03.0385.0000.0.699 \$594.65 **BOOKS PER ATTACHED** ORDER FORM FOR 328391 11/30/2018 1146 SCHOLASTIC INC. 18105327 38.03.0385.0000.0.699 \$809.70 **BOOKS PER ATTACHED** ORDER FORM FOR GARFIELD

Disburseme	nt Detail	Listing	Bank Name: C Bank Account: 2	ONSOLIDATED ACC		Range: 11/01/2018 - 11/30/201	,	Check
Fiscal Year: 201	8-2019		Print Employe		Exclude Voided Checks	cher Range: 1121 - 1148 Exclude Manual Checks	Dollar Limi Include Non	•
Check Number	Date	Voucher	Payee	Invoice	Account	Description	menade men	Amount
328391	11/30/2018	1146	SCHOLASTIC INC.	18105333	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM	_	\$743.41
328391	11/30/2018	1146	SCHOLASTIC INC.	18105336	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM	_	\$781.50
328391	11/30/2018	1146	SCHOLASTIC INC.	18105379	38.03.0385.0000.0.699	BOOKS PER AT FOR STEVENSO		\$726.03
328391	11/30/2018	1146	SCHOLASTIC INC.	18105380	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM I	_	\$706.68
328391	11/30/2018	1146	SCHOLASTIC INC.	18105395	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM	_	\$747.90
328391	11/30/2018	1146	SCHOLASTIC INC.	18115012	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM		\$868.17
328391	11/30/2018	1146	SCHOLASTIC INC.	18121714	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM	_	\$935.17
328391	11/30/2018	1146	SCHOLASTIC INC.	18121715	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM		\$900.33
328391	11/30/2018	1146	SCHOLASTIC INC.	18121716	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM	_	\$932.17
328391	11/30/2018	1146	SCHOLASTIC INC.	18121717	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM		\$970.51
328391	11/30/2018	1146	SCHOLASTIC INC.	18121718	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM		\$1,105.36
328391	11/30/2018	1146	SCHOLASTIC INC.	18121719	38.03.0385.0000.0.699	BOOKS PER AT ORDER FOR DE	_	\$1,029.77
328391	11/30/2018	1146	SCHOLASTIC INC.	18121720	38.03.0385.0000.0.699	BOOKS PER AT ORDER FORM		\$849.78
							Check Total:	\$12,701.13
328392	11/30/2018	1146	SCHOLASTIC MAGAZINE I	NC M6678327	10.75.1100.0255.0.440	ELA SCHOLAST MAGAZINE – JI		\$782.93

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Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328392 11/30/2018 1146 SCHOLASTIC MAGAZINE INC M6678327 10.75.1100.0255.0.440 \$1,098.90 **ELA SCHOLASTIC SCOPE** MAGAZINE - IHOPKINS Check Total: \$1,881.83 328393 11/30/2018 1146 SCHOOL SPECIALTY 208121934012 12.00.1202.0855.0.410 \$42.71 SUPPORT FEET PLASTIC FOR SOUND SPONGE QUIET 328393 11/30/2018 1146 SCHOOL SPECIALTY 208121954608 12.00.1202.0855.0.410 \$883.11 ANGELES SOUND SPONGE QUIET DIVIDER (6'L X 4'H) 328393 11/30/2018 1146 SCHOOL SPECIALTY 208122002703 10.97.1900.0077.0.410 \$16.05 **BALL DNA SQUISHY ASSORTED** SCHOOL SPECIALTY 328393 11/30/2018 1146 208122002703 10.97.1900.0077.0.410 \$12.44 **COLOR MIX** 328393 11/30/2018 SCHOOL SPECIALTY 208122002703 10.97.1900.0077.0.410 **COLOR DROPS ZIG ZAG** \$12.44 WITH SINGLE WHEEL 328393 11/30/2018 1146 SCHOOL SPECIALTY 208122002703 10.97.1900.0077.0.410 \$23.51 TIMER SENSE OF TIMER 5 MIN ORANGE SAND 328393 11/30/2018 SCHOOL SPECIALTY 208122002703 \$8.90 1146 10.97.1900.0077.0.410 **NEWTON'S CRADLE 5.25** 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$39.52 QUOTE 7789-18478 -TIMER 12" AUDITORY TIMER 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 1146 10.49.1100.0000.0.410 \$80.38 TIMER PLUS 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 1146 10.49.1100.0000.0.410 \$20.46 PLAY DOH 4 PACK 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$107.19 **BUILDING TILES CLEAR COLORS** 328393 11/30/2018 1146 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 **KORDY WEIGHTED** \$38.38 11/30/2018 SCHOOL SPECIALTY \$38.38 328393 208122037401 10.49.1100.0000.0.410 KORDY WEIGHTED MOOSE 328393 11/30/2018 SCHOOL SPECIALTY 10.49.1100.0000.0.410 \$38.38 208122037401 **KORDY GIRAFFE** 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$62.50 1146 WEIGHTED DOLL 328393 11/30/2018 1146 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$62.50 WEIGHTED DOLL SCHOOL SPECIALTY \$23.24 328393 11/30/2018 1146 208122037401 10.49.1100.0000.0.410 FIDGED WEIGHTED SCHOOL SPECIALTY 328393 11/30/2018 1146 208122037401 10.49.1100.0000.0.410 \$41.06 **LIGHT LETTERS SET OF 38** 11/30/2018 SCHOOL SPECIALTY 328393 208122037401 10.49.1100.0000.0.410 \$18.08 STICKER HAPPY FACE SET SCHOOL SPECIALTY 328393 11/30/2018 1146 208122037401 10.49.1100.0000.0.410 \$1.31 **CLIPBOARDS**

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount SCHOOL SPECIALTY 328393 11/30/2018 1146 208122037401 10.49.1100.0000.0.410 \$11.79 **CLIP BOARDS LETTER SMART** 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$9.76 **DUCT TAPE** 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$26.20 CLIPBOARDS LETTER SMART 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$13.38 CLIFONE HEARING 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$8.03 SWINGO & LOOPEEZ KIT 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 \$30.34 10.49.1100.0000.0.410 **CASH REGISTER** 328393 11/30/2018 SCHOOL SPECIALTY 208122037401 10.49.1100.0000.0.410 \$17.95 BALLS RUB-R-STRING 328393 11/30/2018 SCHOOL SPECIALTY 208122038173 \$298.00 10.00.0000.0000.0.971 SCHOOLSMART BROWN KRAFT PAPER. 1000 FT/RL. 11/30/2018 SCHOOL SPECIALTY 208122038173 10.00.0000.0000.0.971 \$203.49 328393 SCHOOLSMART WHITE KRAFT PAPER, 1000 FT/RL, 328393 11/30/2018 SCHOOL SPECIALTY 208122049918 10.49.1100.0000.0.410 \$4.95 LIGHT TABLE DISCOVERY Check Total: \$2,194,43 328394 11/30/2018 SHERWIN-WILLIAMS CO 3107-7 20.93.2540.0608.0.410 \$40.42 BLANKET ORDER FOR ASSORTED GALLON COLORS SHERWIN-WILLIAMS CO 328394 11/30/2018 4059-4 20.93.2540.0608.0.410 \$85.34 **BLANKET ORDER FOR** ASSORTED GALLON COLORS 328394 11/30/2018 SHERWIN-WILLIAMS CO 5275-5 20.93.2540.0608.0.410 \$58.10 **BLANKET ORDER FOR** ASSORTED GALLON COLORS Check Total: \$183.86 328395 11/30/2018 SMILE MAKERS 8440204 38.62.6206.0000.0.699 \$11.99 OUOTE: 8312086, 100 **BIRTHDAY STAR STICKERS** 328395 11/30/2018 1146 SMILE MAKERS 8440204 38.62.6206.0000.0.699 \$11.98 100 BIRTHDAY BALLOON **STICKERS** Check Total: \$23.97 328396 11/30/2018 SOLARWINDS, INC IN404203 10.00.2660.0110.0.470 \$106.00 QUOTE#:QN1103378 KIWI SYSLOG SERVER - SINGLE 11/30/2018 IN404203 328396 SOLARWINDS, INC 10.00.2660.0110.0.470 \$213.00 KIWI CATTOOLS-FULL **INSTALL 12 MONTH** 328396 11/30/2018 1146 SOLARWINDS, INC IN404203 10.00.2660.0110.0.470 \$3,790.00 **SOLARWINDS NETWORK** PERFORMANCE MONITOR Printed: 11/30/2018 10:43:26 AM Report: rptAPInvoiceCheckDetail 2018.3.12 Page: 118

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Voucher Payee Description Check Number Date Invoice Account Amount Check Total: \$4,109.00 328397 11/30/2018 1146 SOUNDCHECK MUSIC 32737 10.82.1590.0013.0.390 \$140.00 INVOICE #32737 **MIC RENTAL FOR FALL Check Total: \$140.00 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY S100501211.001 20.93.2540.0604.0.410 \$38.08 BLANKET ORDER FOR AIR CONDITIONING AND 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100501216.002 20.93.2540.0604.0.410 \$185.03 328398 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100501235.001 20.93.2540.0604.0.410 \$45.03 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100502134.001 20.93.2540.0604.0.410 \$131.84 **BLANKET ORDER FOR AIR** CONDITIONING AND 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100502318.001 20.93.2540.0604.0.410 328398 **BLANKET ORDER FOR AIR** \$13.00 **CONDITIONING AND** 11/30/2018 328398 1146 SOUTH SIDE CONTROL SUPPLY \$100502768.002 10.93.2560.0225.0.410 \$238.73 **TECUMSEH COMPRESSOR** B/M# AE1004E-212-J7, 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100502863.001 20.93.2540.0604.0.410 \$50.83 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100502915.001 20.93.2540.0604.0.410 **BLANKET ORDER FOR AIR** \$39.93 **CONDITIONING AND** 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100502915.003 20.93.2540.0604.0.410 \$106.04 **BLANKET ORDER FOR AIR** CONDITIONING AND 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100502928.001 328398 20.93.2540.0604.0.410 \$11.34 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100503117.001 20.93.2540.0604.0.410 **BLANKET ORDER FOR AIR** \$14.80 CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100503153.001 20.93.2540.0604.0.410 \$23.13 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100503322.002 10.60.2560.0225.0.410 \$398.05 SCOTTSMAN WATER PUMP -QUOTE# \$100503322 -

2018.3.12

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Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Payee Description Check Number Date Voucher Account Amount 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100503322.002 10.60.2560.0225.0.410 \$9.63 **CALGON** 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100503364.001 20.93.2540.0604.0.410 \$7.34 BLANKET ORDER FOR AIR CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100503550.001 20.93.2540.0604.0.410 \$30.82 **BLANKET ORDER FOR AIR** CONDITIONING AND SOUTH SIDE CONTROL SUPPLY \$100503568.001 328398 11/30/2018 20.93.2540.0604.0.410 \$6.76 **BLANKET ORDER FOR AIR CONDITIONING AND** 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100503568.002 20.93.2540.0604.0.410 \$6.76 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100503752.001 20.93.2540.0604.0.410 \$98.90 **BLANKET ORDER FOR AIR** CONDITIONING AND 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100504292.001 328398 20.93.2540.0604.0.410 \$157.16 **BLANKET ORDER FOR AIR CONDITIONING AND** 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100504431.001 20.93.2540.0604.0.410 \$33.50 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100504684.001 \$61.75 20.93.2540.0604.0.410 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100505290.001 20.93.2540.0604.0.410 \$10.56 **BLANKET ORDER FOR AIR** CONDITIONING AND 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100505520.001 20.93.2540.0604.0.410 **BLANKET ORDER FOR AIR** \$89.81 CONDITIONING AND 328398 11/30/2018 SOUTH SIDE CONTROL SUPPLY \$100505528.001 20.93.2540.0604.0.410 \$68.21 **BLANKET ORDER FOR AIR** CONDITIONING AND 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100505926.001 20.93.2540.0604.0.410 328398 \$48.31 **BLANKET ORDER FOR AIR CONDITIONING AND** 328398 11/30/2018 1146 SOUTH SIDE CONTROL SUPPLY \$100506171.001 20.93.2540.0604.0.410 \$14.80 **BLANKET ORDER FOR AIR** CONDITIONING AND 1146 SOUTH SIDE CONTROL SUPPLY \$100506184.002 328398 11/30/2018 20.93.2540.0604.0.410 \$43.75 **BLANKET ORDER FOR AIR** CONDITIONING AND

Disburseme	nt Detail	Listing			IDATED ACCOUN	IT 2	Date Range:	11/01/2018 - 11/30/20	,	Check
Fiscal Year: 201	8-2019		Bank Account Print Emple		ar Namaa	Exclude Voided Check	Voucher Range	e: 1121 - 1148 de Manual Checks	Dollar Limi Include Non	
Check Number	Date	Voucher	Payee	byee vendo	Invoice	Account	ks 🔲 Exciu	Description	Illicidde Noil	Amount
328398	11/30/2018		SOUTH SIDE CONTRO	L SUPPLY			1.0.410	BLANKET ORD CONDITIONIN		\$37.80
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100506340.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN	_	\$11.6
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100506340.003	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN	-	\$41.9
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100506390.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN	-	\$50.79
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100507095.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$104.4
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100507554.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$185.02
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100507628.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$12.8
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100508198.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$80.5
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100508344.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$137.7
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100508431.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN	_	\$87.3
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100508655.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$83.6
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100508860.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$171.6
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100509351.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN	-	\$199.99
328398	11/30/2018	1146	SOUTH SIDE CONTRO	L SUPPLY	S100509633.001	20.93.2540.0604	1.0.410	BLANKET ORD CONDITIONIN		\$199.99
									Check Total:	\$3,389.31

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Exclude Voided Checks ✓ Print Employee Vendor Names Exclude Manual Checks Payee Description Check Number Date Voucher Invoice Account Amount 11/30/2018 SOUTH SIDE PET CENTER 328399 1146 07518916 38.50.5003.0000.0.699 \$50.00 **BLANKET ORDER FOR** MONTHLY FISH TANK Check Total: \$50.00 328400 11/30/2018 1146 SPECTRUM-NICHOLS 7216010-00 10.00.0000.0000.0.973 FOAM HANDSOAP DEB \$6,828.00 ANTIBACTERIAL.6 Check Total: \$6.828.00 11/30/2018 SPEECH CORNER LLC 15825 \$80.73 328401 12.00.1216.0855.0.410 DOUBLE DICE DECK BUNDLE: VOCABULARY (DDD-008, 328401 11/30/2018 SPEECH CORNER LLC 15825 12.00.1216.0855.0.410 \$17.82 WH QUESTIONS? DOUBLE DICE ADD-ON DECK 328401 11/30/2018 SPEECH CORNER LLC 15825 12.00.1216.0855.0.410 \$17.82 **AUDITORY COMPREHENSION** NON-FICATION DOUBLE 11/30/2018 SPEECH CORNER LLC 15825 12.00.1216.0855.0.410 \$17.82 328401 AUDITORY MEMORY FOR WH QUESTIONS DOUBLE DICE 11/30/2018 SPEECH CORNER LLC 15825 328401 \$15.71 12.00.1216.0855.0.410 STORY SEQUENCING Check Total: \$149.90 328402 11/30/2018 SPRINGFIELD ELECTRIC S5828957.001 20.93.2540.0606.0.410 \$188.09 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5836214.002 20.93.2540.0606.0.410 \$22.41 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5849121.001 20.93.2540.0606.0.410 \$97.45 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5865075.001 \$200.37 20.93.2540.0606.0.410 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5865278.001 20.93.2540.0606.0.410 \$184.98 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5865283.001 20.93.2540.0606.0.410 \$184.98 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 1146 SPRINGFIELD ELECTRIC S5865286.001 20.93.2540.0606.0.410 \$184.98 **BLANKET ORDER FOR ELECTRICAL SUPPLIES**

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACCO		e Range: 11/01/2018 ·	- 11/30/2018 S	Sort By: Check
Fiscal Year: 201	8-2019		Bank Account:			9		Pollar Limit: \$0.00
Check Number	Date	Voucher	Print Emplo	yee Vendor Names Invoice	Exclude Voided Checks Account	Exclude Manual Che	ecks ind cription	clude Non Check Batches Amount
328402	11/30/2018	1146	SPRINGFIELD ELECTR			0 BLAN	NKET ORDER FOR	\$184.98
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC \$5865407.001	20.93.2540.0606.0.41	55 (1	NKET ORDER FOR	\$42.75
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC S5872828.001	20.93.2540.0606.0.41	55 (1	NKET ORDER FOR CTRICAL SUPPLIES	\$127.7
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC \$5882930.001	20.93.2540.0606.0.41	DE, (1	NKET ORDER FOR CTRICAL SUPPLIES	\$13.99
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC \$5883098.001	20.93.2540.0606.0.41	DE (NKET ORDER FOR CTRICAL SUPPLIES	\$45.01
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC \$5884291.001	20.93.2540.0606.0.41	52 (1	NKET ORDER FOR CTRICAL SUPPLIES	\$181.67
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC \$5886035.001	20.93.2540.0606.0.41		NKET ORDER FOR CTRICAL SUPPLIES	\$179.56
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC S5887733.001	20.93.2540.0606.0.41		NKET ORDER FOR TRICAL SUPPLIES	\$167.26
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC \$5890550.001	20.93.2540.0606.0.41	55 (1	NKET ORDER FOR TRICAL SUPPLIES	\$15.6
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC S5892392.001	20.93.2540.0606.0.41		NKET ORDER FOR CTRICAL SUPPLIES	\$60.8
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC S5893148.001	20.93.2540.0606.0.41		NKET ORDER FOR TRICAL SUPPLIES	\$172.62
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC \$5896096.001	20.93.2540.0606.0.41		NKET ORDER FOR TRICAL SUPPLIES	\$22.6
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC S5896190.001	20.93.2540.0606.0.41	55 (1	NKET ORDER FOR CTRICAL SUPPLIES	\$121.42
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC S5896934.001	20.93.2540.0606.0.41	DE (NKET ORDER FOR CTRICAL SUPPLIES	\$48.48
328402	11/30/2018	1146	SPRINGFIELD ELECTR	IC S5898377.001	20.93.2540.0606.0.41	55 (1	NKET ORDER FOR CTRICAL SUPPLIES	\$51.50
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Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Voucher Range: 1121 Bank Account: 2892733 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 11/30/2018 SPRINGFIELD ELECTRIC 328402 1146 S5898519.001 20.93.2540.0606.0.410 \$20.79 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5900018.001 20.93.2540.0606.0.410 \$59.36 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 11/30/2018 SPRINGFIELD ELECTRIC S5901151.001 328402 20.93.2540.0606.0.410 \$121.68 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5903416.001 20.93.2540.0606.0.410 \$57.32 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 1146 SPRINGFIELD ELECTRIC S5903416.002 \$84.30 20.93.2540.0606.0.410 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** \$141.25 328402 11/30/2018 SPRINGFIELD ELECTRIC S5903939.001 20.93.2540.0606.0.410 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5905934.001 20.93.2540.0606.0.410 \$12.79 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5908452.001 \$111.80 20.93.2540.0606.0.410 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5909396.001 20.93.2540.0606.0.410 \$86.89 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** 328402 11/30/2018 SPRINGFIELD ELECTRIC S5911119.001 20.93.2540.0606.0.410 \$33.80 **BLANKET ORDER FOR ELECTRICAL SUPPLIES** Check Total: \$3,229.40 328403 11/30/2018 STAR SILKSCREEN 51444 10.00.2640.0000.0.410 \$33.00 K500 Men Polo shirts XL 11/30/2018 STAR SILKSCREEN 51444 \$37.00 328403 10.00.2640.0000.0.410 K500 Men Polo shirts 2XL 11/30/2018 STAR SILKSCREEN 328403 51444 10.00.2640.0000.0.410 \$45.00 K500 Men Polo shirts 3XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.00.2640.0000.0.410 \$15.50 Men short sleeve XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.00.2640.0000.0.410 \$20.40 Men short sleeve 2XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.00.2640.0000.0.410 \$23.40 Men short sleeve 3XL 328403 11/30/2018 STAR SILKSCREEN \$22.40 51444 10.00.2640.0000.0.410 Men long sleeve XL 328403 11/30/2018 STAR SILKSCREEN \$25.60 51444 10.00.2640.0000.0.410 Men long sleeve 2XL 328403 11/30/2018 STAR SILKSCREEN 51444 \$28.40 1146 10.00.2640.0000.0.410 Men long sleeve 3XL

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names ☐ Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.00.2640.0000.0.410 \$29.00 Set Up Charge 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.21.2192.0099.0.410 \$11.20 Men long sleeve M 328403 11/30/2018 STAR SILKSCREEN 51444 10.21.2192.0099.0.410 \$15.50 Men short sleeve tshirts M 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.21.2192.0099.0.410 \$33.00 **INVOICE 51444** K500 Men Polo shirts M 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.72.2192.0099.0.410 \$33.00 K500 Men Polo Shirts L 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.72.2192.0099.0.410 \$37.00 k500 Men Polos shirts 2XI 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.72.2192.0099.0.410 \$15.50 Men short sleeve L 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.72.2192.0099.0.410 \$20.40 Men short sleeve 2XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.72.2192.0099.0.410 \$11.20 Men long sleeve L 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.72.2192.0099.0.410 \$12.80 Men long sleeve 2XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.75.2192.0099.0.410 \$12.80 Men long sleeve 2XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.75.2192.0099.0.410 \$20.40 Men short sleeve 2XL 10.75.2192.0099.0.410 \$37.00 328403 11/30/2018 1146 STAR SILKSCREEN 51444 K500 Men Polo Shirts 2XI 51444 \$37.00 328403 11/30/2018 1146 STAR SILKSCREEN 10.81.2192.0099.0.410 K500 Men Polo shirts 2XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.81.2192.0099.0.410 \$23.40 Men short sleeve 3XI 11/30/2018 51444 10.81.2192.0099.0.410 \$45.00 328403 1146 STAR SILKSCREEN K500 Men Polo shirt 3XI 11/30/2018 STAR SILKSCREEN 51444 10.81.2192.0099.0.410 \$20.40 328403 1146 Men short sleeve 2XL STAR SILKSCREEN 51444 10.81.2192.0099.0.410 \$12.80 328403 11/30/2018 1146 Men long sleeve 2XL 11/30/2018 STAR SILKSCREEN 51444 10.81.2192.0099.0.410 \$14.20 328403 1146 Men long sleeve 3XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.82.2192.0099.0.410 \$42.60 Men long sleeve 3XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.82.2192.0099.0.410 \$11.20 Men long sleeve XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.82.2192.0099.0.410 \$70.20 Men short sleeve 3XI 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.82.2192.0099.0.410 \$15.50 Men short sleeve XI 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.82.2192.0099.0.410 \$135.00 K500 Men Polo shirts 3XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.82.2192.0099.0.410 \$33.00 K500 Men Polo Shirts XL 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$33.00 K500 Men Polo shirts XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$45.00 K500 Men Polo shirts 3XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$37.00 K500 Men Polo Shirts 2XL

Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Disbursement Detail Listing Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Payee Check Number Date Voucher Invoice Account Description Amount 328403 11/30/2018 1146 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$15.50 Men short sleeve XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$53.00 K500 Men Polos shirts 4XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$23.40 Men short sleeve 3XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$20.40 Men short sleeve 2XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$11.20 Men long sleeve XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$26.60 Men short sleeve 4XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$14.20 Men long sleeve 3XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 Men long sleeve 4XL \$14.20 328403 11/30/2018 STAR SILKSCREEN 51444 10.85.2192.0099.0.410 \$12.80 Men long sleeve 2XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.97.2192.0099.0.410 \$12.80 Men long sleeve 2XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.97.2192.0099.0.410 \$20.40 Men short sleeve 2XL 328403 11/30/2018 STAR SILKSCREEN 51444 10.97.2192.0099.0.410 \$37.00 K500 Men Polo Shirts 2XL STAR SILKSCREEN 328403 11/30/2018 51738 10.82.1542.0502.0.410 \$487.50 REVERSIBLE MESH JERSEY **STARSILKSREEN QUOTEBY 328403 11/30/2018 STAR SILKSCREEN 51738 10.82.1542.0502.0.410 \$162.50 **BASKETBALL SHORTS** 328403 11/30/2018 STAR SILKSCREEN 51738 10.82.1542.0502.0.410 \$700.00 JERSEY #1086 GRAPHITE WHITE 2-COLOR IMPRINT 51738 328403 11/30/2018 STAR SILKSCREEN 10.82.1542.0502.0.410 \$19.00 **INK CHARGE** Check Total: \$2,745.30 328404 11/30/2018 STEWARTS SEWING CENTER 17 10.85.1100.0028.0.323 \$59.95 **INVOICE #17 FOR** MAINTENANCE ON SCHOOL Check Total: \$59.95 328405 11/30/2018 STRIGLOS/HAINES & ESSICK 171048 \$18.30 10.85.2220.0076.0.410 CUSTOM STAMP, SELF INKING 5/8" RED INK WITH 328405 11/30/2018 STRIGLOS/HAINES & ESSICK 171066 10.03.2210.0084.0.410 \$185.36 **BLANKET ORDER FOR** MISCELLANEOUS OFFICE 328405 11/30/2018 STRIGLOS/HAINES & ESSICK 171067 10.03.2210.0084.0.410 \$119.90 **BLANKET ORDER FOR** MISCELLANEOUS OFFICE 328405 11/30/2018 1146 STRIGLOS/HAINES & ESSICK 171074 10.00.0000.0000.0.971 \$483.84 PACON CHART PADS, 24" X 32", RULED,

Disburseme	nt Detail	Listing		SOLIDATED ACC	= = = = = = = = = = = = = = = = = = = =	-	
Fiscal Year: 201	8-2019		Bank Account: 2892			_	mit: \$0.00
Check Number	Date	Voucher	✓ Print Employee V Payee	Invoice	Exclude Voided Checks Account	Description Description	on Check Batches Amount
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK		10.00.0000.0000.0.971	ZEUS/BAUMGARTENS MAGNETIC ADHESIVE	\$96.00
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171111	10.11.2410.0000.0.323	BLANKET ORDER FOR MAINT. OF SHARP MXM623,	\$178.43
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171113	10.00.2320.0000.0.410	BLANKET ORDER TO PURCHASE MISCELLANEOUS	\$62.86
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171114	10.00.2320.0000.0.410	BLANKET ORDER FOR INK & TONER	\$1,122.08
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171132	10.24.2410.0000.0.410	HP 970XL, (CN625AM) HIGH YEILD BLACK	\$119.99
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171132	10.24.2410.0000.0.410	HP 971XL, (CN628AM) HIGH YEILD YELLOW	\$239.98
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171132	10.24.2410.0000.0.410	HP 971XL, (CN626AM) HIGH YEILD CYANORIGINAL	\$239.98
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171132	10.24.2410.0000.0.410	HP 971XL, (CN627AM) HIGH YEILD MAGENTA	\$239.98
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171154	10.00.2320.0000.0.410	BLANKET ORDER TO PURCHASE MISCELLANEOUS	\$20.78
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171155	10.93.2130.0000.0.410	Blanket order for miscellaneous office	\$121.91
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171180	10.03.2210.0084.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$29.05
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171251	10.12.1100.0000.0.410	COMPOSITION BOOK WIDE RULE 12 PACK	\$66.90
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171251	10.12.1100.0000.0.410	SELF STICK NTE PADS ASSORTED PASTEL 12 PACK	\$65.70
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171258	10.82.2410.0010.0.410	ADAPTIVERGO SIT-STAND LIFTING WORKSTATION, 35	\$539.98
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICK	171258	10.82.2410.0010.0.410	ADAPTIVERGO SIT-STAND LIFTING WORKSTATION, 35	\$269.99
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Fiscal Year: 201	8-2019		Bank Account: 28 Print Employee		Vou ✓ Exclude Voided Checks		Ilar Limit: \$0.00 ude Non Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171260	10.00.2640.0000.0.410	HIGH YIELD BLACK CARTRIDGE FOR COLOR	\$217.9 ₋
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171260	10.00.2640.0000.0.410	CYAN TONER CARTRIDO FOR COLOR LASER JET	GE \$193.0
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171260	10.00.2640.0000.0.410	YELLOW TONER CARTRI FOR COLOR LASER JET	DGE \$193.0
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171260	10.00.2640.0000.0.410	MAGENTA TONER CARTRICDGE FOR COLO	\$193.02 PR
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171269	10.93.2560.0225.0.410	BLANKET ORDER FOR DI PRINTER CARTRIDGES FO	
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171270	10.93.2560.0225.0.410	BLANKET ORDER FOR DI PRINTER CARTRIDGES FO	
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171271	10.93.2560.0225.0.410	BLANKET ORDER FOR DI PRINTER CARTRIDGES FO	
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171322	10.12.1100.0000.0.410	COMPOSITION BOOK WI RULE 12 PACK	DE \$149.94
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171322	10.12.1100.0000.0.410	SELF STICK NTE PADS ASSORTED PASTEL 12 PA	\$72.60 ACK
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171410	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$198.16 E
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171412	10.93.2130.0000.0.410	Blanket order for miscellaneous office	\$6.49
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171435	10.50.1125.3705.1.410) (CN625AM) HIGH YIELD BLACK ORIGINAL INK	\$239.98
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171436	10.85.2410.0010.0.410	HP 950XL (CN045AN) H YIELD BLACK ORIGINAL	
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171436	10.85.2410.0010.0.410	HP 951XL (CN046AN) H YIELD CYAN ORIGINAL I	
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSI	CK 171436	10.85.2410.0010.0.410	HP 951XL (CN047AN) H YIELD MAGENTA ORIGIN	
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Fiscal Year: 201	8-2019		Bank Account: 28 Print Employee				mit: \$0.00 on Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIG	CK 171436	10.85.2410.0010.0.410	HP 951XL (CN048AN) HIGH YIELD YELLOW ORIGINAL	\$34.48
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIG	CK 171466	10.75.2225.0010.0.410	HP 410A (CF 410A) BLACK ORIGINAL LASERJET TONER	\$84.83
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIG	CK 171466	10.75.2225.0010.0.410	HP 410A (CF411A) CYAN ORIGINAL LASERJET TONER	\$109.2°
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIG	CK 171466	10.75.2225.0010.0.410	HP 410A (CF412A) YELLOW ORIGINAL LASERJET TONER	\$109.2
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIG	CK 171466	10.75.2225.0010.0.410	HP 410A (CF413A) MAGENTA ORIGINAL	\$109.21
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIG	CK 171468	10.50.1125.4902.1.410	CLASSIC SERIES SLIM LINE CORK BULLETIN BOARD,	\$43.99
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171468	10.50.1125.4902.1.410	DUAL TEMP GLUE GUN, 40 WATT	\$9.18
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171468	10.50.1125.4902.1.410	HOT MELT GLUE STICKS, ALL TEMPS, 4",20/PK	\$16.84
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171468	10.50.1125.4902.1.410	VISION ELITE BLX SERIES ROLLERBALL PEN, .8MM,	\$31.98
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171468	10.50.1125.4902.1.410	HP 26A, (CF226A) BLACK ORIGINAL LASERJET TONER	\$634.95
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171468	10.50.1125.4902.1.410	INSTANT BOND SUPERGLUE, 10 G BOTTLE, CLEAR	\$19.96
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171469	10.00.2510.0104.0.410	HP 971 MAGENTA ORIGINAL INK CARTRIDGE	\$157.72
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171469	10.00.2520.0104.0.410	HP 971XL HIGH YIELD CYAN ORIGINAL INK CARTRIDGE	\$119.99
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171469	10.00.2520.0104.0.410	HP 970XL HIGH YIELD BLACK ORIGINAL INK	\$239.98
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIO	CK 171469	10.00.2520.0104.0.410	HP 971XL HIGH YIELD YELLOW ORIGINAL INK	\$119.99
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Check	/01/2018 - 11/30/2018 Sort By:	Date Range:	D ACCOUNT 2	CONSOLIDATE	Bank Name:	Listing	nt Detail	Disburseme
·		Voucher Range	_		Bank Account		8-2019	Fiscal Year: 2018
	anual Checks Include Non	_	_	loyee Vendor Nar	_ ·		_	
Amour	Description	Account		Invoid	Payee		Date	Check Number
\$119.	HP 971XL HIGH YIELD MAGENTA ORIGINAL INK	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$12.	RED INK PILOT G2 PREMIUM RETRACTABLE GEL INK PEN,	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$12.	BLUE INK PILOT GS PREMIUM RETRACTABLE GEL INK PEN,	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$12.	BLACK INK PILOT GS PREMIUM RETRACTABLE GEL	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$12.	PURPLE INK PILOT GS PREMIUM RETRACTABLE GEL	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$6.	FINE TIP BLUE PILOT REFILL FOR G2 GEL, DR. GRIP	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$6.	FINE TIP BLACK PILOT REFILL FOR G2 GEL, DR. GRIP	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$10.	PENTEL SUPER HI-POLYMER LEAD REFILLS, 0.5MM, HB,	10.00.2520.0104.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$19.	C-LINE TOPLOADING HEAVY-DUTY SHEET	10.00.2570.0106.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$43.	FELLOWES SHREDDER WASTE BAGS, 14–20 GAL	10.00.2570.0125.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$29.	SWINGLINE BREEZE AUTOMATIC STAPLER, HALF	10.00.2570.0125.0.410	9	ESSICK 17146	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$220.	HP 6554A CARTRIDGE (CF450A) BLACK	12.00.1214.0820.0.410	75	ESSICK 17147	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405
\$274.	CYAN TONER	12.00.1214.0820.0.410	5	ESSICK 17147	STRIGLOS/HAINES & I	1146	11/30/2018	328405
\$274.	YELLOW TONER	12.00.1214.0820.0.410	5	ESSICK 17147	STRIGLOS/HAINES & I	1146	11/30/2018	328405
\$274.	MAGENTA TONER	12.00.1214.0820.0.410	5	ESSICK 17147	STRIGLOS/HAINES & I	1146	11/30/2018	328405
\$199.	BLANKET ORDER FOR MISCELLANEOUS OFFICE	10.82.2410.0010.0.410	8	ESSICK 17150	STRIGLOS/HAINES & I	1146 \$	11/30/2018	328405

Disburseme	nt Detail	Listing		NSOLIDATED ACC		•	Check
Fiscal Year: 201	8-2019		Bank Account: 2892 Print Employee \			ange: 1121 - 1148 Dollar Limit Exclude Manual Checks Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	< 171553	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$199.0
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	〈 171558	10.00.2660.0110.0.410	QUOTE:1112018 ALERA ELUSION SERIES MESH	\$1,778.8
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIC	〈 171582	12.00.2330.0810.0.410	SHARP STAPLE CARTRIDGES FOR MPSED***QUOTE FROM	\$31.2
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIC	< 171582	12.00.2330.0810.0.410	PENDAFLEX BLUE/LIGHT BLUE FILE FOLDER, 100/BOX	\$124.0
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSIC	X 171582	12.00.2330.0810.0.410	ARROW MESSAGE 1/2" SIGN HERE FLAGS, ASSORTED	\$4.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	X 171582	12.00.2330.0810.0.410	ARROW MESSAGE 1/2" SIGN HERE FLAGS, 80/PK	\$4.6
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	< 171639	10.50.1125.3705.1.410	HP655A, (DF450A) BLACK ORIGINAL LASERJET TONER	\$685.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	C 171639	10.50.1125.3705.1.410	HP655A, (CF451A) CYAN ORIGINAL LASERJET TONER	\$969.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	< 171639	10.50.1125.3705.1.410	HP655A, (CF451A) YELLOW ORIGINAL LASERJET TONER	\$969.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	< 171639	10.50.1125.3705.1.410	HP655A, (CF451A) MAGENTA ORIGINAL	\$969.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	< 171641	10.03.2210.0084.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$51.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	< 171667	10.50.3850.3705.1.410	PARCHMENT SPECIALTY PAPER, GOLD***QUOTE#	\$37.7
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	(171723	12.00.2660.0855.0.410	HP61XL BLACK INK CARTRIDGE***QUOTE BY	\$38.7
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	(171723	12.00.2660.0855.0.410	HP61XL TRICOLOR INK CARTRIDGE	\$36.0
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	K 171723	12.00.2660.0855.0.410	COMPATIBLE BLACK PRINT CTG FOR HP05X LASERJET	\$75.0

Disburseme	nt Detail	Listing		ISOLIDATED ACC			Check
iscal Year: 201	8-2019		Bank Account: 2892 Print Employee \			Range: 1121 - 1148 Dollar Limit: Exclude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amoun
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	(171723	12.00.2660.0855.0.410	HP26X LASERJET BLACK PRINT CARTRIDGE	\$813.4
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	(171723	12.00.2660.0855.0.410	HP902XL CYAN PRINT CARTRIDGE	\$197.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP902XL MAGENTA PRINT CARTRIDGE	\$197.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP902XL YELLOW PRINT CARTRIDGE	\$197.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP906XL BLACK PRINT CARTRIDGE	\$519.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP950XL OFFICEJET BLACK PRINT CARTRIDGE	\$886.6
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP951XL OFFICEJET CYAN PRINT CARTRIDGE	\$517.2
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP951XL OFFICEJET MAGENTA PRINT	\$551.6
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP951XL OFFICEJET YELLOW PRINT CARTRIDGE	\$620.6
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP952XL OFFICEJET BLACK PRINT CARTRIDGE	\$133.9
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP952XL OFFICEJET CYAN PRINT CARTRIDGE	\$102.4
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	171723	12.00.2660.0855.0.410	HP952XL OFFICEJET MAGENTA PRINT	\$102.4
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	(171723	12.00.2660.0855.0.410	HP952XL OFFICEJET YELLOW PRINT CARTRIDGE	\$102.4
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	(171723	12.00.2660.0855.0.410	COMPATIBLE BLACK TONER CARTRIDGE FOR DELL	\$277.8
328405	11/30/2018	1146	STRIGLOS/HAINES & ESSICH	(171760	10.00.2640.0000.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$84.3

		Bank Account: 28927 Print Employee Ve Payee		Voucher Ran ✓ Exclude Voided Checks ☐ Exc		
Check Number Date 328405 11/30	e Voucher		ndor Names	✓ Exclude Voided Checks ☐ Exc	al de Maria de Colonda III de desde Mara (
328405 11/30		Payee		-	clude Manual Checks	Check Batches
	0/2018 1146		Invoice	Account	Description	Amount
000405 44400		STRIGLOS/HAINES & ESSICK	171775	10.85.2410.0010.0.410	HANGING FILE FOLDERS, 1/5 TAB, 11 POINT STOCK,	\$38.52
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	171786	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$198.16
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	171787	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$191.84
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	171937	10.03.2210.0084.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$56.05
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172004	10.00.2660.0110.0.410	Blanket order for Miscellaneous Office	\$114.28
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172039	12.00.2660.0855.0.410	BLACK HIGH YIELD INK CARTRIDGE FOR HP05X	\$225.00
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172040	12.00.2660.0855.0.410	HP61XL BLACK INK CARTRIDGE FOR HP1010	\$77.52
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172040	12.00.2660.0855.0.410	HP61XL TRICOLOR INK CARTRIDGE FOR HP1010	\$72.18
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172040	12.00.2660.0855.0.410	HP981X LASERJET BLACK INK CARTRIDGE FOR	\$109.99
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172040	12.00.2660.0855.0.410	HP981X LASERJET CYAN INK CARTRIDGE FOR ENTERPRISE	\$149.99
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172040	12.00.2660.0855.0.410	HP981X LASERJET MAGENTA INK CARTRIDGE FOR	\$149.99
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172040	12.00.2660.0855.0.410	HP981X LASERJET YELLOW INK CARTRIDGE FOR	\$149.99
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172040	12.00.2660.0855.0.410	PK941 BLACK INK CARTRIDGE, 6,000 PG YIELD	\$183.92
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172104	10.50.1125.3705.1.410	RISO BLACK INK CARTRIDGE,	\$300.30
328405 11/30	0/2018 1146	STRIGLOS/HAINES & ESSICK	172104	10.50.1125.3705.1.410	RISO MASTER, 2/CTN	\$368.76

Check	1/2018 - 11/30/2018 Sort By:	•		LIDATED ACCOUNT		Listing	nt Detail	Disburseme
•		3 -			Bank Account: 289273		8-2019	Fiscal Year: 201
	_	Exclude Manual Chec	Exclude Voided Checks	_	✓ Print Employee Ven	.,	5.	
Amount	Description		Account	Invoice	Payee		Date	Check Number
\$479.96	QUOTE: 11.15 W EDOMONSON -HP 970XL,	• • •	10.12.1100.0110.0.750	172116	STRIGLOS/HAINES & ESSICK	1146	11/30/2018	328405
\$208.53	CLASSIC SERIES TOTAL ERASE DRY ERASE BOARD,72		10.12.1100.0110.0.750	172116	STRIGLOS/HAINES & ESSICK	1146	11/30/2018	328405
(\$66.90)	COMPOSITION BOOK WIDE RULE 12 PACK		10.12.1100.0000.0.410	8425CM	STRIGLOS/HAINES & ESSICK	1146	11/30/2018	328405
(\$65.70)	SELF STICK NTE PADS ASSORTED PASTEL 12 PACK		10.12.1100.0000.0.410	8425CM	STRIGLOS/HAINES & ESSICK	1146	11/30/2018	328405
\$23,857.20 \$34.00	Check Total: ONE DAY RENTAL OF 36" AUGER BIT-SKID/EXC/BHOE		20.93.2540.0612.0.325	84310029-0001	SUNBELT RENTALS	1146	11/30/2018	328406
\$135.00	RENTAL OF R/O 16-21 CF POWER BUGGY - GAS -		20.93.2540.0612.0.325	84436302-0001	SUNBELT RENTALS	1146	11/30/2018	328406
\$3.60	ENVIRONMENTAL FEE	ENVIR	20.93.2540.0612.0.325	84436302-0001	SUNBELT RENTALS	1146	11/30/2018	328406
\$172.60	Check Total:							
\$221.95	TNL-2 KIT (TEST OF NARRATIVE LANGUAGE 2)		12.00.1216.0855.0.410	2390160A	SUPER DUPER INC	1146	11/30/2018	328407
\$39.95	WHAT IS THE MAIN IDEA? SUPER FUN DECK		12.00.1216.0855.0.410	2392330A	SUPER DUPER INC	1146	11/30/2018	328407
\$44.95	SEQUENCING VERB TENSES COMBO (SET 1 & 2)		12.00.1216.0855.0.410	2392330A	SUPER DUPER INC	1146	11/30/2018	328407
\$16.95	STORY RETELL FUN DECK	STORY	12.00.1216.0855.0.410	2392330A	SUPER DUPER INC	1146	11/30/2018	328407
\$12.95	AUDITORY MEMORY FOR DETAILS IN SENTENCES FUN		12.00.1216.0855.0.410	2392330A	SUPER DUPER INC	1146	11/30/2018	328407
\$336.75	Check Total:							
\$425.00	INVOICE# 15457 – EISENHOWER – SAFETY		80.82.2367.0699.0.319	15457	SUPERIOR ELEVATOR NSPECTIONS, LLC	1146	11/30/2018	328408
\$275.00	EISENHOWER – ROPED HYDRAULIC ELEVATOR		80.82.2367.0699.0.319	15457	SUPERIOR ELEVATOR NSPECTIONS, LLC	1146	11/30/2018	328408

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACC	OUNT 2	Date Range:	11/01/2018 - 11/30/20	18 Sort By:	Check
Fiscal Year: 201		J	Bank Account:	2892733		Voucher Range	e: 1121 - 1148	Dollar Limi	t: \$0.00
113001 1001. 201	0 2013		Print Emplo	yee Vendor Names	Exclude Voided Checks	s 🔲 Exclu	ide Manual Checks	☐ Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328408	11/30/2018	1146	SUPERIOR ELEVATOR INSPECTIONS, LLC	15457	80.82.2367.0699.0).319	EISENHOWER - SAFETY	- ANNUAL	\$250.00
328408	11/30/2018	1146	SUPERIOR ELEVATOR INSPECTIONS, LLC	15457	80.82.2367.0699.0).319	EISENHOWER - ELEVATOR SA	_	\$215.00
328408	11/30/2018	1146	SUPERIOR ELEVATOR INSPECTIONS, LLC	15459	80.03.2367.0699.0).319	INVOICE# 154 PROFESSIONL	59 -	\$215.00
328408	11/30/2018	1146	SUPERIOR ELEVATOR INSPECTIONS, LLC	15460	80.24.2367.0699.0).319	INVOICE# 154 – ANNUAL SA		\$125.00
328408	11/30/2018	1146	SUPERIOR ELEVATOR INSPECTIONS, LLC	15461	80.85.2367.0699.0).319	INVOICE# 154 MACARTHUR		\$825.00
328408	11/30/2018	1146	SUPERIOR ELEVATOR INSPECTIONS, LLC	15461	80.85.2367.0699.0).319	MACARTHUR SAFETY	- ANNUAL	\$125.00
								Check Total:	\$2,455.00
328409	11/30/2018	1146	SURE SHARP	68658	20.93.2540.0650.0).410	BLANKET ORD EQUIPMENT SI		\$21.97
328409	11/30/2018	1146	SURE SHARP	68699	20.93.2540.0650.0).410	BLANKET ORD EQUIPMENT SI		\$114.67
328409	11/30/2018	1146	SURE SHARP	68739	20.93.2540.0612.0	0.410	DISCOUNT PR		(\$60.00)
328409	11/30/2018	1146	SURE SHARP	68739	20.93.2540.0612.0).750	POWER PRUNE HANDLE TELE	,	\$599.99
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.0612.0).410	3/8 .050 PICC LOW-VIBE	O MICRO	\$39.98
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.0612.0	0.410	CHAIN 25" 3/	8 .050	\$71.98
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.0612.0	0.410	CHAIN 3/8 .0	50	\$66.10
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.0612.0	0.410	GAL WINTER E	& C OIL	\$62.00
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.0612.0).410	35.8CC 14" B, QUOTE# 1050		\$349.99
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.0612.0	0.410	DISCOUNT PR B/C SAW	35.8CC 14"	(\$35.00)
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.0612.0	0.410	35.8CC 14" B	C SAW	\$349.99
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Disburseme	nt Detail	Listing	Bank Name: CON	NSOLIDATED ACCO	OUNT 2	Date Range:	11/01/2018 - 11/30/201	8 Sort By:	Check
Fiscal Year: 201	8-2019	J	Bank Account: 289	2733		Voucher Rang			nit: \$0.00
			Print Employee \(\)	Vendor Names	Exclude Voided Check	cks 🔲 Excl	ude Manual Checks	☐ Include No	n Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.061	2.0.410	DISCOUNT PR B/C SAW	35.8CC 14"	(\$35.00)
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.061	2.0.750	59.8CC PRO 24	4"	\$559.99
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.061	2.0.750	DISCOUNT PR 24"	59.8CC PRO	(\$56.00)
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.061	2.0.750	80.7CC PROFE	SSIAL 32"	\$849.99
328409	11/30/2018	1146	SURE SHARP	68740	20.93.2540.061	2.0.750	DISCOUNT PR PROFESSIAL 32		(\$85.00)
328409	11/30/2018	1146	SURE SHARP	68994	20.93.2540.065	0.0.410	BLANKET ORDI EQUIPMENT SU	-	\$80.33
								Check Total:	\$2,895.98
328410	11/30/2018	1146	SWANN SPECIAL CARE CEN	ITER 539 01	12.00.1220.085	5.0.671	PAY INVOICE 1 OCT'18 ED SR\		\$4,562.58
								Check Total:	\$4,562.58
328411	11/30/2018	1146	SYNCB/AMAZON	43358667953	6 10.11.2660.011	0.0.410	CISCO ATA187 CNFIGURABLE		\$123.00
328411	11/30/2018	1146	SYNCB/AMAZON	45578979747	9 10.00.2660.011	0.0.410	BLACK BOX IBO CLEANER NETV		\$150.99
328411	11/30/2018	1146	SYNCB/AMAZON	46335687365	5 10.97.1900.002	8.0.410	QUOTE FROM A SHOPPING CAR		\$87.75
328411	11/30/2018	1146	SYNCB/AMAZON	46335687365	5 10.97.1900.002	8.0.410	ITEM NOT AVA TAYAMA TMC-		\$0.00
328411	11/30/2018	1146	SYNCB/AMAZON	46335687365	5 10.97.1900.002	8.0.410	CROCK-POT S COOK N CARR		\$22.50
328411	11/30/2018	1146	SYNCB/AMAZON	46335687365	5 10.97.1900.002	8.0.410	OSTER TSSTTV DIGITAL FRENC		\$180.35
328411	11/30/2018	1146	SYNCB/AMAZON	46335687365	5 10.97.1900.002	8.0.410	FARBERWARE 5 CLASSIC 17-PI		\$56.52
328411	11/30/2018	1146	SYNCB/AMAZON	46335687365	5 10.97.1900.002	8.0.410	CAMBRIDGE SI 20 PIECE KEEG		\$38.91
Printed: 11/30/201	18 10:43:2	26 AM	Report: rptAPInvoiceCheck	Detail	2018.3.1	2		P	Page: 136

Disburseme	nt Detail	Listing	Bank Name: Bank Account	CONSOLIDATED ACCOUNTS		Date Range: /oucher Range	11/01/2018 - 11/30/20° e: 1121 - 1148	l8 Sort By: Dollar Limi	Check
Fiscal Year: 2018	8-2019			oyee Vendor Names	Exclude Voided Checks	_	de Manual Checks	Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328411	11/30/2018	1146	SYNCB/AMAZON	463356873655	10.97.1900.0028.0.	.410	CAMBRIDGE SI PIECE KEEGAN	LVERSMITHS 4 SATIN	\$22.14
328411	11/30/2018	1146	SYNCB/AMAZON	463356873655	10.97.1900.0028.0.	.410	CHEFLAND SET STANDARD WE		\$24.99
328411	11/30/2018	1146	SYNCB/AMAZON	463356873655	10.97.1900.0028.0.	.410	HAMILTON BEA		\$39.99
328411	11/30/2018	1146	SYNCB/AMAZON	463748473987	10.03.2210.0084.0	.410	PREMIUM BULK BY LUCKY LAN	_	\$232.80
328411	11/30/2018	1146	SYNCB/AMAZON	465746593567	10.82.1552.0500.0.	.410	SQUARE TRAD OFFICE PROTE		\$12.77
328411	11/30/2018	1146	SYNCB/AMAZON	468386363589	10.58.2210.4902.1.	.410	AMAZON SHO 10.1.18 TEACI	PPING CART HING PRYAMID	\$153.60
328411	11/30/2018	1146	SYNCB/AMAZON	468386363589	10.58.2210.4902.1.	.410	PREVENT TEAC FOR YOUNG C		\$100.77
328411	11/30/2018	1146	SYNCB/AMAZON	477477348949	10.00.2660.0110.0	.410	OTTERBOX 97 DESERIES CASE	,	\$34.64
328411	11/30/2018	1146	SYNCB/AMAZON	536699847349	12.00.1201.0855.0	.410	SIMPLE DELUX 2-SPEED CLIP		\$13.99
328411	11/30/2018	1146	SYNCB/AMAZON	536699847349	12.00.1201.0855.0	.410	AMAZONBASIO CROSS-CUT PA		\$34.99
328411	11/30/2018	1146	SYNCB/AMAZON	536699847349	12.00.1201.0855.0	.410	GPX INC R602 AM/FM RADIO	_	\$12.94
328411	11/30/2018	1146	SYNCB/AMAZON	536699847349	12.00.1201.0855.0	.410	DIRT DEVIL SC QUICK FLIP CC		\$26.51
328411	11/30/2018	1146	SYNCB/AMAZON	536699847349	12.00.1201.0855.0	.410	SIMPLE DESIGN LD1003-BLK E		\$11.99
328411	11/30/2018	1146	SYNCB/AMAZON	539766976394	10.00.2660.0110.0	.410	BLACK BOX FIE		\$170.00
328411	11/30/2018	1146	SYNCB/AMAZON	644559534685	10.82.2410.0010.0	.410	HEAVY DUTY 3 NARROW BOO		\$238.00
Printed: 11/30/201	8 10:43:2	26 AM	Report: rptAPInvoice	eCheckDetail	2018.3.12			Pa	nge: 137

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACCO	_	Date Range:	11/01/2018 - 11/30/20	,	Check
Fiscal Year: 201	8-2019		Bank Account			oucher Range	: 1121 - 1148 de Manual Checks		nit: \$0.00 n Check Batches
Check Number	Date	Voucher	Payee	oyee Vendor Names Invoice	Exclude Voided Checks Account	Exclud	Description	☐ Illicidde No	Amount
328411	11/30/2018	1146	SYNCB/AMAZON	647889767375		410	AMBESONNE (DECOR TAPES	-	\$32.95
328411	11/30/2018	1146	SYNCB/AMAZON	684359463645	10.00.2660.0110.0.	410	OTTBERBOX D IPHONE 6 PLU		\$22.27
328411	11/30/2018	1146	SYNCB/AMAZON	684359463645	10.00.2660.0110.0.	410	PAPYHALL MA BLING BLING (\$23.99
328411	11/30/2018	1146	SYNCB/AMAZON	684359463645	10.00.2660.0110.0.	410	SOYAN 15-IN SLEEVE COVER		\$13.50
328411	11/30/2018	1146	SYNCB/AMAZON	685644493756	10.00.2660.0110.0.	410	Belkin Boost U Wireless Char	•	\$103.98
328411	11/30/2018	1146	SYNCB/AMAZON	685644493756	10.00.2660.0110.0.	410	Belkin Boost U Wireless Char	Jp Bold ging Pad 10W,	\$48.32
328411	11/30/2018	1146	SYNCB/AMAZON	775897679747	10.00.2660.0110.0.	410	GEAR IT 20 PA ETHERNET CA		\$72.98
328411	11/30/2018	1146	SYNCB/AMAZON	775897679747	10.00.2660.0110.0.	410	GEAR IT 20 PA ETHERNET CA	,	\$93.98
328411	11/30/2018	1146	SYNCB/AMAZON	775897679747	10.00.2660.0110.0.	410	YOUR CABLE S DB9 9 PIN SER	STORE 6 FOOT RIAL PORT	\$20.97
328411	11/30/2018	1146	SYNCB/AMAZON	775897679747	10.00.2660.0110.0.	410	PAPYHALL MA INCH CASE	CBOOK AIR 11	\$17.99
328411	11/30/2018	1146	SYNCB/AMAZON	775897679747	10.00.2660.0110.0.	410	SLICE 10400 (CUTTER	CERAMIC BOX	\$37.46
328411	11/30/2018	1146	SYNCB/AMAZON	795975467796	12.00.2132.0855.0.	410	SILICONE SUC PLACEMAT (BL		\$28.77
328411	11/30/2018	1146	SYNCB/AMAZON	797386659954	10.00.2660.0110.0.	410	OTTERBOX DE SERIES CASE F		\$132.45
328411	11/30/2018	1146	SYNCB/AMAZON	797386659954	10.00.2660.0110.0.	410	OTTERBOX DE IPHONE 6 PLU		\$107.36
328411	11/30/2018	1146	SYNCB/AMAZON	896749749874	10.82.1552.0500.0.	410	BROTHER ADS COMPACT CO	S1000W LOR DESKTOP	\$174.00
	11/30/2018	1146		896749749874			IPHONE 6 PLU BROTHER ADS	S/6S PLUS S1000W LOR DESKTOP	

Disbursemer	nt Detail	Listing	Bank Name: CONSC Bank Account: 289273	OLIDATED ACCOU		Date Range: Voucher Range	11/01/2018 - 11/30/2018 : 1121 - 1148	Sort By: Dollar Lim	Check
Fiscal Year: 2018	8-2019		✓ Print Employee Ver		✓ Exclude Voided Checks	•	de Manual Checks	_	nt.
Check Number	Date	Voucher	Payee	Invoice	Account		Description	_	Amount
328411	11/30/2018	1146	SYNCB/AMAZON	943335489463	12.00.2113.0855.0).410	DOLL ACCESSO MIXED DOLL CL		\$5.9
328411	11/30/2018	1146	SYNCB/AMAZON	976567689676	10.58.2210.4902.1	.410	TEACHING PYRA OBSERVATION T		\$96.0
328412	11/30/2018	1146	TCI	INV42607	10.75.1100.0255.0).327	HA! PURSUING A	Check Total: AMERICAN	\$2,823.10 \$575.0
							IDEALS STUDEN	T	
328412	11/30/2018	1146	TCI	INV42607	10.75.1100.0255.0).327	HA! THE U.S. THE INDUSTIRALISM		\$184.00
								Check Total:	\$759.00
328413	11/30/2018	1146	TECHNOLOGY MANAGEMENT REV FUND	T1907018	10.00.2660.0110.0).342	BLANKET ORDE DISTRICT INTER		\$50.00
328413	11/30/2018	1146	TECHNOLOGY MANAGEMENT REV FUND	T1910134	10.00.2660.0110.0).342	BLANKET ORDE DISTRICT INTER		\$50.0
								Check Total:	\$100.00
328414	11/30/2018	1146	TELE SCAN INC	222236	20.82.2540.0602.0).323	INVOICE# 2222 EISENHOWER -		\$1,137.50
328414	11/30/2018	1146	TELE SCAN INC	222237	20.82.2540.0602.0).323	INVOICE# 2222 EISENHOWER –		\$325.0
328414	11/30/2018	1146	TELE SCAN INC	222238	20.82.2540.0602.0).323	INVOICE# 2222 EISENHOWER –		\$975.0
								Check Total:	\$2,437.50
328415	11/30/2018	1146	THE BABY FOLD	9873	12.00.1202.0870.0).314	INVOICE 9873 I STUDENT OBSE	_	\$815.00
328415	11/30/2018	1146	THE BABY FOLD	9884	10.00.1220.0128.1	.671	PAY INVOICE# 9 ONE-ON-ONE A		\$1,617.00
328415	11/30/2018	1146	THE BABY FOLD	9884	12.00.1220.0855.0).671	PAY INVOICE# 9 PRIV FACILITY E		\$6,261.5
328415	11/30/2018	1146	THE BABY FOLD	9900	12.00.1220.0855.0).671	PAY INVOICE# 9 PRIV FACILITY E		\$6,261.5
								Check Total:	\$14,955.14
Printed: 11/30/201	8 10:43:2	26 AM	Report: rptAPInvoiceCheckDe	tail	2018.3.12			P	age: 139

Disburseme	nt Detail	Listina	Bank Name: CON	ISOLIDATED ACC	OUNT 2 Date R	ange: 11/01/2018 - 11/30/2018 Sort By:	Check
Fiscal Year: 201			Bank Account: 2892	2733	Vouche	er Range: 1121 - 1148 Dollar Lin	nit: \$0.00
i iscai i eai. 201	0-2019		✓ Print Employee \	endor Names	Exclude Voided Checks	Exclude Manual Checks Include No	n Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
328416	11/30/2018	1146	THE BANK OF NEW YORK MELLON.	V747623	30.00.5220.0000.0.620	LOAN #SD61GO11A – INTEREST PAYMENT FOR	\$1,603,600.0
328416	11/30/2018	1146	THE BANK OF NEW YORK MELLON.	V747623	30.00.5320.0000.0.610	LOAN #SD61GO11A - PRINCIPAL PAYMENT FOR	\$1,225,000.0
						Check Total:	\$2,828,600.0
328417	11/30/2018	1146	THE HOPE INSTITUTE	33035	12.00.1220.0855.0.671	INVOICE# 33035: OCT'18 PRIV FACILITY ED SRVCS	\$4,904.9
328417	11/30/2018	1146	THE HOPE INSTITUTE	33113	12.00.1220.0855.0.671	INVOICE# 33113: OCT'18 PRIV FAC ED SRVCS	\$7,905.0
						Check Total:	\$12,809.9
328418	11/30/2018	1146	THERAPY SHOPPE, INC.	333535	12.00.2132.0855.0.410	RED DOG TAG CHEWY NECKLACE	\$17.5
328418	11/30/2018	1146	THERAPY SHOPPE, INC.	333535	12.00.2132.0855.0.410	BLUE DOG TAG CHEWY NECKLACE	\$17.5
328418	11/30/2018	1146	THERAPY SHOPPE, INC.	333535	12.00.2132.0855.0.410	CHEWY TOOL NECKLACE (CHEWY NOT INCLUDED)	\$18.9
						Check Total:	\$54.1
328419	11/30/2018	1146	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010016508	20.18.2540.0604.0.750	COMPRESSOR (80) 208-230/3 R410A SEE	\$2,415.0
328419	11/30/2018	1146	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010016508	20.81.2540.0604.0.410	BODY, MOTORIZED VALVE	\$74.0
328419	11/30/2018	1146	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010016508	20.81.2540.0604.0.410	COIL, MOTORIZED VALVE ASSY	\$180.0
328419	11/30/2018	1146	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010016508	20.81.2540.0604.0.410	FOUR WAY VALVE	\$172.0
328419	11/30/2018	1146	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010016508	20.93.2540.0604.0.410	PVE OIL-FVC68D	\$816.0
328419	11/30/2018	1146	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010016819	20.81.2540.0604.0.750	COMPRESSOR (76)DAIKIN 460/3/60 R410A SEE 99–A1	\$2,414.0
			T000 0.00			Check Total:	\$6,071.0
328420	11/30/2018	1146	TODD DARE	11.08.2018	10.49.1100.0090.0.410	INVOICE 11-8-18 - TUNE PIANO YAMAHA T158863	\$125.0
Printed: 11/30/201	18 10:43:2	26 AM	Report: rptAPInvoiceCheck	Detail	2018.3.12	F	Page: 140

Disbursement Detail Listing Bank Name: CONSOLIDATED ACCOUNT 2 Date Range: 11/01/2018 - 11/30/2018 Sort By: Check Bank Account: 2892733 Voucher Range: 1121 - 1148 Dollar Limit: \$0.00 Fiscal Year: 2018-2019 ✓ Exclude Voided Checks ☐ Include Non Check Batches ✓ Print Employee Vendor Names Exclude Manual Checks Voucher Payee Description Check Number Date Invoice Account Amount Check Total: \$125.00 328421 11/30/2018 1146 TREMCO INC 95440794 20.93.2540.0614.0.410 \$88.93 TREMFIX A TAR-BASED MASTIC FOR YEAR-ROUND 328421 11/30/2018 1146 TREMCO INC 95440794 20.93.2540.0614.0.410 \$64.24 **ELS A HEAVILY FIBRATED** ASPHALT ROOF CEMENT Check Total: \$153.17 TUETH KEENEY COOPER 105525 12.00.2310.0810.0.318 \$216.00 328422 11/30/2018 PAY INVOICE 105525 MOHAN **BOARD GOVERNANCE** Check Total: \$216.00 328423 11/30/2018 1146 ULINE 102792123 \$302.46 10.11.2130.0000.0.410 WALL-MOUNT CABINET -STANDARD 30 X 14 X 27". 328423 11/30/2018 1146 ULINE 102792123 10.11.2130.0000.0.410 \$16.75 **REPLACEMENT KEYS 151** 2/ST FOR GARFIELD 328423 11/30/2018 1146 ULINE 102792123 10.85.2130.0000.0.410 \$16.75 REPLACEMENT KEYS 151 2/ST FOR MHS 328423 11/30/2018 1146 ULINE 102792123 10.85.2130.0000.0.410 \$302.47 QUOTE #19241507. WALL-MOUNT CABINET -Check Total: \$638.43 328424 11/30/2018 1146 UNITED PARCEL SERVICE 0000646722438 10.00.2310.0108.0.341 \$4.20 **BLANKET ORDER FOR UPS DELIVERY SERVICES** 1146 UNITED PARCEL SERVICE 328424 11/30/2018 0000646722448 10.00.2310.0108.0.341 \$4.20 **BLANKET ORDER FOR UPS DELIVERY SERVICES** Check Total: \$8.40 328425 11/30/2018 1146 URBANA SCHOOL DIST #116 10.24.2018 12.00.4120.0851.1.319 \$40,171.05 **INVOICE 102418** 2017-2018 FINAL CASE BILL Check Total: \$40,171.05 328426 11/30/2018 1146 USA-CLEAN INC 1144761 10.00.0000.0000.0.973 \$13.99 **NSS PACER VACUUM BAGS** FOR NNS UPRIGHT (10 1144762 328426 11/30/2018 1146 USA-CLEAN INC 10.00.0000.0000.0.973 \$195.86 NSS PACER VACUUM BAGS FOR NNS UPRIGHT (10

Disburseme	nt Detail	Listing		LIDATED ACCO		ate Range:	11/01/2018 - 11/30/201	,	Check
Fiscal Year: 201	8-2019		Bank Account: 2892733			oucher Range:		Dollar Limi Include Non	
Check Number	Date	Voucher	✓ Print Employee Vend Payee	Invoice	Exclude Voided Checks Account	Exclud	e Manual Checks Description	Include Non	Amount
328426	11/30/2018		USA-CLEAN INC	1144763	10.00.0000.0000.0.97	73	NSS PACER VA FOR NNS UPRIO		\$139.9
328426	11/30/2018	1146	USA-CLEAN INC	1144764	10.00.0000.0000.0.97	73	NSS PACER VA FOR NNS UPRIO		\$69.9
328427	11/30/2018	1146	VAN DIEST SUPPLY COMPANY	179964	20.93.2540.0630.0.4	10	EC GROW PRO 18-3-18 - 50		\$419.70 \$2,344.0
328428	11/30/2018	1146	VARITRONICS, LLC.	102949	10.18.1100.0000.0.4	10	QUOTE # Q-10 NUMBER 1455	•	\$2,344.00 \$587.89
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3 ⁻	12	INVOICE #18-0 Training: AHA		\$587.89 \$225.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Training: ECSI	AED-NP	\$225.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Discount		(\$75.00
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Training: ECSI Participan Cos		\$110.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Training: Parti	cipant Cost 7	\$28.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Training: AHA	BLS-NFP	\$0.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Training: ECSI	AED-NFP	\$0.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Discount Same	Day Class	\$0.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.3	12	Training ECSI (Parcipant Cost		\$0.0
328429	11/30/2018	1146	VITAL EDUCATION & SUPPLY, INC.	18-6332	10.01.2210.0123.0.31	12	Training: Parti	cipant Cost 7	\$0.0
								Check Total:	\$513.00

Disburseme	nt Detail	Listing		IDATED ACCOU		Date Range:	11/01/2018 - 11/30/20		Check
Fiscal Year: 201	8-2019		Bank Account: 2892733			Voucher Range		Dollar Lim	
			Print Employee Vend	or Names	Exclude Voided Checks	s 🔲 Exclu	de Manual Checks	☐ Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	8 86236	10.33.2410.0000.0	0.360	PURCHASE #1 ENVELOPES, 2		\$60.00
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	8 86237	10.82.2410.0010.0	0.360	*CONFIRMING IMPRINT EHS L		\$95.00
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	86237	10.82.2410.0010.0	0.360	*CONFIRMING IMPRINT EHS I		\$70.00
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	86358	10.93.2560.0225.0	0.360	BREAKFAST AI MENUS FOR SI		\$205.00
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	8 86359	10.82.1590.0013.0	0.410	PRINTING OF THE MUSICAL PROPERTY.		\$185.00
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	8 86461	10.00.0000.0000.0	0.975	HEALTH RECO SHRINK WRAP	RD CARDS, PACKAGES OF	\$74.96
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	8 86461	10.00.0000.0000.0	0.975	\$0.04 Pro-rat Applied - HEA	ed Adjustment LTH RECORD	\$0.04
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	8 86538	10.82.2410.0010.0	0.360	PRINTING OF I		\$95.00
328430	11/30/2018	1146	WALLENDER-DEDMAN PRINTING INC	8 86539	12.00.2330.0810.0	0.360	1,000 MPSED SIZE 10, ENVE		\$40.00
								Check Total:	\$825.00
328431	11/30/2018	1146	WATTS COPY SYSTEMS INC	851439	10.75.2410.0010.0	0.323	PLEASE INCRE CURRENT BLA		\$881.00
								Check Total:	\$881.00
328432	11/30/2018	1146	WEJT/WYDS/WZNX/WZUS	735-00023-0002	2 10.00.2630.0131.0	0.350	Blanket Order Cast	for Sports	\$200.00
								Check Total:	\$200.00
328433	11/30/2018	1146	WOARE BUILDERS SUPPLY CO	0020427-00	20.93.2540.0615.0	0.410	BLANKET ORD	ER FOR	\$6.08
							MISCELLANEO	US MASONRY	
								Check Total:	\$6.08
								Bank Total:	\$6,918,421.51

Disburseme	ent Detail L	isting	Bank Name: Bank Accour	CONSOLIDATED ACC		Date Range: Voucher Range	11/01/2018 - 11/30/201 e: 1121 - 1148	-	Check nit: \$0.00
Fiscal Year: 20	18-2019			Noyee Vendor Names	Exclude Voided Checks	_	de Manual Checks		n Check Batches
Check Number	Date V	oucher		Invoice	Account	S Exclu	Description	Include No	Amount
<u>Fund</u>			<u>Amount</u>						
10			\$1,064,725.77						
12			\$342,478.51						
20			\$238,969.97						
22			\$1,219.43						
30			\$4,581,524.76						
38			\$52,264.07						
40			\$626,642.96						
60			\$204.71						
80			\$13,041.33						
90			(\$2,650.00)						
Fund Totals:			\$6,918,421.51						
					End of Report		Disbursement	s Grand Total:	\$6,918,421.51

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Disburseme	nt Detail	Listing		CONSOLIDATED ACC	COUNT 2	Date Range:	11/01/2018 - 11/30/20	•	Check
Fiscal Year: 2018	8-2019		Bank Accoun Print Emp	t: 2892733 loyee Vendor Names	Exclude Voided Check	Voucher Range s Exclu	e: 1126 - 1126 de Manual Checks	Dollar Limit Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
Bank Name:	CONSOLI	DATED ACC	COUNT 2		Bank Account: 2892733				
NCB	11/09/2018	1126	MASSEY, BECCA	V599254	38.82.8266.0000.	0.699	REIMBURSEME PURCHASED F		\$94.58
								Check Total:	\$94.58
								Bank Total:	\$94.58
<u>Fund</u>			<u>Amount</u>						
38			\$94.58						
Fund Totals:			\$94.58						
					End of Report		Disbursemen	ts Grand Total:	\$94.58

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Disburseme		Listing	Bank Name: Bank Account	CONSOLIDATED ACCC		oate Range: oucher Range:	11/01/2018 - 11/30/201 1137 - 1137	8 Sort By: Dollar Limi	Check
Fiscal Year: 201	8-2019			byee Vendor Names	Exclude Voided Checks		e Manual Checks	✓ Include Non	
Check Number	Date	Voucher		Invoice	Account		Description	_	Amount
Bank Name:	CONSOLIE	DATED ACC	COUNT 2	В	ank Account: 2892733				
NCB	11/16/2018	1137	HUDSON, JENNIFER	V421162	38.85.8544.0000.0.6	699	REIMBURSEMEN BOUGHT AT LI		\$182.1
NCB	11/16/2018	1137	JORDAN, ABIGAIL K	V65543	38.42.4201.0000.0.6	699	Reimbursemer Floor lamps, a	-	\$156.0
NCB	11/16/2018	1137	JORDAN, ABIGAIL K	V65543	38.42.4201.0000.0.6	699	Walmart – Area pads	a rug, 4 chair	\$58.88
NCB	11/16/2018	1137	JORDAN, ABIGAIL K	V65543	38.42.4201.0000.0.6	699	Teachers Pay T Weekly Gramm		\$60.00
NCB	11/16/2018	1137	JORDAN, ABIGAIL K	V65543	38.42.4201.0000.0.6	699	Amazon – Lux Classroom Cha		\$145.99
NCB	11/16/2018	1137	GALLIGAN, MARY	V787471	38.62.6206.0000.0.6	699	REIMBURSEMEN PURCHASED FO		\$85.62
NCB	11/16/2018	1137	GALLIGAN, MARY	V787471	38.62.6206.0000.0.6	699	DUNKIN DONU	TS-	\$30.1
NCB	11/16/2018	1137	GALLIGAN, MARY	V787471	38.62.6206.0000.0.6	699	WAL-MART- 1	1/13/18	\$12.2
								Check Total:	\$731.1
								Bank Total:	\$731.11
<u>Fund</u> 38			<u>Amount</u> \$731.11						
Fund Totals:			\$731.11						
					End of Report		Disbursement	s Grand Total:	\$731.11

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Void Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: CONSOLIDATED ACCOUNT 33561

From Date: 11/01/2018 To

To Date: 11/30/2018
To Check:

From Check: From Voucher:

To Voucher:

Account: 33561

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
319788	09/30/2016	GRABOWSKI LAW CENTER LLC	\$365.62	1085	Void	Payroll Ded	✓	11/27/2018	11/27/2018
320922	01/20/2017	GRABOWSKI LAW CENTER LLC	\$8.85	1209	Void	Payroll Ded	\checkmark	11/27/2018	11/27/2018
321796	03/31/2017	MARKOFF LAW LLC	\$293.56	1285	Void	Payroll Ded	\checkmark	11/27/2018	11/27/2018
		Total Amount:	\$668.03						

End of Report

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Void Check Listing

Fiscal Year: 2018-2019

Criteria:

Bank Account: CONSOLIDATED ACCOUNT 2 2892733

From Date: 11/01/2018 To Date: 11/30/2018

From Check: To Check: From Voucher: To Voucher:

Account: 2892733

Check Number Date Payee Amount Voucher Status Type Cleared? Clear Date Void Date 327872 10/26/2018 MARKOFF LAW LLC \$331.92 1115 Void Payroll Ded \blacksquare 11/27/2018 11/27/2018 \$331.92 **Total Amount:**

End of Report

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DISBURSEMENTS VIA ACH

November 2018

Tax Sheltered 403b/457 Contributions 41,142.38 Tax Sheltered 403b/457 Contributions 41,541.03 Illinois Department of Revenue
Illinois Department of RevenueIllinois Income Tax Withholding110,915.73Illinois Income Tax Withholding112,863.39Internal Revenue ServiceFederal Payroll Taxes391,829.47Federal Payroll Taxes401,220.28Teacher Retirement SystemMember & Employer Contributions180,623.35Health Insurance Security38,874.82Member & Employer Contributions167,809.04Health Insurance Security36,140.89Illinois Municipal RetirementMember & Employer Contributions308,986.21Illinois State Disbursement Unit7,597.94Child Support Payments7,597.94Child Support Payments7,862.73Bank of Montreal
Illinois Income Tax Withholding110,915.73Illinois Income Tax Withholding112,863.39Internal Revenue Service391,829.47Federal Payroll Taxes391,829.47Federal Payroll Taxes401,220.28Teacher Retirement System180,623.35Member & Employer Contributions180,623.35Health Insurance Security38,874.82Member & Employer Contributions167,809.04Health Insurance Security36,140.89Illinois Municipal Retirement308,986.21Member & Employer Contributions308,986.21Illinois State Disbursement Unit7,597.94Child Support Payments7,597.94Child Support Payments7,862.73Bank of Montreal308,986.21
Illinois Income Tax Withholding112,863.39Internal Revenue Service391,829.47Federal Payroll Taxes391,829.47Federal Payroll Taxes401,220.28Teacher Retirement System8Member & Employer Contributions180,623.35Health Insurance Security38,874.82Member & Employer Contributions167,809.04Health Insurance Security36,140.89Illinois Municipal Retirement308,986.21Member & Employer Contributions308,986.21Illinois State Disbursement Unit7,597.94Child Support Payments7,597.94Child Support Payments7,862.73Bank of Montreal308,986.21
Internal Revenue Service 391,829.47 Federal Payroll Taxes 401,220.28 Teacher Retirement System 80,623.35 Member & Employer Contributions 180,623.35 Health Insurance Security 38,874.82 Member & Employer Contributions 167,809.04 Health Insurance Security 36,140.89 Illinois Municipal Retirement 308,986.21 Member & Employer Contributions 308,986.21 Illinois State Disbursement Unit 7,597.94 Child Support Payments 7,862.73 Bank of Montreal
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Child Support Payments 7,597.94 Child Support Payments 7,862.73 Bank of Montreal
Child Support Payments 7,862.73 Bank of Montreal
Bank of Montreal
Procurement Card Payment 8,634.55
DISBURSEMENTS VIA FUND TRANSFERS
Payroll #9 1,851,117.32
Payroll #9A 1,154.70
Payroll #10 1,879,374.47
Replenish Work Comp Fund 49,509.72
Replenish Athletic Revolving Fund MHS 4,606.00
New Checks for MHS Athletic Revolving Fund 154.51
Flexible Spending Account 21,827.30
DISBURSEMENTS VIA ACCOUNTING ENTRY
From: Macon-Piatt Special Education To: District 61
IDEA Flow-Through 1,836,587.00
IDEA Pre School Grant 104,448.00
From: District 61 To: Macon-Piatt Special Education
Tuition - October 1,047,703.76
Tuition - Private Facility 17,695.96



Board of Education Decatur Public School District 61

Date: December 11, 2018	Subject: Monthly Financial Conditions Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Financial Conditions Report
Reviewed By: Dr. Paul Fregeau, Superintendent	
BACKGROUND INFORMATION: The attached report illustrates the District's year-to an explanation of the financial conditions of the D Special Education District.	<u> </u>

CURRENT CONSIDERATIONS:

As the District completes November, the fifth month of FY19, the Macon-Piatt Special Education District has expended 38.63% of its overall budget; Decatur 61 has expended 34.13% of its overall budget.

As of December 4, 2018, the State Comptroller is holding FY19 ISBE vouchers in the amount of \$2,044,144 of which \$979,557 is associated with transportation and \$944,177 is associated with the Early Child Block Grant.

The District's November 2018 month-end education fund balance is \$24,325,014; the November 2017 month-end education fund balance was \$19,813,166.

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions Report as presented.

RECO	OMMENDED ACTION:		
X	Approval		
	Information		
	Discussion	BOARD ACTION:	

2018-2019 Decatur Public S.D. #61 Fund Balance Summary - November 30, 2018

<u>Fund</u>	<u>Fund Balance</u> <u>07/01/18</u>	Revenues Year to Date	Expenditures Year to Date	Net Cash Flow	Change in Fund Balance	Balance 11/30/18	Budget Balance 06/30/19
DISTRICT # 61							
Education	\$10,874,486	\$43,648,390	\$30,197,862	\$13,450,528	\$0	\$24,325,014	\$ 7,852,472
Operation & Maintenance	\$2,118,280	\$3,272,690	\$2,737,909	\$534,781	\$0	\$2,653,061	\$ 2,118,280
Debt Service	\$906,083	\$5,141,956	\$5,715,788	(\$573,832)	\$0	\$332,251	\$ 1,484,183
Transportation	\$2,836,093	\$2,230,253	\$1,325,997	\$904,256	\$0	\$3,740,349	\$ 2,836,093
IMRF	\$883,941	\$2,414,456	\$1,211,486	\$1,202,970	\$0	\$2,086,911	\$ 1,084,513
Social Security/Medicare	\$1,682,346	\$1,342,872	\$892,755	\$450,117	\$0	\$2,132,463	\$ 773,749
Capital Projects Fund	\$3,088,535	\$236,021	\$98,603	\$137,418	\$0	\$3,225,953	\$ 2,066,035
Working Cash	\$4,395,079	\$349,842	\$0	\$349,842	\$0	\$4,744,921	\$ 4,766,244
Tort Immunity/Judgment	\$2,000,597	\$2,638,289	\$661,730	\$1,976,559	(\$324,298)	\$3,652,858	\$ 1,941,337
Fire Prevention/Safety	\$3,340,258	\$336,585	\$3,540	\$333,045	\$0	\$3,673,303	\$ 1,097,183
Totals District 61	\$32,125,698	\$61,611,354	\$42,845,670	\$18,765,684	(\$324,298)	\$50,567,084	\$26,020,089
Macon-Piatt Special Ed District	\$3,875,617	\$6,194,064	\$8,361,807	(\$2,167,743)	\$0	\$1,707,874	\$ 3,875,617

Macon-Piatt Special Education District Report Date: November 2018 Financial Condition as of November 30, 2018

Percent of year passed: 42%

	_			Percent
	Revenues	Budget	Actual Y-T-D	Received/Used
12	Education	21,646,481	6,194,064	28.61%
22	Operation & Maintenance	-	-	0.00%
42	Transportation	-	-	0.00%
52	IMRF	-	-	0.00%
	Total Revenues	21,646,481	6,194,064	28.61%
	Expenditures			
	Expenditures			
12	Education	20,051,945	7,945,964	39.63%
22	Operation & Maintenance	358,470	7,555	2.11%
42	Transportation	26,150	2,082	7.96%
52	IMRF	1,209,916	406,206	33.57%
	Total Expenditures	21,646,481	8,361,807	38.63%
	Net Cash			
	Total Revenues	21,646,481	6,194,064	28.61%
	Total Expenditures	21,646,481	8,361,807	38.63%
	Net Cash		(2,167,743)	=
	Fund Balances		Actual	
12	Education	_	1,707,874	_

Decatur Public School District #61 Report Date: November 2018 Financial Condition as of November 30, 2018

Percent of year passed: 42%

	Revenues	Budget	Actual Year to Date	Percent Received/Used	FY 18 Percent Received/Used As Of 11/30/17
	Revenues	Dauget	Tear to Bute	Accerved, Osca	113 01 11/30/17
10	Education	90,523,564	43,648,390	48.22%	39.12%
20	Operation & Maintenance	5,858,250	3,272,690	55.86%	28.82%
30	Debt Service	8,117,100	5,141,956	63.35%	43.26%
40	Transportation	6,882,287	2,230,253	32.41%	31.57%
50	IMRF	2,878,063	2,414,456	83.89%	38.92%
51	Social Security	1,442,245	1,342,872	93.11%	38.74%
60	Capital Projects	210,000	236,021	112.39%	13.56%
70	Working Cash	371,165	349,842	94.26%	6.23%
80	Tort Immunity/Judgment	2,791,640	2,638,289	94.51%	43.76%
90	Fire Prevention/Safety	373,425	336,585	90.13%	45.37%
	Total Revenues	119,447,739	61,611,354	51.58%	37.14%
	Expenditures				
10	Education	93,545,578	30,197,862	32.28%	
20	Operation & Maintenance	5,858,250	2,737,909	46.74%	34.43%
30	Debt Service	7,539,000	5,715,788	75.82%	38.24%
40	Transportation	6,882,287	1,325,997	19.27%	22.79%
50	IMRF	2,677,491	1,211,486	45.25%	18.72%
51	Social Security	2,350,842	892,755	37.98%	48.91%
60	Capital Projects	1,232,500	98,603	8.00%	40.84%
70	Working Cash	-	-	0.00%	65.23%
80	Tort Immunity/Judgment	2,850,900	661,730	23.21%	0.00%
90	Fire Prevention/Safety	2,616,500	3,540	0.14%	25.64%
	Total Expenditures	125,553,348	42,845,670	34.13%	56.12%
	Net Cash				
	Total Revenues	119,447,739	61,611,354	51.58%	
	Total Expenditures	125,553,348	42,845,670	34.13%	
	Net Cash	(6,105,609)	18,765,684	- =	
	Fund Balances		Actual		
10	Education Education		24,325,014		
20	Operation & Maintenance		2,653,061		
30	Debt Service		332,251		
40	Transportation		3,740,349		
50	IMRF		2,086,911		
51	Social Security		2,132,463		
60	Capital Projects		3,225,953		
70	Working Cash		4,744,921		
80	Tort Immunity/Judgment		3,652,858		
90	Fire Prevention/Safety		3,673,303		
	Total Funds		50,567,084	-	
		•			



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: Treasurer's Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Treasurer's Report
Reviewed By: Dr. Paul Fregeau, Superintendent	
BACKGROUND INFORMATION: The attached report details the District's investment November 30, 2018. CURRENT CONSIDERATIONS: N/A	ts and the status of the District's cash as of
FINANCIAL CONSIDERATIONS: N/A	
STAFF RECOMMENDATION: The Administration respectfully requests that the Be Report as presented.	oard of Education approve the Treasurer's
RECOMMENDED ACTION: _X_ Approval Information Discussion	

BOARD ACTION: ____

		LIC SCHOOL DIS			
		SURER'S REPOR'S VEMBER 2018	Γ		
	110	VENIDER 2016			
	Cash/Investments				Cash/Investments
	as of				as of
	10/31/18	Receipts	Disbursements	Change/Interest	11/30/18
Education	25,688,086.87	8,808,744.73	7,729,925.81	30,063.02	26,796,968.81
Operations & Maintenance	3,109,149.18	6,550.38	465,760.55	2,322.76	2,652,261.77
Debt Service	4,457,176.56	456,479.34	4,581,524.76	118.69	332,249.83
Transportation	4,299,486.97	1,405.00	638,291.12	3,747.98	3,666,348.83
IMRF	2,263,890.82	0.01	178,976.98	1,996.91	2,086,910.76
Social Security	2,268,543.10	1.14	138,146.50	2,065.29	2,132,463.03
Capital Projects	3,225,229.43	0.00	204.71	927.68	3,225,952.40
Working Cash	4,740,065.95	0.00	0.00	4,854.83	4,744,920.78
Tort/Judgment Immunity	3,755,829.27	360.41	126,960.37	3,628.97	3,632,858.28
Fire Prevention & Safety	3,668,211.03	2,650.00	0.00	2,441.96	3,673,302.99
Macon-Piatt Special Education	3,827,240.78	1,609,413.70	3,730,328.42	697.50	1,707,023.56
Activities	547,093.41	68,390.61	56,200.74	479.25	559,762.53
	61,850,003.37	10,953,995.32	17,646,319.96	53,344.84	55,211,023.57
				Dr. Todd Covault	11/30/18



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: Expansion of Raptor Technologies
Initiated By: Maurice Payne, Director of Information Technology	Attachments: Raptor Technologies Quote
Reviewed By: Dr. Paul Fregeau, Superintendent	
BACKGROUND INFORMATION: Raptor Technologies is used to screen visitors against safety of school buildings, the Safety and Security Di use of this technology throughout District 61. CURRENT CONSIDERATIONS: This technology is currently in place at three school leads to the security of the school because and platform district wide.	strict Committee recommends that we expand the
consistent devices and platform district wide. FINANCIAL CONSIDERATIONS: Funding for this will come from the Information Tech	nnology budget for the 2018/2019 school year.
STAFF RECOMMENDATION: The Administration respectfully requests the Board of Technologies as presented.	f Education approve the Expansion of Raptor
RECOMMENDED ACTION: X Approval ☐ Information ☐ Discussion	

BOARD ACTION:____



THE GOLD STANDARD IN SCHOOL SAFETY

Protect Every Child, Every School, Every Day Federal Tax ID #45-4914152 GSA: GS-07F-127BA Buyboard: 498-15

Opportunity Owner Adam Frillman
Quote Number 201811-23777
Created Date 11/16/2018
Expiration Date 12/31/2018

Account Name Decatur School District 61 Billing Address 101 W. Cerro Gordo Street

Decatur, IL 62523 United States

Product	Product Description	Sales Price	Quantity	Subtotal	Total Price
Visitor Management Annual Access Fee	One (1) year Annual Software Access Fee (per location). Renewal fee is due on the anniversary month of purchase. Raptor Alert Monitoring service and technical support is included.	\$495.00	20.00	\$9,900.00	\$9,900.00
Database Activation Fee	One-time fee for provisioning and activating database storage (per location).	\$350.00	20.00	\$7,000.00	\$7,000.00
Remote Installation and Training Fee	Remote web- and phone-based installation and training (per location).	\$125.00	20.00	\$2,500.00	\$2,500.00
CR5400 ID Scanner	ID scanner for state issued identification cards 2 year limited warranty.	\$495.00	22.00	\$10,890.00	\$10,890.00
Dymo 450 Turbo Label Printer	Printer for either visitor badges or student tardy passes 2 year limited warranty	\$139.00	20.00	\$2,780.00	\$2,780.00
Raptor Visitor Badges (White) Case	Raptor visitor badges (10 rolls/300 badges per roll). Quality guaranteed for one (1) year after purchase date.	\$100.00	20.00	\$2,000.00	\$2,000.00
Shipping and Handling Fee	Required on all new orders.	\$36.00	20.00	\$720.00	\$720.00

Additional Details

Quote Notes This quote includes 2 additional ID scanners for the high schools. Raptor will transition the high school accounts from

VSOFT to the new R6 platform.

Subtotal \$35,790.00

Grand Total \$35,790.00

SUBMIT PO's: To purchase, send purchase order to afrillman@raptortech.com or fax to 713-880-2577.

ORDER EQUPMENT/SUPPPLIES:

To order equipment and supplies with a credit card, visit www.shop.raptortech.com or submit PO to orders@raptortech.com or fax to 713-880-2577.

RENEW:

Email renew@raptortech.com with your purchase order, or email and request your renewal invoice.

REMIT CHECK PAYMENTS TO:

Dept. 141 :: P.O. Box 4458 :: Houston, TX :: 77210-4458
For any other questions, email accounting@raptortech.com

TERMS AND CONDITIONS:

- 1. Only hardware and supplies purchased through Raptor Technologies, LLC are approved for use with the Raptor System. Use of any hardware or supplies not approved by Raptor Technologies may void all warranties and guarantees.
- 2. Restocking fee of 25% of purchase price will apply to all returns. Shipping/handling fees are non-refundable.
- 3. All purchases from Raptor are subject to terms and conditions of the Raptor Subscription Agreement, which can be found at https://raptortech.com/agreement/



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: Personnel Action
Initiated By: Deanne Hillman, Director of Human Resources and the Human Resources Department	Attachments: 5 Pages of Personnel Action
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Per Board Policy 5:30 Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:		
X Approval		
☐ Information		
☐ Discussion		
	BOARD ACTION:	

To: Board of Education From: Deanne Hillman

Human Resources Director

Date: December 6, 2018

Board Date: December 11, 2018

Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHERS:

Name	Position	Effective Date
Michael Smothers	Cross Categorical, Eisenhower	January 2, 2019

TEACHING ASSISTANTS:

Name	Position	Effective Date
Kari Boyd	Hardship Teaching Assistant, Johns Hill, 3 hours per day	December 10, 2018
Aimee Coverstone	Hardship Teaching Assistant, Parsons, 6 hours per day	January 3, 2019
Lisa Thompson	Pre K Teaching Assistant, RCC, 6.5 hours per day	January 3, 2019

SCHEDULE B:

Name	Position	Effective Date
Craig Bundy	High School Assistant Football Coach, MacArthur	August 6, 2019
Stewart Carson	High School Boys Tennis Coach, MacArthur	February 26, 2019
Emily Seegmiller	Middle School Volleyball Coach, Johns Hill	November 26, 2018

OUTREACH PERSONNEL:

Name	Position	Effective Date
Charles Banning	TAOEP Caseworker, Student Services	December 5, 2018
Larry Cothern	Family Liaison, Muffley	November 26, 2018

TRANSFERS

OUTREACH:

Name	Position	Effective Date
Emily Burcham	From Family Liaison, Durfee, 4.5 hours per day to Family Liaison, Durfee, 6.5 hours per day	December 3, 2018

ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
Amy Sebeckis	From EMS I, Information Technology to EMS II, Information Technology	December 3, 2018

TEACHING ASSISTANTS:

Name	Position	Effective Date
Charles Jones	From Cross Categorical, Hope, 6.5 hours per day to Student Transition Room Assistant, Thomas Jefferson, 6.5 hours per day	December 17, 2018
Camilla Pape	From Cross Categorical Assistant, Parsons, 6.25 hours per day to Behavioral Assistant, Macon Piatt, 6.25 hours per day	December 10, 2018
Heather Scarlett	From Montessori Assistant, Enterprise, 6 hours per day to Pre K Assistant, Southeast Pre K, 6.5 hours per day	January 3, 2019

CUSTODIAN:

Name	Position	Effective Date
Charles Von Nordeck	From 2nd Shift Custodian, Thomas Jefferson to 1st Shift Head Custodian, Durfee	December 17, 2018

LEAVE OF ABSENCE

TEACHING ASSISTANT:

Name	Leave	Effective Date
Derek Grove	Study Leave	December 19, 2018
Vicki Hutchins	Medical Leave	December 3, 2018

RESIGNATIONS

TEACHERS:

Name	Position	Effective Date
Mary Beth Breshears	Art, Thomas Jefferson	January 2, 2019
Ashley Falk	Kindergarten, Harris	December 19, 2018
Jill Keller	Grade 1, Muffley	December 3, 2018

OFFICE PERSONNEL:

Name	Position	Effective Date
Judi Ashby-Deal	Secretary to the Elementary Principal, Parsons	December 19, 2018

TEACHING ASSISTANTS:

Name	Position	Effective Date
Taylor Bird	Essential Skills Assistant, MacArthur, 6.5 hours per day	January 11, 2019

SCHEDULE B:

Name	Position	Effective Date
Gabrielle Coulthard	Elementary Volleyball Coach, Dennis	November 28, 2018
Ashlyn Jackson	Middle School Assistant Softball Coach, Stephen Decatur	October 3, 2018
Adrian Murphy	Middle School Boys Basketball Coach, Dennis	December 4, 2018
Brianna Niebrugge	Middle School Volleyball Coach, Dennis	December 4, 2018
Mark Stover	High School Assistant Football Coach, MacArthur	November 24, 2018

RETIREMENT

OFFICE PERSONNEL:

Name	Position	Effective Date
Cathy Burgstahler	K-8 Elementary Part Time Secretary, Johns Hill	May 31, 2019

RETIREMENT CHANGE DATE

TEACHER:

Name	Position	Effective Date
Tamara Rushton	Social Emotional Development, MacArthur	December 19, 2018

COMPENSATION RECOMMENDATIONS:

• The following staff member should be compensated <u>\$50.00</u> for participating in Recovery and Transition Room Training on August 10, 2018 at EHS:

Ty Douglass

• The following staff members should be compensated **\$33.00** for participating in Grade 4 Standards Based Grading Committee Meeting #2 on November 26, 2018 at PDI:

Brittany Acree Cathalyn Jones
Rhonda Cox Kelli Murray
Holly Davis-Kitson Jennifer Parks

• The following staff members should be compensated for participating in ILT Planning on July 24 & 25, 2018 at MHS:

Callie Stanley	\$200.00	Eric Schultz	\$200.00
Jennifer Hudson	\$200.00	James Horn	\$200.00
Christina Lipe	\$200.00	Jill Heick	\$200.00
Justin Baer	\$200.00	Paula Patterson	\$100.00
Sonja Tillery-Aten	\$200.00	Jonathan Longhi	\$100.00

The following staff members should be compensated <u>\$200.00</u> for participating in Parent Orientations from August-December 2018 at Pershing:

Jaclyn Wiseman Janet Oldweiler

Kim Bart Deloris Green
Molli Boles Courtney Kaufman
Abigail Loos Tammy Schoemperlen

Meredith Crook Alicia Smith

Stephanie Whitacre Alexhandra Lozano
Hannah Krueger Katherine Whicker
Amanda Kunzeman Megan Noel
Ashley Major Tiffany Law

Ashley Major Tiffany Law
Karen McFadin Sandy Schwartz
Brittany Munos Marla Galka

• The following staff members should be compensated for participating in SEL Training on November 29 & 30, 2018 at Phoenix Academy:

Michelle Houchins	\$66.00	Sara Davis	\$66.00
Michael Turner	\$66.00	Clara Oldham	\$25.00
Beverly Storer	\$66.00	JoBeth Page	\$33.00

• The following staff members should be compensated for participating in Standards Based Grading 1-6 Encore on November 19, 2018 at PDI:

Jackalyn Creason	\$33.33	Ashley Faulkner	\$33.33
Jewel Grady	\$33.33	Molly Miller	\$33.33
Joni Grubbs	\$33.33	Deborah Kwasny	\$33.33
Jacqueline Sierra	\$33.33	Tom Miller	\$33.33
Brittany Acree	\$33.33	Ben Steele	\$33.33
Traci Hayward	\$33.33	Libby Kirkland	\$33.33
Jennifer Parks	\$33.33	Diane Orr	\$33.33
Cassandra Mann	\$33.33	JoBeth Sweeney	\$33.33
Holly Davis-Kitson	\$33.33	David Behm	\$16.66
Beth DeWitt	\$33.33	Ashley Kitson	\$33.33
Rhonda Cox	\$33.33	Olivia Mannlein	\$33.33
Dolores Bloomfield	\$33.33	Christelle Harding	\$33.33
Macie Gillis	\$33.33	Kamie Meador	\$33.33
Nikki Torbert	\$33.33	Kelli Murray	\$33.33
Merijha Branson	\$33.33	Lynette Rotramel	\$33.33
Cathalyn Jones	\$33.33	Julie Turner	\$33.33
Jill Hubbard	\$33.33	Jennifer Kapchinske	\$33.33
Sarah Pritts	\$33.33	Jarry Brown	\$33.33
Jordan Rahar	\$33.33		

• The following staff member should be compensated **§1,250.00** for the X-Step for her years of service to Decatur Public Schools:

Cathy Burgstahler



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: 2018 Tax Levy
Initiated By:	Attachments:
Todd Covault, EdD, Chief Operational Officer	 2018 Tax Levy with Comparison ISBE Levy Form Resolution Regarding Annual Tax Levy Truth in Taxation Certificate of Compliance
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Each fall the Board of Education approves a tentative tax levy not less than 20 days prior to adopting the levy in December. The final levy must be filed with Macon County before the end of December. The Board approved the tentative estimated levy on October 23, 2018.

The District is required to hold a public hearing if the levy rate is anticipated to increase by 5.0% or more. Since the operational levy request is an increase of only 0.34% over the prior year, no public hearing is required.

CURRENT CONSIDERATIONS:

The attached spreadsheet provides comparison data for the 2018 levy request and the estimated tax rate as compared to the actual tax extension and tax rate for 2017. The final extension and extension tax rate are contingent upon the final District's Equalized Assessed Value (EAV).

The levy request is a balloon levy; more funds are requested than anticipated. Assuming the final EAV is \$692 million, the District would anticipate a 2018 levy rate increase, including debt service, by \$0.0081 (less than one cent) over the 2017 levy rate.

The District anticipates that the final EAV will actually decline by 0.5%. In this circumstance, the District would anticipate a levy rate increase, including debt service, by \$0.017 (less than two cents) over the 2017 levy rate.

FINANCIAL CONSIDERATIONS:

The annual levy provides one of the primary sources of revenues to the District. For operational funds, the District anticipates that the tax revenues would be just shy of \$30.8 million.

STAFF RECOMMENDATION:

DECOMMENDED ACTION.

The Administration respectfully requests that the Board of Education approve the Tax Levy Resolution as presented.

VE (COMMENDED ACTION:		
_X	Approval		
	Information		
	Discussion	BOARD ACTION:	

Estimated Levy 2018 Taxes Paid in 2019

2018 EAV (Estimated)		692,000,000	2017 EAV	691,033,957		
					2018 vs 2017	2018 vs 2017
Fund	2018 Levy	2018 Rate (est)	2017 Extension	2017 Rate	(Dollars)	(Rate)
Education	17,784,400	2.5700	17,759,572.64	2.57000	24,827.36	-
Operations & Maintenance	3,460,000	0.5000	3,455,169.78	0.50000	4,830.22	-
Transportation	1,384,000	0.2000	1,382,067.91	0.20000	1,932.09	-
Working Cash	346,000	0.0500	345,516.98	0.05000	483.02	-
IMRF	1,465,970	0.2118	2,562,561.22	0.37083	(1,096,591.22)	(0.1590)
FICA/Medicare	2,441,878	0.3529	1,418,900.02	0.20533	1,022,977.98	0.1475
Life Safety	346,000	0.0500	345,516.98	0.05000	483.02	-
Tort Liability	2,943,554	0.4254	2,800,069.59	0.40520	143,484.41	0.0202
Special Education	276,800	0.0400	276,413.58	0.04000	386.42	-
Leasing	346,000	0.0500	345,516.98	0.05000	483.02	-
Operational Total	30,794,602	4.4501	30,691,305.68	4.44136	103,296.32	0.0087
Debt Service Payment	3,042,504	0.4397	3,042,415.19	0.44027	88.81	(0.0006)
Total	33,837,106	4.8898	33,733,720.87	4.88163	103,385.13	0.0081

ILLINOIS STATE BOARD OF EDUCATION

Original: x
Amended:

School Business Services Division 217/785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

				T		
District Name	ic Cobool Distri	ic+ #61		District Number	County	Macan
Decatur Publ	ecatur Public School District #61		39-055-0610-25		Macon	
			Amoun	t of Levy		
		. 17	704 400		346,000	.
Educational	-1-4			Fire Prevention & Safety *	\$ 346,000 \$ 2,943,554	
Operations & M	aintenance	\$ 1,384,000		Tort Immunity	\$ 2,943,334	
Transportation		\$ <u> </u>	346,000	Special Education	\$ 270,800	
Working Cash Municipal Retire	mont	۶ <u> </u>	,465,970	Leasing Other	\$ 340,000	_
Social Security	inent	· 	,441,878	Other	÷	_
Social Security		Ÿ	,	Total Levy	\$ 30,794,602	
				•	ty, Energy Conservation, Disabled	
See explanation	on reverse side.				and Specified Repair Purposes.	
		adopt a levy must comp n the Truth in Taxation L				
			avv.			
We hereby co	ertify that we	•				
	the sum of	17,784,400	_	evied as a special tax for educationa		ı
	the sum of	3,460,000	_	evied as a special tax for operations		and
	the sum of the sum of	1,384,000 346,000	_	evied as a special tax for transporta evied as a special tax for a working		
	the sum of	1,465,970	_	evied as a special tax for municipal		
	the sum of	2,441,878	_	evied as a special tax for municipal in evied as a special tax for social secu		
	the sum of	346,000		evied as a special tax for fire preven		tion.
	and same of		_	ssibility, school security and specific	, ,,	
	the sum of	2,943,554		evied as a special tax for tort immur		
	the sum of	276,800	_	evied as a special tax for special edu		
	the sum of	346,000	dollars to be l	evied as a special tax for leasing of ϵ	educational facilities	
			or computer t	echnology or both, and temporary	relocation expense purposes;	and
	the sum of	0	_	evied as a special tax for		; and
	the sum of	0	_	evied as a special tax for		_
	on the taxable	property of our scho	ol district for the	e year	_ ·	
Cianad this	11+h	day of Docombor	20	10		
Signed this	11th	day of <u>December</u>	_ 20	18 .	(President)	_
					(President)	
				(Clerk or Secretary o	f the School Board of Said School L	District)
				ertified copy of the resolution in the off		
				levy a tax to pay for them. The county the life of the bond issue. Therefore to		
		de a levy for bonds and i			avoid a possible adplication of tax	(Tevies,
Number of hor	nd issues of said	d school district that l	ave not heen n	aid in full	6	
Tramber or bor	14 135465 01 541	a serioor district triat i	ave not been p			
			(Detach and Ret	urn to School District)		
			(= 5.55.			
This is to ce	rtify that the Ce	rtificate of Tax Levy fo	r School Distric	t No.	,	County,
Illinois, on the	equalized asses	sed value of all taxable	property of sai	d school district for the year		_ , ·
		ounty Clerk of this Co	,		<u> </u>	_
				the Board of Education (Directors)	• • • • • • • • • • • • • • • • • • • •	
	-			provide funds to retire bonds and p	ay interest thereon.	
The total levy,	as provided in t	the original resolution	(s), for said purp	ooses for the year	, is	\$
(Signature of County Clerk)						
		(Data)	_		(Co.::::::1)	
		(Date)			(County)	
			7			
ISBE Form :	50-02 (Version 1	1).xls				

RESOLUTION REGARDING ANNUAL TAX LEVY

WHEREAS, the total amount of the corporate and special purpose tax levy ("aggregate levy") extended by the County Clerk of Macon County, Illinois on behalf of Decatur School District No. 61, Macon County, Illinois (the "School District") for Tax Year 2017, plus any amount abated by the School District before extension, was \$30,691,305.68; and

WHEREAS, the total corporate and special purpose taxes to be levied by the School District for Tax Year 2018 are \$30,794,602; and

WHEREAS, the amount to be levied for Tax Year 2018 is not in excess of one hundred five percent (105%) of the previous year's extension; and

WHEREAS, because the amount to be levied is not in excess of one hundred five percent (105%) of the previous year's extension, no hearing is required to be held pursuant to the Truth in Taxation Law; and

WHEREAS, a certification has been completed by the Secretary of the Board of Education certifying that the Board has fully complied with the Truth in Taxation Law; and

WHEREAS, the Board hereby finds and determines that the levy for Tax Year 2018 fully complies with the Truth in Taxation Law.

NOW, THEREFORE, be it and it is hereby resolved by the Board of Education of the School District as follows:

- **Section 1.** The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.
- **Section 2.** The Treasurer is hereby authorized and directed to file the School District's annual tax levy, together with the certification of compliance signed by the President of the Board,

Section 3. This Resolution shall be effective forthwith upon its adoption.

ADOPTED this 11th day of December, 2018, by the following roll-call vote:

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

with the County Clerk of Macon County, Illinois.

CERTIFICATION

I, Melissa Bradford, Secretary of the Board of Education of Decatur School District No.
61, Macon County, Illinois do hereby certify that the foregoing Resolution was adopted at a regular
meeting of the Board of Education on December 11, 2018, by the following roll-call vote:
AYES:
NAYS:
ABSENT:
and that the motion was duly declared carried by the President of the Board.
Dated this day of December, 2018.
Secretary, Board of Education

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE

I, the unc	dersigned, hereby certify that I am the presiding officer of the Board of Education						
of Decatur School District No. 61, Macon County, Illinois, and as such presiding officer I certify							
that the 2018 tax	that the 2018 tax levy, a copy of which is attached, was adopted pursuant to, and in all respects in						
compliance with	th, the provisions of Sections 18-60 through 18-85 of the "Truth in Taxation Law."						
Check One of th	e Choices Below:						
	1) The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the "Truth in Taxation Law."						
	The taxing district's aggregate levy did not exceed a 5% increase over the prior ear's extension. Therefore, a notice and a hearing were not necessary.						
ez	The <u>proposed</u> aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The <u>adopted</u> aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 ays of its adoption in accordance with the "Truth in Taxation Law."						
ne	The adopted levy exceeded the amount stated in the published notice. A second otice was published within 15 days of the adoption in accordance with the "Truth a Taxation Law."						
Date							
Presiding Office	r						



Board of Education Decatur Public School District #61

Date: December 11, 2018	 Subject: 2018 Property Tax Abatement Series 2011A Series 2011B
Initiated By: Todd Covault, EdD, Chief Operational Officer	 Attachments: Abatement Resolutions Certificates County Filing Documents
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The District issued series 2011A Alternate Revenue Bonds in the amount of \$70,920,000 and series 2011B Qualified Zone Academy Bonds in the amount of \$4,675,000. The Board intended to repay these bonds through revenues collected from the \$0.01 County Sales Tax.

CURRENT CONSIDERATIONS:

Macon County has an obligation to levy taxes for the Alternate Revenue Bonds. In order to ensure that taxes are not levied, the Board of Education files a resolution with Macon County to "abate" these taxes. This resolution notifies the County that adequate sales tax revenues will be available to make the debt service payments. Over the past fiscal year, the District collected 108% of revenues for necessary debt service payments.

This resolution must be approved by the Board and filed with Macon County annually. Upon approval of this resolution, the Secretary of the Board will sign the Certificate of Resolution; the Resolution will be filed with Macon County along with the Filing Certificate.

FINANCIAL CONSIDERATIONS:

For Fiscal Year 2020 the payment for 2011A will be \$4,475,450; the payment for 2011B will be \$105,187.50. The approval and filing of these resolutions will instruct the County to suppress the collection of 2018 property taxes for the 2011A and 2011B debt service payments.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Resolution to Abate 2018 taxes for the 2011A and 2011B Bond Series as presented.

RECO	MMENDED ACTION:
X	Approval
	Information
	Discussion
	BOARD ACTION:

RESOLUTION abating the tax heretofore levied for the year 2018 to pay debt service on General Obligation School Bonds (Alternate Revenue Source), Series 2011A, of Decatur School District Number 61, Macon County, Illinois.

* * *

WHEREAS, the Board of Education (the "Board") of Decatur School District Number 61, Macon County, Illinois (the "District"), by resolution adopted on the 27th day of September, 2011 (as supplemented by a Notification of Sale, the "Bond Resolution"), did provide for the issue of \$70,920,000 General Obligation School Bonds (Alternate Revenue Source), Series 2011A (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Board has determined and does hereby determine that lawfully available funds of the District are available in the Bond Fund (as defined in the Bond Resolution) in the amount of \$1,497,759 to pay debt service due on the Bonds on July 1, 2019, and on January 1, 2020 (the "Funds on Hand"); and

WHEREAS, the Board has further determined and does hereby determine that the Pledged Revenues (as defined in the Bond Resolution) provide an amount not less than 1.25 times principal of and interest on all outstanding Bonds due on July 1, 2019, and on January 1, 2020, and all outstanding Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2011B (Qualified Zone Academy Bonds), due on June 15, 2019, and on December 15, 2019, net of the Funds on Hand; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2018 to pay the Bonds be abated:

Now, Therefore, Be It and It is Hereby Resolved by the Board of Education of Decatur School District Number 61, Macon County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2018 in the Bond Resolution is hereby abated in its entirety.

Secretary of the Board shall file a certified copy hereof with the County Clerk of Macon County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 4. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 11, 2018.

Presiden	t, Board of Education
Secretar	y, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the "Board") of Decatur School District Number 61, Macon County, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 11th day of December, 2018, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2018 to pay debt service on General Obligation School Bonds (Alternate Revenue Source), Series 2011A, of Decatur School District Number 61, Macon County, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board on a day other than a Saturday, Sunday or legal holiday in the State of Illinois and at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

IN	WITNESS	WHEREOF,	I	hereunto	affix	my	official	signature,	this		day	of
	, 20	•										
							Secretary	y, Board of	Educ	ation		

STATE OF ILLINOIS)) SS
COUNTY OF MACON)
FILING CERTIFICATE
I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk
of The County of Macon, Illinois, and as such official I do further certify that on the day of
, 20, there was filed in my office a duly certified copy of a resolution entitled:
RESOLUTION abating the tax heretofore levied for the year 2018 to pay debt service on General Obligation School Bonds (Alternate Revenue Source), Series 2011A, of Decatur School District Number 61, Macon County, Illinois.
duly adopted by the Board of Education of the Decatur School District Number 61, Macon
County, Illinois, on the 11th day of December, 2018, and that the same has been deposited in the
official files and records of my office.
I do further certify that the tax heretofore levied for the year 2018 for the payment of
General Obligation School Bonds (Alternate Revenue Source), Series 2011A, as described in
said resolution be abated in its entirety as provided in said resolution.
IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County,
this day of
County Clerk of The County of Macon, Illinois
(SEAL)

RESOLUTION abating the tax heretofore levied for the year 2018 to pay debt service on Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2011B (Qualified Zone Academy Bonds), of Decatur School District Number 61, Macon County, Illinois.

* * *

WHEREAS, the Board of Education (the "Board") of Decatur School District Number 61, Macon County, Illinois (the "District"), by resolution adopted on the 11th day of October, 2011 (the "Bond Resolution"), did provide for the issue of \$4,675,000 Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2011B (Qualified Zone Academy Bonds) (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Board has determined and does hereby determine that lawfully available funds of the District are available in the Bond Fund (as defined in the Bond Resolution) in the amount of \$35,205 to pay debt service due on the Bonds on June 15, 2019, and on December 15, 2019 (the "Funds on Hand"); and

WHEREAS, the Board has determined and does hereby determine that the Pledged Revenues (as defined in the Bond Resolution) provide an amount not less than 1.25 times principal of and interest on all outstanding Bonds on June 15, 2019, and on December 15, 2019, and all outstanding General Obligation School Bonds (Alternate Revenue Source), Series 2011A, due on July 1, 2019, and on January 1, 2020, net of the Funds on Hand; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2018 to pay the Bonds be abated:

Now, Therefore, Be It and It is Hereby Resolved by the Board of Education of Decatur School District Number 61, Macon County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2018 in the Bond Resolution is hereby abated in its entirety.

Section 3. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Macon County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2018 in accordance with the provisions hereof.

Section 4. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 11, 2018.

President, Board of Educ	cation
Secretary, Board of Edu	cation

STATE OF ILLINOIS)
) SS
COUNTY OF MACON)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the "Board") of Decatur School District Number 61, Macon County, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 11th day of December, 2018, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2018 to pay debt service on Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2011B (Qualified Zone Academy Bonds), of Decatur School District Number 61, Macon County, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board on a day other than a Saturday, Sunday or legal holiday in the State of Illinois and at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

IN	WITNESS 20	WHEREOF,	I	hereunto	affix	my	official	signature,	this		_ day	of
	, 20	•										
							Secretary	y, Board of	Educ	ation		

STATE OF ILLINOIS)) SS
COUNTY OF MACON)
FILING CERTIFICATE
I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk
of The County of Macon, Illinois, and as such official I do further certify that on the day or
, 20, there was filed in my office a duly certified copy of a resolution entitled:
RESOLUTION abating the tax heretofore levied for the year 2018 to pay debt service on Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2011B (Qualified Zone Academy Bonds), of Decatur School District Number 61, Macon County, Illinois.
duly adopted by the Board of Education of the Decatur School District Number 61, Macon
County, Illinois, on the 11th day of December, 2018, and that the same has been deposited in the
official files and records of my office.
I do further certify that the tax heretofore levied for the year 2018 for the payment o
Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2011B (Qualified
Zone Academy Bonds), as described in said resolution be abated in its entirety as provided in
said resolution.
IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County
this day of
County Clerk of The County of Macon, Illinois
(SEAL)



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: Contract Agreement between Decatur Public School District 61 and BLDD Architects
Initiated By: Dr. Fred Bouchard, Assistant Superintendent	Attachments: AIA (American Institute of Architects) Contract for Architectural Services with BLDD
Reviewed By: Dr. Paul Fregeau, Superintendent; Dr. Todd Covault, Chief Operational Officer; and Brian Braun, Legal Counsel	

BACKGROUND INFORMATION:

Research of Illinois schools show that Decatur Public Schools #61 has more building inventory per students for a district than almost every school district in the state. When comparing other districts in Illinois and specifically around Decatur, it is apparent that having over twenty-two buildings thins our resources substantially. We have been given the charge to reduce our inventory in order to right size our district and by combining schools we can put more resources into our classrooms. One of the first next steps after the BOLD Facility Plan was approved by the Board of Education was to go through the selection process of an Architectural firm to partner with the Decatur Public Schools #61. The district is pursuing construction to be done on district facilities that will be approximately \$59.8 million dollars and would like to partner with a firm to assist in this work. The District has an ongoing relationship with BLDD for Architectural Services and selected them to partner with DPS #61 on these projects.

CURRENT CONSIDERATIONS:

The Decatur Public Schools #61 selected BLDD for Architectural Services for these projects.

FINANCIAL CONSIDERATIONS:

The District will provide an amount of 6.46% of the total project cost to BLDD Architects to serve as the primary architects on these projects and to partner with the construction management firm through the entirety of the building of the total construction process through completion.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Contract Agreement between Decatur Public School District 61 and with BLDD Architects as presented.

D	TO	T / / T	CAIL)ED		TT	I	
к	H.C (H.INI) H.I.I	Δ			•

X	Approval	
	Information	
	Discussion	
		DOADD ACTION.
		BOARD ACTION:

Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition

AGREEMENT made as of the Sixteenth day of November in the year Two Thousand and Eighteen

(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner: (Name, legal status, address and other information)

Board of Education Decatur Public School District #61 101 W. Cerro Gordo Decatur, IL 62523

and the Architect:

(Name, legal status, address and other information)

BLDD Architects, Inc. 100 Merchant Street Decatur, IL 62523

for the following Project: (Name, location and detailed description)

BOLD Facility Plan Improvements Decatur Public School District #61 as outlined in Article 1.1 of this Agreement

BLDD Project No. 186EX16.400

The Construction Manager (if known): (Name, legal status, address and other information)

O'Shea Builders 3401 Constitution Drive Springfield, IL 62711

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A201™-2007, General Conditions of the Contract for Construction; A133™-2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price; and A134™-2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price. AIA Document A201™-2007 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 ARCHITECT'S RESPONSIBILITIES
- 3 SCOPE OF ARCHITECT'S BASIC SERVICES
- 4 ADDITIONAL SERVICES
- 5 OWNER'S RESPONSIBILITIES
- 6 COST OF THE WORK
- 7 COPYRIGHTS AND LICENSES
- 8 CLAIMS AND DISPUTES
- 9 TERMINATION OR SUSPENSION
- 10 MISCELLANEOUS PROVISIONS
- 11 COMPENSATION
- 12 SPECIAL TERMS AND CONDITIONS
- 13 SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(Note the disposition for the following items by inserting the requested information or a statement such as "not applicable," "unknown at time of execution," or "to be determined later by mutual agreement.")

§ 1.1.1 The Owner's program for the Project:

(Identify documentation or state the manner in which the program will be developed.)

See attached Exhibit A

§ 1.1.2 The Project's physical characteristics:

(Identify or describe, if appropriate, size, location, dimensions, or other pertinent information, such as geotechnical reports; site, boundary and topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

TBD

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1: (*Provide total and, if known, a line item breakdown.*)

See attached Exhibit A. The Construction Budget is \$46.4 million.

§ 1.1.4 The Owner's anticipated design and construction schedule:

.1 Design phase milestone dates, if any:

See attached Exhibit B

.2 Commencement of construction:

See attached Exhibit B

.3 Substantial Completion date or milestone dates:

See attached Exhibit B

.4 Other:

N/A

§ 1.1.5 The Owner intends to retain a Construction Manager pursuant to the following agreement: (*Indicate agreement type.*)

- [X] AIA Document A133–2009, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.
- [] AIA Document A134–2009, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price.

§ 1.1.6 The Owner's requirements for accelerated or fast-track scheduling or phased construction are set forth below: (List number and type of bid/procurement packages.)

N/A

§ 1.1.7 Other Project information:

(Identify special characteristics or needs of the Project not provided elsewhere, such as the Owner's sustainable objective, if any, or historic preservation requirements.)

N/A

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.5: (*List name, address and other information.*)

Dr. Paul Fregeau, Superintendent Decatur Public School District #61 101 W. Cerro Gordo Decatur, IL 62523 Dr. Fred Bouchard, Assistant Superintendent Decatur Public School District #61 101 W. Cerro Gordo Decatur, IL 62523

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:

(List name, address and other information.)

N/A

§ 1.1.10 The Owner will retain the following consultants:

(List name, legal status, address and other information.)

.1 Construction Manager:

(The Construction Manager is identified on the cover page. If a Construction Manager has not been retained as of the date of this Agreement, state the anticipated date of retention. If the Architect is to assist the Owner in selecting the Construction Manager, complete Section 4.1.1)

O'Shea Builders 3401 Constitution Drive

Init.

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User Notes:

Springfield, IL 62711

.2 Cost Consultant (if in addition to the Construction Manager): (If a Cost Consultant is retained, appropriate references to the Cost Consultant should be inserted in Sections 3.3.6, 3.3.7, 3.4.2, 3.4.3, 3.5.4, 3.5.5, 5.4, 6.3, 6.3.1, 6.4 and 11.6.)

N/A

.3 Land Surveyor:

TBD

Geotechnical Engineer:

TBD

.5 Civil Engineer:

Included in Architectural Fee

Other consultants:

(List any other consultants retained by the Owner, such as a Project or Program Manager, or scheduling consultant.)

N/A

§ 1.1.11 The Architect identifies the following representative in accordance with Section 2.4: (List name, address and other information.)

Sam Johnson, Principal	Steve Oliver, Principal
BLDD Architects, Inc.	BLDD Architects, Inc.
100 Merchant Street	100 Merchant Street
Decatur, IL 62523	Decatur, IL 62523

§ 1.1.12 The Architect will retain the consultants identified in Sections 1.1.12.1 and 1.1.12.2: (List name, legal status, address and other information.)

§ 1.1.12.1 Consultants retained under Basic Services:

Structural Engineer:

BLDD Architects, Inc. 100 Merchant Street Decatur, IL 62523

.2 Mechanical Engineer:

> **Architectural Expressions** 113 Illini Drive Forsyth, IL 62535

.3 Electrical Engineer:

Architectural Expressions

113 Illini Drive Forsyth, IL 62535

.4 Civil Engineer:

Martin Engineering 3695 S 6th Street Frontage Rd Springfield, IL 62703

.5 Food Service:

Edge Associates 150 Houston Street Batavia, IL 60510

.6 Theater Consultant:

Bill Connor Associates 637 North Marion Street Oak Park, IL 60302

.7 Acoustical / Audio / Visual Design:

Jordan Audio Consultants 4898 East 20th Street Joplin, MO 64801

.8 Technology Design:

TBD

§ 1.1.12.2 Consultants retained under Additional Services:

N/A

§ 1.1.13 Other Initial Information on which the Agreement is based:

N/A

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

- § 2.1 The Architect shall provide the professional services as set forth in this Agreement.
- § 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.
- § 2.3 The Architect shall provide its services in conjunction with the services of a Construction Manager as described in the agreement identified in Section 1.1.5. The Architect shall not be responsible for actions taken by the Construction Manager.

- § 2.4 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.
- § 2.5 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.
- § 2.6 Insurance. The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost as set forth in Section 11.8.3.
- § 2.6.1 Commercial General Liability with policy limits of not less than (see attached ACORD Certificate) for each occurrence and in the aggregate for bodily injury and property damage.
- § 2.6.2 Automobile Liability covering vehicles owned by the Architect and non-owned vehicles used by the Architect with policy limits of not less than (see attached ACORD Certificate) combined single limit and aggregate for bodily injury and property damage along with any other statutorily required automobile coverage.
- § 2.6.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess liability insurance, provided such primary and excess insurance policies result in the same or greater coverage as those required under Sections 2.6.1 and 2.6.2.
- § 2.6.4 Workers' Compensation at statutory limits and Employers Liability with policy limits of not less than (see attached ACORD Certificate).
- § 2.6.5 Professional Liability covering negligent acts, errors and omissions in the performance of professional services, with policy limits of not less than (see attached ACORD Certificate) per claim and in the aggregate.
- § 2.6.6 The Owner shall be an additional insured on the Architect's primary and excess insurance policies for Commercial General Liability and Automobile Liability. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies. The additional insured coverage shall apply to both ongoing operations and completed operations.
- § 2.6.7 The Architect shall provide to the Owner certificates of insurance evidencing compliance with the requirements in this Section 2.6. The certificates will show the Owner as additional insureds on the Commercial General Liability, Automobile Liability, and any excess policies.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

- § 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.
- § 3.1.1 The Architect shall manage the Architect's services, consult with the Owner and the Construction Manager, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.
- § 3.1.2 The Architect shall coordinate its services with those services provided by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.
- § 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit to the Owner and the Construction Manager a schedule of the Architect's services for inclusion in the Project schedule prepared by the Construction Manager. The schedule of the Architect's services shall include design milestone dates, anticipated dates when cost estimates or design reviews may occur, and allowances for periods of time required (1) for the Owner's review, (2) for the Construction Manager's review, (3) for the performance of the Construction Manager's

Preconstruction Phase services, (4) for the performance of the Owner's consultants, and (5) for approval of submissions by authorities having jurisdiction over the Project.

- § 3.1.4 The Architect shall submit information to the Construction Manager and participate in developing and revising the Project schedule as it relates to the Architect's services. The Architect shall review and approve, or take other appropriate action upon, the portion of the Project schedule relating to the performance of the Architect's services.
- § 3.1.5 Once the Owner, Construction Manager, and Architect agree to the time limits established by the Project schedule, the Owner and Architect shall not exceed them, except for reasonable cause.
- § 3.1.6 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming work, made without the Architect's approval.
- § 3.1.7 The Architect shall, at appropriate times, in coordination with the Construction Manager, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.
- § 3.1.8 The Architect shall assist the Owner and Construction Manager in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Evaluation of the Construction Manager's Guaranteed Maximum Price Proposal or Control Estimate

- § 3.2.1 Prior to the Owner's acceptance of the Guaranteed Maximum Price proposal or Control Estimate, as applicable, the Architect shall consider the Construction Manager's requests for substitutions and, upon written request of the Construction Manager, provide clarification or interpretations pertaining to the Drawings, Specifications, and other documents submitted by the Architect. The Architect and Construction Manager shall include the Owner on all communications related to substitution requests, clarifications, and interpretations.
- § 3.2.2 During one of the design phases, the Owner will receive a Guaranteed Maximum Price proposal or Control Estimate, as appropriate, from the Construction Manager. The Architect shall assist the Owner in reviewing the Construction Manager's proposal or estimate. The Architect's review is not for the purpose of discovering errors, omissions, or inconsistencies; for the assumption of any responsibility for the Construction Manager's proposed means, methods, sequences, techniques, or procedures; or for the verification of any estimates of cost or estimated cost proposals. In the event that the Architect discovers any inconsistencies or inaccuracies in the information presented, the Architect shall promptly notify the Owner and Construction Manager.
- § 3.2.3 Upon authorization by the Owner, and subject to Section 4.3.1.15, the Architect shall update the Drawings, Specifications, and other documents to incorporate the agreed upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 3.3 Schematic Design Phase Services

- § 3.3.1 The Architect shall review the program and other information furnished by the Owner and Construction Manager, and shall review laws, codes, and regulations applicable to the Architect's services.
- § 3.3.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.
- § 3.3.3 The Architect shall present its preliminary evaluation to the Owner and Construction Manager and shall discuss with the Owner and Construction Manager alternative approaches to design and construction of the Project, including the feasibility of incorporating sustainable design approaches, and consideration of the implementation of the Owner's sustainable objective, if any. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

- § 3.3.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present to the Owner and Construction Manager, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.
- § 3.3.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval and the Construction Manager's review. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.
- § 3.3.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, implications of sustainable code requirements enacted in the relevant jurisdiction, if any, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other sustainable design services under Article 4.
- § 3.3.5.2 The Architect shall consider with the Owner and the Construction Manager the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.
- § 3.3.6 The Architect shall submit the Schematic Design Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Schematic Design Documents.
- § 3.3.7 Upon receipt of the Construction Manager's review comments and cost estimate at the conclusion of the Schematic Design Phase, the Architect shall take action as required under Section 6.4, identify agreed upon adjustments to the Project's size, quality, or budget, and request the Owner's approval of the Schematic Design Documents. If revisions to the Schematic Design Documents are required to comply with the Owner's budget for the Cost of the Work at the conclusion of the Schematic Design Phase, the Architect shall incorporate the required revisions in the Design Development Phase.
- § 3.3.8 In the further development of the Drawings and Specifications during this and subsequent phases of design, the Architect shall be entitled to rely on the accuracy of the estimates of the Cost of the Work, which are to be provided by the Construction Manager under the Construction Manager's agreement with the Owner.

§ 3.4 Design Development Phase Services

- § 3.4.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work pursuant to Section 5.4, the Architect shall prepare Design Development Documents for the Owner's approval and Construction Manager's review. The Design Development Documents shall be based upon information provided, and estimates prepared by, the Construction Manager and shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.
- § 3.4.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Design Development Documents.
- § 3.4.3 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Design Development Phase, the Architect shall take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.5 Construction Documents Phase Services

- § 3.5.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval and the Construction Manager's review. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Construction Manager will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.
- § 3.5.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.
- § 3.5.3 During the development of the Construction Documents, if requested by the Owner, the Architect shall assist the Owner and Construction Manager in the development and preparation of (1) the Conditions of the Contract for Construction (General, Supplementary and other Conditions) and (2) a project manual that includes the Conditions of the Contract for Construction and Specifications and may include sample forms.
- § 3.5.4 Prior to the conclusion of the Construction Documents Phase, the Architect shall submit the Construction Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Construction Documents.
- § 3.5.5 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Construction Documents Phase, the Architect shall take action as required under Section 6.7 and obtain the Owner's approval of the Construction Documents.

§ 3.6 Construction Phase Services

§ 3.6.1 General

- § 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Construction Manager as set forth below and in AIA Document A201TM-2007, General Conditions of the Contract for Construction. If the Owner and Construction Manager modify AIA Document A201-2007, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.
- § 3.6.1.2 Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services commences upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Owner's approval of the Construction Manager's Control Estimate, or the Owner's issuance of a Notice to Proceed to the Construction Manager. Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services terminates on the date the Architect issues the final Certificate for Payment.
- § 3.6.1.3 The Architect shall advise and consult with the Owner and Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Construction Manager's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Construction Manager or of any other persons or entities performing portions of the Work.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule, and (2) defects and deficiencies observed in the Work.

- § 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Construction Manager, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.
- § 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Construction Manager. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.
- § 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Construction Manager, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.
- § 3.6.2.5 Unless the Owner and Construction Manager designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201-2007, the Architect shall render initial decisions on Claims between the Owner and Construction Manager as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Construction Manager

- § 3.6.3.1 The Architect shall review and certify the amounts due the Construction Manager and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Construction Manager's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.
- § 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Construction Manager's right to payment, or (4) ascertained how or for what purpose the Construction Manager has used money previously paid on account of the Contract Sum.
- § 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

- § 3.6.4.1 The Architect shall review the Construction Manager's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.
- § 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Construction Manager's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Construction Manager's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods,

techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

- § 3.6.4.3 If the Contract Documents specifically require the Construction Manager to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review shop drawings and other submittals related to the Work designed or certified by the design professional retained by the Construction Manager that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.
- § 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.
- § 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Construction Manager in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

- § 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Construction Manager and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Construction Manager; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.
- § 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Construction Manager of Work to be completed or corrected.
- § 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Construction Manager, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.
- § 3.6.6.4 The Architect shall forward to the Owner the following information received from the Construction Manager: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Construction Manager under the Contract Documents.
- § 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below, except those noted to be the responsibility of the Architect, are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if

specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Services	Responsibility	Location of Service Description
	(Architect, Owner	(Section 4.2 below or in an exhibit
	or	attached to this document and
	Not Provided)	identified below)
§ 4.1.1 Assistance with selection of the Construction	Not Provided	
Manager		
§ 4.1.2 Programming (B202 [™] –2009)	Architect	
§ 4.1.3 Multiple preliminary designs	Architect	
§ 4.1.4 Measured drawings	Not Provided	
§ 4.1.5 Existing facilities surveys	Not Provided	
§ 4.1.6 Site evaluation and planning (B203 TM –2007)	Not Provided	
§ 4.1.7 Building information modeling (E203 TM _2013)	Not Provided	
§ 4.1.8 Civil engineering	Architect	
§ 4.1.9 Landscape design	Not Provided	
§ 4.1.10 Architectural interior design (B252 TM –2007)	Not Provided	
§ 4.1.11 Value analysis (B204 TM _2007)	Not Provided	
§ 4.1.12 Detailed cost estimating	Not Provided	
§ 4.1.13 On-site project representation (B207 TM –2008)	Not Provided	
§ 4.1.14 Conformed construction documents	Not Provided	
§ 4.1.15 As-designed record drawings	Not Provided	
§ 4.1.16 As-constructed record drawings	Not Provided	
§ 4.1.17 Post occupancy evaluation	Not Provided	
§ 4.1.18 Facility support services (B210 TM –2007)	Not Provided	
§ 4.1.19 Tenant-related services	Not Provided	
§ 4.1.20 Coordination of Owner's consultants	Not Provided	
§ 4.1.21 Telecommunications/data design	Not Provided	
§ 4.1.22 Security evaluation and planning (B206 TM –2007)	Not Provided	
§ 4.1.23 Commissioning (B211 TM –2007)	Not Provided	
§ 4.1.24 Extensive environmentally responsible design	Not Provided	
§ 4.1.25 LEED® certification (B214 TM –2012)	Not Provided	
§ 4.1.26 Historic preservation (B205 TM –2007)	Not Provided	
§ 4.1.27 Furniture, furnishings, and equipment design	Architect	
§ 4.1.28 Food Services Consultant	Architect	
§ 4.1.29 Acoustical/Audio/Visual Consultant	Architect	
§ 4.1.30 Technology Design Consultant	Architect	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

N/A

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

- § 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner's written authorization:
 - .1 Services necessitated by a change in the Initial Information, previous instructions or recommendations given by the Construction Manager or the Owner, approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or bid packages in addition to those listed in Section 1.1.6;
 - Making revisions in Drawings, Specifications, or other documents (as required pursuant to Section 6.7), when such revisions are required because the Construction Manager's estimate of the Cost of the Work, Guaranteed Maximum Price proposal, or Control Estimate exceeds the Owner's budget, except where such excess is due to changes initiated by the Architect in scope, capacities of basic systems, or the kinds and quality of materials, finishes, or equipment;
 - .3 Services necessitated by the Owner's request for extensive sustainable design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;
 - .4 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations, or official interpretations;
 - .5 Services necessitated by decisions of the Owner or Construction Manager not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors:
 - **.6** Preparing digital data for transmission to the Owner's consultants and contractors, or to other Owner authorized recipients;
 - .7 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner or Construction Manager;
 - .8 Preparation for, and attendance at, a public presentation, meeting or hearing;
 - .9 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
 - .10 Evaluation of the qualifications of bidders or persons providing proposals;
 - .11 Consultation concerning replacement of Work resulting from fire or other cause during construction;
 - .12 Assistance to the Initial Decision Maker, if other than the Architect;
 - .13 Services necessitated by replacement of the Construction Manager or conversion of the Construction Manager as constructor project delivery method to an alternative project delivery method;
 - .14 Services necessitated by the Owner's delay in engaging the Construction Manager; and
 - .15 Making revisions in Drawings, Specifications, and other documents resulting from substitutions included in the agreed to assumptions and clarifications contained in the Guaranteed Maximum Price Amendment or Control Estimate.
- **§ 4.3.2** To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:
 - .1 Reviewing a Construction Manager's submittal out of sequence from the submittal schedule agreed to by the Architect;
 - .2 Responding to the Construction Manager's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Construction Manager from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Construction Manager-prepared coordination drawings, or prior Project correspondence or documentation;
 - .3 Preparing Change Orders, and Construction Change Directives that require evaluation of the Construction Manager's proposals and supporting data, or the preparation or revision of Instruments of Service:
 - .4 Evaluating an extensive number of Claims as the Initial Decision Maker;
 - .5 Evaluating substitutions proposed by the Owner or Construction Manager and making subsequent revisions to Instruments of Service resulting therefrom; or
 - .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion, identified in Initial Information, whichever is earlier.

User Notes:

- § 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:
 - Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Construction Manager
 - .2 Two (2) visits per month to the site by the Architect over the duration of the Project during construction
 - .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
 - .4 Two (2) inspections for any portion of the Work to determine final completion
- § 4.3.4 If the services covered by this Agreement have not been completed within Thirty-Six (36) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

- § 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.
- § 5.2 The Owner shall retain a Construction Manager to provide services, duties, and responsibilities as described in the agreement selected in Section 1.1.5.
- § 5.3 The Owner shall furnish the services of a Construction Manager that shall be responsible for creating the overall Project schedule. The Owner shall adjust the Project schedule, if necessary, as the Project proceeds.
- § 5.4 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall furnish the services of a Construction Manager that shall be responsible for preparing all estimates of the Cost of the Work. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the budget for the Cost of the Work or in the Project's scope and quality.
- § 5.4.1 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Construction Manager to remove and replace previously installed Work. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.
- § 5.5 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.
- § 5.6 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.
- § 5.7 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic

evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

- § 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance and other liability insurance as appropriate to the services provided.
- § 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.
- § 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.
- § 5.11 The Owner shall provide prompt written notice to the Architect and Construction Manager if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.
- § 5.12 The Owner shall contemporaneously provide the Architect with any communications provided to the Construction Manager about matters arising out of or relating to the Contract Documents. Communications by and with the Architect's consultants shall be through the Architect.
- § 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Construction Manager, including the General Conditions of the Contract for Construction.
- § 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Construction Manager to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

- § 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the Construction Managers' general conditions costs, overhead, and profit. The Cost of the Work does not include the compensation of the Architect, the compensation of the Construction Manager for Preconstruction Phase services, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.
- § 6.2 The Owner's budget for the Cost of the Work is provided in the Initial Information, and may be adjusted throughout the Project as required under Sections 5.4 and 6.4. Evaluations of the Owner's budget for the Cost of the Work represent the Architect's judgment as a design professional.
- § 6.3 The Owner shall require the Construction Manager to include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in estimates of the Cost of the Work. The Architect shall be entitled to rely on the accuracy and completeness of estimates of the Cost of the Work the Construction Manager prepares as the Architect progresses with its Basic Services. The Architect shall prepare, as an Additional Service, revisions to the Drawings, Specifications or other documents required due to the Construction Manager's inaccuracies or incompleteness in preparing cost estimates. The Architect may review the Construction Manager's estimates solely for the Architect's guidance in completion of its services, however, the Architect shall report to the Owner any material inaccuracies and inconsistencies noted during any such review.
- § 6.3.1 If the Architect is providing detailed cost estimating services as an Additional Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Architect shall work cooperatively with the Construction Manager to conform the cost estimates to one another.

- **§ 6.3.2** Subject to Section 4.3, if the Owner engages a Cost Consultant and a discrepancy exists between the Construction Manager's estimate and the Cost Consultant's estimate, the Architect shall assist the Cost Consultant and Construction Manager as necessary to conform the estimates to one another.
- § 6.4 If, prior to the conclusion of the Design Development Phase, the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect, in consultation with the Construction Manager, shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget, and the Owner shall cooperate with the Architect in making such adjustments.
- § 6.5 If the Construction Manager's estimate of the Cost of the Work at the conclusion of the Design Development Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall
 - .1 give written approval of an increase in the budget for the Cost of the Work;
 - .2 in consultation with the Architect and Construction Manager, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
 - .3 implement any other mutually acceptable alternative.
- § 6.6 If the Owner chooses to proceed under Section 6.5.2, the Architect, without additional compensation, shall incorporate the required modifications in the Construction Documents Phase as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Design Development Phase Services, or the budget as adjusted under Section 6.5.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility as a Basic Service under this Article 6.
- § 6.7 After incorporation of modifications under Section 6.6, the Architect shall, as an Additional Service, make any required revisions to the Drawings, Specifications or other documents necessitated by the Construction Manager's subsequent cost estimates, the Guaranteed Maximum Price proposal, or Control Estimate that exceed the Owner's budget for the Cost of the Work, except when the excess is due to changes initiated by the Architect in scope, basic systems, or the kinds and quality of materials, finishes or equipment.

ARTICLE 7 COPYRIGHTS AND LICENSES

- § 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.
- § 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.
- § 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Construction Manager, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.
- § 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the

Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

- § 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.
- § 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the Construction Manager, contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.
- § 8.1.3 The Architect shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect's duty to indemnify the Owner under this provision shall be limited to the available proceeds of insurance coverage.
- § 8.1.4 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

- § 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.
- § 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.
- § 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.
- § 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

[]	Arbitration pursuant to Section 8.3 of this Agreement
[X]	Litigation in a court of competent jurisdiction
[]	Other: (Specify)

(Paragraphs deleted)

ARTICLE 9 TERMINATION OR SUSPENSION

- § 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.
- § 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.
- § 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.
- § 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.
- § 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.
- § 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.
- § 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.
- § 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

- § 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section
- § 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2007, General Conditions of the Contract for Construction, except as modified in this Agreement. The term "Contractor" as used in A201–2007 shall mean the Construction Manager.

- § 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.
- § 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.
- § 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.
- § 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.
- § 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.
- § 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Compensation shall be based on a fixed fee for each project at the completion of Design Development Phase. The fixed fee for each project will be based on the approved Construction Manager's estimated Construction Cost times the Basic Services Fee listed for each project in Exhibit A (excluding Additional Services)

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows: (Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

To be determined by mutual agreement.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

To be determined by mutual agreement

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent (10%), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase Design Development Phase Construction Documents Phase Construction Phase	Fifteen Twenty-Five Thirty-Five Twenty-Five	percent (percent (percent (percent (15 25 35 25	%) %) %) %)
Total Basic Compensation	one hundred	percent (100	%)

The Owner acknowledges that with an accelerated Project delivery, multiple bid package process, or Construction Manager as constructor project delivery method, the Architect may be providing its services in multiple Phases simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services as appropriate.

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the Owner-accepted Guaranteed Maximum Price Amendment or Control Estimate, as applicable, or (2) if the Guaranteed Maximum Price proposal or Control Estimate has not been accepted by the Owner, the most recent estimate of the Cost of the Work prepared by the Construction Manager for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. (If applicable, attach an exhibit of hourly billing rates or insert them below.)

N/A

(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner; .6
- .7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- 8. Architect's consultants' expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- Other similar Project-related expenditures. .11

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ten percent (10 %) of the expenses incurred.

§ 11.8.3 If the insurance requirements listed in Section 2.6 exceed the types and limits the Architect normally maintains and the Architect incurred additional costs to satisfy such requirements, the Owner shall reimburse the Architect for such costs as set forth below:

§ 11.9 Compensation for Use of Architect's Instruments of Service

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

To be determined by mutual agreement.

§ 11.10 Payments to the Architect

§ 11.10.1 An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

12 % per annum

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

§ 12.1 Limitation of Liability: In recognition of the relative risks, rewards and benefits of the project to both the Client and the Architect, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Architect's total liability to the Client for any and all injuries, damages, claims, losses, expenses or claim expenses arising out of this Agreement from any cause or causes, shall not exceed the architectural fee received. Such causes included, but are not limited to, the Architect's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

§ 12.2 "The Owner and Architect agree that certain increased costs and changes may be required because of possible errors, omissions, ambiguities, or inconsistencies in the drawings and specifications prepared by the Architect and, therefore, that the final construction cost of the Project may exceed the initial construction contract amount. The Owner agrees to set aside a reserve in the amount of 1.5% of the Project construction cost as a contingency to be used, as required, to pay for any such increased costs and changes. The Owner further agrees to make no claim by way of direct or third-party action against the Architect or its consultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes."

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

AIA Document B133TM–2014, Standard Form Agreement Between Owner and Architect, Construction Manager as Constructor Edition

(Paragraphs deleted)

- .2 Exhibit A: Fee Breakdown by Project
 - Exhibit B: Preliminary Project Schedule
 - .4 ACORD Certificate for General Liability Coverage
 - .5 ACORD Certificate for Profession Liability Coverage

This Agreement entered into as of the day and year first written above.

OWNER (Signature)	ARCHITECT (Signature)
	Steven T. Oliver, AIA, NCARB, LEED AP® President
(Printed name and title)	Steven T. Oliver, AIA, NCARB, LEED AP® President (Printed name and title)

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMENT, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is and ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBRUGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Producer Dansig Group 111 E. Decatur Decatur, IL 62521		Contact Nam Kay Jacobs				
		Phone (A/C, No, E) 217-423-3311	Fax 217-428-8767			
		E-MAIL Address: Kayj@Dansig.com				
		INSURER(S) AFFRORING COVERAGE	NAIC#			
		INSURER A: Cincinnati Insurance Co.	10677			
		INSURER B: The Hartford	38288			
Insured BLDD	Architects, Inc.	INSURER C:				
. 100 Mer	chant Street	INSURER D:				
. Decatur	, IL 62523	INSURER E:				
	•	INSURER F:				
COVERAGES	CERTIFICATE NUMBER:	REVISION NUMB	ER:			

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMETN, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTIAN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L			SUBR		POLICY EFF	POLICY EXP		
LTR	INSRD	TYPE OF INSURANCE	INSR	WVD	POLICY NUMBER	(MM/DD/YYYY)	(MM/DD/YYYY)		LIMITS
		GENERAL LIABILITY				06/01/18	06/01/19	EACH OCCURANCE	\$ 2,000,000.00
	Х	X COMMERCIAL GENERAL LIABILITY			ECP0317047			DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 2,000,000.00
		CLAIMS MAD X OCCUR			201 0017011			MED EXP (Any one person)	\$ 10,000.00
Α		55 min min 21 555 m						PERSONAL & ADV INJURY	\$ 2,000,000.00
								GENERAL AGGREGATE	\$ 4,000,000.00
		GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCT - COMP/OP AGG	\$ 4,000,000.00
		POLICY X PROJECT LOC							\$ -
		AUTOMOBILE LIABILITY ANY AUTO			EBA0317047	06/01/18	06/01/19	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000.00
Α		ALL OWNED AUTOS SCHEDULED AUTOS						BODILY INJURY (Per person)	\$
		X HIRED AUTOS X NON-OWNED AUTOS						BODILY INJURY (Per person) BODILY INJURY (Per accident)	\$
								PROPERTY DAMAGE (PER ACCIDENT)	\$
Α		X UMBRELLA LIAB X OCCUR				06/01/18	06/01/19	EACH OCCURANCE	\$ 3,000,000.00
'`		EXCESS LIAB CLAIMS MADE			ECP0317047			AGGREGATE	\$ 3,000,000.00
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В		ANY PROPRIETOR/PARTNER/EXECUTIVE			83WECBO8364			E.L. EACH ACCIDENT	\$ 1,000,000.00
-		OFFICER/MEMBER EXCLUDED? N	N/A					E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000.00
		(Mandatory in NH)	Ī					E.L. DISEASE - POLICY LIMIT	\$ 1,000,000.00
		If yes, describe under							
		DESCRIIPTION OF OPERATIONS below							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION
	DATE THEREOF, THE ISSUING INSURER WILL MAIL 10 DAYS WRITTEN
	NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL
	IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR
	AUTHORIZED REPRESENTATIVE Daniel D. Reynolds

DATE (MM/DD/YYY)

ACORD

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMENT, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is and ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBRUGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

P:1-8 lurphy and Associates - Peoria Water Street 61602-4108	00-527-9049	CONTACT NAME:			
Water Street		INIAME:			
		INAIVIE.	Linda Bomarito		
		PHONE			Fax
61602-4108		(A.C No, Ext.):	309-282-3903		(A/C, No.): 866-501-3945
01002-4100		E-MAIL			10. 4 4 7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		ADDRESS:	lbomarito@holdm	osmurnhy com	
				esinarphy.com	NAIC #
		INSURERS AFFOR			NAIC #
hitects, Inc.		INSURER A: XL SP	ECIALTY INS CO		37885
. •		INSURER B:			
L 62523-1217					
		INSURER E:			
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NON-OWNED AUTOS				PROPERTY DAMAGE	\$
				(Per accident)	
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EXHIBIT A

Decatur Public Schools District #61 BOLD Facility Plan Implementation



Decatur, Illinois December 6, 2018

Fee Breakdown

Design Services		Design Fee
New Johns Hill School Construction Budget	\$26,775,000	
Basic Services Fee (6.85%)	\$1,835,000	
Architectural Design Services	3.96%	\$1,060,000
Mechanical/Electrical/Plumbing Engineering	1.79%	\$480,000
Structural Engineering	0.50%	\$135,000
Civil Engineering	0.35%	\$95,000
Interior Design / Environmental Graphics Design	0.24%	\$65,000
Additional Services		
Programming		\$20,000
Food Service Consultant		\$25,000
Theater, Lighting, & Rigging Design Consultant		\$60,000
Acoustical / Audio / Video Design Consultant		\$50,000
Technology Design Services		\$50,000
Furniture, Fixture & Equipment Design		\$35,000
Total		\$2,075,000
Thomas Jefferson MS Montessori Renovation Construction Budget	\$5,100,000	
Basic Services Fee (9.20%)	\$470,000	
Architectural Design Services	6.76%	\$345,000
Mechanical/Electrical/Plumbing Engineering	2.45%	\$125,000
Additional Services		
Programming		\$15,000
Furniture, Fixture & Equipment Design		\$20,000
Technology Design Services		\$25,000
Total		\$530,000
Stephen Decatur Middle School Renovation Construction Budget	\$500,000	
Basic Services Fee (10%)		\$50,000
Programming		\$15,000
Total		\$65,000

EXHIBIT A

Decatur Public Schools District #61 BOLD Facility Plan Implementation



Decatur, Illinois November 19, 2018

Fee Breakdown

Design Services		Design Fee
South Shores ES Addition & Air Conditioning Construction Budget	\$1,700,000	
Basic Services Fee (10.58%)	\$180,000	
Architectural Design Services	6.06%	\$103,000
Mechanical/Electrical/Plumbing Engineering	3.24%	\$55,000
Civil Engineering	#REF!	\$12,000
Interior Design / Environmental Graphics Design	#REF!	\$10,000
Total		\$180,000
Muffley ES Addition & Air Conditioning Construction Budget	\$4,250,000	
Basic Services Fee (9.30% - 1% = 8.30% assuming similar)	\$350,000	
Architectural Design Services	4.12%	\$175,000
Mechanical/Electrical/Plumbing Engineering	2.47%	\$105,000
Structural Engineering	0.82%	\$35,000
Civil Engineering	#REF!	\$15,000
Interior Design / Environmental Graphics Design	#REF!	\$20,000
Total		\$350,000
ranklin ES Addition & Air Conditioning Construction Budget	\$4,250,000	
Basic Services Fee (9.30% - 1% = 8.30% assuming similar)	\$350,000	
Architectural Design Services	4.12%	\$175,000
Mechanical/Electrical/Plumbing Engineering	2.47%	\$105,000
Structural Engineering	0.82%	\$35,000
Civil Engineering	#REF!	\$15,000
Interior Design / Environmental Graphics Design	#REF!	\$20,000
Total		\$350,000
arsons ES Addition & Air Conditioning Construction Budget	\$4,250,000	
Basic Services Fee (9.30% - 1% = 8.30% assuming similar)	\$350,000	
Architectural Design Services	4.12%	\$175,000
Mechanical/Electrical/Plumbing Engineering	2.47%	\$105,000
Structural Engineering	0.82%	\$35,000
Civil Engineering	#REF!	\$15,000
Interior Design / Environmental Graphics Design	#REF!	\$20,000
Total		\$350,000

EXHIBIT B - PROJECT SCHEDULE

	2018-2019		Su	ımmer	Break '19)				2019	-2020				Sur	nmer	Break	'20				2020	-2021				Sur	nme	Brea	k '21		2021	-2022	
School	Dec-18 Jan-19 Feb-19 Mar-	-19 Apr-19	May-19	Jun-19	Jul-19 Au	g-19 S	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-2	Apr-20	May-2	Jun-20	Jul-20	Aug-20	Sep-2	0 Oct-2	0 Nov-2	0 Dec-20	Jan-21	Feb-21	Mar-2	1 Apr-2	1 May-2	1 Jun-	21 Jul-2	1 Aug-2	Sep-21	Oct-21	Nov-21	Dec-21
Stephen Decatur Middle School	Think Big Design	Bid		Const	ruction																													
Thomas Jefferson Middle School	Think Big	Desig	n Pha	ase	Bid					c	onsti	ructio	n Pha	se																				
Johns Hill Magnet School					Des	sign P	has	e				В	id							Cons	tructio	on												
South Shores																																		
Elementary									_																									
School					Desi	gn Ph	ase		В	id			onsti	uctio	n Phas	se			<u> </u>	1	1	1		1	<u> </u>	<u> </u>	1	<u> </u>						
Parsons	Think Big																																	
Accelerated School	I nink Big						ь.	ocian	Phas							ь	id					Con		tion P	haca									
Franklin		-					D	esigii	Filas	_						В	ıu					Con	struci	LIUII P	nase									\vdash
Elementary																																		
School							D	esign	Phas	e						В	id					Con	struct	ion P	hase									
Muffley																																		
Elementary																																		
School							D	esign	Phas	е		В	id					C	onst	ructio	n Pha	se												

EXHIBIT B - DETAILED PROJECT SCHEULDE

School Site Hack Team Both

		Hack	ed Facilities						
_		SDMS/TJ	Montessori	Baum	Johns Hill	South Shores	Parsons/Franklin/Muffley	Dennis/French	Enterprise
	Kickoff meeting	12/6/18	12/6/18	12/6/18					
	Meet with staff	Week of 12/10/1 8	1/7/19	1/23/19	1/23/19	1/23/19	1/23/19	1/23/19	1/23/19
	Futures workshop	12/17 - 1/9/19	1/14/19	2/7/19	2/7/19	2/7/19	2/7/19	2/7/19	2/7/19
<u></u>	Exemplar visits		1/14-2/1/19	2/15/19	2/15/19	2/15/19	2/15/19	2/15/19	2/15/19
Lhink	Define	1/7/19	2/1 - 2/15/19	2/28/19	2/28/19	2/28/19	2/28/19	2/28/19	2/28/19
돌	Ideation	1/7/19	2/15/19	3/1/19	3/1/19	3/1/19	3/1/19	3/1/19	3/1/19
	Identify prototypes	1/21/19	2/15/19	3/15/19	3/15/19	3/15/19	3/15/19	3/15/19	3/15/19
	Build Prototypes	1/23 - 2/1/19	2/15 - 3/1/19	3/15/19	3/15/19	3/15/19	3/15/19	3/15/19	3/15/19
	Test	2/1 - 2/15/19	3/1 - 3/15/19	3/15/19	3/15/19	3/15/19	3/15/19	3/15/19	3/15/19
Design	Complete design documents		7/19/19	2/1/200	2/1/20	2/1/20	11/1/19	2/1/20	
Bid	Out for Bids	3/15/19	7/19/19	2/1/20	2/1/20	2/1/20	11/1/19	6/1/20	
Ä	Review/Award Bids	4/15 - 5/15/19	8/1/19	3/1/20	3/1/20	3/1/20	12/1/19	7/1/20	
e e	Start construction	5/15/19	9/1/19	4/1/20	4/1/20	4/1/20	1/1/20	8/1/20	
ucti	Substantial completion	8/1/19	8/1/20	5/1/21	5/1/21	5/1/21	8/1/20	8/1/21	
Construction	Furnishings Installation	8/1/19	8/1 - 9/1/20	6/1/21	6/1/21	6/1/21			
ပိ	School move-in	8/1/19	9/1/20	7/1/21	7/1/21	7/1/21			



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: Contract Agreement between Decatur Public School District 61 and O'Shea Construction for Construction Management Agency Services
Initiated By: Dr. Fred Bouchard, Assistant Superintendent	Attachments: AIA Form 132 Contract for CM (Construction Management) Agency Services with O'Shea Construction and Associated Attachments for General Conditions
Reviewed By: Dr. Paul Fregeau, Superintendent; Dr. Todd Covault, Chief Operational Officer; and Brian Braun, Legal Counsel	

BACKGROUND INFORMATION:

Research of Illinois school districts show that Decatur Public Schools have one of the largest building inventories per student in the state. When comparing other districts in Illinois and specifically around Decatur, it is apparent that having over twenty school buildings thins our resources substantially. We have been given the charge to reduce our building inventory in order to right size our district and by combining schools we can put more resources into our classrooms. One of the first next steps after the adoption of the BOLD Facility Plan by the Board of Education was to go through the selection process of a construction management firm to partner with the DPS #61. The district pursued construction of approximately \$59.8 million dollars to be done on district facilities and to partner with a construction management firm to assist in this work.

CURRENT CONSIDERATIONS:

The Decatur Public Schools went through a selection process by putting out an RFQ, receiving responses from six construction firms, scoring the RFQ's submitted, and personally interviewing three firms before narrowing our choice to begin negotiations with O'Shea Construction out of Springfield, Illinois. At this time, we have agreed in principle on the terms of the pre-construction process and will continue to negotiate the terms for the total construction cost.

FINANCIAL CONSIDERATIONS:

The District will provide an amount of \$145,000 to O'Shea Construction to serve as CM Agency and assist DPS#61 in the pre-construction process.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Contract Agreement between Decatur Public School District 61 and O'Shea Construction as presented.

RECOMMENDED ACTION:

X Approval

Information		
Discussion		
	BOARD ACTION:	



Standard Form of Agreement Between Owner and Construction Manager as Adviser

AGREEMENT made as of the 5th day of December in the year 2018 (In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

Decatur Public Schools District 61 101 West Cerro Gordo Street Decatur, IL 62523

and the Construction Manager: (Name, legal status, address and other information)

Harold O'Shea Builders Inc., d/b/a O'Shea Builders Inc. 3401 Constitution Drive Springfield, IL 62711

for the following Project:
(Name, location and detailed description)

Decatur Public Schools New Construction, Additions and Renovations at Various Sites 101 West Cerro Gordo Street
Decatur, IL 62521

The Architect:

(Name, legal status, address and other information)

BLDD Architects 100 N. Merchant Street Decatur, IL 62523

The Owner and Construction Manager agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A132™-2009, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition; A232™-2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; and B132™-2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition. ^AIA Document A232™-2009 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- **INITIAL INFORMATION**
- CONSTRUCTION MANAGER'S RESPONSIBILITIES
- 3 SCOPE OF CONSTRUCTION MANAGER'S BASIC SERVICES
- **ADDITIONAL SERVICES**
- 5 **OWNER'S RESPONSIBILITIES**
- **COST OF THE WORK**
- **COPYRIGHTS AND LICENSES**
- **CLAIMS AND DISPUTES**
- **TERMINATION OR SUSPENSION**
- **MISCELLANEOUS PROVISIONS** 10
- COMPENSATION 11
- SPECIAL TERMS AND CONDITIONS 12
- SCOPE OF THE AGREEMENT 13

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1. (Note the disposition for the following items by inserting the requested information or a statement such as "not applicable," "unknown at time of execution" or "to be determined later by mutual agreement.")

§ 1.1.1 The Owner's program for the Project:

(Identify documentation or state the manner in which the program will be developed.)

Program to be developed by BLDD Architects.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe, if appropriate, size, location, dimensions, or other pertinent information, such as geotechnical reports; site, boundary and topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

New Construction, Additions and Renovations at Various Sites

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

Fifty Nine Million Eight Hundred Thousand Dollars (\$59,800,000.00) Total Project

- § 1.1.4 The Owner's anticipated design and construction schedule:
 - Design phase milestone dates, if any: .1
 - .2 Commencement of construction:

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User Notes:

Init.

(1249343351)

January 1, 2020

.3 Substantial Completion date or milestone dates:

July 31, 2021

.4 Other:

§ 1.1.5 The Owner intends the following procurement method for the Project:

(Identify method such as competitive bid, negotiated Contract or multiple Prime Contracts.)

Competitive bidding of multiple prime contracts.

§ 1.1.6 The Owner's requirements for accelerated or fast-track scheduling, multiple bid packages, or phased construction are set forth below:

(List number and type of bid/procurement packages.)

To be determined in the pre-construction process.

§ 1.1.7 Other Project information:

(Identify special characteristics or needs of the Project not provided elsewhere, such as environmentally responsible design or historic preservation requirements.)

Not applicable

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.5:

(List name, address and other information.)

Dr. Fred Bouchard

Assistant Superintendent of Support Services

101 West Cerro Gordo Street

Decatur, IL 62523

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Construction-

Manager's submittals to the Owner are as follows:

(List name, address and other information.)

Sam Johnson

BLDD Architects

100 N. Merchant Street

Decatur, IL 62523

§ 1.1.10 Unless provided by the Construction Manager, the Owner will retain the following consultants and contractors:

(List name, legal status, address and other information.)

.1 Land Surveyor:

.2 Geotechnical Engineer:

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User Notes:

(1249343351)

Init.

.3 Civil Engineer:

.4 Other:

(List any other consultants retained by the Owner, such as a Project or Program Manager, or construction contractor.)

§ 1.1.11 The Construction Manager identifies the following representative in accordance with Section 2.4: (List name, address and other information.)

Michael E. O'Shea President Harold O'Shea Builders Inc., d/b/a O'Shea Builders Inc. 3401 Constitution Drive Springfield, IL 62711

§ 1.1.12 The Construction Manager's staffing plan as required under Section 3.3.2 shall include: (List any specific requirements and personnel to be included in the staffing plan, if known.)

One Senior Project Manager
One Project Manager
Two Project Engineers
One Contract Administrator
Three Project Superintendents

§ 1.1.13 The Construction Manager's consultants retained under Basic Services, if any:

.1 Cost Estimator:
(List name, legal status, address and other information.)

None

.2 Other consultants:

§ 1.1.14 The Construction Manager's consultants retained under Additional Services:

None

§ 1.1.15 Other Initial Information on which the Agreement is based:

None

Init.

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§ 1.2 The Owner and Construction Manager may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Construction Manager shall appropriately adjust the schedules, the Construction Manager's services and the Construction Manager's compensation.

ARTICLE 2 CONSTRUCTION MANAGER'S RESPONSIBILITIES

- § 2.1 The Construction Manager shall provide the services as set forth in this Agreement.
- § 2.2 The Construction Manager shall perform its services consistent with the skill and care ordinarily provided by construction managers practicing in the same or similar locality under the same or similar circumstances. The Construction Manager shall perform its services as expeditiously as is consistent with such skill and care and the orderly progress of the Project.
- § 2.3 The Construction Manager shall provide its services in conjunction with the services of an Architect as described in AIA Document B132TM—2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition. The Construction Manager shall not be responsible for actions taken by the Architect.
- § 2.4 The Construction Manager shall identify a representative authorized to act on behalf of the Construction Manager with respect to the Project.
- § 2.5 Except with the Owner's knowledge and consent, the Construction Manager shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Construction Manager's judgment with respect to this Project.
- § 2.6 The Construction Manager shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Construction Manager normally maintains, the Owner shall reimburse the Construction Manager for any additional cost.
- § 2.6.1 Comprehensive General Liability with policy limits of not less than one million/two million (\$1,000,000/2,000,000) for each occurrence and in the aggregate for bodily injury and property damage.
- § 2.6.2 Automobile Liability covering owned and rented vehicles operated by the Construction Manager with policy limits of not less than one million (\$1,000,000.00) combined single limit and aggregate for bodily injury and property damage.
- § 2.6.3 The Construction Manager may use umbrella or excess liability insurance to achieve the required coverage for Comprehensive General Liability and Automobile Liability, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies.
- § 2.6.4 Workers' Compensation at statutory limits and Employers Liability with a policy limit of not less than one million (\$1,000,000.00).
- § 2.6.5 Professional Liability covering the Construction Manager's negligent acts, errors and omissions in its performance of services with policy limits of not less than two million/four million (\$2,000.000/4,000,000) per claim and in the aggregate.
- § 2.6.6 The Construction Manager shall provide to the Owner certificates of insurance evidencing compliance with the requirements in this Section 2.6. The certificates will show the Owner as an additional insured on the Comprehensive General Liability, Automobile Liability, umbrella or excess policies.

ARTICLE 3 SCOPE OF CONSTRUCTION MANAGER'S BASIC SERVICES § 3.1 Definition

The Construction Manager's Basic Services consist of those described in Sections 3.2 and 3.3 and include usual and customary construction coordination and scheduling, constructability review, cost estimating, and allocation of construction activities among the Multiple Prime Contractors.

§ 3.2 Preconstruction Phase

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- § 3.2.1 The Construction Manager shall review the program furnished by the Owner and any evaluation of the Owner's program provided by the Architect, to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner and Architect.
- § 3.2.2 The Construction Manager shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other.
- § 3.2.3 The Construction Manager shall prepare, and deliver to the Owner, a written Construction Management Plan that includes, at a minimum, the following: (1) preliminary evaluations required in Section 3.2.2, (2) a Project schedule, (3) cost estimates, (4) recommendations for Project delivery method, and (5) Contractors' scopes of Work, if multiple Contractors or fast-track construction will be used. The Construction Manager shall periodically update the Construction Management Plan over the course of the Project.
- § 3.2.4 Based on preliminary design and other design criteria prepared by the Architect, the Construction Manager shall prepare preliminary estimates of the Cost of the Work or the cost of program requirements using area, volume or similar conceptual estimating techniques for the Architect's review and Owner's approval. If the Architect suggests alternative materials and systems, the Construction Manager shall provide cost evaluations of those alternative materials and systems and may also provide its own suggestions.
- § 3.2.5 The Construction Manager shall expeditiously review design documents during their development and advise the Owner and Architect on proposed site use and improvements, selection of materials, and building systems and equipment. The Construction Manager shall also provide recommendations to the Owner and Architect on constructability, availability of materials and labor, sequencing for phased construction, time requirements for procurement, installation and construction, and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, life-cycle data, and possible cost reductions.
- § 3.2.6 The Construction Manager shall prepare and periodically update the Project schedule included in the Construction Management Plan for the Architect's review and the Owner's acceptance. The Construction Manager shall obtain the Architect's approval for the portion of the Project schedule relating to the performance of the Architect's services. The Project schedule shall coordinate and integrate the Construction Manager's services, the Architect's services, other Owner consultants' services, and the Owner's responsibilities and highlight items that could affect the Project's timely completion.
- § 3.2.7 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update, at appropriate intervals agreed to by the Owner, Construction Manager and Architect, estimates of the Cost of the Work of increasing detail and refinement. The Construction Manager shall include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in the estimates of the Cost of the Work. Such estimates shall be provided for the Architect's review and the Owner's approval. The Construction Manager shall advise the Owner and Architect if it appears that the Cost of the Work may exceed the Owner's budget and make recommendations for corrective action.
- § 3.2.8 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall consult with the Owner and Architect and make recommendations whenever the Construction Manager determines that design details adversely affect constructability, cost or schedules.
- § 3.2.9 The Construction Manager shall provide recommendations and information to the Owner and Architect regarding the assignment of responsibilities for temporary Project facilities and equipment, materials and services for common use of the Contractors. The Construction Manager shall verify that such requirements and assignment of responsibilities are included in the proposed Contract Documents.
- § 3.2.10 The Construction Manager shall provide recommendations and information to the Owner regarding the allocation of responsibilities for safety programs among the Contractors.
- § 3.2.11 The Construction Manager shall provide recommendations to the Owner on the division of the Project into individual Contracts for the construction of various categories of Work, including the method to be used for selecting Contractors and awarding Contracts. If multiple Contracts are to be awarded, the Construction Manager shall review

the Drawings and Specifications and make recommendations as required to provide that (1) the Work of the Contractors is coordinated, (2) all requirements for the Project are assigned to the appropriate Contract, (3) the likelihood of jurisdictional disputes is minimized, and (4) proper coordination is provided for phased construction.

- § 3.2.12 The Construction Manager shall update the Project schedule to include the components of the Work, including phasing of construction, times of commencement and completion required of each Contractor, ordering and delivery of products, including those that must be ordered well in advance of construction, and the occupancy requirements of the Owner.
- § 3.2.13 The Construction Manager shall expedite and coordinate the ordering and delivery of materials, including those that must be ordered well in advance of construction.
- § 3.2.14 The Construction Manager shall assist the Owner in selecting, retaining and coordinating the professional services of surveyors, special consultants and testing laboratories required for the Project.
- § 3.2.15 The Construction Manager shall provide an analysis of the types and quantities of labor required for the Project and review the availability of appropriate categories of labor required for critical phases. The Construction Manager shall make recommendations for actions designed to minimize adverse effects of labor shortages.
- § 3.2.16 The Construction Manager shall assist the Owner in obtaining information regarding applicable requirements for equal employment opportunity programs, and other programs as may be required by governmental and for quasi governmental authorities for inclusion in the Contract Documents.
- § 3.2.17 Following the Owner's approval of the Drawings and Specifications, the Construction Manager shall update and submit the latest estimate of the Cost of the Work and the Project schedule for the Architect's review and the Owner's approval.
- § 3.2.18 The Construction Manager shall submit the list of prospective bidders for the Architect's review and the Owner's approval.
- § 3.2.19 The Construction Manager shall develop bidders' interest in the Project and establish bidding schedules. The Construction Manager, with the assistance of the Architect, shall issue bidding documents to bidders and conduct pre-bid conferences with prospective bidders. The Construction Manager shall issue the current Project schedule with each set of bidding documents. The Construction Manager shall assist the Architect with regard to questions from bidders and with the issuance of addenda.
- § 3.2.20 The Construction Manager shall receive bids, prepare bid analyses and make recommendations to the Owner for the Owner's award of Contracts or rejection of bids.
- § 3.2.21 The Construction Manager shall assist the Owner in preparing Construction Contracts and advise the Owner on the acceptability of Subcontractors and material suppliers proposed by Multiple Prime Contractors.
- § 3.2.22 The Construction Manager shall assist the Owner in obtaining building permits and special permits for permanent improvements, except for permits required to be obtained directly by the various Multiple Prime Contractors. The Construction Manager shall verify that the Owner has paid applicable fees and assessments. The Construction Manager shall assist the Owner and Architect in connection with the Owner's responsibility for filing documents required for the approvals of governmental authorities having jurisdiction over the Project.
- § 3.3 Construction Phase Administration of the Construction Contract
- § 3.3.1 Subject to Section 4.3, the Construction Manager's responsibility to provide Construction Phase Services commences with the award of the initial Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.
- § 3.3.2 The Construction Manager shall provide a staffing plan to include one or more representatives who shall be in attendance at the Project site whenever the Work is being performed.

- § 3.3.3 The Construction Manager shall provide on-site administration of the Contracts for Construction in cooperation with the Architect as set forth below and in AIA Document A232TM—2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition. If the Owner and Contractor modify AIA Document A232—2009, those modifications shall not affect the Construction Manager's services under this Agreement unless the Owner and the Construction Manager amend this Agreement.
- § 3.3.4 The Construction Manager shall provide administrative, management and related services to coordinate scheduled activities and responsibilities of the Multiple Prime Contractors with each other and with those of the Construction Manager, the Owner and the Architect. The Construction Manager shall coordinate the activities of the Multiple Prime Contractors in accordance with the latest approved Project schedule and the Contract Documents.
- § 3.3.5 Utilizing the construction schedules provided by the Multiple Prime Contractors, the Construction Manager shall update the Project schedule, incorporating the activities of the Owner, Architect, and Multiple Prime Contractors on the Project, including activity sequences and durations, allocation of labor and materials, processing of Shop Drawings, Product Data and Samples, and delivery and procurement of products, including those that must be ordered well in advance of construction. The Project schedule shall include the Owner's occupancy requirements showing portions of the Project having occupancy priority. The Construction Manager shall update and reissue the Project schedule as required to show current conditions. If an update indicates that the previously approved Project schedule may not be met, the Construction Manager shall recommend corrective action, if any, to the Owner and Architect.
- § 3.3.6 The Construction Manager shall schedule and conduct meetings to discuss such matters as procedures, progress, coordination, and scheduling of the Work. The Construction Manager shall prepare and promptly distribute minutes to the Owner, Architect and Multiple Prime Contractors.
- § 3.3.7 Utilizing information from the Multiple Prime Contractors, the Construction Manager shall schedule and coordinate the sequence of construction and assignment of space in areas where the Multiple Prime Contractors are performing Work, in accordance with the Contract Documents and the latest approved Project schedule.
- § 3.3.8 The Construction Manager shall schedule all tests and inspections required by the Contract Documents or governmental authorities, and arrange for the delivery of test and inspection reports to the Owner and Architect.
- § 3.3.9 The Construction Manager shall endeavor to obtain satisfactory performance from each of the Multiple Prime Contractors. The Construction Manager shall recommend courses of action to the Owner when requirements of a Contract are not being fulfilled.
- § 3.3.10 The Construction Manager shall monitor and evaluate actual costs for activities in progress and estimates for uncompleted tasks and advise the Owner and Architect as to variances between actual and budgeted or estimated costs. If the Contractor is required to submit a Control Estimate, the Construction Manager shall meet with the Owner and Contractor to review the Control Estimate. The Construction Manager shall promptly notify the Contractor if there are any inconsistencies or inaccuracies in the information presented. The Construction Manager shall also report the Contractor's cost control information to the Owner.
- § 3.3.11 The Construction Manager shall develop cash flow reports and forecasts for the Project.
- § 3.3.12 The Construction Manager shall maintain accounting records on authorized Work performed under unit costs, additional Work performed on the basis of actual costs of labor and materials, and other Work requiring accounting records.
- § 3.3.12.1 The Construction Manager shall develop and implement procedures for the review and processing of Applications for Payment by Multiple Prime Contractors for progress and final payments.
- § 3.3.12.2 Not more frequently than monthly, the Construction Manager shall review and certify the amounts due the respective Contractors as follows:
 - .1 Where there is only one Contractor responsible for performing the Work, the Construction Manager shall, within seven days after the Construction Manager receives the Contractor's Application for Payment, review the Application, certify the amount the Construction Manager determines is due the Contractor, and forward the Contractor's Application and Certificate for Payment to the Architect.

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.2 Where there are Multiple Prime Contractors responsible for performing different portions of the Project, the Construction Manager shall, within seven days after the Construction Manager receives each Contractor's Application for Payment: (1) review the Applications and certify the amount the Construction Manager determines is due each Contractor, (2) prepare a Summary of Contractors' Applications for Payment by summarizing information from each Contractor's Application for Payment, (3) prepare a Project Application and Certificate for Payment, (4) certify the total amount the Construction Manager determines is due all Multiple Prime Contractors collectively, and (5) forward the Summary of Contractors' Applications for Payment and Project Application and Certificate for Payment to the Architect.

§ 3.3.12.3 The Construction Manager's certification for payment shall constitute a representation to the Owner, based on the Construction Manager's evaluations of the Work and on the data comprising the Contractors' Applications for Payment, that, to the best of the Construction Manager's knowledge, information and belief, the Work has progressed to the point indicated and the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion and to specific qualifications expressed by the Construction Manager. The issuance of a Certificate for Payment shall further constitute a recommendation to the Architect and Owner that the Contractor be paid the amount certified.

§ 3.3.12.4 The certification of an Application for Payment or a Project Application for Payment by the Construction Manager shall not be a representation that the Construction Manager has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences for the Contractor's own Work, or procedures; (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.3.13 The Construction Manager shall review the safety programs developed by each of the Multiple Prime Contractors solely and exclusively for purposes of coordinating the safety programs with those of the other Contractors and for making recommendations to the Owner for any safety programs not included in the Work of the Multiple Prime Contractors. The Construction Manager's responsibilities for coordination of safety programs shall not extend to direct control over or charge of the acts or omissions of the Contractor, Multiple Prime Contractors, Subcontractors, agents or employees of the Contractors or Multiple Prime Contractors or Subcontractors, or any other persons performing portions of the Work and not directly employed by the Construction Manager.

§ 3.3.14 The Construction Manager shall determine in general that the Work of each Contractor is being performed in accordance with the requirements of the Contract Documents and notify the Owner, Contractor and Architect of defects and deficiencies in the Work. The Construction Manager shall have the authority to reject Work that does not conform to the Contract Documents and shall notify the Architect about the rejection. The failure of the Construction Manager to reject Work shall not constitute the acceptance of the Work. The Construction Manager shall record any rejection of Work in its daily log and include information regarding the rejected Work in its progress reports to the Architect and Owner pursuant to Section 3.3.20.1. Upon written authorization from the Owner, the Construction Manager may require and make arrangements for additional inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed, and the Construction Manager shall give timely notice to the Architect of when and where the tests and inspections are to be made so that the Architect may be present for such procedures.

§ 3.3.15 The Construction Manager shall advise and consult with the Owner and Architect during the performance of its Construction Phase Services. The Construction Manager shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Construction Manager shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work of each of the Contractors, since these are solely the Contractor's rights and responsibilities under the Contract Documents. The Construction Manager shall not be responsible for a Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Construction Manager shall be responsible for the Construction Manager's negligent acts or omissions, but shall not have control

over or charge of, and shall not be responsible for, acts or omissions of the Contractor or Multiple Prime Contractors, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

- § 3.3.16 The Construction Manager shall transmit to the Architect requests for interpretations and requests for information of the meaning and intent of the Drawings and Specifications with its written recommendation, and assist in the resolution of questions that may arise.
- § 3.3.17 The Construction Manager shall review requests for changes, assist in negotiating Contractors' proposals, submit recommendations to the Architect and Owner, and, if they are accepted, prepare Change Orders and Construction Change Directives that incorporate the Architect's modifications to the Contract Documents.
- § 3.3.18 The Construction Manager shall assist the Initial Decision Maker in the review, evaluation and documentation of Claims, subject to Section 4.3.1.7.
- § 3.3.19 Utilizing the submittal schedules provided by each Contractor, the Construction Manager shall prepare, and revise as necessary, a Project submittal schedule incorporating information from the Owner, Owner's consultants, Owner's separate contractors and vendors, governmental agencies, and all other participants in the Project under the management of the Construction Manager. The Project submittal schedule and any revisions shall be submitted to the Architect for approval. The Construction Manager shall promptly review all Shop Drawings, Product Data, Samples and other submittals from the Multiple Prime Contractors for compliance with the submittal requirements of the Contract, coordinate submittals with information contained in related documents, and transmit to the Architect those that the Construction Manager recommends for approval. The Construction Manager's actions shall be taken in accordance with the Project submittal schedule approved by the Architect, or in the absence of an approved Project submittal schedule, with such reasonable promptness as to cause no delay in the Work or in the activities of the Contractor, other Multiple Prime Contractors, the Owner, or the Architect.
- § 3.3.20 The Construction Manager shall keep a daily log containing a record of weather, each Contractor's Work on the site, number of workers, identification of equipment, Work accomplished, problems encountered, and other similar relevant data as the Owner may require.
- § 3.3.20.1 The Construction Manager shall record the progress of the Project. On a monthly basis, or otherwise as agreed to by the Owner, the Construction Manager shall submit written progress reports to the Owner and Architect, showing percentages of completion and other information identified below:
 - .1 Work completed for the period;
 - .2 Project schedule status;
 - .3 Submittal schedule and status report, including a summary of remaining and outstanding submittals;
 - 4 Request for information, Change Order, and Construction Change Directive status reports;
 - .5 Tests and inspection reports;
 - .6 Status report of nonconforming and rejected Work;
 - .7 Daily logs;
 - .8 Summary of all Multiple Prime Contractors' Applications for Payment;
 - .9 Cumulative total of the Cost of the Work to date including the Construction Manager's compensation and reimbursable expenses at the job site, if any;
 - .10 Cash-flow and forecast reports; and
 - .11 Any other items the Owner may require:
- § 3.3.20.2 In addition, for Projects constructed on the basis of the Cost of the Work, the Construction Manager shall include the following additional information in its progress reports:
 - .1 Contractor's work force report;
 - .2 Equipment utilization report;
 - .3 Cost summary, comparing actual costs to updated cost estimates; and
 - .4 Any other items as the Owner may require:

- § 3.3.21 Utilizing the documents provided by the Contractor, the Construction Manager shall maintain at the site one copy of all Contracts, Drawings, Specifications, addenda, Change Orders and other Modifications, in good order and marked currently to record all changes and selections made during construction, and in addition, approved Shop Drawings, Product Data, Samples and similar required submittals. The Construction Manager shall maintain records, in duplicate, of principal building layout lines, elevations of the bottom of footings, floor levels and key site elevations certified by a qualified surveyor or professional engineer. The Construction Manager shall make all such records available to the Architect and the Contractor, and upon completion of the Project, shall deliver them to the Owner.
- § 3.3.22 The Construction Manager shall arrange for the delivery, storage, protection and security of Owner-purchased materials, systems and equipment that are a part of the Project until such items are incorporated into the Work.
- § 3.3.23 With the Architect and the Owner's maintenance personnel, the Construction Manager shall observe the Contractor's or Multiple Prime Contractors' final testing and start-up of utilities, operational systems and equipment and observe any commissioning as the Contract Documents may require.
- § 3.3.24 When the Construction Manager considers each Contractor's Work or a designated portion thereof is substantially complete, the Construction Manager shall, jointly with the Contractor, prepare for the Architect a list of incomplete or unsatisfactory items and a schedule for their completion. The Construction Manager shall assist the Architect in conducting inspections to determine whether the Work or designated portion thereof is substantially complete.
- § 3.3.25 When the Work or designated portion thereof is substantially complete, the Construction Manager shall prepare, and the Construction Manager and Architect shall execute, a Certificate of Substantial Completion. The Construction Manager shall submit the executed Certificate to the Owner and Contractor. The Construction Manager shall coordinate the correction and completion of the Work. Following issuance of a Certificate of Substantial Completion of the Work or a designated portion thereof, the Construction Manager shall evaluate the completion of the Work of the Contractor or Multiple Prime Contractors and make recommendations to the Architect when Work is ready for final inspection. The Construction Manager shall assist the Architect in conducting final inspections.
- § 3.3.26 The Construction Manager shall forward to the Owner, with a copy to the Architect, the following information received from the Contractor or Multiple Prime Contractors: (1) certificates of insurance received from the Contractor or Multiple Prime Contractors; (2) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (3) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (4) any other documentation required of the Contractor under the Contract Documents, including warranties and similar submittals.
- § 3.3.27 The Construction Manager shall deliver all keys, manuals, record drawings and maintenance stocks to the Owner. The Construction Manager shall forward to the Architect a final Project Application for Payment and Project Certificate for Payment or final Application for Payment and final Certificate for Payment upon the Contractor's compliance with the requirements of the Contract Documents.
- § 3.3.28 Duties, responsibilities and limitations of authority of the Construction Manager as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner, Construction Manager, Architect, Contractor and Multiple Prime Contractors. Consent shall not be unreasonably withheld.
- § 3.3.29 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Construction Manager shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Construction Manager shall provide the listed Additional Services only if specifically designated in the table below as the Construction Manager's responsibility, and the Owner shall compensate the Construction Manager as provided in Section 11.2.

(Designate the Additional Services the Construction Manager shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

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Services	Responsibility (Construction Manager, Owner or Not Provided)	Location of Service Description (Section 4.2 below or in an exhibit attached to this document and identified below)
§ 4.1.1 Measured drawings	N/A	
§ 4.1.2 Architectural interior design (B252 TM –2007)	N/A	
§ 4.1.3 Tenant-related services	N/A	
§ 4.1.4 Commissioning (B211 TM _2007)	N/A	
§ 4.1.5 LEED® certification (B214 TM –2012)	N/A	
§ 4.1.6 Furniture, furnishings, and equipment design (B253 TM -2007)	N/A	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1, if not further described in an exhibit attached to this document.

N/A

- § 4.3 Additional Services may be provided after execution of this Agreement, without invalidating this Agreement. Except for services required due to the fault of the Construction Manager, any Additional Services provided in accordance with this Section 4.3 shall entitle the Construction Manager to compensation pursuant to Section 11.3.
- § 4.3.1 Upon recognizing the need to perform the following Additional Services, the Construction Manager shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Construction Manager shall not proceed to provide the following services until the Construction Manager receives the Owner's written authorization:
 - .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method, or bid packages in addition to those listed in Section 1.1.6;
 - .2 Services necessitated by the enactment or revision of codes, laws or regulations or official interpretations after the date of this Agreement;
 - .3 Preparation of documentation for alternate bid or proposal requests proposed by the Owner;
 - .4 Preparation for, and attendance at, a public presentation, meeting or hearing;
 - .5 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Construction Manager is party thereto;
 - .6 Providing consultation concerning replacement of Work resulting from fire or other cause during construction and furnishing services required in connection with the replacement of such Work;
 - .7 Assistance to the Initial Decision Maker, if other than the Architect; or
 - .8 Service as the Initial Decision Maker.
- § 4.3.2 To avoid delay in the Construction Phase, the Construction Manager shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Construction Manager, and the Owner shall have no further obligation to compensate the Construction Manager for those services:
 - .1 Services in evaluating an extensive number of Claims submitted by a Contractor or others in connection with the Work when the Architect is serving as the Initial Decision Maker.
 - .2 To the extent the Construction Manager's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion, identified in Initial Information, whichever is earlier.
 - .3 Services required in an emergency to coordinate the activities of a Contractor or Multiple Prime Contractors in the event of risk of personal injury or serious property damage, consistent with Section 3.3.13.

§ 4.3.3 If the services covered by this Agreement have not been completed within twenty four (24) months of the date of this Agreement, through no fault of the Construction Manager, extension of the Construction Manager's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

- § 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including the Owner's program, other objectives, schedule, constraints and criteria, special equipment, systems, and site requirements. Within 15 days after receipt of a written request from the Construction Manager, the Owner shall furnish the requested information as necessary and relevant for the Construction Manager to evaluate, give notice of, or enforce any lien rights, if any.
- § 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1, (2) the Owner's other costs, and (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Construction Manager and Architect. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the budget for the Cost of the Work or in the Project's scope and quality.
- § 5.3 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it the risk of additional costs. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.
- § 5.4 The Owner shall retain an Architect to provide services, duties and responsibilities as described in AIA Document B132–2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition. The Owner shall provide the Construction Manager a copy of the executed agreement between the Owner and Architect, and any further modifications to the agreement.
- § 5.5 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions pertaining to documents the Construction Manager submits in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Construction Manager's services.
- § 5.6 Unless provided by the Construction Manager, the Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.
- § 5.7 Unless provided by the Construction Manager, the Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.
- § 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Construction Manager. Upon the Construction Manager's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Construction Manager to furnish them as an Additional Service, when the Construction Manager requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance and other liability insurance as appropriate to the services provided.
- § 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

- § 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.
- § 5.11 The Owner shall provide prompt written notice to the Construction Manager and Architect if the Owner becomes aware of any fault or defect in Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service or any fault or defect in the Construction Manager's services.
- § 5.12 The Owner reserves the right to perform construction and operations related to the Project with the Owner's own forces, and to award contracts in connection with the Project which are not part of the Construction Manager's responsibilities under this Agreement. The Construction Manager shall notify the Owner if any such independent action will interfere with the Construction Manager's ability to perform the Construction Manager's responsibilities under this Agreement. When performing construction or operations related to the Project, the Owner agrees to be subject to the same obligations and to have the same rights as the Contractors.
- § 5.13 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Construction Manager's consultants through the Construction Manager about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Construction Manager of any direct communications that may affect the Construction Manager's services.
- § 5.14 Before executing the Contract for Construction, the Owner shall coordinate the Construction Manager's duties and responsibilities set forth in the Contract for Construction with the Construction Manager's services set forth in this Agreement. The Owner shall provide the Construction Manager a copy of the executed agreements between the Owner and Contractors, including the General Conditions of the Contracts for Construction.
- § 5.15 The Owner shall provide the Construction Manager access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Construction Manager access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

- § 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the contractors' general conditions costs, overhead and profit. The Cost of the Work includes the compensation of the Construction Manager and Construction Manager's Consultants during the Construction Phase only, including compensation for reimbursable expenses at the job site, if any. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.
- § 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2 and 6.4. Evaluations of the Owner's budget, preliminary estimates for the Cost of the Work and detailed estimates of the Cost of the Work prepared by the Construction Manager represent the Construction Manager's judgment as a person or entity familiar with the construction industry. It is recognized, however, that neither the Construction Manager nor the Owner has control over the cost of labor, materials or equipment, over Contractors' methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Construction Manager cannot and does not warrant or represent that bids or negotiated prices will not vary from the budget proposed, established or approved by the Owner, or from any cost estimate or evaluation prepared by the Construction Manager.
- § 6.3 If the Architect is providing detailed cost estimating services as an Additional Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Architect and the Construction Manager shall work cooperatively to conform the cost estimates to one another.
- § 6.4 If, prior to the conclusion of the Design Development Phase, the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Construction Manager, in consultation with the Architect, shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget, and the Owner shall cooperate with the Construction Manager and Architect in making such adjustments.

§ 6.5 If the estimate of the Cost of the Work at the conclusion of the Design Development Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall

.1 give written approval of an increase in the budget for the Cost of the Work;

.2 in consultation with the Construction Manager and Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or

.3 implement any other mutually acceptable alternative.

ARTICLE 7 COPYRIGHTS AND LICENSES

The Construction Manager and the Construction Manager's consultants, if any, shall not own or claim a copyright in the Instruments of Service. The Construction Manager, the Construction Manager's consultants, if any, and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Construction Manager intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Construction Manager shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Construction Manager waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Construction Manager waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A232–2009, General Conditions of the Contract for Construction. The Owner or the Construction Manager, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Construction Manager shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Construction Manager, its employees and its consultants in the performance of professional services under this Agreement. The Construction Manager's duty to indemnify the Owner under this provision shall be limited to the available proceeds of insurance coverage.

§ 8.1.4 The Construction Manager and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Construction Manager's services, the Construction Manager may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Construction Manager shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration

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proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

- § 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.
- § 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Construction Manager do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

- [] Arbitration pursuant to Section 8.3 of this Agreement
- [X] Litigation in a court of competent jurisdiction
- [] Other: (Specify)

§ 8.3 Arbitration

- § 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.
- § 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.
- § 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.
- § 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

- § 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).
- § 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.
- § 8.3.4.3 The Owner and Construction Manager grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Construction Manager under this Agreement.

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ARTICLE 9 TERMINATION OR SUSPENSION

- § 9.1 If the Owner fails to make payments to the Construction Manager in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Construction Manager's option, cause for suspension of performance of services under this Agreement. If the Construction Manager elects to suspend services, the Construction Manager shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Construction Manager shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Construction Manager shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Construction Manager's services. The Construction Manager's fees for the remaining services and the time schedules shall be equitably adjusted.
- § 9.2 If the Owner suspends the Project, the Construction Manager shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Construction Manager shall be compensated for expenses incurred in the interruption and resumption of the Construction Manager's services. The Construction Manager's fees for the remaining services and the time schedules shall be equitably adjusted.
- § 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Construction Manager, the Construction Manager may terminate this Agreement by giving not less than seven days' written notice.
- § 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.
- § 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Construction Manager for the Owner's convenience and without cause.
- § 9.6 In the event of termination not the fault of the Construction Manager, the Construction Manager shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.
- § 9.7 Termination Expenses are in addition to compensation for the Construction Manager's services and include expenses directly attributable to termination for which the Construction Manager is not otherwise compensated, plus an amount for the Construction Manager's anticipated profit on the value of the services not performed by the Construction Manager, as set forth below.
- § 9.7.1 In the event of termination for the Owner's convenience prior to commencement of construction, the Construction Manager shall be entitled to receive payment for services performed, costs incurred by reason of such termination and reasonable overhead and profit on Preconstruction services not completed during the Preconstruction Phase.
- § 9.7.2 In the event of termination for the Owner's convenience after commencement of construction, the Construction Manager shall be entitled to receive payment for services performed and costs incurred by reason of such termination, along with reasonable overhead and profit on services not completed during the Construction Phase.

ARTICLE 10 MISCELLANEOUS PROVISIONS

- § 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.
- § 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A232–2009, General Conditions of the Contract for Construction, except for purposes of this Agreement, the term "Work" shall include the work of all Contractors under the administration of the Construction Manager.
- § 10.3 The Owner and Construction Manager, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Construction Manager shall assign this Agreement

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without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

- § 10.4 If the Owner requests the Construction Manager to execute certificates, the proposed language of such certificates shall be submitted to the Construction Manager for review at least 14 days prior to the requested dates of execution. If the Owner requests the Construction Manager to execute consents reasonably required to facilitate assignment to a lender, the Construction Manager shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Construction Manager for review at least 14 days prior to execution. The Construction Manager shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.
- § 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Construction Manager.
- § 10.6 Unless otherwise required in this Agreement, the Construction Manager shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.
- § 10.7 The Construction Manager shall have the right to include photographic or artistic representations of the design of the Project among the Construction Manager's promotional and professional materials. The Construction Manager shall be given reasonable access to the completed Project to make such representations. However, the Construction Manager's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Construction Manager in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Construction Manager in the Owner's promotional materials for the Project.
- § 10.8 If the Construction Manager or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Construction Manager's Basic Services described under Article 3, the Owner shall compensate the Construction Manager as follows:

§ 11.1.1 For Preconstruction Phase Services in Section 3.2:

(Insert amount of, or basis for, compensation, including stipulated sums, multiples or percentages.)

One Hundred Forty Five Thousand Dollars (\$145,000.00)

§ 11.1.2 For Construction Phase Services in Section 3.3:

(Insert amount of, or basis for, compensation, including stipulated sums, multiples or percentages.)

Three and one quarter percent (3 1/4%) multiplied by the Cost of the Work.

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Construction Manager as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Cost of Services x 1.1 plus hourly rates of O'Shea staff as applicable.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Construction Manager as follows: (Insert amount of, or basis for, compensation.)

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Cost of Services x 1.1 plus hourly rates of O'Shea staff as applicable.

§ 11.4 Compensation for Additional Services of the Construction Manager's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Construction Manager plus percent (%), or as otherwise stated

Three and one quarter percent (3.25 %)

§ 11.5 The hourly billing rates for services of the Construction Manager and the Construction Manager's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Construction Manager's and Construction Manager's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Position	1-May-	-19	1-May	-20	1-May	-21
Project Executive	\$	157.50	\$	161.50	\$	165.50
Pre-Con Director	\$	157.50	\$	161.50	\$	165.50
Chief Estimator	\$	157.50	\$	161.50	\$	165.50
Estimator	\$	78.00	\$	80.00	\$	82.00
Sr. Project Manager	\$	141.75	\$	145.25	\$	149.00
Project Manager	\$	131.50	\$	134.75	\$	138.00
Project Engineer	\$	79.00	\$	81.00	\$	83.00
Contract Administrator	\$	52.75	\$	54.00	\$	55.25
Job Superintendent	\$	106.00	\$	108.75	\$	111.50

Rate (\$0.00)

Employee or Category

§ 11.6 Compensation for Reimbursable Expenses

§ 11.6.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Construction Manager and the Construction Manager's consultants directly related to the Project, as follows:

- Transportation and authorized out-of-town travel and subsistence; .1
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- Printing, reproductions, plots, standard form documents; .4
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- Professional photography, and presentation materials requested by the Owner; .7
- Construction Manager's consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Construction Manager's consultants;
- All taxes levied on professional services and on reimbursable expenses; .9
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.6.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Construction Manager and the Construction Manager's consultants plus ten percent (10 %) of the expenses incurred.

§ 11.7 Payments to the Construction Manager

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§ 11.7.1 An initial payment of (\$) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.7.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Construction Manager's invoice. Amounts unpaid thirty (30)

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days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Construction Manager. (Insert rate of monthly or annual interest agreed upon.)

Five percent annually (5%)

§ 11.7.3 The Owner shall not withhold amounts from the Construction Manager's compensation to impose a penalty or liquidated damages on the Construction Manager, or to offset sums requested by or paid to Contractors for the cost of changes in the Work unless the Construction Manager agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.7.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Construction Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Construction Manager.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document C132TM–2009, Standard Form Agreement Between Owner and Construction Manager as Adviser
- .2 AIA Document E201TM-2007, Digital Data Protocol Exhibit, if completed, or the following:
- .3 AIA Document E202[™]–2008, Building Information Modeling Protocol Exhibit, if completed, or the following:

	0.1 1	
.4	Other documents	÷

(List other documents, if any, including additional scopes of service forming part of the Agreement.)

This Agreement is entered into as of the day and year first written above.

OWNER (Signature)

CONSTRUCTION MANAGER (Signature)

Michael E. O'Shea President

(Printed name and title)

(Printed name and title)



General Conditions of the Contract for Construction, Construction Manager as Adviser Edition

for the following PROJECT:

(Name, and location or address)

Decatur Public Schools New Construction, Additions and Renovations at Various Sites 101 West Cerro Gordo Street Decatur, IL 62521

THE CONSTRUCTION MANAGER:

(Name, legal status and address)

Harold O'Shea Builders Inc., d/b/a O'Shea Builders Inc. 3401 Constitution Drive Springfield, IL 62711

THE OWNER:

(Name, legal status and address)

Decatur Public Schools District 61 101 West Cerro Gordo Street Decatur, IL 62523

THE ARCHITECT:

(Name, legal status and address)

BLDD Architects 100 N. Merchant Street Decatur, IL 62523

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A132™–2009, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition; B132™–2009, Standard Form of Agreement

Between Owner and Architect, Construction Manager as Adviser Edition; and C132™–2009, Standard Form of Agreement Between Owner and Construction Manager as Adviser.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

- § 1.1.1 The Contract Documents. The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement), and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of addenda relating to bidding requirements).
- § 1.1.2 The Contract. The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and the Construction Manager or the Construction Manager's consultants, (3) between the Owner and the Architect or the Architect's consultants, (4) between the Contractor and the Construction Manager or the Construction Manager's consultants, (5) between the Owner and a Subcontractor or Sub-subcontractor (6) between the Construction Manager and the Architect, or (7) between any persons or entities other than the Owner and Contractor. The Construction Manager and Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of their duties.
- § 1.1.3 The Work. The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.
- § 1.1.4 The Project. The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by other Multiple Prime Contractors and by the Owner's own forces, including persons or entities under separate contracts not administered by the Construction Manager.
- § 1.1.5 The Drawings. The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules and diagrams.
- § 1.1.6 The Specifications. The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.
- § 1.1.7 Instruments of Service. Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.
- § 1.1.8 Initial Decision Maker. The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2 and certify termination of the Agreement under Section 14.2.2.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

- § 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.
- § 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications and Other Instruments of Service

- § 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory and other reserved rights, including copyrights. The Contractor, Subcontractors, sub-subcontractors, and material or equipment suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be construed as publication in derogation of the Architect, or Architect's consultants' reserved rights.
- § 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers are authorized to use and reproduce the Instruments of Service provided to them solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers may not use the Instruments of Service on other projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect and the Architect's consultants.

§ 1.6 Transmission of Data in Digital Form

If the parties intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions, unless otherwise already provided in the Agreement or the Contract Documents.

ARTICLE 2 OWNER

§ 2.1 General

- § 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Article 4, the Construction Manager and the Architect do not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.
- § 2.1.2 The Owner shall furnish to the Contractor within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Information and Services Required of the Owner

§ 2.2.1 Prior to commencement of the Work, the Contractor may request in writing that the Owner provide reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. Thereafter, the Contractor may only request such evidence if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) a change in the Work materially changes the Contract Sum; or (3) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due. The Owner shall furnish such evidence as a condition precedent to commencement or continuation of the Work or the

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portion of the Work affected by a material change. After the Owner furnishes the evidence, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

- § 2.2.2 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities. Unless otherwise provided under the Contract Documents, the Owner, through the Construction Manager, shall secure and pay for the building permit.
- § 2.2.3 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.
- § 2.2.4 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.
- § 2.2.5 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.
- § 2.2.6 The Owner shall endeavor to forward all communications to the Contractor through the Construction Manager and shall contemporaneously provide the same communications to the Architect about matters arising out of or relating to the Contract Documents.

§ 2.3 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.4 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such deficiencies. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due the Contractor the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Construction Manager's and Architect's and their respective consultants' additional services made necessary by such default, neglect or failure. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect, after consultation with the Construction Manager. If payments then or thereafter due the Contractor are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner.

ARTICLE 3 CONTRACTOR

§ 3.1 General

User Notes:

- § 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.
- § 3.1.2 The plural term "Multiple Prime Contractors" refers to persons or entities who perform construction under contracts with the Owner that are administered by the Construction Manager. The term does not include the Owner's own forces, including persons or entities under separate contracts not administered by the Construction Manager.

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§ 3.1.3 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.4 The Contractor shall not be relieved of obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Construction Manager or Architect in their administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.2.3, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Construction Manager and Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information submitted to the Construction Manager in such form as the Construction Manager and Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Construction Manager and Architect any nonconformity discovered by or made known to the Contractor as a request for information submitted to Construction Manager in such form as the Construction Manager and Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall make Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instruction concerning these matters. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences or procedures, the Contractor shall evaluate the jobsite safety thereof and, except as stated below, shall be fully and solely responsible for the jobsite safety of such means, methods, techniques, sequences or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely written notice to the Owner, the Construction Manager, and the Architect and shall not proceed with that portion of the Work without further written instructions from the Architect, through the Construction Manager. If the Contractor is then instructed to proceed with the required means, methods, techniques, sequences or procedures without acceptance of changes proposed by the Contractor, the Owner shall be solely responsible for any loss or damage arising solely from those Owner-required means, methods, techniques, sequences or procedures.

- § 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.
- § 3.3.3 The Contractor shall be responsible for inspection of portions of the Project already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

- § 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor. materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.
- § 3.4.2 Except in the case of minor changes in the Work authorized by the Architect in accordance with Sections 3.12.8 or 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect, in consultation with the Construction Manager, and in accordance with a Change Order or Construction Change Directive.
- § 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty

The Contractor warrants to the Owner, Construction Manager, and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform with the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Construction Manager or Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

The Contractor shall pay sales, consumer, use and similar taxes for the Work or portions thereof provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices, and Compliance with Laws

- § 3.7.1 Unless otherwise provided in the Contract Documents, the Owner, through the Construction Manager, shall secure and pay for the building permit. The Contractor shall secure and pay for other permits, fees, licenses and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.
- § 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.
- § 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.
- § 3.7.4 Concealed or Unknown Conditions. If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner, Construction Manager, and the Architect before conditions are disturbed and in no event later than 21 days after first observance of the conditions. The Architect and Construction

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Manager will promptly investigate such conditions and, if the Architect, in consultation with the Construction Manager, determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If the Architect, in consultation with the Construction Manager, determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner, Construction Manager, and Contractor in writing, stating the reasons. If the Owner or Contractor disputes the Architect's determination or recommendation, either party may proceed as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner, Construction Manager, and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents:

- .1 Allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 Whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.
- § 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 SuperIntendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner and Architect through the Construction Manager, the name and qualifications of a proposed superintendent. The Construction Manager may reply within 14 days to the Contractor in writing stating (1) whether the Owner, the Construction Manager, or the Architect has reasonable objection to the proposed superintendent or (2) that any of them require additional time to review. Failure of the Construction Manager to reply within the 14 day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner, Construction Manager or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information and the Construction Manager's approval a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project schedule to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work.

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The Contractor shall cooperate with the Construction Manager in scheduling and performing the Contractor's Work to avoid conflict with, and as to cause no delay in, the work or activities of other Multiple Prime Contractors or the construction or operations of the Owner's own forces.

- § 3.10.2 The Contractor shall prepare a submittal schedule, promptly after being awarded the Contract and thereafter update it as necessary to maintain a current submittal schedule, and shall submit the schedule(s) for the Construction Manager's and Architect's approval. The Architect and Construction Manager's approval shall not unreasonably be delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Construction Manager and Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.
- § 3.10.3 The Contractor shall participate with other Contractors, the Construction Manager and Owner in reviewing and coordinating all schedules for incorporation into the Project schedule that is prepared by the Construction Manager. The Contractor shall make revisions to the construction schedule and submittal schedule as deemed necessary by the Construction Manager to conform to the Project schedule.
- § 3.10.4 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner, Construction Manager and Architect and incorporated into the approved Project schedule.

§ 3.11 Documents and Samples at the Site

The Contractor shall maintain at the site for the Owner one copy of the Drawings, Specifications, Addenda, Change Orders and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and one copy of approved Shop Drawings, Product Data, Samples and similar required submittals. These documents shall be available to the Architect and delivered to the Construction Manager for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

- § 3.12.1 Shop Drawings are drawings, diagrams, schedules and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.
- § 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.
- § 3.12.3 Samples are physical examples that illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.
- § 3.12.4 Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents. Their purpose is to demonstrate the way by which the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect and Construction Manager is subject to the limitations of Sections 4.2.9 through 4.2.11. Informational submittals upon which the Construction Manager and Architect are not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Construction Manager or Architect without action.
- § 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve and submit to the Construction Manager Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents in accordance with the Project submittal schedule approved by the Construction Manager and Architect, or in the absence of an approved Project submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of other Multiple Prime Contractors or the Owner's own forces. The Contractor shall cooperate with the Construction Manager in the coordination of the Contractor's Shop Drawings, Product Data, Samples and similar submittals with related documents submitted by other Multiple Prime Contractors.
- § 3.12.6 By submitting Shop Drawings, Product Data, Samples and similar submittals, the Contractor represents to the Owner, Construction Manager, and Architect, that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so and (3) checked

and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

- § 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples or similar submittals until the respective submittal has been reviewed and approved by the Architect.
- § 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples or similar submittals unless the Contractor has specifically informed the Construction Manager and Architect in writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples or similar submittals by the Architect's approval thereof.
- § 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples or similar submittals, to revisions other than those requested by the Construction Manager and Architect on previous submittals. In the absence of such written notice, the Architect's approval of a resubmission shall not apply to such revisions.
- § 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. The Contractor shall not be required to provide professional services in violation of applicable law. If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by a properly licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor all performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review, approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Contractor shall not be responsible for the adequacy of the performance and design criteria specified in the Contract Documents.

§ 3.13 Use of Site

- § 3.13.1 The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.
- § 3.13.2 The Contractor shall coordinate the Contractor's operations with, and secure the approval of, the Construction Manager before using any portion of the site.

§ 3.14 Cutting and Patching

- § 3.14.1 The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting and patching shall be restored to the condition existing prior to the cutting, fitting and patching, unless otherwise required by the Contract Documents.
- § 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner's own forces or of other Multiple Prime Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter such construction by the Owner's own forces or by other Multiple Prime Contractors except with written consent of the Construction Manager,

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Owner and such other Multiple Prime Contractors; such consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold from the other Multiple Prime Contractors or the Owner the Contractor's consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials from and about

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner, or Construction Manager with the Owner's approval, may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner, Construction Manager and Architect access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner, Construction Manager and Architect harmless from loss on account thereof, but shall not be responsible for such defense or loss when a particular design, process or product of a particular manufacturer or manufacturers is required by the Contract Documents or where the copyright violations are contained in Drawings, Specifications or other documents prepared by the Owner, Architect, or Construction Manager. However, if the Contractor has reason to believe that the required design, process or product is an infringement of a copyright or a patent, the Contractor shall be responsible for such loss unless such information is promptly furnished to the Architect through the Construction Manager.

§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Construction Manager, Architect, Construction Manager's and Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

ARTICLE 4 ARCHITECT AND CONSTRUCTION MANAGER

§ 4.1 General

§ 4.1.1 The Owner shall retain an architect lawfully licensed to practice architecture or an entity lawfully practicing architecture in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 4.1.2 The Owner shall retain a construction manager lawfully licensed to practice construction management or an entity lawfully practicing construction management in the jurisdiction where the Project is located. That person or entity is identified as the Construction Manager in the Agreement and is referred to throughout the Contract Documents as if singular in number.

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- § 4.1.3 Duties, responsibilities and limitations of authority of the Construction Manager and Architect as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner, Construction Manager, Architect and Contractor. Consent shall not be unreasonably withheld.
- § 4.1.4 If the employment of the Construction Manager or Architect is terminated, the Owner shall employ a successor construction manager or architect as to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Construction Manager or Architect, respectively.

§ 4.2 Administration of the Contract

- § 4.2.1 The Construction Manager and Architect will provide administration of the Contract as described in the Contract Documents and will be the Owner's representatives during construction until the date the Architect issues the final Certificate for Payment. The Construction Manager and Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.
- § 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner and Construction Manager (1) known deviations from the Contract Documents and from the most recent Project schedule prepared by the Construction Manager, and (2) defects and deficiencies observed in the Work.
- § 4.2.3 The Construction Manager shall provide a staffing plan to include one or more representatives who shall be in attendance at the Project site whenever the Work is being performed. The Construction Manager will determine in general if the Work observed is being performed in accordance with the Contract Documents, will keep the Owner reasonably informed of the progress of the Work, and will report to the Owner and Architect (1) known deviations from the Contract Documents and the most recent Project schedule, and (2) defects and deficiencies observed in the Work.
- § 4.2.4 The Construction Manager will schedule and coordinate the activities of the Contractor and other Multiple Prime Contractors in accordance with the latest approved Project schedule.
- § 4.2.5 The Construction Manager, except to the extent required by Section 4.2.4, and Architect will not have control over, or charge of, construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents, except as provided in Section 3.3.1, and neither will be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. Neither the Construction Manager nor the Architect will have control over or charge of or be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or of any other persons or entities performing portions of the Work.
- § 4.2.6 Communications Facilitating Contract Administration. Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, the Owner and Contractor shall endeavor to communicate with each other through the Construction Manager, and shall contemporaneously provide the same communications to the Architect about matters arising out of or relating to the Contract Documents. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and material suppliers shall be through the Contractor. Communications by and with other Multiple Prime Contractors shall be through the Construction Manager and shall be contemporaneously provided to the Architect if those communications are about matters arising out of or related to the Contract Documents. Communications by and with the Owner's own forces shall be through the Owner.
- § 4.2.7 The Construction Manager and Architect will review and certify all Applications for Payment by the Contractor, in accordance with the provisions of Article 9.
- § 4.2.8 The Architect and Construction Manager have authority to reject Work that does not conform to the Contract Documents and will notify each other about the rejection. The Construction Manager shall determine in general

whether the Work of the Contractor is being performed in accordance with the requirements of the Contract Documents and notify the Owner, Contractor and Architect of defects and deficiencies in the Work. Whenever the Construction Manager considers it necessary or advisable, the Construction Manager will have authority to require additional inspection or testing of the Work in accordance with Sections 13.5.2 and 13.5.3, upon written authorization of the Owner, whether or not such Work is fabricated, installed or completed. The foregoing authority of the Construction Manager will be subject to the provisions of Sections 4.2.18 through 4.2.20 inclusive, with respect to interpretations and decisions of the Architect. However, neither the Architect's nor the Construction Manager's authority to act under this Section 4.2.8 nor a decision made by either of them in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect or the Construction Manager to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees, or other persons performing any of the Work.

§ 4.2.9 The Construction Manager will receive and promptly review for conformance with the submittal requirements of the Contract Documents, all submittals from the Contractor such as Shop Drawings, Product Data and Samples. Where there are Multiple Prime Contractors, the Construction Manager will also check and coordinate the information contained within each submittal received from Contractor and other Multiple Prime Contractors, and transmit to the Architect those recommended for approval. By submitting Shop Drawings, Product Data, Samples and similar submittals, the Construction Manager represents to the Owner and Architect that the Construction Manager has reviewed and recommended them for approval. The Construction Manager's actions will be taken in accordance with the Project submittal schedule approved by the Architect or, in the absence of an approved Project submittal schedule, with reasonable promptness while allowing sufficient time to permit adequate review by the Architect.

§ 4.2.10 The Architect will review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Upon the Architect's completed review, the Architect shall transmit its submittal review to the Construction Manager.

§ 4.2.11 Review of the Contractor's submittals by the Construction Manager and Architect is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Construction Manager and Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5 and 3.12. The Construction Manager and Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Construction Manager and Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.12 The Construction Manager will prepare Change Orders and Construction Change Directives.

§ 4.2.13 The Construction Manager and the Architect will take appropriate action on Change Orders or Construction Change Directives in accordance with Article 7. and the Architect will have authority to order minor changes in the Work as provided in Section 7.4. The Architect, in consultation with the Construction Manager, will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4

§ 4.2.14 Utilizing the documents provided by the Contractor, the Construction Manager will maintain at the site for the Owner one copy of all Contract Documents, approved Shop Drawings, Product Data, Samples and similar required submittals, in good order and marked currently to record all changes and selections made during construction. These will be available to the Architect and the Contractor, and will be delivered to the Owner upon completion of the Project.

§ 4.2.15 The Construction Manager will assist the Architect in conducting inspections to determine the dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion in conjunction with the Architect pursuant to Section 9.8; and receive and forward to the Owner written warranties and related

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documents required by the Contract and assembled by the Contractor pursuant to Section 9.10. The Construction Manager will forward to the Architect a final Application and Certificate for Payment or final Project Application and Project Certificate for Payment upon the Contractor's compliance with the requirements of the Contract Documents.

- § 4.2.16 If the Owner and Architect agree, the Architect will provide one or more project representatives to assist in carrying out the Architect's responsibilities at the site. The duties, responsibilities and limitations of authority of such project representatives shall be as set forth in an exhibit to be incorporated in the Contract Documents.
- § 4.2.17 The Architect will interpret and decide matters concerning performance under, and requirements of the Contract Documents on written request of the Construction Manager, Owner or Contractor through the Construction Manager. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.
- § 4.2.18 Interpretations and decisions of the Architect will be consistent with the intent of and reasonably inferable from the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions so rendered in good faith.
- § 4.2.19 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.
- § 4.2.20 The Construction Manager will receive and review requests for information from the Contractor, and forward each request for information to the Architect, with the Construction Manager's recommendation. The Architect will review and respond in writing to the Construction Manager to requests for information about the Contract Documents. The Construction Manager's recommendation and the Architect's response to each request will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

- § 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include other Multiple Prime Contractors or subcontractors of other Multiple Prime Contractors.
- § 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

- § 5.2.1 Unless otherwise stated in the Contract Documents or the bidding requirements, the Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Construction Manager for review by the Owner, Construction Manager and Architect the names of persons or entities (including those who are to furnish materials or equipment fabricated to a special design) proposed for each principal portion of the Work. The Construction Manager may reply within 14 days to the Contractor in writing stating (1) whether the Owner, the Construction Manager or the Architect has reasonable objection to any such proposed person or entity or, (2) that the Construction Manager, Architect or Owner requires additional time for review. Failure of the Construction Manager, Owner, or Architect to reply within the 14-day period shall constitute notice of no reasonable objection.
- § 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner, Construction Manager or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.
- § 5.2.3 If the Owner, Construction Manager or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner, Construction Manager or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change,

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and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person or entity previously selected if the Owner, Construction Manager or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate agreement, written where legally required for validity, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including responsibility for safety of the Subcontractor's Work, which the Contractor, by these Documents, assumes toward the Owner, Construction Manager and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner, Construction Manager and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

- § 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that
 - 1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing; and
 - .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

- § 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.
- § 5.4.3 Upon such assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor Contractor or other entity. If the Owner assigns the subcontract to a successor Contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor Contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY OTHER CONTRACTORS

§ 6.1 Owner's Right to Perform Construction with Own Forces and to Award Other Contracts

- § 6.1.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, which include persons or entities under separate contracts not administered by the Construction Manager, and to award other contracts in connection with other portions of the Project or other construction or operations on the site under Conditions of the Contract identical or substantially similar to these including those portions related to insurance and waiver of subrogation. If the Contractor claims that delay or additional cost is involved because of such action by the Owner, the Contractor shall make such Claim as provided in Article 15.
- § 6.1.2 When the Owner performs construction or operations with the Owner's own forces including persons or entities under separate contracts not administered by the Construction Manager, the Owner shall provide for coordination of such forces with the Work of the Contractor, who shall cooperate with them.

§ 6.1.3 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces, the Owner shall be deemed to be subject to the same obligations and to have the same rights that apply to the Contractor under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11 and 12.

§ 6.2 Mutual Responsibility

- § 6.2.1 The Contractor shall afford the Owner's own forces, Construction Manager and other Multiple Prime Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.
- § 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner's own forces or other Multiple Prime Contractors, the Contractor shall, prior to proceeding with that portion of the Work, promptly report to the Construction Manager and Architect apparent discrepancies or defects in such other construction that would render it unsuitable for such proper execution and results. Failure of the Contractor so to report shall constitute an acknowledgment that the Owner's own forces or other Multiple Prime Contractors' completed or partially completed construction is fit and proper to receive the Contractor's Work, except as to defects not then reasonably discoverable.
- § 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs, including costs that are payable to a separate contractor or to other Multiple Prime Contractors because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of delays, improperly timed activities, damage to the Work or defective construction by the Owner's own forces or other Multiple Prime Contractors.
- § 6.2.4 The Contractor shall promptly remedy damage the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner, separate contractors, or other Multiple Prime Contractors as provided in Section 10.2.5.
- § 6.2.5 The Owner and other Multiple Prime Contractors shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, other Multiple Prime Contractors and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Construction Manager, with notice to the Architect, will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

- § 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.
- § 7.1.2 A Change Order shall be based upon agreement among the Owner, Construction Manager, Architect and Contractor; a Construction Change Directive requires agreement by the Owner, Construction Manager and Architect and may or may not be agreed to by the Contractor; an order for a minor change in the Work may be issued by the Architect alone.
- § 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents, and the Contractor shall proceed promptly, unless otherwise provided in the Change Order, Construction Change Directive or order for a minor change in the Work.

§ 7.2 Change Orders

User Notes:

A Change Order is a written instrument prepared by the Construction Manager and signed by the Owner, Construction Manager, Architect and Contractor, stating their agreement upon all of the following:

.1 The change in the Work;

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- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Construction Manager and signed by the Owner, Construction Manager and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.7.

§ 7.3.4 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed in a proposed Change Order or Construction Change Directive so that application of such unit prices to quantities of Work proposed will cause substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 7.3.5 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Construction Manager and Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.6 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.7 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Construction Manager shall determine the method and the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Construction Manager may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.7 shall be limited to the following:

- .1 Costs of labor, including social security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers compensation insurance;
- .2 Costs of materials, supplies and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use or similar taxes related to the Work; and
- .5 Additional costs of supervision and field office personnel directly attributable to the change.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Construction Manager and Architect. When

both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Construction Manager and Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Construction Manager and Architect determine to be reasonably justified. The interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Construction Manager and Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Construction Manager shall prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect has authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such changes will be effected by written order issued through the Construction Manager and shall be binding on the Owner and Contractor.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, prematurely commence operations on the site or elsewhere prior to the effective date of insurance required by Article 11 to be furnished by the Contractor and Owner. The date of commencement of the Work shall not be changed by the effective date of such insurance.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner, Owner's own forces, Construction Manager, Architect, any of the other Multiple Prime Contractors or an employee of any of them, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control; or by delay authorized by the Owner pending mediation and arbitration, or by other causes that the Architect, based on the recommendation of the Construction Manager, determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

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ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.2 Schedule of Values

Where the Contract is based on a Stipulated Sum or Guaranteed Maximum Price, the Contractor shall submit to the Construction Manager, before the first Application for Payment, a schedule of values allocating the entire Contract Sum to the various portions of the Work and prepared in such form and supported by such data to substantiate its accuracy as the Construction Manager and Architect may require. This schedule, unless objected to by the Construction Manager or Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. In the event there is one Contractor, the Construction Manager shall forward to the Architect the Contractor's schedule of values. If there are Multiple Prime Contractors responsible for performing different portions of the Project, the Construction Manager shall forward the Multiple Prime Contractors' schedules of values only if requested by the Architect.

§ 9.3 Applications for Payment

§ 9.3.1 At least fifteen days before the date established for each progress payment, the Contractor shall submit to the Construction Manager an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. Such application shall be notarized, if required, and supported by such data substantiating the Contractor's right to payment as the Owner, Construction Manager or Architect may require, such as copies of requisitions from Subcontractors and material suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Construction Manager and Architect, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or material supplier unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage and transportation to the site for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or encumbrances in favor of the Contractor, Subcontractors, material suppliers, or other persons or entities making a claim by reason of having provided labor, materials and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 Where there is only one Contractor, the Construction Manager will, within seven days after the Construction Manager's receipt of the Contractor's Application for Payment, review the Application, certify the amount the Construction Manager determines is due the Contractor, and forward the Contractor's Application and Certificate for Payment to the Architect. Within seven days after the Architect receives the Contractor's Application for Payment from the Construction Manager, the Architect will either issue to the Owner a Certificate for Payment, with a copy to the Construction Manager, for such amount as the Architect determines is properly due, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding certification in whole or in part as provided

in Section 9.5.1. The Construction Manager will promptly forward to the Contractor the Architect's notice of withholding certification.

§ 9.4.2 Where there are Multiple Prime Contractors performing portions of the Project, the Construction Manager will, within seven days after the Construction Manager receives the Multiple Prime Contractors' Applications for Payment: (1) review the Applications and certify the amount the Construction Manager determines is due each of the Multiple Prime Contractors; (2) prepare a Summary of Contractors' Applications for Payment by combining information from each Multiple Prime Contractors' application with information from similar applications for progress payments from other Multiple Prime Contractors; (3) prepare a Project Application and Certificate for Payment; (4) certify the amount the Construction Manager determines is due all Multiple Prime Contractors; and (5) forward the Summary of Contractors' Applications for Payment and Project Application and Certificate for Payment to the Architect.

§ 9.4.3 Within seven days after the Architect receives the Project Application and Project Certificate for Payment and the Summary of Contractors' Applications for Payment from the Construction Manager, the Architect will either issue to the Owner a Project Certificate for Payment, with a copy to the Construction Manager, for such amount as the Architect determines is properly due, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding certification in whole or in part as provided in Section 9.5.1. The Construction Manager will promptly forward the Architect's notice of withholding certification to the Contractors.

§ 9.4.4 The Construction Manager's certification of an Application for Payment or, in the case of Multiple Prime Contractors, a Project Application and Certificate for Payment shall be based upon the Construction Manager's evaluation of the Work and the information provided as part of the Application for Payment. The Construction Manager's certification will constitute a representation that, to the best of the Construction Manager's knowledge, information and belief, the Work has progressed to the point indicated and the quality of the Work is in accordance with the Contract Documents. The certification will also constitute a recommendation to the Architect and Owner that the Contractor be paid the amount certified.

§ 9.4.5 The Architect's issuance of a Certificate for Payment or in the case of Multiple Prime Contractors, Project Application and Certificate for Payment, shall be based upon the Architect's evaluation of the Work, the recommendation of the Construction Manager, and information provided as part of the Application for Payment or Project Application for Payment. The Architect's certification will constitute a representation that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, that the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.

§ 9.4.6 The representations made pursuant to Sections 9.4.4 and 9.4.5 are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion and to specific qualifications expressed by the Construction Manager or Architect.

§ 9.4.7 The issuance of a separate Certificate for Payment or a Project Certificate for Payment will not be a representation that the Construction Manager or Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed the Contractor's construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Construction Manager or Architect may withhold a Certificate for Payment or Project Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Construction Manager's or Architect's opinion the representations to the Owner required by Section 9.4.4 and 9.4.5 cannot be made. If the Construction Manager or Architect is unable to certify payment in the amount of the Application, the Construction Manager will notify the Contractor and Owner as provided in Section 9.4.1 and 9.4.3. If the Contractor, Construction Manager and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment or a Project Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Construction Manager or Architect may also withhold a Certificate for Payment or, because of

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subsequently discovered evidence or subsequent observations, may nullify the whole or a part of a Certificate for Payment or Project Certificate for Payment previously issued, to such extent as may be necessary in the Construction Manager's or Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from the acts and omissions described in Section 3.3.2 because of

- defective Work not remedied;
- third party claims filed or reasonable evidence indicating probable filing of such claims unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or for labor, materials or
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a separate contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.
- § 9.5.2 When the above reasons for withholding certification are removed, certification will be made for amounts previously withheld.
- § 9.5.3 If the Architect or Construction Manager withholds certification for payment under Section 9.5.1, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or material or equipment suppliers to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Construction Manager and both will reflect such payment on the next Certificate for Payment.

§ 9.6 Progress Payments

- § 9.6.1 After the Architect has issued a Certificate for Payment or Project Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Construction Manager and Architect.
- § 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.
- § 9.6.3 The Construction Manager will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Owner, Construction Manager and Architect on account of portions of the Work done by such Subcontractor.
- § 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and material and equipment suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors to ascertain whether they have been properly paid. Neither the Owner, Construction Manager nor Architect shall have an obligation to pay or to see to the payment of money to a Subcontractor except as may otherwise be required by law.
- § 9.6.5 Contractor payments to material and equipment suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.
- § 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.
- § 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors and suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, shall create any fiduciary

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liability or tort liability on the part of the Contractor for breach of trust or shall entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.7 Failure of Payment

If the Construction Manager and Architect do not issue a Certificate for Payment or a Project Certificate for Payment, through no fault of the Contractor, within fourteen days after the Construction Manager's receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents the amount certified by the Construction Manager and Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' written notice to the Owner, Construction Manager and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shut-down, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

- § 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.
- § 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall notify the Construction Manager, and the Contractor and Construction Manager shall jointly prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.
- § 9.8.3 Upon receipt of the list, the Architect, assisted by the Construction Manager, will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the list, which is not sufficiently complete in accordance with the requirements of the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect, assisted by the Construction Manager, to determine Substantial Completion.
- § 9.8.4 When the Architect, assisted by the Construction Manager, determines that the Work or designated portion thereof is substantially complete, the Construction Manager will prepare, and the Construction Manager and Architect shall execute a Certificate of Substantial Completion that shall establish the date of Substantial Completion, shall establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.
- § 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in such Certificate. Upon such acceptance and consent of surety, if any, the Owner shall make payment of retainage applying to such Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer as required under Section 11.3.1.5 and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor and Construction Manager shall jointly prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall

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be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect after consultation with the Construction Manager.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Construction Manager, Contractor and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon completion of the Work, the Contractor shall forward to the Construction Manager a written notice that the Work is ready for final inspection and acceptance and shall also forward to the Construction Manager a final Contractor's Application for Payment. Upon receipt, the Construction Manager will evaluate the completion of Work of the Contractor and then forward the notice and Application, with the Construction Manager's recommendations, to the Architect who will promptly make such inspection. When the Architect, finds the Work acceptable under the Contract Documents and the Contract fully performed, the Construction Manager and Architect will promptly issue a final Certificate for Payment or Project Certificate for Payment stating that to the best of their knowledge, information and belief, and on the basis of their on-site visits and inspections, the Work has been completed in accordance with terms and conditions of the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Construction Manager's and Architect's final Certificate for Payment or Project Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect through the Construction Manager (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect and will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner, (3) a written statement that the Contractor knows of no substantial reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment and (5), if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts, releases and waivers of liens, claims, security interests or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien. If such lien remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging such lien, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Construction Manager and Architect so confirm, the Owner shall, upon application by the Contractor and certification by the Construction Manager and Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect through the Construction Manager prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents; or
- .3 terms of special warranties required by the Contract Documents.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor shall submit the Contractor's safety program to the Construction Manager for review and coordination with the safety programs of other Contractors. The Construction Manager's responsibilities for review and coordination of safety programs shall not extend to direct control over or charge of the acts or omissions of the Contractors, Subcontractors, agents or employees of the Contractors or Subcontractors, or any other persons performing portions of the Work and not directly employed by the Construction Manager.

§ 10.2 Safety of Persons and Property

- § 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to
 - employees on the Work and other persons who may be affected thereby;
 - the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody or control of the Contractor or the Contractor's Subcontractors or Sub-subcontractors:
 - other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction; and
 - construction or operations by the Owner or other Contractors.
- § 10.2.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.
- § 10.2.3 The Contractor shall erect and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent sites and utilities.
- § 10.2.4 When use or storage of explosives or other hazardous materials or equipment or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.
- § 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2, 10.2.1.3 and 10.2.1.4 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2, 10.2.1.3 and 10.2.1.4, except damage or loss attributable to acts or omissions of the Owner, Construction Manager or Architect or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.
- § 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner, Construction Manager and Architect.
- § 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured,

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shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to, asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the Owner, Construction Manager and Architect in writing.

§ 10.3.2 Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify a presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor, Construction Manager and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Contractor, the Construction Manager and the Architect will promptly reply to the Owner in writing stating whether or not any of them has reasonable objection to the persons or entities proposed by the Owner. If the Contractor, Construction Manager or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor, the Construction Manager and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resumed upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs of shut-down, delay and

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Construction Manager, Architect, their consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall indemnify the Owner for the cost and expense the Owner incurs (1) for remediation of a material or substance the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Liability Insurance

§ 11.1.1 The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations and completed operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- .1 Claims under workers' compensation, disability benefit and other similar employee benefit acts which are applicable to the Work to be performed;
- .2 Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
- .3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
- .4 Claims for damages insured by usual personal injury liability coverage;
- .5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;
- .6 Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle; and
- .7 Claims for bodily injury or property damage arising out of completed operations; and
- .8 Claims involving contractual liability insurance applicable to the Contractor's obligations under Section 3.18.

§ 11.1.2 The insurance required by Section 11.1.1 shall be written for not less than limits of liability specified in the Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.

§ 11.1.3 Certificates of insurance acceptable to the Owner shall be submitted to the Construction Manager for transmittal to the Owner with a copy to the Architect prior to commencement of the Work and thereafter upon renewal or replacement of each required policy of insurance. These certificates and the insurance policies required by this Section 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 and thereafter upon renewal or replacement of such coverage until the expiration of the time required by Section 11.1.2. Information concerning reduction of coverage shall be furnished by the Contractor with reasonable promptness.

§ 11.1.4 The Contractor shall cause the commercial liability coverage required by the Contract Documents to include (1) the Construction Manager, the Construction Manager's consultants, the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations.

§ 11.2 Owner's Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance.

§ 11.3 Property Insurance

§ 11.3.1 Unless otherwise provided, the Owner shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made as provided in Section 9.10 or until no person or

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entity other than the Owner has an insurable interest in the property required by this Section 11.3 to be covered, whichever is later. This insurance shall include interests of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the Project.

- § 11.3.1.1 Property insurance shall be on an "all-risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for the Architect's, Contractor's, and Construction Manager's services and expenses required as a result of such insured loss.
- § 11.3.1.2 If the Owner does not intend to purchase such property insurance required by the Contract and with all of the coverages in the amount described above, the Owner shall so inform the Contractor in writing prior to commencement of the Work. The Contractor may then effect insurance that will protect the interests of the Contractor, Subcontractors and Sub-subcontractors in the Work, and by appropriate Change Order the cost thereof shall be charged to the Owner. If the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain insurance as described above, without so notifying the Contractor in writing, then the Owner shall bear all reasonable costs properly attributable thereto.
- § 11.3.1.3 If the property insurance requires deductibles, the Owner shall pay costs not covered because of such deductibles.
- § 11.3.1.4 This property insurance shall cover portions of the Work stored off the site, and also portions of the Work in transit.
- § 11.3.1.5 Partial occupancy or use in accordance with Section 9.9 shall not commence until the insurance company or companies providing property insurance have consented to such partial occupancy or use by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain consent of the insurance company or companies and shall, without mutual written consent, take no action with respect to partial occupancy or use that would cause cancellation, lapse or reduction of insurance.
- § 11.3.2 Boiler and Machinery Insurance. The Owner shall purchase and maintain boiler and machinery insurance required by the Contract Documents or by law, which shall specifically cover such insured objects during installation and until final acceptance by the Owner; this insurance shall include interests of the Owner, Construction Manager, Contractor, Subcontractors and Sub-subcontractors in the Work, and the Owner and Contractor shall be named insureds.
- § 11.3.3 Loss of Use Insurance. The Owner, at the Owner's option, may purchase and maintain such insurance as will insure the Owner against loss of use of the Owner's property due to fire or other hazards, however caused. The Owner waives all rights of action against the Contractor for loss of use of the Owner's property, including consequential losses due to fire or other hazards however caused.
- § 11.3.4 If the Contractor requests in writing that insurance for risks other than those described herein or other special causes of loss be included in the property insurance policy, the Owner shall, if possible, include such insurance, and the cost thereof shall be charged to the Contractor by appropriate Change Order.
- § 11.3.5 If during the Project construction period the Owner insures properties, real or personal or both, adjoining or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, the Owner shall waive all rights in accordance with the terms of Section 11.3.7 for damages caused by fire or other causes of loss covered by this separate property insurance. All separate policies shall provide this waiver of subrogation by endorsement or otherwise.
- § 11.3.6 Before an exposure to loss may occur, the Owner shall file with the Contractor a copy of each policy that includes insurance coverages required by this Section 11.3. Each policy shall contain all generally applicable conditions, definitions, exclusions and endorsements related to this Project. Each policy shall contain a provision that

the policy will not be canceled or allowed to expire, and that its limits will not be reduced, until at least 30 days' prior written notice has been given to the Contractor.

§ 11.3.7 Waivers of Subrogation. The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees each of the other, and (2) the Construction Manager, Architect, Architect's consultants, separate contractors described in Article 6, if any, and any of their subcontractors, sub-subcontractors, agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section 11.3 or other property insurance applicable to the Work, except such rights as the Owner and Contractor may have to the proceeds of such insurance held by the Owner as fiduciary. The Owner or Contractor, as appropriate, shall require of the Construction Manager, Construction Manager's consultants, Architect, Architect's consultants, Owner's separate contractors described in Article 6, if any, and the subcontractors, sub-subcontractors, agents and employees of any of them, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated herein. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

§ 11.3.8 A loss insured under the Owner's property insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.3.10. The Contractor shall pay Subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require Subcontractors to make payments to their Sub-subcontractors in similar manner.

§ 11.3.9 If required in writing by a party in interest, the Owner as fiduciary shall, upon occurrence of an insured loss, give bond for proper performance of the Owner's duties. The cost of required bonds shall be charged against proceeds received as fiduciary. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach, or as determined in accordance with the method of binding dispute resolution selected in the Agreement between the Owner and Contractor. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor after notification of a Change in the Work in accordance with Article 7.

§ 11.3.10 The Owner as fiduciary shall have power to adjust and settle a loss with insurers unless one of the parties in interest shall object in writing within five days after occurrence of loss to the Owner's exercise of this power; if such objection is made, the dispute shall be resolved in the manner selected by the Owner and Contractor as the method of binding dispute resolution in the Agreement. If the Owner and Contractor have selected arbitration as the method of binding dispute resolution, the Owner as fiduciary shall make settlement with insurers or distribution of insurance proceeds in accordance with the direction of the arbitrators.

§ 11.4 Performance Bond and Payment Bond

§ 11.4.1 The Owner shall have the right to require the Contractor to furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract.

§ 11.4.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Construction Manager's or Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by either, be uncovered for their observation and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered which the Construction Manager or Architect has not specifically requested to observe prior to its being covered, the Construction Manager or Architect may request to see such Work

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and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be at the Owner's expense. If such Work is not in accordance with the Contract Documents, such costs and the cost of correction shall be at the Contractor's expense unless the condition was caused by the Owner or one of the other Contractors in which event the Owner shall be responsible for payment of such costs.

§ 12.2 Correction of Work

§ 12.2.1 Before or After Substantial Completion

The Contractor shall promptly correct Work rejected by the Construction Manager or Architect or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Construction Manager's and Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof, or after the date for commencement of warranties established under Section 9.9.1, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.4.

- § 12.2.2.2 The one-year period shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.
- § 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.
- § 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.
- § 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction, whether completed or partially completed, of the Owner or separate contractors or other Multiple Prime Contractors caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.
- § 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located except that, if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns and legal representatives to covenants, agreements and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignment.

§ 13.3 Written Notice

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity or to an officer of the corporation for which it was intended; or if delivered at or sent by registered or certified mail or by courier service providing proof of delivery to, the last business address known to the party giving notice.

§ 13.4 Rights and Remedies

§ 13.4.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law.

§ 13.4.2 No action or failure to act by the Owner, Construction Manager, Architect or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed in writing.

§ 13.5 Tests and Inspections

§ 13.5.1 Tests, inspections and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections and approvals. The Contractor shall give the Construction Manager and Architect timely notice of when and where tests and inspections are to be made so that the Construction Manager and Architect may be present for such procedures. The Owner shall bear costs of (1) tests, inspections or approvals that do not become requirements until after bids are received or negotiations concluded, and (2) tests, inspections or approvals where building codes or applicable laws or regulations prohibit the Owner from delegating their cost to the Contractor.

§ 13.5.2 If the Construction Manager, Architect, Owner or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection or approval not included under Section 13.5.1, the Construction Manager and Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection or approval by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Construction Manager and Architect of when and where tests and inspections are to be made so that the Construction Manager and Architect may be present for such procedures. Such costs except as provided in Section 13.5.3, shall be at the Owner's expense.

§ 13.5.3 If such procedures for testing, inspection or approval under Sections 13.5.1 and 13.5.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure including those of repeated procedures and compensation for the Construction Manager's and Architect's services and expenses shall be at the Contractor's expense.

§ 13.5.4 Required certificates of testing, inspection or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Construction Manager for transmittal to the Architect.

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§ 13.5.5 If the Construction Manager or Architect is to observe tests, inspections or approvals required by the Contract Documents, the Construction Manager or Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.5.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.6 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at such rate as the parties may agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

§ 13.7 Time Limits on Claims

The Owner and the Contractor shall commence all claims and causes of action, whether in contract, tort, breach of warranty or otherwise, against the other arising out of or related to the Contract in accordance with the requirements of the final dispute resolution method selected in the Agreement within the time period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and the Contractor waive all claims and causes of action not commenced in accordance with this Section 13.7.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency that requires all Work to be stopped;
- 3 Because the Construction Manager has not certified or the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- .4 The Owner has failed to furnish to the Contractor promptly, upon the Contractor's request, reasonable evidence as required by Section 2.2.1.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor or a Subcontractor, Sub-subcontractor or their agents or employees or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, repeated suspensions, delays or interruptions of the entire Work by the Owner as described in Section 14.3 constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' written notice to the Owner, Construction Manager and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor or a Subcontractor or their agents or employees or any other persons performing portions of the Work under contract with the Contractor because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' written notice to the Owner, Construction Manager and Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

.1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

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- .2 fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.
- § 14.2.2 When any of the above reasons exist, the Owner, after consultation with the Construction Manager, and upon certification by the Initial Decision Maker that sufficient cause exists to justify such action, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:
 - .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
 - .2 Accept assignment of subcontracts pursuant to Section 5.4; and
 - .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.
- § 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.
- § 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Construction Manager's and Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall, upon application, be certified by the Initial Decision Maker after consultation with the Construction Manager, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience

- § 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work in whole or in part for such period of time as the Owner may determine.
- § 14.3.2 The Contract Sum and the Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay or interruption as described in Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent:
 - .1 that performance is, was or would have been so suspended, delayed or interrupted by another cause for which the Contractor is responsible; or
 - .2 that an equitable adjustment is made or denied under another provision of this Contract.

§ 14.4 Termination by the Owner for Convenience

- § 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.
- § 14.4.2 Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall
 - .1 cease operations as directed by the Owner in the notice;
 - .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
 - .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.
- § 14.4.3 In case of such termination for the Owner's convenience, the Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition. A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract The responsibility to substantiate Claims shall rest with the party making the Claim.

§ 15.1.2 Notice of Claims. Claims by either the Owner or Contractor must be initiated by written notice to the other party and to the Initial Decision Maker with a copy sent to the Construction Manager and Architect, if the Construction Manager and or Architect is not serving as the Initial Decision Maker. Claims by either party must be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3 Continuing Contract Performance. Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents. The Construction Manager will prepare Change Orders and the Architect will issue a Certificate for Payment or Project Certificate for Payment in accordance with the decisions of the Initial Decision Maker.

§ 15.1.4 Claims for Additional Cost. If the Contractor wishes to make a Claim for an increase in the Contract Sum, written notice as provided herein shall be given before proceeding to execute the Work. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.3.

§ 15.1.5 Claims for Additional Time

§ 15.1.5.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided herein shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay only one Claim is necessary.

§ 15.1.5.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated and had an adverse effect on the scheduled construction.

§ 15.1.6 Claims for Consequential Damages. The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.6 shall be deemed to preclude an award of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those arising under Sections 10.3, 10.4, 11.3.9, and 11.3.10, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim arising prior to the date final payment is due, unless 30 days have passed after the Claim has been referred to the Initial Decision Maker with no decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5)

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advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of such request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect and Construction Manager, if the Architect or Construction Manager is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of an initial decision, demand in writing that the other party file for mediation within 60 days of the initial decision. If such a demand is made and the party receiving the demand fails to file for mediation within the time required, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.6 shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Contractor under this Agreement.



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: Annual Robertson Charter School
	Report
Initiated By: Todd Covault, EdD, Chief	Attachments: Power Point
Operational Officer and Robertson Charter	
School Representatives	
-	
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The Robertson Charter School (RCS) received its charter from the Illinois State Board of Education on August 17, 2001. The Decatur Public School Board of Education entered into an agreement with RCS on March 23, 2001 to begin the process of obtaining the Illinois State Board of Education Charter. This original agreement was renewed on June 26, 2006, June 26, 2011 and July 01, 2016. The current RCS contract was approved by the Board of Education at the May 10, 2016 Board meeting.

Representatives annually present information to the Board regarding RCS in order to keep the Board of Education updated on their progress.

CURRENT CONSIDERATIONS:

RCS is pleased to present an annual report to the Board of Education as indicated in the Charter School Agreement. The current Charter operates until June 30, 2021.

FINANCIAL CONSIDERATIONS:

The District pays tuition to RCS, based upon the calculated tuition rate from the annual audit.

STAFF RECOMMENDATION:

RECOMMENDED ACTION.

The Administration respectfully requests the Board of Education accept this Informational Report regarding Robertson Charter School as presented.

MECC	WINE THE TETTON.
	Approval Information
	Discussion
	BOARD ACTION:

RCS Annual Board Presentation



BISHOP G.E. LIVINGSTON, PRESIDENT · NIKI FENDERSON, PRINCIPAL DECEMBER 11, 2018

The Difference between RCS and Traditional Public Schools

- Flexibility for Innovation
- School Wide Focus on Character Ed
- Longer School Day
- Small Family Environment

Changes

- Staffing
- Planning Center
- Increased use of technology
- Use of RJ Circles with Students/Parents
- Parent Liaison

Achievements

- ☐ 1:1 Technology
- K-8 Character Ed Program
- Continue to demonstrate Student Achievement Growth
- □ Restorative Justice

Challenges

- □ PARCC Testing Performance
- Student Behavior
- Parent Involvement

Addressing Challenges

- Increasing use of technology combined with a school wide focus on achieving reading and math goals each quarter
- Working with Lead Teachers to ensure that we are using research based best practices for student achievement
- Implementing Mentor Teachers to work with new teachers
- Improving student behavior with PBIS, and Restorative Justice practices and requiring more accountability from students, parents, and teachers
- Improving Charter Parent Association (CPA) to increase our parent involvement

Strategic Goals

- Improve Student Achievement
- Improve Student Behavior
- Improve Parent Involvement

Thank You!

QUESTIONS

DRAFT RECOMMENDATION FOR ALTERNATIVE EDUCATION



ALT ED COMMITTEE DECEMBER 11, 2018 BOARD OF EDUCATION MEETING

COMMITTEE MEMBERS

- 1) Cordell Ingram Principal at MHS
- 2) Eldon Conn Principal at South Shores
- 3) Barbara Morrow Principal at Phoenix Academy
- 4) Michelle Houchins Teacher at Phoenix Academy
- 5) Heather England Teacher at Franklin Elementary School
- 6) Deborah Rapson Teacher at Dennis Lab School
- 7) Jason Vicich– Teacher at EHS
- 8) Krystina Petitt– President of DEA
- 9) Susie Niesman-Teacher at Johns Hill
- 10) Amelia Finch Uniserv Director, Region 10
- 11) Chris Shugart-Teacher at Eisenhower
- 12) Lawrence Trimble-Director of Student Services
- 13) Fred Bouchard-Assistant Superintendent
- 14) Paula Busboom President of DFTA
- 15) Terri Towler IFT Field Service Director
- 16) Paul Fregeau-Superintendent

RECOMMENDATIONS

- SCHOOL DAY
- PROCESS
- STAFFING
- •NEXT STEPS

School Day

SCHEDULE: GRADES 7th-12th

	AM SESSION	<u>LUNCH</u>	PM SESSSION
Seniors: Cred	dit Driven 7:45am-10:30am	10:35am-11:35am	11:45am-2:30pm
Juniors: Cred	dit Driven 7:45am-10:30am	10:35am-11:35am	11:45am-2:30pm
Soph.: Cred	dit Driven 7:45am-10:30am	10:35am-11:35am	11:45am-2:30pm
Freshmen:	7:45am-2:30pm	11:40am-12:10pm	Full Day Option as Default
8 th Grade:	7:45am-2:30pm	11:40am-12:10pm	Full Day Option as Default
7 th Grade:	7:45am-2:30pm	11:40am-12:10pm	Full Day Option as Default

SCHOOL DAY

SCHEDULE: Grades K-6 8:15am- 2:15pm (full day option as default)

SUSPENSION SCHOOL: Secondary School: 8:30am – 1:30pm

Elementary School: 8:30am – 1:30pm

NIGHT PROGRAM: Assigned Students: 3:30pm – 5:30pm

(Monday to Thursday)

PROCESS

Specific Criteria

(i.e grade retention, credit deficiency, school attendance, unmanageable behavior)

- Electronic Referral
- Individualized Approach
- School Team
- Training for Staff
- Feedback

Administration	
Administrator	\$ 86,859.00
Total for Administration	\$ 86,859.00
Certified Staff:	
Teacher	\$ 45,780.00
Teacher	\$ 61,710.00
Teacher	\$ 40,750.00
Teacher	\$ 48,420.00
Sub Teacher	\$ 32,706.00
Estimated total for certified staff	\$ 229,366.00
Classified Staff	
Secretary	\$ 31,745.52
Security	\$ 26,180.00
Teaching Assistant	\$ 28,267.79
Teaching Assistant	\$ 23,390.64
Teaching Assistant	\$ 25,562.25
Total for classified staff	\$ 135,146.20
PROGRAM TOTAL 2018-2019**	\$ 451,371.20
Serving 15 Students= \$30,091 per student	

Current Staffing

NEW STAFFING

- Two Administrators
- Elementary Teachers
- Secondary Teachers
- Suspension Room Teachers
- Art Teacher
- PE Teacher
- Counselor
- Nurse
- Teaching Assistants (6)
- Social Worker
- Behavior Interventionist
- Family Liasion
- Secretary
- Custodian
- Security
- SRO

Administration:		Classified Staff:	
Admin 1	\$ 87,000.00	Custodian (2)	\$ 80,000.00
Admin2	\$ 81,000.00	Secretary	\$ 40,000.00
Estimate for Administration	\$ 168,000.00	Security	\$ 30,000.00
		Family Liasion	\$ 20,000.00
Certified staff:		Teaching Assistants (6)	\$ 180,000.00
K Teacher	\$ 44,750.00	Estimate for Classified Staff	\$ 350,000.00
K-1 Teacher	\$ 44,750.00		
Teacher 2-3	\$ 44,750.00		
Teacher 4-5	\$ 44,750.00		
Teacher 6-7	\$ 44,750.00		
Teacher8-9	\$ 44,750.00		
Credit Recovery	\$ 44,750.00		
Suspension Room	\$ 44,750.00		
Suspension Room	\$ 44,750.00	Estimated total for program	\$ 1,416,750.00
ELA (2)	\$ 89,500.00	Serve est. 150 students= \$9445 per student	
Science	\$ 44,750.00		
Math	\$ 44,750.00		
Social Studies	\$ 44,750.00		
Art	\$ 44,750.00		
PE	\$ 44,750.00		
Counselor	\$ 44,750.00		
Social Worker	\$ 50,000.00		
Behavior Interventionist	\$ 38,000.00		
Nurse	\$ 50,000.00		
Estimated total for certified staff	\$ 898,750.00		

New Staffing Estimations

SUMMARY

- BETTER PROVIDE SERVICE TO **ALL** KIDS
- SMALL CLASS SIZES
- •FLEXIBLE
- MEET KIDS WHERE THEY ARE AT!
- *REDUCED COST PER STUDENT BY A TWO-THIRDS

NEXT STEPS

- BOARD FEEDBACK
- SUBMIT FOR OUTSIDE REVIEW
- REFINE DURING JANUARY MEETING
- BRING TO BOARD JANUARY 22ND

THANK YOU!

QUESTIONS?



Board of Education Decatur Public School District #61

Date: December 11, 2018	Subject: Updates to School Board Policies – First Read
Initiated By: Todd Covault, EdD, Chief Operational Officer	 Attachments: Updated Policies Section 02 – School Board Section 04 – Operational Services Section 05 – Professional Personnel Section 06 – Instruction Section 07 – Students
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Administrative staff regularly reviews Board policies to make adjustments based on current practices, needed changes to practices, and updates to reflect changes associated with new laws. The policies are reviewed and the respective administrator is responsible for bringing recommendations to the Superintendent, the District Leadership Team, and the Board of Education.

CURRENT CONSIDERATIONS:

The policies below are updates from the October/November 2018 quarterly release coming out of the Illinois Association of School Boards (IASB) Policy References Education Subscription Services (PRESS) and are being presented as a first read.

- 2:80 School Board Board Member Oath and Conduct
 - Updates to oath due to changes reflected in 105 ILCS 5/10-16.5, amended by Public Act 100-1055 (effective January 1, 2019)
 - o Cross Reference titles updated to align with changes
- 2:120 School Board Board Member Development
 - Updated to require school districts to make reasonable efforts to provide ongoing professional development about appropriate and available supportive services for the promotion of student attendance and engagement
- 4:15 *Operational Services Identity Protection*
 - The sub-head update "Use of Signature Stamps" was recommended to the Board in the most recent audit
- 4:45 Operational Services Insufficient Fund Checks and Debt Recovery
 - Policy and legal references updated in response to the Hunger-Free Students' Bill of Rights Act
- 4:170 *Operational Services Safety*
 - Updated requiring schools to conduct active shooter drills no later than 90 days after the first day of school each year (effective January 1, 2019)
 - Abbreviations updated throughout the policy
- 5:30 General Personnel Hiring Process and Criteria
 - Updated in response to 20 ILCS 2630/3.3, added by P.A. 100-718 (federal Rap Back Service)

- Continuous improvements made related to Facebook Password Law and IASB Foundational Principals of Governance
- o Legal References and Cross References updated
- 5:60 General Personnel Expenses
 - Updated in response to the Illinois Wage Payment Collection Act (effective January 1, 2019)
 - Lodging language does not align with PRESS; however, it aligns with current District procedures
 - o Legal References Updated
- 5:100 General Personnel Staff Development Program
 - o Legal Reference updated (effective January 1, 2019)
- 5:180 General Personnel Temporary Illness or Temporary Incapacity
 - o Language updated to align with PRESS
 - District added language excluding Teaching Assistant and Administrators.
 Teaching Assistants are considered licensed and Administrators have 60 days indicated in their employment contract
- 5:220 Professional Personnel Substitute Teachers
 - Policy and Legal References Updated
 - Permitting substitute teachers who are TRS annuitants to teach up to 120 paid days or 600 paid hours in each school year
 - Establishes a short-term substitute teaching license (effective July 1, 2018
 June 30, 2020)
 - Allows TRS annuitants to return to teaching in a subject shortage area until June 30, 2019
 - Allows schools to require new substitute teachers to provide evidence of physical fitness to perform duties, and requires new substitute teachers to provide evidence of freedom of communicable diseases.
- 6:60 *Instruction Curriculum Content*
 - o Policy and Legal References Updated to:
 - More comprehensively discuss driver education course requirements
 - Clarify that a unit of instruction be determined by the Superintendent or designee
 - Reflect the requirement of 105 ILCS 5/27-23.11, added by P.A. 100-1056 to make education available to students in grades kindergarten through 8 concerning methods of preventing and avoiding traffic injuries related to walking and bicycling
 - Reflect the requirements of 105 ILCS 5/27-23.1, added by P.A. 100-1043, for ISBE to assist school districts that offer an evidence-based parenting education model and to implement a three-year pilot program for parenting education beginning with the 2019-2020 school year.
- 6:220 Instruction Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct
 - Legal Reference correction
- 6:310 Instruction High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
 - o Policy and Legal References Updated to incorporate amendments to incorporate:
 - Mandating that qualified dual enrollment students are allowed to enroll in and earn an unlimited amount of academic credits from dual credit courses taught by an Illinois Instructor (effective January 1, 2019)

- Require community college districts to enter into a dual credit partnership agreement with any school districts within their jurisdiction that request one
- Governing substitutions for physical education
- Establish a registered apprenticeship program
- 7:70 *Students Attendance and Truancy*
 - o Policy and Cross References are updated to incorporate amendments to:
 - Only permit reenrollment denial to a student 17 years of age or older for failure to meet minimum attendance standards
 - Require ongoing professional development on appropriate and available supportive services to promote student attendance and engagement (effective January 1, 2019)
 - Prohibit punitive action "unless available supportive services and other school resources have been provided to the student
- 7:100 Students Health, Eye, and Dental Examinations; Immunizations; Exclusion of Students
 - o Policy and Legal References updated to incorporate amendments to:
 - Require the Illinois Department of Public Health (IDPH) to provide all students entering sixth grade and their parent(s)/guardian(s) with written information about the link between human papillomavirus (HPV) and certain cancers, as well as the availability of an HPV vaccine
 - Require the IDPH to develop, provide, or approve and publish informational materials for school districts regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations.
 - Require School Districts to include such materials when they provide information on school health issues to students parent(s)/guardian(s)
 - Requires all children in kindergarten, second, sixth, and ninth grades to have a dental examination
- 7:190 *Students Student Behavior*
 - o Policy and Legal References updated to incorporate amendments to:
 - Allow in-school suspension for K-12 students to focus on promoting nonviolent conflict resolution and positive interaction with other students and school personnel
 - Require ongoing professional development on appropriate and available supportive services to promote student attendance and engagement (effective January 1, 2019)
 - Require school districts to authorize a parent/guardian or designated caregiver of a student who is a qualifying patient to administer a medical cannabis infused product to the student on school premises or a school bus if both the student and the parent, guardian or designated caregiver have been issued registry identification cards
 - Abbreviations updated throughout policy
- 7:250 Students Student Support Services
 - o 'Problems' replaced with 'Needs' throughout policy
- 7:260 Students Exemption from Physical Education
 - Policy and Legal References updated governing substitutions for physical education and to align with 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students

- 7:270 Students Administering Medicines to Students
 - Policy, Legal References, and Administrative Procedure References updated in response to:
 - District supply of undesignated asthma medication (effective January 1, 2019)
 - Ashley's Law Allowing students to be given medical cannabis infused products at school or on the school bus subject to certain conditions
 - Defining epinephrine injector to mean an auto-injector and pre-filled syringe (effective January 1, 2019)
 - District supply of undesignated opioid antagonists (effective January 1, 2019)
- 7:290 Students Suicide and Depression Awareness Prevention
 - Requires in-service training to identify the warning signs of mental illness and suicidal behavior in youth at least once every two years for all licensed school personnel and administrators wo work with K-12 students
 - o Legal References updated
- 7:305 Student Student Athlete Concussions and Head Injuries
 - Requires schools to distribute an IDPH brochure to any child (or the child's parent/guardian) who may have sustained a concussion (effective January 1, 2019)

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

The updated policies are being presented for information only and will be brought back at the January 8th Board meeting with recommended changes for approval.

RECOMMENDED ACTION:		
Approval		
X Information		
Discussion	BOARD ACTION:	

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School Board

Board Member Oath and Conduct

Each School Board member, before taking his or her seat on the Board, shall take the following oath of office:

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of the Decatur Public School District #61 in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels:

- As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;
- I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Decatur Public School District #61;
- I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;
- I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;
- I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Decatur Public School District #61; and
- I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.

The Board adopts the Illinois Association of School Boards' "Code of Conduct for Members of School Boards." A copy of the Code shall be displayed in the regular Board meeting room.

LEGAL REF.: 105 ILCS 5/10-16.5.

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the School

Board), 2:50 (Board Member Term of Office), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational School Board

Meeting)

ADOPTED: May 13, 1997

REVISED: March 24, 2009

August 26, 2014

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School Board

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

- 1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least 4 hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities within the first year of his or her first term.
- 2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
- 3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President, or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to the Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates., i.e., Senate Bill 100 training topics.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

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- 1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
- 2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
- 3. The Board President may request a veteran Board member to mentor a new member.
- 4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.

105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Expenses),

2:200 (Types of School Board Meetings)

ADOPTED: April 14, 2009

REVISED: August 26, 2014

January 10, 2017

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Operational Services

Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to:

- 1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
- 2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent or designee is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

- 1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
- 2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
- 3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
- 4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.
- 5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
- 6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

Use of Signature Stamps

Signatures are used to document an individual's knowledge and approval. The use of a signature stamp (i.e. rubber stamps) does not provide an understanding that the appropriate party reviewed the related document. The use of signature stamps is strongly

discouraged and should be avoided regarding business documents. If a signature stamp is used, the stamp must be initialed and dated to acknowledge the operator. Signature stamps must be maintained in a locked secured location when not in use with restricted access to authorized personnel.

LEGAL REF.: 5 ILCS 179/, Identity Protection Act.

50 ILCS 205/3, Local Records Act.

105 ILCS 10/, Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records),

7:340 (Student Records)

ADOPTED: May 2, 2011

REVISED: August 5, 2014

May 23, 2017 January 9, 2018

Operational Services

Insufficient Fund Checks and Debt Recovery

Insufficient Fund Checks

The Superintendent or designee is responsible for collecting the maximum fee authorized by State law for returned checks written to the District that are not honored upon presentation to the respective bank or other depository institution for any reason. The Superintendent is authorized to contact the Board attorney whenever necessary to collect the returned check amount, fee, collection costs and expenses, and interest.

Delinquent Debt Recovery

The Superintendent is authorized to seek collection of delinquent debt owed the District to the fullest extent of the law.

A Local Debt Recovery Program may be available through the Illinois Office of the Comptroller (IOC) in the future. To participate in it, an intergovernmental agreement (IGA) between the District and the ICO must be in existence. The IGA establishes the terms under which the District may refer delinquent debt owed it over to the IOC for an offset (deduction). Then IOC may execute an offset of the amount of the delinquent debt owed to the District from a future payment that the State makes to an individual or entity responsible for paying the delinquent debt.

The Superintendent or designee shall execute the requirements of the IGA. While executing the requirements of the IGA, the Superintendent or designee is responsible, without limitation, for each of the following:

- 1. Providing a District-wide, uniform, method of notice and due process to the individual or entity against whom a claim for delinquent debt payment (*claim*) is made. Written notice and an opportunity to be heard must be given the individual or entity responsible for paying a delinquent debt before the claim is certified to the IOC for offset. The notice must state the claim's amount, the reason for the amount due, the claim's date or time period, and a description of the process to challenge the claim. If reimbursable meals or snacks provided under the Hunger-Free Students' Bill of Rights Act are the basis of the District's delinquent debt claim of no less than \$500, the notice must be sent to a student's parent(s)/guardian(s) only after: (a) the student owes the District more than five meals and/or snacks; (b) the Superintendent or designee made: (i) repeated contacts to collect the amounts owed, and (ii) reasonable efforts to collect the amount due for at least one year; and (c) the District requested the student's parent(s)/guardian(s) to apply for meal benefits pursuant to policy 4:130, Free and Reduced-Price Food Services, and they either: (i) did not qualify, or (ii) refused to apply.
- 2. An individual or entity challenging a claim shall be provided an informal proceeding to refute the claim's existence, amount, or current collectability; the decision following this proceeding shall be reviewable.

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- a. If a waiver of student fees is requested as a challenge to paying the claim, and the waiver of student fees is denied, an appeal of the denial of a fee waiver request shall be handled according to 4:140, *Waiver of Student Fees*. If no waiver of student fees is requested, reviews regarding payment of the claim shall be handled according to this policy before certificate to the IOC for offset.
- 1.b. If application for meal benefits pursuant to policy 4:130, Free and Reduced-Price Food Services, is requested as a challenge to paying the claim, and the request is denied, an appeal of the denial of the request shall be handled according to 4:130, Free and Reduced-Price Food Services. If no request for meal benefits is received, review of the claim's payment shall be handled according to this policy before certification to the IOC for offset.
- 2.3. Certifying to the IOC that the debt is past due and legally enforceable, and notifying the IOC of any change in the status of an offset claim for delinquent debt.
- 3.4. Responding to requests for information from the IOC to facilitate the prompt resolution of any protest received by the IOC.

LEGAL REF.: 15 ILCS 405/10.05 and 10.05d.,

105 ILCS 123/, Hunger-Free Students' Bill of Rights Act.

810 ILCS 5/3-806.

ADOPTED: May 27, 2997

REVISED: May 22, 2012

August 5, 2014 March 24, 2015 August 11, 2015

Operational Services

Safety

Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

- 1. An emergency operations plan(s) addressing prevention, preparation, response, and recovery for each school;
- 2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
- 3. A school safety drill plan;
- 4. Instruction in safe bus riding practices; and
- 5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act, (105 ILCS 128/):

- 1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
- 2. One bus evacuation drill.
- 3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
- 4. One law enforcement drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators or school support personnel.

Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act (105 ILCS 128/) and the Joint Rules of the Office of the State Fire Marshal and the Illinois State Board of Education (ISBE) (29 Ill.Admin.Code Part 1500).

Automated External Defibrillator (AED)

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one automated external defibrillator (AED) to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

- 1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*,
- 2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
- 3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

- 1. All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education ISBE.
- 2. Any student who is a victim of a violent criminal offense, as defined by 725 ILCS 120/3, that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

Lead Testing in Water

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Hilmois-Ill. Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

Emergency Closing

The Superintendent or designee is authorized to close the schools in the event of hazardous weather or other emergencies that threaten the safety of students, staff members, or school property.

Annual Review

The School Board or its designee will annually review each school building's safety and security plans, protocols, and procedures, as well as each building's compliance with the school safety drill plan.

LEGAL REF.: 105 ILCS 5/10-20.2, 5/10-20.567, 5/18-12, and 5/18-12.5,

105 ILCS 128/, School Safety Drill Act, implemented 29 Ill.Admin.Code Part

1500

210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness

Act.

225 ILCS 320/35.5, Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Criminal

Background Check and/or Screen; Notifications), 4:180 (Pandemic Preparedness), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and

Conduct on School Property), 8:100 (Relations with Other Organizations and

Agencies)

ADMIN. PROC.: 4:170-AP2 (Criminal Offender Notification Laws), 4:170-AP3 (School Bus

Safety Rules), 4:170-AP6 (Responding to Medical Emergencies Occurring at

Physical Fitness Facilities), 5:30-AP2 (Investigations)

ADOPTED: May 27, 1997

REVISED: December 9, 1997

March 4, 2000 January 14, 2003 June 28, 2005

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May 27, 2008 May 26, 2009 May 22, 2012 August 5, 2014 January 12, 2016 July 10, 2018

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General Personnel

Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment. The Superintendent or designee is responsible for recruiting personnel, and making hiring recommendations to the School Board. If the Superintendent or designee's recommendation is rejected, the Superintendent or designee must submit another. No individual will be employed who has been convicted of a criminal offense listed in Section 5/21B-80(c) of the School Code.

The Superintendent or designee may select personnel on a short-term basis for a specific project or emergency condition before approval of the Board of Education.

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

The Superintendent or designee shall develop and maintain a current, comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are complete. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the School Board President to keep a conviction record confidential and share it only with the Superintendent or designee, Regional Superintendent, State Superintendent, State Teacher Certification Board, any other person necessary to the hiring decision, or for purposes of clarifying the information, the Ill. Department Dept. of State Police and/or Statewide Sex Offender Database. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete an Immigration and Naturalization Service Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in Section 5/21B-80 of The School Code or who falsifies, or omits facts from, his or her employment application or other employment documents.

The Superintendent or designee shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

- 1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
- 2. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
- 3. The District does not request of an applicant or employee access in any manner to his or her <u>personal online account</u>, <u>such as social networking website</u>, including a request for passwords to such <u>sitesaccounts</u>.
- 4. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, or an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination test performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, or an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advance practice nurse to perform health examinations, or a physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board of Education will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

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LEGAL REF: 105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/21B-10, 5/21B-80, 5/10-
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22.34, 5/10-22.34b, 5/22-6.5, and 5/24-5.

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act, 80 ILCS 70/.

Right to Privacy in the Workplace Act, 820 ILCS 55/.

Americans with Disabilities Act, 42 U.S. C. §12212, 29 C.F.R. Part 1630.

Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.

Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/21B-10,

5/21B-80, 5/10-22.34, 5/10-22.34b, 5/22-6.5, and 5/21-1 et seq.

820 ILCS 55/ and 70/.

<u>Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), 483 N.E.2d 956 (Ill. App. 1, 1985),</u>

aff'd in part and remanded 505 N.E. 2d 314 (III., 1987).

<u>Kaiser v. Dixon</u>, 468 N.E. 2d 822 (III. App. 2, 1984). 127 III. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 59 N.E.2d 695 (Ill.App.1, 1945).325 Ill, App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than

the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted

Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Educational Support Personnel – Duties and Qualifications)

ADOPTED: June 10, 1997

REVISED: March 14, 2006

April 8, 2008 March 13, 2012 October 28, 2014 March 24, 2015 January 10, 2017

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General Personnel

Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

- 1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
- 2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
- 3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.
- 4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible, employees should seek pre-approval of expenses by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

- 1. The Board's resolution to regulate expenses allows for such approval;
- 2. An emergency or other extraordinary circumstance exists; and
- 3. The request is approved by a roll call vote at an open Board meeting.

Registration

When possible, registration fees will be paid by the District in advance.

Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances

- must be explained on the expense form and Board approval of the additional expense is required. Copies of airline tickets must be attached to the expense form.
- 2. Rail or bus travel at actual cost. Rail or bus travel cost may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
- 3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
- 4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
- 5. Taxis, airport limousines, or other local transportation costs.

Meals

In accordance with Internal Revenue Service regulations, reimbursement for meals are non-compensatory only in conjunction with overnight lodging. Only meals in conjunction with an overnight trip shall be reimbursable. Employees traveling outside of the District may receive a daily per diem of \$60.00.

Lodging

Employees should request conference rate or mid-fare room accommodations. <u>It is the expectation that employees traveling together share hotel rooms with sensitivity toward gender identities. The need for a separate hotel room due to medical issues or personal issues should be discussed and approved with the <u>employee's direct supervisor in advance.</u> A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.</u>

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations descried herein by fully describing the expenses on the expense form, attaching receipts.

LEGAL REF: 50 ILCS 150/, Local Government Travel Expense Control Act.

105 ILCS 5/10-22.32

Local Government Travel Expense Control Act, 50 ILCS 150/. 820 ILCS 115/9.5, Ill. Wage Payment and Collection Act.

CROSS REF: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development), 4:50

(Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

ADOPTED: June 10, 1997

REVISED: March 13, 2012

October 28, 2014 December 13, 2016 December 4, 2018

General Personnel

Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for certificated staff members shall be designed to effectuate the District and School Improvement Plan(s) so that student learning objectives meet or exceed goals established by the District and State.

The staff development program shall provide, at a minimum, at least once every 2 years, the inservice training of certificated school personnel and administrators shall include training on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every 2 years, the in-service training of licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every two years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board Policy 7:290, *Suicide and Depression Awareness and Prevention*.

LEGAL REF.:

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b, Pub. L. 111-296.

7 C.F.R. Parts 210 and 235

105 ILCS 5/2-3.62, 5/10-20.17a, 5/10-20.601 (P.A. 100-14, final citation pending), 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/22-80(h) and 5/24-5.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 110/3, Critical Health Problems and Comprehension Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code § 527.800

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CROSS REF.: 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the

Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 5:20 (Workplace Harassment Prohibited), 5:90 (General Personnel - Abused and Neglected Child Reporting), 5:120 (Ethics and Conduct), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:160 (English Language Learners),

7:20 (Harassment of Students Prohibited),

7:180 (Prevention of and Response to Bullying Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270

(Administering Medicines to Students), 7:285 (Food Allergy Management Program), 7:290 (Suicide Awareness and Prevention Program), 7:305

(Student Athlete Concussions and Head Injuries)

ADMIN PROC.: 4:160-AP (Environmental Quality of Buildings and Grounds), 4:170-AP6

(Plan for Responding to a Medical Emergency at an Indoor Physical Fitness Facility), 5:100-AP (Staff Development Program), 5:150-AP (Personnel Records), 7:250-AP1 (Measures to Control the Spread of Head

Lice at School)

ADOPTED: June 10, 1997

REVISED: November 23, 1999

April 8, 2008 March 13, 2012 October 28, 2014 January 12, 2016 January 10, 2017 January 9, 2018

General Personnel

Temporary Illness or Temporary Incapacity

A temporary illness or temporary incapacity is an illness or other capacity of ill-being that renders an employee physically or mentally unable to perform assigned duties. During such a period, the employee can use accumulated sick leave benefits. However, income received from other sources (worker's compensation, District-paid insurance programs, etc.) will be deducted from the District's compensation liability to the employee. The School Board's intent is that in no case will the employee, who is temporarily disabled, receive more than 100 percent of their gross salary. Those insurance plans privately purchased by the employee and to which the District does not contribute, are not applicable to this policy.

If illness, incapacity, or any other condition causes a teacher or other licensed employee, excluding administrators and teaching assistants, an employee to be absent in one school year, after exhaustion of all available leave, for more than 90 consecutive work days, such absence may be considered a permanent disability and the School Board may consider beginning dismissal proceedings subject to State and federal law, including the Americans with Disabilities Act. The Superintendent or designee may recommend this paragraph's use when circumstances strongly suggest that the employee returned to work intermittently in order to avoid this paragraph's application. This paragraph shall not be considered a limitation on the Board's authority to take any action concerning an employee that is authorized by State and federal law.

Any employee may be required to have an examination, at the District's expense, by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the authority by his or her supervisor to perform health examinations if the examination is job-related and consistent with business necessity.

LEGAL REF.: Americans with Disabilities Act, 42 U.S.C. §12102.

105 ILCS 5/10-22.4, 5/24-12, and 5/24-13.

Elder v. School Dist. No.127 1/2, 208 N.E.2d 423 (Ill.App.1, 1965). School District No. 151 v. ISBE, 507 N.E.2d 134 (Ill.App.1, 1987).

CROSS REF.: 5:30 (Hiring Process and Criteria), 5:185 (Family and Medical Leave),

5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and

Leaves)

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ADOPTED: June 10, 1997

REVISED: March 14, 2006

March 13, 2012 October 28, 2014 August 11, 2015

Professional Personnel

Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license or short-term substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year-except as follows:

- 1. A substitute teacher holding a substitute license may teach only for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
- 2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days-for a period not to exceed the total number of days permitted by statute and regulation.
- 2.3.A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.

The Illinois Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 100120 paid days or 500600 paid hours in anyeach school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2020, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The School Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

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LEGAL REF.: 105 ILCS <u>5/10-20.67 (P.A. 100-596, final citation pending)</u>, 5/21B-20(2),

and 5/21B-20(3), and 5/21B-20(4).

23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute

Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

ADOPTED: June 10, 1997

REVISED: March 23, 1999

March 14, 2006 March 13, 2012 May 13, 2014 March 24, 2015 July 10, 2018

Instruction

Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

- 1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more below their current grade level. Before the completion of grade 5, students will be offered at least one unit of cursive instruction.
- 2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and, for those students entering the 9th grade in the fall of 2016 and each year after it, one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) <u>instruction necessary for the safe operation of monitor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, and (bc) instruction on required safety driving precautions that must be ovserved at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.</u>

- 3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
- 4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
- 5. In grades kindergarten through 12, age-appropriate instruction for Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals

- on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
- 6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.
- 7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
- 8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent or designee, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Reentering-Students and Course Substitution*, and 7:260, *Exemption from Physical Education*.
- 9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
- 10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
- 11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions, and government in formulating and achieving the goals of the mixed free enterprise system.

- 12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
- 13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovakians in the history of this country and State.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

- 14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
- 15. In all schools, the curriculum includes a unit of instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
- 16. In all schools, the curriculum includes <u>a unit of</u> instruction <u>as determined by the Superintendent</u> <u>or designee</u> on the history, struggles, and contributions of women.
- 17. In all schools, the curriculum includes a unit of instruction as determined by the Superintendent or designee on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
- 18. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by 105 ILCS 5/2-3.80.
- 19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
- 19.20.In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

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LEGAL REF.: Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520

_5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-24.2, 435/, and 110/3.

625 ILCS 5/6 408.5.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

Consolidated Appropriations Act of 2005, Pub. L. No. 108 447, Section 111 of Division J.

Protecting Children in the 21st-Century Act, Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008).
47 C.F.R. §54.520.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70

(Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260

(Exemption from Physical Education)

ADOPTED: February 25, 1997

REVISED: October 27, 1998

March 23, 1999 February 27, 2007 December 9, 2008 August 7, 2012 January 27, 2015 January 12, 2016 January 10, 2017 January 9, 2018 June 26, 2018

Instruction

Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

The Superintendent or designee shall establish a *Bring Your Own Technology* (BYOT) *Program*. The program will:

- 1. Promote educational excellence by facilitating resource sharing, innovation, and communication to enhance (a) technology use skills; (b) web-literacy and critical thinking skills about Internet resources and materials, including making wise choices; and (c) habits for responsible digital citizenship required in the 21st century.
- 2. Provide sufficient wireless infrastructure within budget parameters.
- 3. Provide access to the Internet only through the District's electronic networks.
- 4. Identify approved BYOT devices and what District-owned technology devices may be available; e.g., laptops, tablet devices, E-readers, and/or smartphones.
- 5. Align with Board policies 4:140, Waiver of Student Fees; 5:125 Personal Technology and Social Media; Usage and Conduct; 5:170, Copyright; 6:120, Education of Children with Disabilities; 6:235, Access to Electronic Networks; 7:140, Search and Seizure; 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment; 7:190, Student Behavior; and 7:340, Student Records.
- 6. Provide relevant staff members with BYOT professional development opportunities, including the provision of:
 - a. Classroom management information about issues associated with the program, e.g., technical support, responsible use, etc.;
 - b. A copy of or access to this policy and any building-specific rules for the program;
 - c. Additional training, if necessary, about 5:170, *Copyright*; and
 - d. Information concerning appropriate behavior of staff members as required by State law and policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*.
- 7. Provide a method to inform parents/guardians and students about this policy.
- 8. Include the program in the annual report to the Board as required under policy 6:10, *Education Philosophy and Objectives*.

The District reserves the right to discontinue its BYOT program at any time. The District does not provide liability protection for BYOT devices, and it is not responsible for any damages to them.

Responsible Use

The District recognizes students participating in the program as responsible young adults and holds high expectations of their conduct in connection with their participation in the program. Teachers may encourage students to bring their own devices as supplemental in-class materials when: (a) using the devices will appropriately enhance, or otherwise illustrate, the subjects being taught; (b) the Building Principal has approved their use and found that their use is age-appropriate; and (c) the student's parent/guardian has signed the *Bring Your Own Technology (BYOT) Program Participation Authorization and Responsible Use Agreement Form.* A student's right to privacy in his or her device is limited; any reasonable suspicion of activities that violate law or Board policies will be treated according to policy 7:140, *Search and Seizure*.

Responsible use in the program incorporates into this policy the individual's *Acceptable Use of Electronic Networks* agreement pursuant to policy 6:235, *Access to Electronic Networks*. Responsible use also incorporates the established usage and conduct rules in policy 5:125, *Social Media and Personal Technology; Usage and Conduct* for staff and 7:190, *Student Behavior* for students. Failure to follow these rules and the specific BYOT program student guidelines may result in: (a) the loss of access to the District's electronic network and/or student's BYOT privileges; (b) disciplinary action pursuant to 7:190 *Student Behavior*, 7:200, *Suspension Procedures*, or 7:210, *Expulsion Procedures*; and/or (c) appropriate legal action, including referrals of suspected or alleged criminal acts to appropriate law enforcement agencies.

LEGAL REF.:

15 U.S.C. §§6501-6508, Children's Online Privacy Protection Act, implemented by 16 C.F.R. Part 312, Children's Online Privacy Protection Rule.

20 U.S.C §6751 et seq., Enhancing Education Through Technology Act.

47 U.S.C. §254(h) and (l), Children's Internet Protection Act

47 C.F.R. Part 54, Subpart F, Universal Service Support for Schools and Libraries.

Children's Online Privacy Protection Act (COPPA), 15 U.S.C. §§6501-6508.

105 ILCS 5/10-20.28

CROSS REF.:

1:30 (School District Philosophy), 4:140 (Waiver of Student Fees), 5:120 (Ethics and Conduct), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:170 (Copyright), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:120 (Education of Children with Disabilities), 6:210 (Instructional Materials), 6:235 (Access to Electronic Networks), 7:140 (Search and Seizure), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:340 (Student Records)

ADOPTED: June 24, 1997

REVISED: March 24, 2015

July 10, 2018

Instruction

<u>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</u>

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

- 1. Distance learning course, including a correspondence (limit 2), virtual, or online course
- 2. Courses in an accredited foreign exchange program
- 3. Summer school or community college courses
- 4. College <u>or high school</u> courses offering dual credit courses at both the college and high school level
- 5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
- 6. Work-related training at manufacturing facilities or agencies in a Youth Apprenticeship Vocational EducationTech Prep Program (Tech Prep)
- 7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education: registered apprenticeship program. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses or a registered apprenticeship program if:

- 1. The Building Principal or designee approves the substitution and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
- 2. The student's parent/guardian requests and approves the substitution in writing on forms provided by the District.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced

placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

- 1. Ongoing participation in a marching band program for credit;
- 2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
- 3. Ongoing participation in an interscholastic athletic program;
- 4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
- 5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

- 1. District courses
- 2. Non-District experiences described in this policy
- 3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
- 4. Proficiency testing, correspondence courses (limit 2), life experiences, and other nonformal educational endeavors
- 5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

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LEGAL REF.: 105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/10-22.43a, 5/27-6, 5/27

22.3, and 5/27-22.05.

110 ILCS 27/, Dual Credit Quality Act.

23 Ill.Admin.Code §§1.425(e), 1.440(f), and 1.470(c)

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements),

6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools) and 7:260 (Exemption from Physical

Education)

ADOPTED: June 24, 1997

REVISED: February 26, 2002

August 7, 2012 February 24, 2015 January 12, 2016 January 10, 2017 January 9, 2018

Students

Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades, kindergarten through 12, in the public school regardless of age.

Subject to specific requirements in State Law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because his or her religion forbids secular activity on a particular day and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health, or other reason as approved by the Superintendent or designee.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and School Board policy. The program shall include but not be limited to:

- 1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
- 2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
- 3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
- 4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade eight or below who are absent without prior parent/guardian notification.
- 5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the School Code, Section 26-2a.
- 6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the

- student's attendance problem.
- 7. The identification of supportive services that may be offered to truant or chronically truant students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program.
- 8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
- 8.9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
- 9.10. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, Student Records, as well as State and federal law concerning school student records.
- <u>10.11.</u> An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a <u>chronic</u> truant <u>minor</u> for his or her truancy unless available supportive services and other school resources have been provided to the student.
- 11.12. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent or designee believes qualifies.
- 12.13. A process for a 17 year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six (6) months. A request from an individual 19 years of age or older to re enroll after having dropped out of school is handled according to provisions in 7:50, Students School Admissions and Student Transfers To and From Non-District Schools.
- 13.14. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum academic or attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

LEGAL REF.: 105 ILCS 5/26-1 through 16.

705 ILCS 405/3-33.5, Juvenile Court Act of 1987.

23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.:

5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:340 (Student Records)

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ADOPTED: July 8, 1997

REVISED: February 26, 2002 March, 2007

March, 2007 December 2008 January 8, 2013 January 27, 2015 January 10, 2017 January 9, 2018

Students

Health, Eve, and Dental Examinations; Immunizations; Exclusion of Students

Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination and the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

- 1. Entering kindergarten or the first grade;
- 2. Entering the sixth and ninth grades; and
- 3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 6 and 12.

As required by State law:

- 1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
- 2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
- 3. Beginning with the 2017-2018 school year, an age-appropriate development screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
- 4. Before admission and in conjunction with required physical examinations, parent(s)/guardian(s) of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning.
- 5. The IDPH will provide all female—students entering the sixth grade and their parent(s)/guardian(s) information about the link between human papilloma virus (HPV) and cervicalHPV-related cancers and the ability of the HPV vaccine.
- 5.6.The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parent(s)/guardian(s).

Unless an exemption or extension applies, the failure to comply with the above requirements by September 15 of the current school year will result in the student's exclusion from

school until the required health forms are presented to the District. New students who register after September 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by September 15, the student must present, by September 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by September 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may not be allowed to attend classes until proof of the vaccination(s) is properly submitted.

Eye Examination

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before September 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination yearly or whenever health examinations are required.

If a student fails to present proof by September 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after September 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second, and sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, or sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's

requirements for:

- 1. Religious or medical grounds, if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate or Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to Board Policy 7:280, Communicable and Chronic Infectious Disease and State rules if there is an outbreak of one or more diseases from which the student is not protected.
- 4.2. Health examination or immunization requirements on medical grounds if a physician, advanced registered practice nurse, or physician assistant provides written verification;
- 2.3. Eye examination requirement if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
- 3.4. Dental examination requirement if the student's parent(s)/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: 42 U.S.C. §11431 et. seq., McKinney-Vento Homeless Assistance Act, 42

U.S.C. § 11431 et seq.

105 ILCS 5/27-8.1 and 45/1-20.
410 ILCS 45/7.1 and 315/2e.
23 Ill. Admin.Code §1.530.
77 Ill. Admin.Code Part 665.
77 Ill. Admin Code Part 690.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless

Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools),

7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: March 25, 1997

REVISED: November 12, 2003

November 8, 2005 February 12, 2013 February 24, 2015 January 12, 2016 June 27, 2017

Students

This policy becomes effective and replaces the current policy on *Student Discipline* on the first student attendance day of the 2016-2017 school year.

Student Behavior

The goals and objectives of this policy are to provide effective discipline and practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

- 1. On, or within sight of, school grounds before, during, or after school hours or at any time;
- 2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
- 3. Traveling to or from school or a school activity, function, or event; or
- 4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member, or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

- 1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
- 2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
- 3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including medical cannabis, marijuana, and hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless being administered in accordance with a physician's or licensed practitioner's prescription.

- c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance:
 (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powered form.
- g. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a "weapon" as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
- 5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules.

Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

- 6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- 7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
- 8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
- 9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
- 10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
- 11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
- 12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
- 13. Entering school property or a school facility without proper authorization.
- 14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the

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- presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
- 15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
- 16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
- 17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
- 18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, and hazing.
- 19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
- 20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
- 21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

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No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number of duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

- 1. Notifying parent(s)/guardian(s).
- 2. Disciplinary conference.
- 3. Withholding of privileges.
- 4. Temporary removal from the classroom.
- 5. Return of property or restriction for lost, stolen, or damaged property.
- 6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
- 7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
- 8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
- 9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
- 10. Suspension of bus riding privileges in accordance with Board policy 7:220, Bus Conduct.
- 11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
- 12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*.

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A student who has been expelled may also be restricted from being on school grounds and at school activities.

- 13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
- 14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "lookalikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

- 1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
- 2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

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This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. "School grounds" includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

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A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

LEGAL REF.: 20 U.S.C. §6081, Pro-Children Act of 1994. Gun Free Schools Act, 20 U.S.C.

§7151 et seq.

Pro-Children Act of 1994, 20 U.S.C. §6081.20 U.S.C §7961 et. seq., Gun Free

Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, 5/21.2, and 110/2.10

5/31-3, and 110/3.10.

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.

410 ILCS 647/, Powdered Caffeine Control and Education Act.

430 ILCS 66/, Firearm Concealed Carry Act.

105 ILCS 5/10 20.5b, 5/10 20.14, 5/10 20.28, 5/10 20.36, 5/10 21.7, 5/10 21.10, 5/10 22.6, 5/10 27.1A, 5/10 27.1B, 5/24-24, 5/26-12, 5/27-23.7 and 5/31-3., and 110/3.10.

23 Ill Admin Code § 1.280

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining

Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance and School Uniforms), 7:170 (Vandalism), 7:180 (Preventing Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension), 7:210 (Expulsion), 7:220 (Bus Misconduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications) and 8:30 (Visitors to and Conduct on School Property)

Adopted: July 8, 1997

Revised: June 25, 2002

December 9, 2008 February 12, 2013 May 12, 2015 April 26, 2016

Students

Student Support Services

The following student support services may be provided by the School District:

- 1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
- 2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
- 3. The services of a school social worker. A student's parent(s)/guardian(s) must consent to regular or continuing services from a social worker.
- 4. Guidance and counseling services.
- 5. A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health <u>problems needs</u> that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such <u>problems needs</u>.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

LEGAL REF: 405 ILCS 49/, Children's Mental Health Act of 2003.

740 ILCS 110/, Mental Health and Developmental Disabilities

Confidentiality Act. 105 ILCS 5/10-20.58.

CROSS REF: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and

Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and

Chronic Infectious Diseases), 7:340 (Student Records)

ADOPTED: July 8, 1997

REVISED: November 12, 2003

November 8, 2005 January 8, 2013 January 27, 2015 January 10, 2017 January 9, 2018

Students

Exemption from Physical Education

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course.

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

- 1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
- 2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her Individualized Educational Program/Plan (IEP).

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program. The Building Principal will evaluate requests on a case-by-case basis.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a

physical education course:

- 1. The time of year when the student's participation ceases;
- 2. The student's class schedule; and

3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students.*

LEGAL REF.: 105 ILCS 5/27-6.

225 ILCS 60/, Medical Practice Act.

23 Ill.Admin.Code §1.420(p) and §1.425(d), (e), (f).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (High School Credit for Non-District

Experiences; Course Substitutions; Re-Entering Students)

ADOPTED: May 13, 1997

REVISED: January 8, 2013

February 24, 2015 January 10, 2017 January 9, 2018

Students

Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parent(s)/guardian(s) of students.

Self-Administration of Medication

A student may possess an epinephrine auto-injector (EpiPen®) and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a "School Medication Authorization Form." The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector, or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

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School District Supply of Undesignated Epinephrine Auto-Injectors

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated epinephrine auto-injectors in the name of the District and provide or administer them as necessary according to State Law. *Undesignated epinephrine auto-injector* means an epinephrine auto-injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine auto-injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Designated Caregiver Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Pilot Program Act allows a parent/guardian of a student who is a minor to register with the Ill. Dept. of Public Health (IDPH) as a designated caregiver to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a medical cannabis infused product to a child who is a student on the premises of his or her school or on his or her school bus if:

- 1. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
- 2. Copies of the registry identification cards are provided to the District; and
- 3. That student's parent/guardian completed, signed, and submitted a School Medication Authorization Form Medical Cannabis.

<u>Medical cannabis infused product</u> (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

After administering the product to the student, the designated caregiver shall immediately remove it from school premises or the school bus. The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

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<u>Discipline of a student for being administered a product by a designated caregiver pursuant to this policy is prohibited.</u> The District may not deny a student attendance at school solely because he or she requires administration of the product during school hours.

Void Policy; Disclaimer

The School District Supply of Undesignated Asthma Medication section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The School District Supply of Undesignated Epinephrine Auto-Injectors section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine auto-injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine auto-injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Alcoholism and Other Drug Abuse and Dependency Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The *Designated Caregiver* Administration of Medical Cannabis section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated <u>asthma medication</u>, epinephrine auto-injector or an opioid antagonist, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(c) of the School Code apply.

No one, including without limitation parent(s)/guardian(s) of students, should rely on the District for the availability of <u>undesignated asthma medication</u>, an <u>undesignated epinephrine auto-injector</u>, and/or <u>an undesignated opioid antagonist</u>. This policy does not guarantee the availability of <u>undesignated medications an epinephrine auto-injector and/or opioid antagonist;</u> <u>sS</u>tudents and their parent(s)/guardian(s) should consult their own physician regarding <u>suchthese</u> medication(s).

LEGAL REF.:	105 ILCS 5/10-20.14b, 5/10-22.21b and 5/22-30, and 5/22-33.
	410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program Act
	and scheduled to be repealed on July 1, 2020.
	720 ILCS 550/, Cannabis Control Act.

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23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (Food Allergy Management)

ADMIN. PROC.: 7:270-AP1 (Dispensing Medication), 7:270-AP2 (Checklist for District

Supply of Undesignated <u>Asthma Medication</u>, Epinephrine <u>Auto-Injectors</u>, <u>and/or Opioid Antagonists</u>), 7:270-E1 (School Medication Authorization Form), 7:270-E2 (School Medication Authorization Form – <u>Medical</u>

Cannabis)

ADOPTED: April 8, 1997

REVISED: March 23, 1999

November 25, 2003 February 12, 2013 February 24, 2015 March 24, 2015 August 11, 2015 September 27, 2016 January 9, 2018

Students

Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of Ann Marie's Law listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code Section 5/2-3.1663(c)(2)-(7). The Program shall include:

- 1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements 105 ILCS 5.2-3.139 and 105 ILCS 5/27-7 (requiring education for students to develop a sound mind and a health body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development*, and teacher's institutes under 105 ILCS 5/3-14.8 (requiring coverage of the warning signs of suicidal behavior).
- 2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. For students in grades 7 through 12, implementation shall incorporate tThe training required by 105 ILCS 5/10-22.39 for school guidance counselors, teachers, school social workers, and other licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth adolescents and teens—along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide-; and
 - b. For all students, implementation shall incorporate Illinois Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to Ann Marie's Law on ISBE's website.
- 3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide. Implementation will incorporate paragraph number 2, above, along with:
 - a. Board policy 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);

- b. Board policy 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services.
- c. Board policy 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
- d. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to Ann Marie's Law.
- 4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
- 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
- 6. A process to incorporate ISBE-recommend resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to Ann Marie's Law and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Children's Mental Health Act of 2003, 405 ILCS 49/, Mental Health and Development Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C § 12101 et seq.

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.: 105 ILCS 5/2-3.1663, 5/14-1.01 et seq., 5/14-7.05, and 5/14-7.02b.

745 ILCS 10/.

CROSS REF.: 5:100 (Staff Development Program), 6:60 (Curriculum Content)

ADOPTED: July 8, 1997

REVISED: December 9, 2008

January 8, 2013 January 27, 2015 January 12, 2016

Students

Student Athlete Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by student athletes. The program shall:

- 1. Fully implement the Youth Sports Concussion Safety Act, that provides, without limitation, each of the following:
 - a. The Board must appoint or approve members of a Concussion Oversight Team for the District.
 - b. The Concussion Oversight Team shall establish each of the following based on peer review scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:
 - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol.
 - ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol.
 - c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity.
 - d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.
 - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team or coach or assistant coach may not authorize a student's return-to-play or return-to-learn.
 - f. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team (whether or not they serve on a volunteer basis); athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.

- g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.
- 2. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association (IHSA), including *Protocol for Implementation of NFHS Sports Playing Rules for Concussion*, which includes its *Return to Play (RTP) Policy*. These specifically require that:
 - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
 - b. A student athlete who has been removed from interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
 - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.
- 3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.
- 4. Require all student athletes to view the Illinois High School Association's IHSA video about concussions.
- 5. Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.
- 6. Provide coaches and student athletes and their parent(s)/guardian(s) with educational materials from the Illinois High School Association IHSA regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
- 7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.

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8. Include a requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available.

8.9. Include a requirement for certified athletic trainers to complete and submit a monthly report to the Illinois High School Association IHSA on student-athletes who have sustained a concussion during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware.

LEGAL REF.: 105 ILCS 5/22-80.

105 ILCS 25/1.15.

CROSS REF.: 4:170 (Safety), 7:300 (Extracurricular Athletics)

ADOPTED: February 24, 2015

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January 10, 2017 January 9, 2018