

DECATUR PUBLIC SCHOOL DISTRICT #61
BOARD OF EDUCATION
AGENDA

Special Open Session Board Meeting
Keil Administration Building
1st Floor Board Room

July 01, 2019
8:30 AM Open Session

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Strategic Plan Mission:

The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

The Board of Education Parameters that Guide Our Work:

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

IO 1.0 CALL TO ORDER
Roll Call

IO 2.0 PLEDGE OF ALLEGIANCE

AI 3.0 APPROVAL OF AGENDA, JULY 01, 2019

IO 4.0 PUBLIC PARTICIPATION

IO 5.0 BOARD DISCUSSION

AI 6.0 ROLL CALL ACTION ITEM
A. Personnel Action Items
B. Apple Professional Services for iPads

IO 7.0 IMPORTANT DATES
NEXT MEETING - The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, July 09, 2019 in the 1st Floor Board Room at the Keil Administration Building.

AI 8.0 ADJOURNMENT



Board of Education Decatur Public School District #61

Date: July 1, 2019	Subject: Personnel Action
Initiated By: Deanne Hillman, Director of Human Resources and the Human Resources Department	Attachments: 10 Pages of Personnel Action
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Per Board Policy 5:30 Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

To: Board of Education
From: Deanne Hillman
Human Resources Director
Date: July 1, 2019
Board Date: June 27, 2019
Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHER:

Name	Position	Effective Date
Kaylee Sangster	Middle School Social Studies, Dennis Lab	August 12, 2019

OUTREACH PERSONNEL:

Name	Position	Effective Date
Courtney Traeger	Family Liaison, Franklin, 4.5 hours per day	August 12, 2019

SCHEDULE B:

Name	Position	Effective Date
James Horn	High School Social Studies Department Head, MacArthur	August 12, 2019
SuEllen Mackey	Middle School Athletic Director, Hope	July 1, 2019

TRANSFERS

TEACHERS:

Name	Position	Effective Date
Jennifer Detmers	From Teacher for the Visually Impaired, Harris to Teacher for the Visually Impaired, MPSED	August 12, 2019
Jill Hackman	From Teacher for the Visually Impaired, Harris to Teacher for the Visually Impaired, MPSED	August 12, 2019
Stacey Long	From Grade 4, Harris to Grades 2/3, Harris Alternative Education	August 12, 2019
JoBeth Page	From Instructional Specialist, Phoenix Academy to Instructional Specialist, Harris Alternative Education/SEAP	August 12, 2019

OFFICE PERSONNEL:

Name	Position	Effective Date
Annah Hulva	From Secretary Part time, Harris Alternative Education, 4 hours per day to K-8 Secretary Part time, Johns Hill, 6 hours per day	August 12, 2019

TEACHING ASSISTANT:

Name	Position	Effective Date
Angela Bateson	From Cross-Categorical Assistant, Harris, 6 hours per day to Cross-Categorical Assistant, Hope, 6 hours per day	August 12, 2019
Linda Gaffron	From Brailist Assistant, Harris, 6.5 hours per day to Brailist Assistant, MPSED, 6.5 hours per day	August 12, 2019
Amber Hankla	From Essential Skills Assistant, Harris, 6 hours per day to Essential Skills Assistant, Hope, 6 hours per day	August 12, 2019
Denise Isom	From Brailist Assistant, Harris, 7 hours per day to Brailist Assistant, MPSED, 7 hours per day	August 12, 2019
Melissa Kauzlarich	From Essential Skills Assistant, Harris, 6 hours per day to Essential Skills Assistant, Hope, 6 hours per day	August 12, 2019
Jessica Kennedy	From Essential Skills Assistant, Harris, 6 hours per day to Essential Skills Assistant, Hope, 6 hours per day	August 12, 2019
Brandy Sills	From Essential Skills Assistant, Harris, 6 hours per day to Essential Skills Assistant, Hope, 6 hours per day	August 12, 2019
Crystal Taylor	From Essential Skills Assistant, Harris, 6 hours per day to Essential Skills Assistant, Hope, 6 hours per day	August 12, 2019
Sally VanHying	From Essential Skills Assistant, Harris, 6 hours per day to Essential Skills Assistant, Hope, 6 hours per day	August 12, 2019

TRANSFER START DATE CORRECTIONS**OFFICE PERSONNEL:**

Name	Position	Effective Date
Kimberly Palmer	From Secretary to the Middle School Principal, SDMS to Small Learning Academies Secretary, SDMS	July 29, 2019

RESIGNATIONS**TEACHERS:**

Name	Position	Effective Date
Daniel Bennett	Middle School Physical Education, Garfield	June 28, 2019
Philip Drete	Grade 5, Dennis Lab	June 26, 2019
Damon Wurth	Montessori Grades 1-3, Garfield	August 12, 2019

TEACHING ASSISTANTS:

Name	Position	Effective Date
Gwen Muex	Care (Calm)/Recovery Room Assistant, Parsons	June 24, 2019

OUTREACH PERSONNEL:

Name	Position	Effective Date
Yocelyng Stark	Parent Educator, Southeast	July 7, 2019

SCHEDULE B:

Name	Position	Effective Date
Daniel Bennett	Middle School Athletic Director, Garfield	June 28, 2019
Julie Daly	Elementary Cross Country, Franklin	June 28, 2019
Julie Daly	Elementary Volleyball, Franklin	June 28, 2019
Gwen Muex	Elementary Girls Basketball, Parsons	June 24, 2019

COMPENSATION RECOMMENDATIONS:

- The following staff members should be compensated **\$198.00** for participating in Honors Freshman Seminar Day 1 on June 19, 2019 at PDI:

Jennifer Young
Ronald Lybarger
Rick Koetje

Kelsey Doubet
Lynnette Rotramel
Matthew Gremo

- The following staff members should be compensated for participating in BIST Training from May 28-May 30, 2019 at Eisenhower:

Samantha Stark	\$304.00	Jacob Christner	\$300.00
Kelli Barnett	\$154.00	Jacquelyn Hayes	\$312.00
Patricia Brackett	\$300.00	Ronald Lybarger	\$314.00

- The following staff members should be compensated **\$100.00** for participating in Leadership School Improvement on June 20, 2019 at Hope/Harris:

Autumn Lourash	Kristina Sommer
Michelle Nixon	Elizabeth Alva
Molly Miller	Danyel Schwartzle
William Miller	

- The following staff members should be compensated **\$225.00** for participating in Leadership School Improvement on June 20, 2019 at Hope/Harris:

Lindsay Hale

- The following staff members should be compensated for participating in Summer Curriculum Planning from June 17-June 20, 2019 at Hope/Harris:

Autumn Lourash	\$164.00	Lindsay Hale	\$225.00
Kristina Donley	\$528.00	Danyel Schwartzle	\$290.00
Molly Miller	\$100.00	William Miller	\$50.00

- The following staff members should be compensated for participating in Middle and High School Pilot Venor on June 5, 2019 at Eisenhower:

Matthew Gremo	\$99.00	Ronald Lybarger	\$99.00
Krista Hudson	\$99.00	Dora Minnett	\$91.00
Stephanie Koster	\$99.00		

- The following staff members should be compensated for participating in Character Strong SEL Curriculum Training on June 14, 2019 at PDI:

Shelby Hawkshaw	\$100.00	Ronald Lybarger	\$100.00
Julie Dahlke	\$100.00	Stephen Eric Jones	\$100.00
Nathan Bohannon	\$100.00	Amanda Mandrell	\$100.00
Angela Young	\$100.00	Sharon Lopez	\$100.00
Garold Fowler	\$100.00	Jacob Christner	\$100.00
Michelle Tucker	\$100.00	Jennifer Morrow	\$100.00
Sara DeVore	\$100.00	Thomas Beller	\$100.00
Tiara Butler	\$50.00	Becca Massey	\$100.00
Stephanie Eustice	\$100.00	Krista Hudson	\$100.00

David Barista	\$100.00	Angie Mann	\$100.00
Matthew Gremo	\$100.00	Amanda Seider	\$100.00
Audrey Bohannon	\$100.00	Hannah Lybarger	\$100.00
Nicole Cunningham	\$100.00	Jennifer Thomas	\$100.00
John Hartzman	\$100.00	Stuart Leo	\$100.00
April Parks	\$100.00	Marianne Hay	\$100.00
Judy Greenwood	\$100.00	Karrie Anderson-Bird	\$100.00
Ashlee Smith	\$100.00	Marlo Willett	\$100.00
Ashley Zook	\$100.00	Stacey Benda	\$100.00
Ann Zuehkle-Denoyer	\$100.00	Michael Karas	\$100.00
Elizabeth Williams	\$100.00	Jason Flournoy	\$225.00
Maggie McCabe	\$100.00	Wendy Cravens	\$100.00
Scott Wagner	\$50.00	Amanda Wrigley	\$100.00
Eric Schultz	\$100.00	Ashley Ridley	\$100.00

- The following staff members should be compensated for participating in Il Empower on May 30, 2019 at Thomas Jefferson:

Sarah Jones	\$100.00		
Debbie Boerger	\$100.00	Michelle Knap	\$100.00
Audrey Bohannon	\$100.00	Kathy Moore	\$100.00
Sara Devore	\$100.00	April Parks	\$100.00
Garold Fowler	\$100.00	Ashlee Smith	\$100.00
Matthew Grossman	\$100.00	Ashley Swanson	\$100.00
Penny Jones	\$100.00	Michelle Tucker	\$100.00
Crystal Young	\$50.00		

- The following staff members should be compensated for participating in Il Empower on May 31, 2019 at Thomas Jefferson:

Penny Jones	\$100.00		
Debbie Boerger	\$100.00	Sarah Jones	\$100.00
Audrey Bohannon	\$100.00	Michelle Knap	\$100.00
Tiara Butler	\$50.00	Kathy Moore	\$100.00
Sara Devore	\$100.00	April Parks	\$100.00
Garold Fowler	\$100.00	Ashlee Smith	\$100.00
Justin Hayes	\$100.00	Ashley Swanson	\$100.00

- The following staff members should be compensated **\$150.00** for participating in Moving/Packing during May 2019 at Thomas Jefferson:

Katherine Moore	Jennifer Thomas
April Parks	Michelle Tucker
Ashlee Smith	Angela Young
Ashley Swanson	Ashlee Zook
Ann Zuehlke-Denoyer	

- The following staff members should be compensated **\$150.00** for participating in Moving/Packing during May 2019 at Thomas Jefferson:

Debbie Boerger	Matthew Grossman
Audrey Bohannon	Justin Hayes
Susan Conway	Melissa Hopkins
Anne Cooper	Stacy Goodman
Julie Dahkle	Sarah Jones
Megan Devine	Penny Jones
Sara Devore	Michelle Knap
Joseph Flanigan	Nicole Long
Megan Flanigan	Laura Mandernach
Garold Fowler	Jamie Mansfield

- The following staff member should be compensated **\$199.92** for participating in Moving/Packing during May 2019 at Thomas Jefferson:

Anastacia Johansen

- The following staff members should be compensated for participating in Skyward Training on June 20, 2019 at PDI:

Cathy Coffey	\$51.69	Nancy Kramer	\$49.17
Kathy Zeurcher	\$47.94		

- The following staff members should be compensated for participating in Skyward Training on June 18, 2019 at PDI:

Robin Bruce	\$52.44	Kittie Ellis	\$50.67
Rachel Lindsey	\$47.94	Ashley Manley	\$49.44
Holly Triana	\$46.17	Kelsia Palmer	\$46.92

- The following staff members should be compensated **\$198.00** for participating in Honors Freshman Seminar Day 2 on June 20, 2019 at PDI:

Jennifer Young	Rick Koetje
Ronald Lybarger	Lynnette Rotramel

- The following staff members should be compensated for participating in Honors Freshman Seminar Day 3 on June 21, 2019 at PDI:

Ronald Lybarger	\$99.00	Lynnette Rotramel	\$198.00
Rick Koetje	\$198.00	Matthew Gremo	\$198.00
Kelsey Doubet	\$198.00	Stephanie Koster	\$198.00

- The following staff members should be compensated for participating in Honors Freshman Seminar Day 4 on June 24, 2019 at PDI:

Kelsey Doubet	\$99.00	Stephanie Koster	\$99.00
Lynnette Rotramel	\$198.00	Jennifer Young	\$99.00
Matthew Gremo	\$99.00		

- The following staff members should be compensated **\$50.00** for participating in ILT on June 24, 2019 at Eisenhower:

Michael Coziahr	Ronald Lybarger
Hannah Lybarger	Megan Flanigan
Katherine Busch	

- The following staff members should be compensated for participating in Curriculum: Scope and Sequence/Units/Assessments on June 13, 2019 at PDI:

Brett Palmer	\$198.00	Kelli Murray	\$132.00
Jason Vicich	\$198.00		

- The following staff members should be compensated for participating in IMPACT Project during the 2018-2019 school year at Various:

Judy Austin	\$900.00	Karryl Ellis	\$600.00
Sue Phillips	\$1,200.00	Mary Miller	\$2,706.00
Diane Asay	\$600.00		

- The following staff members should be compensated **\$198.00** for participating in Curriculum: Scope and Sequence/Units/Assessments on June 12, 2019 at PDI:

Sonja Tillery-Aten	Kelli Murray
--------------------	--------------

- The following staff members should be compensated for participating in the CPI Refresher on June 12, 2019 at the IEA Office:

Sarah Brice	\$50.00	Becca Massey	\$50.00
Dawn Camacho	\$50.00	Susan Neisman	\$50.00
Jennifer Eastham	\$50.00	Rebekah Novak	\$50.00
Rhonda Ganley	\$50.00	Evelyn Park	\$81.51
Angela Held	\$50.00	Ben Steele	\$50.00
Sarah Jones	\$58.26	Dorothy White	\$81.93

- The following staff members should be compensated **\$520.00** for participating in Summer Curriculum Development from June 21-28, 2019 at Hope/Harris:

Molly Miller	Kristina Sommer
--------------	-----------------

- The following staff members should be compensated for participating in Summer Curriculum Planning from June 21-28, 2019 at Hope/Harris:

Autumn Lourash	\$592.00	Michelle Nixon	\$168.00
Kristina Donley	\$688.00	Danyel Schwartzle	\$596.00

- The following staff members should be compensated for participating in Skyward Demographics Training on June 12, 2019 at PDI:

Krystle Bolen	\$97.98	Michael Coziahr	\$50.00
Rhonda Cox	\$50.00	Amanda Duckworth	\$50.00
Karen Currie	\$97.92	Jason Flournoy	\$112.00

Elizabeth Howley	\$50.00	Natasha Hamilton	\$48.99
Anastascia Johansen	\$99.96	Talitha Hays	\$50.00
Teresa Lamb	\$46.17	Holly Triana	\$45.42
Rebecca Mattingly	\$58.68	Ashley Manley	\$49.44
JoBeth Page	\$50.00	Megan Meyrick	\$68.37
Marla Russell	\$49.92	Callie Stanley	\$50.00
Linda Dickerson	\$53.01	Stacy Benda	\$50.00
Alan Scheider	\$50.00		

- The following staff members should be compensated for participating in Skyward Demographics Training on June 13, 2019 at PDI:

Stacey Boline	\$53.01	Jennifer Eastham	\$50.00
Cathy Coffey	\$51.69	Kittie Ellis	\$42.22
Julie Dahlke	\$50.00	Joshua Fazekas	\$50.00
Kristi Mullinix	\$50.00	Felicia Greene	\$53.01
Kelli Murray	\$50.00	Lori Griffy	\$50.00
Jessica St Pierre	\$50.00	Jacquelyn Hayes	\$50.00
Jessica Thomas	\$50.00	Nancy Kramer	\$49.17
Angela Young	\$50.00	Tyris McPike	\$50.00
Kathy Zeurcher	\$47.94	Sarah Monette	\$49.17
Jarry Brown	\$50.00	Kia Softley-Brummett	\$47.67
Christiana Crutchfield	\$96.96	Kristina Sommer	\$50.00

- The following staff member should be compensated **\$47.19** for participating in Skyward Training-Attendance on June 18, 2019 at PDI:
Natasha Hamilton

- The following staff members should be compensated for participating in Skyward Training-Scheduling on June 25, 2019 at PDI:

Holly Davis- Kitson	\$112.00	Dianne Brandt	\$112.00
Amanda Duckworth	\$50.00	Tanya Young	\$112.00
Kristi Mullinix	\$50.00	Laura Mandernach	\$50.00
Melessa Tyus	\$50.00		

- The following staff members should be compensated **\$112.00** for participating in Skyward Training-Scheduling on June 26, 2019 at PDI:
Kelley Larrick

- The following staff members should be compensated for participating in Skyward Training-Scheduling on June 27, 2019 at PDI:

Robert Prange	\$112.00	Jennifer Wiesner	\$54.24
Jacquelyn Hayes	\$50.00		

- The following staff members should be compensated for participating in Youth Mental Health First Aid Training on June 21, 2019 at Student Services:

Annalisa Rotramel	\$50.00	Dorothy Nisbet	\$100.00
Albulena Emroski	\$100.00	Joann Thompson	\$100.00

- The following staff members should be compensated for participating in Skyward Demographics on June 11, 2019 at PDI:

Robin Bruce	\$52.44	Lisa Yazel	\$46.92
Patti Janes	\$49.92	Lindsey Hale	\$112.00
Taylor Lappegard	\$68.13	Rachel Lindsey	\$47.94
Chantele Walker	\$53.01	Tracy Wickline	\$72.06
Megan Novak	\$65.88	Libby Kirkland	\$50.00
Mary Pratt	\$56.19	Laura Mandernach	\$50.00
Nicole Torbert	\$50.00	Andrew Novak	\$50.00

- The following staff members should be compensated for participating in Department Chair Planning on June 27, 2019 at Stephen Decatur:

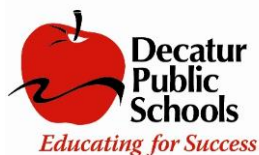
Thomas Beller	\$99.00	Sharifa Blackwell	\$112.00
Jennifer Hopkins	\$99.00	Beth Poynton	\$112.00
Matt Grossman	\$99.00	Jennifer Thomas	\$99.00
Ashlee Smith	\$99.00	Angela Mann	\$99.00
Penny Jones	\$99.00		

- The following staff members should be compensated **\$198.00** for participating in ROE Learning Partner March-May 2019 at French:

Tara Pitt

- The following staff members should be compensated for participating in on June 24 & 25, 2019 at Dennis:

Abby Martin	\$200.00	Cassandra Mann	\$200.00
Paula Gruen	\$150.00	Jennifer Neilson-Parks	\$200.00
Kristin Price	\$200.00	Sarah Smith	\$400.00
Allison Brinkoetter	\$200.00	Shannon Carter	\$100.00
Brittany Acree	\$100.00	Albulena Emroski	\$200.00



Board of Education Decatur Public School District #61

Date: July 1, 2019	Subject: Apple Professional Services
Initiated By: Maurice Payne, Director of Information Technology	Attachments: Apple Professional Services Quote, SOW – Deployment Services Offsite
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

As part of the first year of the Device Refresh Plan, IT has purchased 3300 iPads for the upcoming school year. IT is engaging with Apple Professional Services to prepare the iPads for deployment. This will allow IT to focus on entering the iPads into our Mobile Device Management system and distributing the iPads at the beginning of the school year.

CURRENT CONSIDERATIONS:

Apple Professional Services will place DPS asset and serial number tags, install the district purchased Brenthaven Edge 360 case, and re-boxing the iPads for delivery. The iPads will be partitioned out for delivery directly to the designated school.

In order to ensure timely delivery of the iPads, the PO needs to be sent immediately after board approval on July 2nd. This will help ensure the order ships by July 8th to offsite deployment services for asset tagging, iPad case installation, and subsequent delivery to each school.

FINANCIAL CONSIDERATIONS:

The cost of Apple Professional Services will come from the 2019/2020 IT Budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the Apple Professional Services quote in the amount of \$37,950.00 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION:_____

Apple Inc. Education Price Quote

Customer:	Maurice Payne DECATUR PUBLIC SD 61 email: MPayne@dps61.org	Apple Inc:	Stephen Martin 5505 W Parmer Lane Bldg 7 Austin, TX 78727-6524 Phone: +1-512-6746555 email: stephen_martin@apple.com
Apple Quote:	2205565063		
Quote Date:	Monday, June 10, 2019		
Quote Valid Until:	Saturday, July 06, 2019		

Quote Comments:
Please reference Apple Quote number on your Purchase Order.

Apple Professional Services to be applied to order # 2887213790 (3,300 iPads).

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	APS CUSTOM IPAD DEPLOY OFFSITE SVCS-USA Part Number D6160LL/A	3,300	\$15.50	\$4.00	\$11.50	\$37,950.00
Extended EDU List Price Total						\$51,150.00
Total Discount						\$13,200.00
Extended Discounted Price Subtotal						\$37,950.00
- Additional Tax						\$0.00
- Estimated Tax						\$0.00
Extended Discounted Total Price*						\$37,950.00
*In most cases Extended discounted Total price does not include Sales Tax						
*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary						

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2205565063. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
- APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL {QuoteExpirationDate} UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
- APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 1933757
Opportunity ID: 18000002303114
<https://ecommerce.apple.com>
Fax:

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)
Copyright © 2016 Apple Inc. All rights reserved.

Document rev 10.6.1

Date of last revision – June 20th, 2016



Apple Inc.

Statement of Work

Deliver To

Maurice Payne		
Delivery Contact		
Decatur Public School District 61		
Organization		
101 W. Cerro Gordo		
Address 1		
Address 2		
Decatur	IL	62523
City	State	Zip
217-362-3072		
Phone		
mpayne@dps61.org		
Email Address		

Statement of Work Information

125410517092743
SOW Number
PO Number

Apple Contact

Nicole Brantley
Apple Contact
512.674.2880
Phone
nbrantley@apple.com
Email Address

Executive Summary (see attached Summary of Service)

Apple Professional Services (APS) or Apple designated provider (Provider) will assist Decatur Public School District 61 (Customer) with deployment services for (3,300) iPad devices. All iPad devices will be asset tagged, asset reported, and cased at Provider's secure facility then delivered to (15) Customer designated deployment site(s) on a mutually agreed upon schedule.

Please sign and fax this Form to 305-489-7864 or email to eduservices@apple.com

Authorization

By signature of its authorized representative below, Customer agrees to the performance of the Services in accordance with the provisions set forth in this Statement of Work, and constitutes acceptance of the attached Terms and Conditions.

Customer Signature	Date
Customer Name & Title (print)	

Apple will not invoice travel expenses under this SOW, provided Customer completes paperwork and confirms a schedule at least three (3) weeks prior to start.

May 17, 2019	Fixed Fee
Estimated Start Date	Engagement Type
D6160LL/A Custom iPad Setup Integration Services	3300
Part Number	Qty unit/day
Part Number	Qty unit/day
Part Number	Qty unit/day
Part Number	Qty unit/day
Part Number	Qty unit/day
Part Number	Qty unit/day

Terms and Conditions

These Statement of Work Terms and Conditions (the "Agreement") apply to Apple Professional Services and Apple Professional Learning Specialists customers (each, a "Customer").

1. Payment

Customer agrees to pay for services identified in the Statement of Work ("Services") on a time and materials basis at the rates or fixed fee specified. If no rate or fixed fee is specified, Customer agrees to pay for Services at Apple's current published rates. Charges for fraction of hours or days may be rounded up to the nearest whole number. Charges for Apple prepaid Services are invoiced upon Apple's acceptance of the related purchase order and are due and payable in advance of the Apple prepaid Services to be performed. Otherwise, the Services will be invoiced after the Services are performed or on a periodic basis during the course of performance as determined by Apple, provided Customer is eligible for Apple's credit terms. Customer shall make payment for Services and expenses incurred by Apple within thirty (30) days of invoice date or as specified in any master purchasing agreement with Apple. Customer will pay any sales or use tax Apple becomes obligated to pay by virtue of this Agreement. This Agreement is for Services and does not include parts, or goods.

Unless otherwise provided in writing by Apple, Customer agrees that any and all prepaid Services must be scheduled and completely performed within twelve (12) months from the Effective Date of the applicable SOW ("Professional Services Period"). If Customer fails to schedule the prepaid Services within the Professional Services Period, Apple reserves the right to deem the prepaid Services performed once the Professional Service Period expires and, to the extent permitted by law, Customer may not be entitled to any refund or credit for any Service not scheduled during the Professional Services Period.

2. Services

Customer and Apple shall prepare and execute a Statement of Work documenting all Services to be performed by Apple. Each Statement of Work shall be uniquely numbered. Each Statement of Work shall set forth, at a minimum, a description of the Services, the number of personnel assigned to the Services, the duration of the Services (if applicable), and, if requested by Customer, the fees for the Services. Each Statement of Work shall incorporate all terms and conditions contained herein. Apple shall have the right to accept or decline any proposed changes to the Statement of Work. Apple shall make reasonable endeavors to provide Services on a timely basis, subject to availability of qualified personnel and the difficulty and scope of the Services. However, Apple shall not be liable for its failure to do so, nor will it be in breach of this Agreement solely by reason of such failure. Apple may reassign and substitute personnel at any time and may provide the same or similar Services to other customers. Apple may contract with an authorized provider ("Provider") or contractor ("Contractor") who may perform Services on its behalf. Services supplied by Apple under this Agreement are provided to assist Customer. Any services not specifically rejected in writing within (5) business days (including reasons for rejection) after Apple delivers the Service Delivery Confirmation shall be deemed completed.

Subject to the conditions below, Apple may need to hold Customer's product at the Provider's warehouse to perform the purchased Services. Under this Agreement and for the sole purpose of completing the Services outlined in the Statement of Work, Provider may hold Customer's product at Provider's warehouse, with the first day of the holding period beginning once the first product arrives at the Provider's warehouse and final day being when the Services, as described in the Statement of Work, are completed. Customer is required to provide shipping instructions to Apple on or before the date of Purchase for all products to be delivered. Customer is responsible for negotiating a separate holding agreement with the Provider if additional holding time is desired. At no time during the holding period shall Apple be required to hold Customer's equipment once Services are completed under this Agreement and all product must be delivered to Customer on or before the forty-sixth calendar (46th) day to avoid additional holding fees.

3. Property Rights

Any ideas, concepts, inventions, know-how, data-processing techniques, software or documentation developed by Apple personnel (alone or jointly with Customer) in connection with Services provided to Customer ("Apple Information") will be the exclusive property of Apple, except to the extent that such items are a derivative of Customer's property. Upon payment of all sums due, Apple grants Customer a non-exclusive, royalty-free, nontransferable (without right to sublicense) license to use the software or other proprietary rights in Services developed under this Agreement. Should Apple provide Customer with specific, customized or unique suggestions or information as part of the Services developed by Apple (such as customized scripting language), which suggestions or information do not have application to other customers of Apple ("Customer-Owned Information"), Customer will own all of Apple's right, title and interest in the Customer-Owned Information. Any audio or video recording of Apple Services is strictly prohibited, unless expressly approved in advance by Apple in writing.

4. Warranty

Except as expressly represented otherwise in this Agreement, and to the extent not prohibited by law, all Services, including, without limitation, any documentation, publications, software programs or code, and other information provided by or on behalf of Apple to Customer under this Agreement are furnished on an "AS-IS" basis, without warranty of any kind, whether express, implied, statutory or otherwise, especially as to quality, reliability, timeliness, usefulness, sufficiency and accuracy. ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION ALL IMPLIED WARRANTIES OF CONDITION, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED BY APPLE. NO ORAL OR WRITTEN INFORMATION PROVIDED BY APPLE SHALL CREATE A WARRANTY UNLESS INCORPORATED IN WRITING INTO THIS AGREEMENT.

5. Limitation of Liability and Remedies

IN NO EVENT, WHETHER AS A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY, STATUTE OR OTHERWISE, SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR INDIRECT LOSSES (INCLUDING LOST BUSINESS PROFITS, LOSS OF DATA, INTERRUPTION IN USE, UNAVAILABILITY OF DATA OR OTHER ECONOMIC ADVANTAGE) OR FOR PUNITIVE OR EXEMPLARY DAMAGES. IN THE EVENT THAT APPLE FAILS TO PROVIDE SERVICES IN ACCORDANCE WITH THIS AGREEMENT, APPLE'S ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY SHALL BE FOR APPLE TO USE ITS REASONABLE EFFORTS TO RE-PERFORM THOSE SERVICES WITHIN A REASONABLE PERIOD OF TIME; PROVIDED, THAT IN THE EVENT APPLE IS UNABLE TO CORRECT ANY DEFAULT OR BREACH OF THIS AGREEMENT, APPLE MAY ELECT TO REFUND ALL PAYMENTS ACTUALLY RECEIVED FROM CUSTOMER FOR THE SERVICES IN QUESTION, IN FULL SATISFACTION OF APPLE'S OBLIGATIONS UNDER THIS AGREEMENT. SUCH RE- PERFORMANCE OR REFUND SHALL CONSTITUTE APPLE'S ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY FOR SUCH DEFAULT OR BREACH. IN NO EVENT SHALL THE AGGREGATE LIABILITY FOR DAMAGES OF APPLE, ITS EMPLOYEES, AGENTS AND SUBCONTRACTORS EXCEED THE AMOUNTS CUSTOMER ACTUALLY PAID TO APPLE FOR THE SERVICES AT ISSUE UNDER THIS AGREEMENT. TO THE EXTENT NOT PROHIBITED BY LAW, THE LIMITATIONS IN THIS SECTION SHALL APPLY TO PERSONAL INJURY LIABILITY.

6. Confidentiality

"Apple Confidential Information" means any and all information in oral or written form that Customer knows or has reason to know is confidential information and that is disclosed in connection with this Agreement or to which Customer may have access in connection with this Agreement, including but not limited to financial information and data, personnel information, information regarding strategic alliances, costs or pricing data, the identities of customers and prospective customers, and new product release dates and new product specifications. Apple Confidential Information shall not include any information that: (i) was rightfully in a Customer's possession prior to disclosure without any obligation to maintain its confidentiality; (ii) was independently developed by Customer without the use of or reference to Apple Confidential Information; or (iii) is now, or hereafter becomes, publicly available other than through disclosure by Customer in breach of this Agreement.

"Customer Confidential Information" means and is limited to information that is: (i) reduced to a tangible form, (ii) independently developed by Customer without the use of or reference to any Apple Confidential Information, and (iii) provided specifically at Apple's request after execution of this Agreement and after execution of an acknowledgment signed by an Apple authorized signatory that such information shall be treated as Customer Confidential Information. Customer Confidential Information shall not include any information that: (a) is communicated verbally, (b) was rightfully in Apple's possession prior to disclosure without any obligation to maintain its confidentiality; (c) was independently developed by Apple without the use of Customer Confidential Information; (d) is required to verify Customer's

compliance with any provisions of this Agreement; or (e) is now, or hereafter becomes, publicly available other than through disclosure by Apple in breach of this Agreement.

During the Term and for five (5) years thereafter, Customer will not use Apple Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Apple Confidential Information except to employees or contractors who have a need to know. Customer will not make any disclosure or statement of Apple Confidential Information in connection with the Agreement or its subject matter without Apple's prior, specific written consent. Customer shall not make any public statement regarding any item of Apple Confidential Information, including but not limited to any matter of business between Customer and Apple, or the nature of any contractual relations between Apple and Customer or any third party. Customer may disclose Apple Confidential Information to the extent required by law, provided that it first makes reasonable efforts to give Apple notice of such requirement prior to any such disclosure and takes reasonable steps to obtain protective treatment of the Apple Confidential Information. Apple will not use Customer Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Customer Confidential Information except to employees, agents or contractors who have a need to know or as required by law. Except as otherwise stated herein, Apple will not make any disclosure or statement of such information or its subject matter without the Customer's prior written consent or as required by law.

7. Term

(12) months from the date of Apple's receipt of Customer's purchase order. This Agreement may be renewed or extended upon the mutual consent of the parties. Customer will have the right to terminate this Agreement after work has commenced upon ten (10) days' written notice, provided that Customer will pay to Apple all charges for Services performed and all expenses incurred by Apple up to the effective date of such termination. Apple may at its option terminate this Agreement immediately if Customer has (i) failed to cure any breach of this Agreement within thirty (30) days of written notice from Apple, (ii) breached the terms of Section 6, or (iii) failed to pay an outstanding sum within five (5) days of written notice of delinquency. In addition, Apple may at its option suspend Services immediately upon Customer's failure to make payment in accordance with this Agreement. The provisions of Sections 1 (Payment), 3 (Property Rights), 4 (Warranty), 5 (Limitation of Liabilities and Remedies), 6 (Confidentiality), 7 (Term), 8 (Third Party Software Waiver and Authorization), 9 (Cancellation), and 10 (Miscellaneous) shall survive termination.

8. Third Party Software Waiver and Authorization

Should Customer provide Apple, or an entity acting on Apple's behalf, with any third party software, macOSImage, or iOS loadset, either identified in writing or provided physically (the "Software"), for Apple to install on Customer's devices then the following terms apply: (i) Customer appoints Apple as its agent for the sole purpose of installing the Software as part of the Services; (ii) Customer warrants and represents that it has all the rights necessary both to use the Software and to instruct Apple to install the Software on the devices requested by Customer; (iii) Customer also warrants and represents that it has obtained from the copyright owners or licensors all rights and licenses necessary to utilize any free/open source software ("FOSS") and that it places no reliance upon Apple to obtain or provide those rights; (iv) Customer shall be responsible for any Apple loss or liability due to a breach of any warranty in (ii) and (iii) above; (v) Customer agrees to all the applicable terms in any Software user agreement or FOSS license and authorizes Apple to accept those terms on Customer's behalf as its agent for the installation process; (vi) Customer shall be fully responsible for all the obligations in any Software or FOSS license governing the installed Software; (vii) Customer shall be fully responsible for the content of the provided macOSImage (a single file with the suffix .dmg) or iOS loadset. Apple, or an entity acting on Apple's behalf, will not examine the provided Software for quality, content or licensing; (viii) Customer is solely responsible for verifying the aforementioned image contains appropriate content and does not harm the device being imaged or interfere with the device's normal operation; (ix) neither Apple, nor an entity acting on Apple's behalf, will be liable for the installation of GPLv3 software.

9. Rescheduling

Customer may reschedule Services prior to the estimated start date by providing email notice with receipt confirmation to Apple at apsdocs@apple.com (for Enterprise Customers) or at eduservices@apple.com (for Education Customers). Apple is not responsible for errors in the delivery of rescheduling notices.

Customer must notify Apple of a rescheduling request at least twenty-one (21) calendar days before the estimated start date of the Services to reschedule for a later available date, provided that Apple may, in its sole discretion, charge for any fees incurred. Apple will not be obligated to refund prepaid Services or permit rescheduling allowances if notice is received within twenty-one (21) calendar days of the estimated start date of the Services.

In the event that Customer desires to cancel Services, Customer must notify Apple and obtain Apple's written approval prior to the cancellation of Services. If Apple cancels a Service, Customer may (i) reschedule for a later available date or (ii) request a refund for any payment on prepaid Services if the Services are not rescheduled. Apple is not responsible for any loss incurred by Customer as a result of a cancellation or rescheduling.

10. Miscellaneous

If Customer is a public institution or agency, this Agreement will be governed and interpreted under the laws of the state in which Customer is located. If Customer is a federal government agency, this Agreement will be governed and interpreted in accordance with applicable federal law. If Customer is a private sector institution or commercial entity, this Agreement will be governed and interpreted under the laws of Delaware, USA, without regard to conflict of laws principles or provisions. In the event of any dispute or controversy between the Parties to the Agreement, the parties shall try to resolve the dispute in a fair and reasonable way.

Neither party shall be liable for any delay or failure to meet its obligations under this Agreement due to circumstances beyond its reasonable control, including but not limited to war, riot, insurrection, civil commotion, labor strikes or lockouts, shortages, factory or other labor conditions, fire, flood, earthquake or storm. If any provision of this Agreement should be held to be unenforceable or invalid for any reason, such unenforceability or invalidity shall not affect the enforceability or validity of the remaining provisions, and the parties will substitute for such provision an enforceable and valid provision, which most closely approximates the intent and economic effect of the unenforceable or invalid provision.

This Agreement and any associated Statement of Work contain all of Apple's and Customer's agreements, warranties, understandings, conditions, covenants, promises and representations with respect to its subject matter, and Apple and Customer acknowledge and agree that they have not relied on any other agreements, warranties, understandings, conditions, covenants, promises or representations in entering into this Agreement. In the event Customer has a current Apple Professional Services Agreement in place, the terms and conditions of the Professional Services Agreement will supersede any conflicting terms in this Agreement and any associated Statement of Work. Any terms contained on Customer's Purchase Order(s), invoice(s) or similar documents shall be of no effect.

During performance of the Agreement, Apple shall be an independent contractor and not an agent of the Customer, except for the sole purpose of installing Software pursuant to Section 8 of this Agreement. Apple shall supervise the performance of its own services and shall have control of the manner and means by which the Services are performed, subject to compliance with the Agreement and any plans, specifications, schedules, or other items agreed to in writing with Apple.

No modification to the Agreement will be binding unless it is in writing and signed by an authorized representative of each party. For changes to the Statement of Work, a documented Change Order is required. Upon acceptance of the Change Order by each party, the scope of work and cost will be modified appropriately, and the changes will be incorporated into the Statement of Work.

Customer may not assign this Agreement without the written approval of Apple. Any attempt by Customer to assign without Apple's approval shall be deemed void.

Any quote for Services will be valid for thirty (30) calendar days, unless otherwise specified.



Decatur Public School District 61

Project ID: T22078

Deployment Services Offsite

1. Overview

1.1. Engagement Summary

Apple Professional Services (APS) or Apple designated provider (Provider) will assist Decatur Public School District 61 (Customer) with deployment services for (3,300) iPad devices. All iPad devices will be asset tagged, asset reported, and cased at Provider's secure facility then delivered to (15) Customer designated deployment site(s) on a mutually agreed upon schedule.

1.2. Exclusions

- Onsite deployment services (i.e. installation, configuration, trash removal, etc.)
- Procurement of asset tags
- Application of specialty asset tags (RFID tags, STOP Theft plates, or other non-standard or multi-stage application tag)
- Shipment of asset tags to Provider
- Asset reporting on devices without barcode on asset tags
- Onsite case installation

1.3. Ordering Information

Please reference your Apple quote for pricing.

2. Service Logistics

2.1. Shipping, Receiving, and Holding

Apple will ship iPad devices to Provider's secure facility where offsite deployment services will be executed by Provider. After the completion of the offsite deployment services, Provider will ship the iPad devices to (15) Customer designated deployment site(s).

Please review the time period expectations listed in the Services section in the Terms and Conditions. Purchased services will start upon delivery to Provider's secure facility.

3. Description of Services

3.1. Offsite Deployment Services

At Provider's facility the iPad devices will be unboxed and inspected for shipping damage. The iPad devices will be tested for proper functionality, and the following services will be completed:

Offsite Asset Tagging

- Asset tag iPad devices with (2) Customer supplied asset tag(s) (1 tag will contain asset tag number and 1 tag will contain device serial number) per device.
- Create Asset Report for iPad devices. Customer supplied asset tags must include barcode on each asset tag for asset reporting services to be included. Provider will include which iPad devices are shipped to each Customer designated building.

Offsite Custom iPad Case Installation

- Install Brenthaven Edge 360 cases onto iPads.

Re-boxing

- Once the above services are completed, the cased iPads will be repackaged into finished goods boxes for delivery to (15) Customer designated site(s). The finished good boxes will include a label containing: iPad Model Number, Text Serial Number (Barcode Serial Number), and Text Asset Tag Number (Barcode Asset Tag Number).

4. Processes and Procedures

4.1. Services

4.1.1. Offsite Asset Tagging Process

Customer will supply and ship asset tags to Provider at least thirty (30) days before the first scheduled deployment is due to start.

Before Provider will asset tag the iPad devices, Customer will ship asset tags to Provider and placement of the asset tags must be provided by Customer.

Asset tags must be 1-inch in height by 3-inches in length (1" x 3") or smaller and placement of asset tags must adhere to Apple approved guidelines per the attached Exhibit 1 document. Provider will not asset tag any iPad devices that do not comply with the Apple approved guidelines in the aforementioned Exhibit 1 document.

4.2. Packaging Units for Delivery

Provider will return iPad devices to finished goods boxes with all packaging. Accessories to remain in the finished goods boxes.

4.3. Delivery

Upon completion of offsite services, Provider will deliver iPad devices to (15) Customer designated deployment site(s) as determined by the schedule set at the time that the equipment arrives at Provider facility. Deliveries will be made between 8:00 AM and 5:00 PM, weekdays.

Customer agrees to conduct a complete carton count and note any damage to cartons or visible damage to products on the common freight carrier's/Provider's Bill of Lading (or equivalent) and an authorized District representative will be required to sign the Bill of Lading (or equivalent) at the time of delivery.

4.4. Warranty Procedure

Provider will identify any malfunctioning or DOA (dead on arrival) equipment and provide information to Customer.

4.5. Change Orders

Any changes to the scope of work for this project must be documented with a Change Order. No changes will be executed until the Change Order is agreed upon by both Apple and Customer. Upon acceptance of the Change Order by both parties, the scope of work and costs will be modified appropriately, and the changes will be incorporated into the project.

5. Documentation

The following documentation will be provided within five (5) business days after completion of the project:

5.1. Asset Report

Electronic Excel or Numbers spreadsheet titled "Asset Report" that includes a list of all items deployed. Report to include some or all of the following fields, to be chosen by Customer representative:

- Customer PO
- Apple Sales Order Number
- Part Number
- Hardware Description
- Ship Date
- Serial Number
- Asset Tag Number
- Wireless ID
- Ethernet ID

- Bluetooth ID
- UDID
- Building name

Report will also include reference to any equipment found DOA (Dead on Arrival).

6. Customer Requirements

Customer is responsible for, but not limited to, the following items:

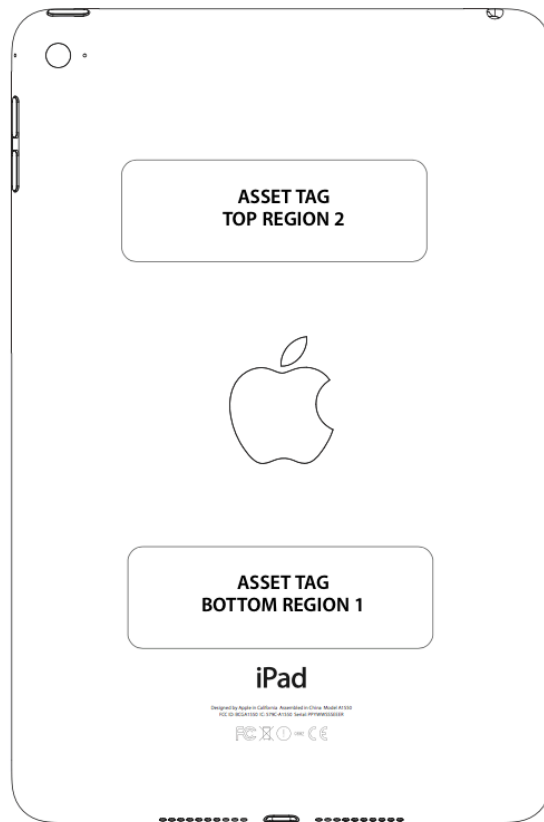
- Designate a Project Manager to work with provider.
- Project Manager will provide approvals, be the main point person for all communications and provide an authorized signature on the Apple Services Delivery Confirmation (SDC) document at end of project.
- Designate a Logistics Coordinator who will provide delivery information and an overview map of the delivery site(s) with the delivery site(s) marked.
- Designate a Site Coordinator who will provide a clear parking area at each delivery site for the common freight carrier's/provider's delivery vehicles.
- Site Coordinator will assure freight elevators will be available for use if there are deliveries to floors other than ground.
- Provide secure delivery/holding location for the iPad devices at each deployment site.
- Site Coordinator will conduct a complete carton count at the time of delivery, and note any damage to the cartons or visible damage to products on the common freight carrier's/providers Bill of Lading (or equivalent).
- Supply and ship Apple approved asset tags and placement for asset tagging of iPad devices at least thirty (30) days before the first schedule deployment is due to start. Customer supplied asset tags must include barcode on each asset tag for asset reporting services to be included. Customer supplied asset tags must be organized per Provider provided list. Provider will designate which devices are going to which building on the asset report.

7. Services Delivery Confirmation (SDC)

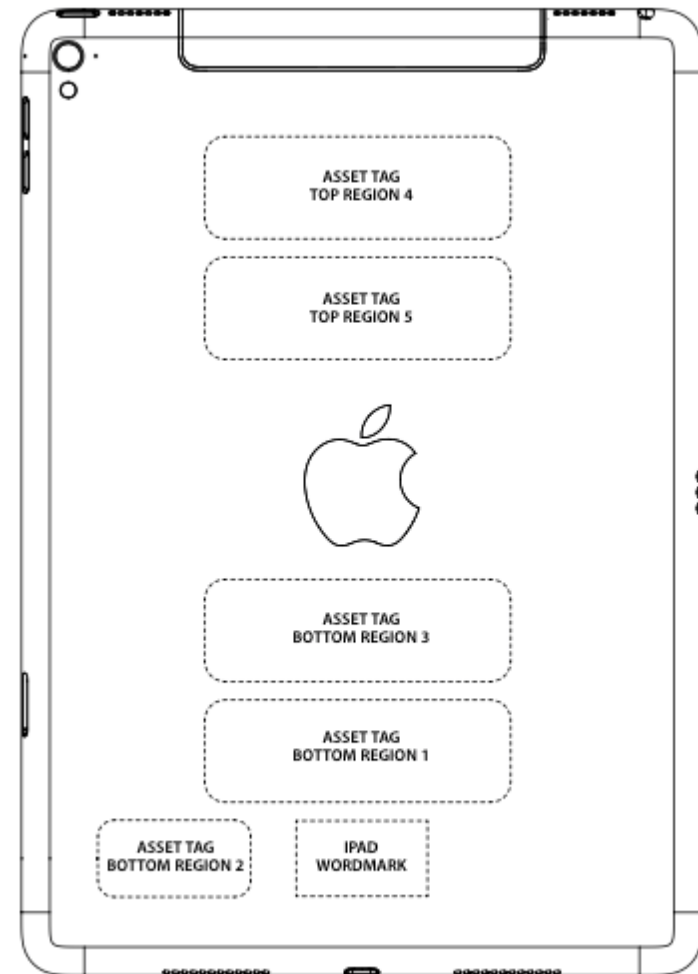
Upon completion of the above scope of work for this project, Apple/Provider will review the scope with Customer and Customer will sign the Apple Services Delivery Confirmation (SDC) document indicating that all work for this project is complete.

Any services not specifically rejected in writing within five (5) days (including reasons for rejection) when Apple/Provider delivers the SDC shall be deemed completed.

iPad mini

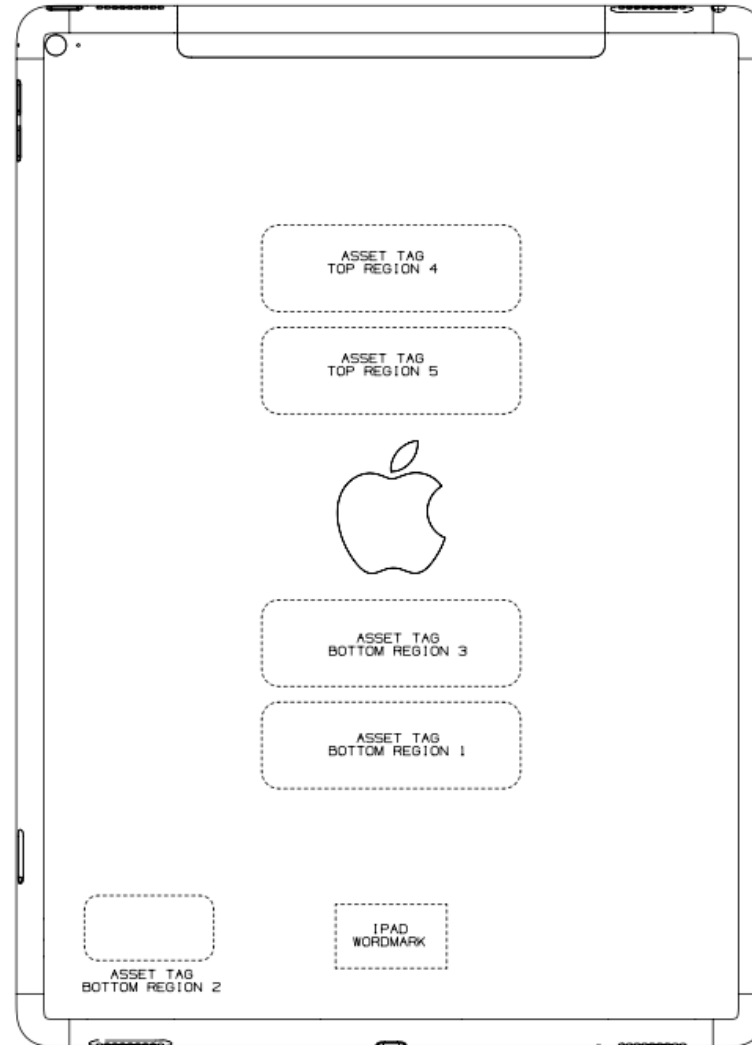


iPad 9.7" and 10.5"



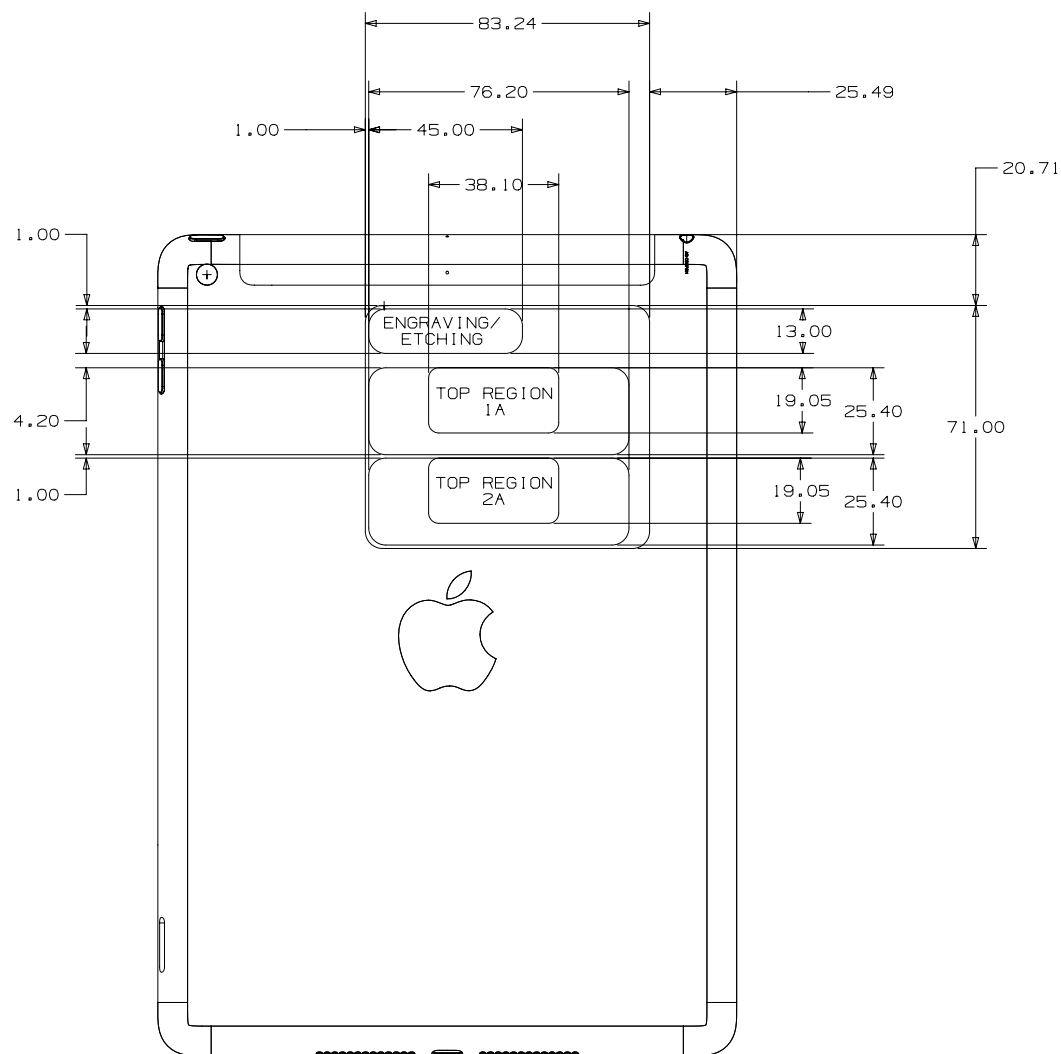
ASSET TAG REGION 2 FOR SMALL TAG ONLY

iPad Pro 12.9"



ASSET TAG REGION 2 FOR SMALL TAG ONLY

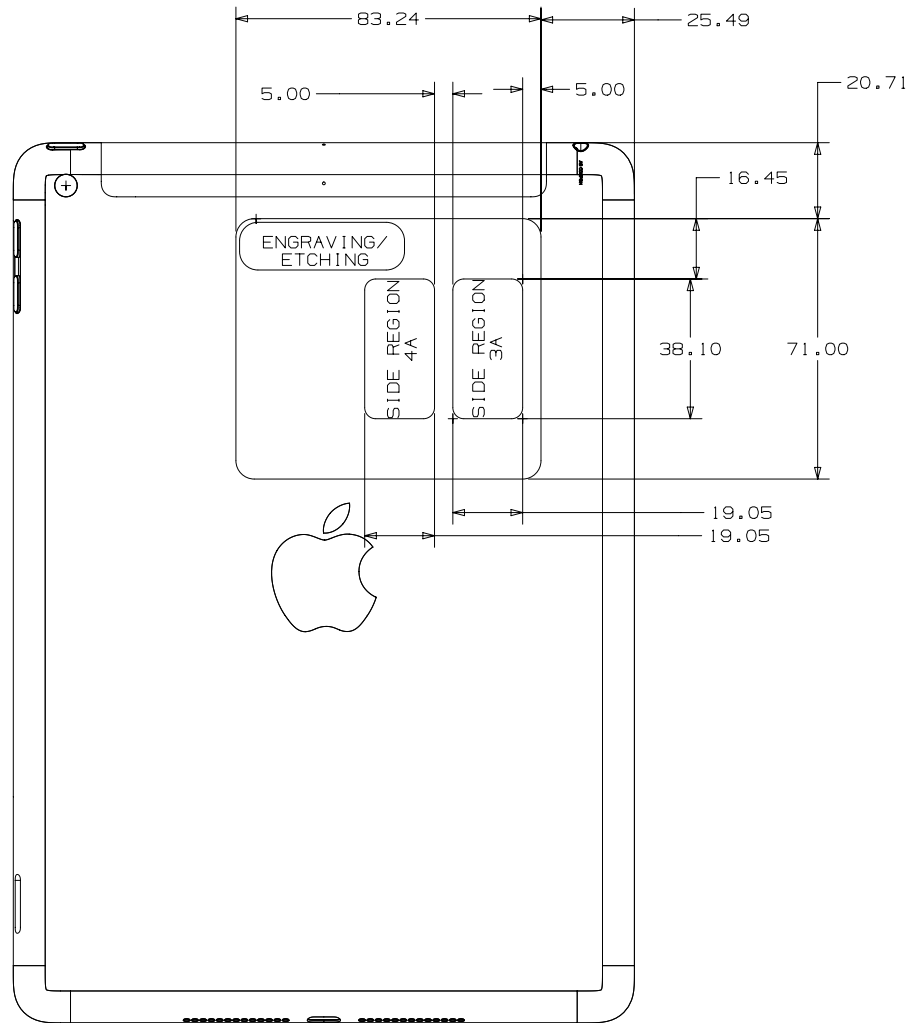
Option 1



ASSET TAG TOP REGION 1A / 2A LARGE OR SMALL TAGS

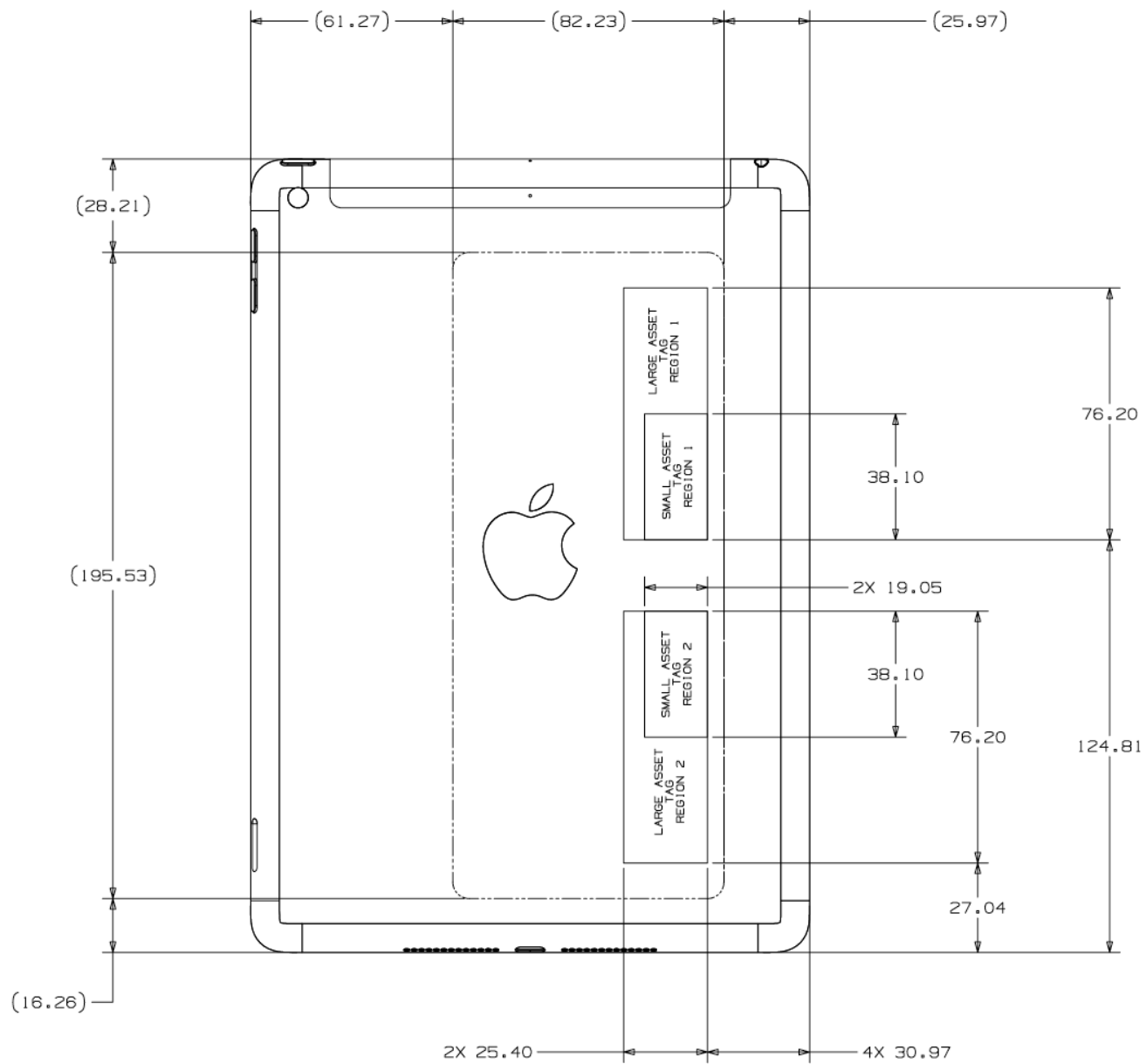
iPad 9.7" 5th Gen Logitech Case

Option 2

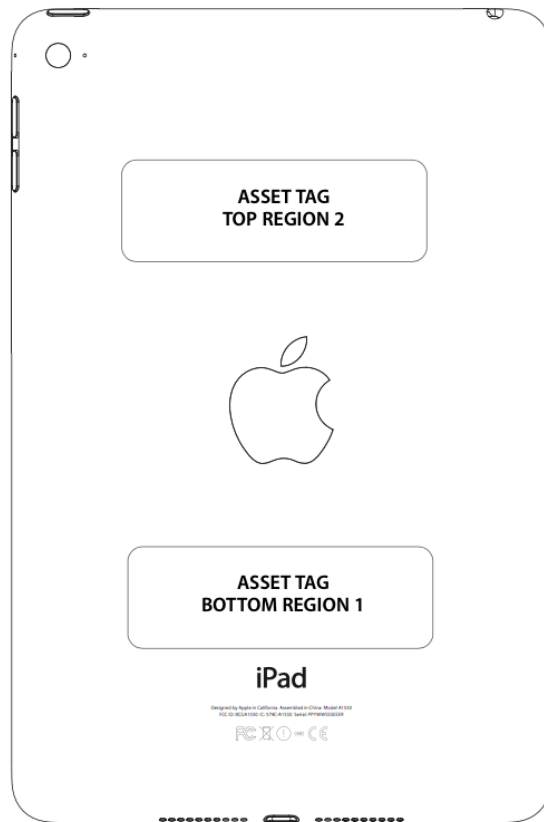


ASSET TAG SIDE REGION 3A / 4A SMALL TAGS ONLY

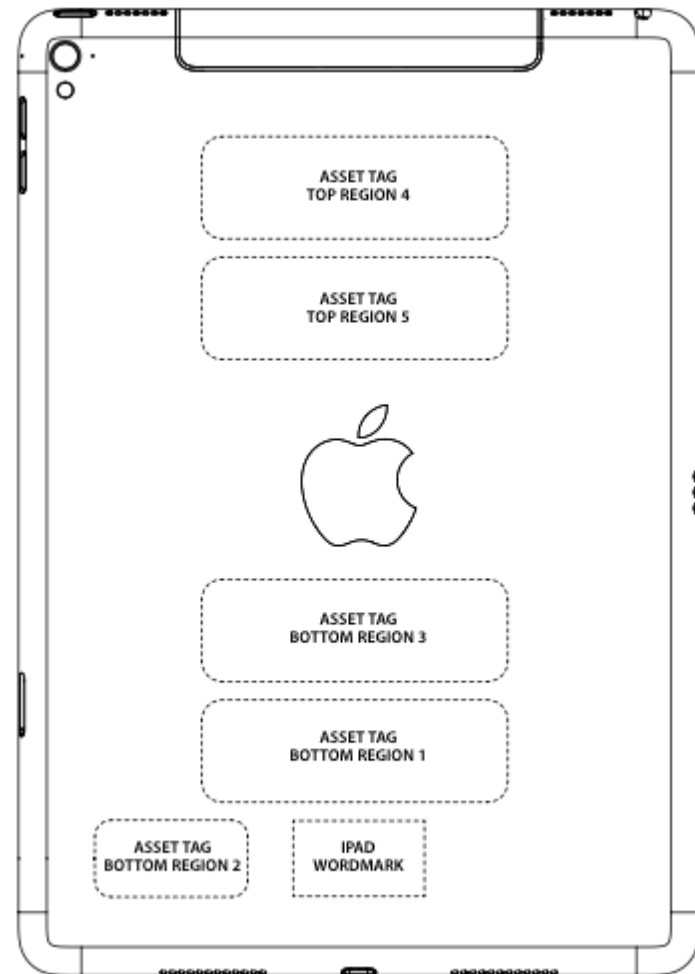
iPad 9.7" 6th Gen Logitech Rugged Combo 2 Case



iPad mini

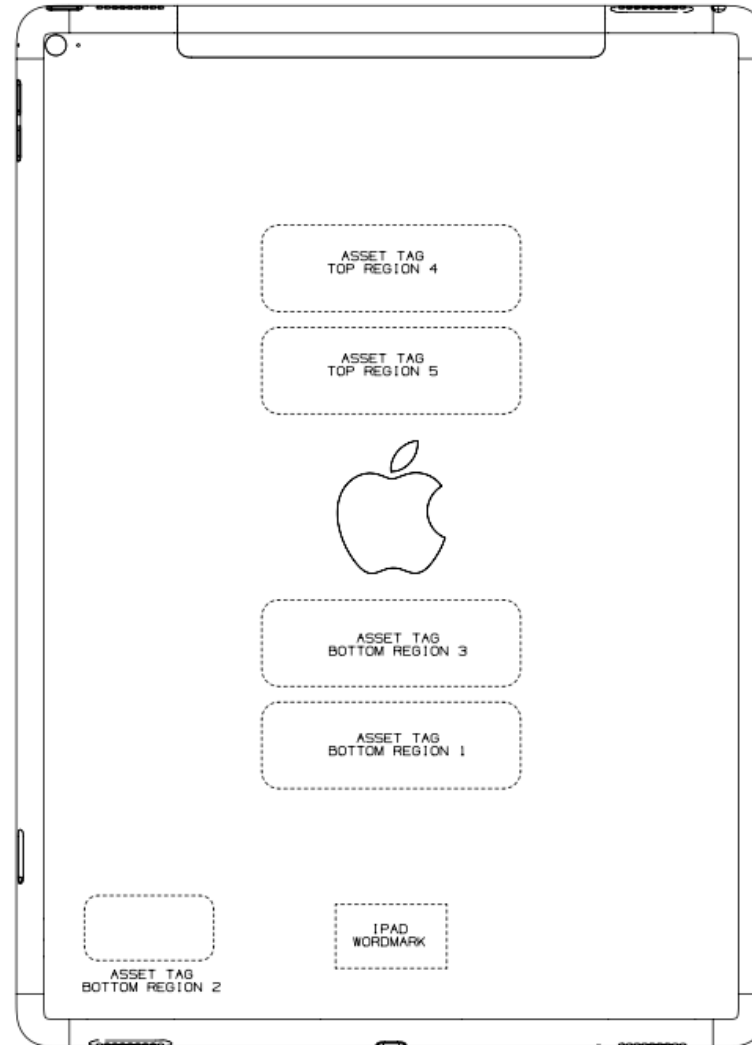


iPad 9.7" and 10.5"



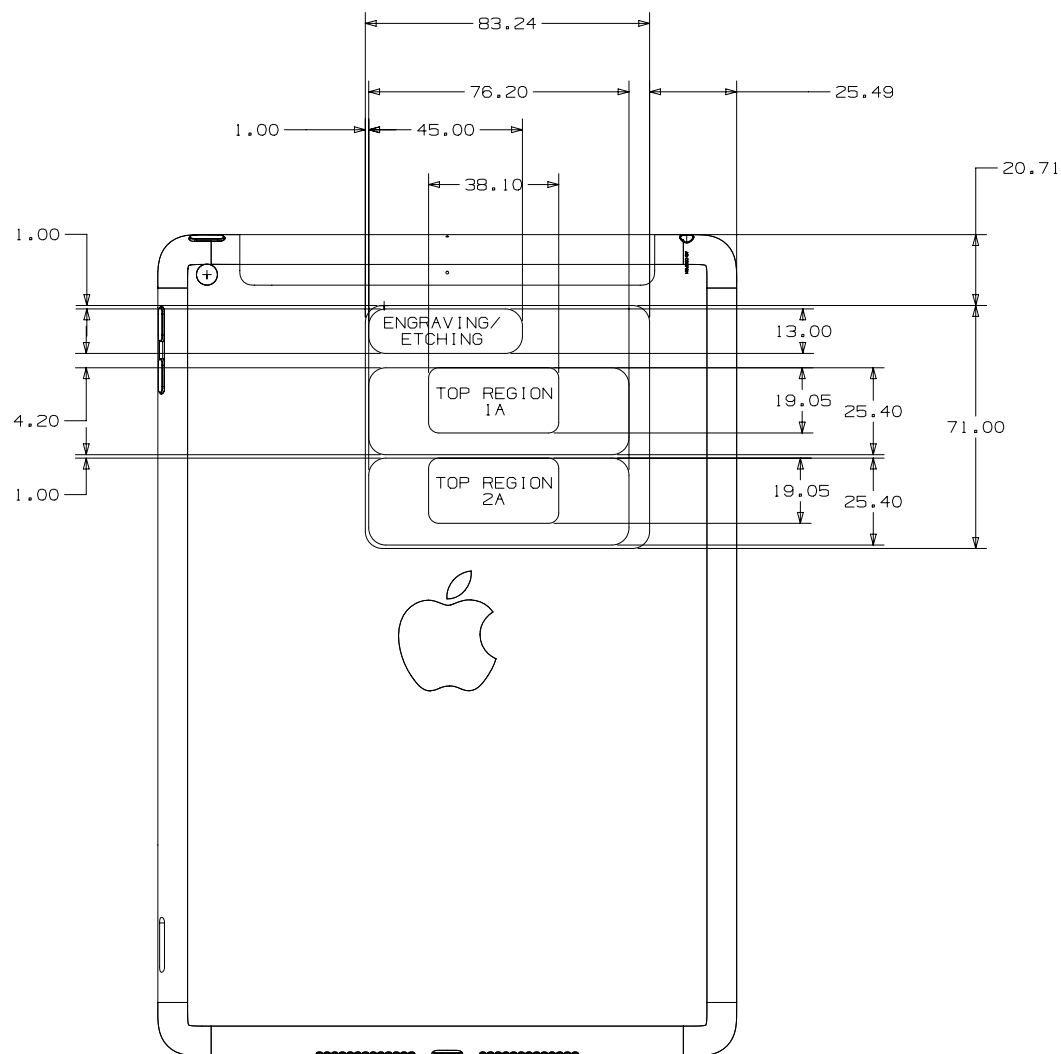
ASSET TAG REGION 2 FOR SMALL TAG ONLY

iPad Pro 12.9"



ASSET TAG REGION 2 FOR SMALL TAG ONLY

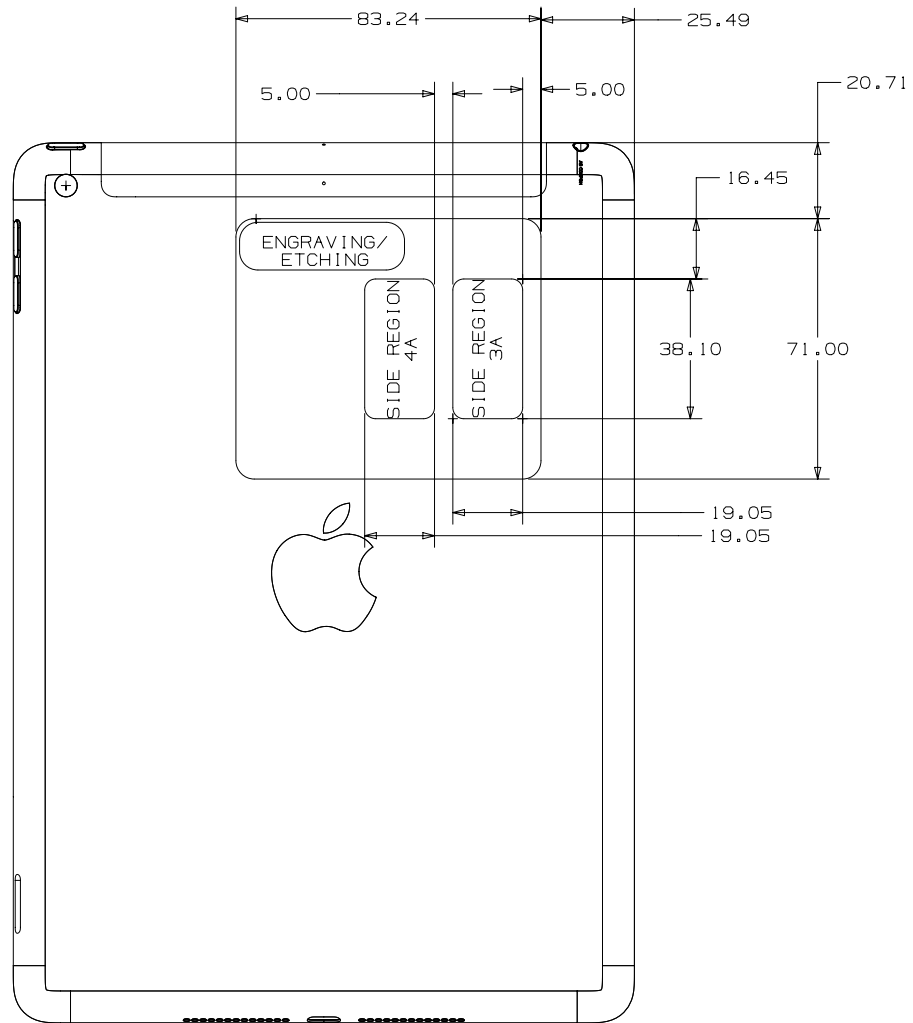
Option 1



ASSET TAG TOP REGION 1A / 2A LARGE OR SMALL TAGS

iPad 9.7" 5th Gen Logitech Case

Option 2



ASSET TAG SIDE REGION 3A / 4A SMALL TAGS ONLY

iPad 9.7" 6th Gen Logitech Rugged Combo 2 Case

