

DECATUR PUBLIC SCHOOL DISTRICT #61  
BOARD OF EDUCATION  
AGENDA

Regular Meeting  
Keil Administration Building  
3<sup>rd</sup> Floor Conference Room  
1<sup>st</sup> Floor Board Room

June 12, 2018  
5:00 PM Open Session  
Closed Session Immediately Following  
6:30 PM Open Session Continuing

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Legend: AI = Action Item      DI = Discussion Item      IO = Information Only

**Board of Education Mission Statement:**

*“As elected representatives of the Decatur community, the Board of Education aspires to make our schools high performing and visionary. We seek to collaborate with and inspire all our stake-holders to promote a student-centered, inclusive, value-driven environment in all our schools. The school board recognizes its fiduciary responsibilities and board members strive to be engaged and promote a culture conducive to learning.”*

**The Board of Education Core Values:**

Engaged ~ Collaborate ~ Inclusive ~ Excellence ~ Citizenship ~ Innovation

**IO 1.0 CALL TO ORDER**  
Roll Call

**IO 2.0 CALL FOR EXECUTIVE SESSION**  
The Board of Education will meet in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees.

**IO 3.0 PLEDGE OF ALLEGIANCE**

**AI 4.0 APPROVAL OF AGENDA, JUNE 12, 2018**

**IO 5.0 PUBLIC PARTICIPATION**

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.

**IO 6.0 SPECIAL PRESENTATIONS AND DISTRICT HIGHLIGHTS**

- Caterpillar Student Internship Program

**School Spotlight**

- Phoenix Alternative Education Program

**AI 7.0 CONSENT ITEMS**

- A. Minutes: Open/Closed Meetings May 22, 2018
- B. Closed Session Meeting Minutes and Closed Session Meeting Tapes
- C. Freedom of Information Report
- D. Bills
- E. Illinois Association of School Boards (IASB) 2018-2019 Membership Dues
- F. Alternate School Food Authority (SFA) Arrangement Application
- G. Decatur Public School District 61 and Illinois State University Partnership for Classroom Re-Design
- H. Athletic Guide Revisions for Middle and High Schools
- I. Resolution: Disposal of Surplus Textbook Materials
- J. Textbook Supply Maintenance for Scholastic Magazine K-12
- K. Textbook Supply Maintenance for Springboard 6-11
- L. TalentEd Perform and TalentEd Records (People Admin) Annual Agreement
- M. Job Description: Assistant Superintendent/Executive Director of Support Services
- N. Job Description: Assistant Superintendent of Teaching & Learning
- O. Job Description: Network Manager
- P. Resolution: Prevailing Wage
- Q. Investment Report

**AI 8.0 ROLL CALL ACTION ITEMS**

- A. Personnel Action Items
- B. Employment of a Dean of Students at Eisenhower High School
- C. Adoption of Settlement Agreement
- D. Memorandum of Agreement between the Decatur Federation of Teaching Assistants, Local 4342, IFT/AFT, AFL-CIO and the Board of Education Decatur Public School District #61 Article XX Reduction in Force Changes 2018
- E. Memorandum of Agreement between the Decatur Federation of Teaching Assistants, Local 4342, IFT/AFT, AFL-CIO and the Board of Education Decatur Public School District #61 Elimination of Alternative Placement Room (APR) Assistant Positions at the end of the 2017-2018 School Year

**IO 9.0 SUPERINTENDENT'S REPORT**

- A. Master Communication Plan
- B. Update on Board of Education Policies

**DI 10.0 BOARD DISCUSSION ITEMS**

- A. Board Committee Updates and other Discussion

**IO 11.0 ANNOUNCEMENTS**

The Board of Education sends condolences to the families of:

Rita Anne Barnes, who passed away Thursday, May 17, 2018. Mrs. Barnes was the mother of Cathy Jones, Teacher at French STEM Academy Magnet School, and Carol Dance, Teacher at William Harris Elementary School.

Mary Martha Hale, who passed away Saturday, May 26, 2018. Mrs. Hale was the mother of Chris Hale, School Liaison Resource Officer.

Mary Lou Collingwood, who passed away Saturday, June 02, 2018. Mrs. Collingwood was the mother of Greg Collingwood, retired Athletic Director from Decatur Public School District 61.

## **IO 12.0 IMPORTANT DATES**

- June** 14 Board of Education Special Open/Closed Meeting
- University Commons at Millikin University
  - Closed Executive Session, 12:00 PM in the Leadership Room
  - Open Session, 2:15 PM in Banquet Room B

Summer Programs Begin, Monday through Friday,

- Camp Connections: K – 5<sup>th</sup> Grade Students, Hope Academy
  - 7:30 AM-2:30 PM
- Camp Discovery: 6<sup>th</sup> – 8<sup>th</sup> Grade Students, MHS
  - 8:30 AM- 3:30 PM
- Smash Jr. Camp: 2<sup>nd</sup> – 5<sup>th</sup> Grade Gifted Students, Dennis Lab School
  - 8:30 AM- 3:30 PM
- Smash Camp: 6<sup>th</sup> – 8<sup>th</sup> Grade Gifted Students, Millikin University
  - 8:30 AM- 3:30 PM

**Please Note: Summer Camp Programs for K – 8<sup>th</sup> Grades ends on June 29, 2018.**

Summer School: Session I Begins at EHS and MHS for Middle and High School Students

- Monday through Friday, 8:00am to 12:00pm

**Please Note: Summer School Session I for Middle and High School Students ends on June 22, 2018.**

- July** 02 Session II Begins at EHS and MHS for Middle and High School Students
- Monday through Friday, 8:00am to 12:00pm
  - **There will be NO Summer School Session on July 04, 2018**

**Please Note: Summer School Session II for Middle and High School Students ends on July 23, 2018.**

### **NEXT MEETING**

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, June 26, 2018 in the 1<sup>st</sup> Floor Board Room at the Keil Administration Building.

## **13.0 ADJOURNMENT**

**DECATUR DISTRICT 61 BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

DATE/TIME: May 22, 2018

4:30 PM

LOCATION: Enterprise Elementary/Montessori School  
2115 S. Taylor Road  
Decatur, IL 62521

PRESENT: Dan Oakes, President  
Kendall Briscoe  
Beth Creighton  
Sherri Perkins (arrival 4:35 PM)

Beth Nolan, Vice President  
Courtney Carson  
Brian Hodges

STAFF: Superintendent Dr. Paul Fregeau, Board Secretary Melissa Bradford, Attorney Brian Braun and others

President Oakes called the meeting to order at 4:30 PM.

TOPIC	DISCUSSION	ACTION
<b>Call for Closed Executive Session</b>	President Oakes called the meeting to order and moved into Closed Executive Session to discuss student matters and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, pending litigations, Board self-evaluation and discussion of collective negotiating matters between the Board and representatives of its employees, seconded by Mr. Hodges.	Board moved to Closed Executive Session at 4:30 PM.
	Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Hodges, Carson, Oakes, Briscoe, Nolan, Creighton Nay: None Absent: Perkins (arrival 4:35 PM) Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	
<b>Return to Open Session</b>	President Oakes motioned to return to Open Session, seconded by Mr. Hodges. All were in favor.	Board returned to Open Session at 6:30 PM.
<b>Open Session Continued</b>	President Oakes noted that the Board of Education had been in Closed Executive Session to discuss student matters, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, pending litigations, Board self-evaluation and discussion of collective negotiating matters between the Board and representatives of its employees. No action was taken during Closed Executive Session.	
<b>Pledge of Allegiance</b>	President Oakes led the Pledge of Allegiance.	
<b>Approval of Agenda, May 22, 2018</b>	Superintendent Fregeau recommended the Board approve the May 22, 2018 Open Session Board Meeting agenda as presented.  Mr. Carson moved to approve the recommendation, seconded by Mrs. Briscoe. All were in favor.	Agenda was approved as presented.

TOPIC	DISCUSSION	ACTION
<b>Public Participation</b>	<p>President Oakes noted that during Public Participation, the Board of Education asked for the following:</p> <ul style="list-style-type: none"> <li>● Identify oneself and be brief</li> <li>● Comments should be limited to 3 minutes</li> </ul>	Information only.
	<p>Chris Tennyson, Maintenance Employee, spoke to the Board regarding the department and noted the following:</p> <ul style="list-style-type: none"> <li>● Thirty-four coworkers (journeymen pipefitters, sheet metal workers, painters, electricians, licensed plumbers, certified HVAC installers and technicians, certified boiler operators, licensed pesticide applicators, very skilled carpenters, certified mechanics, bricklayers, skilled lawn-turf-and-field workers, and others with multiple and overlapping skills).</li> <li>● Some employed since 1984.</li> <li>● They work together with the combined skills to complete task.</li> <li>● The department saves the District money due to beneficial skills.</li> <li>● Wants to make sure the Board values their skills.</li> <li>● Some projects completed thus far: <ul style="list-style-type: none"> <li>○ Removing and replacing boilers in three buildings in one summer</li> <li>○ Renovated the AVC Building offices</li> <li>○ Six-hundred amp upgrade to addition at EHS</li> <li>○ Four-hundred amp service installation at SDMS</li> <li>○ Re-wired SDMS electrical service feed to building</li> <li>○ Wired new press box at EHS</li> <li>○ Heat system at Baum</li> <li>○ Room addition at Franklin</li> <li>○ Removed built walls</li> <li>○ New wiring for new access points</li> <li>○ Installed over four-hundred Promethean boards</li> <li>○ Installed over 300 TVs</li> <li>○ Renovated PDI</li> <li>○ Remodeled the Keil Building</li> <li>○ Installed the first network systems and computer lab</li> </ul> </li> </ul>	
	<p>Mr. Tennyson noted that the maintenance department is important and provides a lot within the District.</p>	
<b>Special Presentations and District Highlights</b>	<p>District Highlights – Maria Robertson, Director of Community Engagement, and some Dennis staff introduced the Dennis Lab School’s new fight song. The song was written by students at Dennis Lab School. The plan was to leave a lasting legacy.</p>	Information only.
	<p>The school spotlight was Enterprise Elementary/Montessori School. Ann Mathieson, Principal at Enterprise Elementary/Montessori School, shared information as follows:</p> <ul style="list-style-type: none"> <li>● <b>Mission:</b> As a Public Montessori School Our Purpose is to educate and develop the whole child within a peaceful environment that encourages independence and student ownership of individualized learning.</li> </ul>	

TOPIC	DISCUSSION	ACTION
<b>Special Presentations and District Highlights Continued</b>	<ul style="list-style-type: none"> <li>● Enterprise will be completely be Montessori in three years</li> <li>● Demographics</li> <li>● Attendance</li> <li>● Discipline Data</li> <li>● NSGRA Data</li> <li>● Strengths (shared responsibilities, Montessori philosophy, restorative practices, academic professionalism/supportive environment, teacher teams, problem solving)</li> <li>● Partnerships and Growing Partnerships (community organizations, retired teachers, EHS graduating class)</li> </ul> <p>Principal Mathieson would like to combine both Montessori programs to one school and receive additional funding for conferences and further professional development for the program. There are challenges when you compare the two Montessori programs (Garfield and Enterprise) along with the cost.</p>	Information only.
<b>Public Participation Continued</b>	<p>Carla Brinkoetter, Brinkoetter and Associates Realtor, spoke to the Board regarding the history of housing in Decatur, IL and why community members were moving to other surrounding cities. Ms. Brinkoetter noted that athletics had been a major draw for families that move into the Decatur community and the Board needs to take that in consideration. She supports District 61.</p>	Information only.
<b>Consent Items</b>	<p>President Oakes noted that for the record, Consent Item G: Job Description – Network Manager had been pulled from the May 22, 2018 Board of Education Meeting Agenda.</p> <p>Please note: After the motion and 2<sup>nd</sup>, Vice President Nolan asked the Board to discuss letters D. Food Service Contract Renewal and F. Purchase of Apple Devices for High School Students.</p> <p>Superintendent Fregeau recommended the Board approve the remaining Consent Items as presented, which included:</p> <ul style="list-style-type: none"> <li>A. Minutes: Open/Closed Meetings May 08, 2018</li> <li>B. Financial Conditions Report</li> <li>C. Treasurer’s Report</li> <li>D. Food Service Contract Renewal</li> <li>E. Contract between Decatur Public School District 61 and Southern Regional Education Board (SREB)</li> <li>F. Purchase of Apple Devices for High School Students</li> <li>G. <del>Job Description: Network Manager</del> <b>PULLED</b></li> <li>H. Ancillary Wages for 2018-2019</li> </ul>	<p>Motion carried. The Consent Items were approved as presented.</p>

TOPIC	DISCUSSION	ACTION
<b>Consent Items Continued</b>	<p>Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Briscoe.</p> <p>Dr. Todd Covault, Chief Operational Officer, shared information regarding the process through the Illinois State Board of Education for a Food Service Contract. Dr. Covault noted that there were strict guidelines for school meals. The renewal was three of four extensions, which the original bid was done previously. The bid process can take place after one more renewal.</p> <p>In the future, Vice President Nolan asked for large ticket items to be voted on separately under Roll Call due to possible discussion.</p> <p>Vice President Nolan asked about the implementation plan and professional development for the Apple devices (iPads). Dr. Josh Peters replied that the laptops were at the end of their cycle. A pilot was completed with the Superintendent’s Youth Advisory Council (SYAC). The administration wanted to make sure that the high school students were able to utilize the iPad devices to their full potential. There will be additional training for staff provided by Apple.</p> <p>Hearing no further discussion, President Oakes called for a Roll Call Vote:                      Aye: Creighton, Perkins, Briscoe, Carson, Nolan, Hodges, Oakes                      Nay: None                      Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	
<b>Dismissal of a Security Officer</b>	<p>For the record, President Oakes noted that Roll Call Action Item B. Potential Discipline or Dismissal of a Security Officer had been pulled from the May 22, 2018 Board of Education Meeting Agenda.</p>	<p>Information only.</p>
<b>Personnel Action Items</b>	<p>Superintendent Fregeau recommended the Board approve the Personnel Action Items listed in the Memo from Deanne Hillman, Director of Human Resources, as presented.</p> <p>Mrs. Creighton moved to approve the recommendation, seconded by Mr. Carson.                      Hearing no further discussion, President Oakes called for a Roll Call Vote:                      Aye: Perkins, Carson, Nolan, Briscoe, Creighton, Hodges, Oakes                      Nay: None                      Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. The Personnel Action Items were approved as presented.</p>
<b>Five-Year Strategic Plan</b>	<p>Superintendent Fregeau recommended the Board approve the Five-year Strategic Plan for Decatur Public School District 61 as presented.</p> <p>Mr. Hodges moved to approve the recommendation, seconded by Mrs. Briscoe.</p> <p>Dr. Josh Peters thanked the Strategic Plan Committee, the sub-committee and others for their hard work and dedication through this process and presented information as follows:</p> <ul style="list-style-type: none"> <li>• <b>Mission:</b> Decatur Public Schools, the destination district of our community, is to unlock students’ unique and limitless potential to achieve their personal aspirations</li> </ul>	<p>Motion carried. The Five-Year Strategic Plan was approved as presented.</p>

TOPIC DISCUSSION ACTION

as fully prepared, contributing citizens in a global society through learning experiences.

- **Beliefs:** A strong school system creates a healthy community and enthusiastic community support is vital to successful schools.
- **Strategies:**
  - 1) We will ensure unique, innovative learning experiences for all students.
  - 2) We will ensure a student-focused environment that expands learning beyond the traditional expectations to engage students.
  - 3) We will establish a support network that will identify and address students’ physical, social/emotional, and mental health needs to allow each student to reach their full potential.
  - 4) We will attract and retain talented and invested staff by ensuring they feel valued and supported.
  - 5) We will create and foster mutually beneficial relationships throughout the community.

**Next Steps:**

- Result statements would be assigned to year 1, year 2, year 3, year 4, and year 5 accordingly.
- If approved and in the near future, Superintendent Fregeau will be sharing the five-year Strategic Plan with various community groups and organizations .
- If approved, the five-year Strategic Plan will be placed on the District’s website.
- There will be available literature regarding the District’s plan.

There will be an annual review to ensure progress and make any adjustments in the plan that may be necessary at that time.

Hearing no further discussion, President Oakes called for a Roll Call Vote:

Aye: Oakes, Nolan, Perkins, Carson, Creighton, Hodges, Briscoe

Nay: None

Roll Call Vote: 7 Aye, 0 Nay, 0 Absent

**Supt.’s Report**

Henry Walker, Principal of Hope Academy, and staff presented an update on the International Baccalaureate process at Hope. Brandon Jelks, Hope Academy Teacher, and students created and presented a video regarding being an “IB Learner.”

Information only.

**Board Discussion Items**

Board Committee Updates

Mrs. Creighton noted that she and Mr. Hodges attended a Schedule B meeting on Thursday, May 17, 2018. They were working on updating the Schedule B job descriptions and recommendations could possibly be submitted in June 2018. The next meeting is June 12, 2018.

Information only.

Board Discussion

Mrs. Creighton noted that she and Mr. Carson also assisted with the second round interviews for Student Representatives with the Board of Education. She noted that there was a great pool of students and she was very proud of the student representation.



\_\_\_\_ TOPIC \_\_\_\_\_ DISCUSSION \_\_\_\_\_ ACTION \_\_\_\_\_

Superintendent Fregeau noted that through the process there were ten high school students from both EHS and MHS and they were all awesome.

**Announcements** None at this time.

<b>Important Dates</b>	<b>May</b> 24 Last Day of Student Attendance for PreK – 12	Information only.
	High School Registration for the 2018-2019 School Year	
	– May 29 <sup>th</sup> – 12:00 PM to 7:00 PM	
	– May 30 <sup>th</sup> – 7:00 AM to 4:00 PM	
	– May 31 <sup>st</sup> – 12:00 PM to 7:00 PM	

**Please contact the appropriate high school for any additional information.**

**June** 04 Summer Programs Begin, Monday through Friday,

- Camp Connections: K – 5<sup>th</sup> Grade Students, Hope Academy
  - 7:30 AM-2:30 PM
- Camp Discovery: 6<sup>th</sup> – 8<sup>th</sup> Grade Students, MHS
  - 8:30 AM- 3:30 PM
- Smash Jr. Camp: 2<sup>nd</sup> – 5<sup>th</sup> Grade Gifted Students, Dennis Lab School
  - 8:30 AM- 3:30 PM
- Smash Camp: 6<sup>th</sup> – 8<sup>th</sup> Grade Gifted Students, Millikin University
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**Please Note: The Summer Camp Programs for K – 8<sup>th</sup> Grades ends on June 29, 2018.**

**June** 04 Summer School: Session I Begins at EHS and MHS for Middle and High School Students

- Monday through Friday, 8:00am to 12:00pm

**Please Note: Summer School Session I for Middle and High School Students ends on June 22, 2018.**

**July** 02 Session II Begins at EHS and MHS for Middle and High School Students

- Monday through Friday, 8:00am to 12:00pm
- **There will be NO Summer School Session on July 04, 2018**

**Please Note: Summer School Session II for Middle and High School Students ends on July 23, 2018.**

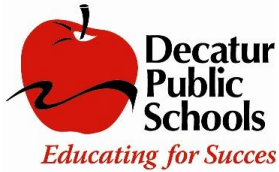
TOPIC	DISCUSSION	ACTION
	<b>NEXT MEETING</b> The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, June 12, 2018, in the 1 <sup>st</sup> Floor Board Room at the Keil Administration Building.	Information only.
<b>Adjournment</b>	President Oakes asked for a motion to adjourn. Mrs. Creighton moved to adjourn, seconded by Mrs. Briscoe. All were in favor.	Board adjourned at 8:35 PM.

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Dan Oakes, President

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Melissa Bradford, Board Secretary



**Board of Education  
Decatur Public School District #61**

<b>Date:</b> June 12, 2018	<b>Subject:</b> Closed Session Meeting Minutes and Closed Session Meeting Tapes
<b>Initiated By:</b> Melissa Bradford, Board Secretary	<b>Attachments:</b> None
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent, and Legal Counsel	

**BACKGROUND INFORMATION:**

A School Board must keep a verbatim record of all its closed meetings in the form of an audio or video recording along with written minutes. Closed Session Minutes may be kept confidential, but the Board and Legal Counsel must review them at least twice annually to determine if there is a continuing need for confidentiality as to all or any part of those minutes.

A school board must keep a verbatim record of all its closed meetings in the form of an audio or video recording along with written minutes. Closed session minutes may be kept confidential, but the board must review the closed session written minutes every six months to determine if there is a continuing need for confidentiality as to all or any part of those minutes. The verbatim record may be destroyed without notification to or the approval of the Records Commission or the State Archivist under the Local Records Act no less than 18 months after the completion of the meeting recorded, but only after: 1) the school board approves the destruction of a particular recording; and 2) the school board approves minutes of the closed meeting that meet the written minutes requirements of the Open Meetings Act.

**CURRENT CONSIDERATIONS:**

Closed Session Meeting Minutes for the following dates have been reviewed by administration and legal counsel: July 11, 2017, Special Meeting July 17, 2017, August 08, 2017, September 12 and 26, 2017, October 10 and 24, 2017, Special Meeting October 27, 2017, November 14 and 28, 2017, Special Meeting December 05, 2017 and December 12, 2017.

Please Note: There was NO Closed Executive Session Meeting on August 22, 2017 (fourth Tuesday in August).

Verbatim audio recordings of closed meetings for the following dates have been reviewed by administration and legal counsel: June 28, 2016, July 12, 2016, August 09 and 23, 2016, September 13 and 27, 2016, October 11 and 25, 2016 and November 08, 2016 and Special Meeting November 09, 2016.

**FINANCIAL CONSIDERATIONS:**

N/A

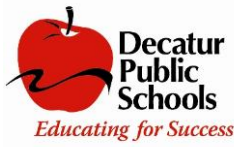
**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education NOT release any sections of the Closed Session Meeting Minutes listed above and NOT destroy any of the Verbatim Audio Recordings of Closed Meetings listed above as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Freedom of Information Act (FOIA) Report
<b>Initiated By:</b> Melissa Bradford, Board Secretary and District's FOIA Officer	<b>Attachments:</b> None
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Full access to the District's public records is available to any person as provided in the Illinois Freedom of Information Act (FOIA). The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response. The Board Secretary serves as the District's FOIA Officer and will inform the Board of Education of any FOIA Reports from the previous month every first Board meeting of the month.

**CURRENT CONSIDERATIONS:**

Please see the below FOIA Report from the District's FOIA Officer for Decatur Public Schools:

### Freedom of Information Act Report

Date Received	Due Date	Extension Due Date	Requestor/ Company	Topic/ Summary	Date Responded
05/09/18	05/16/18	None.	Jenny Lee, BallotReady Research	School Board Members term set to end, are Board Members elected from specific geographical district or at-large, residency requirement, and Superintendent's contract	05/16/18
05/11/18	05/18/18	None.	Sean Jordan, Dennis Lab Parent	Policies regarding distribution of third party flyers, advertisements, and pamphlets, email communication between 02/01/18 – 05/10/18 ending in @tbc.church and tabernacle	05/18/18
05/16/18	05/23/18	None.	Matthew R. Herbers, Merritt Research Services	GASB 68 document from IMRF and pension expense recognized under GASB 68 as a contributing employer	05/17//18
05/22/18	05/30/18	None.	Michael Mize, Spectrum-Nichols	Results for .75-5gal pails of Sunny side floor finish and 72-5 gallon cases of full court plus gym finish	05/30/18

**FINANCIAL CONSIDERATIONS:**

None.

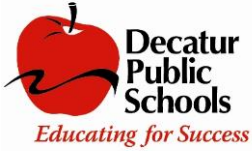
**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve this FOIA Report as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:**\_\_\_\_\_



**Board of Education  
Decatur Public School District 61**

<b>Date:</b> June 12, 2018	<b>Subject:</b> Monthly Board Bills
<b>Initiated By:</b> Todd Covault, EdD, Chief Operational Officer	<b>Attachments:</b> <ul style="list-style-type: none"> <li>• Employee Monthly Check Listing (15 Pages)</li> <li>• Vendor Monthly Check Listing (153 Pages)</li> <li>• Employee Out of Line Check Listing (9 pages) 05.04.18, 05.11.18, 05.18.18, 05.25.18</li> <li>• Voided Check Listing (1 page)</li> <li>• Disbursements via ACH (1 Page)</li> </ul>
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Attached is the listing of monthly bills for board approval. The total amount of the check register on May 31, 2018 was \$3,885,145.36.

Employee Monthly Total	\$20,664.10
Vendor Monthly Total	\$3,860,596.40
Employee Out of Line Monthly Total	\$5,344.59
Voided Check Total	(\$1,459.73)
<b>Total</b>	<b>\$3,885,145.36</b>

**CURRENT CONSIDERATIONS:**

n/a

**FINANCIAL CONSIDERATIONS:**

n/a

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Monthly Bills as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

NCB	05/31/2018	1339	ISOM, DENISE L	V112388	12.00.1206.0851.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$174.95
NCB	05/31/2018	1339	MURPHY, TONYA	V113118	10.93.2540.0105.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$4.85
NCB	05/31/2018	1339	KRUSE, LORI L	V121970	12.00.1220.0915.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$117.34
NCB	05/31/2018	1339	WETZEL, ANGELA ANN	V12702	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$34.01
NCB	05/31/2018	1339	HORATH, KATHLEEN R	V13134	12.00.2210.0852.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$43.16
NCB	05/31/2018	1339	COLEMAN, CHRISTINE T	V146430	10.50.2410.0103.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$13.08
NCB	05/31/2018	1339	DUNNING, PENNY I	V1531	10.82.1100.0044.0.410	REIMBURSSMENT - SUPPLIES PUCHASED FOR SCIENCE	\$8.95
NCB	05/31/2018	1339	DUNNING, PENNY I	V1531	10.82.1100.0044.0.410	SAVE A LOT RECEIPT - ANATOMY LAB	\$18.14
NCB	05/31/2018	1339	TAYLOR, BRYSON	V17040	10.82.1532.0507.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$179.85
NCB	05/31/2018	1339	LEWIS, CYNTHIA M	V171073	10.22.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$6.95
NCB	05/31/2018	1339	LEWIS, CYNTHIA M	V171073	10.49.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$2.78
NCB	05/31/2018	1339	GUMBEL, KATHLEEN S	V191858	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$151.89
NCB	05/31/2018	1339	WALCZYK, SARAH J	V193813	10.21.1100.0036.0.333	2017 MILEAGE IN DISTRICT - 2017 MILEAGE IN	\$49.49



## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	SMITH, RONDA J	V201030	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$19.12
NCB	05/31/2018	1339	HARRIS, BROOKE R	V210088	10.00.2210.0287.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$65.40
NCB	05/31/2018	1339	STEELE, BENJAMIN	V213121	10.09.2210.4936.2.333	EXPENSE PAYMENT - TEAMS TRAVEL AND PARKING ON	\$59.23
NCB	05/31/2018	1339	NIXON, MICHELLE D	V217093	10.33.2210.0179.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$70.00
NCB	05/31/2018	1339	NIXON, MICHELLE D	V217093	10.33.2210.0179.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$30.00
NCB	05/31/2018	1339	BRINKOETTER, ALLISON	V221908	10.09.2210.4936.2.333	PAYMENT OF EXPENSES - TEAMS ON 5/5/2018	\$61.23
NCB	05/31/2018	1339	LILLY, LORI J	V226898	12.00.2140.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$234.40
NCB	05/31/2018	1339	GUZMAN, JOSEPH	V227589	10.81.1100.0004.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$57.93
NCB	05/31/2018	1339	LEWIS, CYNTHIA M	V231873	12.00.1216.0820.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$4.17
NCB	05/31/2018	1339	MCELROY, TAYLOR L	V234729	10.00.2111.3695.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$70.63
NCB	05/31/2018	1339	MORROW, BARBARA A	V244476	10.97.2410.0010.0.410	Reimbursement: Morrow, Barbara for Teacher	\$41.74
NCB	05/31/2018	1339	WINECKE, PHILLIP	V244889	10.12.1100.0112.2.410	REIMBURSEMENT- SNACKS FOR LEGO LEAGUE	\$101.44
NCB	05/31/2018	1339	SMITH, RONDA J	V244969	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$25.18
NCB	05/31/2018	1339	CHLEBUS, JILL S	V251171	12.00.1216.0923.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$43.93
NCB	05/31/2018	1339	BORN, LORI A	V25136	10.50.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$36.62

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	DENDARIARENA, RUTH	V260902	10.50.3850.0180.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$45.07
NCB	05/31/2018	1339	KENNEDY, SARA	V266670	10.09.2210.4936.2.333	REIMBURSE FOR TEAMS TRANSPORTATION AND	\$57.23
NCB	05/31/2018	1339	COLEMAN, CHRISTINE T	V270773	10.13.2210.0185.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$204.38
NCB	05/31/2018	1339	COLEMAN, CHRISTINE T	V270773	10.13.2210.0185.2.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$35.00
NCB	05/31/2018	1339	COLEMAN, CHRISTINE T	V270773	10.13.2210.0185.2.332	HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$118.87
NCB	05/31/2018	1339	DAVIS, RISE'	V272908	12.00.1220.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$89.82
NCB	05/31/2018	1339	ENGELGAU, SUSAN	V275931	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$125.46
NCB	05/31/2018	1339	BRASE, JAMES	V27691	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$14.39
NCB	05/31/2018	1339	MORROW, JENNIFER E	V28754	10.82.1100.0005.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$46.98
NCB	05/31/2018	1339	WINECKE, PHILLIP	V303659	10.09.2210.4936.2.333	REIMBURSE FOR TEAMS TRANSPORTATION AND	\$58.24
NCB	05/31/2018	1339	JOHNSON, REBECCA S	V310811	10.03.2220.0100.0.333	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$50.14
NCB	05/31/2018	1339	LEWIS, MICHELLE	V319248	12.00.2150.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$114.67
NCB	05/31/2018	1339	PRUTER, LAUREN R	V328232	10.11.1100.0036.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$46.11
NCB	05/31/2018	1339	FLANIGAN, MEGAN E	V330115	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$25.89
NCB	05/31/2018	1339	VILLARREAL, EMILY K	V340888	10.62.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$17.44

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	FANE, JULIE D	V34202	10.21.2410.0000.0.410	REIMBURSEMENT - WALMART PURCHASE FOR	\$31.74
NCB	05/31/2018	1339	RAI, DIANA L	V346475	10.13.1100.0036.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$35.10
NCB	05/31/2018	1339	JOHNSON, SONYA	V346722	10.93.2220.0100.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$44.47
NCB	05/31/2018	1339	HUGHES, CARIE	V34919	10.33.2210.0179.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$70.00
NCB	05/31/2018	1339	HUGHES, CARIE	V34919	10.33.2210.0179.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$30.00
NCB	05/31/2018	1339	PETERS, JOSHUA	V349620	10.03.2210.0123.0.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$155.87
NCB	05/31/2018	1339	PETERS, JOSHUA	V349620	10.03.2210.4932.2.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$35.00
NCB	05/31/2018	1339	PETERS, JOSHUA	V349620	10.03.2210.4932.2.332	HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$375.18
NCB	05/31/2018	1339	GARRETT, ASHLEY N	V354244	10.44.2210.4932.2.312	REGISTRATION-EMPLOY PAID -	\$50.00
NCB	05/31/2018	1339	GARRETT, ASHLEY N	V354244	10.44.2210.4932.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$128.62
NCB	05/31/2018	1339	GARRETT, ASHLEY N	V354244	10.44.2210.4932.2.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$15.00
NCB	05/31/2018	1339	LUKACH, KAYCEE	V356533	12.00.1216.0870.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$12.97
NCB	05/31/2018	1339	CEARLOCK, DENA	V364339	12.00.3850.0851.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$93.58
NCB	05/31/2018	1339	ZILZ, CAROL JEAN	V37380	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	(\$199.03)
NCB	05/31/2018	1339	ZILZ, CAROL JEAN	V37380	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$152.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	ZILZ, CAROL JEAN	V37380	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$154.18
NCB	05/31/2018	1339	SLOAN, SHAWNEE	V374427	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$10.14
NCB	05/31/2018	1339	HILL, TARA SUE	V377160	12.00.2210.0852.2.312	REGISTRATION-EMPLOY PAID -	\$40.00
NCB	05/31/2018	1339	HILL, TARA SUE	V377160	12.00.2210.0852.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$59.95
NCB	05/31/2018	1339	BLADES, PAMELA S	V38146	10.09.2210.4936.2.333	REIMBURSE FOR TEAMS TRANSPORTATION AND	\$60.23
NCB	05/31/2018	1339	MORROW, JENNIFER E	V39499	10.82.1100.0005.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$60.93
NCB	05/31/2018	1339	HOYLAND, GARY L	V398220	12.00.2113.0907.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$64.58
NCB	05/31/2018	1339	MORROW, BARBARA A	V401160	10.97.2210.4932.2.332	OTHER - OTHER	\$50.00
NCB	05/31/2018	1339	MORROW, BARBARA A	V401160	10.97.2210.4932.2.332	HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$80.60
NCB	05/31/2018	1339	JORDAN, ABIGAIL K	V40313	10.42.1100.0000.0.410	REIMBURSEMENT - Character Education and	\$114.00
NCB	05/31/2018	1339	HUGHES, MARK J	V412738	12.00.2332.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$29.21
NCB	05/31/2018	1339	CATHER, CATHERINE L	V419743	12.00.2140.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$282.15
NCB	05/31/2018	1339	HIGH, MARY	V426719	10.33.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$5.23
NCB	05/31/2018	1339	TOZER, THERESSA D	V42991	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$38.70
NCB	05/31/2018	1339	TOZER, THERESSA D	V42991	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$33.84

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	TOZER, THERESSA D	V42991	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$36.24
NCB	05/31/2018	1339	TOZER, THERESSA D	V42991	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$39.02
NCB	05/31/2018	1339	HAWK, MATTHEW	V43538	12.00.1202.0870.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$127.04
NCB	05/31/2018	1339	PAGE, JOBETH K	V445110	10.97.1100.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$10.74
NCB	05/31/2018	1339	PHILLIPS, SARAH L	V447623	10.18.3850.4300.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$30.90
NCB	05/31/2018	1339	BLAGG-SENTEL, ABRIAN	V453055	12.00.1207.0851.2.333	2017 MILEAGE IN DISTRICT - 2017 MILEAGE IN	\$28.89
NCB	05/31/2018	1339	SMITH, LINDA RENE A	V453934	12.00.2330.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$303.73
NCB	05/31/2018	1339	BENDA, STACY J	V454921	12.00.2210.0852.2.314	PAY INVOICE DATED 5/4/18 FOR CPI INSTRUCTION	\$99.00
NCB	05/31/2018	1339	SCHOEMPERLEN, TAMMY F	V455013	10.13.2210.0185.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$30.74
NCB	05/31/2018	1339	YOUNG, MARGARET	V459267	12.00.1207.0812.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$405.32
NCB	05/31/2018	1339	YOUNKER, PAMELA R	V459966	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$21.26
NCB	05/31/2018	1339	TENNYSON, CHRISTOPHER	V472347	20.93.2540.0601.0.410	SAFETY BOOT - MAINTENANCE - SAFETY	\$170.00
NCB	05/31/2018	1339	RUSSELL, MARLA	V476401	10.49.2410.0103.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$61.91
NCB	05/31/2018	1339	ANDREWS, MATTHEW J	V479396	10.12.3850.4300.2.410	REIMBURSEMENT - FOOD AND SNACKS FOR THE	\$303.06
NCB	05/31/2018	1339	NEELEY, TISHA A	V480435	10.09.2210.4936.2.333	REIMBURSE FOR TEAMS TRANSPORTATION AND	\$55.23

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	STINE, JENNIFER E	V484331	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$168.68
NCB	05/31/2018	1339	KOERWITZ, CHRISTOPHER R	V493191	12.00.2332.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$117.18
NCB	05/31/2018	1339	THOMAS-COX, RHONDA K	V497125	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$18.20
NCB	05/31/2018	1339	ROBERTSON, MARIA F	V497631	10.00.2630.0131.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$94.18
NCB	05/31/2018	1339	HUGHES, MARK J	V519629	12.00.2332.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$62.08
NCB	05/31/2018	1339	GAFFRON, LINDA	V534612	12.00.1206.0851.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$20.93
NCB	05/31/2018	1339	ORR, DIANE T	V535872	10.09.2210.4936.2.333	PAYMENT OF EXPENSES - TEAMS TRANSPORTATION	\$59.23
NCB	05/31/2018	1339	LONG, STACEY M	V545219	10.33.2210.0179.1.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$199.47
NCB	05/31/2018	1339	LONG, STACEY M	V545219	10.33.2210.0179.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$70.00
NCB	05/31/2018	1339	LONG, STACEY M	V545219	10.33.2210.0179.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$30.00
NCB	05/31/2018	1339	MORRISON, POLLY	V557567	10.58.3850.0180.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$48.51
NCB	05/31/2018	1339	DENDARIARENA, RUTH	V562339	10.50.2210.0180.2.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$15.00
NCB	05/31/2018	1339	DENDARIARENA, RUTH	V562339	10.50.2210.0180.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$52.65
NCB	05/31/2018	1339	INNIS, JANE A	V566204	10.12.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$13.63
NCB	05/31/2018	1339	BARNETT, SABRINA	V568349	10.44.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$17.55

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	RYAN, DEBRA L	V568459	12.00.2140.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$84.09
NCB	05/31/2018	1339	ANDREWS, SARAH	V57202	10.09.2210.4936.2.333	REIMBURSE FOR TEAMS TRANSPORTATION AND	\$61.23
NCB	05/31/2018	1339	KRAMER, NANCY J	V573661	10.33.2410.0103.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$25.94
NCB	05/31/2018	1339	BLACK, MARIANNE	V580272	12.00.2332.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$333.87
NCB	05/31/2018	1339	ANTHONY, ZACHARY J	V585367	12.00.2140.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$52.87
NCB	05/31/2018	1339	RUSSELL, MARLA	V58975	10.49.2410.0103.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$54.17
NCB	05/31/2018	1339	RUSSELL, MARLA	V58975	10.49.2410.0103.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$61.91
NCB	05/31/2018	1339	KNUPPEL, SARAH E	V594758	10.00.2640.0000.0.230	REIMBURSEMENT - Spring 2018 course Seminar:	\$700.00
NCB	05/31/2018	1339	PLAIN, TATUM MICHELE	V600035	12.00.1220.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$96.25
NCB	05/31/2018	1339	INNIS, JANE A	V600065	10.12.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$16.35
NCB	05/31/2018	1339	DOTY, ASHTON C	V603917	10.33.2210.0179.1.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$199.47
NCB	05/31/2018	1339	DOTY, ASHTON C	V603917	10.33.2210.0179.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$70.00
NCB	05/31/2018	1339	DOTY, ASHTON C	V603917	10.33.2210.0179.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$30.00
NCB	05/31/2018	1339	PRUTER, LAUREN R	V61073	10.11.1100.0036.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$57.93
NCB	05/31/2018	1339	DYE, KIMBERLY B	V615747	10.50.3850.0180.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$70.96

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	LEWIS, CYNTHIA M	V618389	12.00.2210.0852.2.312	REGISTRATION-EMPLOY PAID -	\$299.00
NCB	05/31/2018	1339	THOMAS-COX, RHONDA K	V620346	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$21.58
NCB	05/31/2018	1339	GANLEY, RHONDA	V621136	10.49.2210.4932.2.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$35.00
NCB	05/31/2018	1339	GANLEY, RHONDA	V621136	10.49.2210.4932.2.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$15.00
NCB	05/31/2018	1339	GANLEY, RHONDA	V621136	10.49.2210.4932.2.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$35.00
NCB	05/31/2018	1339	GANLEY, RHONDA	V621136	10.49.2210.4932.2.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$15.00
NCB	05/31/2018	1339	GANLEY, RHONDA	V621136	10.49.2210.4932.2.332	HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$276.94
NCB	05/31/2018	1339	GANLEY, RHONDA	V621136	10.49.2210.4932.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$170.04
NCB	05/31/2018	1339	NOVAK, MEAGAN	V634903	10.00.2124.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$18.31
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	REIMBURSE MARY ANN GALLIGAN FOR ITEMS	\$14.94
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	DOLLAR TREE, 4/27/18	\$19.00
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	WALMART, 4/27/18	\$7.56
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	SAMS CLUB, 5/1/18	\$169.32
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	WALMART, 5/2/18	\$22.74
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	FARM AND FLEET, 5/2/18	\$8.99
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	FARM AND FLEET, 5/3/18	\$9.28
NCB	05/31/2018	1339	GALLIGAN, MARY	V645862	10.62.3850.4300.2.410	KROGER, 5/3/18	\$31.92
NCB	05/31/2018	1339	SMITH, RONDA J	V650325	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$29.76



Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	HORCHEM, SARA	V651325	10.00.2640.0000.0.230	TEACHER TUITION REIMBURSEMENT FOR	\$1,000.00
NCB	05/31/2018	1339	GALLIGAN, MARY	V655410	10.62.3850.4300.2.410	REIMBURSEMENT - ITEMS PURCHASED FOR	\$252.87
NCB	05/31/2018	1339	WALKER, ARTHUR	V658210	10.93.2540.0105.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$35.97
NCB	05/31/2018	1339	HIGH, MARY	V662850	10.33.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$7.85
NCB	05/31/2018	1339	RAI, DIANA L	V664983	10.18.1100.0036.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$32.54
NCB	05/31/2018	1339	SCHOEMPERLEN, TAMMY F	V681560	10.13.2210.0185.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$106.82
NCB	05/31/2018	1339	HELD, ANGELA	V682806	12.00.2131.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$190.48
NCB	05/31/2018	1339	KERN, REBECCA	V683676	10.00.2640.0000.0.230	REIMBURSEMENT - Spring 2018 course Received A in	\$1,037.25
NCB	05/31/2018	1339	HORATH, KATHLEEN R	V684292	12.00.2330.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$47.85
NCB	05/31/2018	1339	SEBECKIS, AMY L	V688895	10.00.2660.0110.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$70.85
NCB	05/31/2018	1339	DILBECK, KATHERINE	V691794	10.21.2210.4932.2.332	PER DIEM - PER DIEM	\$180.00
NCB	05/31/2018	1339	DILBECK, KATHERINE	V691794	10.21.2210.4932.2.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$35.00
NCB	05/31/2018	1339	DILBECK, KATHERINE	V691794	10.21.2210.4932.2.332	BREAKFAST - PARTIAL DAY - BREAKFAST - PARTIAL	\$10.00
NCB	05/31/2018	1339	TOZER, THERESSA D	V692638	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$39.35
NCB	05/31/2018	1339	TOZER, THERESSA D	V692638	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$36.73

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	TOZER, THERESSA D	V692638	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$42.18
NCB	05/31/2018	1339	TOZER, THERESSA D	V692638	10.03.1125.0182.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$39.08
NCB	05/31/2018	1339	PRUTER, LAUREN R	V695055	10.11.1100.0036.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$43.76
NCB	05/31/2018	1339	YOUNG, ROBERT A	V697963	20.93.2540.0601.0.410	SAFETY BOOT - MAINTENANCE - SAFETY	\$141.97
NCB	05/31/2018	1339	HOGUE, CARRIE M	V707914	10.42.3850.0112.1.410	Reimbursement - Dollar Tree - Metallic Bucket	\$1.00
NCB	05/31/2018	1339	HOGUE, CARRIE M	V707914	10.42.3850.0112.1.410	Reimbursement - Dollar Tree - 2 Oval Basket	\$2.00
NCB	05/31/2018	1339	HOGUE, CARRIE M	V707914	10.42.3850.0112.1.410	Reimbursement - Walmart - Family Night items	\$93.37
NCB	05/31/2018	1339	HOGUE, CARRIE M	V707914	10.42.3850.0112.1.410	Reimbursement - Subway - Sandwiches for the Family	\$140.00
NCB	05/31/2018	1339	VILLARREAL, EMILY K	V722877	10.62.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$25.51
NCB	05/31/2018	1339	STOVER, MARK W	V725874	12.00.2211.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$52.05
NCB	05/31/2018	1339	STOVER, MARK W	V725874	12.00.2211.0870.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$52.05
NCB	05/31/2018	1339	MCDERMITH, LINDA S	V733972	12.00.2191.0879.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$25.56
NCB	05/31/2018	1339	RANSONE, FRANCES M	V739953	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$19.84
NCB	05/31/2018	1339	TERHARK, KELLY	V75329	10.85.2113.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$25.51
NCB	05/31/2018	1339	DETMERS, JENNIFER M	V754874	12.00.1206.0811.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$218.65

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	THERIEN, BLAYNE M	V75821	12.00.1207.0812.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$387.17
NCB	05/31/2018	1339	HODGE, ROBIN R	V763102	12.00.1202.0870.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$96.79
NCB	05/31/2018	1339	FALK, ASHLEY N	V763241	10.33.2210.0179.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$70.00
NCB	05/31/2018	1339	FALK, ASHLEY N	V763241	10.33.2210.0179.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$30.00
NCB	05/31/2018	1339	KARAKACHOS, ELIZABETH G	V764553	10.58.3850.0196.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$61.37
NCB	05/31/2018	1339	REEDY, MAIRI	V773636	12.00.2132.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$22.51
NCB	05/31/2018	1339	MCCOY, LORI B	V77441	12.00.2332.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$207.54
NCB	05/31/2018	1339	WALDROP, KIONA J	V778449	10.50.3850.0180.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$59.51
NCB	05/31/2018	1339	WALDROP, KIONA J	V778449	10.50.3850.0180.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$32.81
NCB	05/31/2018	1339	AMETTIS, ASHLEI	V779188	10.97.2410.0010.0.410	Reimbursement: Amettis, Ashlei for Teacher	\$11.00
NCB	05/31/2018	1339	CASTLE, SONYA	V784858	12.00.2140.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$114.78
NCB	05/31/2018	1339	SENGER, ZACHARY	V785004	10.81.2410.0042.0.410	REIMBURSEMENT - IESA Scholastic Bowl Games From	\$35.00
NCB	05/31/2018	1339	FREGEAU, PAUL D	V786549	10.00.2320.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$137.99
NCB	05/31/2018	1339	WOOTERS, M DIANNE	V794914	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$46.49
NCB	05/31/2018	1339	VEITENGRUBER, COLLEEN M	V797004	10.09.2210.4936.2.333	REIMBURSE FOR TEAMS TRANSPORTATION AND	\$58.23

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	GREENE, KEVIN M	V801233	10.85.2210.0123.0.312	REGISTRATION-EMPLOY PAID -	\$95.00
NCB	05/31/2018	1339	GREENE, KEVIN M	V801233	10.85.2210.0123.0.332	HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$158.16
NCB	05/31/2018	1339	MORRISON, POLLY	V804536	10.58.3850.0180.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$56.52
NCB	05/31/2018	1339	HASKELL, MICHELLE A	V811162	10.13.2330.0185.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$46.60
NCB	05/31/2018	1339	RAPSON, DEBORAH	V815213	10.00.2640.0000.0.230	TEACHER TUITION REIMBURSEMENT FOR	\$1,000.00
NCB	05/31/2018	1339	BOLT, JARED D	V817708	10.93.2540.0105.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$20.93
NCB	05/31/2018	1339	GREENE, KEVIN M	V819692	10.85.2210.0123.0.312	REGISTRATION-EMPLOY PAID -	\$150.00
NCB	05/31/2018	1339	HACKMAN, JILL K	V826977	12.00.1206.0811.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$336.16
NCB	05/31/2018	1339	WALCZYK, SARAH J	V832029	10.21.1100.0036.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$61.64
NCB	05/31/2018	1339	ALLEN, CHRISTOPHER B	V840453	10.60.1100.0112.2.410	REIMBURSEMENT - Dinner for reaching for the stars	\$66.81
NCB	05/31/2018	1339	DELONG, ABBY	V850485	10.13.3850.0185.2.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$92.70
NCB	05/31/2018	1339	WORRELL, CHRISTY J	V852398	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$55.86
NCB	05/31/2018	1339	ST PIERRE, MICHELLE	V85641	12.00.2211.0810.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$133.25
NCB	05/31/2018	1339	THORNTON, RHONDA S	V85704	10.01.2210.4932.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$85.02
NCB	05/31/2018	1339	WHITLOCK, SARAH E	V863964	10.33.2210.0179.1.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$199.47

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	WHITLOCK, SARAH E	V863964	10.33.2210.0179.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$70.00
NCB	05/31/2018	1339	WHITLOCK, SARAH E	V863964	10.33.2210.0179.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$30.00
NCB	05/31/2018	1339	BAITY, JAMES	V86544	20.93.2540.0601.0.410	SAFETY BOOT - MAINTENANCE - SAFETY	\$166.38
NCB	05/31/2018	1339	MICHENER, KIM E	V869434	10.03.2220.0100.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$74.39
NCB	05/31/2018	1339	MILLER, MOLLY E	V915996	10.33.2210.0179.1.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$199.47
NCB	05/31/2018	1339	MILLER, MOLLY E	V915996	10.33.2210.0179.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$35.00
NCB	05/31/2018	1339	MILLER, MOLLY E	V915996	10.33.2210.0179.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$30.00
NCB	05/31/2018	1339	MANSUR, ANTHONY	V922294	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$32.70
NCB	05/31/2018	1339	KRAMER, NANCY J	V925243	10.33.2410.0103.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$22.89
NCB	05/31/2018	1339	GREENE, KEVIN M	V937018	10.85.2210.0123.0.312	REGISTRATION-EMPLOY PAID -	\$761.90
NCB	05/31/2018	1339	GREENE, KEVIN M	V937018	10.85.2210.0123.0.332	2017 CONF MILEAGE - 2017 CONF MILEAGE	\$63.56
NCB	05/31/2018	1339	WALDROP, KIONA J	V93816	10.50.2210.0180.2.332	2018 CONF MILEAGE - 2018 CONF MILEAGE	\$53.41
NCB	05/31/2018	1339	SLOAN, SHAWNEE	V944066	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$44.91
NCB	05/31/2018	1339	KINSELLA, CONNIE J	V949211	12.00.2140.0880.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$149.28
NCB	05/31/2018	1339	MAHONEY, KELLY	V968818	10.03.2210.0084.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$30.03

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1339 - 1339

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2018	1339	CRUTCHFIELD, CHRISTINA M	V97049	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$27.63
NCB	05/31/2018	1339	SMITH, RONDA J	V980245	10.93.2130.0000.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$6.87
NCB	05/31/2018	1339	WITTS, STACY	V997396	10.09.2210.4936.2.333	EXPENSE PAYMENT - TEAMS ON 5/5/2018	\$59.23
NCB	05/31/2018	1339	BARNETT, SABRINA	V997432	10.44.1216.0048.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$36.30
NCB	05/31/2018	1339	THOMAS, KIA A	V999364	12.00.2131.0855.0.333	2018 MILEAGE IN DISTRICT - 2018 MILEAGE IN	\$119.57
<b>Check Total:</b>							<b>\$20,664.10</b>
<b>Bank Total:</b>							<b>\$20,664.10</b>

<u>Fund</u>	<u>Amount</u>
10	\$14,023.91
12	\$6,161.84
20	\$478.35
<b>Fund Totals:</b>	<b>\$20,664.10</b>

End of Report

**Disbursements Grand Total: \$20,664.10**

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

326130	05/04/2018	1310	ADOBE SYSTEMS INCORPORATED	888845644	10.00.2660.0110.0.327	Creative Cloud All Apps Renewal Licenses	\$7,557.84	
							Check Total:	\$7,557.84
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.01.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$360.75	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.03.2540.0687.0.465	ELECTRIC DISTRIBUTION	\$303.15	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.03.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$50.83	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.08.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$279.83	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.11.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$425.94	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.12.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$562.89	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.13.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,836.40	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.18.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$590.26	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.21.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$797.46	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.22.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$343.68	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.24.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$577.66	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.33.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$551.22	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.42.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$355.21	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.44.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$481.47	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.49.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$373.57	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.50.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$611.50	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.58.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$322.50	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.60.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$302.21	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.62.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$389.11	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.72.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$3,347.86	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.74.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,631.94	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.75.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,994.25	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.81.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$8,507.10	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.82.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$5,602.68	
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.85.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$4,916.12	

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.85.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$499.70
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	20.99.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,398.77
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	22.00.2540.0810.0.466	ELECTRIC DISTRIBUTION	\$98.74
326131	05/04/2018	1310	AMEREN ILLINOIS	V998104	22.00.2540.0844.0.466	ELECTRIC DISTRIBUTION	\$148.10
Check Total:							\$37,660.90
326132	05/04/2018	1310	AMERICAN ACCESS INDUSTRIES & SERVICES	18773	20.93.2540.0669.0.410	TO PAY PRO FORMA INVOICE# 18773 - MOTOR,	\$1,018.75
Check Total:							\$1,018.75
326133	05/04/2018	1310	AT & T	217 R16 1116	10.00.2660.0110.0.342	VOIP SERVICE-DIGITAL PHONE SERVICE	\$554.61
326133	05/04/2018	1310	AT & T	217 424 3000	10.00.0000.0000.0.908	LOCAL PHONE SERVICE	\$66.40
326133	05/04/2018	1310	AT & T	217 424 3000	10.00.2660.0110.0.342	LOCAL PHONE SERVICE	\$1,318.23
326133	05/04/2018	1310	AT & T	217 424 3000	10.01.2540.0107.0.342	LOCAL PHONE SERVICE	\$835.86
326133	05/04/2018	1310	AT & T	217 424 3000	10.01.2540.0107.0.342	LOCAL PHONE SERVICE	(\$0.02)
326133	05/04/2018	1310	AT & T	217 424 3000	10.03.2330.4300.2.342	LOCAL PHONE SERVICE	\$22.12
326133	05/04/2018	1310	AT & T	217 424 3000	10.03.2330.4300.2.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	10.03.2540.0107.0.342	LOCAL PHONE SERVICE	\$44.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.03.2540.0107.0.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	10.08.2540.0107.0.342	LOCAL PHONE SERVICE	\$71.45
326133	05/04/2018	1310	AT & T	217 424 3000	10.11.2410.0000.0.342	LOCAL PHONE SERVICE	\$66.97
326133	05/04/2018	1310	AT & T	217 424 3000	10.11.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.12.2410.0000.0.342	LOCAL PHONE SERVICE	\$24.52
326133	05/04/2018	1310	AT & T	217 424 3000	10.12.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.13.2410.0000.0.342	LOCAL PHONE SERVICE	\$47.10
326133	05/04/2018	1310	AT & T	217 424 3000	10.13.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.18.2410.0000.0.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	10.18.2540.0107.0.342	LOCAL PHONE SERVICE	\$51.38
326133	05/04/2018	1310	AT & T	217 424 3000	10.21.2410.0000.0.342	LOCAL PHONE SERVICE	\$44.25
326133	05/04/2018	1310	AT & T	217 424 3000	10.21.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.22.2410.0000.0.342	LOCAL PHONE SERVICE	\$44.27
326133	05/04/2018	1310	AT & T	217 424 3000	10.22.2540.0107.0.342	LOCAL PHONE SERVICE	\$29.45



## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326133	05/04/2018	1310	AT & T	217 424 3000	10.24.2410.0000.0.342	LOCAL PHONE SERVICE	\$48.05
326133	05/04/2018	1310	AT & T	217 424 3000	10.24.2540.0107.0.342	LOCAL PHONE SERVICE	\$50.81
326133	05/04/2018	1310	AT & T	217 424 3000	10.33.2410.0000.0.342	LOCAL PHONE SERVICE	\$44.52
326133	05/04/2018	1310	AT & T	217 424 3000	10.33.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.42.2410.0000.0.342	LOCAL PHONE SERVICE	\$44.25
326133	05/04/2018	1310	AT & T	217 424 3000	10.42.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.28
326133	05/04/2018	1310	AT & T	217 424 3000	10.44.2410.0000.0.342	LOCAL PHONE SERVICE	\$46.44
326133	05/04/2018	1310	AT & T	217 424 3000	10.44.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.28
326133	05/04/2018	1310	AT & T	217 424 3000	10.49.2410.0000.0.342	LOCAL PHONE SERVICE	\$44.32
326133	05/04/2018	1310	AT & T	217 424 3000	10.49.2540.0107.0.342	LOCAL PHONE SERVICE	\$72.20
326133	05/04/2018	1310	AT & T	217 424 3000	10.50.2540.0107.0.342	LOCAL PHONE SERVICE	\$66.24
326133	05/04/2018	1310	AT & T	217 424 3000	10.50.2540.3705.2.342	LOCAL PHONE SERVICE	\$23.56
326133	05/04/2018	1310	AT & T	217 424 3000	10.50.3850.0180.2.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	10.58.2540.0107.0.342	LOCAL PHONE SERVICE	\$66.66
326133	05/04/2018	1310	AT & T	217 424 3000	10.58.2540.0107.0.342	LOCAL PHONE SERVICE	\$98.60
326133	05/04/2018	1310	AT & T	217 424 3000	10.58.2540.0107.0.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	10.60.2410.0000.0.342	LOCAL PHONE SERVICE	\$46.58
326133	05/04/2018	1310	AT & T	217 424 3000	10.60.2540.0107.0.342	LOCAL PHONE SERVICE	\$49.24
326133	05/04/2018	1310	AT & T	217 424 3000	10.62.2410.0000.0.342	LOCAL PHONE SERVICE	\$44.21
326133	05/04/2018	1310	AT & T	217 424 3000	10.62.2540.0107.0.342	LOCAL PHONE SERVICE	\$27.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.72.2540.0107.0.342	LOCAL PHONE SERVICE	\$230.25
326133	05/04/2018	1310	AT & T	217 424 3000	10.72.2540.0107.0.342	LOCAL PHONE SERVICE	\$34.24
326133	05/04/2018	1310	AT & T	217 424 3000	10.74.2410.0000.0.342	LOCAL PHONE SERVICE	\$45.61
326133	05/04/2018	1310	AT & T	217 424 3000	10.74.2540.0107.0.342	LOCAL PHONE SERVICE	\$116.13
326133	05/04/2018	1310	AT & T	217 424 3000	10.75.2410.0010.0.342	LOCAL PHONE SERVICE	\$44.36
326133	05/04/2018	1310	AT & T	217 424 3000	10.75.2540.0107.0.342	LOCAL PHONE SERVICE	\$166.87
326133	05/04/2018	1310	AT & T	217 424 3000	10.81.2540.0107.0.342	LOCAL PHONE SERVICE	\$378.85
326133	05/04/2018	1310	AT & T	217 424 3000	10.82.2410.0010.0.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	10.82.2410.0010.0.342	LOCAL PHONE SERVICE	\$72.63
326133	05/04/2018	1310	AT & T	217 424 3000	10.85.2410.0010.0.342	LOCAL PHONE SERVICE	\$72.63

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326133	05/04/2018	1310	AT & T	217 424 3000	10.85.2540.0107.0.342	LOCAL PHONE SERVICE	\$73.50
326133	05/04/2018	1310	AT & T	217 424 3000	10.93.2130.0000.0.342	LOCAL PHONE SERVICE	\$27.16
326133	05/04/2018	1310	AT & T	217 424 3000	10.93.2540.0107.0.342	LOCAL PHONE SERVICE	\$30.58
326133	05/04/2018	1310	AT & T	217 424 3000	10.99.2540.0107.0.342	LOCAL PHONE SERVICE	\$110.40
326133	05/04/2018	1310	AT & T	217 424 3000	10.99.2540.0107.0.342	LOCAL PHONE SERVICE	\$177.60
326133	05/04/2018	1310	AT & T	217 424 3000	10.99.2540.0107.0.342	LOCAL PHONE SERVICE	\$44.16
326133	05/04/2018	1310	AT & T	217 424 3000	12.00.1201.0855.0.342	LOCAL PHONE SERVICE	\$44.42
326133	05/04/2018	1310	AT & T	217 424 3000	12.00.1220.0843.0.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	12.00.2132.0855.0.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	12.00.2150.0880.0.342	LOCAL PHONE SERVICE	\$22.40
326133	05/04/2018	1310	AT & T	217 424 3000	12.00.2330.0810.0.342	LOCAL PHONE SERVICE	\$248.35
326133	05/04/2018	1310	AT & T	217 424 3000	12.00.2330.0855.0.342	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	20.03.2540.0669.0.342	LOCAL PHONE SERVICE	\$34.24
326133	05/04/2018	1310	AT & T	217 424 3000	20.08.2540.0669.0.342	LOCAL PHONE SERVICE	\$34.24
326133	05/04/2018	1310	AT & T	217 424 3000	38.44.4410.0000.0.699	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 424 3000	38.81.8100.0000.0.699	LOCAL PHONE SERVICE	\$22.08
326133	05/04/2018	1310	AT & T	217 . R16 . 0424	10.01.2540.0107.0.342	PRI LINES AT KEIL	\$441.08
Check Total:							\$6,876.53
326134	05/04/2018	1310	BEST BUY FORSYTH	V385503	12.00.1220.0879.2.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$240.00
Check Total:							\$240.00
326135	05/04/2018	1310	BIST/CONERSTONES OF CARE	184891	10.62.2210.4932.2.312	INVOICE #184891 - MARY ANN GALLIGAN, TARYN	\$675.00
Check Total:							\$675.00
326136	05/04/2018	1310	BUSEY WEALTH MANAGEMENT	V211923	30.00.5220.0000.0.620	INTEREST PAYMENT FOR SCHOOL BONDS, SERIES	\$11,200.00
Check Total:							\$11,200.00
326137	05/04/2018	1310	CAPITAL ONE EQUIPMENT FINANCE.	0003929200	30.00.5220.0000.0.620	INVOICE #0003929200 - LOAN NUMBER 100361240	\$52,593.75
Check Total:							\$52,593.75

## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326138	05/04/2018	1310	CITY OF DECATUR	V611714	20.93.2540.0651.0.464	Local Motor Fuel Tax for Non-Diesel Fuel, 35,000 is	\$166.90
326138	05/04/2018	1310	CITY OF DECATUR	V611714	40.00.2550.0000.0.464	Local Motor Fuel Tax for Diesel Fuel & Non-Diesel	\$395.73
Check Total:							\$562.63
326139	05/04/2018	1310	COMMERCIAL MAIL SERVICES	105.18.04	10.00.2310.0108.0.341	BLANKET ORDER FOR COMMERCIAL MAIL	\$856.61
Check Total:							\$856.61
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.01.2540.0688.0.466	ELECTRIC	\$525.61
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.03.2540.0688.0.466	ELECTRIC	\$27.42
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.08.2540.0688.0.466	ELECTRIC	\$239.13
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.08.2540.0688.0.466	ELECTRIC	\$359.08
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.11.2540.0688.0.466	ELECTRIC	\$749.55
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.12.2540.0688.0.466	ELECTRIC	\$1,225.79
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.13.2540.0688.0.466	ELECTRIC	\$3,450.82
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.18.2540.0688.0.466	ELECTRIC	\$1,195.93
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.21.2540.0688.0.466	ELECTRIC	\$1,745.53
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.22.2540.0688.0.466	ELECTRIC	\$677.37
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.24.2540.0688.0.466	ELECTRIC	\$1,210.28
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.33.2540.0688.0.466	ELECTRIC	\$1,120.22
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.42.2540.0688.0.466	ELECTRIC	\$640.44
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.44.2540.0688.0.466	ELECTRIC	\$530.01

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.49.2540.0688.0.466	ELECTRIC	\$743.37
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.50.2540.0688.0.466	ELECTRIC	\$1,236.95
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.58.2540.0688.0.466	ELECTRIC	\$571.46
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.60.2540.0688.0.466	ELECTRIC	\$504.85
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.62.2540.0688.0.466	ELECTRIC	\$746.67
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.72.2540.0688.0.466	ELECTRIC	\$6,465.57
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.74.2540.0688.0.466	ELECTRIC	\$2,103.95
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.75.2540.0688.0.466	ELECTRIC	\$2,540.06
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.81.2540.0688.0.466	ELECTRIC	\$16,515.82
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.82.2540.0688.0.466	ELECTRIC	\$11,831.76
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.85.2540.0688.0.466	ELECTRIC	\$9,829.33
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	20.99.2540.0688.0.466	ELECTRIC	\$2,618.50
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	22.00.2540.0810.0.466	ELECTRIC	\$184.84
326140	05/04/2018	1310	CONSTELLATION NEWENERGY INC	0044612731	22.00.2540.0844.0.466	ELECTRIC	\$277.25
Check Total:							\$69,867.56
326141	05/04/2018	1310	DENNIS COMMUNITY CO-OP	V251459	38.12.1262.0000.0.699	REIMBURSEMENT FOR THE PURCHASE OF 50 WHITE	\$390.00
Check Total:							\$390.00
326142	05/04/2018	1310	HAMPTON INN & SUITES MINOOKA	V628196	10.03.2210.4932.2.332	Pay Hampton Inn & Suites minolta for Joshua Peters	\$397.38
Check Total:							\$397.38
326143	05/04/2018	1310	HAMPTON INN KANSAS CITY-LEE'S SUMMIT	V140693	10.62.2210.4932.2.332	CONFIRMATION #1422466589, KING ROOM,	\$696.03

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326143	05/04/2018	1310	HAMPTON INN KANSAS CITY-LEE'S SUMMIT	V140693	10.62.2210.4932.2.332	CONFIRMATION #1422466589, 2 QUEEN	\$696.03
326143	05/04/2018	1310	HAMPTON INN KANSAS CITY-LEE'S SUMMIT	V140693	10.62.2210.4932.2.332	CONFIRMATION #1422466589, 2 QUEEN	\$696.03
Check Total:							\$2,088.09
326144	05/04/2018	1310	HOMEWOOD SUITES-LINCOLNSHIRE	V532007	10.18.2210.4932.2.332	JUNE INVOICE FOR ASHLEY LOFLAND - 1 BEDROOM	\$109.00
326144	05/04/2018	1310	HOMEWOOD SUITES-LINCOLNSHIRE	V532007	10.18.2210.4932.2.332	TAX FOR THE 1 NIGHT	\$11.99
Check Total:							\$120.99
326145	05/04/2018	1310	HYATT PLACE CHICAGO/RIVER NORTH	V79433	10.13.2210.0185.2.332	RESERVATION SUMMARY, TAMMY SCHOEMPERLEN	\$1,413.73
Check Total:							\$1,413.73
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0503.0.640	2018 GIRLS A/AA CROSS-COUNTRY	\$90.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0507.0.640	2019 8A/8AA GIRLS TRACK	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0507.0.640	2019 7A/7AA GIRLS TRACK	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0511.0.640	2018 8A/8AA GIRLS BASKETBALL	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0511.0.640	2018 7A/7AA GIRLS BASKETBALL	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0511.0.640	2019 8A/8AA GIRLS VOLLEYBALL	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0511.0.640	2019 7A/7AA GIRLS VOLLEYBALL	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1523.0512.0.640	2018 A/AA GIRLS SOFTBALL	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1563.0502.0.640	INVOICE: SCHOOL ID 1751 DATED 4/24/18 FOR	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1563.0502.0.640	2019 8A/8AA BOYS BASKETBALL	\$55.00

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1563.0502.0.640	2019 7A/7AA BOYS BASKETBALL	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1563.0503.0.640	2018 BOYS A/AA CROSS-COUNTRY	\$90.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1563.0507.0.640	2019 8A/8AA BOYS TRACK	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.1563.0507.0.640	2019 7A/7AA BOYS TRACK	\$55.00
326146	05/04/2018	1310	IL ELEMENTARY SCHOOL ASSN	V327759	10.11.2410.0000.0.640	2018-2019 MEMBERSHIP	\$75.00
Check Total:							\$915.00
326147	05/04/2018	1310	LAWRENCE TRIMBLE	V644209	10.93.3850.0149.0.410	REPLINISH PETTY CASH TO REIMBURSE PDI AND KEIL	\$277.54
Check Total:							\$277.54
326148	05/04/2018	1310	MACON COUNTY CONSERVATION DISTRICT	4042018	38.12.1280.0000.0.699	INVOICE # 4042018 TO DENNIS SCHOOL 1st	\$132.00
326148	05/04/2018	1310	MACON COUNTY CONSERVATION DISTRICT	4262018	38.12.1280.0000.0.699	INVOICE #4262018 FOR DENNIS SCHOOL 2ND	\$144.00
Check Total:							\$276.00
326149	05/04/2018	1310	MCDONALDS RESTAURANT	V348639	12.00.1220.0879.2.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$20.00
Check Total:							\$20.00
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	LED TEA LIGHTS 24 PACK	\$24.95
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	GALLON STORAGE 120CT	\$9.99
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	GLAD CLING WRAP 400SF	\$46.90
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	COLOR DUCK 1.88 X 10YD	\$2.25
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	FROG 21 DAY 1"	\$5.59
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	.75"X15' MOD DOTS DUCKLING	\$11.28
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	.75"X15' ZEBRA DUCKLING	\$1.27
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	COLOR DUCK 1.88"X10YD	\$3.37
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	SIDEWALK CHALK 32 PACK	\$2.99
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	EPSOM SALT 4LB POUCH	\$11.44

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	GS EFRVSCNT CLD RLF PLS TW00163 20CT	\$7.98
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	CLASSIC COTTON BALL	\$1.88
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	PARADE VEGETABLE OIL	\$3.76
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	PARADE GROUND	\$2.00
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	FLOUR ALL PURPOSE 5LB	\$4.00
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	CALUMET BAKING POWDER	\$2.14
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	SUGAR 4#	\$1.98
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	KELLOGG'S RICE KRISPIES 9OZ	\$7.96
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	PARADE SWT CONDENS MILK 14OZ	\$13.12
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	RED STAR ACTIVE DRY YEAST .75OZ/3PK	\$2.68
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	SMUCKERS TRIPLE & HONEY 9OZ	\$11.92
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	POWDERED SUGAR 2LB	\$3.48
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	12 PK PINT JARS	\$29.16
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	12"X75' ALUMINUM FOIL	\$36.64
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	50 SQ FT WAX PAPER	\$46.44
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	GENERAL DUTY MASKING TAPE - 6PK	\$33.92
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	YELLOW MUSTARD	\$2.76
326150	05/04/2018	1310	MENARDS	V181067	10.09.1251.4300.2.410	WATER BALLOONS 500PCS	\$9.98
Check Total:							\$341.83
326151	05/04/2018	1310	SIX FLAGS ST LOUIS	795	38.75.7515.0000.0.699	INVOICE 795 DATED 4/13/18- TJMS 2017-2018	\$320.00
Check Total:							\$320.00
326152	05/04/2018	1310	TARGET STORES	V52255	12.00.1220.0879.2.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$70.00
Check Total:							\$70.00

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326153	05/04/2018	1310	TERESA FULLING	18184	12.00.2210.0852.2.312	INVOICE 10184 FOR IEP REVIEW MEETING 4/25/18	\$159.40
Check Total:							\$159.40
326154	05/04/2018	1310	THE FIELD MUSEUM	1614212	38.75.7501.0000.0.699	INVOICE DATED 4/30/18 - TRANSACTION # 1614212	\$280.00
Check Total:							\$280.00
326155	05/04/2018	1310	THE SHEDD AQUARIUM SOCIETY	CONF #3763598	38.75.7501.0000.0.699	GROUP RESERVATION # 3763598 DEPOSIT FOR THE	\$165.00
Check Total:							\$165.00
326156	05/04/2018	1310	U S POSTAL SERVICE.	ACCT - 08030162	10.00.2310.0108.0.341	POSTAGE FOR POSTAGE MACHINE	\$5,000.00
Check Total:							\$5,000.00
326157	05/04/2018	1310	WALMART SUPERCENTER	V215340	12.00.1220.0879.2.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$450.00
Check Total:							\$450.00
326158	05/04/2018	1310	WALMART SUPERCENTER	V371922	12.00.1220.0879.2.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$450.00
Check Total:							\$450.00
326159	05/04/2018	1310	WALMART SUPERCENTER	V329489	12.00.1220.0879.2.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$450.00
Check Total:							\$450.00
326160	05/04/2018	1310	WALMART SUPERCENTER	V596715	12.00.1220.0879.2.410	PURCHASE REWARD CARDS FOR VOCATIONAL	\$490.00
Check Total:							\$490.00
326161	05/04/2018	1310	WINDSTREAM	70037477	10.00.0000.0000.0.908	LONG DISTANCE	\$0.53
326161	05/04/2018	1310	WINDSTREAM	70037477	10.01.2540.0107.0.342	LONG DISTANCE	\$0.02
326161	05/04/2018	1310	WINDSTREAM	70037477	10.01.2540.0107.0.342	LONG DISTANCE	\$3.68
326161	05/04/2018	1310	WINDSTREAM	70037477	10.08.2540.0107.0.342	LONG DISTANCE	\$0.06
326161	05/04/2018	1310	WINDSTREAM	70037477	10.11.2410.0000.0.342	LONG DISTANCE	\$1.23
326161	05/04/2018	1310	WINDSTREAM	70037477	10.12.2410.0000.0.342	LONG DISTANCE	\$4.05
326161	05/04/2018	1310	WINDSTREAM	70037477	10.13.2410.0000.0.342	LONG DISTANCE	\$4.20



## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326161	05/04/2018	1310	WINDSTREAM	70037477	10.18.2540.0107.0.342	LONG DISTANCE	\$1.44
326161	05/04/2018	1310	WINDSTREAM	70037477	10.21.2410.0000.0.342	LONG DISTANCE	\$0.04
326161	05/04/2018	1310	WINDSTREAM	70037477	10.22.2410.0000.0.342	LONG DISTANCE	\$0.36
326161	05/04/2018	1310	WINDSTREAM	70037477	10.22.2540.0107.0.342	LONG DISTANCE	\$1.24
326161	05/04/2018	1310	WINDSTREAM	70037477	10.24.2410.0000.0.342	LONG DISTANCE	\$2.19
326161	05/04/2018	1310	WINDSTREAM	70037477	10.24.2540.0107.0.342	LONG DISTANCE	\$0.98
326161	05/04/2018	1310	WINDSTREAM	70037477	10.33.2410.0000.0.342	LONG DISTANCE	\$3.14
326161	05/04/2018	1310	WINDSTREAM	70037477	10.42.2410.0000.0.342	LONG DISTANCE	\$1.47
326161	05/04/2018	1310	WINDSTREAM	70037477	10.44.2410.0000.0.342	LONG DISTANCE	\$0.82
326161	05/04/2018	1310	WINDSTREAM	70037477	10.49.2410.0000.0.342	LONG DISTANCE	\$1.24
326161	05/04/2018	1310	WINDSTREAM	70037477	10.49.2540.0107.0.342	LONG DISTANCE	\$1.37
326161	05/04/2018	1310	WINDSTREAM	70037477	10.50.2540.3705.2.342	LONG DISTANCE	\$1.85
326161	05/04/2018	1310	WINDSTREAM	70037477	10.58.2540.0107.0.342	LONG DISTANCE	\$2.72
326161	05/04/2018	1310	WINDSTREAM	70037477	10.60.2410.0000.0.342	LONG DISTANCE	\$5.18
326161	05/04/2018	1310	WINDSTREAM	70037477	10.62.2410.0000.0.342	LONG DISTANCE	\$0.35
326161	05/04/2018	1310	WINDSTREAM	70037477	10.72.2540.0107.0.342	LONG DISTANCE	\$2.56
326161	05/04/2018	1310	WINDSTREAM	70037477	10.74.2410.0000.0.342	LONG DISTANCE	\$0.99
326161	05/04/2018	1310	WINDSTREAM	70037477	10.74.2540.0107.0.342	LONG DISTANCE	\$0.66
326161	05/04/2018	1310	WINDSTREAM	70037477	10.75.2410.0010.0.342	LONG DISTANCE	\$2.41
326161	05/04/2018	1310	WINDSTREAM	70037477	10.75.2540.0107.0.342	LONG DISTANCE	\$6.31
326161	05/04/2018	1310	WINDSTREAM	70037477	10.81.2540.0107.0.342	LONG DISTANCE	\$6.62
326161	05/04/2018	1310	WINDSTREAM	70037477	10.82.2540.0107.0.342	LONG DISTANCE	\$517.01
326161	05/04/2018	1310	WINDSTREAM	70037477	10.85.2540.0107.0.342	LONG DISTANCE	\$1.93
326161	05/04/2018	1310	WINDSTREAM	70037477	10.99.2540.0107.0.342	LONG DISTANCE	\$0.14
326161	05/04/2018	1310	WINDSTREAM	70037477	12.00.1201.0855.0.342	LONG DISTANCE	\$0.20
326161	05/04/2018	1310	WINDSTREAM	70037477	12.00.2150.0880.0.342	LONG DISTANCE	\$0.89
326161	05/04/2018	1310	WINDSTREAM	70037477	12.00.2330.0810.0.342	LONG DISTANCE	\$3.07

Check Total: \$580.95

326162	05/11/2018	1317	AIRWALK ACTION, LLC	V518418	38.82.8248.0000.0.699	INVOICE DATED 5/7/18 - OBSTACLE COURSE AND	\$750.00
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Check Total: \$750.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.06.2560.0225.0.315	CONTRACTED MEALS	\$2,184.14
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.06.2560.3705.2.410	RICHLAND SNACKS (KAUFMAN, WISEMAN)	\$615.43
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.06.2560.4902.2.410	RICHLAND SNACKS (NICHOLS, CAMERON)	\$508.62
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.11.2560.0225.0.315	CONTRACTED MEALS	\$9,371.49
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.12.2560.0225.0.315	CONTRACTED MEALS	\$15,460.71
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.13.2560.0185.2.315	BAUM SNACKS	\$399.66
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.13.2560.0225.0.315	CONTRACTED MEALS	\$11,929.43
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.18.2560.0225.0.315	CONTRACTED MEALS	\$9,932.01
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.21.2560.0225.0.315	CONTRACTED MEALS	\$11,542.58
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.22.2560.0225.0.315	CONTRACTED MEALS	\$7,989.85
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.24.2560.0225.0.315	CONTRACTED MEALS	\$16,461.30
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.33.2560.0225.0.315	CONTRACTED MEALS	\$11,139.47
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.42.2560.0225.0.315	CONTRACTED MEALS	\$14,613.57
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.44.2560.0225.0.315	CONTRACTED MEALS	\$11,621.71
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.49.2560.0225.0.315	CONTRACTED MEALS	\$11,707.46
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.50.2560.0227.2.410	PERSHING SNACKS	\$5,183.10
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.58.2560.0225.0.315	CONTRACTED MEALS	\$3,389.53
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.58.2560.4902.2.410	SOUTHEAST SNACKS	\$524.55
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.60.2560.0225.0.315	CONTRACTED MEALS	\$11,389.37

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.62.2560.0225.0.315	CONTRACTED MEALS	\$10,122.44
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.72.2560.0225.0.315	CONTRACTED MEALS	\$21,981.34
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.74.2560.0225.0.315	CONTRACTED MEALS	\$13,126.39
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.75.2560.0225.0.315	CONTRACTED MEALS	\$15,801.48
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.81.2560.0225.0.315	CONTRACTED MEALS	\$11,751.21
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.82.2560.0225.0.315	PAY INVOICE #400253700-000142 -	\$29,315.53
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.85.2560.0225.0.315	CONTRACTED MEALS	\$31,354.86
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.315	FREE HIGH SCHOOL TEACHERS' MEALS FOR	\$1,007.60
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.315	OVER INVOICED MARCH BREAKFAST	(\$41.56)
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.315	RECONCILIATION ADJUSTMENTS	\$0.10
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.315	FSA ACCOUNTING CREDIT	\$0.64
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	PYLE - DADS' DAY @ FRANKLIN	\$80.00
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	BRADFORD - BOARD	\$118.50
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	BARRY - EXECUTIVE CABINET @ KEIL	\$90.00
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	MILLER - CONVERSATION ON RACE @ MHS	\$750.00
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	CARROLL - DEA NEGOTIATIONS @ KEIL	\$135.00
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	CARROLL - DEA NEGOTIATIONS @ KEIL	\$145.00

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	BOWMAN – STRATEGIC PLANNING @ SCOVILL ZOO	\$630.00
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	CARROLL – DEA	\$150.00
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	BOWMAN – STRATEGIC PLANNING @ SCOVILL ZOO	\$330.00
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	BRADFORD – BOARD	\$118.50
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.93.2560.0225.0.412	CARROLL – PLC @ GARFIELD	\$172.50
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000142	10.97.2560.0225.0.315	CONTRACTED MEALS	\$2,878.74
326163	05/11/2018	1317	ARAMARK SCHOOL SUPPORT SERVICES	400254200-000026	10.93.2560.0225.0.390	SUPERVISORS' INVOICE	\$20,059.48
Check Total:							\$316,041.73
326164	05/11/2018	1317	ATLAS TRAVEL	0090205	10.01.2210.0123.0.332	(INVOICE #0090205 –FLIGHT TO AND FROM	\$322.40
Check Total:							\$322.40
326165	05/11/2018	1317	BALES UNLIMITED, INC	52118	38.75.7501.0000.0.699	56 PASS CHARTER BUS MAY 21, 2018 TO CHICAGO.	\$1,625.00
Check Total:							\$1,625.00
326166	05/11/2018	1317	CHAMPAIGN CUSD #4	V783502	12.00.2210.0852.2.312	SP. ED. & ENGLISH LEARNER STUDENTS, JUNE 11-15,	\$50.00
Check Total:							\$50.00
326167	05/11/2018	1317	CITY OF DECATUR-WATER	40265800	20.72.2540.0690.0.370	HOPE – WATER/SEWER	\$30.23
Check Total:							\$30.23
326168	05/11/2018	1317	CUSTOM TROPHIES	89989	38.82.8282.0000.0.699	INVOICE #89989 FOR T-SHIRTS PURCHASED FOR	\$452.00
Check Total:							\$452.00
326169	05/11/2018	1317	DOUBLE TREE BY HILTON ST. PAUL EAST	V515735	10.03.2210.4932.2.312	RESERVATION 841 27325 – ANTHONY MANSUR. HE WILL	\$507.93
326169	05/11/2018	1317	DOUBLE TREE BY HILTON ST. PAUL EAST	V515735	10.03.2210.4932.2.312	RESERVATION 54242067 – LIBBY KIRKLAND. SHE WILL	\$560.29

Decatur School District #61

Disbursement Detail Listing

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326169	05/11/2018	1317	DOUBLE TREE BY HILTON ST. PAUL EAST	V515735	10.03.2210.4932.2.312	RESERVATION 54020406 - NIKKI TORBERT. SHE WILL BE	\$560.29
Check Total:							\$1,628.51
326170	05/11/2018	1317	ERIKSON INSTITUTE	V588065	10.50.2210.3705.2.312	INVOICE #ORD-70MEME: MEANING-MAKING IN EARLY	\$800.00
Check Total:							\$800.00
326171	05/11/2018	1317	FASTBRIDGE LEARNING	INV-2444	10.03.2210.4932.2.312	INVOICE 2444 - PLEASE PAY REGISTRATION FEE FOR	\$249.00
326171	05/11/2018	1317	FASTBRIDGE LEARNING	INV-2465	10.03.2210.4932.2.312	INVOICE 2465 - PLEASE PAY REGISTRATION FEE FOR	\$249.00
326171	05/11/2018	1317	FASTBRIDGE LEARNING	INV-2465	10.03.2210.4932.2.312	INVOICE 2465 - PLEASE PAY REGISTRATION FEE FOR	\$249.00
Check Total:							\$747.00
326172	05/11/2018	1317	FIRST WAY	356558	38.49.4904.0000.0.699	PAY INVOICE# 356558 - Tubs of Cookie Dough	\$2,398.20
Check Total:							\$2,398.20
326173	05/11/2018	1317	HILTON ORRINGTON/EVANSTON	V377008	10.85.2210.4932.2.332	TO PAY HOTEL STAY FOR BRITTANY HOWARD DURING	\$934.32
Check Total:							\$934.32
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V31038	10.18.1595.0000.0.640	INVOICE DATED 3-26-18 2018-2019 MEMBERSHIP	\$75.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0502.0.640	2018 GIRLS 7A/7AA BASKETBALL DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0502.0.640	2018 GIRLS 8A/8AA BASKETBALL DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0503.0.640	2018 GIRLS A/AA CROSS-COUNTRY	\$90.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0507.0.640	2019 GIRLS 7A/7AA TRACK DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0507.0.640	2019 GIRLS 8A/8AA TRACK DUES/FEES	\$55.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0511.0.640	2019 GIRLS 7A/7AA VOLLEYBALL DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0511.0.640	2019 GIRLS 8A/8AA VOLLEYBALL DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1523.0512.0.640	2018 A/AA GIRLS SOFTBALL DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1563.0501.0.640	TO PAY 2018 A/AA BOYS BASEBALL DUES/FEE	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1563.0502.0.640	2019 BOYS 7A/7AA BOYS BASKETBALL DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1563.0502.0.640	2019 BOYS 8A/8AA BOYS BASKETBALL DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1563.0503.0.640	2018 BOYS A/AA CROSS-COUNTRY	\$90.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1563.0507.0.640	2019 BOYS 7A/7AA TRACK DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1563.0507.0.640	2019 BOYS 8A/8AA TRACK DUES/FEES	\$55.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.1595.0042.0.640	2019 SCHOLASTIC BOWL DUES/FEES	\$65.00
326174	05/11/2018	1317	IL ELEMENTARY SCHOOL ASSN	V411517	10.75.2410.0042.0.640	2018-2019 MEMBERSHIP	\$75.00
Check Total:							\$1,055.00
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.21.2540.0669.0.640	TO PAY INVOICE# 5125092421 -	\$75.00
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.21.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION LATE FEE -	\$50.00
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.72.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION ANNUAL	\$75.00
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.72.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION LATE FEE -	\$50.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.72.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION ANNUAL	\$75.00	
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.72.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION LATE FEE -	\$50.00	
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.82.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION ANNUAL	\$75.00	
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.82.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION LATE FEE -	\$50.00	
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.82.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION ANNUAL	\$75.00	
326175	05/11/2018	1317	IL OFFICE-STATE FIRE MARSHALL	5125092421	20.82.2540.0669.0.640	CONVEYANCE CERTIFICATE OF OPERATION LATE FEE -	\$50.00	
							Check Total:	\$625.00
326176	05/11/2018	1317	LITTLE THEATRE ON THE SQUARE	V181067	10.09.1251.4300.2.390	INVOICE DATED 4/26/2018. SMASH JR WILL ATTEND	\$626.45	
							Check Total:	\$626.45
326177	05/11/2018	1317	MARRIOTT MARQUIS CHICAGO	V222841	10.03.2210.4932.2.332	PAY MARRIOTT MARQUIS CHICAGO FOR JOSHUA	\$525.95	
							Check Total:	\$525.95
326178	05/11/2018	1317	MEGAN COFFMAN	V454782	38.12.1260.0000.0.699	REIMBURSEMENT T-PURCHASE OF SEEDS FOR	\$28.74	
326178	05/11/2018	1317	MEGAN COFFMAN	V454782	38.12.1260.0000.0.699	REIBURSEMENT - PURCHASE OF SEEDS FOR A PBL	\$46.47	
							Check Total:	\$75.21
326179	05/11/2018	1317	MINDFUL SCHOOLS	180416005-1	10.49.2210.4932.2.312	INVOICE #180416005-1 -Registration for Parpart,	\$875.00	
326179	05/11/2018	1317	MINDFUL SCHOOLS	180416005-1	10.49.2210.4932.2.312	discount	(\$350.00)	
326179	05/11/2018	1317	MINDFUL SCHOOLS	180416005-1.	10.49.2210.4932.2.312	Inv. # 180416005-1 Mindfulness Fundamentals	\$125.00	
							Check Total:	\$650.00

## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326180	05/11/2018	1317	MONTICELLO RAILWAY MUSEUM	ORDER 3808CH	10.09.1251.4300.2.390	Please pay invoice dated 4/12/18, order 3808CH, for	\$400.00
Check Total:							\$400.00
326181	05/11/2018	1317	NELSON'S CATERING, INC.	E00289	38.49.4901.0000.0.699	PAY INVOICE# E00289***Grilled !/2	\$1,538.00
Check Total:							\$1,538.00
326182	05/11/2018	1317	NOONAN GRAND RENTAL	2040214	10.60.1100.0080.0.390	Invoice for PBIS end of the year awards incentive held	\$250.00
326182	05/11/2018	1317	NOONAN GRAND RENTAL	2040214	10.60.1100.0080.0.390	Additional Gaming Hours	\$375.00
326182	05/11/2018	1317	NOONAN GRAND RENTAL	2040214	10.60.1100.0080.0.390	Additional Gaming Hour & DELIVERY/PICKUP	\$192.50
326182	05/11/2018	1317	NOONAN GRAND RENTAL	2040214	10.60.1100.0080.0.390	DONATION RECEIVED	(\$450.00)
Check Total:							\$367.50
326183	05/11/2018	1317	NORTHWESTERN UNIVERSITY	V708323	10.85.2210.4932.2.332	REGISTRATION FOR BRITTANY HOWARD TO	\$695.00
326183	05/11/2018	1317	NORTHWESTERN UNIVERSITY	V84452	10.82.2210.4932.2.312	PAY REGISTRATION FOR SUMMER AP INSTITUTE FOR	\$695.00
Check Total:							\$1,390.00
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605	10.00.2660.0110.0.345	CELL PHONES	\$946.56
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605	10.03.1125.0182.2.345	CELL PHONES	\$38.01
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605	10.50.2210.0196.2.345	CELL PHONES	\$38.01
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605	10.50.3850.0196.2.345	CELL PHONES	\$13.33
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605	12.00.2330.0810.0.345	CELL PHONES	\$23.14
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605	20.08.2540.0601.0.345	CELL PHONES	(\$41.58)
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605	20.08.2540.0601.0.345	CELL PHONES	\$111.38
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605.	10.00.2660.0110.0.410	CONFIRMING - Cell Phone Replacement - Per Bobbi	\$454.95
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605.	10.00.2660.0110.0.410	Cell Phone Replacement - Per Bobbi Williams -	\$454.95
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605..	10.00.2660.0110.0.410	iPhone Replacement for Andrew Worthey - Per Bobbi	\$383.72



Decatur School District #61

Disbursement Detail Listing

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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605..	10.00.2660.0110.0.410	iPhone Replacement for Anthony Mansur- Per Bobbi	\$398.72
326184	05/11/2018	1317	VERIZON WIRELESS	9805698605..	10.00.2660.0110.0.410	iPhone Replacement for Julie Fane - Per Bobbi Williams	\$383.72
Check Total:							\$3,204.91
326185	05/11/2018	1317	WENDY STRAUCH-NELSON	V309889	38.74.7480.0000.0.699	CONTRACT DATED 5/2/2018 PROFESSIONAL	\$1,000.00
326185	05/11/2018	1317	WENDY STRAUCH-NELSON	V309889	38.74.7480.0000.0.699	MILEAGE FOR SPEAKER PER CONTRACT	\$364.06
326185	05/11/2018	1317	WENDY STRAUCH-NELSON	V309889	38.74.7480.0000.0.699	HOTEL ROOM FOR TWO NIGHTS FOR SPEAKER PER	\$225.72
Check Total:							\$1,589.78
326186	05/11/2018	1317	WORKS INTERNATIONAL INC	10054	10.00.2642.0000.0.312	INVOICE #10054- Safe Works training provided for	\$5,400.00
Check Total:							\$5,400.00
326187	05/11/2018	1321	D F T A #4324	V755715	10.00.0000.0000.0.068	EE - DUES - DFTA	\$6,131.73
Check Total:							\$6,131.73
326188	05/11/2018	1321	DECATUR EDUCATION ASSOCIATION	V406478	10.00.0000.0000.0.064	EE - DUES - DEA	\$1,311.97
326188	05/11/2018	1321	DECATUR EDUCATION ASSOCIATION	V959218	10.00.0000.0000.0.064	EE - DUES - DEA	\$24,346.58
Check Total:							\$25,658.55
326189	05/11/2018	1321	DECATUR EDUCATIONAL SUPPORT	V826549	10.00.0000.0000.0.067	EE - DUES - DESPA	\$1,557.40
Check Total:							\$1,557.40
326190	05/11/2018	1321	IL DEPT OF REVENUE	V700678	10.00.0000.0000.0.076	EE - ILLINOIS TAX LEVY ON WAGES	\$227.61
Check Total:							\$227.61
326191	05/11/2018	1321	LAND OF LINCOLN LEAGAL ASSIST FOUNDATION	V56497	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$160.20
326191	05/11/2018	1321	LAND OF LINCOLN LEAGAL ASSIST FOUNDATION	V707668	10.00.0000.0000.0.070	fees	(\$25.00)
Check Total:							\$135.20
326192	05/11/2018	1321	ST. MARY'S DECATUR HOSPITAL	V763870	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$21.63

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	\$21.63
326193	05/11/2018	1321	STATE DISBURSEMENT UNIT	V543137	10.00.0000.0000.0.072	EE - CHILD SUPPORT	\$46.15
						Check Total:	\$46.15
326194	05/11/2018	1321	U S DEPARTMENT OF EDUCATION	V226206	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$752.44
						Check Total:	\$752.44
326195	05/18/2018	1324	CUSTOM TROPHIES	90083	38.97.9780.0000.0.699	Invoice: youth royal blue tshirt w lettering on the	\$7.00
326195	05/18/2018	1324	CUSTOM TROPHIES	90083	38.97.9780.0000.0.699	adult royal blue tshirt w lettering on the front black	\$248.00
326195	05/18/2018	1324	CUSTOM TROPHIES	90083	38.97.9780.0000.0.699	adult royal blue tshirt w lettering on the front black	\$30.00
326195	05/18/2018	1324	CUSTOM TROPHIES	90083	38.97.9780.0000.0.699	screen charges (set up)	\$30.00
						Check Total:	\$315.00
326196	05/18/2018	1324	DENNIS COMMUNITY CO-OP	V595636	38.12.1262.0000.0.699	REIMBURSEMENT - SALES ORDER #SO48207180 -	\$19.95
						Check Total:	\$19.95
326197	05/18/2018	1324	FUN TO GO	HARRIS SCHL/5.22.18	38.33.3302.0000.0.699	INVOICE - Rental fee for bounce house for annual	\$300.00
						Check Total:	\$300.00
326198	05/18/2018	1324	IAASE	V498832	12.00.2210.0852.2.312	REGISTRATION FOR 2018 SP. ED. DIRECTORS' CONF.,	\$150.00
						Check Total:	\$150.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0502.0.640	2018 8A/AA GIRLS BASKETBALL FEE	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0502.0.640	2018 7A/AA GIRLS BASKETBALL FEE	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0503.0.640	2018 GIRLS A/AA CROSS COUNTRY FEE	\$90.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0507.0.640	2019 8A/AA GIRLS TRACK FEE	\$55.00

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0507.0.640	2019 7A/AA GIRLS TRACK FEE	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0511.0.640	2019 8A/AA GIRLS VOLLEYBALL	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0511.0.640	2019 7A/AA GIRLS VOLLEYBALL FEE	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1523.0512.0.640	2018 A/AA GIRLS SOFTBALL FEE	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1563.0501.0.640	2018-2019 IESA REGISTRATION	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1563.0502.0.640	2019 8A/AA BOYS BASKETBALL FEE	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1563.0502.0.640	2019 7A/AA BOYS BASKETBALL FEE	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1563.0503.0.640	2018 BOYS A/AA CROSS COUNTRY FEE	\$90.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1563.0507.0.640	2019 8A/AA BOYS TRACK	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1563.0507.0.640	2019 7A/AA BOYS TRACK	\$55.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V263047	10.74.1595.0000.0.640	2018-2019 MEMBERSHIP	\$75.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V350246	10.12.1520.0503.0.640	2018 GIRLS A/AA CROSS COUNTRY	\$35.00
326199	05/18/2018	1324	IL ELEMENTARY SCHOOL ASSN	V350246	10.12.1563.0503.0.640	2018 BOYS A/AA CROSS COUNTRY	\$35.00
Check Total:							\$985.00
326200	05/18/2018	1324	ILLINOIS STATE UNIVERSITY	V389217	10.00.3700.4932.2.312	REGISTRATION FEE FOR BILLIE SHAY/ST. PATS TO	\$375.00
326200	05/18/2018	1324	ILLINOIS STATE UNIVERSITY	V389217	10.00.3700.4932.2.312	REGISTRATION FEE FOR LARA REED-VESPA/ST. PATS	\$375.00
326200	05/18/2018	1324	ILLINOIS STATE UNIVERSITY	V389217	10.00.3700.4932.2.312	REGISTRATION FEE FOR SARA BABB/ST. PATS TO	\$375.00

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326200	05/18/2018	1324	ILLINOIS STATE UNIVERSITY	V389217	10.00.3700.4932.2.312	REGISTRATION FEE FOR JERRY SPAIN/ST. PATS TO	\$375.00
326200	05/18/2018	1324	ILLINOIS STATE UNIVERSITY	V389217	10.00.3700.4932.2.312	REGISTRATION FEE FOR MARYBETH MUMAW/ST.	\$375.00
326200	05/18/2018	1324	ILLINOIS STATE UNIVERSITY	V389217	10.00.3700.4932.2.312	REGISTRATION FEE FOR SHANNON BORN/ST. PATS	\$375.00
326200	05/18/2018	1324	ILLINOIS STATE UNIVERSITY	V389217	10.00.3700.4932.2.312	REGISTRATION FEE FOR NICK BLACKBURN/ST. PATS	\$375.00
Check Total:							\$2,625.00
326201	05/18/2018	1324	MEMORY BOOK COMPANY.	87456	38.81.8121.0000.0.699	PAY INVOICE #87456 SDMS Yearbooks***CUSTOMER #	\$958.44
Check Total:							\$958.44
326202	05/18/2018	1324	MENARDS	V174091	10.09.1251.4300.2.410	GENERAL DUTY DUCT TAPE	\$17.98
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	GENERAL DUTY DUCT TAPE	\$17.98
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	COLOR DUCK 1.88 X 20 YD RED	\$10.11
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	COLOR DUCK 1.88 X 15YD NEON ORANGE	\$10.11
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	COLOR DUCK 1.88 X 20YD BLUE	\$10.11
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	COLOR DUCK 1.88 X 20YD PURPLE	\$10.11
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	CHIP BRUSH 1" 36 PACK	\$10.99
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	PT LTX PAINT GLS DP BLUE 224428T QT	\$15.24
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	PT LTX PAINT GLS APPL RED 1966502 QT	\$15.24
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	RO PT PAINT SAT BLSM WHT 267330 QT	\$15.24

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	PT LTX PAINT GLS SUN YELLOW 1945502 QT	\$15.24
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	PT LTX PAINTS-G BLACK 1974502 QT	\$15.24
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	PT LTX PAINT S-G WHITE 1993730 1/2 PT	\$3.63
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	PT LTX PAINT S-G BLACK 1974730 1/2 PT	\$3.63
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	RO PT PAINT SAT COL RED 267312 1/2 PT	\$3.63
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	RO PT PAINT SILVR METALLC 240288 1/2 PT	\$3.63
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	RO PT PAINT SAT HNTCL GRN 267314 1/2PT	\$3.63
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	PT LX PAINT GLS SUN YELW 1945730 1/2 PT	\$3.63
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	50OZ CCO BEEF	\$15.76
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	UTILITY KNIFE RETRACTABLEAKU W/5	\$16.90
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	1-1/4X5' SOLID CO PVCPIPEASTM D1785/2665	\$29.90
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	MEGA NOODLES ASSTD COLOR WFBIGB021TU0	\$29.90
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	AQUA NOODLES ASSTD COLORS WFNDLE040TU0	\$22.56
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	9" X 6" DOLPHIN ARMBANDS 32042E	\$9.90
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	TITEBOND WHITEGLUE GALLON#5036	\$12.98

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326202	05/18/2018	1324	MENARDS	V174091	10.79.1251.4300.2.410	CHIP BRUSH 24 PC MULTIPK BB12324	\$12.99
Check Total:							\$336.26
326203	05/18/2018	1324	STEPHEN ROPP	V636728	10.00.2630.0131.0.390	Photographer for the 2018 Retirement Banquet	\$150.00
Check Total:							\$150.00
326204	05/18/2018	1324	TEACHER'S TEACHER LLC	V991613	10.00.3700.4932.2.312	REGISTRATION FEE FOR LARA REED-VESPA TO TAKE	\$375.00
Check Total:							\$375.00
326205	05/25/2018	1335	BLITT AND GAINES PC	V141106	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$216.55
326205	05/25/2018	1335	BLITT AND GAINES PC	V709253	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$216.55
Check Total:							\$433.10
326206	05/25/2018	1335	D F T A #4324	V168485	10.00.0000.0000.0.068	EE - DUES - DFTA	\$5,994.66
Check Total:							\$5,994.66
326207	05/25/2018	1335	DECATUR EDUCATION ASSOCIATION	V489058	10.00.0000.0000.0.064	EE - DUES - DEA	\$199.23
326207	05/25/2018	1335	DECATUR EDUCATION ASSOCIATION	V875105	10.00.0000.0000.0.064	EE - DUES - DEA	\$49.51
Check Total:							\$248.74
326208	05/25/2018	1335	DECATUR EDUCATIONAL SUPPORT	V538527	10.00.0000.0000.0.067	EE - DUES - DESPA	\$1,510.15
Check Total:							\$1,510.15
326209	05/25/2018	1335	DECATUR PUBLIC SCHLS FOUNDATION	V40831	10.00.0000.0000.0.081	EE - FOUNDATION	\$1,224.00
326209	05/25/2018	1335	DECATUR PUBLIC SCHLS FOUNDATION	V685256	10.00.0000.0000.0.081	EE - FOUNDATION	\$1,224.00
Check Total:							\$2,448.00
326210	05/25/2018	1335	DELTA DENTAL OF ILLINOIS	V918926	10.00.0000.0000.0.079	Dental/Vision Insurance	\$37,660.07
Check Total:							\$37,660.07
326211	05/25/2018	1335	FIRSTMARK SERVICES	V235160	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$420.49
326211	05/25/2018	1335	FIRSTMARK SERVICES	V997124	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$432.13
Check Total:							\$852.62
326212	05/25/2018	1335	HTH COMPANIES, INC.	V179786	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$217.72
326212	05/25/2018	1335	HTH COMPANIES, INC.	V96558	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$222.52

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$440.24
326213	05/25/2018	1335	IDEAL AUTO SALES	V258265	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$151.33
326213	05/25/2018	1335	IDEAL AUTO SALES	V618660	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$113.31
Check Total:							\$264.64
326214	05/25/2018	1335	JOHN H GERMERAAD	V247090	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$786.15
326214	05/25/2018	1335	JOHN H GERMERAAD	V958823	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$786.15
Check Total:							\$1,572.30
326215	05/25/2018	1335	MARKOFF LAW LLC	V435898	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$21.04
326215	05/25/2018	1335	MARKOFF LAW LLC	V553875	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$171.90
Check Total:							\$192.94
326216	05/25/2018	1335	MIDWEST CREDIT & COLLECTION	V126150	10.00.0000.0000.0.070	wage deductions	(\$350.13)
326216	05/25/2018	1335	MIDWEST CREDIT & COLLECTION	V135967	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$993.97
326216	05/25/2018	1335	MIDWEST CREDIT & COLLECTION	V933921	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$763.17
Check Total:							\$1,407.01
326217	05/25/2018	1335	MUTUAL OF OMAHA	V489247	10.00.0000.0000.0.085	ee vol life insurance	\$15,619.24
Check Total:							\$15,619.24
326218	05/25/2018	1335	N Y S H E S C	V496115	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$257.27
326218	05/25/2018	1335	N Y S H E S C	V619166	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$257.27
Check Total:							\$514.54
326219	05/25/2018	1335	NCPERS-IL IMRF - 1415	V738964	10.00.0000.0000.0.063	IMRF Vol life	(\$192.00)
326219	05/25/2018	1335	NCPERS-IL IMRF - 1415	V78400	10.00.0000.0000.0.063	EE - LIFE INSURANCE - IMRF VOLUNTARY	\$720.00
Check Total:							\$528.00
326220	05/25/2018	1335	P A B INC	V104112	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$188.62
326220	05/25/2018	1335	P A B INC	V852884	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$188.62
Check Total:							\$377.24
326221	05/25/2018	1335	PERSONAL FINANCE COMPANY	V375657	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$161.94
326221	05/25/2018	1335	PERSONAL FINANCE COMPANY	V92097	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$180.04
Check Total:							\$341.98

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
326222	05/25/2018	1335	S E I U LOCAL 73	V175744	10.00.0000.0000.0.065	EE - DUES - BUILDING SERVICE	\$527.24	
326222	05/25/2018	1335	S E I U LOCAL 73	V314165	10.00.0000.0000.0.065	EE - DUES - BUILDING SERVICE	\$4,641.36	
							Check Total:	\$5,168.60
326223	05/25/2018	1335	STATE DISBURSEMENT UNIT	V304182	10.00.0000.0000.0.072	EE - CHILD SUPPORT	\$46.15	
							Check Total:	\$46.15
326224	05/25/2018	1335	TEAMSTERS LOCAL NO. 916	V442917	10.00.0000.0000.0.066	EE - DUES - TEAMSTERS	\$142.00	
326224	05/25/2018	1335	TEAMSTERS LOCAL NO. 916	V80389	10.00.0000.0000.0.066	EE - DUES - TEAMSTERS	\$142.00	
							Check Total:	\$284.00
326225	05/25/2018	1335	U S DEPARTMENT OF EDUCATION	V615624	10.00.0000.0000.0.070	EE - WAGE DEUCTION	\$896.21	
							Check Total:	\$896.21
326226	05/25/2018	1335	UNITED WAY	V522256	10.00.0000.0000.0.074	EE - UNITED WAY	\$133.00	
326226	05/25/2018	1335	UNITED WAY	V817269	10.00.0000.0000.0.074	EE - UNITED WAY	\$133.00	
							Check Total:	\$266.00
326227	05/25/2018	1327	ANDREW RAUFF	V23891	38.75.7509.0000.0.699	INVOICE #1 DATED 5/14/18 FOR ACCOMPANY TJMS	\$150.00	
							Check Total:	\$150.00
326228	05/25/2018	1327	ATLAS TRAVEL	0090217	10.03.2210.4932.2.332	INVOICE 0090217. PLEASE PAY FLIGHT FOR NICHOLE	\$450.19	
							Check Total:	\$450.19
326229	05/25/2018	1327	BEMENT COMM UNIT DIST #5	IDEA SUB G/APR. 2018	12.61.4320.0851.2.662	INVOICE APRIL 2018 IDEA SUB GRANT FY18	\$5,148.33	
							Check Total:	\$5,148.33
326230	05/25/2018	1327	CERRO GORDO CUSD #100	IDEA SUB G/APR. 2018	12.67.4320.0851.2.662	INVOICE APRIL 2018 IDEA SUB GRANT FY18	\$9,334.96	
326230	05/25/2018	1327	CERRO GORDO CUSD #100	IDEA SUB G/APR. 2018	12.67.4320.0869.2.662	INVOICE APRIL 2018 PRE-SCHOOL SUB GRANT	\$62.00	
							Check Total:	\$9,396.96
326231	05/25/2018	1327	CHELSEA ROGERS	V156998	10.42.1811.0250.0.003	REFUND LINDEN NOELLE KEY - INSTRUCTIONAL	\$42.00	



## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$42.00
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.01.2540.0690.0.370	WATER/SEWER	\$100.19
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.03.2540.0690.0.370	WATER/SEWER	\$38.23
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.08.2540.0690.0.370	WATER/SEWER	\$32.13
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.08.2540.0690.0.370	WATER/SEWER	\$70.81
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.11.2540.0690.0.370	WATER/SEWER	\$776.32
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.12.2540.0690.0.370	WATER/SEWER	\$389.62
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.13.2540.0690.0.370	WATER/SEWER	\$409.52
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.18.2540.0690.0.370	WATER/SEWER	\$402.94
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.21.2540.0690.0.370	WATER/SEWER	\$318.07
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.22.2540.0690.0.370	WATER/SEWER	\$833.74
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.24.2540.0690.0.370	WATER/SEWER	\$569.85
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.33.2540.0690.0.370	WATER/SEWER	\$447.82
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.42.2540.0690.0.370	WATER/SEWER	\$399.57
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.44.2540.0690.0.370	WATER/SEWER	\$288.70
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.49.2540.0690.0.370	WATER/SEWER	\$480.11
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.50.2540.0690.0.370	WATER/SEWER	\$406.81
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.58.2540.0690.0.370	WATER/SEWER	\$252.46
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.60.2540.0690.0.370	WATER/SEWER	\$506.51
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.62.2540.0690.0.370	WATER/SEWER	\$449.22
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.72.2540.0690.0.370	WATER/SEWER	\$447.12
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.74.2540.0690.0.370	WATER/SEWER	\$679.22
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.75.2540.0690.0.370	WATER/SEWER	\$1,304.81
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.81.2540.0690.0.370	WATER/SEWER	\$863.44
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.82.2540.0690.0.370	WATER/SEWER	\$867.83
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.85.2540.0690.0.370	WATER/SEWER	\$837.91
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	20.99.2540.0690.0.370	WATER/SEWER	\$271.00
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	22.00.2540.0810.0.370	WATER/SEWER	\$19.13
326232	05/25/2018	1327	CITY OF DECATUR-WATER	V917420	22.00.2540.0844.0.370	WATER/SEWER	\$28.70
Check Total:							\$12,491.78

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326233	05/25/2018	1327	COMCAST	64665435	10.00.2660.0110.0.342	Blanket Order for District Comcast Account =UCC	\$15,184.53
Check Total:							\$15,184.53
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.01.2540.0687.0.465	NATURAL GAS	\$829.90
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.03.2540.0687.0.465	NATURAL GAS	\$279.96
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.08.2540.0687.0.465	NATURAL GAS	\$1,469.09
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.11.2540.0687.0.465	NATURAL GAS	\$1,228.47
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.12.2540.0687.0.465	NATURAL GAS	\$2,426.56
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.18.2540.0687.0.465	NATURAL GAS	\$2,411.47
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.21.2540.0687.0.465	NATURAL GAS	\$548.43
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.22.2540.0687.0.465	NATURAL GAS	\$1,401.18
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.24.2540.0687.0.465	NATURAL GAS	\$2,290.93
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.33.2540.0687.0.465	NATURAL GAS	\$2,329.01
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.42.2540.0687.0.465	NATURAL GAS	\$1,965.80
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.44.2540.0687.0.465	NATURAL GAS	\$1,476.18
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.49.2540.0687.0.465	NATURAL GAS	\$1,166.29
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.50.2540.0687.0.465	NATURAL GAS	\$2,492.91
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.58.2540.0687.0.465	NATURAL GAS	\$229.13
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.60.2540.0687.0.465	NATURAL GAS	\$1,699.19
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.62.2540.0687.0.465	NATURAL GAS	\$1,489.60
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.72.2540.0687.0.465	NATURAL GAS	\$4,856.69

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.74.2540.0687.0.465	NATURAL GAS	\$3,823.92
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.75.2540.0687.0.465	NATURAL GAS	\$2,034.67
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.81.2540.0687.0.465	NATURAL GAS	\$155.70
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.82.2540.0687.0.465	NATURAL GAS	\$455.08
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	20.99.2540.0687.0.465	NATURAL GAS	\$3,292.73
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	22.00.2540.0810.0.465	NATURAL GAS	\$232.43
326234	05/25/2018	1327	CONSTELLATION NEWENERGY GAS DIV.	2300199	22.00.2540.0844.0.465	NATURAL GAS	\$348.64
Check Total:							\$40,933.96
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.13.2540.0688.0.466	ELECTRIC	\$2,688.81
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.33.2540.0688.0.466	ELECTRIC	\$1,215.69
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.42.2540.0688.0.466	ELECTRIC	\$557.44
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.44.2540.0688.0.466	ELECTRIC	\$603.84
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.49.2540.0688.0.466	ELECTRIC	\$654.65
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.50.2540.0688.0.466	ELECTRIC	\$1,302.07
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.58.2540.0688.0.466	ELECTRIC	\$544.69
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.62.2540.0688.0.466	ELECTRIC	\$652.98
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.72.2540.0688.0.466	ELECTRIC	\$6,663.75
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.74.2540.0688.0.466	ELECTRIC	\$1,690.17
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.75.2540.0688.0.466	ELECTRIC	\$2,519.20
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.81.2540.0688.0.466	ELECTRIC	\$13,698.42

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 05/01/2018 - 05/31/2018

Sort By: Check

Bank Account: 2892733

Voucher Range: 1310 - 1338

Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326235	05/25/2018	1327	CONSTELLATION NEWENERGY INC	004844434	20.82.2540.0688.0.466	ELECTRIC	\$10,173.32
Check Total:							\$42,965.03
326236	05/25/2018	1327	DELAND WELDON C U DIST 57	IDEA SUB G/APR. 2018	12.66.4320.0851.2.662	INVOICE APRIL 2018 IDEA SUB GRANT FY18	\$5,313.56
Check Total:							\$5,313.56
326237	05/25/2018	1327	HERFF JONES, LLC	8206-200-2018	38.75.7513.0000.0.699	INVOICE ORDER # 8206-200-2018 FOR THE	\$900.90
Check Total:							\$900.90
326238	05/25/2018	1327	HOMEWOOD SUITES-LINCOLNSHIRE	V96720	10.18.2210.4932.2.332	INVOICE # 85878876 FOR 51 ROOM NIGHTS FOR	\$5,836.95
Check Total:							\$5,836.95
326239	05/25/2018	1327	IL ELEMENTARY SCHOOL ASSN	V411973	10.33.1595.0000.0.640	2018-2019 MEMBERSHIP DUES ID 2215 update	\$75.00
Check Total:							\$75.00
326240	05/25/2018	1327	MANLEY MALLARD	V355063	38.75.7508.0000.0.699	INVOICE 02355 FOR GUITAR ACCOMPANIST	\$180.00
Check Total:							\$180.00
326241	05/25/2018	1327	MONTICELLO CU DISTRICT #25	IDEA SUB G/APR. 2018	12.63.4320.0851.2.662	INVOICE APRIL 2018 IDEA SUB GRANT FY18	\$17,576.86
326241	05/25/2018	1327	MONTICELLO CU DISTRICT #25	IDEA SUB G/APR. 2018	12.63.4320.0869.2.662	INVOICE APRIL 2018 IDEA PRE-SCHOOL SUB GRANT	\$1,064.40
Check Total:							\$18,641.26
326242	05/25/2018	1327	ROBERTSON CHARTER SCHOOL	V233227	10.00.0000.0000.0.035	PAYMENT OF TITLE 1 MARCH EXPENSES	\$25,266.10
326242	05/25/2018	1327	ROBERTSON CHARTER SCHOOL	V233227	10.00.0000.0000.0.035	TITLE II EXPENSES	\$4,896.68
Check Total:							\$30,162.78
326243	05/25/2018	1327	SANGAMON VALLEY CU DISTRICT #9	IDEA SUB G/APR. 2018	12.55.4320.0851.2.662	INVOICE APRIL 2018 IDEA SUB GRANT FY8	\$6,854.51
Check Total:							\$6,854.51
326244	05/25/2018	1327	STEPHANIE BARNETTE	V83013	10.00.1680.0225.0.001	REFUND SIERRA BARNETTE - CAFETERIA	\$48.45

## Decatur School District #61

### Disbursement Detail Listing

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 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$48.45
326245	05/25/2018	1327	THE GOVERNOR OGLESBY MANSION, INC	V544704	10.09.4190.4300.2.390	INVOICE DATED MAY 7, 2018 - - - - 100 CAMPERS	\$226.00
Check Total:							\$226.00
326246	05/31/2018	1338	AALCO MANUFACTURING COMPANY	50196	38.95.9511.0000.0.699	QUOTE #17793:GOLD SYSTEM, COMPLETE WITH	\$2,066.00
Check Total:							\$2,066.00
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.01.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$87.47
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.03.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$65.60
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.08.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$87.47
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.08.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$21.87
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.11.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$163.94
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.12.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$223.94
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.13.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$196.26
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.18.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$196.26
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.21.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$163.94
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.22.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$205.00
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.24.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$262.32
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.33.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$163.94
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.42.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$163.94
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.44.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$196.26
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.49.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$163.94

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.50.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$163.94
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.58.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$163.94
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.60.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$196.26
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.62.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$196.26
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.72.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$262.32
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.74.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$262.32
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.75.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$262.32
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.81.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$524.64
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.82.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$524.64
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.85.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$524.64
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.99.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$43.80
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	10.99.2540.0109.0.321	GARBAGE DISPOSAL SERVICE	\$222.97
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	12.00.2540.0810.0.321	GARBAGE DISPOSAL SERVICE	\$15.74
326247	05/31/2018	1338	ADVANCED DISPOSAL - DECATUR - F3	f30002542216	12.00.2540.0844.0.321	GARBAGE DISPOSAL SERVICE	\$23.61
Check Total:							\$5,749.55
326248	05/31/2018	1338	ALISON'S MONTESSORI	70608	10.18.1100.0083.0.410	ORDER # 70608 CUSTOMER ID 27010 - LARGE	\$387.00
Check Total:							\$387.00
326249	05/31/2018	1338	ALLENDALE ASSOCIATION	201805043004	12.00.1220.0855.0.671	PAY INVOICE# 201805043004 -APR'18	\$4,520.80
Check Total:							\$4,520.80
326250	05/31/2018	1338	ALLIANCE ILLINOIS	112.	80.93.2367.0635.0.319	BLANKET ORDER FOR PROFESSIONAL SERVICES	\$800.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$800.00
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	38.72.7280.0000.0.699	TUTORING MATH HOPE	\$519.37
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	38.95.9511.0000.0.699	HARVEST HEROES	\$568.00
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.00.0000.0000.0.907	FUEL CREDIT	(\$46,958.91)
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.11.2555.0000.0.331	GARFIELD	\$27,106.60
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.11.2555.0048.0.331	GARFIELD	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.12.2555.0000.0.331	DENNIS	\$8,131.98
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.12.2555.0039.0.331	DENNIS	\$228.62
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.12.2555.0048.0.331	DENNIS	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.13.2555.0000.0.331	REG ED TO/FROM BAUM	\$18,974.62
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.13.2555.0048.0.331	INVOICE # 1026 - SP ED TO/FROM BAUM	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.13.2555.0185.2.331	PK BAUM	\$1,726.32
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.18.2555.0000.0.331	ENTERPRISE	\$18,974.62
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.18.2555.0048.0.331	ENTERPRISE	\$5,421.32
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.21.2555.0000.0.331	FRENCH	\$21,685.28
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.21.2555.0048.0.331	FRENCH	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.21.2555.0048.0.331	FRENCH	\$924.30
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.22.2555.0000.0.331	FRANKLIN	\$13,553.30
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.22.2555.0048.0.331	FRANKLIN	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.24.2555.0000.0.331	DURFEE	\$28,461.93
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.24.2555.0048.0.331	DURFEE	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.33.2555.0000.0.331	HARRIS	\$5,421.32
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.33.2555.0048.0.331	HARRIS	\$24,539.62
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.33.2555.0048.0.331	ATTENDANTS HARRIS	\$4,850.10
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.42.2555.0000.0.331	MUFFLEY	\$20,329.95
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.42.2555.0048.0.331	MUFFLEY	\$8,131.98
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.42.2555.0048.0.331	MUFFLEY	\$2,696.70
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.44.2555.0000.0.331	OAK GROVE	\$8,131.98
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.44.2555.0048.0.331	OAK GROVE	\$1,312.35

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
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Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.44.2555.0048.0.331	OAK GROVE	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.49.2555.0000.0.331	PARSONS	\$13,553.30
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.49.2555.0048.0.331	PARSONS	\$8,131.98
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.49.2555.0048.0.331	PARSONS	\$1,157.55
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.50.2555.0048.0.331	PRE K	\$2,287.05
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.50.2555.0048.0.331	E/C ATA PERSHING	\$3,590.50
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.50.2555.3705.2.331	PK PER/SE/RCC	\$15,052.46
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.58.2555.4902.2.331	PK RCC	\$5,178.60
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.60.2555.0000.0.331	SOUTH SHORES	\$10,842.64
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.60.2555.0048.0.331	SOUTH SHORES	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.62.2555.0000.0.331	STEVENSON	\$10,842.64
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.62.2555.0048.0.331	STEVENSON	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.72.2555.0000.0.331	HOPE	\$32,527.92
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.72.2555.0048.0.331	HOPE	\$5,421.32
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.74.2555.0000.0.331	JOHNS HILL	\$37,949.24
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.75.2555.0000.0.331	THOMAS JEFFERSON	\$43,370.56
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.75.2555.0048.0.331	THOMAS JEFFERSON	\$6,443.70
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.75.2555.0048.0.331	THOMAS JEFFERSON	\$16,263.96
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.81.2555.0000.0.331	STEPHEN DECATUR	\$35,238.58
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.81.2555.0048.0.331	STEPHEN DECATUR	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.82.2554.0049.0.331	WORKSTUDY EHS	\$2,972.06
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.82.2555.0000.0.331	EISENHOWER	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.82.2555.0039.0.331	PE EHS	\$228.62
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.82.2555.0048.0.331	EHS	\$16,263.96
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.82.2555.0048.0.331	EHS	\$5,750.55
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.85.2554.0049.0.331	MHS	\$4,914.98
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.85.2555.0000.0.331	MACARTHUR	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.85.2555.0039.0.331	MHS	\$228.62
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.85.2555.0048.0.331	MHS	\$5,419.20
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.85.2555.0048.0.331	MHS	\$13,553.30



## Decatur School District #61

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.97.2555.0000.0.331	PHOENIX	\$2,710.66
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.99.2555.0048.0.331	SEAP	\$16,378.75
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.99.2555.0048.0.331	SEAP	\$5,572.50
326251	05/31/2018	1338	ALLTOWN BUS COMPANY, LLS	1026	40.99.2555.0700.0.331	RCC HEARTLAND	\$5,421.32
Check Total:							\$534,525.79
326252	05/31/2018	1338	AMBER ALLISON	V498982	10.09.2210.4936.2.332	REIMBURSEMENT -ATTENDING NCTM -	\$205.00
326252	05/31/2018	1338	AMBER ALLISON	V81702	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00
Check Total:							\$865.00
326253	05/31/2018	1338	AMBER WILLIAMS LARKINS	V359761	10.09.2210.4936.2.333	PAYMENT OF EXPENSES - TRAVEL EXPENSES PAID TO	\$57.23
326253	05/31/2018	1338	AMBER WILLIAMS LARKINS	V814641	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00
Check Total:							\$717.23
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	10.02.3700.4300.2.466	SECURITY LIGHTS	\$82.82
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.03.2540.0688.0.466	SECURITY LIGHTS	\$298.17
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.03.2540.0688.0.466	SECURITY LIGHTS	\$56.80
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.08.2540.0688.0.466	SECURITY LIGHTS	\$240.18
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.12.2540.0688.0.466	SECURITY LIGHTS	\$54.31
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.22.2540.0688.0.466	SECURITY LIGHTS	\$35.76
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.49.2540.0688.0.466	SECURITY LIGHTS	\$40.23
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.74.2540.0688.0.466	SECURITY LIGHTS	\$119.35
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.75.2540.0688.0.466	SECURITY LIGHTS	\$84.21
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.81.2540.0688.0.466	SECURITY LIGHTS	\$33.88
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.85.2540.0688.0.466	SECURITY LIGHTS	\$87.67
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.96.2540.0688.0.466	SECURITY LIGHTS	\$70.00
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	20.99.2540.0688.0.466	SECURITY LIGHTS	\$149.66
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	22.00.2540.0810.0.466	SECURITY LIGHTS	\$10.56
326254	05/31/2018	1338	AMEREN ILLINOIS	01302 46731	22.00.2540.0844.0.466	SECURITY LIGHTS	\$15.85
Check Total:							\$1,379.45

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
326255	05/31/2018	1338	AMERICAN SWING PRODUCTS	66748	20.93.2540.0612.0.410	STRAP SEAT – BLACK – QUOTE ON 4/17/18	\$452.40	
326255	05/31/2018	1338	AMERICAN SWING PRODUCTS	66748	20.93.2540.0612.0.410	3/16 CHAIN	\$1,387.50	
							Check Total:	\$1,839.90
326256	05/31/2018	1338	AMSTERDAM PRINTING & LITHO	5968767	10.62.1250.4300.2.410	QUOTE: D701772– RIDGEMONT 7X10	\$209.94	
326256	05/31/2018	1338	AMSTERDAM PRINTING & LITHO	5968767	10.62.1250.4300.2.410	PLATE CHARGE	\$19.95	
							Check Total:	\$229.89
326257	05/31/2018	1338	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	4130	20.93.2540.0630.0.410	50# BAG OF DIAMOND PRO MOUND/HOMEPLATE CLAY	\$540.00	
326257	05/31/2018	1338	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	4130	20.93.2540.0630.0.410	DIAMOND PRO BRICK (\$2.20 EACH BRICK)	\$110.00	
							Check Total:	\$650.00
326258	05/31/2018	1338	APPLE COMPUTER INC	6732892400	10.00.2660.0110.0.410	Lightning to USB Cable (1m) – Per Quote #2204727567	\$285.00	
326258	05/31/2018	1338	APPLE COMPUTER INC	6735333568	10.00.2660.0110.0.750	12 – inch MacBook: 1.2GHz dual–core Intel Core m3,	\$1,249.00	
326258	05/31/2018	1338	APPLE COMPUTER INC	6736266465	10.00.2660.0110.0.410	Pioneer Rayz Rally Lightning–Powered Portable	\$99.95	
326258	05/31/2018	1338	APPLE COMPUTER INC	6736509030	10.00.2660.0110.0.750	DJI Mavic Air Fly More Combo	\$999.95	
326258	05/31/2018	1338	APPLE COMPUTER INC	6736695338	10.00.2660.0110.0.410	Apple Pencil	\$890.00	
326258	05/31/2018	1338	APPLE COMPUTER INC	6736753605	10.00.2660.0110.0.750	iPad Wi–Fi 32GB – Space Gray (10–pack)	\$2,940.00	
326258	05/31/2018	1338	APPLE COMPUTER INC	6736804006	10.00.2660.0110.0.410	STM Dux Shell Case for 12.9–inch iPad Pro (1st &	\$99.90	
326258	05/31/2018	1338	APPLE COMPUTER INC	6736804006	10.00.2660.0110.0.410	GoPro HERO6 Black Camera Bundle	\$449.95	
326258	05/31/2018	1338	APPLE COMPUTER INC	6736806540	10.00.2660.0110.0.410	STM dux Case for iPad (5th & 6th Gen) – Black – Special	\$349.50	
							Check Total:	\$7,363.25

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326259	05/31/2018	1338	APPLE CROSSING.COM LLC	ACINV6228	10.00.2660.0110.0.323	Blanket Order for Apple Device Repair	\$1,223.00
326259	05/31/2018	1338	APPLE CROSSING.COM LLC	ACINV6254	10.00.2660.0110.0.323	Blanket Order for Apple Device Repair	\$195.00
Check Total:							\$1,418.00
326260	05/31/2018	1338	ATLAS LOCK INC	24799	20.93.2540.0620.0.410	BLANKET ORDER FOR LOCK REPAIR PARTS AND KEYS.	\$8.00
326260	05/31/2018	1338	ATLAS LOCK INC	25111	20.93.2540.0620.0.410	BLANKET ORDER FOR LOCK REPAIR PARTS AND KEYS.	\$12.50
Check Total:							\$20.50
326261	05/31/2018	1338	B & B GLASS	12515	20.99.2540.0609.0.410	INVOICE# 12515 - 1/4" BRONZE PLATE GLASS	\$212.50
326261	05/31/2018	1338	B & B GLASS	12572	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$107.19
326261	05/31/2018	1338	B & B GLASS	12575	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$107.19
326261	05/31/2018	1338	B & B GLASS	12576	90.42.2530.0423.0.410	1/4" CLEAR TEMPERED GLASS 23-1/2 X 50 -	\$932.96
326261	05/31/2018	1338	B & B GLASS	12576	90.58.2530.0423.0.410	1/2" CLEAR TEMPERED GLASS 15 -1/2 X 26 1/2 -	\$306.96
326261	05/31/2018	1338	B & B GLASS	12577	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$190.18
326261	05/31/2018	1338	B & B GLASS	12602	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$130.00
326261	05/31/2018	1338	B & B GLASS	12603	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$199.09
326261	05/31/2018	1338	B & B GLASS	12612	20.81.2540.0609.0.410	INVOICE# 12612 - 1/4" CLEAR LAMINATED GLASS	\$115.42
326261	05/31/2018	1338	B & B GLASS	12612	20.81.2540.0609.0.410	1/4" CLEAR LAMINATED GLASS 21 X 48-1/2	\$103.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326261	05/31/2018	1338	B & B GLASS	12628	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$17.50
326261	05/31/2018	1338	B & B GLASS	12679	20.82.2540.0609.0.410	INVOICE# 12679 - TE INSULATING LOW "E" SB R	\$334.66
326261	05/31/2018	1338	B & B GLASS	12679	20.82.2540.0609.0.410	TE INSULATING LOW "E" SB R 100VT 20-3/8 X 36-3/4	\$363.66
326261	05/31/2018	1338	B & B GLASS	12706	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$63.00
326261	05/31/2018	1338	B & B GLASS	12711	20.93.2540.0609.0.410	BLANKET ORDER FOR PURCHASING REPLACEMENT	\$109.17
Check Total:							\$3,292.48
326262	05/31/2018	1338	B & H PHOTO VIDEO	142582734	10.00.2660.0110.0.410	Magnus Video Tripod w/2 Way Fluid Video Head/Stud	\$236.00
326262	05/31/2018	1338	B & H PHOTO VIDEO	142582734	10.00.2660.0110.0.410	Telestream Wirecast Pro 8 - Mac/Reg	\$790.00
326262	05/31/2018	1338	B & H PHOTO VIDEO	142582734	10.00.2660.0110.0.750	Sling SlingStudio Hub Accessory Kit/Reg - Per	\$363.56
Check Total:							\$1,389.56
326263	05/31/2018	1338	BEACON ATHLETICS LLC	0490858-IN	20.93.2540.0630.0.410	ALL STEEL 1.5" ANCHORS - QUOTE	\$51.00
326263	05/31/2018	1338	BEACON ATHLETICS LLC	0490858-IN	20.93.2540.0630.0.410	BLACK FOAM WHISKER PLUG	\$42.00
Check Total:							\$93.00
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548656-IN	10.58.1125.4902.2.410	QUOTE #1469541 - DOU SIDED TABLETOP EASEL	\$42.74
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548656-IN	10.58.1125.4902.2.410	GIANT CUBES KIT	\$18.44
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548656-IN	10.58.1125.4902.2.410	SAND&WATER TABLE MAT 45X58	\$37.79
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548656-IN	10.58.1125.4902.2.410	PLAYSTIX TRANSLUCENT, 105 PC	\$24.29

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548656-IN	10.58.1125.4902.2.410	LET'S PLAY HOUSE CONDIMENT SET	\$16.20
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548656-IN	10.58.1125.4902.2.410	PRETEND & PLAY DOCTOR	\$37.79
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548657-IN	10.58.1125.4902.2.410	QUOTE #1469540 - GIANT CUBES KIT	\$18.44
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548657-IN	10.58.1125.4902.2.410	AND&WATER TABLE MAT	\$37.79
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548657-IN	10.58.1125.4902.2.410	PLAYSTIX TRANSLUCENT, 105 PC	\$24.29
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548657-IN	10.58.1125.4902.2.410	LET'S PLAY HOUSE CONDIMENT SET	\$16.19
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1548657-IN	10.58.1125.4902.2.410	PRETEND & PLAY DOCTOR	\$37.79
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	BECKERS QUOTE 1469992 - PROGRM WIDE 4902	\$103.50
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	WHEELS ON THE BUS BIG BOOK	\$17.99
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	LIFE IN A TREE BIG BOOK	\$33.29
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	LITTLE BLUE TRUCK BIG BOOK	\$24.29
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	(BGBK) SEASONS	\$23.40
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	THEME BOOK SET: TREES	\$66.59
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	THEME BOOK SET:	\$52.91
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549263-IN	10.58.1125.4902.2.410	THEME BOOK SET: CONSTRUCTION	\$73.79
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549264-IN	10.58.1125.4902.2.410	QUOTE # 1469994/ 4902 CAMP GIANT CUBES KIT	\$18.44
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549264-IN	10.58.1125.4902.2.410	PLAYSTIX TRANSLUCENT, 105 PC	\$24.29
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549264-IN	10.58.1125.4902.2.410	LET'S PLAY HOUSE CONDIMENT SET	\$16.19
326264	05/31/2018	1338	BECKERS SCHOOL SUPPLIES	1549264-IN	10.58.1125.4902.2.410	DOU SIDED TABLETOP EASEL	\$42.74

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$809.17
326265	05/31/2018	1338	BECKS STUDIO	105343	12.00.2330.0810.0.410	QUOTE: ROSEWOOD PIANO FINISH SCROLL PLAQUE, 7.5	\$38.00
Check Total:							\$38.00
326266	05/31/2018	1338	BENNETT ELECTRONIC SERVICE	28771	10.72.2223.0000.0.323	INVOICE# 28771 - SERVICE CALL ON 3/18/18 - CLOCK	\$294.00
Check Total:							\$294.00
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	273461	20.93.2540.0650.0.323	ENVIRONMENTAL FEE (ISTT)	\$2.50
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	273461	20.93.2540.0650.0.323	MOUNT/DISMOUNT - TRUCK OR TRAILER	\$26.50
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	273461	20.93.2540.0650.0.323	REMOVE & REPLACE - TRUCK OR TRAILER	\$12.50
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	273461	20.93.2540.0650.0.323	DISPOSAL FEE	\$12.00
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	273461	20.93.2540.0650.0.410	INVOICE# 273461 - 11R22.5 DAY D620D OPEN	\$321.46
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	357479	42.00.2550.0870.0.323	WHEEL BALANCE -	\$40.00
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	357479	42.00.2550.0870.0.323	WHEEL WEIGHTS	\$0.00
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	357479	42.00.2550.0870.0.323	ENVIRONMENTAL FEE (ISTT)	\$10.00
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	357479	42.00.2550.0870.0.323	DISPOSAL FEE PASSENGER	\$14.00
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	357479	42.00.2550.0870.0.323	MOUNT/DISMOUNT	\$32.00
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	357479	42.00.2550.0870.0.410	P235/75R15 L FIRE DEST. LE2 TIRES - OWL - QUOTE	\$403.64
326267	05/31/2018	1338	BEST ONE OF CENTRAL ILLINOIS	357479	42.00.2550.0870.0.410	PASS VALVE STEM	\$8.00
Check Total:							\$882.60
326268	05/31/2018	1338	BEYOND CONSEQUENCES INSTITUTE	11660	10.33.2210.4932.2.410	Help For Billy***ONLINE PRICING***	\$390.64

Decatur School District #61

Disbursement Detail Listing

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 Dollar Limit: \$0.00

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326268	05/31/2018	1338	BEYOND CONSEQUENCES INSTITUTE	11660	10.33.2210.4932.2.410	Study Guide: Help For Billy	\$74.85
326268	05/31/2018	1338	BEYOND CONSEQUENCES INSTITUTE	11661	10.33.2210.4932.2.410	Hand in Hand Guide	\$105.67
Check Total:							\$571.16
326269	05/31/2018	1338	BLACK & COMPANY	11442396	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$85.37
326269	05/31/2018	1338	BLACK & COMPANY	11442596	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$55.24
326269	05/31/2018	1338	BLACK & COMPANY	11442879	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$27.46
326269	05/31/2018	1338	BLACK & COMPANY	11442947	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$5.09
326269	05/31/2018	1338	BLACK & COMPANY	11443015	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$11.41
326269	05/31/2018	1338	BLACK & COMPANY	11443125	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$128.00
326269	05/31/2018	1338	BLACK & COMPANY	11443228	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$68.61
326269	05/31/2018	1338	BLACK & COMPANY	11443229	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$199.72
326269	05/31/2018	1338	BLACK & COMPANY	11443544	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$19.73
326269	05/31/2018	1338	BLACK & COMPANY	11443579	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES &	\$37.76
Check Total:							\$638.39
326270	05/31/2018	1338	BMI EDUCATIONAL SERVICES INC	652226	10.97.1900.0010.0.410	Quote for Black Like Me Student Packet***quote#	\$34.22
Check Total:							\$34.22
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	983116	10.72.2220.0179.2.430	BOOKS - PLEASE INCLUDE PROCESSING DNE \$418.94 -	\$60.63

Decatur School District #61

Disbursement Detail Listing

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	983116	10.72.2220.3800.1.430	BOOKS PER ATTACHED	\$103.47
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	983480	38.03.0385.0000.0.699	NOT TO EXCEED \$324.83 – BOOKS PER ATTACHED	\$80.85
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	983481	38.03.0385.0000.0.699	NOT TO EXCEED \$345.78 – BOOKS PER ATTACHED	\$101.10
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	984554	10.09.2220.0100.0.430	BOOKS PER ATTACHED	\$61.45
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	984555	10.11.2220.0179.2.430	BOOKS FOR GARFIELD DNE \$397.99 PLEASE INCLUDE	\$164.10
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	984556	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$61.45
326271	05/31/2018	1338	BOUND TO STAY BOUND BOOK INC	985642	10.12.2220.3800.1.430	BOOKS PER ATTACHED QUOTE #909667 FOR	\$26.74
Check Total:							\$659.79
326272	05/31/2018	1338	BRIAN DAW VIOLINS	6099	10.09.1100.0090.0.323	TEMPORARY BLANKET PO FOR MISCELLANEOUS	\$228.00
Check Total:							\$228.00
326273	05/31/2018	1338	BSN SPORTS	902164067	10.82.1549.0507.0.410	NIKE WOMEN'S DRY TANK COLOR: BLACK/WHITE; 1	\$673.75
326273	05/31/2018	1338	BSN SPORTS	902164067	10.82.1549.0507.0.410	NIKE WOMEN'S DRY TANK COLOR: (100) WHITE/BLACK	\$599.75
326273	05/31/2018	1338	BSN SPORTS	902164067	10.82.1549.0507.0.410	NIKE WOMEN'S POWER RACE DAY BOY SHORTS COLOR:	\$437.50
326273	05/31/2018	1338	BSN SPORTS	902191420	10.11.1560.0507.0.410	QUOTE # TRACK DATED 3/29/18 – SCHOLASTIC 4K	\$45.00
326273	05/31/2018	1338	BSN SPORTS	902191420	10.11.1560.0507.0.410	RELAY BATONS – BLUE	\$6.00
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1100.0039.0.410	BSN Quote: Supplies Dated 5/2/18. BSN Portable	\$42.39
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1100.0039.0.410	BSN Windsor Electronic Whistle 3–tone	\$76.28



## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1100.0039.0.410	BSN Voit Indoor Felt Soccer Ball Size 5	\$20.13
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1100.0039.0.410	BSN Low Profile ones	\$23.30
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1100.0039.0.410	BSN Large Profile Cones	\$29.66
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1520.0502.0.410	BSN MarkV Basketball Scorebook	\$13.78
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1520.0502.0.410	BSN Rawlings IESA Girls Basketball	\$178.05
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1520.0511.0.410	BSN Rawlings IESA Volleyball	\$178.05
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1560.0502.0.410	BSN MarkV Basketball Scorebook	\$13.78
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1560.0502.0.410	BSN Rawlings IESA Boys Basketball	\$178.05
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1560.0502.0.410	BSN Volleyball Scorebook	\$12.70
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1560.0550.0.410	BSN Pugg's Soccer Goals	\$264.98
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1560.0550.0.410	BSN Rawlings IESA Boys Basketball	\$474.80
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1560.0550.0.410	BSN Rawlings IESA Girls Basketball	\$415.45
326273	05/31/2018	1338	BSN SPORTS	902277809	10.81.1560.0550.0.410	BSN Rawlings IESA Volleyball	\$652.85
326273	05/31/2018	1338	BSN SPORTS	902300158	10.75.1571.0501.0.410	BSN QUOTE DATED 5/2/18 FOR THE FOLLOWING	\$239.97
326273	05/31/2018	1338	BSN SPORTS	902300158	10.75.1571.0501.0.410	BSN RAWLINGS 5150 BASEBALL BAT SIZE 11	\$149.99
326273	05/31/2018	1338	BSN SPORTS	902300158	10.75.1571.0501.0.410	BSN BIG LEAGUE BASE PLUGS 3-PACK	\$80.98
326273	05/31/2018	1338	BSN SPORTS	902300158	10.75.1574.0512.0.410	BSN RAWLINGS IESA SOFTBALLS	\$239.97

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
326273	05/31/2018	1338	BSN SPORTS	902300158	10.75.1574.0512.0.410	BSN RAWLINGS VELO SOFTBALL BAT SIZE 9	\$174.00	
326273	05/31/2018	1338	BSN SPORTS	902300158	10.75.1574.0512.0.410	BSN BASEBALL/SOFTBALL SCOREBOOKS	\$9.00	
326273	05/31/2018	1338	BSN SPORTS	902300158	10.75.1574.0512.0.410	BSN BASEBALL/SOFTBALL LINE-UP CARDS	\$46.00	
							Check Total:	\$5,276.16
326274	05/31/2018	1338	BUSINESS INFORMATION SERVICES, LLC	12016269	10.00.2310.0000.0.390	Invoice #12076268 - Demographic project 4th of	\$6,492.50	
							Check Total:	\$6,492.50
326275	05/31/2018	1338	CARLA HYMES	V42873	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00	
							Check Total:	\$660.00
326276	05/31/2018	1338	CARPET WEAVERS	334794	20.93.2540.0607.0.410	INVOICE# 334794 - 3/8" POWER TAPE	\$35.00	
							Check Total:	\$35.00
326277	05/31/2018	1338	CHASTAIN & ASSOCIATES LLC	0000001	20.85.2540.0602.0.319	TO PAY INVOICE# 0000001 - LABOR FOR PROFESSIONAL	\$1,528.43	
326277	05/31/2018	1338	CHASTAIN & ASSOCIATES LLC	0000001	20.85.2540.0602.0.319	REIMBURSABLE EXPENSES - TELE SCAN INC.	\$1,690.00	
326277	05/31/2018	1338	CHASTAIN & ASSOCIATES LLC	0000001	20.85.2540.0602.0.319	BILLABLE MILEAGE @ .545 PER MILE	\$19.63	
326277	05/31/2018	1338	CHASTAIN & ASSOCIATES LLC	0000010	20.49.2540.0601.0.319	JOB #6334 PARSONS SCHOOL - PARKING LOT	\$568.80	
							Check Total:	\$3,806.86
326278	05/31/2018	1338	CHILDREN'S FIRST CALIBRATIONS	20181157	10.93.2130.0000.0.323	Invoice #20181157 attached. Audiometric	\$100.00	
							Check Total:	\$100.00
326279	05/31/2018	1338	CHRIS UPTMOR	V772314	10.00.3700.4932.2.332	REIMBURSEMENT - CONFERENCE EXPENSES -	\$493.79	
							Check Total:	\$493.79

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326280	05/31/2018	1338	CHRISTINE PRESTON	V150195	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4)	\$660.00
Check Total:							\$660.00
326281	05/31/2018	1338	CLEAR TALK	205485	12.00.1220.0844.0.410	MOTOROLA BPR40 450-470 42 8CH INCLUDING MAG	\$1,999.50
Check Total:							\$1,999.50
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V440358	10.00.2230.0000.0.410	INVOICE - EHS SPRING 8/9 TESTING - TOTAL FEES FOR	\$2,196.00
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V440358	10.00.2230.0000.0.410	DISCOUNTED PRICE	(\$219.00)
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V684515	10.00.2230.0000.0.410	INVOICE - MHS PSAT SPRING 8/9 TESTING - TOTAL FEES	\$3,432.00
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V684515	10.00.2230.0000.0.410	DISCOUNT	(\$343.00)
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V782130	10.00.2230.0000.0.410	INVOICE - EHS PSAT SPRING TESTING - TOTAL FEES FOR	\$3,620.00
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V782130	10.00.2230.0000.0.410	DISCOUNTED PRICE	(\$362.00)
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V952882	10.00.2230.0000.0.410	INVOICE - MHS SPRING PSAT TESTING - TOTAL FEES FOR	\$3,876.00
326282	05/31/2018	1338	COLLEGE ENTRANCE EXAMINATION BOARD	V952882	10.00.2230.0000.0.410	DISCOUNTED PRICE	(\$387.00)
Check Total:							\$11,813.00
326283	05/31/2018	1338	COMMUNICATIONS REVOLVING FUND	T1830419	10.00.2660.0110.0.342	Blanket Order for Communication Revolving	\$50.00
Check Total:							\$50.00
326284	05/31/2018	1338	CONNOR COMPANY	S7967024.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$32.28
326284	05/31/2018	1338	CONNOR COMPANY	S7977326.001	20.85.2540.0603.0.410	3RSGC16X36X1 RESPICAIRE E.A.C. - QUOTE# S7977326	\$430.66
326284	05/31/2018	1338	CONNOR COMPANY	S7977326.001	20.85.2540.0603.0.410	3RSCG16X41X1 RESPICAIRE E.A.C.	\$233.90

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326284	05/31/2018	1338	CONNOR COMPANY	S7984723.002	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$44.52
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	2 PXP WROT CPLG W/STOP PF10150 - QUOTE#	\$37.59
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	2 PXP WROT LR 90 ELL PF02072	\$41.53
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	WINTERS 3-1/2X9 30-24OF ALL ANGLE THERMOMETER	\$39.50
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	2X1 PXPXP WROT TEE PF40105	\$109.89
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	1 PXP WROT ADAPTER PF01263	\$10.03
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	MV 1 200# PXP LF BRS BV	\$43.12
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	1 PXP WROT LR 90 ELL PF02747	\$7.84
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	1 PXP WROT CAP PF07011	\$11.58
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.72.2540.0602.0.410	MV 1/2 200# PSP LR BRS BV PRESS	\$19.63
326284	05/31/2018	1338	CONNOR COMPANY	S8011914.001	20.93.2540.0602.0.750	LEONARD MIXING VALVE	\$1,908.28
326284	05/31/2018	1338	CONNOR COMPANY	S8019796.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$194.75
326284	05/31/2018	1338	CONNOR COMPANY	S8020374.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$113.85
326284	05/31/2018	1338	CONNOR COMPANY	S8023765.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$41.02
326284	05/31/2018	1338	CONNOR COMPANY	S8024716.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$105.77
326284	05/31/2018	1338	CONNOR COMPANY	S8025837.003	20.01.2540.0605.0.410	CERRO 1/4 X 3/8 X 1/2 - 50 FT MINI SPLIT LINE SET	\$413.38

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326284	05/31/2018	1338	CONNOR COMPANY	S8025837.003	20.01.2540.0605.0.410	PANASONIC INDOOR WALL HEAT PUMP	\$834.20
326284	05/31/2018	1338	CONNOR COMPANY	S8025837.003	20.01.2540.0605.0.750	PANASONIC INDOOR UNIT LOW AMBIENT	\$686.88
326284	05/31/2018	1338	CONNOR COMPANY	S8025837.003	20.01.2540.0605.0.750	PANASONIC OUTDOOR UNIT HEAT PUMP MULTI ZONE -	\$2,111.56
326284	05/31/2018	1338	CONNOR COMPANY	S8027365.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$93.03
326284	05/31/2018	1338	CONNOR COMPANY	S8029996.001	20.44.2540.0602.0.410	GRNDFS UP15-29SF SS CIRC PUMP - QUOTE# S8028013	\$283.37
326284	05/31/2018	1338	CONNOR COMPANY	S8029996.001	20.44.2540.0602.0.410	GRNDFS 3/4 BRZ FLNG SET	\$46.93
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.001	20.85.2540.0602.0.410	KOHL BARDON HI-EFF URINAL WHITE - QUOTE#	\$320.00
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.001	20.85.2540.0602.0.410	JONST 2 PVC ADJ HUB URNL FLNG	\$15.94
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	SLOAN 186-1-XL URNL FV	\$190.03
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	1/2 PXP WROT CAP PF07007	\$4.34
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	EEMAX 1.4KW 12OV 2.5 GAL ELEC HTR	\$171.24
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	WATTS LF3001A 1/2 LF FXSWT DIELECTRIC UNION	\$26.40
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	LNRD 1/2 LF MIX VLV	\$80.00
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	3/4 PXP WROT LR 90 ELL PF02734	\$7.61
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	2 HXH COUP	\$1.45
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	JONST 2 SOCKET SAVER	\$22.58
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	KOHL KINGSTON 21X18 LAV 1HL WHITE	\$153.68
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	DRBN 1-1/4X6 17G CAST PO PLUG	\$47.38

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.002	20.85.2540.0602.0.410	DRBN 1-1/4 20G CP P-TRAP	\$61.56
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.003	20.85.2540.0602.0.410	KOHL HIGHCLIFF ULTRA BOWL/EB WHITE	\$307.76
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.003	20.85.2540.0602.0.410	KOHL KINGSTON 21X18 LAV 1HL WHITE	\$153.68
326284	05/31/2018	1338	CONNOR COMPANY	S8030024.003	20.85.2540.0602.0.410	DELT SGL METERING FCT	\$206.18
326284	05/31/2018	1338	CONNOR COMPANY	S8032153.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$100.77
326284	05/31/2018	1338	CONNOR COMPANY	S8032162.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$45.02
326284	05/31/2018	1338	CONNOR COMPANY	S8035561.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$157.20
326284	05/31/2018	1338	CONNOR COMPANY	S8037569.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$70.05
326284	05/31/2018	1338	CONNOR COMPANY	S8038528.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$11.61
326284	05/31/2018	1338	CONNOR COMPANY	S8041063.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$1.45
326284	05/31/2018	1338	CONNOR COMPANY	S8043293.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$121.09
326284	05/31/2018	1338	CONNOR COMPANY	S8043293.002	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$202.14
326284	05/31/2018	1338	CONNOR COMPANY	S8046817.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$11.61
326284	05/31/2018	1338	CONNOR COMPANY	S8049904.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$31.73
326284	05/31/2018	1338	CONNOR COMPANY	S8053982.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$9.60

Check Total: \$10,427.19

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326285	05/31/2018	1338	CONSOCIATE GROUP	1816	10.00.2520.0104.0.319	BLANKET ORDER FOR FLEX PLAN ADMINISTRATION	\$548.25
Check Total:							\$548.25
326286	05/31/2018	1338	CONSORTIUM FOR EDUCATIONAL CHANGE	12173	10.93.2210.0112.2.319	Invoice 12173 for "Scope #2513 Resilience Team	\$1,275.00
Check Total:							\$1,275.00
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378100	10.13.1125.0185.2.410	QUOTE #5193781 - REMOVABLE BLOCK SHELF	\$72.48
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378100	10.13.1125.0185.2.410	ULTRA BRT LED 3 SETTING LIGHT PANEL	\$199.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378100	10.13.1125.0185.2.410	6PCS SQUARE PLASTIC WOVEN BASKETS	\$14.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378100	10.13.1125.0185.2.410	TRANSLUCENT STACKABLE COUNTERS	\$24.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378100	10.13.1125.0185.2.410	TRANSLUCENT CUBE CLOCK SET	\$39.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378100	10.13.1125.0185.2.410	LIGHT TABLE WORKMATS MANIPULATIVES	\$49.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	QUOTE #51593784 - SHOWTIME PUPPET STAGE	\$99.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	REST TIME CD LIBRART-SET OF 4	\$59.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	REMOVABLE BLOCK SHELF LABELS	\$19.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	ULTRA BRT LED 3 SETTING LIGHT PANEL	\$199.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	6 PCS SQUARE PLASTIC WOVEN BASKETS	\$14.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	TRANSLUCENT STACKABLE COUNTERS	\$24.99

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	TRANSLUCENT CUBE BLOCK SET	\$39.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159378400	10.58.1125.4902.2.410	LIGHT TABLE WORKMATS MANIPULATIVES	\$49.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159402700	10.58.1125.4902.2.410	QUOTE #51594027 - SENSORY FIDGET KIT WITH	\$49.94
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159463500	10.58.1125.4902.2.410	SMITH-CONSTRUCTIVE PLAYTHINGS-QUOTE-51594	\$167.48
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159463500	10.58.1125.4902.2.410	REMOVABLE BLOCK SHELF LABELS	\$19.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159463500	10.58.1125.4902.2.410	ULTRA BRT LED 3 SETTING LIGHT PANEL	\$199.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159463500	10.58.1125.4902.2.410	6 PCS SQUARE PLASTIC WOVEN BASKETS	\$14.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159463500	10.58.1125.4902.2.410	TRANSLUCENT STACKABLE COUNTERS	\$24.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159463500	10.58.1125.4902.2.410	TRANSLUCENT CUBE BLOCK SET	\$39.99
326287	05/31/2018	1338	CONSTRUCTIVE PLAYTHINGS	5159463500	10.58.1125.4902.2.410	LIGHT TABLE WORKMATS MANIPULATIVES	\$49.99
Check Total:							\$1,479.71
326288	05/31/2018	1338	CONTRACT PAPER GROUP INC	43006764401	10.00.0000.0000.0.971	FASCOPY/MILL EQUAL 11" X 17" WHITE XEROGRAPHIC	\$174.00
Check Total:							\$174.00
326289	05/31/2018	1338	CORPORATE IMAGE	03.01.2018	38.95.9511.0000.0.699	Corporate Image quote for Solo & Ensemble awards: 35	\$116.20
326289	05/31/2018	1338	CORPORATE IMAGE	03.01.2018	38.95.9511.0000.0.699	Blue Drapes for the metals	\$44.95
326289	05/31/2018	1338	CORPORATE IMAGE	8082	38.95.9511.0000.0.699	Corporate Image Email Quote- 100 Metals for Solo	\$333.63



Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326289	05/31/2018	1338	CORPORATE IMAGE	8082	38.95.9511.0000.0.699	100 Drapes for Solo & Ensemble Metals	\$83.00
Check Total:							\$577.78
326290	05/31/2018	1338	CUSTOM TROPHIES	90101	12.00.1220.0879.2.360	QUOTED BY DIANE 4/17/18: BLACK PLAQUE W/ MARBLED	\$66.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90102	38.95.9506.0000.0.699	Custom Trophies Quote for Competitor Ribbons (Color	\$240.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90102	38.95.9506.0000.0.699	Award Ribbons (1-8 Place) (Color based on Place)	\$279.68
326290	05/31/2018	1338	CUSTOM TROPHIES	90102	38.95.9506.0000.0.699	Plques- 7x9 Team Picture Plaques (1-3 per	\$168.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90103	38.95.9506.0000.0.699	Custom Trophies Quote- 301 Colored T-Shirts with	\$1,806.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90281	10.85.1100.0010.0.410	ILLINOIS STATE SCHOLAR TROPHIES; SARAH BUNKER,	\$45.50
326290	05/31/2018	1338	CUSTOM TROPHIES	90281	10.85.1100.0010.0.410	SUMMA CUM LAUDE MEDAL (GOLD WITH ROYAL BLUE	\$40.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90281	10.85.1100.0010.0.410	MAGNA CUM LAUDE MEDALS (SILVER WITH	\$40.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90281	10.85.1100.0010.0.410	CUM LAUDE MEDALS (BRONZE WITH ROYAL BLUE	\$80.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90281	10.85.1100.0010.0.410	SERVICE LEARNING MEDALS (GOLD WITH MYLAR	\$80.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90281	10.85.1100.0010.0.410	SERVICE LEARNING MEDALS (GOLD WITH MYLAR	\$40.00
326290	05/31/2018	1338	CUSTOM TROPHIES	90281	10.85.1100.0010.0.410	SERVICE LEARNING MEDALS (GOLD WITH MYLAR	\$32.00
Check Total:							\$2,917.18
326291	05/31/2018	1338	DATA MANAGEMENT, INC.	1404892	10.49.2410.0000.0.410	multi form 8 up dup log book - Imprinted for Tardy	\$150.00
Check Total:							\$150.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326292	05/31/2018	1338	DAVE BURGESS CONSULTING, INC	5986	10.93.2210.4932.2.319	CULTURIZE BOOK***ESTIMATE #154***	\$1,275.00
Check Total:							\$1,275.00
326293	05/31/2018	1338	DAVID HEDENBERG	287975	10.00.2310.0000.0.319	BLANKET ORDER FOR BOARD OF EDUCATION	\$36.38
Check Total:							\$36.38
326294	05/31/2018	1338	DECATUR ACE HARDWARE	517847	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$8.09
326294	05/31/2018	1338	DECATUR ACE HARDWARE	517879	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$52.49
326294	05/31/2018	1338	DECATUR ACE HARDWARE	517880	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$13.11
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518096	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$24.29
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518170	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$10.86
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518195	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$9.84
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518247	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$60.26
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518279	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$49.49
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518305	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$30.57
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518323	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$24.27
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518367	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$8.35
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518383	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$24.98

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518419	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$73.44
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518429	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$5.03
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518441	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$7.19
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518445	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$20.69
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518456	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$13.04
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518459	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$26.97
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518486	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$21.73
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518499	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$20.69
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518505	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$11.10
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518509	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$22.49
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518585	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$27.72
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518587	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$44.97
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518614	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$4.00
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518617	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$11.69
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518643	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$22.47

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names   
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518660	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$118.25
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518661	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$22.49
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518669	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$4.13
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518675	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$43.87
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518761	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$17.99
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518791	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$7.52
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518841	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$11.34
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518871	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$28.73
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518877	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$3.76
326294	05/31/2018	1338	DECATUR ACE HARDWARE	518882	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$5.64
326294	05/31/2018	1338	DECATUR ACE HARDWARE	519046	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$22.83
Check Total:							\$936.37
326295	05/31/2018	1338	DECATUR AMBULANCE SERVICE INC	170922-083	80.85.2367.0504.0.319	BLANKET ORDER FOR AMBULANCE SERVICE	\$306.00
Check Total:							\$306.00
326296	05/31/2018	1338	DECATUR AREA ARTS COUNCIL	V407133	10.09.1251.4300.2.390	INVOICE DATED 4/18/2018 FOR SMASH JUNIOR FIELD	\$187.50
326296	05/31/2018	1338	DECATUR AREA ARTS COUNCIL	V559629	10.09.1100.0040.0.410	LINENS	\$27.50

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
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  Exclude Manual Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326296	05/31/2018	1338	DECATUR AREA ARTS COUNCIL	V559629	10.09.1100.0040.0.410	INVOICE DATED 5/11/18 - DPS61 2018 DISTRICT ART	\$175.00
326296	05/31/2018	1338	DECATUR AREA ARTS COUNCIL	V559629	10.79.1100.0040.0.410	DPS61 2018 DISTRICT ART SHOW	\$175.00
326296	05/31/2018	1338	DECATUR AREA ARTS COUNCIL	V559629	10.79.1100.0040.0.410	LINENS	\$27.50
326296	05/31/2018	1338	DECATUR AREA ARTS COUNCIL	V961626	10.79.1251.4300.2.390	INVOICE DATED 4/18/18 FOR SMASH SR FIELD TRIPS	\$225.00
Check Total:							\$817.50
326297	05/31/2018	1338	DECATUR BOLT CO INC	247368	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$50.13
326297	05/31/2018	1338	DECATUR BOLT CO INC	247431	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$74.22
326297	05/31/2018	1338	DECATUR BOLT CO INC	247818	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$11.77
326297	05/31/2018	1338	DECATUR BOLT CO INC	247932	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$14.28
326297	05/31/2018	1338	DECATUR BOLT CO INC	247932RT	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	(\$14.28)
326297	05/31/2018	1338	DECATUR BOLT CO INC	247936	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$2.13
326297	05/31/2018	1338	DECATUR BOLT CO INC	248019	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$40.19
326297	05/31/2018	1338	DECATUR BOLT CO INC	248025	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$99.00
326297	05/31/2018	1338	DECATUR BOLT CO INC	248566	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$8.27
326297	05/31/2018	1338	DECATUR BOLT CO INC	248598	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$8.27
326297	05/31/2018	1338	DECATUR BOLT CO INC	248640	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY PARTS AND	\$50.90
Check Total:							\$344.88

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326298	05/31/2018	1338	DECATUR CLUB	45758	10.00.2630.0131.0.390	Invoice #45758: DPS Retirement Banquet- Dinner	\$3,518.88
						Check Total:	\$3,518.88
326299	05/31/2018	1338	DECATUR COMMUNITY PARTNERSHIP	8	10.00.3900.0287.2.390	INVOICE #8 FOR SERVICES PROVIDED FROM 3/29/18	\$1,852.76
						Check Total:	\$1,852.76
326300	05/31/2018	1338	DECATUR CONSTRUCTION SVCS, INC.	1115	20.81.2530.0623.0.410	TO PAY INVOICE# 1115 - 87PCC0798 CLASS SI CURB	\$214.00
326300	05/31/2018	1338	DECATUR CONSTRUCTION SVCS, INC.	1115	20.81.2530.0623.0.410	HEAT/ICE - TICKET# 30165	\$10.00
326300	05/31/2018	1338	DECATUR CONSTRUCTION SVCS, INC.	1115	20.81.2530.0623.0.410	MINIMUM DELIVERY FEE/SM LOAD CHARGE - TICKET#	\$45.00
326300	05/31/2018	1338	DECATUR CONSTRUCTION SVCS, INC.	1153	20.12.2540.0615.0.323	MINIMUM DELIVERY FEE/SM LOAD CHARGE - TICKET	\$45.00
326300	05/31/2018	1338	DECATUR CONSTRUCTION SVCS, INC.	1153	20.12.2540.0615.0.410	INVOICE# 1153 - 87PCC0798 CONCRETE -	\$210.00
						Check Total:	\$524.00
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164667	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$40.19
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164683	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$125.07
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164684	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$189.14
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164685	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$16.52
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164686	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$17.62
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164687	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$183.16
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164688	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$75.02

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164703	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$82.29
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164725	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$30.64
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164726	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$11.49
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164727	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$64.27
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164740	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$202.93
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164741	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$18.54
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164751	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$32.09
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164752	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$26.83
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164790	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$54.86
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164810	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$164.53
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164811	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$19.43
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164812	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$196.50
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164829	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$14.96
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164830	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$142.69
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164831	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$182.98

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164832	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$67.86
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164842	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$13.69
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164850	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$197.30
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164851	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$189.44
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164858	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$4.83
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164859	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$108.15
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164886	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$21.76
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164892	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$28.28
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	081649050	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$65.54
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164919	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$54.64
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164931	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$104.06
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164944	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$81.89
326301	05/31/2018	1338	DECATUR PAINT & VARNISH	08164945	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES	\$52.10
Check Total:							\$2,881.29
326302	05/31/2018	1338	DECATUR PARK DISTRICT	3793465	10.09.4190.4300.2.390	RECEIPT 37934665 FOR SMASH JR TO ATTEND THE	\$174.00



## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326302	05/31/2018	1338	DECATUR PARK DISTRICT	3793465	10.09.4190.4300.2.390	SMASH JR TO ATTEND THE DISC ON 6/19/18 FOR USE	\$200.00
326302	05/31/2018	1338	DECATUR PARK DISTRICT	53257	20.93.2540.0630.0.410	INVOICE# 53257 - ADMIN-MISC EXPENSE	\$1,388.50
326302	05/31/2018	1338	DECATUR PARK DISTRICT	53257	20.93.2540.0630.0.410	ADMIN-MISC EXPENSE (ADAMC) - 50 LB GYPSUM	\$750.00
326302	05/31/2018	1338	DECATUR PARK DISTRICT	53258	20.93.2540.0630.0.410	INVOICE# 53258 - ADMIN-MISC EXPENSE	\$4,396.24
326302	05/31/2018	1338	DECATUR PARK DISTRICT	53277	10.82.2190.0010.0.410	INVOICE - DELIVERY OF GOLF CARTS USED FOR	\$75.00
Check Total:							\$6,983.74
326303	05/31/2018	1338	DECATUR PUBLIC TRANSIT SYSTEM	2375	40.82.2552.0048.0.339	STUDENT CITY BUS TOKENS/PUNCH CARDS EHS	\$32.00
326303	05/31/2018	1338	DECATUR PUBLIC TRANSIT SYSTEM	2418	40.82.2552.0000.0.331	BLANKET ORDER FOR CITY BUS INDIGENT STUDENT	\$3,319.20
326303	05/31/2018	1338	DECATUR PUBLIC TRANSIT SYSTEM	2418	40.85.2552.0000.0.331	CITY BUS INDIGENT STUDENT TRANSPORTATION	\$680.80
326303	05/31/2018	1338	DECATUR PUBLIC TRANSIT SYSTEM	2419	40.33.2552.0048.0.339	STUDENT CITY BUS TOKENS/PUNCH CARDS	\$32.00
Check Total:							\$4,064.00
326304	05/31/2018	1338	DECATUR TRIBUNE	V612249	10.00.2640.0000.0.410	PAY RENEWAL NOTICE DATED MARCH 14, 2018-	\$40.00
Check Total:							\$40.00
326305	05/31/2018	1338	DELL COMPUTER CORPORATION	10238072332	10.22.1100.0000.0.410	QUOTE NUMBER 300003054654.1 FROM	\$100.79
326305	05/31/2018	1338	DELL COMPUTER CORPORATION	10238072332	10.22.1100.0000.0.410	DELL 3130CN MAGENTA TONER 3000 PG STANDARD	\$100.79
326305	05/31/2018	1338	DELL COMPUTER CORPORATION	10238072332	10.22.1100.0000.0.410	DELL 3130CN YELLOW TONER 3000 PG STANDARD	\$100.79

## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326305	05/31/2018	1338	DELL COMPUTER CORPORATION	10238072332	10.22.1100.0000.0.410	DELL 3130CN BLACK TONER 4000 PG STANDARD YIELD	\$78.71
326305	05/31/2018	1338	DELL COMPUTER CORPORATION	10238072332	10.22.2225.0000.0.410	DELL 5210N TONER U & R 10000 PG STANDARD YIELD	\$171.83
Check Total:							\$552.91
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	QUOTE DATED APRIL 11, 2018 - KIT FOSS DIVERSITY	\$4,194.33
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	LM FOSS DOL 16 HISSING COCKROACHES/EA	\$394.32
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	LM FOSS DIV OF LIFE AQUATIC ORGANISMS S/5	\$101.84
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS DIV OF LIFE NG PREM PK 1 CLS	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS POP & ECO NGSS	\$3,600.89
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	LM FOSS POP + ECO 30 MILKWEED BUGS/EA	\$89.12
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	LM CARD REDWORMS	\$65.81
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	LM FOSS POP AND ECO MINI ECO SET/6	\$472.74
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS POP & ECO NG PREM PK 1 CLS	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS HUMAN SYSTEMS INTERACTIONS NG	\$1,449.68
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS HUMAN SYSTEMS INT NG PREM ACS	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS MS HEREDITY+ADAPTATION NG	\$1,926.55
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS HEREDITY+ADAPT NG PREM	\$0.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS WEATHER+WATER NEXT GEN	\$1,403.06
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS WEATHER+WATER NG PREM	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS EARTH HISTORY NG PRM PK 1 CLS	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS PLANETARY SCIENCE NEXT GEN FULL	\$1,842.83
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS PLANETARY SCI NG PRM PK 2 CLS	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS ELECTROMAGNETIC FORCE	\$3,177.01
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS ELECTROMGNTIC FRC NG	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS CHEM INT NG PREM PK ACS	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS WAVES NEXT GEN	\$2,119.42
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	ONLINE FOSS WAVES NG PREMIUM ACCESS	\$0.00
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	KIT FOSS MS GRAVITY+KINETIC ENERGY	\$1,587.44
326306	05/31/2018	1338	DELTA EDUCATION	202501543169	10.79.1100.0250.0.410	LIVE MATERIAL SHIPPING	\$31.79
326306	05/31/2018	1338	DELTA EDUCATION	202501546208	10.79.1100.0250.0.410	KIT FOSS EARTH HISTORY NEXT GEN	\$2,113.64
Check Total:							\$24,570.47
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Quote #: QBP1545 For Art Materials. Elmers Glue All	\$18.96
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Elmers Glue All 1.25oz	\$11.88
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Tru-Ray Const. Paper Black 12 x 18	\$29.60

## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Mtlc Gold Qt	\$7.89
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Mtlc Slvr Qt	\$7.89
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Bickrylic Mtlc Cioor Qt	\$7.89
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Mtlc Brass 64oz	\$14.22
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Ylw Org Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Ylw Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Vlt Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Red Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Pnk Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Org Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Mgnta Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Grn Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9302705	10.81.1100.0012.0.410	Blickrylic Fluor Blu Qt	\$6.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9308495	10.12.1100.0000.0.410	ATC FRAME/BLK 11INX14IN MULTI***QUOTE# QD20000	\$56.76
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9308495	10.12.1100.0000.0.410	PRE CUT MAT FRAMES/BLK 12/PK 9X12	\$101.50
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9308495	10.12.1100.0000.0.410	.75INX15FT BLACK	\$8.07
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	QUOTE # QBP1545 XACTO ELECTRC PENCIL SCHOOL	\$63.55
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	BLICK GLUE WHT GAL	\$53.39
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	BLICK GLUE WASHABLE SCHOOL 16 OZ	\$52.72
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	CRAYOLA CLASSIC MRKR YLW BROAD	\$8.87
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	CRAYOLA CLASSIC MRKR BLU BROAD	\$8.87

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	CRAYOLA CLASSIC MRKR BLK BROAD	\$8.87
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	ADVNC D GEL SCISSORS 8.25 IN	\$22.51
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9319578	10.21.1100.0000.0.410	ART IS SERIES POSTRS SET OF 14	\$21.27
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9325704	10.21.1100.0000.0.410	CRAYOLA CLASSIC MRKR RED BROAD	\$8.87
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9336734	10.81.1100.0012.0.410	Tru-Ray Const. Paper Black 9 x 12	\$15.20
326307	05/31/2018	1338	DICK BLICK ART MATERIALS	9379231	10.21.1100.0000.0.410	PO #10184425, REFUND FOR TAX ISSUED ON	(\$20.01)
Check Total:							\$569.25
326308	05/31/2018	1338	DICK VAN DYKE APPLIANCE WORLD	BG6578	20.33.2540.0606.0.410	MOTOR FOR CLOTHES DRYER MODEL#	\$118.95
326308	05/31/2018	1338	DICK VAN DYKE APPLIANCE WORLD	BG6654	20.50.2540.0606.0.410	CLUTCH FOR WASHING MACHINE MODEL#	\$176.95
326308	05/31/2018	1338	DICK VAN DYKE APPLIANCE WORLD	BG6654	20.50.2540.0606.0.410	BELT FOR WASHING MACHINE MODEL#	\$5.95
Check Total:							\$301.85
326309	05/31/2018	1338	DISCOUNT SCHOOL SUPPLY	D25491500101	10.42.1100.0000.0.410	Jumbo wash stamp pads (Classic)	\$30.73
326309	05/31/2018	1338	DISCOUNT SCHOOL SUPPLY	D25491500101	10.42.1100.0000.0.410	HAMAT ABC MODELING MATS, SET OF 26	\$19.99
326309	05/31/2018	1338	DISCOUNT SCHOOL SUPPLY	D25491500101	10.42.1100.0000.0.410	Mavalus Tape 1 IN x 27 FT White	\$3.98
326309	05/31/2018	1338	DISCOUNT SCHOOL SUPPLY	D25491500101	10.42.1100.0000.0.410	Dough Classroom Pack Set of 30	\$34.83
326309	05/31/2018	1338	DISCOUNT SCHOOL SUPPLY	D25491500101	10.42.1100.0000.0.410	Crayola Sidewalk chalk - Set of 64	\$12.91

## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326309	05/31/2018	1338	DISCOUNT SCHOOL SUPPLY	D25491500102	10.42.1100.0000.0.410	Quote D2546759 dated 4/28/2018 Tree house	\$13.92
326309	05/31/2018	1338	DISCOUNT SCHOOL SUPPLY	D25491500102	10.42.1100.0000.0.410	Slim Liquid Timers – Set of 3	\$13.99
Check Total:							\$130.35
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298071	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$11.19
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298096	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$22.07
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298097	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	(\$22.07)
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298365	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$90.56
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298496	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$199.39
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298532	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$13.85
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298769	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$28.68
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298787	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$16.23
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-298801	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	(\$28.68)
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-299060	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$203.76
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-299207	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$29.09
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-299466	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$193.99

Decatur School District #61

Disbursement Detail Listing

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-299686	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$31.75
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-299721	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$148.96
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-299819	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$172.92
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-299854	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$22.20
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-300148	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$164.99
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-300152	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$233.99
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-300153	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$39.77
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959-300302	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$41.14
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	8959298501	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	(\$30.00)
326310	05/31/2018	1338	DONNELLY AUTOMOTIVE	959-298869	20.93.2540.0650.0.410	BLANKET ORDER FOR TRUCK/TRACTOR REPAIR	\$29.90
Check Total:							\$1,613.68
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29554-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$202.80
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29630-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$29.00
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29630-2	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$116.00
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29741-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$145.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29807-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$148.98
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29972-1	20.85.2540.0606.0.410	FUTURE FLOOD 39W COOL LED 120V TO 277V BRONZE	\$517.40
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29972-1	20.85.2540.0606.0.410	ROUND WEATHERPROOF BOX WITH 5-1/2" HUBS	\$16.30
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29972-1	20.85.2540.0606.0.410	WEATHERPROOF COVER HEAVY DUTY XC1A	\$8.20
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	29972-1	20.85.2540.0606.0.410	PHOTOCONTROL 120-277V STEM AND SWIVEL MOUNT	\$35.96
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	30045-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$18.12
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	30242-1	20.93.2540.0606.0.410	62.5M 6F TB ARMOR IN OFCP-INDOOR RATED 12	\$789.26
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	30242-2	20.93.2540.0606.0.410	FALCON TECH FIBER OPTIC TESTER	\$216.24
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	30242-2	20.93.2540.0606.0.410	FALCON TECH FIBER OPTIC TESTER	\$94.44
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	30242-3	20.93.2540.0606.0.410	COMMSCOPE FIBER QWIK ii-LC CONNECTOR AQUA	\$179.88
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	30242-4	20.93.2540.0606.0.410	FITEL SINGLE FIBER CLEAVERS	\$228.00
326311	05/31/2018	1338	DUNKER ELECTRIC SUPPLY INC	30735-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$46.30
Check Total:							\$2,791.88
326312	05/31/2018	1338	DYNAGRAPHICS INC/FAST IMPRESSIONS	158100	10.00.2210.0287.2.360	INVOICE #158100 - 650 COLORING PAGES FOR	\$60.27
326312	05/31/2018	1338	DYNAGRAPHICS INC/FAST IMPRESSIONS	158447	10.97.1900.0010.0.360	Estimate #31382: each of 8 different 18x24 posters,	\$208.20



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Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326312	05/31/2018	1338	DYNAGRAPHICS INC/FAST IMPRESSIONS	158447	10.97.2410.0010.0.360	8 (w) x 3 (t) banner w/grommets, RTP art, PDF	\$178.87
326312	05/31/2018	1338	DYNAGRAPHICS INC/FAST IMPRESSIONS	158785	10.00.2210.0287.2.360	DPS61 NAME BADGE WITH THE FOLLOWING: BROOKE	\$24.90
Check Total:							\$472.24
326313	05/31/2018	1338	E L PRUITT CO	29910	20.75.2540.0604.0.750	FABRICATION OF GALVANIZED RELIEF HOOD -	\$1,100.00
Check Total:							\$1,100.00
326314	05/31/2018	1338	EAI EDUCATION	INV0872486	10.42.1100.0000.0.410	Math match: Place Value: Decimals ***QUOTE#	\$20.58
326314	05/31/2018	1338	EAI EDUCATION	INV0872486	10.42.1100.0000.0.410	Math Mosaics: Decimal Destinations	\$11.59
326314	05/31/2018	1338	EAI EDUCATION	INV0872486	10.42.1100.0000.0.410	Math Mosaics: Fraction Finders	\$11.59
326314	05/31/2018	1338	EAI EDUCATION	INV0872486	10.42.1100.0000.0.410	Conceptual Bingo Decimals	\$17.75
326314	05/31/2018	1338	EAI EDUCATION	INV0872486	10.42.1100.0000.0.410	EAI Classroom Money Kit with Activity Book Item	\$35.79
326314	05/31/2018	1338	EAI EDUCATION	INV0872823	10.33.1250.4300.2.410	SAND TIMERS, 3 MINUTE, 100/SET***SEE ATTACHED	\$51.95
326314	05/31/2018	1338	EAI EDUCATION	INV0872823	10.33.1250.4300.2.410	SAND TIMERS, 5 MINUTE, 100/SET	\$51.95
326314	05/31/2018	1338	EAI EDUCATION	INV0872823	10.33.1250.4300.2.410	SAND TIMERS, 1 MINUTE, 100/SET	\$51.95
326314	05/31/2018	1338	EAI EDUCATION	INV0872823	10.33.1250.4300.2.410	SHATTERPROOF RULER, CLEAR, 12", 100/SET	\$35.95
Check Total:							\$289.10
326315	05/31/2018	1338	EBCO INC.	18-4952	10.13.1100.0000.0.410	Lockdown Magnets***ONLINE	\$81.25
Check Total:							\$81.25
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056687	10.93.2560.0225.0.410	BLANKET ORDER FOR REPAIR PARTS & SUPPLIES	\$49.49

Decatur School District #61

Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056694	10.93.2560.0225.0.410	BLANKET ORDER FOR REPAIR PARTS & SUPPLIES	\$71.15
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056832	10.82.2560.0225.0.410	MOTOR 200/230V 10.20/12.20/20.20 PS -	\$862.25
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056906	10.82.2560.0225.0.410	KIT-SHIMS-LOADING CART CASTRS - 12.20/20.2 -	\$126.60
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056906	10.82.2560.0225.0.410	WELDMENT - MULTITOOLO -	\$94.00
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056906	10.82.2560.0225.0.410	SHIM - 20 GA - 0.313X18.000 - DOOR	\$10.31
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056906	10.82.2560.0225.0.410	SEAL DOOR/TROLLEY - 12.20-20.20	\$45.69
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056906	10.82.2560.0225.0.410	DOOR SEAL 20.20 PS	\$87.89
326316	05/31/2018	1338	EICHENAUER SERVICES INC	0056906	10.93.2560.0225.0.410	GASKET KIT UNIVERSAL - QUOTE# 2729	\$271.89
Check Total:							\$1,619.27
326317	05/31/2018	1338	ENTEC SERVICES, INC.	SIN025681	20.44.2540.0603.0.410	THERMOSTAT CONTROLLER - EMAIL QUOTE	\$894.48
Check Total:							\$894.48
326318	05/31/2018	1338	ETA 2	60076123	10.75.1100.0044.0.410	ETA2 FOR BALLOON POWERED CAR	\$299.70
326318	05/31/2018	1338	ETA 2	60079855	10.42.1100.0000.0.410	Quote dated 5/1/2018 Q58205 - I have Who Has	\$21.41
326318	05/31/2018	1338	ETA 2	60079855	10.42.1100.0000.0.410	Dice, Decimal, 10 sided PK/36	\$18.66
326318	05/31/2018	1338	ETA 2	60079855	10.42.1100.0000.0.410	Nonfiction & Fiction Fair Gr 5	\$13.56
Check Total:							\$353.33
326319	05/31/2018	1338	EVANS RECYCLING INC	4783	20.93.2540.0612.0.390	BLANKET ORDER FOR DISPOSAL OF YARD WASTE	\$20.00
Check Total:							\$20.00

Decatur School District #61

Disbursement Detail Listing

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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326320	05/31/2018	1338	EVERGREEN FS INC	98556	20.93.2540.0651.0.464	10% ETHANOL UNLEADED GASOLINE TO BE DELIVERED	\$3,315.72
						Check Total:	\$3,315.72
326321	05/31/2018	1338	FASTBRIDGE LEARNING	INV-2534	10.00.2230.0000.0.410	QUOTE # 00002560 -- --FAST SUBSCRIPTION --	\$40,397.50
						Check Total:	\$40,397.50
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC146676	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$50.46
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC146726	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$19.15
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC146741	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$105.01
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC146753	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$172.28
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147308	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$139.96
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147309	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$78.52
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147313	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$91.96
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147336	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$120.58
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147356	20.93.2540.0613.0.410	DCD980L2 DRILL DRIVER -- QUOTE# 11609	\$286.70
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147356	20.93.2540.0613.0.410	20V HAMMER DRILL/IMPACT KIT	\$415.99
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147563	20.93.2540.0618.0.410	750PD L DOTTED GLV PR -- QUOTE# 12041	\$14.20
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147563	20.93.2540.0618.0.410	11-624 SZ10HYFLEX PR	\$274.50

## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
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Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147580	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$114.61
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147621	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$147.05
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147624	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$9.14
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147709	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$25.41
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147906	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$27.00
326322	05/31/2018	1338	FASTENAL COMPANY	ILDEC147911	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$15.28
Check Total:							\$2,107.80
326323	05/31/2018	1338	FEDEX	6-163-90083	10.00.2310.0104.0.341	INVOICE NUMBER 6-163-90083	\$28.41
326323	05/31/2018	1338	FEDEX	6-171-07586	10.00.2310.0104.0.341	INVOICE #6-171-07586 - PACKAGE DELIVERY TO	\$28.54
326323	05/31/2018	1338	FEDEX	6-177-69050	10.00.2310.0104.0.341	INVOICE #6-177-69050 - DELIVERY TO IRS	\$28.68
Check Total:							\$85.63
326324	05/31/2018	1338	FILEMAKER INC	5411480	12.00.2660.0855.0.327	FILEMAKER PRO ADVANCED; 1 YEAR VOLUME LICENSE	\$130.00
326324	05/31/2018	1338	FILEMAKER INC	5411480	12.00.2660.0855.0.327	FILEMAKER SERVER + 25 CONCURRENT	\$990.00
Check Total:							\$1,120.00
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	24" chain **QUOTE# 3449***	\$143.00
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#5 medal	\$40.98
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#10 medal	\$40.98
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#15 medal	\$40.98
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#20 medal	\$40.98

## Decatur School District #61

### Disbursement Detail Listing

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Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#25 medal	\$40.98
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#30 medal	\$11.58
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#35 medal	\$11.58
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#40 medal	\$11.58
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#45 medal	\$5.79
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#50 medal	\$5.79
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#55 medal	\$5.79
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	#60 medal	\$11.58
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	frosty toes medal	\$7.95
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	tropical toes	\$7.95
326325	05/31/2018	1338	FITNESS FINDERS, INC.	257330	10.49.1100.0000.0.410	twinkle toes	\$7.95
Check Total:							\$435.44
326326	05/31/2018	1338	FLAGHOUSE INC	P077992901019	12.00.2132.0855.0.410	THERAPY NET SWING	\$177.48
Check Total:							\$177.48
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	815700F	10.74.2220.3800.1.430	BOOKS PER ATTACHED QUOTE # 9504119 FOR	\$42.51
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818338F	38.82.8262.0000.0.699	THE NATURALS PER FOLLETT QUOTE #9454849	\$2,500.00
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818474F	38.82.8262.0000.0.699	CLASSROOM LABELS ON THE ABOVE TITLES NO	\$0.00
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818474F	38.82.8262.0000.0.699	AUTO C & P AND LAMINATION ON THE ABOVE	\$74.70
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818474F	38.82.8262.0000.0.699	KILLER INSTINCT	\$30.00
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818474F	38.82.8262.0000.0.699	ALL IN	\$30.00
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818474F	38.82.8262.0000.0.699	BAD BLOOD	\$30.00
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818474F	38.82.8262.0000.0.699	AUTO C & P AND LAMINATION ON THE ABOVE	\$44.82
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	818474F	38.82.8266.0000.0.699	THE NATURALS	\$150.00

## Decatur School District #61

### Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	826538F	10.12.2220.3800.1.430	BOOKS PER ATTACHED LIST	\$20.43
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	826538F	38.03.0385.0000.0.699	BOOKS PER ATTACHED LIST FOR DENNIS SCHOOL. DNE	\$6.17
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	833409F	10.81.1100.0022.0.410	Follett Quote #9535508 For Graphic Novels For	\$13.06
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	833409F	10.81.1100.0022.0.410	Macbeth: The Graphic Nov McDonald, 08 PAP	\$182.84
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841246F	10.33.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR HARRIS SCHOOL DNE	\$176.75
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841278	10.13.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR BAUM SCHOOL FOR	\$213.89
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841278F	10.13.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR BAUM SCHOOL FOR	\$12.70
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841301	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$239.09
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841301	10.13.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR BAUM SCHOOL DNE	\$335.00
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841322	10.21.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR FRENCH ACADEMY DNE	\$130.68
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841364	10.62.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR STEVENSON DNE	\$434.14
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841372	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$15.01
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841372	10.60.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR SOUTH SHORES DNE	\$376.90
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841378	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$62.65
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841378	10.49.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR PARSONS DNE \$673.85	\$356.65
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841385	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$43.36

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841385	10.44.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR OAK GROVE DNE	\$376.70
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841389	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$8.83
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841389	10.42.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR MUFFLEY SCHOOL DNE	\$397.15
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841398	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$73.61
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841398	10.21.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR FRENCH ACADEMY DNE	\$434.18
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841425	10.18.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR ENTERPRISE SCHOOL	\$363.75
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841677F	10.22.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR FRANKLIN SCHOOL DNE	\$155.82
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841686	10.24.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR DURFEE SCHOOL DNE	\$211.51
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841686F	10.24.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR DURFEE SCHOOL DNE	\$14.08
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841695	10.18.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR ENTERPRISE SCHOOL.	\$107.20
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841695F	10.18.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR ENTERPRISE SCHOOL.	\$21.44
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841707	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$19.07
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841707	10.22.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR FRANKLIN SCHOOL	\$355.07
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841724	10.93.2220.0100.0.430	BOOKS PER ATTACHED LIST FOR DLRC DNE \$2090.00	\$1,781.42
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841742	10.03.2220.0100.0.430	BOOKS PER ATTACHED LIST FOR DLRC . DNE \$1965.00	\$1,173.13

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841765	10.42.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR MUFFLEY SCHOOL DNE	\$177.74
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841772	10.44.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR OAK GROVE DNE	\$147.82
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841779F	10.49.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR PARSONS SCHOOL. DNE	\$226.16
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841795F	38.03.0385.0000.0.699	BOOKS PER ATTACHED LIST FINAL MIGLIO MONEY FOR	\$314.88
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	841849	10.62.2220.3800.1.430	BOOKS PER ATTACHED LIST FOR STEVENSON SCHOOL.	\$141.65
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	84192	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST	\$77.49
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	84192	10.33.2220.0179.2.430	BOOKS PER ATTACHED LIST FOR HARRIS SCHOOL DNE	\$356.65
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	843131	10.62.2220.0000.0.410	BOOKS PER ATTACHED LIST FOR STEVENSON SCHOOL.	\$210.17
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	843133	38.62.6206.0000.0.699	QUOTE: 9552254- BOOKS PER ATTACHED LIST FOR	\$231.20
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	843161	10.85.2220.0076.0.430	BOOKS PER ATTACHED LIST DNE\$90.00. PLEASE	\$83.21
326327	05/31/2018	1338	FOLLETT SCHOOL SOLUTIONS INC	845706F	10.09.2220.0100.0.430	BOOKS PER ATTACHED LIST DNE \$610.70 ONLY WANT	\$473.80
Check Total:							\$13,455.08
326328	05/31/2018	1338	FUN AND FUNCTION	302979	38.33.3380.0000.0.699	Get Floor Tile and Spinner Frame Single pack	\$58.94
Check Total:							\$58.94
326329	05/31/2018	1338	GAVINA GRAPHICS	68792	38.85.8511.0000.0.699	PACK-N-GO PULLOVER UNLINED RAIN JACKETS,	\$479.40
Check Total:							\$479.40
326330	05/31/2018	1338	GAY HELGEMO	V49769	10.00.3700.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00



Decatur School District #61

Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$660.00
326331	05/31/2018	1338	GOODHEART-WILCOX CO INC	01621794	10.81.1250.4300.2.410	DISCOVERING CAREER TX/OLS6***QUOTE#	\$5,333.03
326331	05/31/2018	1338	GOODHEART-WILCOX CO INC	01621794	10.81.1250.4300.2.410	DISCOVERING CAREERS	\$3,947.04
326331	05/31/2018	1338	GOODHEART-WILCOX CO INC	01621794	10.81.1250.4300.2.410	DISCOVERING CAREERS	\$0.00
326331	05/31/2018	1338	GOODHEART-WILCOX CO INC	01621794	10.81.1250.4300.2.410	DISCOVERING CAREERS	\$0.00
326331	05/31/2018	1338	GOODHEART-WILCOX CO INC	01621794	10.81.1250.4300.2.410	DISCOVERING CAREERS	\$0.00
326331	05/31/2018	1338	GOODHEART-WILCOX CO INC	01621794	10.81.1250.4300.2.410	DISCOVERING CAREERS	\$0.00
Check Total:							\$9,280.07
326332	05/31/2018	1338	GOPHER	9457788	10.13.1100.0008.0.410	Assess Pro curl up testers	\$244.85
326332	05/31/2018	1338	GOPHER	9457788	10.13.1250.4300.2.410	Assess Pro curl up testers	\$302.45
326332	05/31/2018	1338	GOPHER	9457788	10.13.1250.4300.2.410	Assess Pro push up testers	\$521.77
326332	05/31/2018	1338	GOPHER	9457788	10.13.1250.4300.2.410	Assess Pro ultra flex testers DOUBLE	\$1,309.19
Check Total:							\$2,378.26
326333	05/31/2018	1338	GREATER DECATUR	2246360	10.00.2310.0000.0.410	INVOICE #2246360 - State of the City Breakfast.	\$240.00
Check Total:							\$240.00
326334	05/31/2018	1338	GROWING STRONG SEXUAL ASSAULT CENTER	04/02/18 - 04/27/18	10.00.3900.0287.2.390	INVOICE DATED 4/2/18-4/27/18 FOR	\$2,962.11
Check Total:							\$2,962.11
326335	05/31/2018	1338	HALL SIGNS	333006	20.93.2540.0612.0.410	\$350 FINE SIGN 900-118869 - SIZE: 12"X6"	\$154.00
Check Total:							\$154.00
326336	05/31/2018	1338	HEALTH RESOURCE SERVICE MGMT	1803040	12.00.2330.0855.0.319	PAY INVOICE# 1803040: Billing Srvc for Medicaid	\$2,664.51
Check Total:							\$2,664.51

Decatur School District #61

Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326337	05/31/2018	1338	HEATHER KUETHE	V1093	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4)	\$396.00
Check Total:							\$396.00
326338	05/31/2018	1338	HEINEMANN WORKSHOPS	6904054	10.72.1100.0000.0.410	ISBN 978-0-325-09278-2 FOUNTAS/PROMPT GDE	\$1,155.00
326338	05/31/2018	1338	HEINEMANN WORKSHOPS	6904054	10.72.1100.0000.0.410	ISBN 978-0-325-08965-2 PROMPTING GUIDE PT 1 REV	\$0.00
326338	05/31/2018	1338	HEINEMANN WORKSHOPS	6904054	10.72.1100.0000.0.410	ISBN 978-0-325-08966-9	\$0.00
Check Total:							\$1,155.00
326339	05/31/2018	1338	HELENA CHEMICAL COMPANY	247164343	20.93.2540.0630.0.410	50 LB BAGS - SPORTS SUPREME GRASS SEED -	\$958.50
326339	05/31/2018	1338	HELENA CHEMICAL COMPANY	247164352	20.93.2540.0630.0.410	50 LB BAGS - SPORTS SUPREME GRASS SEED -	\$958.50
Check Total:							\$1,917.00
326340	05/31/2018	1338	HERFF JONES, LLC	2243758	38.85.8563.0000.0.699	TO PAY INVOICE #2243758 FOR STAFF MASTER GRAD	\$149.75
326340	05/31/2018	1338	HERFF JONES, LLC	2244040	10.82.2190.0010.0.410	PAY HERFF JONES INVOICE #2244040 STAFF GOWN	\$142.80
326340	05/31/2018	1338	HERFF JONES, LLC	2244635	10.82.2190.0010.0.410	PAY HERFF JONES INVOICE #2244635 STAFF	\$259.55
326340	05/31/2018	1338	HERFF JONES, LLC	2249795	10.82.2190.0010.0.410	TO PAY HERFF JONES INVOICE #2249795 STAFF	\$45.26
326340	05/31/2018	1338	HERFF JONES, LLC	2252806	10.82.2190.0010.0.410	PAY HERFF JONES INVOICE #2252806 STAFF GOWN	\$434.80
326340	05/31/2018	1338	HERFF JONES, LLC	2255437	10.82.2190.0010.0.410	PAY HERFF JONES INVOICE #2255437 STAFF	\$55.12
326340	05/31/2018	1338	HERFF JONES, LLC	2263426	10.82.2190.0010.0.410	PAY HERFF JONES INVOICE #2263426	\$99.65
Check Total:							\$1,186.93
326341	05/31/2018	1338	HERFF JONES, LLC - DIPLOMAS	912252	10.85.2190.0010.0.410	DIPLOMAS FOR THE 2017-18 ***SEE ATTACHED	\$305.04

Decatur School District #61

Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326341	05/31/2018	1338	HERFF JONES, LLC - DIPLOMAS	913725	10.82.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$4.96
326341	05/31/2018	1338	HERFF JONES, LLC - DIPLOMAS	914444	10.85.2190.0010.0.410	DIPLOMA COVERS	\$673.75
326341	05/31/2018	1338	HERFF JONES, LLC - DIPLOMAS	914612	10.85.2190.0010.0.410	DIPLOMAS FOR THE 2017-18 ***SEE ATTACHED	\$4.96
326341	05/31/2018	1338	HERFF JONES, LLC - DIPLOMAS	914865	10.82.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$605.00
326341	05/31/2018	1338	HERFF JONES, LLC - DIPLOMAS	914866	10.85.2190.0010.0.410	DIPLOMAS FOR THE 2017-18 ***SEE ATTACHED	\$8.68
326341	05/31/2018	1338	HERFF JONES, LLC - DIPLOMAS	915290	10.82.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$319.92
Check Total:							\$1,922.31
326342	05/31/2018	1338	HERITAGE BEHAVIORAL HEALTH CENTER	PROJ. AWARE/04.2018	10.00.3900.0287.2.390	INVOICE DATED APR-18 FOR SERVICES PROVIDED	\$10,183.88
Check Total:							\$10,183.88
326343	05/31/2018	1338	HOPE SCHOOL	32359	40.93.2555.0048.0.331	PAY INVOICE #32359 - TRANSPORTATION FOR	\$304.00
Check Total:							\$304.00
326344	05/31/2018	1338	HOUGHTON MIFFLIN HARCOURT	953722041	10.09.2230.0166.0.410	9780544375529DataManager Introductory & Data	\$200.00
326344	05/31/2018	1338	HOUGHTON MIFFLIN HARCOURT	953735649	10.09.2230.0166.0.410	9780544375536DataManager Set-up & Test	\$200.00
326344	05/31/2018	1338	HOUGHTON MIFFLIN HARCOURT	953735649	10.09.2230.0166.0.410	9780544375543DataManager Proctor Training 1 Hour	\$200.00
Check Total:							\$600.00
326345	05/31/2018	1338	IL SCHOOL FOR THE VISUALLY IMPAIRED	MONNEY, A	42.00.2550.0855.0.331	PAY INVOICE (dated 5/18/18) FOR	\$234.00
Check Total:							\$234.00
326346	05/31/2018	1338	ILLINI SUPPLY INC	9335	10.12.1250.4300.2.410	24" x 72" PREMIERA RECTANGLE TABLE TOP,	\$677.20

Decatur School District #61

Disbursement Detail Listing

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Sort By: Check  
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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326346	05/31/2018	1338	ILLINI SUPPLY INC	9335	10.12.1250.4300.2.410	PREMIERA 72" FLIP TOP T-LEG BASE, BLACK	\$1,105.60
326346	05/31/2018	1338	ILLINI SUPPLY INC	9335	10.12.1250.4300.2.410	PREMIERA 72" MODESTY PANEL, BLACK	\$187.20
326346	05/31/2018	1338	ILLINI SUPPLY INC	9337	10.12.1250.4300.2.410	689X ACADEMIA INSPIRATION CANTILEVER	\$2,575.70
326346	05/31/2018	1338	ILLINI SUPPLY INC	9343	10.74.1250.4300.2.410	QUOTE #31955 DATED 5/1/2018	\$1,862.45
326346	05/31/2018	1338	ILLINI SUPPLY INC	9343	10.74.1250.4300.2.410	RECTANGULAR TABLE 48" X 24" WITH MARKERBOARD	\$1,849.85
Check Total:							\$8,258.00
326347	05/31/2018	1338	ILLINOIS METER CO	3025740-00	20.33.2540.0602.0.410	8" CLAY X 8" CI/PVC CPLG	\$18.50
326347	05/31/2018	1338	ILLINOIS METER CO	3025740-00	20.33.2540.0602.0.410	32 OZ PVC CEMENT-MEDIUM CLEAR	\$17.50
326347	05/31/2018	1338	ILLINOIS METER CO	3025740-00	20.33.2540.0602.0.410	QUART PURPLE PVC PRIMER	\$17.50
326347	05/31/2018	1338	ILLINOIS METER CO	3025740-00	20.33.2540.0602.0.410	8"X14' HEAVY WALL SEWER	\$288.40
Check Total:							\$341.90
326348	05/31/2018	1338	ILLINOIS STATE UNIVERSITY..	V903682	10.09.4190.4936.2.390	INVOICE 30013 FOR "TEACHING WITH	\$9,010.80
Check Total:							\$9,010.80
326349	05/31/2018	1338	INDIAN OAKS ACADEMY	RC10651	10.00.1220.0128.2.671	PAY INVOICE# RC10651: APR'18 ED SRVCS	\$3,367.56
Check Total:							\$3,367.56
326350	05/31/2018	1338	INNOVATIVE LEARNING CONCEPTS INC	200181309	10.49.1250.4300.1.410	Standards-Based Second Grade: Unit 1 (Print Edition)	\$339.00
Check Total:							\$339.00
326351	05/31/2018	1338	INTEGRITY SCHOOLS	S-221849	10.00.2660.0110.0.470	SIF Component Software Licensing - iVisions	\$3,995.00
Check Total:							\$3,995.00
326352	05/31/2018	1338	INTEGRITY TECHNOLOGY SOLUTIONS	154560	10.00.2660.0110.0.319	Blanket PO for \$50 per server per month of r(3)	\$150.00

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326352	05/31/2018	1338	INTEGRITY TECHNOLOGY SOLUTIONS	154560	10.00.2660.0110.0.319	Blanket PO for Data \$1 per GB=20GB for expansion	\$124.00
326352	05/31/2018	1338	INTEGRITY TECHNOLOGY SOLUTIONS	154560	10.00.2660.0110.0.319	Blanket PO for \$50 per server per month for 5	\$250.00
326352	05/31/2018	1338	INTEGRITY TECHNOLOGY SOLUTIONS	154560	10.00.2660.0110.0.319	Blanket PO for Data \$1 per GB=20 GB for expansion of	\$466.00
326352	05/31/2018	1338	INTEGRITY TECHNOLOGY SOLUTIONS	2018-00177	10.00.2660.0110.0.327	Microsoft Windows Azure Active Directory Prem A	\$675.00
326352	05/31/2018	1338	INTEGRITY TECHNOLOGY SOLUTIONS	2018-00177	10.00.2660.0110.0.327	Microsoft Office 365 A3 per User Academic Student	\$5,625.00
Check Total:							\$7,290.00
326353	05/31/2018	1338	INTERACTIVE HEALTH, INC	040618	10.01.2210.0123.0.332	PAYMENT FOR INVOICE NO. 040618 - 2018	\$250.00
Check Total:							\$250.00
326354	05/31/2018	1338	J D TRANSIT	9124	38.42.4206.0000.0.699	Charter bus quote for 6th grade trip to Chicago. 7:50	\$1,548.00
326354	05/31/2018	1338	J D TRANSIT	9145	38.13.1380.0000.0.699	We need (1) 56 passenger charter bus for a field trip to	\$1,000.00
Check Total:							\$2,548.00
326355	05/31/2018	1338	J W PEPPER & SON INC	11D70691	10.72.1100.0070.0.410	THAT'S WHAT I LIKE***ORDER #30512775	\$61.15
326355	05/31/2018	1338	J W PEPPER & SON INC	11D70691	10.72.1100.0070.0.410	MOANA	\$63.26
326355	05/31/2018	1338	J W PEPPER & SON INC	11D70691	10.72.1100.0070.0.410	WORK FROM HOME	\$52.72
326355	05/31/2018	1338	J W PEPPER & SON INC	11D70691	10.72.1100.0070.0.410	SHUT UP AND DANCE	\$52.72
326355	05/31/2018	1338	J W PEPPER & SON INC	11D70691	10.72.1100.0070.0.410	THE FOX	\$52.72
326355	05/31/2018	1338	J W PEPPER & SON INC	11D70691	10.72.1100.0070.0.410	ROYALS	\$52.72
326355	05/31/2018	1338	J W PEPPER & SON INC	11D70691	10.72.1100.0070.0.410	SORRY	\$52.70
326355	05/31/2018	1338	J W PEPPER & SON INC	11D72563	10.72.1100.0070.0.410	CALL ME MAYBE	\$45.00
Check Total:							\$432.99
326356	05/31/2018	1338	JACLYN LANE	V788759	10.00.3700.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$660.00
326357	05/31/2018	1338	JAN RUWE	V407818	10.09.2210.4936.2.332	PAYMENT OF EXPENSES PAID TO ATTEND TEAMS IN	\$258.41
Check Total:							\$258.41
326358	05/31/2018	1338	JANNA RUWE	V456814	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$396.00
Check Total:							\$396.00
326359	05/31/2018	1338	JENNIFER SMITH	V274850	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00
326359	05/31/2018	1338	JENNIFER SMITH	V585017	10.09.2210.4936.2.333	REIMBURSE FOR TEAMS TRANSPORTATION AND	\$57.23
Check Total:							\$717.23
326360	05/31/2018	1338	JONES SCHOOL SUPPLY CO INC	1586905	38.81.8105.0000.0.699	Chorus Notes Die Cut Pin***QUOTE# 01586905***	\$166.95
326360	05/31/2018	1338	JONES SCHOOL SUPPLY CO INC	1586905	38.81.8105.0000.0.699	Orchestra Die Cut Pin	\$166.95
326360	05/31/2018	1338	JONES SCHOOL SUPPLY CO INC	1586905	38.81.8105.0000.0.699	Bronze 3rd 2"	\$50.09
326360	05/31/2018	1338	JONES SCHOOL SUPPLY CO INC	1586905	38.81.8105.0000.0.699	Silver (2nd) 2" Medal	\$50.09
326360	05/31/2018	1338	JONES SCHOOL SUPPLY CO INC	1586905	38.81.8105.0000.0.699	1st Gold 2" Medal	\$50.09
326360	05/31/2018	1338	JONES SCHOOL SUPPLY CO INC	1586905	38.81.8105.0000.0.699	7/8" Red/White Neck Ribbon	\$46.29
Check Total:							\$530.46
326361	05/31/2018	1338	JULIE HOYLAND	043	10.01.2210.0123.0.312	INVOICE # 043 - 03/13/18 Administrative Consult	\$75.00
326361	05/31/2018	1338	JULIE HOYLAND	043	10.01.2210.0123.0.312	03/19/18 DPS PLC Day Prep & Presentation	\$600.00
Check Total:							\$675.00
326362	05/31/2018	1338	JUSTIN DUDLEY, AMAZING DUDLEY MAGIC	V800048	10.44.1100.0112.2.319	INVOICE DATED APRIL 12, 2018 -Magic Show	\$600.00
326362	05/31/2018	1338	JUSTIN DUDLEY, AMAZING DUDLEY MAGIC	V800048	10.44.1100.0112.2.319	Less Special Discount	(\$150.00)
Check Total:							\$450.00

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Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326363	05/31/2018	1338	KAPCO BOOK PROTECTION	1350726	38.62.6206.0000.0.699	EASY COVER II BOOK COVER 9 1/2"HX6 1/2"W 100	\$126.55
326363	05/31/2018	1338	KAPCO BOOK PROTECTION	1350726	38.62.6206.0000.0.699	EASY BIND 1 1/4"X100' MATTE CLEAR POLYESTER	\$27.80
326363	05/31/2018	1338	KAPCO BOOK PROTECTION	1350726	38.62.6206.0000.0.699	2MIL CLEAR POLYESTER WINGS PEEL&PLACE FOR	\$17.30
326363	05/31/2018	1338	KAPCO BOOK PROTECTION	1350726	38.62.6206.0000.0.699	10% Discount Applied - EASY COVER II BOOK COVER	(\$12.65)
326363	05/31/2018	1338	KAPCO BOOK PROTECTION	1350726	38.62.6206.0000.0.699	10% Discount Applied - EASY BIND 1 1/4"X100'	(\$2.78)
326363	05/31/2018	1338	KAPCO BOOK PROTECTION	1350726	38.62.6206.0000.0.699	10% Discount Applied - 2MIL CLEAR POLYESTER	(\$1.74)
Check Total:							\$154.48
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004758820	10.50.3850.0196.2.410	TAGGIES DAZZLE DOTS MONKEY CLOTH BOOK	\$106.82
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004758820	10.50.3850.0196.2.410	SING A SONG BILINGUAL BOARD BOOKS	\$94.92
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004758820	10.50.3850.0196.2.410	STAK AND SORT KIT	\$42.46
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	QUOTE #241285 - CRAYOLA MULTI CULTURAL	\$35.66
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	DO A DOT RAINBOW ART	\$108.48
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	DO A DOT ART BRILLIANT	\$108.48
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	8 COLOR WASHABLE WATERCOLOR PAINT TRAYS	\$40.68
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	CRAYOLA WASHABLE FINGER PAINT SET OF 7	\$127.38
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	9 X 12 MANILA DRAWING PAPER 500 SHEETS	\$5.91
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	20 X30 ART TISSUE PAPER	\$11.86

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Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	CRAYOLA MODEL MAGIC 4 COLOR PACK	\$42.42
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	WIGGLY EYES	\$23.72
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	EASY SQUEEZE GLUE TUBES SET OF 48	\$22.02
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	NATURAL WOOD CRAFT	\$9.31
326364	05/31/2018	1338	KAPLAN FULFILLMENT CENTER	0004760047	10.58.1125.4902.2.410	SEQUINS AND SPANGLES	\$23.64
Check Total:							\$803.76
326365	05/31/2018	1338	KC ENTERPRISES	1	10.49.2210.4932.2.312	INVOICE #1 - Calm Room - Mindfulness Staff	\$525.00
Check Total:							\$525.00
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46077	20.85.2540.0602.0.323	TO PAY INVOICE# 46077 - MACARTHUR - RAN 3"	\$130.00
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46077	20.85.2540.0602.0.323	2ND HOUR OF LABOR	\$70.00
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46080	20.74.2540.0602.0.323	TO PAY INVOICE# 46080 - JOHNS HILL AT PIGOTT	\$300.00
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46085	20.74.2540.0602.0.323	TO PAY INVOICE# 46085 - JOHNS HILL - JETTED LINE	\$450.00
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46127	20.74.2540.0602.0.323	TO PAY INVOICE# 46127 - JOHNS HILL - JETTED 600	\$300.00
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46136	20.60.2540.0602.0.323	INVOICE# 46136 - SOUTH SHORES - JETTED FROM	\$150.00
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46160/61/62	10.81.2560.0225.0.323	SDMS - GREASE TRAP PUMPING & SCRAPE	\$46.06
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46160/61/62	10.82.2560.0225.0.323	EISENHOWER - GREASE TRAP PUMPING & SCRAPE	\$46.06
326366	05/31/2018	1338	KELLEYS SEPTIC TANK SERVICE	46160/61/62	10.85.2560.0225.0.323	MACARTHUR - GREASE TRAP PUMPING & SCRAPE	\$46.06
Check Total:							\$1,538.18
326367	05/31/2018	1338	KING LAR CO INC	118190	60.33.2530.0775.0.410	INVOICE# 118190 - 4'X8' GAUGE GALVANIZED METAL	\$48.09



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Sort By: Check  
 Dollar Limit: \$0.00

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$48.09
326368	05/31/2018	1338	KOHBURG	14912	10.11.1100.0083.0.410	QUOTE#343 - BOM - CHILD'S ARMCHAIR,	\$384.20
326368	05/31/2018	1338	KOHBURG	14912	10.11.1100.0083.0.410	BOM - CHILD'S SOFA, NEUTRAL, INCLUDES	\$337.00
Check Total:							\$721.20
326369	05/31/2018	1338	KONE, INC	1157583813	20.82.2540.0669.0.323	INVOICE# 1157583813 - EISENHOWER - SW	\$770.87
326369	05/31/2018	1338	KONE, INC	1157583813	20.82.2540.0669.0.323	EXPENSE TO REPAIR TELEPHONE IN SW	\$40.28
326369	05/31/2018	1338	KONE, INC	1157585710	20.08.2540.0669.0.323	INVOICE# 1157585710 - FEES TO TROUBLESHOOT	\$448.61
326369	05/31/2018	1338	KONE, INC	1157593506	20.72.2540.0669.0.323	INVOICE# 1157593506 - HOPE ACADEMY - LABOR	\$548.51
326369	05/31/2018	1338	KONE, INC	1157593506	20.72.2540.0669.0.323	EXPENSE TO REPAIR SOUTH CAFETERIA CHAIRLIFT	\$22.78
Check Total:							\$1,831.05
326370	05/31/2018	1338	KROGER CO.	0318538687	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$68.11
326370	05/31/2018	1338	KROGER CO.	0318538937	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$38.34
326370	05/31/2018	1338	KROGER CO.	0318539173	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$8.55
326370	05/31/2018	1338	KROGER CO.	0318539409	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$25.12
326370	05/31/2018	1338	KROGER CO.	0318539992	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$47.26
326370	05/31/2018	1338	KROGER CO.	0318540731	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$26.44

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Sort By: Check  
 Dollar Limit: \$0.00

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326370	05/31/2018	1338	KROGER CO.	0318541132	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$21.62
326370	05/31/2018	1338	KROGER CO.	0318541358	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$52.35
326370	05/31/2018	1338	KROGER CO.	0318541828	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$14.54
326370	05/31/2018	1338	KROGER CO.	0318541829	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$1.49
326370	05/31/2018	1338	KROGER CO.	0318542069	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$46.29
Check Total:							\$350.11
326371	05/31/2018	1338	KROGER CO..	0318538580	10.81.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$40.33
326371	05/31/2018	1338	KROGER CO..	0318538828	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$53.09
326371	05/31/2018	1338	KROGER CO..	0318539309	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$12.78
326371	05/31/2018	1338	KROGER CO..	0318539310	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$6.98
326371	05/31/2018	1338	KROGER CO..	0318539992	10.81.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$82.62
326371	05/31/2018	1338	KROGER CO..	0318540611	10.50.3850.3705.2.410	BLANKET ORDER FOR 17-18 FAMILY FUN NIGHT FOOD &	\$44.46
326371	05/31/2018	1338	KROGER CO..	0318540831	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$12.16
326371	05/31/2018	1338	KROGER CO..	0318541250	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$7.11
326371	05/31/2018	1338	KROGER CO..	0318541496	10.50.3850.3705.2.410	BLANKET ORDER FOR 17-18 FAMILY FUN NIGHT FOOD &	\$188.12

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Sort By: Check  
 Dollar Limit: \$0.00

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Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326371	05/31/2018	1338	KROGER CO..	0318541728	10.58.3850.4902.2.410	BLANKET ORDER FOR 17-18 PEG FAMILY FUN NIGHT	\$73.88
326371	05/31/2018	1338	KROGER CO..	0318541729	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$157.83
Check Total:							\$679.36
326372	05/31/2018	1338	KROGER CO...	0318538845	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$37.61
326372	05/31/2018	1338	KROGER CO...	0318538846	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$56.36
326372	05/31/2018	1338	KROGER CO...	0318538847	10.85.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$91.15
326372	05/31/2018	1338	KROGER CO...	0318539086	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$39.03
326372	05/31/2018	1338	KROGER CO...	0318540158	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$20.26
326372	05/31/2018	1338	KROGER CO...	0318540160	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$10.00
326372	05/31/2018	1338	KROGER CO...	0318540161	10.85.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$77.08
326372	05/31/2018	1338	KROGER CO...	0318541069	10.85.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$127.86
326372	05/31/2018	1338	KROGER CO...	0318541275	10.85.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$91.14
326372	05/31/2018	1338	KROGER CO...	0318541513	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$22.67
326372	05/31/2018	1338	KROGER CO...	0318541515	12.00.1201.0871.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$88.63
326372	05/31/2018	1338	KROGER CO...	0318541516	10.85.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$53.34

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326372	05/31/2018	1338	KROGER CO...	0318541979	12.00.1202.0870.0.410	BLANKET ORDER FOR MISCELLANEOUS FOOD	\$56.68
Check Total:							\$771.81
326373	05/31/2018	1338	KROGER CO....	0318539058	10.82.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS SUPPLIES	\$92.58
326373	05/31/2018	1338	KROGER CO....	0318540621	10.82.1100.0028.0.410	BLANKET ORDER FOR MISCELLANEOUS SUPPLIES	\$65.74
Check Total:							\$158.32
326374	05/31/2018	1338	KURENT SAFETY INC	18-6337	20.93.2540.0613.0.410	NEW BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$106.95
Check Total:							\$106.95
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5019420518	10.60.1100.0083.0.410	QUOTE #72030 - Backpatters Seat - Red	\$57.16
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5019420518	10.60.1100.0083.0.410	Little Bean Bag Seat - Red	\$57.16
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5019420518	10.60.1250.4300.2.410	Little Bean Bag Seat - Blue	\$57.16
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5019420518	10.60.1250.4300.2.410	Comfy Seat - Set of 3	\$227.53
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5137300518	10.50.1125.3705.2.410	LAKESHORE- MEDIUM TUFF TOTE ***SEE ATTACHED	\$179.26
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5137300518	10.50.1125.3705.2.410	JUMBO CRAFT STICKS	\$5.04
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5137300518	10.50.1125.3705.2.410	LAKESHORE DOUGH ASSORTMENT SET 1	\$131.08
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5137300518	10.50.1125.3705.2.410	NONHARDENING MODELING CLAY BUCKETS	\$137.86
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5137300518	10.50.1125.3705.2.410	CLEAN SAND	\$528.77
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5137300518	10.50.1125.3705.2.410	WIGGLY EYES CLASS PACK	\$17.24

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5137300518	10.50.1125.3705.2.410	LAKESHORE DOUGH ASSORTMETN SET 2	\$131.07
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5167480518	10.22.1250.4300.2.410	PER QUOTE 73756 BACKPATTERS SEAT RED	\$114.98
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5167480518	10.22.1250.4300.2.410	BACKPATTERS SEAT BLUE	\$114.98
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5167480518	10.22.1250.4300.2.410	12 IN WOBBLE CHAIR GREEN	\$137.98
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5167480518	10.22.1250.4300.2.410	14 IN WOBBLE CHAIR BLUE	\$160.98
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5167480518	10.22.1250.4300.2.410	16 IN WOBBLE CHAIR RED	\$183.97
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5234100518	10.72.1100.0083.0.410	GREEN WOBBLE CHAIR***QUOTE# 74947***	\$358.75
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5234100518	10.72.1100.0083.0.410	SOFT SEATS SET OF 6	\$341.94
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5234100518	10.72.1100.0083.0.410	BEAN BAG CHAIRS (SIZE: BIG) RED	\$69.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5234100518	10.72.1100.0083.0.410	BEAN BAG CHAIRS (SIZE: BIG) GREEN	\$69.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5234100518	10.72.1100.0083.0.410	BEAN BAG CHAIRS (SIZE: BIG) BLUE	\$69.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257800518	10.58.1125.4902.2.410	LAKESHORE DOUGH-PURPLE***ONLINE	\$39.96
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257800518	10.58.1125.4902.2.410	LAKESHORE DOUGH-	\$19.98
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257800518	10.58.1125.4902.2.410	3-D COLLAGE BOX	\$119.96
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257800518	10.58.1125.4902.2.410	KWIK STIX TEMPERA PAINTERS - CLASS PACK	\$269.97
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	TURN & LEARN MAGNETIC GEARS***ONLINE PRICING***	\$19.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	3-D GEOMETRIC SHAPES	\$19.99

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	PREDICTABLE TEXT PAPERBACK LIBRARY	\$119.00
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	PATTERN BLOCKS DESIGN CARDS	\$12.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	BLOCK PLAY TRAFFIC SIGNS	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	ALPHABET GIANT STAMPERS- UPPERCASE	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	STAND-UP MAGNETIC WRITE & WIPE CENTER	\$89.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	BRISTLE BUILDERS - MASTER SET	\$39.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	MY FIRST JOURNAL - SET OF 10	\$55.98
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	JUMBO CARDBOARD BLOCKS - STARTER SET	\$24.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	LEARN TO COUNT! DOUGH MATS	\$12.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	ENGINEER-A-COASTER ACTIVITY KIT	\$49.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	ALL-IN-ONE CD PLAYER WITH BLUETOOTH	\$119.00
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	LET'S GO FISHING COUNTING CENTER	\$21.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	MAGNETIC PATTERN BLOCK BUILDERS	\$49.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	FLOAT & FIND ALPHABET BUBBLES	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	A SPOT FOR EVERYONE CLASSROOM CARPET FOR	\$479.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	JUST LIKE HOME KITCHEN PLAYSET	\$24.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	DOUGH DESIGN WHEELS	\$9.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	MAGNETIC NUMBERS & COUNTERS	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257870518	10.58.1125.4902.2.410	NURSERY RHYMES PAPERBACK LIBRARY	\$91.50
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	TURN & LEARN MAGNETIC GEARS***ONLINE PRICING***	\$20.68
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	3-D GEOMETRIC SHAPES	\$20.68
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	PREDICTABLE TEXT PAPERBACK LIBRARY	\$123.12
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	ALPHABET GIANT STAMPERS- UPPERCASE	\$31.03
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	STAND-UP MAGNETIC WRITE & WIPE CENTER	\$93.10
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	BRISTLE BUILDERS - MASTER SET	\$41.37
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	MY FIRST JOURNAL - SET OF 10	\$57.92
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	LEARN TO COUNT! DOUGH MATS	\$13.44
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	LET'S GO FISHING COUNTING CENTER	\$22.75
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	MAGNETIC PATTERN BLOCK BUILDERS	\$51.72
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	FLOAT & FIND ALPHABET BUBBLES	\$31.03

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5257920518	10.13.1125.0185.2.410	NURSERY RHYMES PAPERBACK LIBRARY	\$94.67
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	TURN & LEARN MAGNETIC GEARS***ONLINE PRICING**	\$19.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	PREDICTABLE TEXT PAPERBACK LIBRARY	\$119.00
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	PATTERN BLOCKS DESIGN CARDS	\$12.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	BLOCK PLAY TRAFFIC SIGNS	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	ALPHABET GIANT STAMPERS - UPPERCASE	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	STAND-UP MAGNETIC WRITE & WIPE CENTER	\$89.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	BRISTLE BUILDERS - MASTER SET	\$39.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	MY FIRST JOURNAL - SET OF 10	\$55.98
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	JUMBO CARDBOARD BLOCKS - STARTER SET	\$24.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	GIANT CLASSROOM TIMER	\$39.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	LEARN TO COUNT! DOUGH MATS	\$12.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	ENGINEER-A-COOASTER ACTIVITY KIT	\$49.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	ALL-IN-ONE CD PLAYER WITH BLUETOOTH	\$119.00
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	LET'S GO FISHING COUNTING CENTER	\$21.99



Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	MAGNETIC PATTERN BLOCK BUILDERS	\$49.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	FLOAT & FIND ALPHABET BUBBLES	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	A SPOT FOR EVERYONE CLASSROOM CARPET FOR	\$479.00
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	JUST LIKE HOME KITCHEN PLAYSET	\$24.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	DOUGH DESIGN WHEELS	\$9.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	MAGNETIC NUMBERS & COUNTERS	\$29.99
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	NURSERY RHYMES PAPERBACK LIBRARY	\$91.50
326375	05/31/2018	1338	LAKESHORE LEARNING MATERIALS	5258090518	10.58.1125.4902.2.410	3-D GEOMETRIC SHAPES	\$19.99
Check Total:							\$6,968.89
326376	05/31/2018	1338	LEARNING A - Z	1946241	10.74.1100.0000.0.327	1 Year subscription ReadingA-Z.com for 18	\$1,799.10
Check Total:							\$1,799.10
326377	05/31/2018	1338	LEE ENTERPRISES - CENTRAL ILLINOIS	20940607	10.00.2630.0131.0.350	Herald & Review- Reader's Choice 2017 Quarter Page	\$413.00
Check Total:							\$413.00
326378	05/31/2018	1338	LEGO EDUCATION	1190291514	10.49.1250.4300.2.410	Lego Education WeDo 2.0 Core Set***QUOTE#	\$1,329.65
Check Total:							\$1,329.65
326379	05/31/2018	1338	LINCOLN PRAIRIE BHC	2018-10989	10.00.1220.0128.2.671	PAY INVOICE# 2018-10989: Hosp Ed Srvc (dos	\$500.00
326379	05/31/2018	1338	LINCOLN PRAIRIE BHC	2018-11074	10.00.1220.0128.2.671	PAY INVOICE# 2018-11074: Hosp Ed Srvc (dos	\$750.00
Check Total:							\$1,250.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000112856	10.09.1100.0090.0.410	BLANKET ORDER FOR BAND AND ORCHESTRA SUPPLIES	\$70.71
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000114201	10.11.1100.0017.0.410	PRICE PER EMAIL DATED 12/20/17 - Selections from	\$70.00
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000114632	10.09.1100.0090.0.410	BLANKET ORDER FOR BAND AND ORCHESTRA SUPPLIES	\$14.84
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000115123	10.11.1100.0017.0.410	Selections from "Mary Poppins"	\$70.00
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000115123	10.11.1100.0017.0.410	Highland Legends - Score	\$15.00
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000115123	10.11.1100.0017.0.410	Flight of Eagles - Score	\$15.00
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000115200	10.09.1100.0090.0.410	BLANKET ORDER FOR BAND AND ORCHESTRA SUPPLIES	\$114.31
326380	05/31/2018	1338	LINDA'S MUSIC CENTER	0000115258	10.93.2223.0101.0.750	SHURE ULXS24/SM58G3 MICROPHONE SYSTEMS	\$1,378.00
Check Total:							\$1,747.86
326381	05/31/2018	1338	LITANIA SPORTS GROUP, INC	0000377535	10.82.1542.0507.0.410	POWERMAX STRENGT BAND; HEAVY; 2.5"; GREEN	\$43.00
Check Total:							\$43.00
326382	05/31/2018	1338	LIVING DESIGN	551073	10.11.1100.0000.0.323	Invoice: #551073 for Quarterly Maintenance	\$172.00
326382	05/31/2018	1338	LIVING DESIGN	551073	38.11.1102.0000.0.699	Alternate Nesting Material 3oz	\$3.00
326382	05/31/2018	1338	LIVING DESIGN	551073	38.11.1102.0000.0.699	Treated Nesting Material	\$5.63
326382	05/31/2018	1338	LIVING DESIGN	551073	38.11.1102.0000.0.699	Bird Bedding	\$16.60
Check Total:							\$197.23
326383	05/31/2018	1338	LIVING JUSTICE PRESS	050818DECATUR	10.33.2210.4932.2.410	Circle Forward: Building a Restorative Justice	\$78.50
Check Total:							\$78.50
326384	05/31/2018	1338	LORI PARKER	V282858	10.09.2210.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00
Check Total:							\$660.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326385	05/31/2018	1338	LOWES OF DECATUR	31922	10.82.1100.0030.0.410	BLANKET ORDER FOR MISCELLANEOUS SUPPLIES	\$568.83
Check Total:							\$568.83
326386	05/31/2018	1338	MACGILL & COMPANY	IN0624515	10.93.2130.0000.0.410	Carraklenz Wound and Skin Cleanser, 16 oz.***Quote	\$87.04
326386	05/31/2018	1338	MACGILL & COMPANY	IN0635471	10.93.2130.0000.0.410	Quote #QT0050630, attached. Standard 2.5 V	\$182.28
326386	05/31/2018	1338	MACGILL & COMPANY	IN0635471	10.93.2130.0000.0.410	2" x 5 yards latex-free economy self-adherent	\$58.32
326386	05/31/2018	1338	MACGILL & COMPANY	IN0635471	10.93.2130.0000.0.410	Dry heating pad	\$17.66
326386	05/31/2018	1338	MACGILL & COMPANY	IN0635471	10.93.2130.0000.0.410	Binocular Magnifier - Vision Visor	\$16.18
326386	05/31/2018	1338	MACGILL & COMPANY	IN0635471	10.93.2130.0000.0.410	Prestan Child Manikin w/ CPR Monitor	\$107.63
326386	05/31/2018	1338	MACGILL & COMPANY	IN0635471	10.93.2130.0000.0.410	Prestan Infant Manikin w/ CPR Rate Monitor	\$116.10
326386	05/31/2018	1338	MACGILL & COMPANY	IN0635471	10.93.2130.0000.0.410	**Zoom** Touch Free Infrared Thermometer	\$51.16
326386	05/31/2018	1338	MACGILL & COMPANY	IN0636148	10.93.2130.0000.0.410	Quote #QT0050864, attached. Exergen	\$159.96
Check Total:							\$796.33
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	534644	10.12.2220.0179.2.430	BOOKS PER ATTACHED QUOTE # 741687 FOR	\$232.00
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	534980	10.82.2220.3800.1.430	BOOKS PER ATTACHED LIST #742029. FOR EISENHOWER	\$500.48
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	535428	10.09.2220.0100.0.430	BOOKS PER ATTACHED QUOTE #738620 FOR	\$83.79
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	535884	10.74.2220.3800.1.430	BOOKS PER ATTACHED QUOTE #739173 FOR JOHNS	\$23.58

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	535916	10.09.2220.0100.0.430	BOOKS PER ATTACHED QUOTE #738620 FOR	\$92.83
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	536006	10.09.2220.0100.0.430	BOOKS PER ATTACHED QUOTE #738621 FOR HOPE	\$92.83
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	536264	10.11.2220.3800.1.430	BOOKS PER ATTACHED	\$79.54
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	536521	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR HOPE ACADEMY	\$93.13
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	536587	10.74.2220.0179.2.430	BOOKS PER ATTACHED QUOTE FOR JOHNS HILL	\$113.31
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	536864	10.12.2220.0000.0.410	BOOKS - QUOTE #742319 FOR DENNIS SCHOOL. DNE	\$225.55
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	537518	10.12.2220.0179.2.430	BOOKS PER ATTACHED QUOTE # 741687 FOR	\$96.23
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	537518	10.12.2220.3800.1.430	BOOKS PER ATTACHED	\$13.08
326387	05/31/2018	1338	MACKIN EDUCATIONAL RESOURCES	537673	10.12.2220.0000.0.410	BOOKS - QUOTE #742319 FOR DENNIS SCHOOL. DNE	\$66.55
Check Total:							\$1,712.90
326388	05/31/2018	1338	MACON COUNTY CONSERVATION DISTRICT	4132018	10.09.4190.4300.2.390	4 WEEKS OF PROGRAMMING ON SURVIVAL TOPICS FROM	\$750.00
326388	05/31/2018	1338	MACON COUNTY CONSERVATION DISTRICT	4132018	10.79.4190.4300.2.390	INVOICE 4132018 FOR 4 WEEKS OF PROGRAMMING	\$750.00
Check Total:							\$1,500.00
326389	05/31/2018	1338	MARKERBOARD PEOPLE	228071	10.13.1100.0000.0.410	QUOTE DATED 5/8/2018 BY MARIAH - Spectra	\$942.00
Check Total:							\$942.00
326390	05/31/2018	1338	MASCO	0111479-IN	10.00.0000.0000.0.973	RUBBERMAID HANDLE FOR WET MOP, VINYL COVERED,	\$234.00
Check Total:							\$234.00
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	1X14X8 RED CEDAR BOARD FOR 6TH GRADE	\$57.90

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	GRIP FAST #8 X 1 5/8" 6-LOBE DRIVE TAN	\$13.42
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	GRIP FAST 2" 6D BRIGHT SMOOTH SHANK COMMON	\$2.48
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	SHEPHERD HARDWARE 6" CAST IRON RIGID CASTER	\$359.88
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	WHITE ZINSSER BULLSEYE 1-2-3 INTERIOR/EXTERIOR	\$17.99
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	CONCRETE MIX-60 IL BAG FOR 6TH GRADE	\$4.50
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	6X6X12 #2 CRITICAL STRUCTURAL AC2 GREEN	\$33.59
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	1/2X4X8 AC2 PRESSURE TREATED AG CCX PLYWOOD	\$31.98
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	NATIONAL HARDWARE 5X1 ZINC CORNER BRACE FOR	\$11.08
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	NATIONAL HARDWARE 2" OIL-RUBBED BRONZE	\$5.98
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	NATIONAL HARDWARE 1 3/4" SOLID BRASS MORTISE	\$7.99
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	CHIP BRUSH 24 PIECE MULTIPACK FOR 1ST GRADE	\$12.99
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	LUCITE EXTERIOR SATIN PAINT-1 GALLON FOR 1ST	\$18.47
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	SHAPE PRODUCTS 36X72X100 CLEAR ACRYLIC	\$69.98
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	CABOT CLEAR WOOD PROTECTOR-1 GALLON	\$29.99
326391	05/31/2018	1338	MENARDS	4439	38.21.2180.0000.0.699	TITEBOND III ULTIMATE WOOD GLUE-16OZ FOR 1ST	\$6.99

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326391	05/31/2018	1338	MENARDS	4455	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$345.10
326391	05/31/2018	1338	MENARDS	4467	10.09.1100.0090.0.410	CENTREX PLASTICS DURA TOTE 45 GALLON METALLIC	\$59.94
326391	05/31/2018	1338	MENARDS	4544	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$343.80
326391	05/31/2018	1338	MENARDS	4936	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$365.10
326391	05/31/2018	1338	MENARDS	4983	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$214.00
326391	05/31/2018	1338	MENARDS	4994	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$17.73
326391	05/31/2018	1338	MENARDS	5019	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$118.91
326391	05/31/2018	1338	MENARDS	5094	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES AS	\$160.86
326391	05/31/2018	1338	MENARDS	5103	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$3.29
326391	05/31/2018	1338	MENARDS	5105	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$14.68
326391	05/31/2018	1338	MENARDS	5119	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$31.98
326391	05/31/2018	1338	MENARDS	5141	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$27.96
326391	05/31/2018	1338	MENARDS	5147	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$217.01
326391	05/31/2018	1338	MENARDS	5148	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$74.97
326391	05/31/2018	1338	MENARDS	5212	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$179.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326391	05/31/2018	1338	MENARDS	5259	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$54.23
326391	05/31/2018	1338	MENARDS	5490	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$21.98
326391	05/31/2018	1338	MENARDS	5494	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$83.97
326391	05/31/2018	1338	MENARDS	5579	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$7.97
326391	05/31/2018	1338	MENARDS	5588	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$64.94
326391	05/31/2018	1338	MENARDS	5696	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$41.94
326391	05/31/2018	1338	MENARDS	5717	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$75.56
326391	05/31/2018	1338	MENARDS	5780	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$38.94
326391	05/31/2018	1338	MENARDS	5793	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$54.70
326391	05/31/2018	1338	MENARDS	5836	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$98.88
326391	05/31/2018	1338	MENARDS	5899	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$14.95
326391	05/31/2018	1338	MENARDS	5900	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$134.55
326391	05/31/2018	1338	MENARDS	5930	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$124.76
326391	05/31/2018	1338	MENARDS	6165	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$52.66
326391	05/31/2018	1338	MENARDS	6192	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$45.85

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326391	05/31/2018	1338	MENARDS	6228	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$49.99
326391	05/31/2018	1338	MENARDS	6307	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$8.64
326391	05/31/2018	1338	MENARDS	6308	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$35.74
326391	05/31/2018	1338	MENARDS	6407	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$18.31
326391	05/31/2018	1338	MENARDS	6536	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$140.49
326391	05/31/2018	1338	MENARDS	6539	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$48.73
326391	05/31/2018	1338	MENARDS	6832	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$52.55
326391	05/31/2018	1338	MENARDS	6868	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$20.55
326391	05/31/2018	1338	MENARDS	6871	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$98.47
326391	05/31/2018	1338	MENARDS	6917	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$4.00
326391	05/31/2018	1338	MENARDS	6981	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$22.27
326391	05/31/2018	1338	MENARDS	6984	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$16.42
326391	05/31/2018	1338	MENARDS	7072	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$110.31
326391	05/31/2018	1338	MENARDS	7104	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES AS	\$5.99
326391	05/31/2018	1338	MENARDS	7122	20.93.2540.0607.0.410	NEW BLANKET ORDER FOR CARPENTRY SUPPLIES AS	\$17.20



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Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326391	05/31/2018	1338	MENARDS	7209	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES AS	\$129.80
Check Total:							\$4,554.88
326392	05/31/2018	1338	MIDLAND PAPER COMPANY	IN00857563	10.00.0000.0000.0.973	SPARTAN WHITE SUN HIGH GLOSS FLOOR FINISH, 5	\$5,975.00
Check Total:							\$5,975.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.01.2540.0109.0.321	MONTHLY RECYCLING FEES - CONTRACT TO BEGIN OCT	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.03.2540.0109.0.321	RECYCLING FEES - PROFESSIONAL	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.08.2540.0109.0.321	RECYCLING FEES - BUILDINGS & GROUNDS	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.11.2540.0109.0.321	RECYCLING FEES - GARFIELD	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.12.2540.0109.0.321	RECYCLING FEES - DENNIS	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.13.2540.0109.0.321	RECYCLING FEES - BAUM	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.18.2540.0109.0.321	RECYCLING FEES - ENTERPRISE	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.21.2540.0109.0.321	RECYCLING FEES - FRENCH	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.22.2540.0109.0.321	RECYCLING FEES - FRANKLIN	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.24.2540.0109.0.321	RECYCLING FEES - DURFEE	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.33.2540.0109.0.321	RECYCLING FEES - HARRIS	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.42.2540.0109.0.321	RECYCLING FEES - MUFFLEY	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.44.2540.0109.0.321	RECYCLING FEES - OAK GROVE	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.49.2540.0109.0.321	RECYCLING FEES - PARSONS	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.50.2540.0109.0.321	RECYCLING FEES -	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.58.2540.0109.0.321	RECYCLING FEES - SOUTHEAST	\$30.00

Decatur School District #61

Disbursement Detail Listing

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 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.60.2540.0109.0.321	RECYCLING FEES - SOUTH SHORES	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.62.2540.0109.0.321	RECYCLING FEES - STEVENSON	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.72.2540.0109.0.321	RECYCLING FEES - HOPE	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.74.2540.0109.0.321	RECYCLING FEES - JOHNS HILL	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.75.2540.0109.0.321	RECYCLING FEES - THOMAS JEFFERSON	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.81.2540.0109.0.321	RECYCLING FEES - STEPHEN DECATUR	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.82.2540.0109.0.321	RECYCLING FEES - EISENHOWER	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.85.2540.0109.0.321	RECYCLING FEES - MACARTHUR	\$30.00
326393	05/31/2018	1338	MIDWEST FIBER RECYCLING	1571540	10.99.2540.0109.0.321	RECYCLING FEES - ALTERNATIVE ED -	\$30.00
Check Total:							\$750.00
326394	05/31/2018	1338	MIDWEST MAILING & SHIPPING SYSTEMS	SI62219	10.00.2310.0108.0.410	POSTAGE METER LABEL **SEE ATTACHED ORDER	\$26.40
326394	05/31/2018	1338	MIDWEST MAILING & SHIPPING SYSTEMS	SI62219	10.00.2310.0108.0.410	SECURITY SEAL	\$31.05
Check Total:							\$57.45
326395	05/31/2018	1338	MILES CHEVROLET	848529	10.85.2540.3370.0.390	Brake & Mirror Changes/Maintenance - 12	\$466.93
Check Total:							\$466.93
326396	05/31/2018	1338	MILLER TRACY BRAUN FUNK & MILLER	92189	10.00.2310.0104.0.318	INVOICE #92189 - GENERAL LEGAL SERVICES THROUGH	\$14,245.40
326396	05/31/2018	1338	MILLER TRACY BRAUN FUNK & MILLER	92190	10.00.2316.0000.0.319	INVOICE #92190 - NEGOTIATIONS LEGAL	\$7,663.30

## Decatur School District #61

### Disbursement Detail Listing

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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326396	05/31/2018	1338	MILLER TRACY BRAUN FUNK & MILLER	92192	10.00.2310.0104.0.318	INVOICE #92192 - DUE PROCESS HEARING REQUEST	\$829.75
Check Total:							\$22,738.45
326397	05/31/2018	1338	MILLIKIN UNIVERSITY	SMASH CAMP 2018	10.79.4190.4300.2.390	INVOICE DATED 5/3/2018 - SMASH SR SUMMER CAMP	\$12,000.00
Check Total:							\$12,000.00
326398	05/31/2018	1338	MONTESSORI SERVICES	1811304200	10.18.1100.0083.0.410	QUOTE #Q12929 LARGE HEMMED WORK RUG -	\$188.50
326398	05/31/2018	1338	MONTESSORI SERVICES	1811304200	10.18.1100.0083.0.410	HUNDRED CHAIN MAT	\$96.37
Check Total:							\$284.87
326399	05/31/2018	1338	MOORE MEDICAL	99883636	10.00.0000.0000.0.977	BANTA EXAMINATION TABLE PAPER, CREPE FINISH, 18" X	\$46.74
326399	05/31/2018	1338	MOORE MEDICAL	99883636	10.00.0000.0000.0.977	DYNAREX TOWELETTES, ANTISEPTIC, 100/BX, IND	\$18.90
326399	05/31/2018	1338	MOORE MEDICAL	99888094	10.00.0000.0000.0.977	DYNAREX TOWELETTES, ANTISEPTIC, 100/BX, IND	\$18.90
Check Total:							\$84.54
326400	05/31/2018	1338	MORGAN DISTRIBUTING INC	22007	40.00.0000.0000.0.907	BLANKET ORDER FOR CONTRACT FUEL	\$11,866.61
326400	05/31/2018	1338	MORGAN DISTRIBUTING INC	231015	40.00.0000.0000.0.907	BLANKET ORDER FOR CONTRACT FUEL	\$18,224.80
326400	05/31/2018	1338	MORGAN DISTRIBUTING INC	232918	40.00.0000.0000.0.907	BLANKET ORDER FOR CONTRACT FUEL	\$18,750.00
326400	05/31/2018	1338	MORGAN DISTRIBUTING INC	232918	40.00.2550.0000.0.464	BLANKET ORDER FOR TRANSPORTATION FUEL	\$363.75
Check Total:							\$49,205.16
326401	05/31/2018	1338	MTI DISTRIBUTING INC	1159431-00	20.93.2540.0676.0.555	TORO GROUNDMASTER 3280-D 4WD MOWER -	\$23,822.86
326401	05/31/2018	1338	MTI DISTRIBUTING INC	1163494-00	20.93.2540.0650.0.410	SEAL-OIL - ACKNOWLEDGEMENT#	\$47.71
326401	05/31/2018	1338	MTI DISTRIBUTING INC	1163494-00	20.93.2540.0650.0.410	MOUNT	\$10.58

Decatur School District #61

Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326401	05/31/2018	1338	MTI DISTRIBUTING INC	1163494-00	20.93.2540.0650.0.410	BUSHING - TAPERLOCK	\$58.42
326401	05/31/2018	1338	MTI DISTRIBUTING INC	1163494-00	20.93.2540.0650.0.410	PUMP - FUEL	\$147.60
326401	05/31/2018	1338	MTI DISTRIBUTING INC	1163494-00	20.93.2540.0650.0.750	GEARBOX ASM	\$564.26
326401	05/31/2018	1338	MTI DISTRIBUTING INC	1163494-00	20.93.2540.0650.0.750	DRIVESHAFT ASM	\$571.98
Check Total:							\$25,223.41
326402	05/31/2018	1338	MUSIC SHOPPE OF NORMAL INC 2566178		10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$144.00
326402	05/31/2018	1338	MUSIC SHOPPE OF NORMAL INC 2566205		10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$178.40
326402	05/31/2018	1338	MUSIC SHOPPE OF NORMAL INC 2566424		10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$103.98
326402	05/31/2018	1338	MUSIC SHOPPE OF NORMAL INC 2567339		10.09.1100.0090.0.410	BLANKET ORDER FOR MISCELLANEOUS BAND	\$99.54
326402	05/31/2018	1338	MUSIC SHOPPE OF NORMAL INC 2567695		10.85.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS CHOIR	\$175.15
326402	05/31/2018	1338	MUSIC SHOPPE OF NORMAL INC 2571536		10.81.1100.0035.0.323	BLANKET ORDER FOR BAND/ORCHESTRA	\$104.00
326402	05/31/2018	1338	MUSIC SHOPPE OF NORMAL INC 2571747		10.75.1100.0035.0.323	BLANKET ORDER FOR INSTRUMENTAL MUSIC	\$53.00
Check Total:							\$858.07
326403	05/31/2018	1338	MY BINDING.COM	123614	12.00.1207.0812.0.410	QUOTE/SHOPPING CART: GBC ULTIMA 35 EZLOAD	\$83.59
Check Total:							\$83.59
326404	05/31/2018	1338	NAPA AUTO PARTS	834308	20.93.2540.0650.0.410	BLANKET ORDER FOR FILTERS AND REPAIR PARTS	\$129.99
Check Total:							\$129.99
326405	05/31/2018	1338	NASCO	981987	10.58.1125.4902.2.410	QUOTE # 1810323 HOWDAHUG2 MULTI COLOR	\$147.42
326405	05/31/2018	1338	NASCO	981987	10.58.1125.4902.2.410	HOWDAHUG CHAIR	\$140.40
326405	05/31/2018	1338	NASCO	981987	10.58.1125.4902.2.410	STANDARD TUB PACK	\$39.47

## Decatur School District #61

### Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326405	05/31/2018	1338	NASCO	981999	10.58.1125.4902.2.410	QUOTE #1810465 - BLOCKS ATTRIBUTE X-LG ST60 -	\$23.54
326405	05/31/2018	1338	NASCO	981999	10.58.1125.4902.2.410	CIRCLES ATTRIBUTE GROUPING	\$6.18
326405	05/31/2018	1338	NASCO	981999	10.58.1125.4902.2.410	PANTRY PRODUCTS	\$18.83
326405	05/31/2018	1338	NASCO	981999	10.58.1125.4902.2.410	FRIDGE FOOD	\$18.83
326405	05/31/2018	1338	NASCO	981999	10.58.1125.4902.2.410	HOUSEKEEPING STATION	\$86.76
326405	05/31/2018	1338	NASCO	981999	10.58.1125.4902.2.410	MAGNETIC COUNT CHIP BG/100	\$2.79
326405	05/31/2018	1338	NASCO	983335	10.58.1125.4902.2.410	STORAGE STOR N SLIDE 1	\$216.79
326405	05/31/2018	1338	NASCO	983335	10.58.1125.4902.2.410	ORANGE KRAFT PAPER ROLL	\$135.01
326405	05/31/2018	1338	NASCO	983335	10.58.1125.4902.2.410	WHITE KRAFT PAPER ROLL	\$108.52
326405	05/31/2018	1338	NASCO	983335	10.58.1125.4902.2.410	AQUA KRAFT PAPER ROLL	\$74.18
326405	05/31/2018	1338	NASCO	983335	10.58.1125.4902.2.410	ARTISTA TEMPERA PAINT SET OF 6	\$128.65
326405	05/31/2018	1338	NASCO	983335	10.58.1125.4902.2.410	FINGER PAINT SET OF 9	\$256.10
326405	05/31/2018	1338	NASCO	983335	10.58.1125.4902.2.410	WIGGLE EYES JUMBO ASSORTMENT SET PK 100	\$144.75
326405	05/31/2018	1338	NASCO	989560	10.58.1125.4902.2.410	QUOTE #1810563 BLCOKS ATTRIBUTE X-LG ST 60	\$23.54
326405	05/31/2018	1338	NASCO	989560	10.58.1125.4902.2.410	CIRCLES ATTRIBUTE GROUPING	\$6.18
326405	05/31/2018	1338	NASCO	989560	10.58.1125.4902.2.410	PANTRY PRODUCTS	\$18.83
326405	05/31/2018	1338	NASCO	989560	10.58.1125.4902.2.410	FRIDGE FOOD	\$18.83
326405	05/31/2018	1338	NASCO	989560	10.58.1125.4902.2.410	HOUSEKEEPING STATION	\$86.76
326405	05/31/2018	1338	NASCO	989560	10.58.1125.4902.2.410	MAGNETIC COUNT CHIP BG/100	\$2.79
326405	05/31/2018	1338	NASCO	989661	10.58.1125.4902.2.410	QUOTE # 1810565 ATTRIBUTE BLOCKS	\$23.54
326405	05/31/2018	1338	NASCO	989661	10.58.1125.4902.2.410	ATTIBUTE CIRCLES	\$6.18

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326405	05/31/2018	1338	NASCO	989661	10.58.1125.4902.2.410	PANTRY PRODUCTS	\$18.83
326405	05/31/2018	1338	NASCO	989661	10.58.1125.4902.2.410	FRIDGE FOOD	\$18.83
326405	05/31/2018	1338	NASCO	989661	10.58.1125.4902.2.410	HOUSEKEEPING STATION	\$86.76
326405	05/31/2018	1338	NASCO	989661	10.58.1125.4902.2.410	MAGNETIC COUNT CHIP BAG / 100	\$2.79
326405	05/31/2018	1338	NASCO	990916	10.58.1125.4902.2.410	BLOCKS HOLLOW SET 18PCS	\$201.21
326405	05/31/2018	1338	NASCO	993968	10.58.1125.4902.2.410	BLOCKS HOLLOW SET 18PCS	\$201.21
326405	05/31/2018	1338	NASCO	994016	10.58.1125.4902.2.410	HOLLOW BLOCKS	\$201.21
Check Total:							\$2,465.71
326406	05/31/2018	1338	NASSP/NHS	ORDER #9001017240	10.75.2410.0042.0.640	ORDER # 9001017240 FOR TJMS NATIONAL STUDENT	\$95.00
Check Total:							\$95.00
326407	05/31/2018	1338	NATL COUNCIL FOR BEHAVIORAL HEALTH	100021149	10.00.2210.0287.2.410	PURCHASE OF 125 YOUTH MENTAL HEALTH FIRST AID	\$2,368.75
Check Total:							\$2,368.75
326408	05/31/2018	1338	NAVIANCE INC	INV00083263	10.00.3700.4932.2.312	INVOICE #INV00083263. FAMILY CONNECTION	\$4,000.00
326408	05/31/2018	1338	NAVIANCE INC	INV00083263	10.00.3700.4932.2.312	IMPLEMENTATION GUIDE	\$0.00
326408	05/31/2018	1338	NAVIANCE INC	INV00083263	10.00.3700.4932.2.312	PROJECT CONSULTING	\$0.00
326408	05/31/2018	1338	NAVIANCE INC	INV00083263	10.00.3700.4932.2.312	TEACHER ENGAGEMENT PACKAGE	\$0.00
Check Total:							\$4,000.00
326409	05/31/2018	1338	NAVIGATE PREPARED	2480	10.00.2660.0000.0.327	QUOTE# Q-00106: Elementary/Intermediate/Pri	\$45,500.00
326409	05/31/2018	1338	NAVIGATE PREPARED	2480	10.00.2660.0000.0.327	High School OnSite Service including 1 year license for	\$12,000.00
326409	05/31/2018	1338	NAVIGATE PREPARED	2480	10.00.2660.0000.0.327	Middle School/Jr High OnSite Service including 1	\$10,000.00
326409	05/31/2018	1338	NAVIGATE PREPARED	2480	10.00.2660.0000.0.327	Total discount for the system	(\$13,500.00)
Check Total:							\$54,000.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326410	05/31/2018	1338	NEAL SMITH	V310893	10.89.1100.0017.0.314	SERVICES PROVIDED FOR THE SYMPHONY DIRECTOR	\$2,082.00
Check Total:							\$2,082.00
326411	05/31/2018	1338	NEARPOD, INC	11439	38.82.8280.0000.0.699	NEARPOD 1 YEAR SUSCRIBTION FOR HANNAH	\$240.00
326411	05/31/2018	1338	NEARPOD, INC	11439	38.82.8280.0000.0.699	3 GB OF CLOUD STORAGE	\$0.00
Check Total:							\$240.00
326412	05/31/2018	1338	NEURO-RESTORATIVE	CLIENT #347381	12.00.1220.0855.0.671	INVOICE dated 5/7/18 -APR'18 TUITION PrivFac	\$13,902.63
326412	05/31/2018	1338	NEURO-RESTORATIVE	CLIENT #347381	12.00.4120.4625.2.690	INVOICE dated 5/7/18 -APRIL'18 Rm/Brd SRVCS	\$18,000.00
Check Total:							\$31,902.63
326413	05/31/2018	1338	OFFICE DEPOT	131182568001	10.00.0000.0000.0.971	OFFICE DEPOT MANILA FILE FOLDERS, LETTER SIZE, 3RD	\$860.70
326413	05/31/2018	1338	OFFICE DEPOT	131182569001	10.00.0000.0000.0.971	PACON CRM MANILA 1"SQ. DRAWING PAP,9" X 12"	\$57.44
Check Total:							\$918.14
326414	05/31/2018	1338	OFFICESUPPLY.COM	2891080	10.50.3850.0180.2.410	EMAIL QUOTE- AKRO MILS KEEPBOX CONTAINER WITH	\$190.10
326414	05/31/2018	1338	OFFICESUPPLY.COM	2891089	10.13.3850.0185.2.410	EMAIL QUOTE AKRO MILS KEEPBOX CONTAINER WITH	\$285.15
Check Total:							\$475.25
326415	05/31/2018	1338	OMNI CHEER	P064470901018	10.11.1560.0509.0.410	QOUTE#P0644709 - COLORED HOLOGRAPHIC	\$42.80
Check Total:							\$42.80
326416	05/31/2018	1338	ONARGA ACADEMY	180417	12.00.1220.0855.0.671	PAY INVOICE# 180417: APR'18 Ed Srvcs-PrivFac	\$3,186.33
Check Total:							\$3,186.33
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	Cat rubber duckies	\$22.98
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	Dog rubber duckies	\$7.99
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	Safari rubber duckies	\$4.98

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	Crazy hair rubber duckies	\$7.99
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	big hair rubber duckies	\$9.99
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	super hero rubber duckies	\$7.49
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	Unicorn rubber duckies	\$6.99
326417	05/31/2018	1338	ORIENTAL TRADING	689624352-01	38.49.4901.0000.0.699	5% DISCOUNT FOR ENTIRE ORDER	(\$2.77)
326417	05/31/2018	1338	ORIENTAL TRADING	689833828-01	10.58.1125.4902.2.410	QUOTE DATED 4/26/2018 – – NEON HEXAGON SHAPED	\$13.98
326417	05/31/2018	1338	ORIENTAL TRADING	689833828-01	10.58.1125.4902.2.410	PAW PRINT STAMPERS	\$13.98
326417	05/31/2018	1338	ORIENTAL TRADING	689928836-01	10.58.1125.4902.2.410	QUOTE 689826472-01 BEACH TOTES	\$213.60
326417	05/31/2018	1338	ORIENTAL TRADING	689928836-01	10.58.1125.4902.2.410	BRIGHT ANIMAL PRINT SUNGLASSES	\$185.10
326417	05/31/2018	1338	ORIENTAL TRADING	689928836-01	10.58.1125.4902.2.410	MEGA BEACH BALL ASSORTMENT 50 PC	\$113.94
Check Total:							\$606.24
326418	05/31/2018	1338	PALOS SPORTS INC	284024-01	10.12.1100.0008.0.410	3' WEIGHTED PUGG GOAL	\$13.20
326418	05/31/2018	1338	PALOS SPORTS INC	284024-01	10.12.1100.0008.0.410	\$-5.7 Pro-rated Adjustment Applied – 3' WEIGHTED	(\$1.32)
326418	05/31/2018	1338	PALOS SPORTS INC	284024-01	38.12.1260.0000.0.699	\$-5.7 Pro-rated Adjustment Applied – 3' WEIGHTED	(\$4.38)
326418	05/31/2018	1338	PALOS SPORTS INC	284024-01	38.12.1260.0000.0.699	3' WEIGHTED PUGG GOAL	\$43.76
326418	05/31/2018	1338	PALOS SPORTS INC	287581-00	10.82.1100.0039.0.410	YORK 50LB RUBBER HEX DUMBBELL PER PALOS	\$180.87
Check Total:							\$232.13
326419	05/31/2018	1338	PAM MARTIN-HULL.	288390-00	10.00.3700.4936.2.390	NON DPS PARTICIPANT – TEAMS SPRING 2018 (4	\$396.00
Check Total:							\$396.00
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	Gold Elementary Excellence Pins per order form	\$21.00



## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	Gold Excellence Certificates	\$0.00
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	Silver Achievement pins	\$7.00
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	Silver Achievement Certificates	\$0.00
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	ACA Citizenship pins	\$115.00
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	\$-18 Pro-rated Adjustment Applied - Gold Elementary	(\$3.00)
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	\$-18 Pro-rated Adjustment Applied - Gold Excellence	\$0.00
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	\$-18 Pro-rated Adjustment Applied - Silver	(\$1.00)
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	\$-18 Pro-rated Adjustment Applied - Silver	\$0.00
326420	05/31/2018	1338	PEAP	355417	38.13.1304.0000.0.699	\$-18 Pro-rated Adjustment Applied - ACA Citizenship	(\$14.00)
Check Total:							\$125.00
326421	05/31/2018	1338	PEARSON EDUCATION.	4025484066	10.42.1100.0000.0.410	Phonics Level A **PROFORMA INVOICE#	\$27.59
326421	05/31/2018	1338	PEARSON EDUCATION.	4025484066	10.42.1100.0000.0.410	Phonics Level B	\$20.94
326421	05/31/2018	1338	PEARSON EDUCATION.	4025484066	10.42.1100.0000.0.410	Phonics Level C	\$20.94
326421	05/31/2018	1338	PEARSON EDUCATION.	4025484066	10.42.1100.0000.0.410	Phonics Level D	\$15.97
326421	05/31/2018	1338	PEARSON EDUCATION.	4025484066	10.42.1100.0000.0.410	Phonics Level E	\$15.97
Check Total:							\$101.41
326422	05/31/2018	1338	PEARSON.	11627939	12.00.1216.0855.0.410	EOWPVT-4 Complete Kit: examiners manual, pic test	\$202.02
326422	05/31/2018	1338	PEARSON.	11627939	12.00.1216.0855.0.410	ROWPVT-4 Complete Kit: examiners manual, test	\$202.02
326422	05/31/2018	1338	PEARSON.	11627939	12.00.2113.0855.0.410	ABAS-3 School: Parent Form (age 5-21) (25/pkg)	\$248.85
Check Total:							\$652.89

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326423	05/31/2018	1338	PITNEY BOWES	1006766970	10.00.2630.0131.0.323	Invoice #1006766970 - Annual Maintenance	\$1,899.00
Check Total:							\$1,899.00
326424	05/31/2018	1338	PLA-MOR LANES	270728	10.82.1542.0513.0.390	PAY INVOICE #270728 FOR GIRLS BOWLING	\$252.00
Check Total:							\$252.00
326425	05/31/2018	1338	PRIDE CLEANERS	231900	20.93.2540.0610.0.323	BLANKET ORDER FOR LAUNDERING DUST MOPS	\$49.02
326425	05/31/2018	1338	PRIDE CLEANERS	231939	20.93.2540.0610.0.323	BLANKET ORDER FOR LAUNDERING DUST MOPS	\$19.35
Check Total:							\$68.37
326426	05/31/2018	1338	PRO ED INC	2704809	12.00.1216.0855.0.410	TECEL kit: Test of Early Communication and	\$319.00
Check Total:							\$319.00
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1063015/04.19.2018	10.00.2520.0104.0.410	BLANKET ORDER FOR BOTTLED WATER AND	\$38.15
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1063015/05.17.2018	10.00.2520.0104.0.410	BLANKET ORDER FOR BOTTLED WATER AND	\$45.50
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1349026/04.19.2018	10.03.2210.0084.0.410	BLANKET ORDER FOR MONTHLY COOLER RENTAL	\$32.30
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1404979/05.17.2018	10.00.2640.0000.0.410	BLANKET ORDER FOR WATER COOLER RENTAL	\$23.45
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1609445/05.17.2018	10.00.2660.0110.0.410	Blanket Order for water cooler rental and water jug	\$50.85
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1657881/04.26.2018	10.81.2410.0010.0.410	BLANKET ORDER FOR WATER COOLER RENTAL	\$12.55
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1675669/05.17.2018	10.00.2320.0000.0.410	BLANKET ORDER FOR WATER COOLER RENTAL	\$30.80
326427	05/31/2018	1338	PURITAN SPRINGS WATER	1684091/05.03.2018	38.82.8272.0000.0.699	BLANKET ORDER FOR MONTHLY COOLER RENTAL	\$30.52
Check Total:							\$264.12

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1000777	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$17.64
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1002753	10.00.0000.0000.0.973	IMPACT BRAND DEODORIZING URINAL	\$1,101.60
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1002753	10.00.0000.0000.0.973	ETC BRAND SCRUB PADS,6"X9"X3/8",10	\$149.93
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1002753-1	10.00.0000.0000.0.973	ETC BRAND SCRUB PADS,6"X9"X3/8",10	\$98.89
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1003873	10.00.0000.0000.0.971	DART STYROFOAM CUPS, 6 OZ., 1000/CS***QUOTE	\$214.40
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1004102	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$199.50
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1004449	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$55.22
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1004802	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$180.16
326428	05/31/2018	1338	R D MCMILLEN ENTERPRISES	1005018	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$180.16
Check Total:							\$2,197.50
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP RENEWAL FOR ANITA	\$70.00
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP RENEWAL FOR DENITA	\$70.00
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP RENEWAL FOR CARIE	\$70.00
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP RENEWAL FOR AMANDA	\$70.00
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP RENEWAL FOR JULIE TURNER	\$70.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP RENEWAL FOR NICOLE	\$70.00
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP RENEWAL FOR CHRISTELLE	\$70.00
326429	05/31/2018	1338	READING RECOVERY COUNCIL	V336896	10.03.2210.4932.2.640	ANNUAL MEMBERSHIP FOR JESSICA NIEBRUGGE	\$70.00
Check Total:							\$560.00
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	Blackflash Pencils***QUOTE#	\$34.38
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	Emoji Pencils	\$64.28
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	Group Color Pencils – 6 Colors	\$64.28
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	Water Color Pencils	\$34.38
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	Prism Popper Pencils	\$34.39
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	I Did It Pencils	\$34.39
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	Smiley Stars Pencils	\$34.39
326430	05/31/2018	1338	REALLY GOOD STUFF	6391806	10.60.1250.4300.2.410	Student Star Pizazz Pencils	\$34.39
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Hashtag Customizable Pencils***QUOTE#	\$14.48
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Decorate Pick A Student Sticks	\$10.50
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Counting the days Pocket Chart	\$30.50
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Carpet Mark It 6 colors	\$22.50
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Hang Up totes	\$35.49
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	My Numbers through Journals	\$49.30
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Book + Binder Holder 12 Label BK	\$140.49

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

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Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	LG Book Baskets - 12 pk - Rainbow	\$140.49
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Universal Bin Label with Holder 12	\$53.49
326430	05/31/2018	1338	REALLY GOOD STUFF	6398856	10.60.1250.4300.2.410	Decorate Me 3D Butterfly	\$17.51
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	2-SIDED LINED DRY ERASE BOARD***QUOTE#0059897	\$137.98
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	MULTIFUNCTION UP/DOWN TIMER	\$249.98
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	MINI NON MAGNETIC DRY ERASE BOARDS	\$189.50
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	SLEEVES 6 COLORS PACK OF 30	\$621.49
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	MAGTIVITY LG TIN CLASSROOM KIT	\$291.16
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	ROLLING ORGANZIER & BASKETS WH	\$934.02
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	\$-64.93 Pro-rated Adjustment Applied -	(\$3.70)
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	\$-64.93 Pro-rated Adjustment Applied -	(\$6.70)
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	\$-64.93 Pro-rated Adjustment Applied - MINI	(\$5.08)
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	\$-64.93 Pro-rated Adjustment Applied -	(\$16.65)
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	\$-64.93 Pro-rated Adjustment Applied -	(\$7.80)
326430	05/31/2018	1338	REALLY GOOD STUFF	6398862	10.22.1100.0000.0.410	\$-64.93 Pro-rated Adjustment Applied -	(\$25.00)

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	sight word bracelets 3rd grade**SEE ATTACHED	\$23.97
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	sight word bracelets 2nd grade	\$23.97
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	sight word bracelets First Grade	\$47.94
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	sight word bracelets-Primer	\$47.94
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	Re-markable dry erase sleeves two sided opening	\$375.00
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	Really Good homework Envelopes with hook and	\$199.90
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	Toobaloos set of 12	\$199.20
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	Magnetic Alphabet Letter Tiles with Red Vowels	\$249.75
326430	05/31/2018	1338	REALLY GOOD STUFF	6399090	10.33.1250.4300.2.410	Really Good Revolving Dry Erase rack	\$351.73
326430	05/31/2018	1338	REALLY GOOD STUFF	6400062	10.60.1250.4300.2.410	Really Good Magtivity Tins	\$74.67
326430	05/31/2018	1338	REALLY GOOD STUFF	6400062	10.60.1250.4300.2.410	Math Twists-Add/Subtract	\$29.23
326430	05/31/2018	1338	REALLY GOOD STUFF	6400062	10.60.1250.4300.2.410	2-Sided Lined Lapboard	\$115.28
326430	05/31/2018	1338	REALLY GOOD STUFF	6400062	10.60.1250.4300.2.410	Customizable Book Dividers	\$23.38
326430	05/31/2018	1338	REALLY GOOD STUFF	6400062	10.60.1250.4300.2.410	Quiet Chair Foot Covers 144 YE	\$150.07
326430	05/31/2018	1338	REALLY GOOD STUFF	6400062	10.60.1250.4300.2.410	Group Material Caddies Set	\$147.33
326430	05/31/2018	1338	REALLY GOOD STUFF	6400062	10.60.1250.4300.2.410	Wire Works Material Caddy OR	\$40.93

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326430	05/31/2018	1338	REALLY GOOD STUFF	6401207	10.49.1250.4300.2.410	What Was 8 book set ***QUOTE#	\$123.46
326430	05/31/2018	1338	REALLY GOOD STUFF	6401207	10.49.1250.4300.2.410	Documenting US history 8 Books	\$71.92
326430	05/31/2018	1338	REALLY GOOD STUFF	6401207	10.49.1250.4300.2.410	Who was Who is set of 62 Books	\$365.84
326430	05/31/2018	1338	REALLY GOOD STUFF	6401207	10.49.1250.4300.2.410	Cause and Effect 6 Book Set	\$143.82
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	SO Much Fun – Say Watt 6" Cutouts ***QUOTE#	\$8.35
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	EZ Read Tactile Alphabet Set	\$21.86
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	Feel Trace + Write Alphabet	\$31.86
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	Word Ladder Windows CVC Words	\$21.86
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	CVC Puzzlers	\$8.86
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	Sound Box Mats and Chips	\$11.86
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	Sight Word Ice Cream Cones	\$17.86
326430	05/31/2018	1338	REALLY GOOD STUFF	6401939	10.60.1250.4300.2.410	Colors Book and Colored Overlays	\$36.86
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Pencil Sharpeners Neon 24 Pack***QUOTE#	\$65.40
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Wire Works Desktop Secretary	\$31.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Task Order Management Magnets	\$13.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Pencil Pal	\$16.99

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### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Park and Sotre Pocket Chart	\$26.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Sight Word Bracelets 3rd Fry	\$3.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	hook N Hold 4 Pack	\$7.95
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	The Surf - Red	\$50.00
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	End of the Day Reflections Cup	\$9.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Magnetic Staple Remover	\$2.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Bouncy Bands for Chairs BL	\$69.95
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Morning Meeting Chips	\$6.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Acts of Kindness Management	\$9.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Thoughts of the Week Posters	\$12.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Emoji Cubes	\$9.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Carpet Mark its 4 color	\$16.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	W.O.W Goals Poster	\$5.69
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Transition Word + Phrases Banner	\$10.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6402262	10.42.1100.0000.0.410	Mini Behavior Tracker	\$14.99
326430	05/31/2018	1338	REALLY GOOD STUFF	6405815	10.13.1100.0000.0.410	AudioStar Boom box radio***ONLINE PRICING**	\$223.98
326430	05/31/2018	1338	REALLY GOOD STUFF	6412864	10.42.1100.0000.0.410	The Surf - Red	\$75.00
Check Total:							\$6,861.36
326431	05/31/2018	1338	REXX DISCOUNT BATTERY SALES	218041234	10.00.2660.0110.0.410	6Volt SLA 5.96 x 1.33 x 3.72 - per invoice	\$239.40
326431	05/31/2018	1338	REXX DISCOUNT BATTERY SALES	218043039	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$86.00



Decatur School District #61

Disbursement Detail Listing

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Sort By: Check  
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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326431	05/31/2018	1338	REXX DISCOUNT BATTERY SALES	218050930	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$34.95
326431	05/31/2018	1338	REXX DISCOUNT BATTERY SALES	218050938	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$86.00
326431	05/31/2018	1338	REXX DISCOUNT BATTERY SALES	218051123	20.93.2540.0650.0.410	6V GC 225 AH - TROJAN 10-3/8 X 7-1/8 X	\$463.80
326431	05/31/2018	1338	REXX DISCOUNT BATTERY SALES	218051123	20.93.2540.0650.0.410	BATTERY CORE CHARGE	\$40.00
Check Total:							\$950.15
326432	05/31/2018	1338	RICHLAND COMMUNITY COLLEGE	18-142	10.58.1125.4902.2.410	INVOICE 18-142 PLAY SAND FOR SANDBOX AT RCC	\$63.80
Check Total:							\$63.80
326433	05/31/2018	1338	RICK SPANGLER	1002	10.42.1100.0112.1.319	Invoice #1002 4 weeks afterschool martial arts	\$600.00
Check Total:							\$600.00
326434	05/31/2018	1338	RICOH USA INC.	5053237910	10.03.2221.0100.0.323	BLANKET ORDER FOR RICOH #MP2852SP, SERIAL #	\$6.39
Check Total:							\$6.39
326435	05/31/2018	1338	ROBBINS SCHWARTZ	280850 DWKF	10.00.2310.0104.0.318	PAYMENT - INVOICE NO. 280850 DWKF - LEGAL	\$7,978.14
Check Total:							\$7,978.14
326436	05/31/2018	1338	ROCHESTER 100 INC	P86599	10.44.1100.0000.0.410	Nicky's Communicator Folders-Yellow***QUOTE BY	\$375.00
326436	05/31/2018	1338	ROCHESTER 100 INC	P86756	10.62.1250.4300.2.410	NICKY'S COMMUNICATOR FOLDERS- NAVY	\$437.50
Check Total:							\$812.50
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2948025.001	10.82.2560.0225.0.410	COMPRESSOR - QUOTE# S2948025	\$2,023.94
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2952043.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$40.22

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2952769.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$28.70
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2953449.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$115.78
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2961690.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$43.35
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2967020.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$154.66
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2967038.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$154.66
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2967672.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$154.66
326437	05/31/2018	1338	ROGERS SUPPLY CO INC	S2969733.001	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$6.46
						Check Total:	\$2,722.43
326438	05/31/2018	1338	SCHIMBERG COMPANY	3163158-00	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$18.26
						Check Total:	\$18.26
326439	05/31/2018	1338	SCHOLASTIC INC	16961789	10.50.3850.0196.2.410	LITTLE SCHOLASTIC STACKIN NOV	\$56.63
326439	05/31/2018	1338	SCHOLASTIC INC	17037600	10.50.3850.0196.2.410	TIP TIP DIG DIG	\$30.30
326439	05/31/2018	1338	SCHOLASTIC INC	17071682	10.49.1250.4300.2.410	Text Set Grade 3 Science ISBN:	\$254.85
326439	05/31/2018	1338	SCHOLASTIC INC	17071682	10.49.1250.4300.2.410	Text Set Grade 3 Nature ISBN: 978-1-338-20891-7	\$235.00
326439	05/31/2018	1338	SCHOLASTIC INC	17071682	10.49.1250.4300.2.410	Text Set Grade 4 Geogra ISBN: 978-0-545-51387-7	\$235.00
326439	05/31/2018	1338	SCHOLASTIC INC	17097700	10.09.1100.0255.0.410	GUIDED READING FICTION FOCUS 2ND EDITION -	\$8,384.24

## Decatur School District #61

### Disbursement Detail Listing

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 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326439	05/31/2018	1338	SCHOLASTIC INC	17113267	10.09.1100.0250.0.420	TRAITS WRITING GR K TEACHING GUIDE	\$1,968.75
326439	05/31/2018	1338	SCHOLASTIC INC	17113267	10.09.1100.0250.0.420	TRAITS WRITING GR 1 TEACHING GUIDE	\$1,968.75
326439	05/31/2018	1338	SCHOLASTIC INC	17113267	10.09.1100.0250.0.420	TRAITS WRITING GR 2 TEACHING GUIDE	\$1,968.75
326439	05/31/2018	1338	SCHOLASTIC INC	17113267	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 TEACHING GUIDE	\$1,968.75
326439	05/31/2018	1338	SCHOLASTIC INC	17113267	10.09.1100.0250.0.420	TRAITS WRITING GR 4 TEACHING GUIDE	\$1,968.75
326439	05/31/2018	1338	SCHOLASTIC INC	17113267	10.09.1100.0250.0.420	TRAITS WRITING GR 5 TEACHING GUIDE	\$1,968.75
326439	05/31/2018	1338	SCHOLASTIC INC	17120426	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 --TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120426	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120426	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120426	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120426	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120427	10.09.1100.0250.0.420	TRAITS WRITING GRADE K - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120427	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120427	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120427	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 - COMMON CORE STATE	\$1,425.90

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326439	05/31/2018	1338	SCHOLASTIC INC	17120427	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120428	10.09.1100.0250.0.420	TRAITS WRITING GRADE K – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120428	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120428	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120428	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 COMMON CORE STATE	\$2,138.85
326439	05/31/2018	1338	SCHOLASTIC INC	17120428	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120429	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – – –TRAITS	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120429	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120429	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120429	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$2,138.85
326439	05/31/2018	1338	SCHOLASTIC INC	17120429	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120430	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – – –TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120430	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120430	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120430	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$1,425.90

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Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326439	05/31/2018	1338	SCHOLASTIC INC	17120430	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120431	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 - - -TRAITS	\$2,819.25
326439	05/31/2018	1338	SCHOLASTIC INC	17120431	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$2,819.25
326439	05/31/2018	1338	SCHOLASTIC INC	17120431	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$2,819.25
326439	05/31/2018	1338	SCHOLASTIC INC	17120431	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 - COMMON CORE STATE	\$2,851.80
326439	05/31/2018	1338	SCHOLASTIC INC	17120431	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120432	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 - - TRAITS	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120432	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120432	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120432	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 - COMMON CORE STATE	\$2,138.85
326439	05/31/2018	1338	SCHOLASTIC INC	17120432	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - COMMON CORE STATE	\$2,138.85
326439	05/31/2018	1338	SCHOLASTIC INC	17120433	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 - - -TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120433	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120433	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120433	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 -- COMMON CORE STATE	\$1,425.90

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326439	05/31/2018	1338	SCHOLASTIC INC	17120433	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$2,138.85
326439	05/31/2018	1338	SCHOLASTIC INC	17120434	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – –TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120434	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120434	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$2,114.44
326439	05/31/2018	1338	SCHOLASTIC INC	17120434	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120434	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120435	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – –TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120435	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120435	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120435	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120435	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120436	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120436	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120436	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120436	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$1,425.90

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326439	05/31/2018	1338	SCHOLASTIC INC	17120436	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120437	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – –TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120437	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120437	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120437	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120437	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120438	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – –TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120438	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120438	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120438	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120438	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 – COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120439	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 – – TRAITS	\$3,524.06
326439	05/31/2018	1338	SCHOLASTIC INC	17120439	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 – COMMON CORE STATE	\$2,819.25
326439	05/31/2018	1338	SCHOLASTIC INC	17120439	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 – COMMON CORE STATE	\$3,524.06
326439	05/31/2018	1338	SCHOLASTIC INC	17120439	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 – COMMON CORE STATE	\$5,703.60

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326439	05/31/2018	1338	SCHOLASTIC INC	17120439	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - COMMON CORE STATE	\$4,277.70
326439	05/31/2018	1338	SCHOLASTIC INC	17120440	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 - - TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120440	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120440	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17120440	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17120440	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17127868	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 - - -TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17127868	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17127868	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17127868	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	17127868	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - COMMON CORE STATE	\$712.95
326439	05/31/2018	1338	SCHOLASTIC INC	17127869	10.09.1100.0250.0.420	REFERENCE QUOTE DATED 4/27/2018 - - TRAITS	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17127869	10.09.1100.0250.0.420	TRAITS WRITING GRADE 1 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17127869	10.09.1100.0250.0.420	TRAITS WRITING GRADE 2 - COMMON CORE STATE	\$1,409.63
326439	05/31/2018	1338	SCHOLASTIC INC	17127869	10.09.1100.0250.0.420	TRAITS WRITING GRADE 3 - COMMON CORE STATE	\$712.95



## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326439	05/31/2018	1338	SCHOLASTIC INC	17127869	10.09.1100.0250.0.420	TRAITS WRITING GRADE 4 - COMMON CORE STATE	\$1,425.90
326439	05/31/2018	1338	SCHOLASTIC INC	23948998	10.74.3850.3305.2.410	Customer Account: 2455239984----Wendell	\$120.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949000	10.74.3850.3305.2.410	The Complete Big Nate, Vol. 2	\$112.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	Surf's Up	\$120.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	The Story of Ferdinand	\$120.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	Snappy the Alligator	\$120.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	Philomena's New Glasses	\$120.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	Miss Rumphius	\$120.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	The Magician's Hat	\$100.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	Good Morning, Grizzle Grump!	\$90.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	Charlie & Mouse	\$150.00
326439	05/31/2018	1338	SCHOLASTIC INC	23949002	10.74.3850.3305.2.410	Bunny's Staycation	\$120.00
Check Total:							\$170,281.94
326440	05/31/2018	1338	SCHOLASTIC INC.	17059947	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE. FOR BAUM	\$824.00
326440	05/31/2018	1338	SCHOLASTIC INC.	17059950	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR DENNIS LAB	\$749.50
326440	05/31/2018	1338	SCHOLASTIC INC.	17059951	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR DURFEE	\$887.25
326440	05/31/2018	1338	SCHOLASTIC INC.	17059952	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR ENTERPRISE	\$440.25
326440	05/31/2018	1338	SCHOLASTIC INC.	17059953	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR FRANKLIN	\$606.25
326440	05/31/2018	1338	SCHOLASTIC INC.	17059954	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR FRENCH	\$522.25

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326440	05/31/2018	1338	SCHOLASTIC INC.	17059955	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR HARRIS	\$1,094.00
326440	05/31/2018	1338	SCHOLASTIC INC.	17059956	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR JOHNS HILL	\$1,037.00
326440	05/31/2018	1338	SCHOLASTIC INC.	17059957	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR MUFFLEY	\$1,164.25
326440	05/31/2018	1338	SCHOLASTIC INC.	17059958	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR OAK GROVE	\$818.00
326440	05/31/2018	1338	SCHOLASTIC INC.	17059959	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR PARSONS	\$384.75
326440	05/31/2018	1338	SCHOLASTIC INC.	17059978	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR SOUTH SHORES	\$794.00
326440	05/31/2018	1338	SCHOLASTIC INC.	17059979	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR STEVENSON	\$524.00
326440	05/31/2018	1338	SCHOLASTIC INC.	17059980	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR HOPE ACADEMY	\$1,622.50
326440	05/31/2018	1338	SCHOLASTIC INC.	17059981	38.03.0385.0000.0.699	BOOKS PER ATTACHED QUOTE FOR GARFIELD	\$693.25
Check Total:							\$12,161.25
326441	05/31/2018	1338	SCHOOL DATEBOOKS, INC	S18-0137318	10.81.1100.0010.0.410	2018-2019 School Agendas. Telluride 8.5x11	\$1,103.76
Check Total:							\$1,103.76
326442	05/31/2018	1338	SCHOOL HEALTH CORP	3437524-00	10.00.0000.0000.0.977	ZIPLOC PINT SIZE SANDWICH BAGS WITH ZIP SEAL,	\$412.80
Check Total:							\$412.80
326443	05/31/2018	1338	SCHOOL MATE	IN000487816	10.62.1250.4300.2.410	NON CUSTOM ELEMENTARY PLANNERS***QUOTE#	\$498.75
326443	05/31/2018	1338	SCHOOL MATE	IN000487821	10.44.1100.0000.0.410	Elementary Student Planners Non-custom for 18-19	\$356.25

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326443	05/31/2018	1338	SCHOOL MATE	IN000487842	10.62.1250.4300.2.410	NON CUSTOM PRIMARY PLANNERS***QUOTE#	\$498.75
326443	05/31/2018	1338	SCHOOL MATE	IN000487848	10.44.1100.0000.0.410	Primary Student Planner Non-custom for	\$356.25
326443	05/31/2018	1338	SCHOOL MATE	IN000489743	10.13.1250.4300.2.410	Elementary planners. Cover #P796. Repeat last year's	\$577.50
326443	05/31/2018	1338	SCHOOL MATE	IN000489759	10.13.1250.4300.2.410	Primary planners. Cover #P797. Repeat last year's	\$374.00
326443	05/31/2018	1338	SCHOOL MATE	IN000489829	10.13.1250.4300.2.410	Standard Folder, cover F86. Repeat last year's cover with	\$240.00
326443	05/31/2018	1338	SCHOOL MATE	IN000489829	10.13.1250.4300.2.410	Substitute folders. See attached order form..	\$32.50
Check Total:							\$2,934.00
326444	05/31/2018	1338	SCHOOL OUTFITTERS	INV12820536	10.62.1100.0083.0.410	QUOTE- QUO1951828- ACTIVE LEARNING STOOL	\$330.00
326444	05/31/2018	1338	SCHOOL OUTFITTERS	INV12823756	10.49.1100.0000.0.410	Active Learning Stool 15" height - Black	\$116.13
326444	05/31/2018	1338	SCHOOL OUTFITTERS	INV12823756	10.49.1100.0083.0.410	Active Learning Stool 15" height - Black	\$116.14
326444	05/31/2018	1338	SCHOOL OUTFITTERS	INV12827735	10.49.1100.0083.0.410	shapes Series II Vinyl Soft Seating - Cylinder -	\$710.28
Check Total:							\$1,272.55
326445	05/31/2018	1338	SCHOOL SPECIALTY	202501549427	10.09.1100.0255.0.420	QUOTE #00031812 - HANDPRINTS COMPLETE	\$1,995.60
326445	05/31/2018	1338	SCHOOL SPECIALTY	202501549427	10.09.1100.0255.0.420	HANDPRINTS COMPLETE STARTER SET	\$382.00
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120254796	10.03.2221.0100.0.410	ACADEMIC PLANNER***QUOTE#	\$13.00
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120254796	10.93.2220.0100.0.410	INK REFILL 2 OZ RED XST40711	\$19.00

## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120254796	10.93.2220.0100.0.410	TAPE SCOTCH 81 MAGIC 3 " CORE	\$70.26
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120289409	10.03.2221.0100.0.410	CALENDAR DELUXE NATL. SCHOOL	\$13.19
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120308076	10.75.1100.0034.0.410	X-ACTO TEACHERPRO ELECTRIC PENCIL	\$151.20
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120308076	10.75.1100.0034.0.410	PENDAFLEX NEON GLOW COLORED HANGING FILE	\$44.08
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120308076	10.75.1100.0034.0.410	VINYL ERASER- WHITE PACK OF 20	\$8.88
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120308076	10.75.1100.0034.0.410	POST-IT NOTES ORIGINAL PADS - VALUE PACK	\$19.40
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120355421	10.00.0000.0000.0.971	SCHOOL SMART 6 1/2" X 9 1/2" ENVELOPES W/CLASP,	\$120.00
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120355421	10.00.0000.0000.0.971	SAX CRM MANILA 1"SQ. DRAWING PAP,9" X 12"	\$26.80
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120363257	10.42.1100.0000.0.410	Book Grammar Minutes Grade 5***QUOTE#	\$13.13
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120372608	10.75.2225.0042.0.410	#2 lead assorted colored pencils/gross ***CART#	\$85.75
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120372608	10.75.2225.0042.0.410	RSVP BALLPOINT 1.0MM ASSORTED/8	\$10.42
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120372608	10.75.2225.0042.0.410	SHARPIE CHISEL TIP PERMANENT MARKER	\$6.58
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120372608	10.75.2225.0042.0.410	BIG MARKING METALLIC PERMANENT MARKER/SET	\$18.96
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120372608	10.75.2225.0042.0.410	SCHOOL SMART ASSORTED HIGHLIGHTERS/SET OF 6	\$8.46
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120372608	10.75.2225.0042.0.410	PAPERPRO DESKTOP	\$26.39
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120372608	10.75.2225.0042.0.410	C-LINE ALL PURPOSE	\$60.78

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120379205	10.60.1250.4300.2.410	Book Read Aloud Mini Plays With	\$11.28
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120383928	10.22.1250.4300.2.410	PER QUOTE 7787467385 FUN FIDGETI SET OF 5	\$183.20
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120392644	10.22.1250.4300.2.410	BALL WEIGHTED SET OF 3	\$100.14
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120392644	10.22.1250.4300.2.410	SQUARE GYROBI AND GRYOBI KIT SET OF 2	\$79.10
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120392644	10.22.1250.4300.2.410	SWINGO AND LOOPEEA KIT SET OF 2	\$79.10
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120392644	10.22.1250.4300.2.410	ECONOMY POUF STOOL/OTTOMAN SMALL	\$419.88
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120393531	10.75.2225.0042.0.410	SHARPIE CHISEL TIP PERMANENT MARKER	\$7.06
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120393531	10.75.2225.0042.0.410	MAPED ESSENTIALS 8" SOFT GRIP SCISSORS	\$2.17
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120400548	10.60.1250.4300.2.410	Bostitch Quiet Sharp Electric Sharpener***QUOTE#	\$32.99
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120400548	10.60.1250.4300.2.410	Califone Earbud – Economy with 3.5 mm Plug – E – 1	\$11.40
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120400548	10.60.1250.4300.2.410	Ticonderoga Pencil #2 Pack of 96	\$36.24
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120400548	10.60.1250.4300.2.410	TI-30XA Scientific Calculator	\$145.50
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120425096	10.33.1250.4300.2.410	Astrobrights sunburst yellow 24 lb	\$51.72
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120425096	10.33.1250.4300.2.410	Astrobrights pulsar pink 24#	\$51.72
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120425096	10.33.1250.4300.2.410	Astrobrights Terra Green 24#	\$51.72

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120425096	10.33.1250.4300.2.410	Ecology Recycled Chart Pad - Unlined	\$230.30
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120425096	10.33.1250.4300.2.410	Ecology Recycled Chart Pad - Lined	\$279.80
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120443119	10.24.1100.0083.0.410	Stackable Lap Tray Set	\$211.15
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120451008	10.00.0000.0000.0.971	TICONDEROGA PENCILS, # 2 LEAD, WITH ERASER TIP,	\$108.36
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120451572	10.75.2225.0042.0.410	BOARD DUDES 2 IN 1 DRY ERASE MARKERS/SET OF 4	\$18.60
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120457980	10.24.1100.0083.0.410	Colorful Donut Cushions***SHOPPING	\$575.16
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120475402	10.13.1100.0000.0.410	NeoRok Stool 15 1/2***CART#	\$209.88
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120475843	10.33.1250.4300.2.410	Mien FYI Mobile Revolving Whiteboard	\$563.45
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120482577	10.33.1250.4300.2.410	Childcraft Wall Bench	\$1,190.17
326445	05/31/2018	1338	SCHOOL SPECIALTY	208120482577	10.33.1250.4300.2.410	Carpet Lots of Dots 9x12	\$406.90
Check Total:							\$8,150.87
326446	05/31/2018	1338	SEQUEL YOUTH AND FAMILY SERVICES	000147- 1	12.00.1220.0855.0.671	PAY INVOICE dated 5/3/18: APR'18 ED SRVCS -PRIV	\$2,914.56
Check Total:							\$2,914.56
326447	05/31/2018	1338	SHERRI WEAKS.	V568357	10.00.3700.4936.2.390	NON DPS PARTICIPANT - TEAMS SPRING 2018 (4	\$660.00
Check Total:							\$660.00
326448	05/31/2018	1338	SHERRY WHITE	V164528	10.09.2210.4936.2.390	NON DPS PARTICIPANT -TEAMS SPRING 2018 (4	\$660.00
Check Total:							\$660.00
326449	05/31/2018	1338	SHERWIN-WILLIAMS CO	0047-8	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$120.80
326449	05/31/2018	1338	SHERWIN-WILLIAMS CO	0114-1	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$59.88

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### Disbursement Detail Listing

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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326449	05/31/2018	1338	SHERWIN-WILLIAMS CO	9644-8	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$30.56
326449	05/31/2018	1338	SHERWIN-WILLIAMS CO	9725-5	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$127.49
Check Total:							\$338.73
326450	05/31/2018	1338	SHIRLEY PACELEY	V470116	10.13.2130.0185.2.319	INVOICE SHIRLEY PACELEY MENTAL HEALTH	\$687.50
326450	05/31/2018	1338	SHIRLEY PACELEY	V470116	10.13.2130.0185.2.319	SHIRLEY PACELEY MENTAIL HEALTH CONSULTANT	\$25.95
326450	05/31/2018	1338	SHIRLEY PACELEY	V755925	10.58.2130.4902.2.319	INVOICE DATED APRIL 27, 2018. MENTAL HEALTH	\$687.50
326450	05/31/2018	1338	SHIRLEY PACELEY	V755925	10.58.2130.4902.2.319	MENTAL HEALTH CONSULTANT APRIL MILES	\$25.95
Check Total:							\$1,426.90
326451	05/31/2018	1338	SKY ZONE SPRINGFIELD, IL	RESV. #24312	10.09.1251.4300.2.390	INVOICE #24312. SKYZONE WILL PROVIDE	\$670.00
Check Total:							\$670.00
326452	05/31/2018	1338	SLIGO STEEL	105505	20.93.2540.0613.0.410	BLANKET ORDER TO PURCHASE SHEET STEEL	\$110.00
Check Total:							\$110.00
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100455312.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$23.02
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100461583.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$114.80
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100461620.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$20.98
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100461823.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$30.41
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100462244.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$25.60

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100462380.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$17.33
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100462440.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$92.67
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100462946.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$191.83
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100463096.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$5.03
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100463119.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$140.65
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100463230.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$24.09
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100463230.002	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$166.57
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100463600.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$140.65
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100463656.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$16.19
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100464039.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$13.70
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100464101.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$43.88
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100464258.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$51.09
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100464367.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$136.24
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100464767.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$22.53
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100464924.004	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$199.61



## Decatur School District #61

### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names   
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100465142.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$9.17
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100465671.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$24.28
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100465758.002	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$28.79
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100465783.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$86.06
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100465823.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$36.28
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100466024.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$37.31
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100466040.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$16.35
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100466042.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$81.75
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100467046.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$42.36
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100467111.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$31.53
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100467361.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$90.34
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100467724.001	20.75.2540.0603.0.410	FAN4078 TRANE 29DIA CW 7/8"BORE 3 FAN BLADES -	\$144.90
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100467724.001	20.75.2540.0603.0.750	MOT10293 TRANE 1.5HP 200-230V 1140RPM 56	\$778.95
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100467883.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$121.84
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100468123.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$138.88

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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 Dollar Limit: \$0.00

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100468128.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$26.15
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100468193.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$138.88
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100468326.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$161.04
326453	05/31/2018	1338	SOUTH SIDE CONTROL SUPPLY	S100468480.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$27.61
Check Total:							\$3,499.34
326454	05/31/2018	1338	SOUTH SIDE PET CENTER	7862968	38.50.5003.0000.0.699	BLANKET ORDER FOR MONTHLY FISH TANK	\$50.00
Check Total:							\$50.00
326455	05/31/2018	1338	SPARE TIME LANES	04.25.2018	10.85.1100.0039.0.390	INVOICE DATED APRIL 25, 2018 - 1ST SEMESTER	\$5,500.00
Check Total:							\$5,500.00
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5678937.004	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$16.40
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5691634.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$64.78
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5692056.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$29.22
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5692949.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$43.08
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5693012.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$84.75
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5697563.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$14.27
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5700742.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$196.56

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Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326456	05/31/2018	1338	SPRINGFIELD ELECTRIC	S5701297.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$174.32
Check Total:							\$623.38
326457	05/31/2018	1338	STENHOUSE PUBLISHERS	01176203	10.33.2210.4932.2.410	The Daily 5 Fostering Literacy Independence in	\$120.00
Check Total:							\$120.00
326458	05/31/2018	1338	STILLWATER INDUSTRIES	18-506	20.24.2540.0612.0.410	SAFETYGUARD PLAYGROUND SURFACING	\$2,040.00
326458	05/31/2018	1338	STILLWATER INDUSTRIES	18-515	10.58.1125.4902.2.410	STILLWATER INVOICE #18-515	\$2,040.00
Check Total:							\$4,080.00
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165077	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$148.04
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165124	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$234.16
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165191	10.81.1200.0048.0.410	Quote - Auto 180 Xtreme Duty Automatic Stapler,	\$111.38
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165191	10.81.1200.0048.0.410	Heavy-Duty Premium Staples, 7/8" Leg Length,	\$6.14
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165192	10.81.1100.0034.0.410	Quote - 4-Pack Spiral Notebooks For Math	\$165.20
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165198	10.00.2320.0000.0.410	BLANKET ORDER FOR INK AND TONER	\$786.41
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165240	10.03.2210.0084.0.410	CIG200752P BLACK INK ***PRICING PER RYAN KATT	\$55.31
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165240	10.03.2210.0084.0.410	CYAN INK FOR ASHLEY GRAYNED	\$55.31
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165240	10.03.2210.0084.0.410	MAGENTA INK FOR ASHLEY GRAYNED	\$55.31

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165240	10.03.2210.0084.0.410	YELLOW INK FOR ASHLEY GRAYNED	\$55.31
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165287	10.03.2210.0084.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$148.92
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165292	10.49.2410.0000.0.410	TN350 BLACK TONER FOR FAX MACHINE**QUOTE BY	\$127.70
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165425	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$164.78
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165428	10.75.2220.0032.0.410	DELL BLACK TONER CARTRIDGE	\$192.57
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165428	10.75.2410.0010.0.410	STRIGLOS QUOTE FOR DPS/TJ DATED 4/20/18	\$141.11
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165428	10.75.2410.0010.0.410	HP COLOR LASERJET (CF360X) HIGH YEILD BLACK	\$217.94
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	Quote via email, attached. Full-Sheet labels with	\$12.37
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	EnerGel RTX Retractable Liquid Gel Pen, 0.7mm,	\$11.64
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	Signo 207 Retractable Gel Pen, Black Ink, 0.7mm,	\$42.75
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	CIG Remanufactured High Yield Black Toner Cartridge	\$38.15
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	CIG Remanufactured High Yield Cyan Toner Cartridge	\$38.15
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	CIG Remanufactured High Yield Magenta Toner	\$38.15
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	CIG Remanufactured High Yield Yellow Toner Cartridge	\$38.15
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	Metal Book Rings, 2" Diameter, 50 rings/box	\$8.98

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165429	10.93.2130.0000.0.410	Unruled Index Cards, 3x5, cherry color, 100/pack	\$24.24
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165446	10.62.1100.0000.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$742.00
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165471	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$159.81
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165480	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$159.81
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165486	10.03.2210.0084.0.410	HP 508A (CF361A) CYAN TONER FOR 2ND FLOOR	\$193.02
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165486	10.03.2210.0084.0.410	HP 508A (CF362A) YELLOW TONER FOR 2ND FLOOR	\$193.02
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165486	10.03.2210.0084.0.410	HP 508A (CF363A) MAGENTA TONER FOR 2ND	\$193.02
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165487	10.33.2410.0000.0.410	hp 508x high yield Cyan laser jet toner	\$301.38
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165487	10.33.2410.0000.0.410	hp 508x high yield yellow laser jet toner cartridge	\$301.38
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165487	10.33.2410.0000.0.410	hp 508x high yield magenta laser jet toner cartridge	\$301.38
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165489	10.00.2112.0000.0.410	HP 972X HIGH-YIELD CYAN ORIGINAL INK	\$140.07
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165489	10.00.2112.0000.0.410	HP 972X HIGH-YIELD MAGENTA ORIGINAL INK	\$140.07
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165489	10.00.2112.0000.0.410	HP 972X HIGH YIELD BLACK ORIGINAL INK CARTRIDGE	\$144.19
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165489.1	10.00.2112.0000.0.410	HP 972X HIGH-YIELD YELLOW ORIGINAL INK	\$140.07
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	Low odor dry erase vibrant color markers, assorted	\$458.72

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### Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	Marking ultra-fine tip permanent marker,	\$8.55
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	Point guard flair bullet point stick pen, tropical inks,	\$22.50
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	Point guard flair needle tip stick pen, assorted ink,	\$19.49
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	quiet sharp Glow Classroom Electric Pencil Sharpener,	\$81.10
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	665 Double-Sided Permanent Tape with C40	\$35.52
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	667 Double-Sided removeable tape and	\$13.56
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491	10.60.1100.0000.0.410	3750 Commercial Performance Packaging	\$73.53
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165491.1	10.60.1100.0000.0.410	School Smart 81954 Zippered Vinyl Pouch for	\$60.82
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165510	10.60.1250.4300.2.410	Letter Size Mesh File Frame Holder, Wire, 12 3/8 X 9	\$12.38
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165510	10.60.1250.4300.2.410	QuietSharp 6 Classroom Electric Pencil Sharpener,	\$100.84
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165511	10.18.1100.0000.0.410	CLEAR BADGE HOLDERS WITH GARMENT SAFE CLIPS	\$122.40
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165511	10.18.1100.0000.0.410	STENO BOOK, 6 X 9, WHITE 80 SHEETS	\$8.75
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0000.0.410	HP 305X Black Original LaserJet Toner	\$112.63
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0000.0.410	HP 305A Cyan Original LaserJet Toner Cartridge	\$112.63
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0000.0.410	HP 305A MagentaOriginal LaserJet Toner Cartridge	\$112.63

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Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 05/01/2018 - 05/31/2018  
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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0000.0.410	HP 305A Yellow Original LaserJet Toner Cartridge	\$112.63
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0000.0.410	20 Sheet Light Touch Desk Top Two to Seven Hole	\$27.41
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0000.0.410	Rechargeable LED flashlight	\$29.97
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0000.0.410	Unbreakable Recycled Clipboard	\$12.96
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165512	10.49.1100.0008.0.410	High Velocity Fan Three Speed, 24 inch	\$747.12
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165524	10.00.2510.0104.0.410	HP971 (CN624AM) YELLOW ORIGINAL INK CARTRIDGE	\$157.72
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165524	10.00.2570.0125.0.410	HP 97 (C9363WN) TRI-COLOR ORIGINAL INK	\$107.20
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165524	10.00.2570.0125.0.410	HP96 (C8767WN) BLACK ORIGINAL INK CARTRIDGE	\$93.98
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165558	10.50.3850.0196.2.410	EMAIL QUOTE FROM STRIGLOS# HP 972X HIGH	\$432.57
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165558	10.50.3850.0196.2.410	HP 972X HIGH YIELD CYAN	\$420.21
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165558	10.50.3850.0196.2.410	HP 972X HIGH YIELD	\$420.21
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165558	10.50.3850.0196.2.410	HP 972X HIGH YIELD MAGENTA	\$420.21
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165641	10.72.1100.0034.0.410	HP 312A (CF381A) CYAN ORIGINAL LASERJET TONER	\$355.65
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165641	10.72.2410.0000.0.410	HP 312A (CF383A) MAGENTA ORIGINAL	\$355.65
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165641	10.72.2410.0000.0.410	HP 312A (CF3824) YELLOW ORIGINAL LASERJET TONER	\$355.65
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165641	10.72.2410.0000.0.410	HP 312X (CF380X) BLACK ORIGINAL LASERJET TONER	\$322.32

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165674	10.62.1100.0000.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$55.50
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165707	10.58.1125.4902.2.410	MOUNTING SQUARES, PRECUT, REMOVABLE,	\$9.12
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165707	10.58.1125.4902.2.410	PRECUT FOAM MOUNTING 1" SQUARES,	\$8.16
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165707	10.58.1125.4902.2.410	PRECUT REMOVABLE MOUNTING TABS,	\$40.53
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	OFFICE PACKS FACIAL TISSUE, FLAT BOX, 100	\$24.69
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	KLEENEARTH BASIC PLASTIC HANDLE SCISSORS, 8"	\$47.31
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	CHOOSE-A-SHEET MEGA ROLL PAPER TOWELS, 1-PLY,	\$29.50
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	FINE POINT PERMANENT MARKER, BLACK, 36/PACK	\$34.92
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	DISINFECTING WIPES, 7X8, FRESH SCENT,	\$79.84
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	DISINFECTING SPRAY, FRESH, 19 OZ AEROSOL	\$28.56
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	SENSITIVE BABY WIPES, WHITE, COTTON,	\$26.35
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	G2 PREMIUM RETRACTABLE GEL INK PEN, REFILLABLE,	\$14.51
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	G2 PREMIUM RETRACTABLE GEL INK PEN, REFILLABLE,	\$15.44
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709	10.58.1125.4902.2.410	G2 PREMIUM RETRACTABLE GEL INK PEN, REFILLABLE,	\$15.44
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165709.1	10.58.1125.4902.2.410	AUTOMAX 130C AUTO FEED MEDIUM-DUTY CROSS-CUT	\$367.70



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Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165710	10.33.1250.4300.2.410	HP 508X High Yield Black Original LaserJet Toner	\$435.88
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165712	10.00.0000.0000.0.971	BINNY-SMITH/CRAYOLA "BLUE" TEMPERA PAINT, 32	\$61.20
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165712	10.00.0000.0000.0.971	3M CLEAR PACKING TAPE, 2" X 55 YDS, 3.0	\$524.28
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165735	10.13.2330.0185.2.410	ALERA SPARIS SERIES EXECUTIVE HIG-BACK	\$263.92
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	QUOTE #5.4.2018 S HASKELL - HP 508A	\$1,158.12
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	HP 508A (CF361A) CYAN ORIGINAL LASET JET	\$579.06
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	HP 508A (CF362A) YELLOW ORIGINAL LASERJET TONER	\$579.06
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	WHITE FACIAL TISSUE, 2-PLY, POP-UP BOX, 125	\$104.00
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	GREAT ERASE GRIP CHISEL TIP DRY ERASE MARKERS,	\$56.22
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	DESK HIGHLIGHTER, CHISEL TIP, ASSORTED COLORS,	\$12.38
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	FINE POINT PERMANENT MARKERS, BLACK, 36/PACK	\$34.92
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	ADVANCED GREEN CERTIFIED INSTANT HAND	\$265.02
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	NON-STICK TITANIUM BONDED SCISSORS, 8"	\$96.63
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	MADRID DESK PAD, 22X17, BLACK-AND-WHITE DESIGN,	\$11.99
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	SPARKLE PS PERFORATED PAPER TOWELS, 2-PLY, 11X8	\$37.54

Decatur School District #61

Disbursement Detail Listing

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165758	10.58.1125.4902.2.410	HEAVYWEIGHT PLASTIC CUTLERY, KNIVES, WHITE, 7	\$18.61
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165765	10.50.3850.3705.2.410	QUOTE PER CARISSA 4/25 – METAL BOOK RINGS, 1"	\$35.82
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165765	10.50.3850.3705.2.410	GREEN LINE MESSAGE STAMP, FAXED, RED	\$10.10
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165765	10.50.3850.3705.2.410	HEAVY-DUTY D-RING VIEW BINDER / 3", RED	\$17.83
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165765	10.50.3850.3705.2.410	PAPER FLOWERS DESK PAD CALENDAR	\$21.58
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165840	10.85.2223.0010.0.410	C6602R INK CARTRIDGE RED FOR SCANTRON	\$71.32
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165841	10.42.1100.0000.0.410	Two-Drawer Economy vertical File Cabinet, Letter,	\$131.96
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165869	10.00.2112.0000.0.410	VL721 SERIES MESH EXECUTIVE CHAIR, MESH	\$498.00
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165869	10.00.2112.0000.0.410	HERCULES SERIES 24/7 INTENSIVE USE,	\$264.00
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165875	20.93.2540.0613.0.410	CLEER ADHEER SELF-ADHESIVE	\$307.38
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165876	10.00.2210.0287.2.410	FLASH DRIVE, STORE N' GO V3 USB 3.0 DRIVE, 256 GB,	\$145.99
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165974	10.58.1125.4902.2.410	QUOTE # STRIGLOS TOP LOAD SHEET PROTECTOR,	\$12.96
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165974	10.58.1125.4902.2.410	EXTENDED INSERT INDEXES, EIGHT CLEAR TABS, LETTER,	\$28.78
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165974	10.58.1125.4902.2.410	EXTENDED INSERT INDEXES, ASSORTED COLOR 8-TAB,	\$33.37
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165974	10.58.1125.4902.2.410	HEAVEY-DUTY ROUND RING VIEW BINDER	\$50.40

## Decatur School District #61

### Disbursement Detail Listing

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Print Employee Vendor Names    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165975	10.50.3850.0180.2.410	EMAIL QUOTE HP 655A BLACK INK	\$239.00
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165975	10.50.3850.0180.2.410	HP 655A CYAN INK	\$297.40
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165975	10.50.3850.0180.2.410	HP 655A YELLOW INK	\$297.40
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165975	10.50.3850.0180.2.410	HP 655A MAGENTA INK	\$297.40
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165980	10.00.2320.0000.0.410	BLANKET ORDER FOR INK AND TONER	\$786.41
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	165981	10.00.2320.0000.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$20.65
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166015	10.82.2410.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$37.71
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2520.0104.0.410	ULTRA ANTIBACTERIAL DISHWASHING LIQUID,	\$6.48
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2520.0104.0.410	RED REFILL INK FOR XSTAMPER STAMPS, 10 ML	\$3.49
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2520.0104.0.410	BLUE REFILL INK FOR XSTAMPER STAMPS, 10 ML	\$3.49
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2520.0104.0.410	CIG REMANUFACTURED BLACK TONER CARTRIDGE	\$102.41
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2520.0104.0.410	CIG REMANUFACTURED CYAN TONER CARTRIDGE	\$111.88
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2520.0104.0.410	CIG REMANUFACTURED YELLOW TONER CARTRIDGE	\$223.76
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2520.0104.0.410	FELLOWES BANKERS BOXES, STORAGE/FILE, LETTER,	\$95.97
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166075	10.00.2570.0125.0.410	HP90A (CE390A) BLACK ORIGINAL LASERJET TONER	\$357.80
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	166123	10.13.1100.0000.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$212.23

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
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  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	180322-0035	38.12.1260.0000.0.699	INVOICE #180322-0035 - COLD RESET PRINTER	\$95.00
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	180412-0008	10.03.2210.0084.0.323	BLANKET ORDER FOR SHARP MX4101N COPIER. SER	\$4,245.72
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	180412-0026	10.50.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$493.22
326459	05/31/2018	1338	STRIGLOS/HAINES & ESSICK	180412-0026	10.50.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$427.16
Check Total:							\$26,775.37
326460	05/31/2018	1338	SUNBELT RENTALS	78076576-0001	20.93.2540.0613.0.325	CONFIRMING ORDER - DO NOT DUPLICATE - RENTAL	\$550.00
326460	05/31/2018	1338	SUNBELT RENTALS	78076576-0001	20.93.2540.0613.0.325	24" COMPACT EXCAVATOR BUCKET	\$0.00
326460	05/31/2018	1338	SUNBELT RENTALS	78076576-0001	20.93.2540.0613.0.325	ENVIRONMENTAL FEE	\$7.70
Check Total:							\$557.70
326461	05/31/2018	1338	SUPER DUPER INC	2344716A	12.00.2150.0880.0.410	QUOTE DATED 4/30/2018 - TAPS-4COMPLETE KIT	\$214.95
326461	05/31/2018	1338	SUPER DUPER INC	2344932A	12.00.1216.0855.0.410	WORD JOGGERS FOR CATEGORIES	\$64.95
326461	05/31/2018	1338	SUPER DUPER INC	2344932A	12.00.1216.0855.0.410	CHIPPER CHAT	\$54.95
326461	05/31/2018	1338	SUPER DUPER INC	2344932A	12.00.1216.0855.0.410	EXTRA MAGNETIC CHIPS (100)	\$12.95
326461	05/31/2018	1338	SUPER DUPER INC	2344932A	12.00.1216.0855.0.410	EXTRA MAGNETIC WANDS (2-PACK)	\$19.90
326461	05/31/2018	1338	SUPER DUPER INC	2344932A	12.00.1216.0855.0.410	WHAT'S IN NED'S HEAD? (LANGUAGE GAME)	\$39.95
326461	05/31/2018	1338	SUPER DUPER INC	2344932A	12.00.1216.0855.0.410	ANSWER BUZZERS	\$29.95
Check Total:							\$437.60
326462	05/31/2018	1338	SUPREME CORPORATION	2904292	10.93.2540.0225.0.410	CNR, LURAN, FR, 430C, C/S, S-BDY - ORDER#	\$85.87

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Disbursement Detail Listing

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326462	05/31/2018	1338	SUPREME CORPORATION	2904292	10.93.2540.0225.0.410	CL/MKR, LED, AMBR, #MCL162AKPG, PCEA	\$12.64
326462	05/31/2018	1338	SUPREME CORPORATION	2904292	10.93.2540.0225.0.410	CL/MKR, LED, RED, #MCL166RKPG	\$24.38
326462	05/31/2018	1338	SUPREME CORPORATION	2904292	10.93.2540.0225.0.410	ADH/SLNT, MANUS-BOND#25-AM, GRA	\$8.97
326462	05/31/2018	1338	SUPREME CORPORATION	2904292	10.93.2540.0225.0.410	1/4", STL, M-BOLT, ECSSPV 810-99	\$7.95
Check Total:							\$139.81
326463	05/31/2018	1338	SVENDSEN FLORISTS	914139	38.81.8102.0000.0.699	INV #914139 - Geranium Pots	\$83.00
326463	05/31/2018	1338	SVENDSEN FLORISTS	914692	38.82.8288.0000.0.699	INVOICE. PLANT PURCHASED FOR MATTHEW	\$35.00
Check Total:							\$118.00
326464	05/31/2018	1338	SWANN SPECIAL CARE CENTER	ACCT. 539-01	12.00.1220.0855.0.671	PAY INVOICE (dated 4/30/18) APR'18 ED	\$4,240.95
Check Total:							\$4,240.95
326465	05/31/2018	1338	SYNCB/AMAZON	438359759358	10.97.1900.0010.0.410	Quote: Teaching Social Skills to Youth 3rd Edition	(\$254.50)
326465	05/31/2018	1338	SYNCB/AMAZON	446856659965	10.97.1900.0010.0.410	Quote: Teaching Social Skills to Youth 3rd Edition	\$763.50
326465	05/31/2018	1338	SYNCB/AMAZON	457496879588	10.13.3850.0185.2.410	PRICING PER ATTACHED AMAZON SHOPPING CART	\$28.11
326465	05/31/2018	1338	SYNCB/AMAZON	458476387486	10.58.3850.4902.2.410	POPCORN BAGS	\$22.99
326465	05/31/2018	1338	SYNCB/AMAZON	458476387486	10.58.3850.4902.2.410	GLOW STICK BRACELETS 300 PER PACK	\$17.99
326465	05/31/2018	1338	SYNCB/AMAZON	458476387486	10.58.3850.4902.2.410	FORTUNE COOKIES 350 PER BOX	\$20.50
326465	05/31/2018	1338	SYNCB/AMAZON	458476387486	10.58.3850.4902.2.410	PLASTIC PEANUTS 50 PER BOX	\$12.99

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Disbursement Detail Listing

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Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326465	05/31/2018	1338	SYNCB/AMAZON	458476387486	10.58.3850.4902.2.410	PING PONG BALLS 50 PER PACK	\$8.59
326465	05/31/2018	1338	SYNCB/AMAZON	463685689563	10.21.1250.4300.2.410	ZOOM H6 SIX TRACK PORTABLE RECORDER WITH	\$389.00
326465	05/31/2018	1338	SYNCB/AMAZON	464399985995	10.97.1900.0010.0.410	Quote: The Impact Cycle: What Instructional Coaches	\$28.16
326465	05/31/2018	1338	SYNCB/AMAZON	464434644938	10.85.1100.0022.0.410	omars APPLE MFI CERTIFIED IPAD PLUG-N-GO WIRED	\$819.49
326465	05/31/2018	1338	SYNCB/AMAZON	464485845953	10.62.1100.0083.0.410	AMERICAN PLASTIC TOYS SCOOP ROCKER (PACK OF 6)	\$39.90
326465	05/31/2018	1338	SYNCB/AMAZON	467839566547	10.13.1100.0000.0.410	American Plastic Toys Scoop Rockers	\$79.06
326465	05/31/2018	1338	SYNCB/AMAZON	533655434483.	12.00.2330.0810.0.410	CONTROL III DISINFECTANT/GERMICIDE,	(\$177.45)
326465	05/31/2018	1338	SYNCB/AMAZON	544549776443	10.21.1250.4300.2.410	TAKE FIVE! FOR LANGUAGE ARTS: 180 BELL-RINGERS	\$17.00
326465	05/31/2018	1338	SYNCB/AMAZON	544549776443	10.21.1250.4300.2.410	AUDIO-TECHNICA ATR2500-USB CARDIOID	\$79.62
326465	05/31/2018	1338	SYNCB/AMAZON	544549776443	10.21.1250.4300.2.410	COMMON CORE MATH 4 TODAY BOOK FOR 5TH	\$8.25
326465	05/31/2018	1338	SYNCB/AMAZON	566553385448	10.50.1125.3705.2.410	FRAME IT ALL TWO INCH SERIES COMPOSITE	\$256.96
326465	05/31/2018	1338	SYNCB/AMAZON	647798976374	10.01.2210.4932.2.410	Fierce Conversations: Achieving Success at Work	\$32.61
326465	05/31/2018	1338	SYNCB/AMAZON	676974337586	10.85.1100.0044.0.410	UXCELL PLASTIC DESK COMPUTER ROUND	\$57.24
326465	05/31/2018	1338	SYNCB/AMAZON	765887834843	10.49.1100.0083.0.410	Honey Can Do Portable Laptop Desk with Handle,	\$79.96
326465	05/31/2018	1338	SYNCB/AMAZON	777865456847	10.21.1250.4300.2.410	TAKE IT TO YOUR SEAT COMMON CORE MATH	\$23.99

## Decatur School District #61

### Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326465	05/31/2018	1338	SYNCB/AMAZON	777865456847	10.21.1250.4300.2.410	TAKE IT TO YOUR SEAT LITERACY CENTERS 4-6	\$26.99
326465	05/31/2018	1338	SYNCB/AMAZON	777865456847	10.21.1250.4300.2.410	CLASSROOM-READY NUMBER TALKS FOR THIRD,	\$12.79
326465	05/31/2018	1338	SYNCB/AMAZON	845388337633	10.85.1100.0022.0.410	omars APPLE MFI CERTIFIED IPAD PLUG-N-GO WIRED	\$799.80
326465	05/31/2018	1338	SYNCB/AMAZON	869646464597	10.85.1100.0044.0.410	UXCELL PLASTIC DESK COMPUTER ROUND	\$12.72
326465	05/31/2018	1338	SYNCB/AMAZON	898467473873	10.82.3850.0149.0.410	12-PACK CERTIFICATE HOLDER-DIPLOMA COVER,	\$27.98
326465	05/31/2018	1338	SYNCB/AMAZON	898467473873	10.82.3850.0149.0.410	12-PACK CERTIFICATE HOLDER-DIPLOMA COVER,	\$27.98
326465	05/31/2018	1338	SYNCB/AMAZON	898467473873	10.85.3850.0149.0.410	12-PACK CERTIFICATE HOLDER-DIPLOMA COVER,	\$27.98
326465	05/31/2018	1338	SYNCB/AMAZON	898467473873	10.85.3850.0149.0.410	12-PACK CERTIFICATE HOLDER-DIPLOMA COVER,	\$27.98
326465	05/31/2018	1338	SYNCB/AMAZON	945466773869	10.00.2660.0110.0.410	Thule Crossover 32L Backpack - Black	\$129.00
326465	05/31/2018	1338	SYNCB/AMAZON	945466773869	10.00.2660.0110.0.410	HP LaserJet Pro M130fw All in One Wireless Laser Printer	\$238.00
326465	05/31/2018	1338	SYNCB/AMAZON	945466773869	10.00.2660.0110.0.410	Otterbox Defender Case for iPhone 6Plus - Black	\$21.79
326465	05/31/2018	1338	SYNCB/AMAZON	945873966974	10.18.1100.0083.0.410	WINSOME ALDEN LAP DESK, FLIP TOP WITH DRAWER,	\$61.54
326465	05/31/2018	1338	SYNCB/AMAZON	986698677968	10.03.2210.4932.2.410	"Interventions that Work" by Dorn and Soffos	\$640.00
						Check Total:	\$4,408.51
326466	05/31/2018	1338	TEACHING STRATEGIES INC_724526	0329102-IN	10.58.1125.4902.2.410	QUOTE # Q-50641. CREATIVE CURRICULUM FOR	\$215.82
						Check Total:	\$215.82

Decatur School District #61

Disbursement Detail Listing

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Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326467	05/31/2018	1338	TELE SCAN INC	3365	20.74.2540.0630.0.323	INVOICE# 3365 - TELEVISED INSPECTIONS AT JOHNS HILL	\$500.00
Check Total:							\$500.00
326468	05/31/2018	1338	THE BABY FOLD	9308	10.00.1220.0128.2.671	INVOICE# 9308: APR'18 1-ON-1 AIDE Challenges	\$1,358.50
326468	05/31/2018	1338	THE BABY FOLD	9308	12.00.1220.0855.0.671	PAY INVOICE# 9308: APR'18 Ed Srvcs for HAMMITT DAY	\$6,665.82
326468	05/31/2018	1338	THE BABY FOLD	9391	12.00.2210.0852.2.314	INVOICE 9391 FOR SEAP CONSULTATION	\$2,440.00
Check Total:							\$10,464.32
326469	05/31/2018	1338	THE BANK OF NEW YORK MELLON...	V169397	30.00.5220.0000.0.620	PAYMENT FOR LOAN #SD61GO11A - INTEREST	\$1,603,600.01
Check Total:							\$1,603,600.01
326470	05/31/2018	1338	THE CAMBRIAN GROUP	05.01.2018	10.00.2310.0000.0.390	Phase II	\$1,387.19
Check Total:							\$1,387.19
326471	05/31/2018	1338	THE HOPE INSTITUTE	32359	12.00.1220.0855.0.671	INVOICE# 32359: APR'18 PrivFac Ed Srvcs	\$3,567.20
326471	05/31/2018	1338	THE HOPE INSTITUTE	32434	12.00.1220.0855.0.671	INVOICE# 32434: APR'18 PrivFac Ed Srvcs	\$5,749.12
Check Total:							\$9,316.32
326472	05/31/2018	1338	THE LIBRARY STORE	329260	38.85.8544.0000.0.699	COLOR MIST HEAVY-DUTY LABEL PROTECTORS 1-1/4"	\$44.82
326472	05/31/2018	1338	THE LIBRARY STORE	329260	38.85.8544.0000.0.699	COLOR MIST HEAVY-DUTY LABEL PROTECTOR 1-1/4" H	\$33.98
326472	05/31/2018	1338	THE LIBRARY STORE	329260	38.85.8544.0000.0.699	COLOR MIST HEAVY-DUTY LABEL PROTECTORS 1-1/4"	\$33.98
326472	05/31/2018	1338	THE LIBRARY STORE	329260	38.85.8544.0000.0.699	COLOR MIST HEAVY-DUTY LABEL PROTECTORS 1-1/4"	\$16.99
Check Total:							\$129.77
326473	05/31/2018	1338	THE SOLVR GROUP	1082	10.00.2630.0131.0.390	Invoice #1082- Consulting Fees for the DPS #61	\$7,800.00



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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$7,800.00
326474	05/31/2018	1338	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010011640	20.81.2540.0604.0.410	FOUR WAY VALVE - QUOTE# 010013397	\$187.00
326474	05/31/2018	1338	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010011754	20.81.2540.0604.0.410	INVERTER ASSY - QUOTE# 010013460	\$403.00
326474	05/31/2018	1338	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010011754	20.81.2540.0604.0.410	WIRE HARNES ASSY	\$30.00
326474	05/31/2018	1338	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010011754	20.81.2540.0604.0.410	ACCESSORIES ASSY	\$104.00
326474	05/31/2018	1338	TMI-ASG AFTERMARKET SOLUTIONS GROUP	010011754	20.81.2540.0604.0.410	DC FAN MOTOR	\$460.00
Check Total:							\$1,184.00
326475	05/31/2018	1338	TOMMY HOUSE TIRE CO INC.	385679	20.93.2540.0650.0.410	BLANKET ORDER FOR TIRES AND TIRE REPAIRS FOR	\$28.00
326475	05/31/2018	1338	TOMMY HOUSE TIRE CO INC.	385731	20.93.2540.0650.0.323	WHEEL BALANCE - LIGHT TRUCK	\$24.00
326475	05/31/2018	1338	TOMMY HOUSE TIRE CO INC.	385731	20.93.2540.0650.0.323	WHEEL WEIGHTS	\$0.00
326475	05/31/2018	1338	TOMMY HOUSE TIRE CO INC.	385731	20.93.2540.0650.0.323	ENVIRONMENTAL FEE (ISTT)	\$5.00
326475	05/31/2018	1338	TOMMY HOUSE TIRE CO INC.	385731	20.93.2540.0650.0.323	DISPOSAL FEE LT TRUCK	\$9.00
326475	05/31/2018	1338	TOMMY HOUSE TIRE CO INC.	385731	20.93.2540.0650.0.323	MOUNT/DISMOUNT - LIGHT TRUCK	\$16.00
326475	05/31/2018	1338	TOMMY HOUSE TIRE CO INC.	385731	20.93.2540.0650.0.410	LT245/75R16 TRANSFORCE HT 10E BL TIRES - QUOTE#	\$229.00
Check Total:							\$311.00
326476	05/31/2018	1338	U S GAMES	902224826	10.00.0000.0000.0.978	VOIT BALL, PLAYGROUND, RUBBER, SEAMLESS,	\$26.88
326476	05/31/2018	1338	U S GAMES	902224826	10.00.0000.0000.0.978	VOIT PLAYGROUND BALL, 8 1/2", RUBBER, SEAMLESS,	\$34.56
326476	05/31/2018	1338	U S GAMES	902224826	10.00.0000.0000.0.978	VOIT BALL, PLAYGROUND, RUBBER, 13", SEAMLESS,RED	\$94.08
Check Total:							\$155.52

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326477	05/31/2018	1338	UNITED PARCEL SERVICE	0000646722188	10.00.2310.0108.0.341	BLANKET ORDER FOR UPS DELIVERY SERVICES FOR	\$4.31
Check Total:							\$4.31
326478	05/31/2018	1338	UNIVERSITY OF ILLINOIS PSEP	ORDER 84723	80.93.2367.0635.0.319	INVOICE# 84723 - REGISTRATION FOR	\$50.00
326478	05/31/2018	1338	UNIVERSITY OF ILLINOIS PSEP	ORDER 84723	80.93.2367.0635.0.319	REGISTRATION FOR COMMERCIAL PESTICIDE	\$50.00
Check Total:							\$100.00
326479	05/31/2018	1338	USA-CLEAN INC	2309265	10.00.0000.0000.0.973	GREEN KLEAN VACUUM CLEANER BAGS FOR PIG	\$222.38
Check Total:							\$222.38
326480	05/31/2018	1338	VARITRONICS, LLC.	95119	10.18.1100.0000.0.410	24" DUAL SIDED LAMINATE - 300' ***QUOTE#	\$615.89
326480	05/31/2018	1338	VARITRONICS, LLC.	95140	10.75.1100.0042.0.410	VARIQUEST QUOTE NO. Q-96323 VALID FROM	\$186.93
326480	05/31/2018	1338	VARITRONICS, LLC.	95140	10.75.1100.0042.0.410	POSTERPRINTER PAPER TPLUS BLUS/WHITE 23 IN	\$259.90
326480	05/31/2018	1338	VARITRONICS, LLC.	95140	10.75.1100.0042.0.410	POSTERPRINTER PAPER TPLUS BLACK/WHITE 29 IN	\$319.90
326480	05/31/2018	1338	VARITRONICS, LLC.	95140	10.75.1100.0042.0.410	POSTERPRINTER PAPER TPLUS BLUE/WHITE 29 IN	\$159.95
326480	05/31/2018	1338	VARITRONICS, LLC.	95140	10.75.1100.0042.0.410	POSTERPRINTER PAPER BUY 6 GET 1 FREE 23" TTP	\$0.00
Check Total:							\$1,542.57
326481	05/31/2018	1338	VARSITY SPIRIT FASHIONS	12589731	10.12.1569.0509.0.410	ORDER #12589731 - VSF WOMENS SHELL	\$1,611.00
326481	05/31/2018	1338	VARSITY SPIRIT FASHIONS	12589731	10.12.1569.0509.0.410	3 COLOR DIAMOND COLOR ROYAL/WHITE/SILVER-	\$276.00
326481	05/31/2018	1338	VARSITY SPIRIT FASHIONS	12589731	10.12.1569.0509.0.410	VSF MOTION FLEX BODYLINER	\$744.00
326481	05/31/2018	1338	VARSITY SPIRIT FASHIONS	12589731	10.12.1569.0509.0.410	VSF A -LINE SKIRT	\$0.00

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 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$2,631.00
326482	05/31/2018	1338	VITAL EDUCATION & SUPPLY, INC.	18-5693	10.93.2130.0000.0.410	Per quote #Q18-1029, attached. AED pads: RPLC	\$804.00
326482	05/31/2018	1338	VITAL EDUCATION & SUPPLY, INC.	18-5693	10.93.2130.0000.0.410	Physio Products: LP CR Plus Replace Pak 1. Lifepak CR	\$103.00
326482	05/31/2018	1338	VITAL EDUCATION & SUPPLY, INC.	18-5693	10.93.2130.0000.0.410	DISCOUNT	(\$160.80)
Check Total:							\$746.20
326483	05/31/2018	1338	VULCAN MATERIALS CO	31667024	20.93.2530.0623.0.410	BLANKET ORDER FOR SAND AS NEEDED. DPS #61	\$12.93
326483	05/31/2018	1338	VULCAN MATERIALS CO	31667025	20.93.2530.0623.0.410	BLANKET ORDER FOR SAND AS NEEDED. DPS #61	\$372.67
Check Total:							\$385.60
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83472	10.49.1100.0000.0.360	Please print 500 of the primary yellow note	\$105.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83472	10.49.1100.0000.0.360	please print 500 of the intermediate yellow note	\$105.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83644	10.93.2560.0225.0.360	BREAKFAST AND LUNCH MENUS FOR SEPTEMBER	\$195.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83645	10.97.2410.0010.0.360	Business Cards for B. Morrow	\$19.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83764	10.82.1590.0013.0.390	EHS TARZAN MUSICAL PROGRAM QUOTE	\$165.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83764	10.82.2120.0026.0.410	EHS ICP FOLDERS	\$165.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83764	10.82.2120.0026.0.410	EHS SENIOR AWARDS SHOW PROGRAM	\$75.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83764	10.82.2190.0010.0.360	EHS GOLD GRADUATION TICKET QUOTE	\$185.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83764	10.82.2190.0010.0.360	EHS BLACK GRADUATION TICKET QUOTE	\$65.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83848	10.00.0000.0000.0.971	PROVIDE AND IMPRINT WITH THE DISTRICT'S LOGO #10	\$245.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83849	10.82.2120.0026.0.410	EHS AWARDS & SCHOLARSHIP CEREMONY	\$100.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83850	10.85.2190.0010.0.360	2000 GRADUATION TICKETS FOR MAY 19, 2018. TWO	\$130.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83850	10.85.2190.0010.0.360	500 GRADUATION TICKETS FOR MAY 19, 2018. WILL	\$90.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83851	10.85.1100.0010.0.360	PROGRAMS FOR SENIOR AWARDS PROGRAM ON MAY	\$160.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83852	10.00.2630.0131.0.360	Quote DATED MAY 2, 2018 - 250 Booklets for the	\$380.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83903	10.00.0000.0000.0.971	PROVIDE #10 WINDOW ENVELOPES,WHITE	\$490.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83904	10.13.2410.0000.0.360	"WORDS" booklets, 1/2 sheet, purple cardstock	\$90.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83905	10.82.2190.0010.0.360	FRESHMAN CLASS POCKET FOLDERS ***QUOTE FROM	\$510.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83906	10.00.0000.0000.0.975	HEALTH RECORD CARDS	\$60.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83907	10.44.1100.0000.0.360	Tardy Slip reorder 5000***PRICING PER JASON	\$200.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83908	10.82.2120.0026.0.360	10 REVISED EHS SENIOR AWARDS DAY	\$20.00
326484	05/31/2018	1338	WALLENDER-DEDMAN PRINTING INC	83909	10.82.2190.0010.0.360	50 BACCALAUREATE PROGRAMS PER WALLENDER	\$35.00
Check Total:							\$3,589.00
326485	05/31/2018	1338	WATTS COPY SYSTEMS INC	808966	10.75.2410.0010.0.323	PLEASE INCREASE PO #10180398 by \$1400.00	\$599.00
326485	05/31/2018	1338	WATTS COPY SYSTEMS INC	808966	10.75.2410.0010.0.323	PLEASE INCREASE PO 10180398 BY \$615.00 TO	\$202.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$801.00
326486	05/31/2018	1338	WAVE GRAPICS, INC.	31654	38.75.7507.0000.0.699	SMALL - GILDAN 8800 SPORT SHIRT POLO, BLACK	\$488.68
326486	05/31/2018	1338	WAVE GRAPICS, INC.	31654	38.75.7507.0000.0.699	MED - GILDAN 8800 SPORT SHIRT POLO, BLACK WITH	\$733.02
326486	05/31/2018	1338	WAVE GRAPICS, INC.	31654	38.75.7507.0000.0.699	LARGE- GILDAN 8800 SPORT SHIRT POLO, BLACK	\$293.21
326486	05/31/2018	1338	WAVE GRAPICS, INC.	31654	38.75.7507.0000.0.699	X-LARGE - GILDAN 8800 SPORT SHIRT POLO, BLACK	\$342.08
326486	05/31/2018	1338	WAVE GRAPICS, INC.	31654	38.75.7507.0000.0.699	2XL - GILDAN 8800 SPORT SHIRT POLO, BLACK WITH	\$177.46
Check Total:							\$2,034.45
326487	05/31/2018	1338	WCEPS	26475	10.03.2330.4909.2.410	KINDERGARTEN- STUDENT RESPONSE BOOKLETS (SET	\$138.00
326487	05/31/2018	1338	WCEPS	26475	10.03.2330.4909.2.410	KINDERGARTEN- SUMMARY SCORE SHEETS (SET OF 25)	\$31.00
326487	05/31/2018	1338	WCEPS	26475	10.03.2330.4909.2.410	WIDA SCREENER PAPER GRADE 1 KIT - USB OPTION	\$69.00
326487	05/31/2018	1338	WCEPS	26475	10.03.2330.4909.2.410	WIDA SCREENER PAPER GRADES 2-3 KIT USB	\$69.00
326487	05/31/2018	1338	WCEPS	26475	10.03.2330.4909.2.410	WIDA SCREENER PAPER GRADES 4-5 KIT USB	\$69.00
326487	05/31/2018	1338	WCEPS	26475	10.03.2330.4909.2.410	WIDA SCREENER PAPER GRADES 9-12 KIT- USB	\$69.00
326487	05/31/2018	1338	WCEPS	26475	10.03.2330.4909.2.410	WIDA SCREENER PAPER GRADES 6-8 KIT USB	\$69.00
Check Total:							\$514.00
326488	05/31/2018	1338	WEJT/WYDS/WZNX/WZUS/WYDS -HD2	735-00021-0001	10.00.2630.0131.0.350	INVOICE #735-00021-0001-4/30/2	\$200.00
Check Total:							\$200.00

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
326489	05/31/2018	1338	WEST MUSIC COMPANY	SI1609305	10.09.1100.0090.0.410	INTERACTIVE ARTS TOTAL LTCY 1 SNYDER; BK/BK	\$100.00
						Check Total:	\$100.00
326490	05/31/2018	1338	WONDER WORKSHOP INC	WON67925	38.13.1380.0000.0.699	Classroom Pack: included 6 dashes, 6 dots, 6 launchers,	\$1,895.00
						Check Total:	\$1,895.00
326491	05/31/2018	1338	WOODBURN PRESS	2146	10.79.1100.0250.0.410	CAREER CLUSTER PACKAGE***QUOTE# 1336	\$172.11
						Check Total:	\$172.11
326492	05/31/2018	1338	WOODFORD TEST LANE INC	19230	80.93.2367.0650.0.319	BLANKET ORDER FOR INSPECTION OF	\$74.00
						Check Total:	\$74.00
326493	05/31/2018	1338	WORTHINGTON DIRECT INC	INV311282DEC004	10.62.1100.0083.0.410	7'6"X 12' RECTANGLE, COLOR RINGS CARPET,	\$530.00
						Check Total:	\$530.00
						Bank Total:	\$3,860,596.40

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1310 - 1338

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>							<u>Amount</u>
10							\$1,138,999.19
12							\$121,831.91
20							\$296,035.54
22							\$1,364.24
30							\$1,667,393.76
38							\$44,254.80
40							\$587,407.31
42							\$741.64
60							\$48.09
80							\$1,280.00
90							\$1,239.92
<b>Fund Totals:</b>							<b>\$3,860,596.40</b>

End of Report

Disbursements Grand Total:     **\$3,860,596.40**

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1311 - 1311

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

NCB	05/04/2018	1311	MORROW, BARBARA A	V276922	38.97.9780.0000.0.699	Reimbursement: - Taco meat for all day staff	\$35.96
NCB	05/04/2018	1311	ANDERSON, MARY J	V291469	38.11.1102.0000.0.699	REIMBRURSEMENT - (JIMMY JOHNS) FOR PURCHASING	\$46.33
NCB	05/04/2018	1311	CARTER, SHANNON E	V329184	38.12.1267.0000.0.699	REIMBURSEMENT OF SUPPLIES FOR STAFF BABY	\$34.00
NCB	05/04/2018	1311	CARTER, SHANNON E	V329184	38.12.1267.0000.0.699	REIMBURSEMENT OF SUPPLIES FOR STAFF BABY	\$37.69
NCB	05/04/2018	1311	GALLIGAN, MARY	V438515	38.62.6206.0000.0.699	REIMBURSEMENT - FOOD PURCHASED FOR CONTIG	\$77.53
NCB	05/04/2018	1311	BRINKMEYER, DANYEL	V474648	38.33.3380.0000.0.699	REIMBURSEMENT - Adapted Book Bundle of Bundles (A	\$150.00
NCB	05/04/2018	1311	ZAHM, AMY	V844709	38.82.8280.0000.0.699	REIMBURSEMENT - MUSICAL ELEMENTARY SHOW - SAMS	\$58.46
NCB	05/04/2018	1311	GRAYNED, ASHLEY M	V880986	10.82.3850.0149.0.410	REIMBURSEMENT - FLOWERS PURCHASED AT HOBBY	\$71.91
NCB	05/04/2018	1311	GRAYNED, ASHLEY M	V880986	10.85.3850.0149.0.410	FLOWERS PURCHASED AT HOBBY LOBBY FOR AWARDS	\$71.91

Check Total:	\$583.79
Bank Total:	\$583.79



## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1311 - 1311

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names   
  Exclude Voided Checks   
  Exclude Manual Checks   
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
<u>Fund</u>			<u>Amount</u>					
10							\$143.82	
38							\$439.97	
<hr/>								
Fund Totals:								\$583.79

End of Report

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Disbursements Grand Total: \$583.79

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1318 - 1318

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: CONSOLIDATED ACCOUNT 2				Bank Account: 2892733			
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR CRAFTS NEEDED FOR	\$13.89
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$18.43
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR MATERIALS NEEDED FOR SET	\$69.40
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$89.23
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR MATERIALS NEEDED FOR	\$36.87
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$69.83
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$8.30
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$26.49
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$14.37
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$9.86
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$7.99
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$6.99
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$28.50

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1318 - 1318

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$3.99
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$6.49
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$11.74
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR MATERIALS NEEDED FOR	\$6.92
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$18.31
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$59.12
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$14.95
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$12.45
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR PROPS NEEDED FOR LIFESKILLS	\$37.98
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$9.84
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$11.95
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$32.55
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$20.91
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$38.78
NCB	05/11/2018	1318	RAY, SHANNEN L	V287088	38.85.8580.0000.0.699	REIMBURSEMENT FOR SUPPLIES NEEDED FOR	\$10.86

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1318 - 1318

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/11/2018	1318	MASSEY, BECCA	V312364	38.82.8264.0000.0.699	SPARE TIMES RECEIPT - PANTHER PAL BOWLING	\$20.00
NCB	05/11/2018	1318	MASSEY, BECCA	V312364	38.82.8266.0000.0.699	SNAPFISH RECEIPT - GRADUATION BOOK FOR	\$18.60
NCB	05/11/2018	1318	MASSEY, BECCA	V312364	38.82.8266.0000.0.699	REIMBURSEMENT - LIFE SKILLS/PANTHER PALS	\$21.17
NCB	05/11/2018	1318	MASSEY, BECCA	V312364	38.82.8266.0000.0.699	SPARE TIMES RECEIPT - LIFE SKILLS BOWLING INCENTIVE	\$56.00
NCB	05/11/2018	1318	KINSELLA, CONNIE J	V395900	38.94.0280.0000.0.699	REIMBURSEMENT FOR BOOKS PURCHASED	\$50.00
NCB	05/11/2018	1318	KINSELLA, CONNIE J	V395900	38.94.0280.0000.0.699	BARNES & NOBLE	\$27.82
NCB	05/11/2018	1318	FAZEKAS, JOSHUA P	V538065	38.60.6001.0000.0.699	REIMBURSEMENT - Hotel for National Chess Competition	\$1,048.84
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	REIMBURSEMENT - purchase of misc cooking/baking	\$20.30
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Walmart - cooking supplies	\$6.91
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - cooking supplies	\$15.67
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - baking supplies	\$16.35
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Walmart - baking supplies	\$24.01
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - baking supplies	\$4.82
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Walmart - baking supplies	\$4.18
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - baking supplies	\$6.87
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Walmart - baking supplies	\$4.00
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - baking supplies	\$15.88
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - supplies	\$6.86
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Rural King - Supplies	\$2.01
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Walmart - cooking supplies	\$3.19
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - cooking supplies	\$16.15

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1318 - 1318

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	walmart - cooking supplies	\$1.60
NCB	05/11/2018	1318	EDRINGTON, JEANENE	V543128	38.60.6080.0000.0.699	Aldi - Baking supplies	\$12.56
NCB	05/11/2018	1318	COOK, TERRY F	V734234	38.82.8214.0000.0.699	MONEY FOR END OF YEAR INCENTIVES FOR SED	\$500.00
NCB	05/11/2018	1318	NOVAK, REBEKAH	V896336	38.12.1280.0000.0.699	REIMBURSEMENT-GARDEN MATERIAL FOR PBL	\$63.53
NCB	05/11/2018	1318	PRANGE, ROBERT N	V916646	38.74.7450.0000.0.699	REIMBURSEMENT - Staff Lunch - PLC DAY Sloan's	\$204.33
NCB	05/11/2018	1318	PRANGE, ROBERT N	V916646	38.74.7450.0000.0.699	Staff Lunch - PLC Day Sam's Club Salad,	\$136.37
Check Total:							\$3,005.01
Bank Total:							\$3,005.01

<u>Fund</u>	<u>Amount</u>
38	\$3,005.01
<b>Fund Totals:</b>	<b>\$3,005.01</b>

End of Report

Disbursements Grand Total: \$3,005.01

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1325 - 1325

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

NCB	05/18/2018	1325	FANE, JULIE D	V37640	38.21.2180.0000.0.699	REIMBURSEMENT – AUDIO TOTAL PA MAX – SAMS	\$199.88
NCB	05/18/2018	1325	PRINE, KATHLEEN M	V478215	38.81.8181.0000.0.699	REIMBURSEMENT – Earth Day Grant For Gardening	\$6.00
NCB	05/18/2018	1325	PRINE, KATHLEEN M	V478215	38.81.8181.0000.0.699	Earth Day Grant For Gardening Tools Purchased	\$11.00
NCB	05/18/2018	1325	PRINE, KATHLEEN M	V478215	38.81.8181.0000.0.699	Earth Day Grant For Seeds And Plants Purchased From	\$80.25
NCB	05/18/2018	1325	FOSTER, LISA M	V551296	38.33.3380.0000.0.699	REIMBURSEMENT APEIL – therapeutic horseback	\$45.00
NCB	05/18/2018	1325	FOSTER, LISA M	V551296	38.33.3380.0000.0.699	MAY – THERAPEUTIC HORSEBACK RIDING FOR 9	\$45.00
NCB	05/18/2018	1325	FANE, JULIE D	V808260	38.21.2180.0000.0.699	REIMBURSEMENT FOR JULIE FANE FOR BIKE/PRIZE ITEMS	\$64.00
NCB	05/18/2018	1325	FANE, JULIE D	V808260	38.21.2180.0000.0.699	REIMBURSEMENT FOR JULIE FANE FOR BIKE/PRIZE ITEMS	\$54.00

Check Total: \$505.13

Bank Total: \$505.13

Fund	Amount
38	\$505.13
<b>Fund Totals:</b>	<b>\$505.13</b>

End of Report

Disbursements Grand Total: \$505.13

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1328 - 1328

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

NCB	05/25/2018	1328	HAMPTON, JUSTIN	V124708	38.82.8267.0000.0.699	REIMBURSE FOR OPERATION CALCULUS INCENTIVE -	\$50.00
NCB	05/25/2018	1328	HAMPTON, JUSTIN	V124708	38.82.8267.0000.0.699	KROGER RECEIPT - OC SUPPLIES	\$14.57
NCB	05/25/2018	1328	HAMPTON, JUSTIN	V124708	38.82.8267.0000.0.699	BUFFALO WILD WINGS - OC LUNCH	\$95.69
NCB	05/25/2018	1328	FOSTER, LISA M	V193709	38.33.3380.0000.0.699	REIMBURSEMENT - Foundation Grant Trip to	\$14.00
NCB	05/25/2018	1328	FOSTER, LISA M	V193709	38.33.3380.0000.0.699	Stopped for treat during trip to Springfield Art	\$27.00
NCB	05/25/2018	1328	ANDREWS, MATTHEW J	V235435	38.12.1260.0000.0.699	REIMBURSEMENT - FOOD ( WATER, CHIPS, COOKIES)	\$104.82
NCB	05/25/2018	1328	ANDREWS, MATTHEW J	V235435	38.12.1260.0000.0.699	REIMBURSEMENT- FOOD(PIZZA) FOR TEACHER	\$200.00
NCB	05/25/2018	1328	FAZEKAS, JOSHUA P	V342362	38.60.6001.0000.0.699	Reimbursement for purchase of gas for the van	\$20.77
NCB	05/25/2018	1328	ZAHM, AMY	V485612	38.82.8272.0000.0.699	REIMBURSE AMY ZAHM FOR FOOD PURCHASED FOR	\$134.16
NCB	05/25/2018	1328	MANN, CASSANDRA N	V506094	38.12.1280.0000.0.699	REIMBURSEMENT - BLUE BASEBALL CAPS FOR A PBL	\$139.96
NCB	05/25/2018	1328	STEPHENS, EMILY	V620391	38.11.1103.0000.0.699	REIMBURSEMENTS TO TEACHER, EMILY STEPHENS	\$50.00
NCB	05/25/2018	1328	STEPHENS, EMILY	V620391	38.11.1180.0000.0.699	ALSO FOR STUDENTS GOING TO MUSEUM OF SCIENCE	\$322.00
NCB	05/25/2018	1328	EDRINGTON, JEANENE	V656490	38.60.6080.0000.0.699	REIMBURSEMENT - Misc supplies for the busy bee	\$11.62

Decatur School District #61

Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
 Bank Account: 2892733

Date Range: 05/01/2018 - 05/31/2018  
 Voucher Range: 1328 - 1328

Sort By: Check  
 Dollar Limit: \$0.00

Fiscal Year: 2017-2018

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/25/2018	1328	EDRINGTON, JEANENE	V656490	38.60.6080.0000.0.699	Aldi - supplies for end of year banquet	\$58.88
NCB	05/25/2018	1328	EDRINGTON, JEANENE	V656490	38.60.6080.0000.0.699	Aldi - cooking supplies	\$7.19
Check Total:							\$1,250.66
Bank Total:							\$1,250.66

<u>Fund</u>	<u>Amount</u>
38	\$1,250.66
<b>Fund Totals:</b>	<b>\$1,250.66</b>

End of Report

Disbursements Grand Total: \$1,250.66



Decatur School District #61

Void Check Listing

Fiscal Year: 2017-2018

Criteria:

Bank Account: CONSOLIDATED ACCOUNT 2 2892733

From Date: 05/01/2018

To Date: 05/31/2018

From Check:

To Check:

From Voucher:

To Voucher:

Account: 2892733

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
325861	04/13/2018	WALMART SUPERCENTER	\$951.43	1285	Void	Expense	<input checked="" type="checkbox"/>	05/07/2018	05/07/2018
326017	04/30/2018	MONTICELLO RAILWAY MUSEUM	\$400.00	1298	Void	Expense	<input checked="" type="checkbox"/>	05/08/2018	05/08/2018
326024	04/30/2018	NIENHUIS MONTESSORI USA	\$108.30	1298	Void	Expense	<input checked="" type="checkbox"/>	05/30/2018	05/30/2018

Total Amount: \$1,459.73

End of Report

## DISBURSEMENTS VIA ACH

May 2018

### TSA Consulting Group, Inc.

Tax Sheltered 403b/457 Contributions	44,966.88
Tax Sheltered 403b/457 Contributions	1,200.00
Tax Sheltered 403b/457 Contributions	45,948.96

### Illinois Department of Revenue

Illinois Income Tax Withholding	109,826.68
Illinois Income Tax Withholding	108,203.54
Illinois Income Tax Withholding	110,227.98

### Internal Revenue Service

Federal Payroll Taxes	377,342.13
Federal Payroll Taxes	388,212.87

### Teacher Retirement System

Member & Employer Contributions	159,339.37
Health Insurance Security	36,262.67
Member & Employer Contributions	158,409.89
Health Insurance Security	34,062.76

### Illinois Municipal Retirement

Member & Employer Contributions	272,386.65
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### Illinois State Disbursement Unit

Child Support Payments	5,941.26
Child Support Payments	5,941.26

### Bank of Montreal

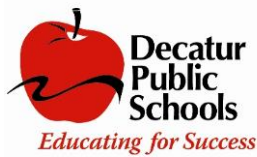
Procurement Card Payment	256.00
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## DISBURSEMENTS VIA FUND TRANSFERS

Payroll #22	1,798,503.19
Payroll #23	1,847,092.12
Payroll #23 Manual Check	111.95
Replenish Work Comp Fund	45,962.71
Replenish EHS Athletic Revolving Fund	4,600.20
Replenish MHS Athletic Revolving Fund	8,145.00
Flexible Spending Account	20,010.90

## DISBURSEMENTS VIA ACCOUNTING ENTRY

None



## Board of Education Decatur Public School District

<b>Date:</b> June 12, 2018	<b>Subject:</b> Illinois Association of School Boards (IASB) 2018-2019 School Year Membership Dues
<b>Initiated By:</b> Melissa Bradford, Board Secretary	<b>Attachments:</b> IASB Invoice
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

### BACKGROUND INFORMATION:

Decatur Public Schools has been a member of the Illinois Association of School Boards (IASB) for many years. This membership provides many services for its members such as their website (including a news blog, videos, Facebook posts and Twitter feeds) print publications (including the Illinois School Board Journal), lobbying, consultations with staff and a reduced fee for service programs such as executive searches, policy services, in-district and regional workshops and the annual conference. IASB also provides many workshops and mandatory trainings for school boards and superintendent's secretaries. Today, more than 99% of Illinois public school districts are members of the Association.

In addition, IASB provides the Policy Reference Education Subscription Service, which is known as PRESS. This resource is used by school districts to help access current policies and procedures along with any additions and/or deletions that would affect your students and staff. It also provides the legal references and rationale that supports them. Our District is using this feature extensively in order to maintain updates to all of our Board of Education Policies and Procedures, which in turn, helps make sure our policy implementation is professional and legal. Our Executive Cabinet reviews and updates our current policies and procedures.

### CURRENT CONSIDERATIONS:

A school district's dues increase only if its enrollment increases beyond its range or if the district's operating expenses goes up. IASB limits the dues increase by capping the increase each year. The district's dues annual report received for the 2018-2019 school year includes the following:

- Restricted Annual Dues for the 2018-2019 School Year (the amount of IASB dues the district is actually paying) - \$12,695.00;
- Average Daily Attendance for 2015-2016 – \$7,787.55;
- Net Operating Expense for 2015-2016 \$81,922,780.00; and
- Calculated Dues by Formula (what the district's dues would be under the formula if IASB did not cap the actual increase) - \$13,602.00.

The Board is requested to renew its membership. Dues for the 2017-2018 School Year were \$12,295.00, an increase of \$225.00 and dues for the 2018-2019 School Year are \$12,695.00, an increase of \$400.00.

### FINANCIAL CONSIDERATIONS:

The membership dues are \$12,695.00 for 2018-2019 and are budgeted in the Board of Education Membership Dues line item.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve continuation of its membership in the amount of \$12,695.00 with the Illinois Association of School Boards (IASB) for the 2018-2019 Fiscal Year as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**Remit Payment To:**

Illinois Association of School Boards  
2921 Baker Drive  
Springfield, Illinois 62703-5929



Total Due: **\$12,695.00**

Amt Remitted : \_\_\_\_\_

**Bill To:**

Customer #: 550610  
Invoice #: 194068

Decatur SD 61  
101 W Cerro Gordo St  
Decatur, IL 62523-1001

Select Payment Method	
<input type="checkbox"/>	Check Enclosed      Check Number _____
If you wish to use another form of payment, please contact IASB at 217/528-9688, ext. 1145. Please note that due to processing fees, payment via credit card will incur an additional 3% transaction fee.	

PLEASE DETACH AND REMIT WITH YOUR PAYMENT



2921 Baker Drive  
Springfield, Illinois 62703-5929  
217/528-9688  
Fax: 217/528-2831  
FEIN: 31-1540788

Customer #: 550610

Invoice #: 194068

**BILL TO**

Decatur SD 61  
101 W Cerro Gordo St  
Decatur, IL 62523-1001

## Annual Dues Report

Restricted Annual Dues for the 2018-2019 School Year	\$12,695.00
Average Daily Attendance for 2015-2016	7,787.55
Net Operating Expense for 2015-2016	\$81,922,780.00
Calculated Dues by Dues Formula	\$13,602.00
<b>AMOUNT DUE:</b>	<b>\$12,695.00</b>

*Please note: By accepting membership in the Illinois Assn. of School Boards you are consenting to the receipt of faxed and e-mailed solicitations.*

ACCOUNTS

MAY 03 2010

PAYABLE

May 12, 2018

Invoice mailed to  
Superintendent's  
office.

PLEASE REPLY TO:

☐ 2921 Baker Drive  
Springfield, Illinois  
62703-5929  
217/528-9688  
Fax: 217/528-2831

☐ One Imperial Place  
1 East 22nd Street  
Suite 20  
Lombard, Illinois  
60148-6120  
630/629-3776  
Fax: 630/629-3940

Dear Superintendent:

A statement is enclosed containing information about your district's Fiscal Year 2018-2019 membership in Illinois Association of School Boards. You are joining 846 districts as members of IASB. The 99% participation rate of Illinois public school districts is a record. We thank you for your continued support.

The IASB Board of Directors has not increased dues from its rate structure (dues formula) in more than 20 years. The dues are based on three variables: Base Charge + (Weighted Factor x Operating Expense). The Base Charge and the Weighted Factor are dependent on student enrollment.

A school district's dues increase only if its enrollment increases beyond its range or if the district's operating expense goes up. IASB limits the dues increase by capping the increase each year. Your dues statement includes the following:

- ◆ ADA for 2015-2016
- ◆ Net Operating Expense for 2015-2016
- ◆ Calculated dues (what your dues would be under the formula if IASB did not cap the actual increase).
- ◆ Restricted Annual Dues (the amount of IASB dues the district is actually paying)

IASB continues to provide many excellent services for its membership such as our website (including a news blog, videos, Facebook posts, and Twitter feeds), print publications (including the *Illinois School Board Journal*), lobbying and consultations with staff. It also offers reduced fee-for-service programs such as executive searches, policy services, in-district and regional workshops, and the Annual Conference. Division meetings provide opportunities for professional development, networking, peer recognition, participation in association governance, and learning about IASB resources.

OFFICERS  
Joanne Osmond  
*President*

Thomas Neeley  
*Vice President*

Phil Pritzker  
*Immediate Past President*

Linda Eades  
*Treasurer*

Roger L. Eddy  
*Executive Director*

# 2018-2019 IASB DUES SCHEDULE

**DUES = Base Charge + (Weighted Factor x Operating Expense)**

Districts with 1 - 999 ADA

\$350 (Base Charge) + (Operating Expense x .000525)

Districts with 1,000 - 2,999 ADA

\$460 (Base Charge) + (Operating Expense x .0003)

Districts with 3,000 - 4,999 ADA

\$560 (Base Charge) + (Operating Expense x .000165)

Districts with 5,000 - 9,999 ADA

\$740 (Base Charge) + (Operating Expense x .000157)

Districts with 10,000 or more ADA

\$1,140 (Base Charge) + (Operating Expense x .000125)

STATISTICS USED: 2015-2016 Best Three Months ADA  
2015-2016 Total Operating Expense



ILLINOIS ASSOCIATION  
OF SCHOOL BOARDS

Lighting The Way To Excellence  
In School Governance

# What you get for your dues

## Excellence in local school board governance

The Illinois Association of School Boards (IASB) is a voluntary organization of local boards of education dedicated to strengthening public schools through local citizen control. Although not a part of state government, IASB is organized by member school boards as a private not-for-profit corporation under authority granted by Article 23 of The Illinois School Code. The Association was launched in 1913 by a group of school board members at a meeting in Quincy, Illinois. Today, more than 99 percent of the school boards in Illinois hold active membership and support their Association through annual dues.

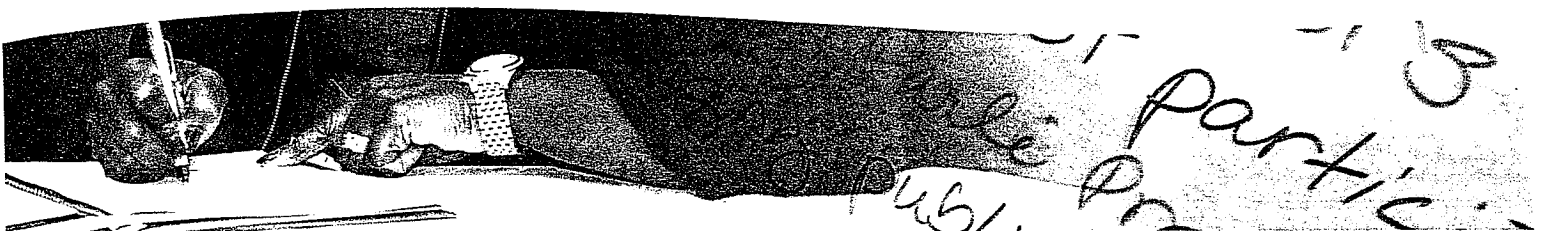
**The vision** of the Illinois Association of School Boards is excellence in local school board governance supporting quality public education.

**The mission** of the Illinois Association of School Boards is to *Light the Way* for its members by developing their competence and confidence through a robust toolkit designed to build excellence in local school board governance, including

- Premier training experiences;
- Networking opportunities for mutual support;
- Valuable benefits, pooled services, information, and expertise;
- Advocacy on behalf of public education; and
- A platform for a strong collective voice on common interests and concerns.

We understand that those personally invested in their community's education outcomes often make the best choices. It is our purpose to provide the necessary resources to prepare school board members, to protect local control of education decisions for school districts, and to be proactive in providing solutions to ensure the children of Illinois are educated in the best learning environment possible.

The back of this flyer highlights some of the resources and services available to the 846 districts who are members of IASB. To learn more, please contact IASB at 217/528-9688 or 630/629-3776, or go to [www.iasb.com](http://www.iasb.com).





## Premier training experiences

There are many options and materials available to learn how to become an effective school board member. State-mandated training for all elected or appointed school board members is just the beginning. Board members are encouraged to develop an ongoing professional development plan so that they can continue to gain knowledge and skills that can be applied to their school board service.

- Online learning and free webinars
- In-district training
- School Board LeaderShop workshops

## Networking opportunities for mutual support

Whether for a veteran school board member, one newly elected or appointed, or someone considering school board service, IASB offers a variety of ways to connect with colleagues, and develop and maintain life-long friendships with others who serve.

- Division meetings
- Division leadership
- Board governance recognition programs
- Joint Annual Conference

## Valuable benefits, pooled services, information, and expertise

Member services are provided in print, in person, and online. Many are direct member services, provided free, as part of the district's dues, while others are fee-based.

- Legal resources
- Policy services
- Sponsored programs and Service Associates
- *The Illinois School Board Journal*
- Online resources at [www.iasb.com](http://www.iasb.com)

## Advocacy on behalf of public education

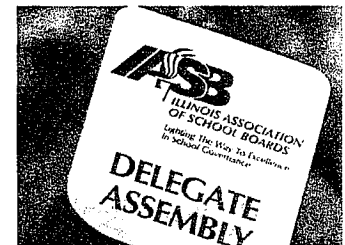
The ability to influence public policy is enhanced through the cooperative efforts of the Illinois Statewide School Management Alliance, which directs all of its efforts at producing legislation that fosters a favorable educational climate in Illinois and promotes effective school board leadership. IASB lobbyists maintain close liaison with the State Board of Education, lawmakers, governmental offices and agencies, and dozens of organizations and interest groups that influence public policy.

- Resolutions adopted by the IASB Delegate Assembly
- State legislative reports
- Federal legislative reports

## A platform for a strong collective voice on common interests and concerns

IASB believes that it is our responsibility as community leaders to reflect upon the current state of education in Illinois and take action to create an education system that meets the needs of all students. There are multiple platforms for members to unite as one strong collective voice.

- Vision 20/20
- Legislative calls to action
- Support for national advocacy campaigns





## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Alternate School Food Authority (SFA) Arrangement Application
<b>Initiated By:</b> Todd Covault, EdD, Chief Operational Officer	<b>Attachments:</b> Illinois State Board of Education Nutrition and Wellness Programs Division / Alternate (SFA) Arrangement Application
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

During FY18, the State Board of Education’s Food Service Department allowed, the District to add the Regional Office of Education (ROE) alternative programs (Milligan and Futures) to the District’s Community Eligibility Provision (CEP) program. The CEP program affords meals at no charge to students.

**CURRENT CONSIDERATIONS:**

In order to continue the ROE and District relationship under the CEP program, the District is required to formally apply for the SFA arrangement for FY19. This is a one (1) year contract.

**FINANCIAL CONSIDERATIONS:**

With the ROE participating in the CEP program under the guise of the Decatur School District, the meals served to the alternative program become reimbursable through the Decatur School District.

**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education approve the Alternative School Authority Arrangement Application as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**ILLINOIS STATE BOARD OF EDUCATION  
NUTRITION AND WELLNESS PROGRAMS DIVISION  
Alternate School Food Authority (SFA) Arrangement  
Information and Sample Agreement**

Under an Alternate SFA Arrangement, legal and financial authority is officially transferred from one SFA to the other. The contract between the SFAs must state that SFA #1 is accepting total legal and financial responsibility for the newly incorporated School Food Authority's (SFA #2's) meal program(s) at specific sites indicated. Some examples include paying over-claims as a result of administrative reviews, utilization of USDA Foods and complying with program regulations. The contract must state that the incorporated School Food Authority (SFA #2) is relinquishing its authority to operate the specified school meal program(s) to SFA #1 at specific sites.

The Alternate SFA Arrangement is different than a "School to School Agreement" where an SFA provides meals, serving as a meal vendor for nearby SFAs or schools that it does not control.

Alternate SFA agreements are valid for no more than one school year, July 1 through June 30, or any part of that time. Upon approval from the Illinois State Board of Education/ Nutrition and Wellness Programs Division, an Alternate School Food Authority Arrangement allows a School Food Authority to incorporate additional schools (currently in a separate SFA) into its School Food Authority. This arrangement can be used only for one School Food Authority to transfer to another School Food Authority the administration of the school meal program in **one or more** of its schools.

## **INSTRUCTIONS FOR COMPLETING ALTERNATE SFA ARRANGEMENT**

### **Submission for Approval**

Complete and submit the following:

- **Alternate School Food Authority (SFA) Arrangement** form with original authorized representative signatures, and
- **The Terms of Agreement to be Considered and/or Negotiated in the Alternate School Food Authority (SFA) Arrangement.**

### **Extensions and Amendments**

Extensions and amendments to the Arrangement must be submitted in writing and approved by ISBE. The SFA also must notify ISBE if the Arrangement will not be extended or is terminated before the specified ending date.

### **Application Process**

SFA #1 must submit a Site Application (site questionnaire, participation and participation detail) in the Web-Based Illinois Nutrition System (WINS) for each school for which it has obtained authority. The Approval Official, Verification Official and Hearing Official required for determining student eligibility applications are reported on the Sponsor Application.

### **Administrative Reviews**

The number of schools chosen for compliance reviews within an SFA is determined by the total number of schools in the SFA. Schools added to SFA #1 under this arrangement may be chosen for a compliance review. SFA #1 accepts responsibility for areas of noncompliance in the additional school(s), including over-claims.

### **Mandates**

Mandates imposed on the additional school(s), such as a mandate to implement a School Breakfast Program and/or Summer Program due to high free and reduced eligibility must be enforced and are the responsibility of SFA #1.

Contact ISBE, Nutrition and Wellness Programs Division, Roxanne Ramage ([rramage@isbe.net](mailto:rramage@isbe.net)) at 800-545-7892 for more information about specific situations.

**Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.** In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

## Alternate School Food Authority (SFA) Arrangement

A School Food Authority (SFA) is the governing body which is responsible for the administration of one or more schools and has legal authority to operate school meal programs therein, or is otherwise approved by USDA's Food and Nutrition Service, to operate the school nutrition programs.

1. Regional Office of Education Futures and Milligan Programs (SFA 2) wishes to transfer authority of the list of sites identified in item 4 below to operate the specified school nutrition program(s) for the students of SFA 2 to Decatur Public School District 61 (SFA 1). All legal and financial authority for operating the specified school meal program(s) for the students of SFA 2 at the sites indicated is hereby transferred to SFA 1. SFA 1 accepts total legal and financial responsibility for SFA 2's specified school meal program(s). This includes paying over-claims as a result of administrative reviews, distributing USDA foods and complying with program regulations. SFA 2 hereby relinquishes its authority to operate the specified school meal program(s) to SFA 1.
2. The parties to this agreement agree to cooperate fully, to work in good faith and to assist each other in the mutual performance of this agreement. In connection therewith, the parties shall meet from time to time upon reasonable request of either party at a mutually agreed time and location to confer in good faith and amicably in a business-like manner work out disputes arising from the implementation of this agreement.
3. This agreement shall become effective July 1<sup>st</sup>, 2018 and it shall remain in effect until June 30<sup>th</sup>, 2019 (July 1, 20XX – June 30, 20XX, and no longer than one year), unless terminated by a prior notice of not less than 60 days from one party to the other. The term of the agreement can be extended upon mutual agreement of the parties and upon approval from ISBE, Nutrition and Wellness Programs Division.
4. SFA 2 sites that are being transferred to SFA 1. If additional space is needed, please attach.

Official Name of Site	Address of Site	ISBE Site Number (if known)
Milligan Academy	300 E. Eldorado St. Decatur IL. 62523	
	300 E. Eldorado St. Decatur IL. 62523	

SFA 1 (Authorized Representative)

SFA 2 (Authorized Representative)

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Email \_\_\_\_\_ Date \_\_\_\_\_

Email \_\_\_\_\_ Date \_\_\_\_\_

THIS ARRANGEMENT **does not** constitute the entire agreement between the parties with respect to subject matter thereof. (See *Terms of Agreement to be Considered and/or Negotiated in the Alternate School Food Authority (SFA) Arrangement*, found on page 4 of this document.

**NOTE:** Alternate SFA Arrangements must be approved by the Illinois State Board of Education (ISBE). ISBE will review a written description of the alternate arrangement, which answers the questions listed on the attached page entitled: "Terms of Agreement to be Considered and/or Negotiated in the Alternate School Food Authority (SFA) Arrangement", before giving approval. Please forward the signed agreement and terms of the arrangement to the *Illinois State Board of Education, Nutrition and Wellness Programs Division, Attention: Roxanne Ramage, 100 N First Street (W-270) Springfield, IL 62777-0001*. ISBE will review submitted documentation and notify the SFA's Authorized Representatives, if approved.

**Terms of Agreement to be Considered and/or Negotiated in the  
Alternate School Food Authority (SFA) Arrangement**

Address each of the following items and include with the previous page for State Agency approval.

1. Complete the following chart with current School Nutrition Programs being implemented and those that are to be included in this alternate agreement.

<b>Name of Program</b>	<b>SFA #1</b>	<b>SFA #2</b>	<b>Included in Alternate Agreement</b>
National School Lunch Program	x	x	x
IL Free Lunch Program	x	x	x
School Breakfast Program	x	x	x
IL Free Breakfast Program	x	x	x
After School Care Snack Program			
Seamless Summer Food Program			
Special Milk (Paid) Program			
Special Milk (Free) Program			

2. Will the SFA follow traditional meal counting or claiming or participation in Community Eligibility Provision (CEP) or other provision? Yes
3. If traditional meal counting and claiming, who will distribute the household eligibility applications (HEA) to each household? Who will process the HEAs including determining eligibility (Approval Official), notifying applicants, completing verification requirements (Verification Official), providing a Hearing Official and updating eligibility changes? We will be operating under CEP
4. If CEP or other provision, who will submit application and documentation and maintain such documentation according to the regulations? Decatur Public School District 61
5. Where and how will point-of-service counts by eligibility category be obtained and who will record and report these counts? We will be operating under CEP, POS counts will still be taken via point of service computer in the cafeteria for lunch and checklist for breakfast in the classroom.
6. Who will compile the monthly claim for reimbursement before it is submitted to ISBE via WINS? Who will perform the required meal edit check? Claims Officer for Decatur Public School District 61
7. Who will determine meal prices and be responsible for paid lunch equity? N/A as this site is CEP
8. Who will collect money/sell tickets to students and adults? What will be the policy for meal charges and is this policy acceptable to both SFAs? N/A as this site is CEP
9. Terms regarding cancellation rights by either SFA should be discussed, should an unforeseen problem arise.
10. What will be the policy for reconciling any differences that may exist between days that school is in session and how meal service may be affected? Arrangements will be made between Decatur Public School District 61, Macon Piatt ROE and Aramark K-12 Food Service.

11. School meal program records and HEAs must be kept on file for three years plus the current school year. Where will records be stored and by whom? Food Service Office in the Keil Administration building for Decatur Public School District 61
12. How will student involvement in the school meal programs (e.g., advisory groups, taste panels, surveys, menu planning, development and maintenance of wellness policy) be handled? This site will follow all of the above in accordance to Decatur Public School District's policies regarding such.



**Board of Education  
Decatur Public School District #61**

<b>Date:</b> June 12, 2018	<b>Subject:</b> ISU Partnership for Classroom Re-Design Purchase
<b>Initiated By:</b> Rhonda Thornton, Grants Administrator and Dr. Paul Fregeau, Superintendent	<b>Attachments:</b> Bid Specifications
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

At the April 10, 2018 board meeting, the Board of Education approved an agreement between Illinois State University Decatur Teacher Education Pipeline (ISU DTEP) and Decatur Public School District. The agreement provides funding for flexible learning spaces to increase student engagement in ISU/Special Education partner classrooms.

**CURRENT CONSIDERATIONS:**

The opportunity to bid was publicly advertised as per Board of Education Policy 4:60 *Purchases and Contracts*. The purchasing department received two bids.

Illini Supply	\$33,586.00
Lincoln Office	\$30,534.76

**FINANCIAL CONSIDERATIONS:**

The purchase would be funded by ISU DTEP funds as outlined in the subrecipient agreement.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Classroom Re-design Purchase from Lincoln Office at \$30,534.76 as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_



BID ANALYSIS SPREADSHEET

DPS CLASSROOM REDESIGN

BID REQUEST# 1718-2

DATE: 5/21/18

COPIES TO: RHONDA THORNTON

AUTHORIZED PERSON OPENING BID: RANDY DOTSON - DIRECTOR OF TRANSPORTATION

VENDOR NAME:      1) LINCOLN OFFICE      2) ILLINI SUPPLY      3) DEMCO

ITEM DESCRIPTION:      FURNITURE      FURNITURE      No Response

SUBTOTAL:      \$27,423.65      \$30,562.00      4) NATIONAL BUSINESS  
FURNITURE

FREIGHT CHARGE:      \$3,111.11      \$3,024.00      No Response

GRAND TOTAL:      \$30,534.76      \$33,586.00      5) STRIGLOS

DELIVERY DATE:      45-50 DAYS      6-8 WEEKS      NO BID  
6) WORTHINGTON DIRECT

TERMS:      0% NET 10 DAYS      NET 30 DAYS      NO BID

NOTES:      SIGNED BID      SIGNED BID

*Sub OK for RND  
135%  
5/23/18*

RANKING OF BIDS:      #1      #2

**REQUEST FOR BID  
(THIS IS NOT AN ORDER)**

**Board of Education  
Decatur School District #61  
Purchasing Department  
101 W Cerro Gordo  
Decatur IL 62523**

**Bid Number: 1718-2  
Bid Title: DPS Classroom Re-Design  
Date: 21-May-18**

**SUBMISSION OF PROPOSALS AND CLOSING DATES:** Sealed bids will be received by the Purchasing Department, 101 W Cerro Gordo, Decatur, Illinois, **up to 11:00 am, Monday, May 21, 2018**, and will be publicly opened at the stated time.

**Sealed bids** must be received in an enclosed envelope marked with the name of the vendor and bid title or, if necessary, in a larger envelope plainly marked "**Bid for ...**" on the outside face. **All bids must be signed. Any unsigned bid will not be accepted.**

**IN CASE OF NO-BID:** If unable to bid on this proposal, please state "**No Bid**" and return it by the date indicated. The District will not remove supplier from the bidders list for future bid requests. If the District does not receive any response, future bid requests may not be sent.

**TERMS AND CONDITIONS:** Attached terms and conditions apply specifically to, and shall be considered as a part of, this request for bids.

**Article or Service:** Lincoln Office - Smith System Classroom Furniture Bid

**Total Price  
\$30,534.76**

**Please note:** The attached bid specifications require line item pricing, the District requests all information and pricing be provided.

**Federal Employment Identifications No. 37-6003-703**

**PROPOSAL:** If this bid is accepted within 45 days from the date of the opening, the undersigned offers and agrees to furnish any or all of the articles or services upon which prices are quoted, at the price and the delivery time stated, and subject to all of the conditions recorded on the attached terms and conditions sheet.

**Cash Discount Terms:** 0% Net 10

**Approx. Delivery Date:** 45-50 Days from Order

**Firm Name:** Lincoln Office, LLC

**By:** 

**Address:** 205 Eastgate Drive

**City:** Washington

**Zip Code:** 61571

**State:** IL

**Office Ph.** 309-427-2500

**Cell Ph.** 309-826-5109

**Email:** [ramseverj@lincolnoffice.com](mailto:ramseverj@lincolnoffice.com)

**REQUEST FOR BID**  
(THIS IS NOT AN ORDER)

Board of Education  
Decatur School District #61  
Purchasing Department  
101 W Cerro Gordo  
Decatur IL 62523

Bid Number: 1718-2  
Bid Title: DPS Classroom Re-Design  
Date: 3-May-18

**SUBMISSION OF PROPOSALS AND CLOSING DATES:** Sealed bids will be received by the Purchasing Department , 101 W Cerro Gordo, Decatur, Illinois, up to 11:00 am, Monday, May 21, 2018, and will be publicly opened at the stated time.

Sealed bids must be received in an enclosed envelope marked with the name of the vendor and bid title or, if necessary, in a larger envelope plainly marked "Bid for ..." on the outside face. **All bids must be signed.** Any unsigned bid will not be accepted.

**IN CASE OF NO-BID:** If unable to bid on this proposal, please state "No Bid" and return it by the date indicated. The District will not remove supplier from the bidders list for future bid requests. If the District does not receive any response, future bid requests may not be sent.

**TERMS AND CONDITIONS:** Attached terms and conditions apply specifically to, and shall be considered as a part of, this request for bids.

**Article or Service:** Smith System Classroom Furnishings per Bid Specifications

Total Price

\$33,586.00

**Please note:** The attached bid specifications require line item pricing, the District requests all information and pricing be provided.

**Federal Employment Identifications No. 37-6003-703**

**PROPOSAL:** If this bid is accepted within 45 days from the date of the opening, the undersigned offers and agrees to furnish any or all of the articles or services upon which prices are quoted, at the price and the delivery time stated, and subject to all of the conditions recorded on the attached terms and conditions sheet.

Cash Discount Terms: Net 30 Days

Approx. Delivery Date: 6 - 8 Weeks

Firm Name: Illini Supply, Inc.

By:

Must Be Signed

Address: 111 Illini Drive

City:

Forsyth

Zip Code: 62535

State:

Illinois

Office Ph. 217-877-6551

Cell Ph. 217-853-3005

Email: doug.dehority@illinisupply.com

**SPECIFICATIONS FOR DECATUR PUBLIC SCHOOL DISTRICT #61 CLASSROOM RE-DESIGN**

**The following items are Smith Systems Brand. Only quote this brand, no substitutes!**  
**Please note: The District will assemble and install all items.**

Line Item#	Model Number	Item Description	Quantity	Shell Color	Laminate Color	Edge Color	Paint Color	Unit Sell Price	Ext. Unit Price
# 1	01144	Kidney Activity Table	1		Asian Night	Cerulean	Platinum	\$261.00	\$261.00
# 2	03082	Interchange Diamond Desk	19		Asian Night	Cerulean	Platinum	\$128.65	\$2,444.35
# 3	03082	Interchange Diamond Desk	6		Asian Night	Apple	Platinum	\$128.65	\$771.90
# 4	03083	Interchange Mini Diamond Desk	16		Asian Night	Cerulean	Platinum	\$126.00	\$2,016.00
# 5	03083	Interchange Mini Diamond Desk	4		Asian Night	Apple	Platinum	\$126.00	\$504.00
# 6	04100	Interchange Activity Table	1		Asian Night	Orange	Platinum	\$204.35	\$204.35
# 7	11840	Flavors Adjustable Chair	1	Charcoal			Platinum	\$199.24	\$199.24
# 8	11846	Flavors Stack Chair - 12"	6	Persian Blue			Platinum	\$50.29	\$301.74
# 9	11847	Flavors Stack Chair - 14"	13	Cerulean			Platinum	\$53.47	\$695.11
# 10	11847	Flavors Stack Chair - 14"	12	Charcoal			Platinum	\$53.47	\$641.64
# 11	11848	Flavors Stack Chair - 16"	1	Persian Blue			Platinum	\$55.59	\$55.59
# 12	11853	Flavors Nooodle Chair - 14"	5	Orange			Platinum	\$100.06	\$500.30
# 13	11854	Flavors Mobile Stack Chair 16"	9	Apple			Chrome	\$73.59	\$662.31
# 14	11854	Flavors Mobile Stack Chair 16"	3	Cerulean			Chrome	\$73.59	\$220.77
# 15	11855	Flavors Mobile Stack Chair 18"	6	Cerulean			Platinum	\$78.88	\$473.28
# 16	11855	Flavors Mobile Stack Chair 18"	6	Fuchsia			Platinum	\$78.88	\$473.28
# 17	11860	Flavors Mobile Stack Chair 14"	2	Apple			Chrome	\$73.59	\$147.18
# 18	11860	Flavors Mobile Stack Chair 14"	2	Cerulean			Chrome	\$73.59	\$147.18
# 19	17576	Casters	27				Black	\$40.24	\$1,086.48
# 20	19173	Cascade Mobile Drawer Pedestal	1				Platinum	\$187.94	\$187.94
# 21	210T06020PA	Cascade Spiral Notebook	1				Apple	\$783.00	\$783.00
# 22	210T10000PG	Cascade Spiral Notebook	1				Fuchsia	\$793.59	\$793.59
# 23	210T10000PK	Cascade Spiral Notebook	1				Purple	\$793.59	\$793.59
# 24	210T10000PU	Cascade Spiral Notebook	1				Orange	\$793.59	\$793.59
# 25	21101	Gorilla Truck	1				Cerulean	\$332.47	\$332.47
# 26	26161	Cascade Teacher Desk	1		Asian Night	Fuchsia	Platinum	\$493.41	\$493.41
# 27	26161	Cascade Teacher Desk	1		Asian Night	Yellow	Platinum	\$493.41	\$493.41
# 28	26548VANG	UXL Sit+Stand Desk	1		Asian Night	Apple	Platinum	\$449.47	\$449.47
# 29	810024000PN	Cascade Mid Tower	1				Yellow	\$846.53	\$846.53
# 30	910036000PA	Cascade Mega Tower	1				Apple	\$1,129.76	\$1,129.76
# 31	910036000PG	Cascade Mega Tower	1				Fuchsia	\$1,129.76	\$1,129.76
# 32	910036000PU	Cascade Mega Tower	1				Orange	\$1,129.76	\$1,129.76
# 33	C10014060PA	Cascade Mega Tower	1				Apple	\$1,159.41	\$1,159.41
# 34	E15S48ANGUORGE	Elemental 5-Star Table	1		Asian Night	Orange	Orange	\$317.12	\$317.12
# 35	E16S60ANGLPLTEG	Elemental 6-Star Table	1		Asian Night	Red	Platinum	\$475.94	\$475.94
# 36	E16S60ANGUORGE	Elemental 6-Star Table	1		Asian Night	Orange	Orange	\$475.94	\$475.94
# 37	E1ENTRANGAAPLEC	Engage Trapezoid Table	2		Asian Night	Apple	Apple	\$227.12	\$454.24
# 38	F11000000PJ	Cascade Cubby Mega Tower	1				Persian Blue	\$929.12	\$929.12
# 39	F11000000PK	Cascade Cubby Mega Tower	1				Purple	\$929.12	\$929.12
# 40	OODLE31APL	Oodle Chair	1	Apple				\$105.35	\$105.35
# 41	OODLE31CER	Oodle Chair	3	Cerulean				\$105.35	\$316.05
# 42	OODLE31CGR	Oodle Chair	2	Charcoal				\$105.35	\$210.70

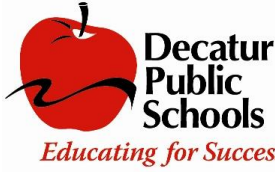
**SPECIFICATIONS FOR DECATUR PUBLIC SCHOOL DISTRICT #61 CLASSROOM RE-DESIGN**

# 43	OODLE31ORG	Oodle Chair	3	Orange	\$105.35	\$316.05
# 44	OODLE31PLT	Oodle Chair	1	Platinum	\$105.35	\$105.35
# 45	OODLE33APL	Oodle Chair with 3 Discs	2	Apple	\$131.82	\$263.64
# 46	OODLE33CGR	Ooodle Chair with 3 Discs	1	Charcoal	\$131.82	\$131.82
# 47	OODLE33CER	Oodle Chair with 3 Discs	1	Cerulean	\$131.82	\$131.82

**Subtotal: \$27,423.65**

**Freight Charges: \$3,111.11**

**Grand Total: \$30,534.76**



**Board of Education  
Decatur Public School District #61**

<b>Date:</b> June 12, 2018	<b>Subject:</b> Athletic Guide Revisions for Middle and High Schools
<b>Initiated By:</b> Michael Dugan, Assistant Superintendent	<b>Attachments:</b> Athletic Guide Revisions for Middle and High Schools
<b>Reviewed By:</b> Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

The athletic guide is evaluated annually to align with district and state policy. The athletic guide contains a collection of information pertaining to state and district procedures and regulations in regards to athletics.

**CURRENT CONSIDERATIONS:**

The ancillary wages for workers has been updated.

**FINANCIAL CONSIDERATIONS:**

Approved Ancillary Wage List

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Middle and High School Athletic Guide revisions as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

M I D D L E



S C H O O L



A T H L E T I C



D I R E C T O R



H A N D B O O K

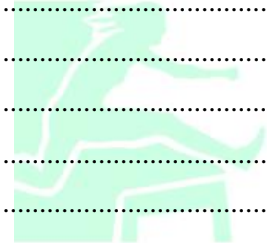
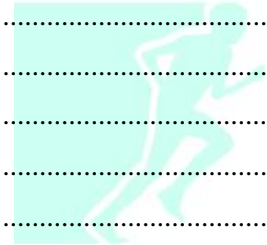
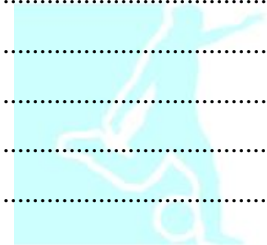
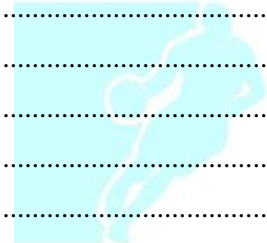
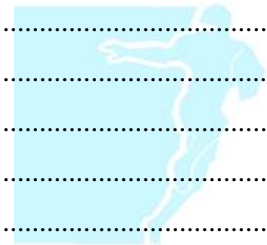


DECATUR PUBLIC SCHOOLS  
*Educating for Success*



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Enclosed within this Middle School Athletic Handbook you will find information from I.E.S.A. The documents include membership registration, eligibility, future standardized dates, athletic and officials contracts. Please refer to the I.E.S.A. website for information and dates pertaining to the **current year**.

Also within this handbook you will see forms from the business office. Please check with the business office with any questions concerning orders, opening or closing revolving accounts, and other monetary responsibilities.

Many forms throughout the handbook concern events, communication, awards, and other items. These are suggestions on keeping track and organizing the athletic events throughout the year. You may find you want to develop a system that works best for you and your school.

## SCHEDULING EVENTS / WORKERS

When scheduling contests and officials, enter all information necessary to the task correctly. Rely on the *IESA Standardized 5 Year Calendar* that has week numbers included to help ensure you are scheduling the dates accurately. This process is referred to as “coinciding home/away dates”, which means you will always play a contest on a specific day of the IESA week calendar. Example: in 2015, girls’ basketball Franklin vs. Roosevelt was played 10/13/15 at Franklin. In subsequent years, this game will always be played on a Tuesday and in IESA week number 15. When it is scheduled for the following years, home sites will be alternated but it will always be scheduled for the Tuesday of week 15. Please pay attention to the day and the week number. Please double and triple check to ensure that all data are correct before schedules are distributed to the coaches and public. Once dates are secured, it is vital that contracts are sent to your opponents and officials to double check data entries with all parties involved.

A game contract is created using the form that is available on the IESA website: [www.iesa.org](http://www.iesa.org) Fill in the necessary information, print two copies and sign both prior to sending to your opponent and officials. Request that one of the copies is sent back to you as confirmation of the event. You may hand write “RETURN” on the top of the contract.

You are responsible for securing game personnel to work home events including:

1. clock/timer
2. score keeper
3. ticket taker(s)
4. security (optional depending on the nature of the contest and its location)

The above are paid positions that require the athletic director to complete a time sheet (to authorize payment). Do not pay game workers from the Athletic Revolving Account check book or the cash box from gate admissions. The employee name and ID number are required on each time sheet. Time sheets are blue and the building secretary will assist you in securing them. Five dates should be entered before sending the time sheet to payroll. Fill in all entries on the time sheet and have the building administrator sign off on each home game time sheet next to the “total time” column. Use the following account codes for payment of game personnel:

- **GBB**            10- (your building #) -1560-0502-0-140
- **BB**                10- (your building #) -1560-0502-0-140
- **VB**                10- (your building #) -1520-0511-0-140

These are all accounts that will appear on your monthly district budget sheet and you will be able to track expenditures with the amount budgeted for each sport.

Create a home schedule document that shows who is working and what job will be performed. If you create an EVEN year home game database and an ODD year home game database, it will make things much easier, because all you will have to do is change the date from year to year. The home game schedule will not change unless you add or delete opponents from the schedule. (*See examples*).

## **Volunteer Procedures**

Decatur Public Schools welcomes and appreciates volunteer community members and parents to assist in programs and events. Please review the procedures and policies before accepting a volunteer.

The following links are pertinent:

### **4:175 - Convicted Child Sex Offender; Criminal Background Check and/or Screen; Notifications**

[http://policy.microscribepub.com/cgi-bin/om\\_isapi.dll?clientID=1141110772&advquery=Volunteers&depth=2&headingswithhits=on&hitsperheading=on&infobase=decatur\\_61.nfo&record={482}&softpage=PL\\_frame](http://policy.microscribepub.com/cgi-bin/om_isapi.dll?clientID=1141110772&advquery=Volunteers&depth=2&headingswithhits=on&hitsperheading=on&infobase=decatur_61.nfo&record={482}&softpage=PL_frame)

### **6:250 - Community Resource Persons and Volunteers**

[http://policy.microscribepub.com/cgi-bin/om\\_isapi.dll?clientID=1141110772&advquery=Volunteers&depth=2&headingswithhits=on&hitsperheading=on&infobase=decatur\\_61.nfo&record={960}&softpage=PL\\_frame](http://policy.microscribepub.com/cgi-bin/om_isapi.dll?clientID=1141110772&advquery=Volunteers&depth=2&headingswithhits=on&hitsperheading=on&infobase=decatur_61.nfo&record={960}&softpage=PL_frame)

A volunteer guideline document is located on DPSweb. This document has a Volunteer Record Check form. Please read and share this information. Once the form is completed, make a copy for your records and send the original to Human Resources for district approval.

<http://dpsweb/Docs/District Forms/Community Engagement/DPS Volunteer Guidelines.docx>



# DECATUR PUBLIC SCHOOLS

## HOME GAME PERSONNEL ATHLETIC TIME SHEET

\_\_\_\_\_  
Name of Employee

\_\_\_\_\_  
Social Security Number

SPORT	ACCOUNT CODE	DATE	JOB DESCRIPTION	HOURLY RATE	TIME		TOTAL TIME
					FROM	TO	

If the employee is not a regular staff member and this is his/her first job with the District 61, we need for him/her to visit the Human Resources Department to complete employment information. They will not be paid until the paperwork is processed by Human Resources.

TO BE COMPLETED BY THE BUSINESS OFFICE:

Rate per hour \_\_\_\_\_ Total hours \_\_\_\_\_

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Athletic Director

\_\_\_\_\_  
Principal

## Sportsmanship Creed

To be read prior to start of games

Good afternoon and welcome to Home School, the home of the Mascot. We would like to extend a special welcome to the parents/fans, players/coaches from Visiting School. Good luck to everyone this afternoon!

It is our expectation that all fans will conduct themselves, at all times, with a level of sportsmanship and respect that expresses positive support for you team. Swearing or negative comments directed toward the opposing team, coaching staffs or officials will result in an immediate invitation to leave our facility. Adults, please remember that you are the role models for our children and the athletes. Again, we are here to cheer FOR our teams, not AGAINST anyone. Thank you and enjoy the game.

Now for the starting line ups:

First, our visitors from Vising School

## MAJOR MIDDLE SCHOOL ATHLETIC EVENTS

Decatur School District has three major athletic events at the middle school level.

### 1. **Cross Country City Meet** – (scheduled on Tuesday of week 13)

Items needed for this meet:

- starter
- timers
- finish line clerk
- meet coordinator (middle school district athletic director)

Items the coordinator will need to address:

- order six medals for each gender
- set up the finish line chute
- secure a starter
- secure timers
- secure finish line clerk
- share meet results with teams that were involved

All district athletic directors are expected to attend this event and help with supervision/issues as they arise.

### 2. **Soccer Jamboree** - (scheduled on Friday of week 15)

Items needed for this event:

- officials secured (we use a three person rotation with our officials)
- send out Jamboree information sheet to all athletic directors /administration
- concession stand assignment
- scoreboard operator
- announcer
- traveling championship plaque
- work order for field markings
- field set up and tear down (corner flags, net stakes, game ball etc.)

All district athletic directors are expected to attend this event and help with supervision/issues as they arise.

### 3. **City Track Meet** – (scheduled on Thursday of week 43)

The largest of the three events- requires a lot of time to organize and many workers.

Items needed for this event:

- secure a starter
- secure facility and fill out the district facility usage form
- place a work order for shot put ring to be set and sector lines painted, also rake / turn over long jump pit



- set an athletic director organizational meeting to assign coverage of events
- prepare online entry process
- prepare event sheets for all running and field events
- order ribbons
- create school envelopes for boys' and girls' ribbons (7/8 grades)
- prepare hand scoring sheet
- secure a person for Electronic Scoring Sheets – from laptop
- secure score keeper
- secure ribbon stuffers
- secure PA announcer
- send meet results to all middle school athletic directors to forward to their coaches
- secure at least 8 timers
- secure at least two volunteers to assist athletic directors with field events
- secure a site for seed meeting evening prior to the City Meet
- charge and bring district middle school two-way radios
- send in purchase order for next year's ribbon order

Materials needed for this event:

- 8 stop watches
- 3 Tape measures for field events
- 6 clipboards for events and clerks

**DECATUR MIDDLE SCHOOL  
SOCCER JAMBOREE:  
SAMPLE**

**Participants:** Soccer teams from Thomas Jefferson, Johns Hill, Garfield, and Stephen Decatur Middle School.

**Date:** Friday, October 16, 2015

**Starting Time:** 3:00 PM

**Site:** Stephen Decatur Middle School

**Admission:** **\$2.00** Adults and High School students  
**\$1.00** Middle School students and under

<b>Schedule:</b>	<b><u>Time</u></b>	<b><u>Teams</u></b>	<b><u>*Officials</u></b>
	<b>3:00</b>	Garfield vs. Johns Hill	Mueller/Abernathy
	<b>3:25</b>	Thomas Jefferson vs. SDMS	Abernathy/Beya
	<b>3:50</b>	Johns Hill vs. Thomas Jefferson	Beya/Mueller
	<b>4:15</b>	Garfield vs. SDMS	Mueller/Abernathy
	<b>4:40</b>	SDMS vs. Johns Hill	Mueller/Beya
	<b>5:05</b>	Thomas Jefferson vs. Garfield	Beya/ Abernathy

**Team Seating Arrangements:** Garfield – Southwest  
Jefferson – Northwest  
Johns Hill – Northeast  
SDMS– Southeast

*\*Fans are encouraged to sit in the **bleachers** behind their teams, **not** down next to the playing surface or on the team benches.*

***NO DOGS or other pets are allowed on the premise!!! This is a huge liability issue for all in attendance.***

**Playing Time:** Each quarter (match) will be **20 minutes** in length.

*\*All **official game time** will be run by the officials on the field.*

A **traveling trophy**, brought by last year's champion, will be awarded to the winning school. *\*There will be no playoffs for ties in quarter play.* Should two schools have identical win-loss records, the school which defeated the other during their quarter match (head-to-head) shall be declared the winner. In the event of a tie (at this point), a "shoot-out" will be held to determine the winner. Each team will designate strikers and one goalie for the shoot-out; they will remain in those positions until a winner is determined.

**CONCESSIONS WILL BE PROVIDED BY SDMS BOOSTER CLUB.**

---SDMS will be in charge of gate. (1 ticket seller & startup \$) **Put in a work order for a table to be set up at the gate entrance.**

---Johns Hill will be in charge of officials.

--Garfield A.D. will announce opponents for games & final results.

*\*Since we will not be hiring **police** for this city event, please have a **Building Administrator** at each of your school's 20-minute games (in addition to the Athletic Director). \*A copy of this document is being e-mailed to each building Principal, so they know your team's schedule. Each Middle School's Athletic Director should be in attendance for supervisory assistance, and any other issues that may arise for the duration of this event.*

## Order of Events

100 Hurdles 7th Grade Girls  
100 Hurdles 8th Grade Girls

110 Hurdles 7th Grade Boys  
110 Hurdles 8th Grade Boys

100 Meter Dash 7th Grade Girls  
100 Meter Dash 8th Grade Girls

1600 Meter Run 7th Grade Girls  
1600 Meter Run 8th Grade Girls

4 x 200 Relay 7th Grade Girls  
4 x 200 Relay 8th Grade Girls

4 x 100 Relay 7th Grade Girls  
4 x 100 Relay 8th Grade Girls

400 Meter Run 7th Grade Girls  
400 Meter Run 8th Grade Girls

200 Meter Dash 7th Grade Girls  
200 Meter Dash 8th Grade Girls

800 Meter Run 7th Grade Girls  
800 Meter Run 8th Grade Girls

4 x 400 Relay 7th Grade Girls  
4 x 400 Relay 8th Grade Girls

100 Meter Dash 7th Grade Boys  
100 Meter Dash 8th Grade Boys

1600 Meter Run 7th Grade Boys  
1600 Meter Run 8th Grade Boys

4 x 200 Relay 7th Grade Boys  
4 x 200 Relay 8th Grade Boys

4 x 100 Relay 7th Grade Boys  
4 x 100 Relay 8th Grade Boys

400 Meter Run 7th Grade Boys  
400 Meter Run 8th Grade Boys

200 Meter Dash 7th Grade Boys  
200 Meter Dash 8th Grade Boys

800 Meter Run 7th Grade Boys  
800 Meter Run 8th Grade Boys

4 x 400 Relay 7th Grade Boys  
4 x 400 Relay 8th Grade Boys

### Scoring:

***DUAL MEET 5-3-1 Relay 5***

***TRIANGULAR 5-3-2-1 Relay 5-3***

***QUADS 6-4-3-2-1 Relay 6-4-3-2***

***\*\*\* CITY MEET 8-6-4-2-1 Relay 8-6-4-2 (5 teams)***

***\*\*\* CITY MEET 10-8-6-4-2-1 Relay 10-8-6-4 (6 teams)***

Boys Field Events will run first while Girls are competing in the running events.

Girls Field Events will follow the boys at the completion of the 8th Grade Girls 4 x 400 Relay







## Cross Country Medal for Girls & Boys 7 & 8

<b>Description and ISBN#</b>
1st place Girls City Cross Country Meet
2nd place Girls City Cross Country Meet
3rd place Girls City Cross Country Meet
4th place Girls City Cross Country Meet
5th place Girls City Cross Country Meet
6th place Girls City Cross Country Meet
1st place Boys City Cross Country Meet
2nd place Boys City Cross Country Meet
3rd place Boys City Cross Country Meet
4th place Boys City Cross Country Meet
5th place Boys City Cross Country Meet
6th place Boys City Cross Country Meet



## Ribbon Orders for Girls 7 & 8 Track

Description and ISBN#	Description and ISBN#
7th Grade Girls 100 Meter Hurdles 1st - 6th Place	8th Grade Girls 100 Meter Hurdles 1st - 5th Place
7th Grade Girls 100 Meter Dash 1st - 6th Place	8th Grade Girls 100 Meter Dash 1st - 6th Place
7th Grade Girls 1600 Meter Run 1st & 3rd Place	8th Grade Girls 1600 Meter Run 1st - 2nd Place
7th Grade Girls 400 Meter Run 1st - 5th Place	8th Grade Girls 400 Meter Run 1st & 5th Place
7th Grade Girls 200 Meter Dash 1st - 6th Place	8th Grade Girls 200 Meter Dash 1st - 6th Place
7th Grade Girls 800 Meter Run 1st - 6th Place	8th Grade Girls 800 Meter Run 1st-2nd Place
7th Grade Girls Shot Put 1st - 6th Place	8th Grade Girls Shot Put 1st - 5th Place
7th Grade Girls High Jump 1st - 3rd & 6th Place	8th Grade Girls High Jump 1st - 2nd & 5th Place
7th Grade Girls Long Jump 1st - 6th Place	8th Grade Girls Long Jump 1st - 6th Place
7th Grade Girls 4 x 100 Meter Relay 1st Place	8th Grade Girls 4 x 100 Meter Relay 1st Place
7th Grade Girls 4 x 100 Meter Relay 2nd Place	8th Grade Girls 4 x 100 Meter Relay 2ndPlace
7th Grade Girls 4 x 100 Meter Relay 3rd Place	8th Grade Girls 4 x 100 Meter Relay 3rd Place
7th Grade Girls 4 x 100 Meter Relay 4th Place	8th Grade Girls 4 x 100 Meter Relay 4th Place
7th Grade Girls 4 x 200 Meter Relay 1st Place	8th Grade Girls 4 x 200 Meter Relay 1st Place
7th Grade Girls 4 x 200 Meter Relay 2nd Place	8th Grade Girls 4 x 200 Meter Relay 2nd Place
7th Grade Girls 4 x 400 Meter Relay 1st Place	8th Grade Girls 4 x 200 Meter Relay 3rd Place
7th Grade Girls 4 x 400 Meter Relay 2nd Place	8th Grade Girls 4 x 400 Meter Relay 1st Place
	8th Grade Girls 4 x 400 Meter Relay 2nd Place

## Ribbon Orders for Boys 7 & 8 Track

Description and ISBN#	Description and ISBN#
7th Grade Boys 110 Meter Hurdles 1st - 5th Place	8th Grade Boys 110 Meter Hurdles 1st - 6th Place
7th Grade Boys 100 Meter Dash 1st - 6th Place	8th Grade Boys 100 Meter Dash 1st - 6th Place
7th Grade Boys 1600 Meter Run 1st - 5th Place	8th Grade Boys 1600 Meter Run 1st - 4th Place
7th Grade Boys 400 Meter Run 1st - 5th Place	8th Grade Boys 400 Meter Run 1st - 6th Place
7th Grade Boys 200 Meter Dash 1st - 4th Place	8th Grade Boys 200 Meter Dash 1st - 6th Place
7th Grade Boys 800 Meter Run 1st - 6th Place	8th Grade Boys 800 Meter Run 1st - 3rd Place
7th Grade Boys Shot Put 1st - 6th Place	8th Grade Boys Shot Put 1st - 5th Place
7th Grade Boys High Jump 1st & 2nd Place	8th Grade Boys High Jump 1st - 5th Place
7th Grade Boys Long Jump 1st - 6th Place	8th Grade Boys Long Jump 1st - 6th Place
7th Grade Boys 4 x 100 Meter Relay 1st Place	8th Grade Boys 4 x 100 Meter Relay 1st Place
7th Grade Boys 4 x 100 Meter Relay 2nd Place	8th Grade Boys 4 x 100 Meter Relay 2nd Place
7th Grade Boys 4 x 100 Meter Relay 3rd Place	8th Grade Boys 4 x 100 Meter Relay 3rd Place
7th Grade Boys 4 x 200 Meter Relay 1st Place	8th Grade Boys 4 x 100 Meter Relay 4th Place
7th Grade Boys 4 x 200 Meter Relay 2nd Place	8th Grade Boys 4 x 200 Meter Relay 1st Place
7th Grade Boys 4 x 400 Meter Relay 1st Place	8th Grade Boys 4 x 200 Meter Relay 2nd Place
7th Grade Boys 4 x 400 Meter Relay 2nd Place	8th Grade Boys 4 x 200 Meter Relay 3rd Place
7th Grade Boys 4 x 400 Meter Relay 3rd Place	8th Grade Boys 4 x 400 Meter Relay 1st Place
	8th Grade Boys 4 x 400 Meter Relay 2nd Place
	8th Grade Boys 4 x 400 Meter Relay 3rd Place
	8th Grade Boys 4 x 400 Meter Relay 4th Place

# Team Scoring 7<sup>th</sup> Grade Girls

Points	10	8	6	4	2	1							
Event	1st	2nd	3rd	4th	5th	6th	JH	TJ	Dennis	SDMS	Hope	Gar	RC
100 Hurdles													
100 Meter Dash													
1600 Meter Run													
400 Meter Run													
200 Meter Run													
800 Meter Run													
4 x 200 Meter Relay													
4 x 100 Relay													
4 x 400 Meter Relay													
Long Jump													
Shot Put													
High Jump													
Totals: 7th Grade Girls							0	0	0	0	0	0	0

# Team Scoring 7<sup>th</sup> Grade Boys

Points	10	8	6	4	2	1							
Event	1st	2nd	3rd	4th	5th	6th	JH	TJ	Dennis	SDMS	Hope	Gar	RC
Long Jump							/	/	/	/	/	/	/
Shot Put							/	/	/	/	/	/	/
High Jump							/	/	/	/	/	/	/
110 Hurdles							/	/	/	/	/	/	/
100 Meter Dash							/	/	/	/	/	/	/
1600 Meter Run							/	/	/	/	/	/	/
400 Meter Run							/	/	/	/	/	/	/
200 Meter Run							/	/	/	/	/	/	/
800 Meter Run							/	/	/	/	/	/	/
4 x 200 Meter Relay							/	/	/	/	/	/	/
4 x 100 Relay							/	/	/	/	/	/	/
4 x 400 Meter Relay							/	/	/	/	/	/	/
<b>Total: 7th Gr Boys</b>							0	0	0	0	0	0	0

# Team Scoring 8<sup>th</sup> Grade Girls

Points	10	8	6	4	2	1							
Event	1st	2nd	3rd	4th	5th	6th	JH	TJ	Dennis	SDMS	Hope	Gar	RC
100 Hurdles							/	/	/	/	/	/	/
100 Meter Dash							/	/	/	/	/	/	/
1600 Meter Run							/	/	/	/	/	/	/
400 Meter Run							/	/	/	/	/	/	/
200 Meter Run							/	/	/	/	/	/	/
800 Meter Run							/	/	/	/	/	/	/
4 x 200 Meter Relay							/	/	/	/	/	/	/
4 x 100 Relay							/	/	/	/	/	/	/
4 x 400 Meter Relay							/	/	/	/	/	/	/
Long Jump							/	/	/	/	/	/	/
Shot Put							/	/	/	/	/	/	/
High Jump							/	/	/	/	/	/	/
Totals: 8th Grade Girls							0	0	0	0	0	0	0

# Team Scoring 8<sup>th</sup> Grade Boys

Points	10	8	6	4	2	1							
Event	1st	2nd	3rd	4th	5th	6th	JH	TJ	Dennis	SDMS	Hope	Gar	RC
Long Jump													
Shot Put													
High Jump													
110 Hurdles													
100 Meter Dash													
1600 Meter Run													
400 Meter Run													
200 Meter Run													
800 Meter Run													
4 x 200 Meter Relay													
4 x 100 Relay													
4 x 400 Meter Relay													
Totals: 8th Gr Boys							0	0	0	0	0	0	0

## TRANSPORTATION

You are required to secure transportation for all athletic teams to arrive at the opponent's host site. (No bus will be used for inner city games unless game times start prior to 6:00 p.m.) All bus trips must go through a request process that starts with the athletic director setting times/dates/destinations for all away events. This includes all post season tournaments. The district has a limited number of busses available for use after school. All bus requests must be turned in to the building secretary at the end of the school year for the next school year's bus requirements. A document has been included for review and use for future reference.

Be sure to include:

- sport
- date
- day
- destination
- pick up and return times
- number of riders
- account codes for sport (these are split by gender)
- When setting post season bus trips, include all information above and fill in TBA for destination. Be sure to include all possible dates that the team might play. It is always easier to cancel than to scramble and attempt to secure a bus at the last second.

After all busses have been requested for the next school year, double check the slips that are sent back to you to ensure all information is accurate. Call the bus company the day prior to a scheduled trip to confirm the bus. (362-2000)

In some cases, a bus is not necessary and you can secure a district van for transportation of seven or fewer athletes, with the coach as the driver. This is a simple process if a bus is already secured. Contact the district transportation office (Karla Johnson, 362-3026) and ask to switch your original request of a bus to a van. This saves the district money and it frees up a bus for a larger group. (*See document included for specific directions of district van usage*)

The district requires all athletes use district-provided transportation to and from all contests, but on the rare occasion when a parent chooses to take his or her child home after an away contest, please be sure the coach has a copy of the District sign-out sheet prior to leaving the building for the event. Each parent/guardian must sign the sheet which provides they will be responsible for transporting the child home after the contest. No athlete may ride with anyone other than his or her own parent/guardian. In all other cases, the athlete must use district-provided transportation. Karla Johnson, 362-3026, is the contact person for all transportation issues.

## [eFieldTrip Quick Reference Guide](#) ver. 3.02.68

The Electronic Field Trip (eFieldTrip) system is a Web-based program for computerizing your field trip transportation. It allows schools and district office personnel to request field trip bus transportation and allows transportation personnel to approve or deny such requests.

### Getting Started

To start the program, go to the eFT website and log on to the system via the following link using **Firefox Browser** (preferred). The program may work using Google Chrome or Internet Explorer, but can be problematic. If you experience problems, try one of the other browser applications.

<http://elt-ts/edulog/eFTremote>

The login screen will appear. Enter your **user name and password**. (District user name and edul0g)

You will be prompted with a launch pad providing you access to various features of the e-Field Trip program.

### Requesting a Bus

1. Click on **Create Request** button on the launch pad.
2. Under **Groups Serviced**, select the **Group Name** (The group responsible for paying the invoice), input account # to charge.
3. If splitting expenses with another group(s), enter the split percentage. Click the **OK** button.
4. **General Info**, insert accurate information for passengers, vehicle type and # of busses needed.
5. **Purpose**, UD label Num and UD label Char will be blank. P O # will be assigned automatically.
6. Under *Trip Legs*, click the **Destination** button. A default Origin was entered when you clicked the **Add** button (Step #2). If the Origin is incorrect, click "**Origin**" left of Origin name to select a different origin.
7. Check the boxes "**Bus Wait**" and "**Overnight**" as needed.
8. **Destination** , list will appear, scroll thru list or...
9. click in the field "Location Name," type the first 1 - 3 letters of this leg's destination and click the **Search** button, or scroll through the list to find the desired destination.
10. ***Always scroll through all available options before making a selection.*** Newer entries to the database may appear at or near the bottom of the list. You can resort the list by clicking the Header of the column.
11. When you find the appropriate destination, click to highlight it and click the **Select** button. Your selection will appear in the Destination box.



12. Select the **Depart Date** and **Depart Time**; The date and time to leave the origin of the this Leg. If the trip is NOT an overnight trip, the **Arrive Date** will be the same as the Depart Date. Enter the approximate time the bus is to **Arrive** at the destination of this Leg.  
Example: If you are going across town to football game, do you want to arrive in time to see the first Kick Off? Of course! Then you need to guesstimate the time to leave home and the time you need to be in your seat.
13. Double check to see that you ordered # of **buses/vans** needed to transport all passengers.
14. Double check to see that you entered correct # of **Wheel Chairs** that need to be transported, if needed.
15. Double check the # of **Adults** that need to be transported.
16. Double check # of students requiring **Spec Needs** (transportation needs such as harness/carseat, etc.)
17. Double check that you entered the correct # of **Students** (High School and/or Elementary) to be transported. **Do not include students who will be in the Special Needs count.**  
**Note:** Look at the total number of passengers as the bus Capacity needed.
18. To create subsequent trip legs, click the **Add** button and repeat steps 9 through 19 as appropriate.
19. Confirm all trip legs are displayed in Trip Legs of Destination Info.  
If finished, click the **OK** button.
20. Enter any **Objectives** (optional). This can help others if reviewing or auditing trips at a later date. It also provides space to promote your trip for approval.
21. Under "**Comments / Instructions**", enter any comments or special instructions. You may use this section to advise the driver to go to specific location (Flag pole) to pick up passengers, or advise of any transportation requirements for students with special needs, review Safety rules with passengers, etc..
22. Click on "**Save Request**" to return later and complete it or if you are going to be away from the computer or Field Trip program for a while. If the program times-out due to inactivity, the request will be lost & will have to be re-entered.
23. If finished, click on "**Submit Request**"
24. An email of the request will be sent to the appropriate person for approval.

Password is edul0g – you will need to use #0 and not letter o.

## District Van Usage

DATE: August 25, 2015  
TO: Athletic Directors, Principals, Music/Drama Directors, etc  
FROM: Randy Dotson  
RE: District Van Usage

District vans can be scheduled by submitting a bus request form to the attention of the Transportation Department. Please clearly mark on the line "Number of Busses" the word "**VAN**" so that the Transportation Department will be able to process your request. **All Out-of-State trips MUST have Superintendent's approval.**

**Vans are not to be taken home the night before or kept after the requested date of usage.**  
**All vans should be returned immediately after use to be available for the next group.**

Vans are generally scheduled out Friday and Saturday for athletic teams, music or drama usage. It is not uncommon for two different schools to use the same van over the weekend. In those cases, the Saturday user should pick up **van keys only** on Friday afternoon. Keys and vans can be picked up at the Keil Bldg, Transportation Office.

On Friday night, all van users should return the vans **immediately after use so they will be available for the Saturday users.** Many Saturday users need the van early Saturday morning in order to get to their destination by 8 or 9 o'clock. Be **specific** on van pick-up time, vans are not made ready for travel until just before time noted on request.

Vans for Friday night use **must be picked up** between the hours of 12:00 and 3:30 pm on Friday. Keys for Saturday van use should be picked up at those times also. Persons attempting to pick up vans or keys at other times will encounter difficulty and may not be able to obtain them. **Upon returning the vans to the storage area, clean out the trash and lock the van.** **Take the keys across the street to the Keil Bldg and drop them through the mail slot on back door.**

Vans will always be checked for spare tires, jacks and gas on Friday morning and on Monday morning. If for some reason you need gas or minor repairs, get only what is necessary to get you safely back to Decatur, get a receipt and leave a note with the keys describing the nature of the problem so it can be corrected for the next user. Turn the receipt(s) into your school office for reimbursement.

Remember, all passengers are **required** to wear seat belts by Illinois law. Van capacity is **8 persons**. The capacity is not to be exceeded under any circumstances.

Persons other than district employees are allowed to drive only with prior approval from the district. Allow one week for approval. **Students are not allowed to drive the vans.** All drivers must possess a valid driver's license and current insurance.

**Van charges - \$38.00 per day for use within Decatur. If you travel outside of Decatur, the charge is \$38.00 per day plus \$.15 per mile.**

# ALLTOWN BUS COMPANY

## ON CALL LIST

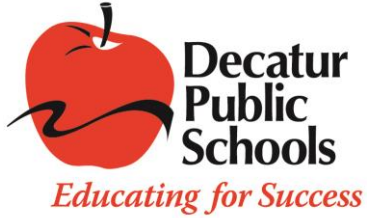
2017 - 2018

OFFICE # 217-855-0615

<u>Name</u>	<u>Cell #</u>
1. Lori Gagnon	217-451-1684
2. Kimberly Wright	217-358-9789
3. Donna Dillman	217-775-3648
4. Diana Osborne	217-433-7534
5. Kimmy McKellar	907-712-4990
6. Linda Slempp	217-433-1205

Please verify with DPS Transportation for current Alltown phone numbers.

**SAMPLE**



# Parent Release Form

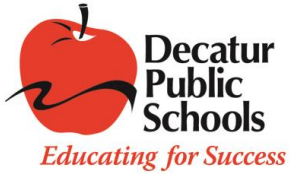
## Permission for transportation from event

I, \_\_\_\_\_ will be transporting the following students back to Decatur in order to participate in a name of event/program.

I give my child permission to ride home with \_\_\_\_\_

Student Name	Parent Signature

Please submit this form to ATHLETIC DIRECTOR NAME by DATE NEEDED.



**SAMPLE**

# Name of your School

## Athletic Bus Opt-Out Form

Sport \_\_\_\_\_

Date \_\_\_\_\_

Location \_\_\_\_\_

Event \_\_\_\_\_

	<b>Student Name</b>	<b>Parent/Guardian Signature</b>
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		

## Bus Request Account Codes

Sport	Date	Day	Destination	Pick up / Return Time	Number of Riders	Account Code
C/C	9/8/15	Tues	Fairview Park	3:30 1 way	25	40-XX-2554-0551-0-331 40-XX-2554-0550-0-331
Soccer	9/16/15	Wed	SDMS	3:30 1 way	24	40-XX-2554-0551-0-331 40-XX-2554-0550-0-331
GBB	10/8/15	Thurs	Hope Academy	3:30 One Way	30	40-XX-2554-0551-0-331
BB	10/31/15	Sat	Blue Mound (Meridian)	TBA	20	40-XX-2554-0551-0-331
GVB	2/4/15	Thurs	Bement	4:30-9:00	35	40-XX-2554-0551-0-331
TRACK	4/28/15	Wed	Millikin	2:15 1 way	55	40-XX-2554-0551-0-331 40-XX-2554-0550-0-331
C/C	10/10/15	Sat	IESA Sectional TBA	TBA	25	40-XX-2554-0551-0-331 40-XX-2554-0550-0-331

Female Sports – 40-XX-2554-0551-0-331

Male Sports – 40-XX-2554-0550-0-331

CoEd Sports - 40-XX-2554-0551-0-331 & 40-XX-2554-0550-0-331

## **AWARDS / CEREMONIES**

The middle school doesn't have a system for athletes to receive letters or patches like the high school program. Instead, certificates are issued and an annual awards night for the 8<sup>th</sup> grade athletes is held. With your building principal, schedule an evening where both of you are available to host a recognition night. Some buildings do this in conjunction with their annual awards night, while others plan a night specifically for athletics only. (This ceremony could replace the individual 8<sup>th</sup> grade nights that are held for the indoor sports. Your outdoor athletes and spring track athletes get left out when single indoor sport nights are held. It is rare that anyone ever does a ceremony outside for athletes.) Be sure to invite the parents of the athletes and allow the families sufficient notice to make plans to attend.

Options:

1. family photos (5x7)
2. flowers
3. pot luck dinner- families bring in a dish to share and the athletic director/principal purchase the meat
4. athlete introduction / certificate presentation ceremony
5. video presentation of the activities and athlete photos

Coordinate the event with other building activities and the building principal to ensure there are no conflicts for the athletes. The 8<sup>th</sup> grade coaches should attend so they can talk about the season and speak about each athlete on an individual basis. Some schools do a family photo prior to the start of the event, others have pot luck dinners, and some provide flowers for the athlete. It is up to the athletic director and principal as to how you recognize sports and athletes. Coaches should be encouraged to hold a dinner, or gathering at the conclusion of the season. The dinner is in addition to the end of year 8<sup>th</sup> grade program.

The cost of the photos can be covered by one of your all sport supply accounts or your athletic director supply account. Get a quote from the photographer and then place a requisition with the building secretary and confirm which account will be used to cover the cost of the 5x7 photo. The photographer and athletic director must keep track of how many photos are taken and give that information to the building secretary to finalize the requisition at correct cost.

If you choose to do flowers instead of family photos, you can place the order with a local florist and write a check from the revolving account checkbook. Keep the printed receipt of the flower charge and turn it in with your expenditures at the end of the semester when you submit the end of year close out of finances.

**Microsoft**

presents

**Name of Recipient**

# sports award

in recognition of outstanding performance and contributions to the team.

**SAMPLE**

  
**Organization**

Signature

Date

Signature

Date



# 8th Grade Recognition Night

I am planning a recognition night for all 8th grade Fall/Winter/Spring athletes on Thursday, April XX, 20XX. The plan is to take a family photo in the gym and then move to the auditorium where each athlete will be introduced with the sport in which they participated. Please plan to be here by 5:15 PM so we can get all photos taken and start the ceremony promptly at X:XX PM.

**You will enter the North Café door to have your family photo taken in the gym. After the photo is taken, please proceed to the auditorium for the ceremony.**

If you are planning to attend, please take a moment to fill out the information below.

Student Athlete: \_\_\_\_\_

Sport(s) involved: \_\_\_\_\_

Parent / Guardian Names:  
\_\_\_\_\_

**Please return this sheet to Your Name by X-XX-XX!!**

Thanks,  
Your Name  
xxxxxxxxxx@dps61.org  
Athletic Office: 362-XXXX

Inter-State Studio & Publishing Co.

3500 Snyder Ave

Sedalia, MO 65302-1177

USA

Phone: (660) 826-1764

Fax: (660) 826-0029

Invoice

SAMPLE

<b>Date</b> May 18, 2015	<b>Page</b> 1
<b>Order Number</b> QT0000028496	

Sold to:

JOHNS HILL MAGNET SCHOOL  
  
1025 E JOHNS STREET  
  
DECATUR, IL 62521  
  
US

Ship to:

JOHNS HILL MAGNET SCHOOL  
  
1025 E JOHNS STREET  
  
DECATUR, IL 62521  
  
US

REFERENCE	PO NUMBER	CUSTOMER NO.	SALESPERSON	ORDER DATE	SHIP VIA	TERMS
229 IL8412 GP	10152872	IL8412	229	May 18, 2015	UPS	PPD

QTY ORDERED	QTY SHIPPED	QTY B/O	ITEM NUMBER	DESCRIPTION	UNITY PRICE	UOM	EXTENDED PRICE
27	27	0	GP	8 <sup>th</sup> GRDE RECOGNITION NIGHT PHOTOS	7.00	EA	189.00

SAMPLE

Accounting will need  
invoices to process  
payments

<p><b>Comments:</b> PAYMENT DUE UPON RECEIPT THANK YOU FOR YOUR BUSINESS!</p>	<p><b>Tax Summary:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">STATE TAX</td> <td style="width: 20%; text-align: right;">0.00</td> <td style="width: 20%;"></td> </tr> <tr> <td>COUNTYTAX</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td>LCOUNTYTAX</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td>CITYTAX</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td>LCITYTAX</td> <td style="text-align: right;">0.00</td> <td></td> </tr> </table>	STATE TAX	0.00		COUNTYTAX	0.00		LCOUNTYTAX	0.00		CITYTAX	0.00		LCITYTAX	0.00		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Less</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">0.00</td> </tr> <tr> <td>Included Tax</td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Order</td> <td></td> <td style="text-align: right;">189.00</td> </tr> <tr> <td>Discount</td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td><b>Total order</b></td> <td></td> <td style="text-align: right;"><b>189.00</b></td> </tr> </table>	Less		0.00	Included Tax		0.00	Order		189.00	Discount		0.00	<b>Total order</b>		<b>189.00</b>
STATE TAX	0.00																															
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Less		0.00																														
Included Tax		0.00																														
Order		189.00																														
Discount		0.00																														
<b>Total order</b>		<b>189.00</b>																														

## **ACADEMIC ELIGIBILITY**

The IESA requires that a weekly grade check is completed for every athlete who is on a competition athletic roster. This report must be completed on the same day of each week and athletes must be notified of any failing grade. The IESA determines eligibility considering all grades that are reported on the quarterly report card. The athlete must pass each class in which he or she is enrolled with a grade of D or better. If an athlete has a failing grade in any of his or her classes, the athlete is ineligible the next week and will continue to be ineligible until all failing grades have been raised to at least a D.

Some schools rely on the computer run sheet only to declare athletes ineligible. Other schools go a step beyond that and ask the teachers to turn in a hard copy of grades for all athletes. The latter method will allow the athletic director and coach to catch slipping grades before they become failing grades. Coaches may address grade issues with individual athletes who are showing signs of grade trouble in classes. In some cases, the coach will request a parent conference to help the student athlete improve his or her grades.

Most schools run grades the day before a week concludes, which in most weeks, is Thursday. Some weeks, however, are shorter due to in-service days and holidays. Those weeks' grades must be submitted the day before the week concludes. The element of eligibility that confuses athletes and their parents is that the measure is always a week behind the week of the contests. The athlete can be showing passing grades by the next Tuesday, but is still excluded from participation due to the failing grades that were recorded at the end of the prior week.

*Ex: Grades are turned in Thursday and show that a student athlete is failing a subject, but when the parent looks on Home Access on Friday afternoon, it shows as a passing grade. That athlete is still ineligible for any event the following week. The grade recorded on Thursday is final and cannot be changed at a later date.*

The cutoff day must be the same each week and reporting must be consistent.

Once the grades are turned in and the computer grade check run, print the weekly report and retain (in files) as proof of grades. Notify the athlete, coach, teachers and athletic administration. A report of ineligibility should be delivered to an ineligible athlete before he or she leaves the building on the last day of each week.

## **ATHLETE INFORMATION DATABASE**

This database is used as a quick reference for the athletic director and coaches to track physical (medical examination) dates, birthdates, participation fee collection, and sport(s) participation during the school year. Every student athlete is expected to pay a one-time participation fee of \$10.00 per sport. If a parent/guardian writes a check, it must be made out to District 61. Cash is also accepted, but the athletic director must write a receipt as proof of payment. The receipt also serves as a record for the recipient of the cash. Never accept cash without writing a receipt. Any cash received shall be deposited into the school's athletic account within twenty four hours of receipt.



ELIGIBILITY NOTIFICATION TO STUDENT

To: (STUDENT NAME)

You are ineligible to participate in the following sport beginning **DATE:**

---

You are failing: **LIST COURSE(S)**

---

Teacher(s) Name: \_\_\_\_\_

Please check with your teacher and see what you need to do so that you can improve your grade. You have one week to bring your grade up to passing. If that does not happen, another week of ineligibility will occur.

**WHILE YOU ARE INELIGIBLE:**

1. You do not quit the team.
2. You have one week to get your grade up to passing, and then you're eligible to play.
3. You do attend all practices. You are still on the team and they need you. Your part is to get your grades up!!
4. It would be a good idea for you to attend "Working Lunch" until you are eligible!!!
5. YOU DO NOT GO TO GAMES...Stay home and work on your academics!!

Your Name  
Athletic Director  
Your School

## School Name Athletic Eligibility Report

Develop an Eligibility Report Each Quarter							
<b>Soccer</b>	<b>Gr.</b>	<b>9/11</b>	<b>9/18</b>	<b>9/25</b>	<b>10/2</b>	<b>10/9</b>	<b>10/16</b>
Student Name	6		<i>Lang 75 Sci 79</i>	<i>Lang 78</i>	<i>Lang 78</i>	<i>Lang 75 Sci 76</i>	Season Complete
Student Name	6	Lang 63	Lang 64	<i>Lang 70</i>	<i>Lang 72</i>	Lang 69	Season Complete
<b>Soccer</b>	<b>Gr.</b>	<b>9/11</b>	<b>9/18</b>	<b>9/25</b>	<b>10/2</b>	<b>10/9</b>	<b>10/16</b>
Student Name	7			<i>Lang 79</i>	<i>Lang 78</i>		Season Complete
Student Name	7				<i>Math C</i>	<i>Math C</i>	Season Complete
Student Name	8	Missing make-up work in Language	<i>Sci 79 Lang 71 SS 75</i>	<i>Lang 71</i>	<i>Sci 76 Lang 74</i>	<i>Sci 76 Lang 74</i>	Season Complete
Student Name	8		<i>Sci 78 SS 78</i>	<i>SS 78 C Math</i>	<i>SS 78 Math C Sci 75</i>	<i>Math C Sci 75 SS 79</i>	Season Complete
Student Name	8	<i>C Math</i>		D Math	D Math	D Math	Season Complete
Student Name	8	<i>C Math</i>	<i>Lang 74</i>	<i>C Math</i>	<i>C Math Sci 77</i>	D Math Sci 75	Season Complete
<b>Cross Country</b>	<b>Gr.</b>	<b>9/11</b>	<b>9/18</b>	<b>9/25</b>	<b>10/2</b>	<b>10/9</b>	<b>10/16</b>
Student Name	6						Season Complete
Student Name	6	<b>Lang 59 Span 68</b>	<b>Lang 56 Span 70</b>	Lang 61 Span 71	<b>Remove</b>	<b>from</b>	<b>roster</b>
Student Name	6	Flex 68 <i>Lang 73</i>	Flex 60 <i>Lang 73</i>	Flex 64 <i>Lang 71</i>	Lang 67 Flex 64	<b>Remove</b>	<b>from roster</b>
Student Name	7	<b>Remove</b>	<b>from</b>	<b>roster</b>	<b>Remove</b>	<b>from</b>	<b>roster</b>
Student Name	7						Season Complete
<b>Girls Basketball</b>	<b>Gr.</b>						
Student Name	7			<i>Lang 77</i>			<i>Math C</i>
Student Name	7						<i>Math C</i>
Student Name	8						<i>Math C</i>

## **I.E.S.A MEMBERSHIP**

Illinois is one of the few states that offers elementary/middle school athletic competitions and provides opportunities to compete at the state level to attain championships through post season tournaments. Through membership in IESA, athletic and academic teams are able to aspire to be state champions and more importantly, the children become better individuals through participation in these sports/activities.

IESA must have correct contact information for your school, so all information can be received and deadlines met. Some buildings name the building principal as the contact person, while other buildings rely on the athletic director to ensure all information is received and dealt with in a timely manner (so that no deadline/entries are missed).

Each year you will be required to renew your school's membership in the IESA. This is a process that is completed online using the IESA website. [www.iesa.org](http://www.iesa.org). This website is your resource for accessing information regarding athletics. Your school has been assigned a login and password to enter the member center. You may need to contact the IESA to receive your password. The member center is the bright red tab at the top left section of the IESA homepage. *(See examples as to how to complete the renewal process and what accounting codes will be required from the district business office.)*

You are required to attend an annual divisional meeting that is conducted live on the IESA website. You will receive email reminders of such meetings and will sign up for a specific time and date that works with your calendar. This is a mandatory meeting you must attend annually to keep your program in good standing with the IESA. At the meeting, you will receive information regarding specific sports, rules and any changes that may have taken place in the last year. Failure to attend the meeting will result in probation and possible exclusion from the IESA.

The IESA website has all of the contact information for each of the IESA sport athletic administrators including phone number, fax number and individual email athletic address.

Their names/titles are as follows:

Steve Endsley – Executive Director

Nicole Schaeftbauer – Associate Executive Director

Julie Cochran – Assistant Executive Director

Leslie Alappattu – Assistant Executive Director

Each of these individuals is the contact person for specific activities. Check the website to see who your contact person is for each activity.

March, 2015

**SAMPLE**

**TO: ALL IESA MEMBER SCHOOLS PRINCIPALS**

Enclosed are instructions for on-line membership and activity renewal for the 2015-2016 school year. Please use these instructions as you renew on-line through the “Member Center Login” at [www.iesa.org](http://www.iesa.org). You will need to use your school password to complete the renewal process. Fees for athletics have changed to \$55.00 for 2015-2016, including the activities of softball, baseball, cross country, basketball, volleyball, wrestling and track.

Each member school should create their invoice on-line to be forwarded to the IESA, along with their school check. Entries must be postmarked by the appropriate deadlines. Membership renewal dues of \$75.00 have a deadline of **June 8, 2015**. Late renewals are \$150.00. You are reminded that **June 8, 2015** is the entry deadline for boys and girls golf, boys baseball, girls softball, boys and girls cross-country, girls basketball, and boys basketball entries. The deadline for scholastic bowl, girls volleyball, boys wrestling, and track and field is **October 5, 2015**. A school entering an activity for the first time will pay regular fees regardless of when they enter the activity. No school will be allowed to enter the state series after the final deadline for each activity. The following general guidelines also apply:

- **“Feeder”** schools pay only membership to the IESA. Registration should be done using the password for the Feeder school. (Example: Heyworth JHS pays membership and activities, Heyworth ES pays membership only)
- **Coop** schools must each pay the fee for the appropriate activity. Example: School A and School B coop in baseball – each must register on-line and pay fees for baseball.

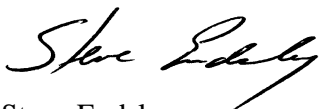
During the registration renewal process, you will be asked several questions prior to reaching the entry page. The survey questions **must be answered** in order for you to proceed to the entry page:

- Please provide information regarding any activity participation fees your school may charge.
- Please provide activity participation statistics. You will be asked to indicate the total number of students in grades 5-8 who participate in each interscholastic sport your school sponsors. This should include those sports in which you do and do not participate in the IESA state series.

We will be collecting information regarding member school athletic facilities during the course of the year. Please look for a link to this survey in the Member Center to appear at a later date.

I urge you to return your entries by the appropriate deadlines to ensure your students have the opportunity to participate and no double fees are assessed. If you know you are leaving your present position, please make sure your school has renewed its membership and returned all of the paperwork prior to your leaving.

Respectfully,



Steve Endsley  
Executive Director



# INSTRUCTIONS FOR MEMBER CENTER AND ON-LINE REGISTRATION

**SAMPLE**

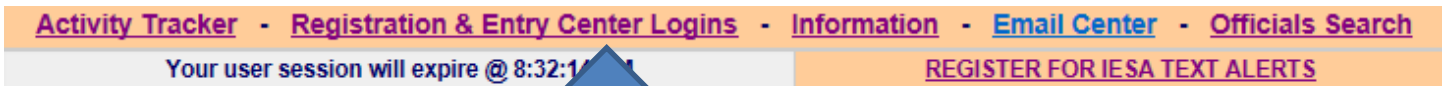
**MEMBER CENTER: IESA member school administrators may use this area of our website to:**

- Create invoices for dues and activities
- Update school information - contact person, personnel, etc.
- Submit host interest for regionals and sectionals

In all IESA information, schools are listed by city, then school. Ex. Normal Kingsley, Peoria Hollis

**RT THE RENEWAL PROCESS:**

- A. Go to the IESA homepage at [www.iesa.org](http://www.iesa.org)
- B. Click on the red "Member Center Login" button located at the top of the page.
- C. Select your school name (city first) and enter the school administrative password for your school (Athletic password will not access registration.)
- D. Click on the "Registration and Entry Center Logins" link located above the Activity Tracker.



- E. Click on the appropriate link for **2015-2016**. Options include:

- Membership Dues only
- Athletics/Scholastic (includes Membership Dues)
- Music and Speech are available at a later date.
- Golf
- Cheer
- Chess
- Bowling

Membership Dues & Activity Registration	
<b>Membership renewed on 5/15/2014</b>	
Pay Membership Dues ONLY	<a href="#">2015-2016</a> - NEXT YEAR
<p>If you want to <i>pay DUES ONLY</i> now and <i>register for activities later</i>, please use the link above.</p> <p style="text-align: center;">-OR-</p> <p style="text-align: center;"><b>COMBINE DUES AND ACTIVITY REGISTRATION</b> by using links below. <i>Dues will only be added to your first registration of the year.</i></p>	
Indicate Your Emerging Activities	<a href="#">2015-2016</a>
Athletics and Scholastic Bowl	<a href="#">2014-2015</a> <a href="#">2015-2016</a> - NEXT YEAR
State Golf Tournament	<a href="#">2015-2016</a> - NEXT YEAR
State Cheer Competition	<a href="#">2015-2016</a> - NEXT YEAR
State Chess Competition	<a href="#">2015-2016</a> - NEXT YEAR
State Bowling Competition	<a href="#">2015-2016</a> - NEXT YEAR
-Music Registration is currently unavailable.	
-Speech Registration is currently unavailable.	

Click here to include activities with membership.



F. Complete the survey questions presented and click "Submit Survey". All survey portions must be completed to proceed.

Boys Sports		Girls Sports	
Boys Baseball	<input type="text" value="0"/>	Girls Field Hockey	<input type="text" value="0"/>
Boys Basketball	<input type="text" value="0"/>	Girls Basketball	<input type="text" value="0"/>
Boys Bowling	<input type="text" value="0"/>	Girls Bowling	<input type="text" value="0"/>
Boys Cross-Country	<input type="text" value="0"/>	Girls Cross-Country	<input type="text" value="0"/>
Boys Golf	<input type="text" value="0"/>	Girls Golf	<input type="text" value="0"/>
Boys Football	<input type="text" value="0"/>	Girls Football	<input type="text" value="0"/>
Boys Soccer	<input type="text" value="0"/>	Girls Soccer	<input type="text" value="0"/>
Boys Softball	<input type="text" value="0"/>	Girls Softball	<input type="text" value="0"/>
Boys Swimming	<input type="text" value="0"/>	Girls Swimming	<input type="text" value="0"/>
Boys Track	<input type="text" value="0"/>	Girls Track	<input type="text" value="0"/>
Boys Volleyball	<input type="text" value="0"/>	Girls Volleyball	<input type="text" value="0"/>
Boys Wrestling	<input type="text" value="0"/>	Girls Wrestling	<input type="text" value="0"/>

For the participation survey, you must include a number for at least one activity, whether or not your school participates in any of the listed activities with

G. Click on the "Register" box for the appropriate activities to add them to your list for payment. Activities listed in "red" indicate your school's participation last year.

Athletic and Scholastic Bowl Registration - Step #1			
INSTRUCTIONS 1. Check appropriate boxes in "Register" column			
2. Proceed to Step #2			
Activities you participated in last year are displayed in RED			
Activity	Postmarked Entry Date and Fees	Final Postmarked Entry Date and Fees	Register
2015 Girls Softball	To 6/8/2015 \$55.00	6/18/2015 to 8/14/2015 \$55.00 - Double Fees waived	<input type="checkbox"/>
2015 Boys Baseball	To 6/8/2015 \$55.00	6/18/2015 to 8/14/2015 \$55.00 - Double Fees waived	<input type="checkbox"/>
2015 Boys Cross-Country	To 6/8/2015 \$55.00	6/18/2015 to 9/26/2015 \$55.00 - Double Fees waived	<input type="checkbox"/>
2015 Girls Cross-Country	To 6/8/2015 \$55.00	6/18/2015 to 9/26/2015 \$55.00 - Double Fees waived	<input type="checkbox"/>
2015 Girls 7th Grade Basketball	To 6/8/2015 \$55.00	6/18/2015 to 9/28/2015 \$55.00 - Double Fees waived	<input checked="" type="checkbox"/>
2015 Girls 8th Grade Basketball	To 6/8/2015 \$55.00	6/18/2015 to 9/28/2015 \$55.00 - Double Fees waived	<input checked="" type="checkbox"/>
2016 Boys 7th Grade Basketball	To 6/8/2015 \$55.00	6/18/2015 to 11/6/2015 \$55.00 - Double Fees waived	<input checked="" type="checkbox"/>
2016 Boys 8th Grade Basketball	To 6/8/2015 \$55.00	6/18/2015 to 11/6/2015 \$55.00 - Double Fees waived	<input checked="" type="checkbox"/>
2016 Boys Wrestling	To 10/5/2015 \$55.00	10/15/2015 to 12/18/2015 \$55.00 - Double Fees waived	<input type="checkbox"/>
2016 Girls 7th Grade Volleyball	To 10/5/2015 \$55.00	10/15/2015 to 1/20/2016 \$55.00 - Double Fees waived	<input type="checkbox"/>
2016 Girls 8th Grade Volleyball	To 10/5/2015 \$55.00	10/15/2015 to 1/20/2016 \$55.00 - Double Fees waived	<input type="checkbox"/>
2016 Boys 7th Grade Track & Field	To 10/5/2015 \$55.00	10/15/2015 to 3/18/2016 \$55.00 - Double Fees waived	<input type="checkbox"/>
2016 Boys 8th Grade Track & Field	To 10/5/2015 \$55.00	10/15/2015 to 3/18/2016 \$55.00 - Double Fees waived	<input type="checkbox"/>
2016 Girls 7th Grade Track & Field	To 10/5/2015 \$55.00	10/15/2015 to 3/18/2016 \$55.00 - Double Fees waived	<input type="checkbox"/>
2016 Girls 8th Grade Track & Field	To 10/5/2015 \$55.00	10/15/2015 to 3/18/2016 \$55.00 - Double Fees waived	<input type="checkbox"/>
2016 Scholastic Bowl	To 10/5/2015 \$65.00	10/15/2015 to 2/29/2016 \$65.00 - Double Fees waived	<input type="checkbox"/>

- Entries submitted during the Final Entry Period incur a double entry fee.
- Double entry fees are waived for schools participating in an activity for the first time.
- No waivers will be granted for any late entries.



- H. Complete all the remaining levels of the registration process, clicking “Proceed...” as steps are completed. Update all school information, including principal for the coming year, etc. It is extremely important that principal and coach information are submitted and updated regularly. Continue to next step.
- I. A registration summary will be provided to check all entries for your school. All coach information, submitter name, email, and school password must all be provided to proceed. After review, proceed to “Final Invoice”.

### Athletics & Scholastic Bowl Registration - Step #2

- National Federation rule book will be sent to each school for each activity entered.
- No waivers will be granted for any late entries.

Activity	Director	Email	Phone			
7th Girls Basketball Coach	Mary Jones	jones.mary@cmail.com	xxx	xxx	xxxx	EXT
8th Girls Basketball Coach	Mary Jones	jones.mary@cmail.com	xxx	xxx	xxxx	EXT
7th Boys Basketball Coach	Barry Smith	smith.barry@cmail.com	xxx	xxx	xxxx	EXT
8th Boys Basketball Coach	Barry Smith	smith.barry@cmail.com	xxx	xxx	xxxx	EXT

Activity	Fee	
2015 Basketball, 7th Girls	\$55.00	Remove
2015 Basketball, 8th Girls	\$55.00	Remove
2016 Basketball, 7th Boys	\$55.00	Remove
2016 Basketball, 8th Boys	\$55.00	Remove
<b>TOTAL FEES</b>	<b>\$220.00</b>	<a href="#">Change Entries</a>

Checks must be postmarked by June 8, 2015.

Your Name	<input type="text" value="Sammy Johnson"/>	Enter your name as submitter.
Your Email	<input type="text" value="johnson.sam@cmail.com"/>	Send email confirmation of this submission to this email address.
Confirm Email	<input type="text" value="johnson.sam@cmail.com"/>	Type email address again to confirm accuracy.
School Password	<input type="password" value="••••••••"/>	Enter your school password as administrator signature.
<p><small>NOTE: Submitting this form with your school password denotes that your Board of Education has authorized your membership in the IESA, and that you are in compliance with the by-laws of the IESA.</small></p>		
<input type="button" value="Proceed to Final Invoice"/>		

All fields here must be filled in to proceed to final invoice and may be updated later through the Entry Center.

- J. An **invoice** will be generated at the final page of the process and a confirmation email will be sent to the email address you provided during the registration process.
- K. **Submit the invoice** to your bookkeeper/business manager to forward with a check for total amount shown.
- L. *Only school-issued checks will be accepted.* Please do not send personal checks or purchase orders. **Observe all deadlines to avoid late charges. PAYMENT MUST BE POSTMARKED BY THE DEADLINES TO AVOID LATE CHARGES.**

### GENERAL REGISTRATION GUIDELINES:

- A. “Feeder” schools pay only membership to the IESA. Registration should be done using the password for the Feeder school.
- B. **Coop** schools must each pay the fee for the appropriate activity. Example: School A and School B coop in baseball – each must register on-line and pay fees for baseball.
- C. **Submitting registration forms with your school password denotes that your Board of Education has authorized your membership in the IESA, and that you are in compliance with the by-laws of the IESA.**

ATHLETIC ACCOUNTS FOR IESA RENEWAL		<b>SAMPLE</b>
Activity	Account #	Fee
2015 Boys A/AA Cross Country	10-XX-1563-0503-0640	\$55.00
2015 Girls A/AA Cross Country	10-XX-1523-0503-0-640	\$55.00
2015 8A/8AA Girls Basketball	10-XX-1523-0502-0-640	\$55.00
2015 7A/7AA Girls Basketball	10-XX-1523-0502-0-640	\$55.00
2015-16 8A/8AA Boys Basketball	10-XX-1563-0502-0-640	\$55.00
2015-16 7A/7AA Boys Basketball	10-XX-1563-0502-0-640	\$55.00
2016 8A/8AA Volleyball	10-XX-1523-0511-0-640	\$55.00
2016 7A/7AA Volleyball	10-XX-1523-0511-0-640	\$55.00
2016 8A/8AA Boys Track	10-XX-1563-0507-0-640	\$55.00
2016 7A/7AA Boys Track	10-XX-1563-0507-0-640	\$55.00
2016 8A/8AA Girls Track	10-XX-1523-0507-0-640	\$55.00
2016 7A/7AA Girls Track	10-XX-1523-0507-0-640	\$55.00
2015-16 Membership Dues	10-XX-2410-0042-0-640	\$75.00
<b>Total Fees &amp; Membership Dues:</b>		<b>\$735.00</b>

**SAMPLE**



# Athletes



## **YOU ARE ELIGIBLE FOR 2015-2016 ATHLETICS:**

1. If you are representing a school where you are in attendance in grades five through eight or have been approved for a cooperative team activity.

2. If your birthday is on or after:

September 20, 1999 for Boys and Girls Golf  
September 27, 1999 for Girls Softball  
October 4, 1999 for Boys Baseball  
October 18, 1999 for Boys and Girls Cross-Country  
December 11, 2000 for 7th Grade Girls Basketball  
December 18, 1999 for 8th Grade Girls Basketball  
February 12, 2001 for 7th Grade Boys Basketball  
February 19, 2000 for 8th Grade Boys Basketball

March 13, 2000 for Boys Wrestling  
March 16, 2001 for 7th Grade Girls Volleyball  
March 23, 2000 for 8th Grade Girls Volleyball  
April 17, 2000 for Boys and Girls Bowling  
May 15, 2001 for 7A Boys and 7A Girls Track and Field  
May 15, 2000 for 8A Boys and 8A Girls Track and Field  
May 22, 2001 for 7AA Boys and 7AA Girls Track and Field  
May 22, 2000 for 8AA Boys and 8AA Girls Track and Field

3. If you try out only for those activities for which you are eligible by age.

4. If you have provided your principal with a birth certificate or hospital record. A baptismal record is not acceptable.

5. If you have a licensed physician's certificate of physical fitness to participate issued within 395 days preceding your current participation.

6. If you are doing passing work in all of your school subjects.

7. If you have not competed in the same academic grade during a previous school year in the same sport. This is true whether or not you attended a member or non-member school.

8. If you transfer, you become eligible on the 11th day of attendance at your new school provided you have met all other eligibility requirements and your new school will allow you to participate after the season has started.

9. Please contact your school principal to determine your eligibility to participate on a non-school team in a sport during the IESA season for the sport. The IESA season is defined as the date practice may begin until your school's last contest.

NOTE: IESA By Laws are published in the official handbook. Your principal should be contacted to check with the Executive Director on any questions you may have concerning your eligibility. There are minor exceptions to the above regulations, which may need further clarification.

(PLEASE POST ON BULLETIN BOARD)



**SAMPLE**

## Activity Limitations: Season, Team and Individual

NOTE: Should a student exceed the individual limitations, the coach of the team shall be ineligible to coach for the next two interscholastic contests at the level where the violation occurred and all other interscholastic contests at any level in the interim.

### **Boys and Girls Basketball Limitations**

*Season:* Participated in at least three (3) interscholastic contests prior to the online roster and record deadline.

*Team:* May not participate in more than 22 games in a season exclusive of state series.

*Individual:* Students shall be limited to a maximum of eight (8) quarters per day in regular season contests and tournaments; maximum of 132 quarters in any one season, exclusive of the IESA tournament series. Students may participate in either or both grade levels of the IESA state tournaments for which they are qualified. Eighth graders are never permitted to play on seventh grade teams.

### **Boys Baseball Limitations**

*Season:* Participated in at least three (3) interscholastic contests prior to the online roster and record deadline. No maximum.

*Pitching:* May not pitch more than seven innings in any one-day and nine innings on two consecutive days. If more than four innings are pitched on two consecutive days, two days of rest must follow. Maximum total number of innings in a calendar week (Sunday-Saturday) is sixteen. As soon as a pitcher delivers one pitch, the pitcher has pitched one inning. A starting pitcher withdrawn from the mound may return once in the game to the pitching position. A relief pitcher may not return to the mound once withdrawn.

### **Girls Softball Limitations**

*Season:* Participated in at least three (3) interscholastic contests prior to the online roster and record deadline. No maximum.

### **Scholastic Bowl Limitations**

*Season:* Participated in at least three (3) interscholastic contests (using IESA scholastic bowl rules) prior to the online roster and record deadline. No maximum.

### **Boys and Girls Cross Country Limitations**

*Season:* Participated in at least three (3) interscholastic contests prior to the online roster and record deadline. No maximum.

### **Cheerleading Competition Limitations**

*Rule:* Basket tosses and double full twisting dismounts are prohibited.

### **Boys Wrestling**

*Season:* Participated in at least three (3) interscholastic contests prior to the online roster and record deadline.

*Team:* May not compete in more than 15 dates and 1 tournament; or 14 dates and 2 tournaments; or 13 dates and 3 tournaments; or 12 dates and 4 tournaments; or 11 dates and 5 tournaments. Date: two or three teams competing in a non-bracketed format. Tournament: opponents are determined through a bracketed format. A team is limited to a maximum of 25 regular season matches, exclusive of all regular season tournaments.

*Individual:* Maximum of five matches per day, with a minimum rest period of 45 minutes between each match and a maximum of 37 matches per season. Should a student exceed the limitations, the coach shall be ineligible for the next two contests. All wrestlers shall weigh-in before every contest and are limited to the maximum weight in each weight class without any extra allowance.

### **Girls Volleyball**

*Season:* Participated in at least three (3) interscholastic contests prior to the online roster and record deadline.

*Team:* May not participate in more than 22 matches in a season. Any combination of matches and tournaments will be allowed as long as the total number of matches played prior to the start of regional play does not exceed 22. No team shall participate in more than four matches in one day in all tournament play.

*Individual:* Limited to a maximum of six (6) sets per day for regular season play and four matches per day in tournament play. Limited to a maximum of 110 sets in any one season, exclusive of the IESA tournament series. Students may participate in either or both grade levels of the IESA state tournaments for which they are qualified. Eighth graders are never permitted to play on seventh grade teams.

### **Boys and Girls Track and Field**

*Season:* Participated in at least three (3) interscholastic contests prior to the online roster and record deadline. No maximum.

*Individual:* Maximum of four (4) events per meet. Students may only be listed for two relays. If a student is listed for two relays, one of the relays must be the 4 x 400. No student may participate in both the 4 x 100 relay and the 4 x 200 relay. Relay teams may have five students listed. Any four of the five runners listed may run at either the sectional or state level of competition. Students are limited to participation in only one-track division (7<sup>th</sup> grade or 8<sup>th</sup> grade) per meet with the exception of relays. Students in grades 5-7 competing at the 7<sup>th</sup> grade level of competition may compete in one relay at the 7<sup>th</sup> grade level and one relay at the 8<sup>th</sup> grade level; or two relays at the 7<sup>th</sup> grade level; or two relays at the 8<sup>th</sup> grade level, which also applies to grades 5-7 competing at 8<sup>th</sup> grade level. Students in eighth grade may only compete at the 8<sup>th</sup> grade level.

## FINANCES

The financial aspect of your job is important. You will be handling the district's money and receiving money from parents for participation fees. Your records need to accurately reflect all of your deposits and expenses. You oversee all athletic budget lines and you are responsible for the Athletic Director's Revolving Checking Account. Mishandling of funds will result in your dismissal. Keep accurate records of all expenditures/deposits and all checks that are written.

The district business office is your resource for all questions/concerns regarding district funds. Todd Covault is the Chief Operational Officer for the district and he has several assistants:

**Lisa Jones** –revolving account questions and semester replenishments.

**Michelle Dixon** –deposits and account numbers.

**Kay Geskey** –district budget lines and monthly reports.

**Vicky Kelsheimer** –purchasing/ordering

**Jennifer Sommer** –officials' records of payments and IRS information.

Each start of the school year will require opening an Athletic Director's Revolving Checkbook Account. The building secretary will assist you in completing this task. The district allots \$2000 as a start-up balance for the first semester for the following buildings: Johns Hill, Stephen Decatur and Thomas Jefferson. \$1500 will be used as a start-up for Dennis, Garfield, and Hope. (*See the documents included in this binder to help you with opening your account*)

If you are new to the athletic director job, take necessary steps to become a signer on the Athletic Revolving Account. Send a copy of your driver's license and provide your SSN to Lisa Jones at the Keil Building or fax it to 424-3263. Please call Lisa Jones at 362-3022 with your SSN. Please don't send your SSN through email. If you can't make a legible copy of your driver's license, do so at the Keil Building between the hours of 7:30 a.m. and 4:00 p.m.

Once the bank receives the necessary information, it will send the Business Office signature documents for you to sign. You must sign them at the Keil Building. A journal entry will be entered into Infinite Visions by the building secretary to open your Athletic Account. Enter the amounts listed above as the start-up entry for the building.

Your Revolving Checkbook Account will be the resource you will use to pay for the following expenses:

- officials / referees / umpires
- tournament entry
- state meal money
- flowers for recognition night

You must keep an accurate database. (*See attached document for an example*)

A receipt or proof of purchase is needed for any check that is written from the Revolving Account. The cancelled checks will serve as proof of payments to officials and for all other checks, you must have a receipt of payment. When flowers are purchased at a local florist, the florist will provide a printed receipt, for example. Keep this receipt in your checkbook folder and turn it in at the end of the semester with your replenishment request.



State tournament meal money is handled differently. Meal money is allocated for all state qualifiers and coach(es). Write a check for the total amount of the meal expense to your coach. He/she will cash it and determine the correct individual dollar amounts to distribute to the athletes. You will need to supply your coach with a signature sign off sheet that will serve as a copy of receipt for the expense. Be sure to print two copies of the sheet, one for your records and one to be turned in with the replenishment request. The coach will return both signed copies to you after the state competition is completed. *(See attached document as an example of what can be used)*

You will be required to complete a Replenishment Request at the end of each semester and the close of the school year. This report will verify all expenses with the correct account codes for each of the expenditures. *(See document labeled "Revolving Account" in this binder as a guide for your use. You will also find the request to replenish.)*

Athletic budget lines are another of your oversight responsibilities. *(A document is included in this section to show you which accounts may be used for purchasing equipment and supplies.)* All orders must go through the building secretary who will make an entry in the requisition for purchase. The purchasing department will receive all requests and solicit bids to ensure that we get the best possible price on orders. Be sure to monitor your monthly budget sheets to check all expenditures and any encumbrances. (Expenditures have already been paid, encumbrances are orders placed that haven't been paid for.) Be sure to include the encumbrances as money spent. The account balance will show more money than is available to spend if you don't include the encumbrance line. The district has allocated an amount for your athletic program that is broken into specific line items. You are expected to stay within your budget. You are responsible for substitutes and part time salaries, all purchased services, supplies, capital equipment, non-capital equipment and dues/fees portion of your budget. Currently, that amount is \$7,020. Do not overspend the total of these accounts. Charge expenses to the appropriate sport and object. You may overspend one line and underspend on another line as long as you don't exceed the total budget. If you have an all sports line, treat this as a contingency line. The all sports allocation is part of your budget allocation, but expenses must be charged to the appropriate sport and object. The business office will enter the coaches' salaries and benefits. Kay Geskey is the contact person.

Home game deposits include all gate receipts received for home game contests. The district has specific guidelines to follow when making deposits of gate receipts. The ticket taker will keep a record of attendance to the game by marking a tally sheet to record the number of paid athletic admissions. You and the ticket taker will count the money received and sign off the amount on the tally sheet. Fill out a deposit slip that records the amount of money received and deposit code for the sport that was played. Michelle Dixson is the contact person. *(See this section for examples of both documents mentioned)*

Use the following codes for deposits:

- GBB 10-(building #)-1712-0502-0-001
- BB 10-(building #)-1711-0502-0-001
- VB 10-(building #)-1711-0511-0-001

Once you have completed the deposit slip, the principal must sign off on the deposit slip to ensure the dollar amount is correct. He/she will also sign off on the hourly time sheet to record number of hours worked by each person for each home game. Deliver the deposit bag to the principal so he/she can secure it in a locked location before it is sent to the business office for deposit.

**DECATUR PUBLIC SCHOOL DISTRICT #61**  
**OPEN ATHLETIC REVOLVING FUND ACCOUNT FOR 2018-2019**

Please complete this form and send to: Lisa Jones - Keil Building  
A Journal Entry Spreadsheet will need to be completed in to request these funds  
Attach a copy of this completed form to the Journal Entry Spreadsheet requisition

**SCHOOL  
NAME:**

**PLEASE OPEN THE ATHLETIC REVOLVING FUND FOR THE ABOVE-MENTIONED SCHOOL**

**OPENING AMOUNT OF**

Please send the check to the Athletic Director at the above mentioned school

\_\_\_\_\_  
PRINT ATHLETIC DIRECTOR'S  
NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATHLETIC DIRECTOR SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINCIPAL SIGNATURE

\_\_\_\_\_  
DATE

Business Office Use:

A Deposit of:

\$

Into Account

Date:

By:

**SAMPLE**

# Journal Entry

Journal entry template is located in iVisions

Date	Memo	Reference	Bank Account
4/24/15		School Name	
Account Number	Description	Debit	Credit
10-XX-0000-0000-0-911	Open Athletic Revolving Fund	2000.00	0
10-XX-0000-0000-0-910	Sport or Name of Person/Event Paid (money spent)		2000.00

Send this with the Request to Open and the Replenishment Request to Lisa Jones – Business Office

**DECATUR PUBLIC SCHOOL DISTRICT #61  
 REPLENISH ATHLETIC REVOLVING FUND ACCOUNT FOR  
 2018-2019**

Please complete this form and send to: Lisa Jones - Keil Building  
 A Journal Entry Spreadsheet will need to be completed to request these funds  
 Attach a copy of this completed form to the Journal Entry Spreadsheet

**SCHOOL NAME:**

**PLEASE REPLENISH THE ATHLETIC REVOLVING FUND FOR THE ABOVE-MENTIONED SCHOOL**

**2ND SEMESTER  
 REPLENISHMENT AMOUNT**

Please send the check to the Athletic Director at the above mentioned school

PRINT ATHLETIC DIRECTOR'S NAME	DATE
--------------------------------	------

ATHLETIC DIRECTOR SIGNATURE	DATE
-----------------------------	------

PRINCIPAL SIGNATURE	DATE
---------------------	------

Please submit an expenditure sheet showing payments for officials and all items paid out of this account, and a journal entry. This is the total for the 1st semester expenses only.

The replenishment amount and the 1st semester amount paid out should equal the total amount requested at the beginning of the school year.

Business Office Use:	
A Deposit of:	\$ <input style="width: 200px;" type="text"/>
Into Account	<input style="width: 280px;" type="text"/>
Date:	<input style="width: 80px;" type="text"/> By: <input style="width: 80px;" type="text"/>

**SAMPLE**

**School Name Athletic Revolving Account**  
**Replenishment Request of \$1680.00**

These figures need to be on the Journal Entry Sheet  
This information should accompany the Replenishment Request

2015 Fall Semester Account Expenditures

<b><u>Sport</u></b>	<b><u>Account</u></b>	<b><u>Amount</u></b>
Soccer	# 10-XX-1560-0514-0-319	\$320
Girls Basketball	# 10-XX-1520-0502-0-319	\$660
GBB Tournament	# 10-XX-1520-0502-0-640	\$85
Boys Basketball	# 10-XX-1560-0502-0-319	\$ 440
BB Tournaments	# 10-XX-1560-0502-0-640	\$ 175

Ending Checkbook Balance: **Total \$1680.00**  
\$320.00

**Voided Checks:** (They are included in the packet.)

**#4670 John Doe**

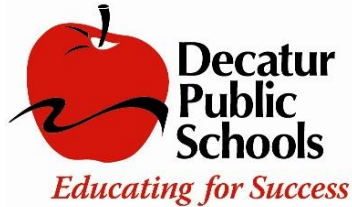
**#4688 Jane Doe**

**SAMPLE**

<b>School Name</b>								
<b>Athletic Director's Revolving Account</b>								
<b>Athletic Director's Name</b>								
Send a copy of this information to: Jennifer Sommer in the Business Office								
<b>Check #</b>	<b>Amount</b>	<b>Date</b>	<b>Official's Name</b>	<b>SS #</b>	<b>Sport</b>	<b>Account Code</b>	<b>Voided Checks</b>	<b>Reconciled Checks</b>
4661	45.00	9/17/15			Soccer	10.XX.1560.5014.0.319		X
4662	45.00	9/17/15			Soccer	10.XX.1560.5014.0.319		X
4663	55.00	10/9/15			GBB	10.XX.1520.0502.0.319		X
4665	55.00	10/9/15			GBB	10.XX.1520.0502.0.319		X
4666	45.00	10/10/15			Soccer	10.XX.1560.5014.0.319		X
4667	45.00	10/10/15			Soccer	10.XX.1560.5014.0.319		X
4668	55.00	10/15/15/			GBB	10.XX.1520.0502.0.319		X
4669	55.00	10/15/15			GBB	10.XX.1520.0502.0.319		X
4670	45.00	10/15/15			Soccer	10.XX.1560.0514.0.319	X	X
4671	50.00	10/16/15			GBB	10.XX.1520.0502.0.319		X
4672	55.00	10/16/15			GBB	10.XX.1520.0502.0.319		X
4673	55.00	10/17/15			BB	10.XX.1520.0502.0.319		X
4674	55.00	10/17/15			BB	10.XX.1520.0502.0.319		X

### Outstanding Checks:

<b>Check#</b>	<b>Official's Name</b>	<b>Date Issued</b>	<b>Sport</b>	<b>Amount</b>
#4680	Scott Hood	11/24/14	BB	\$55.00
#4681	Bryan Green	11/24/14	BB	\$55.00
#4682	Scott Hood	12/1/14	BB	\$55.00
#4683	Bryan Green	12/1/14	BB	\$55.00
#4684	Doug Hartwig	12-9-14	BB	\$55.00
#4685	John Fitzgerald	12-9-14	BB	\$55.00
#4686	Ron Wilhelm	12-16-14	BB	\$55.00
#4687	Randy Thacker	12-16-14	BB	\$55.00
#4690	LSA	10/21/14	BB Tourn	\$75.00
#4692	Skywalker Int.	12/9/14	BB Tourn	\$100.00
Total of outstanding checks				\$615.00



Lisa Jones  
Claims Supervisor  
Decatur Public School District 61  
101 West Cerro Gordo ~ Decatur, IL 62523  
Phone 012014~ Fax 217-424-3263

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To:

Date: 6/8/2018

Subject: Closing Athletic Revolving Funds

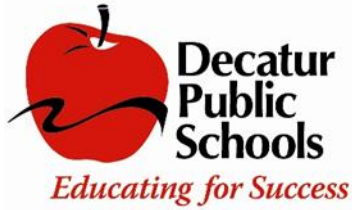
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As indicated in the Closing the Schools Bulletin all athletic revolving funds must be closed prior to June 30, 2018. The following items should be sent to Lisa Jones, **no later than Tuesday, May 31, 2018**, to close the revolving fund and to be available for audit inspection:

- Check register or check stubs for all issued checks.
- Unused checks, along with your checkbook.
- Voided checks.
- Bank statements with a bank reconciliation attached for all months through May 2015. If you don't have the May statement, please send when received.
- **A list of outstanding checks, if any, as of 05/31/18.**
- Requisition for all issued checks since your last replenishment. The principal must sign the requisition.

In order for your revolving fund to close, your checkbook balance plus your requisition amount must total your starting balance. Your starting balance this year was **\$2500.00**.

**Please call 012014 with questions. Thank you!**



## Closing Athletic Revolving Funds

School: \_\_\_\_\_

Please close the Athletic Revolving Fund for the above mentioned school in the amount of:

\$ \_\_\_\_\_

The above amount should be what is left in your checkbook after ALL check and deposits are accounted for.

Signed:

\_\_\_\_\_

Athletic Director

\_\_\_\_\_

Principal



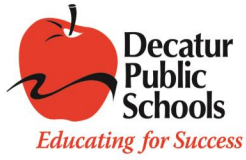
**SAMPLE**

# State Track Meal Money Receipt

Please sign by your name to indicate receiving meal money for the time that you are competing at the 2017 State Track Meet 5/16/17.

Yes, I received money for meals while I participated in the State Track Meet in East Peoria.  
Allotment per meal: 5.00 for Breakfast, 6.00 for Lunch, 6.00 for Dinner

<u>Name</u>	<u>Signature</u>	<u>Amount Received</u>
1. Coach John Doe	_____	_____
2. Coach Jane Doe	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____



# Athletic Contest Tally Report Middle School (For AD Records Only)

**Sport:**

**Date:**

**Opponent:**

High School and Adults \$2		

Seniors and all others \$1		

Total \$2 Admission

Total \$1 Admission

Deposit total

Start up money \$100

Cost of official's for the night

Names

# of Hours for Scorekeeper \_\_\_\_\_

# of Hours for Clock \_\_\_\_\_

# of Hours for Ticket Taker \_\_\_\_\_

Total hours part time staff

Part time staff Cost

When turning in money to the Public School Office, use this form. (print on blue paper)

Currency..... \$ \_\_\_\_\_

Silver..... \$ \_\_\_\_\_

Checks..... \$ \_\_\_\_\_

Total amount turned in \$ \_\_\_\_\_

Name of School \_\_\_\_\_

Account Code \_\_\_\_\_ Source \_\_\_\_\_

---

When turning in money to the Public School Office, use this form. (print on blue paper)

Currency..... \$ \_\_\_\_\_

Silver..... \$ \_\_\_\_\_

Checks..... \$ \_\_\_\_\_

Total amount turned in \$ \_\_\_\_\_

Name of School \_\_\_\_\_

Account Code \_\_\_\_\_ Source \_\_\_\_\_

---

When turning in money to the Public School Office, use this form. (print on blue paper)

Currency..... \$ \_\_\_\_\_

Silver..... \$ \_\_\_\_\_

Checks..... \$ \_\_\_\_\_

Total amount turned in \$ \_\_\_\_\_

Name of School \_\_\_\_\_

Account Code \_\_\_\_\_ Source \_\_\_\_\_

**GATE RECEIPTS  
(For AD Records Only)**

**SAMPLE**

School Name Here

<u>Date</u>	<u>Sport</u>	<u>Opponent</u>	<u>Total</u>	<u>Adult/HS</u>	<u>MS / Senior</u>	<u>Total</u>	<u>Over / Under</u>
10/9/14	GBB	Hope	\$49.00	14	21	35	\$106.00
10/14/14	GBB	Holy Family	\$46.00	18	10	28	\$101.50
10/16/14	GBB	Thomas Jefferson	\$46.00	12	18	30	\$105.50
10/23/14	GBB	Cerro Gordo	\$96.00	20	54	74	\$51.50
10/27/14	GBB	Garfield	\$49.00	20	9	29	\$98.50
11/20/14	GBB	Argenta-Oreana	\$44.00	18	4	22	\$86.00
11/24/14	BB	Springfield Franklin	\$145.00	60	25	85	\$40.00
12/1/14	BB	LSA	\$228.00	91	46	137	\$50.50
12/6/14	BB	OLOL	\$115.00	45	25	70	\$62.50
<u>Date</u>	<u>Sport</u>	<u>Opponent</u>	<u>Total</u>	<u>Adult/HS</u>	<u>MS / Senior</u>	<u>Total</u>	
12/16/14	BB	Hope	\$115.00	40	35	75	\$62.50
1/13/15	BB	Holy Family	\$131.00	47	37	84	\$54.00
1/27/15	GVB	LSA	\$116.00	46	24	70	\$66.50
1/28/15	GVB	Thomas Jefferson	\$129.00	50	29	79	\$81.00
2/3/15	GVB	Cerro Gordo	\$121.00	45	31	76	\$54.00
2/5/15	GVB	Bement	\$137.00	48	41	89	\$38.00
2/17/15	GVB	OLOL	\$132.00	48	36	84	\$3.00
2/24/15	GVB	Sangamon Valley	\$121.00	48	25	73	\$34.00
2/26/15	GVB	SDMS	\$132.00	49	34	83	\$48.00

## ORDERING EQUIPMENT/MATERIALS

All equipment purchases and materials require a completed requisition from the building secretary. Have all necessary information included on a database and send it electronically to the secretary to assist him/her complete the requisition. *(See attached document as an example)* You must use your budget reports to check availability of funds for proposed purchases. Identify the account that you wish to credit when placing orders. Account codes will be found on your monthly budget sheets.

When you receive materials/equipment that were purchased, provide the building secretary the packing invoice to insure that all items that were ordered were received and recorded in the computer program used for requisitions.

Athletic budget line items are not approved until the September board of education meeting. The first report you receive will most likely show all "0" account balances. Don't be alarmed, the budget will reflect the amounts approved by the board of education once they are approved.

## ATHLETIC EQUIPMENT ORDER      SAMPLE

Item #	Description	Cost	Qty.	Total
	24 Match Scorebook	\$7.99	2	\$15.98
	BSN 30 Game Scorebook	\$6.99	2	\$13.98
	BSN 30 Game Scorebook	\$6.99	2	\$13.98
Acct: All Sport	10-XX-1550-0500-0-410			\$43.94
	White Field marking paint	\$57.99	1 case	\$57.99
Acct: C/C Supply	10-XX-1560-0503-0-410			\$57.99
(Quote sheet )	Tachikara Ball Cart	\$127.49	1	\$127.49
	Tachikara Blue/White Volleyball	\$34.99	5	\$174.95
Acct: VB Supply	10-XX-1520-0511-0-410			\$302.44
			S/H	\$19.00
			TOTAL:	\$404.37

## **COACHING VACANCY / HIRING PROCESS**

In the event you have a coaching vacancy in one or more sports, you will be asked to identify the vacancy to the building principal and he/she will create a vacancy in APPLITRACK. The principal will monitor the vacancy posting and applicants. The principal will work with you to set interview dates and times. You and the principal will create interview questions to be used in the process and conduct the interviews together. Once a candidate is chosen, the principal will submit the candidate's name to APPLITRACK where Human Resources will accept or deny the candidate. All hires must be approved by Human Resources and the board of education. HR will notify the candidate to confirm the hire. You are directed not to make any contact with the candidate once his or her interview is concluded. Human Resources will contact the principal to indicate board of education approval.

## **COACHES' EVALUATION PROCESS**

You are responsible for completing each coach's evaluation with the principal at the end of each season. The district has a form to help you complete this duty. Evaluations are mandatory and must be submitted to the principal and sent to Human Resources at the Keil Building. Please be sure to include pertinent information about the season with any accomplishments you recognized or concerns that you had during the season. Hold an individual evaluation meeting with each coach to go over and discuss the outcome of the evaluation. The meeting may include you and the coach or you may schedule these meetings to include the principal. Before the meeting is over, obtain the coach's signature on the evaluation and make a copy for the coach. If a coach refuses to sign, make a note of that fact.

All Schedule B assignments are year to year and no coach has tenure or seniority in a position. Evaluation is an important factor in the consideration of rehire or dismissal.

## COMMUNICATION

Communication is an important element of your job as athletic director. You will have conversations with all parties involved in athletics. It is vital that everyone who is involved has the most current and accurate schedule of events. Send copies of all schedules to the principal and building staff. The schedule must have all game dates/times and possible early release times included. The schedule allows staff members to plan and allow for major events that require a large number of athletes to be dismissed early from school.

Each building must have a calendar meeting that allows all parties to attend to plan events so conflicts may be avoided. The meeting is typically held at the end of the year before students are released for the summer. A master calendar is created to include all activities with times and dates for access by building administration and staff.

Communicate with your coaching staff. You are required to hold an annual meeting with all coaches in the program to cover your expectations for them. *(See attached document for a list of items to discuss during the meeting.)*

Attend all parent meetings for each sport. Your presence shows support for the coach and athletes and helps set the tone for the season. You will be available to answer questions and collect participation fees.

The athletic director's presence in the building helps to establish rapport with athletes. Make it a point to get to know your athletes and stress the expectations (academics and behavior) that you have of them. They are students first and foremost and everything they do and how they conduct themselves matters.

Most of the challenges you will face will come from parents. The district has adopted a process for dealing with parental complaints about playing time and game strategies. DPS will back you in avoiding those conversations, but that will not deter parents from trying to influence a decision that advantages their child. Parents often challenge coaches' decisions during a contest, lobby for playing time, and attempt to influence eligibility decisions. Be very careful in how you choose to communicate with parents. Realize that sometimes parents just need to "vent" and it makes them feel better to express their thoughts. You are a buffer for the coaches. You will occasionally take care of the issues raised before they are blown out of proportion. In the event that a serious issue is brought to your attention, set a time to meet with the coach to investigate the concern, and if necessary, set a time when the parent(s), coach and you meet to arrive at a positive solution. The district has a set chain of communication:

### **Chain of Communication:**

- parent meets with the coach
- if issue is not resolved, then a meeting is set with parent, coach and athletic director
- if the issue is still not resolved, then a meeting is set with the principal, parent, coach and athletic director.

after all attempts are exhausted with no solution, then a meeting will be held with the Assistant Superintendent and all parties involved.

**All media releases must go through District 61 Community Engagement. The Director is Maria Ford. Her office is located at the Keil Building. Contact information is 362-3017 or mfford@dps61.org.**

The media is not as interested in the outcomes of middle school athletic contests as they are with the high school teams, but in the rare instance when a sectional or state championship is won, please reach out to the print and televised media as well as to the board of education to “toot your horn.” The kids and coaches deserve this moment and it needs to be celebrated. Holding an all school assembly is another way to celebrate the achievements of the athletes. Be sure to invite the athletes’ parents/grandparents, the local media, central athletic administration and the board of education. Take pictures and post them on your school website.

**Be sure to check for media release information in your building before posting photos on the web and releasing names to the media.**

The district holds mandatory quarterly athletic director meetings when all athletic directors gather to cover items that affect athletics. Meetings are typically held at 7:00 a.m. on the 3<sup>rd</sup> floor of the Keil Building. The Assistant Superintendent is the leader of this meeting and will sometimes ask for topics for discussion or items of concern prior to meeting to help set the meeting agenda.





NAME OF SCHOOL ATHLETIC DEPARTMENT

**YOUR NAME**, ATHLETIC DIRECTOR

PHONE: XXX-XXXX

**TO:** INCOMING MIDDLE SCHOOL STUDENTS AND PARENTS

**RE:** PHYSICAL EDUCATION AND ATHLETIC PROGRAMS AT **SCHOOL NAME** FOR INCOMING MIDDLE SCHOOL STUDENTS:

This is an informational letter to let you know what will be expected of you as you enter middle school at **SCHOOL NAME**. It is an exciting time and I hope to see all of you in the gym for various activities of your choice.

### **PHYSICAL EDUCATION:**

Sixth through 8th grade students at **SCHOOL NAME** have daily physical education. **The required dress code will be a Physical Education uniform consisting of a **SCHOOL NAME COLOR** shirt and **SCHOOL NAME COLOR** shorts, tennis shoes and socks.**

**You may purchase the uniform during the first week of school for \$13.00.** Please know that you may order as many sets of uniforms as you wish. This is the only order that I will place during the school year!!!

**Your name is required to be on all PE clothes.** You will be issued a lock at the beginning of the school year, and we require that all belongings will be kept in your assigned locker in the locker room. Should you lose a lock, the replacement cost is a \$5.00 fee.

### **ATHLETICS:**

As a middle school student at **SCHOOL NAME**, you can participate in all of our interscholastic sports programs, which includes competition against other schools. Tryouts are held for each sport to determine who makes a team.

**A current physical** (one that is done during this school year) **must be on file at the school in order to try out for a team.**

Once a student makes the team/squad, you are required to pay a one-time fee of 10.00 per sport with a family cap of \$50.00 for the school year.

**FALL SPORTS:**

Girls' Basketball (Tryouts Aug. 31 – Sept 4)

Cross-Country (Tryouts Aug. 18-28) (Co-Ed)

Soccer (Tryouts Aug. 25-28) (Co-Ed.)

**WINTER SPORTS:**

Boys' Basketball (Tryouts Oct. 21-23)

Girls Volleyball (Tryouts Dec. 1-5)

Cheerleading 7/8<sup>th</sup> girls only. (Mid-October)

**SPRING SPORTS:**

Girls' and Boys' Track (Tryouts Mar. 1-10 )

Once a student makes the team/squad, you are required to pay a one-time fee of 10.00 per sport with a family cap of \$50.00 for the school year.

**NAME OF SCHOOL**  
Coaching Staff Meeting (Date)

**SAMPLE**

- **Physicals** – No student is allowed to participate without turning in a current physical.
- **Participation Fees** – Fees must be collected before the first contest. If a parent hasn't paid the fee, then make a phone call or catch them after a practice to collect the fee. We cannot legally hold them out, but we can continue to ask that the fee is paid.
- **Parent Meetings** - These meetings are required to hold with your parents and athletes to cover expectations of the season as well as hand out practice / game schedules. This meeting sets the tone for the entire season.
- **Supervision** – Athletes should be supervised at all times. Coaches may not leave an activity/contest until all athletes are picked up by their parents.
- **“Rules on Roles”** – Coaches need to cover this information with their athletes in all programs. (A sample of this document is included in this handbook)
- **Mandatory Phone Tree** –Coaches will be required to turn in parent/guardian contact information to the Athletic Director so that the building will have emergency numbers. (Not student cell numbers)
- **Coaches' Contact Information Sheet** –Please double check the contact Information sheet and make any necessary corrections. (Athletic Directors will need to generate a Contact Information Sheet)
- **Bus Requests** – Athletic Director will request all of your busses for the year and will give you a copy of all verifications at the start of your season.
- **Communication** – Keep lines of communication open, clear and honest! Parent issues will go through this chain of command:
  1. Coach and the parent , then
  2. If not resolved Coach, Athletic Director, and parent
  3. If not resolved, School Principal, Coach, Athletic Director and parent.
- **Eligibility** – Weekly eligibility reports will be given to each coach during the season. Any failing grade will result in a week of denied participation in the sport.
- **Weekend Facility Usage** – You may use the facility on the weekends, but it must be set up **prior** to you being in the building. Coaches and athletes **MUST** stay within the gym area to ensure the alarm system isn't tripped. We are **CHARGED** a rather large fee each time this happens!!! If an alarm is tripped, you should call **Principal Name immediately**. Home: XXX-XXXX Cell: XXX-XXXX  
**Asst. Principal Name** Personal Cell: XXX-XXXX District Cell: XXX-XXXX
- **Practice Schedules** – Athletic Directors should have all indoor practice schedules completed. Please look over and check to see if any changes are needed.

- **End of Season Inventory** – This is a **MANDATORY** exercise that must be completed within a week of the close of the season. Uniforms and all equipment must be counted and evaluated for future use. This inventory is turned in to the Athletic Director and will be included in the coach's evaluation.
- **Evaluation Tool** – Cover areas of evaluation
- **Sportsmanship** – This is who we are and what we are about! Be the positive role model for our athletes and continue to express the importance of sportsmanship. It's the **NAME OF SCHOOL** way of doing things!!!
- **AD contact information** – Athletic Directors should list personal contact information.
  1. After hours- Home: XXX-XXXX Cell: XXX-XXXX
  2. During the work day: XXXX-XXXX or email XXXXXXXX@dsps61.org
- **Questions / Concerns** – Don't hesitate contacting your Athletic Director with issues as they arise. The Athletic Director's job is to give Coaches the support and see that you have all of the equipment you need to carry out your duties as a coach in our building. Together, we are the first team of **NAME OF SCHOOL** Athletics.

**Coaches' Role:** \_\_\_\_\_ **Date** \_\_\_\_\_

- Set a good example for the players and fans to follow. Sportsmanship matters!!!
- Be positive, fair and consistent with the players.
- Make playing time and strategy decisions with thought and care.
- Establish and organize practice for the team on a daily basis.
- Be a good communicator with players and parents.
- Protect the safety of all athletes.
- Know and employ injury-prevention procedures.
- Make sure players know expectations, procedures and rules of the program.
- Be a professional- stay current with the X's and O's of the sport.
- Keep an inventory of all equipment.
- Track the academic progress of athletes. (Eligibility)
- Be available to talk with the players and parents.

**Parents' Role:** \_\_\_\_\_ **Date** \_\_\_\_\_

- Be a fan of everyone on the team.
- Respect the decisions of the coaches and officials.
- Respect the other fans, coaches and players.
- Talk to your child if he/she has any questions and, if necessary; contact the coach for a meeting through agreed-upon athletic department procedures.
- Keep any negative thoughts about a coach, the program, or teammates to yourself.
- Do not talk to the coaches on game day about a complaint.
- Understand the coaches' responsibility is to make certain the athletes are safe and become better people/athletes, not win every game!
- Be supportive of your child in the classroom and athletic arena.
- Be a positive example of sportsmanship in the bleachers. Remember, you are representing yourself and our program!!

**Player's Role:** \_\_\_\_\_ **Date** \_\_\_\_\_

- Be positive and have a good attitude and work ethic.
- Support your teammates.
- Apply yourself in the competitive arena and in the classroom! You are a student first, then an athlete!
- Know and follow school and team rules/expectations.
- Challenge yourself as an athlete and a person! Good character matters!
- Notify the coach of any scheduling conflicts in advance.
- Be responsible, respectful and represent **NAME OF SCHOOL** in a positive manner!
- Be a positive role model for your peers to follow!!

**Athletic Director:** \_\_\_\_\_ **Date** \_\_\_\_\_

## MISCELLANEOUS

- **Practice Schedules** - Some athletic directors leave this up to the respective coaches to complete, but in most cases, it would be better for you to do the scheduling of practice sessions with the coaches' input. This will help eliminate double scheduling of the gym or scheduling a practice on top of a building activity, athletic contest or music concert. You will have more than one sport up and running for most of the indoor season that will require gym space. It helps avoid conflicts when the parties can sit down together to determine the practice times for each sport.
- **Gym Usage** – Sometimes outside entities will request the use of the facilities. The district has a form available for you and the principal to fill out prior to community gym use. The community usage should not diminish the amount of gym time that your program sports require.
- **Sports Photos** – You will be required to set up times to have a photographer come to your building to take team photos. Typically these are done during practice times, but it helps the photographer to set appointments for several teams at one time. For instance, you can set a fall sports photo time after school that would take care of cross country, soccer and girls basketball. Stagger the times and complete one team at a time. The photo company will send packets to your building that has all of the available packages and pricing listed. The students are required to bring payment at the time of the team photo.
- **Uniform Rotation Purchase** – The district moved to a cycle of uniform purchases a few years ago. You will find a document enclosed noting the port rotation cycle with all the necessary information. (How many can be purchased, what team is in queue for uniform purchase and what has already been purchased by the district.) Typically, we are allowed \$3,500 per cycle year for uniforms. Uniforms are athletic adopted by the district and no substitutions are allowed. The district's goal is to have a uniform appearance (save for school colors and mascot) that is consistent among the schools.

## SPORTS UNIFORM ROTATION – FUNDS PROVIDED BY DISTRICT

(ASSISTANT SUPERINTENDENT’S OFFICE)

Requisitions should be entered into iVisions with the proper account number

Purchasing area should contain school number followed by an “A” to ensure Assistant Superintendent Approval

FY12/13	FY13/14	FY14/15	FY15/16	FY16/17
GIRLS TRACK	SOCCER	GIRLS BB	CHEER	VOLLYBALL
20 home jerseys 20 away jerseys 20 shorts total	23 home GK jerseys 23 away GK jerseys 23 shorts total	15 home uniforms 15 away uniforms	12 Uniforms	15 home uniforms 15 away uniforms
BOYS TRACK		BOYS BB		
20 home jerseys 20 away jerseys 20 shorts total		15 home uniforms 15 away uniforms		

FY12/13		
Garfield	Volleyball Jerseys- Adidas Brand 15 Royal & 15 White	BSN-PO 1013256
Hope	Track- Nike Brand 40 Boys Navy Shirts & 40 Shorts (no girls ordered)	BSN-PO 10132363
Johns Hill	Track- Nike Brand 40 Boys Red Shirts & 40 Royal Shorts (no girls ordered)	BSN-PO 10132357
SDMS	Track- Nike Brand 40 Boys Red Shirts & 40 Shorts (no girls ordered)	BSN-PO 10132355
TJMS	Boys Basketball Nike Brand 30 each Black (away) 30 each White Baseline Jerseys 30 each Black Shorts 30 each White Shorts	BSN-PO 10132362

This is a SAMPLE of a practice schedule for a team

December 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Tryouts 7:15-8:45	6 Tryouts 7:15-8:45	7 Tryouts 7:15-8:45	8 Tryouts 7:15-8:45	9 Tryouts 7:15-8:45	10
11	12 Practice 7:15-8:45	13 No Practice BB Game	14 Practice 3:50-5:30	15 Practice 3:50-5:30	16 Practice 7:15-8:45	17 Practice 10:00-12:00
18	19 Practice 11:00-12:00	20 No Practice BB Home Game	21 Practice 11:00-12:00	22 Practice 11:00-12:00	23 No Practice	24 No Practice
25	26 Practice 10:00-12:00	27 Practice 10:00-12:00	28 Practice 10:00-12:00	29 Practice 10:00-12:00	30 Practice 10:00-12:00	31 Practice 10:00-12:00



H I G H



S C H O O L



A T H L E T I C



D I R E C T O R



H A N D B O O K



DECATUR PUBLIC SCHOOLS  
*Educating for Success*



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## **PHILOSOPHY OF THE DECATUR PUBLIC SCHOOLS ATHLETIC PROGRAM**

The athletic program is an integral part of the education of all students who attend the Decatur Public Schools. Our goals and objectives are consistent with and comparable to those of the school district. All students have an equal opportunity to participate in athletic programs. No student shall be deprived of the right to participate because of lack of financial resources, nationality, race, color, religion, sex, sexual orientation, disability, or marital status.

The athletic program will be broad based and as extensive as the facilities, staff, and finances can adequately support.

The leadership shall be of the highest quality so as to exemplify to the participants the desired type of individual to be developed from the athletic program.

The measurement of success of the leadership is not limited to won and lost records. It includes the success experienced in helping each participant develop his/her talents and desirable personal characteristics to their fullest.

The athletic program is a laboratory where students experience many of life's situations. Participation in this laboratory activity offers students the opportunity to improve character, dignity, self-worth, and concern for others. Students may learn to develop these human traits and grow as individuals to the extent of their capacity.

**STATEMENT OF PURPOSE FOR THE ATHLETIC PROGRAM OF  
SCHOOL DISTRICT 61**

- A. Participation helps develop character, social competence, cooperation, and moral and ethical values that are an everyday part of our society.
- B. Participation develops a mutual respect for all who are involved in the competition: teammates, opponents, coaches, and officials.
- C. Participants must learn to abide by the rules, regulations, and decisions of officials, just as we all must abide by the laws that govern our society.
- D. Participation leads to a better understanding of our democratic ideals, social and economic well-being, and the spirit of fair play.
- E. Participation teaches a student that discipline and self-sacrifice are necessary ingredients of team work, if the end result is to be accomplished.
- F. Through participation, the individual will develop a healthy body, a sound mind, and a better understanding of individual differences.
- G. Participation provides valuable lessons which are learned in the course of competition; for example, winning, as well as losing, reflects team effort.
- H. Competition helps to develop the fundamental processes that lead to emotional maturity and self-control.
- I. Participation in the athletic program will cause participants and spectators to look forward to attending school, resulting in an improved student attitude toward school and school-related activities.
- J. Participation in athletic competition will give students an opportunity to achieve, not only for themselves, but for their team and school community and receive their just rewards in return.
- K. The individual school administration must provide adequate control and safety measures for the participants, officials, and spectators in order to insure the proper atmosphere for interscholastic events.
- L. Members of the athletic staff shall abide by the rules and regulations and officials' decisions which govern each sport, maintain the highest standard of ethics, recognize each participant as an individual, conduct themselves in a manner befitting their responsibilities, and develop the kind of rapport with the total school community that will improve the total educational program.

**ORGANIZATION AND ADMINISTRATION  
THE ILLINOIS HIGH SCHOOL ASSOCIATION**

Dwight D. Eisenhower and Douglas MacArthur High Schools are members of the state association which determines the overall pattern for inter-school athletics in Illinois.

As stated in the constitution of the IHSA:

This Association shall be known as the Illinois High School Association (IHSA). It shall be the purpose of this Association to provide leadership for the development, supervision, and promotion of interscholastic competition and other activities in which its member schools engage. Participation in such interscholastic activities offers eligible students experiences in an educational setting which may provide enrichment to the educational experience.

This Association, through the employment of the instrumentalists, hereinafter shall:

1. Supervise and regulate all of the interscholastic activities in which its member schools may engage; and
2. Perform such other functions related to interscholastic activities as may from time to time be approved and adopted by the membership.

In the performance of these functions, the objectives of the Association shall be:

1. To stress the educational importance, the cultural values, the appreciations and skills involved in all interscholastic activities, and to promote cooperation and friendship;
2. To regulate interscholastic programs in both character and quantity according to the accepted objectives of secondary education so that interscholastic shall not unduly interfere with nor abridge the regular program of teachers and students in the performances of their regular day to day school duties;
3. To encourage economy in the time of the student and teacher personnel devoted to interscholastic activities;
4. To encourage economy in expenses of interscholastic activities; and
5. To promote only those activities which enhance the school's desired educational goals.

## **CONFERENCE AFFILIATION**

The two Decatur public high schools (Dwight D. Eisenhower and Douglas MacArthur) are members of the Central State 8 Conference.

No conference commitments shall be made which would be inconsistent with the athletic policies of the Decatur high schools.

## **THE DECATUR SCHOOL BOARD**

The Board of Education, responsible directly to the people, is the supreme educational agency for the public schools.

The duties of the Board of Education in athletic matters may be considered to be the same as for education generally. They are as follows:

1. Interpreting the needs of the community and requirements of the professional organization;
2. Developing policies in accordance with the law and in accordance with the educational needs and wishes of the people;
3. Approving means by which professional agents and agencies may make these policies effective;
4. Furnishing financial means which provide physical and educational conditions by which organized activity may be carried on;
5. Appraising the efficiency of the agents and of the service rendered in terms of their value to the community;
6. Keeping the people intelligently informed of the purpose, value, conditions, and needs of the public education within the community.

## **THE SUPERINTENDENT OF SCHOOLS**

The executive function is delegated to the Superintendent of Schools who is charged with the responsibility for devising means and ways of executing efficiently the policies adopted by the Board of Education.

The Superintendent of Schools recommends to the Board of Education the appointment of principals, coaches, assistant coaches, supervisors, and others who are given any responsibility for the handling of inter-school athletics.

He or she approves all policies and procedures recommended by his/her staff and is, in fact, directly responsible to the school board for the successful performance of the organization.

## **THE HIGH SCHOOL PRINCIPALS**

The high school principal is the administrative head of the inter-scholastic athletic activities just as he/she is of all other activities at the school.

As members of Administrative Cabinet, the high school principals help formulate policies. As administrative heads of the schools, they are directly responsible to the state athletic association and the Deputy Superintendent of Schools for the conduct of the schools' athletic activities.

Some specific duties of the Assistant Principal are:

1. Certifying the eligibility of all players,
2. Signing contracts for games,
3. Signing contracts for officials,
4. Representing his school's position concerning issues which are presented by the IHSA and the Athletic Conference.

## **PROCEDURE FOR ESTABLISHING ATHLETIC POLICY GUIDE**

The athletic directors receive input from the coaching staff in their buildings. The athletic directors then meet to make recommendations for additions, revisions, or deletions to the present policy.

Recommendations are then taken to the Assistant Superintendent. Items recommended by the athletic directors and approved by the Assistant Superintendent become included in the athletic policy guide. Changes to the policy guide must be approved by the Board of Education.



**THE COACHES CODE OF ETHICS**  
(National Federation Interscholastic Coaches Association)

The function of a coach is to educate students through participation in interscholastic competition. The activity shall be designed to enhance academic achievement and never interfere with opportunities for academic success. Each student shall be treated with the upmost respect, and his or her as welfare must be considered in decisions by the coach at all times. Accordingly, the following guidelines for coaches have been adopted by the NFHS Board of Directors.

The coach must be aware that he or she has a tremendous influence, either good or ill, in the education of the student and, thus, shall never place the value of winning above the value of instilling the highest ideals of character.

The coach shall uphold the honor and dignity of the profession. In all personal contact with the students, officials, athletic directors, school administrators, the state high school athletic association, the media, and the public, the coach shall strive to set an example of the highest ethical and moral conduct.

The coach shall take an active role in the prevention of drug, alcohol, and tobacco abuse.

The coach shall avoid the use of alcohol and tobacco products when in contact with players.

The coach shall promote the entire interscholastic program of the school and direct his or her program in harmony with the total school program.

The coach shall master the contest rules and shall teach them to his or her team members. The coach shall not seek an advantage by circumvention of the spirit or letter of the rules.

The coach shall exert his or her influence to enhance sportsmanship by spectators, and by working closely with cheerleaders, pep club sponsors, booster clubs, and administrators.

The coach shall respect and support contest officials. The coach shall not indulge in conduct which will incite players or spectators against the officials. Public criticism of officials or players is unethical.

The coach should meet and exchange cordial greetings with the opposing coach to set the correct tone for the event before and after the contest.

The coach shall not exert pressure on faculty members to give students special consideration.

The coach shall not scout opponents by any means other than those adopted by the league and/or state high school athletic association.

## ATHLETIC PROGRAM INTERSCHOLASTIC PROGRAM

Each of the high schools will offer a program for boys which consists of football, basketball, baseball, cross country, track and field, tennis, golf, soccer, and wrestling. The girls program will include cross country, soccer, volleyball, tennis, golf, basketball, bowling, track and field, and softball.

Our district also sponsors representatives to state meets for sports in which we do not have teams. Please see the section entitled "Special Entry Program" for guidelines.

The following chart includes the sports and number of contests permitted in each sport including all tournaments except the IHSA series.

	Varsity	Junior Varsity	Sophomore	Freshman-Sophomore	Freshman	Freshman "B"
Football	9 games	4*	9		8	4*
Basketball	21 + 0 Trn 19 + 1 Trn 18 + 2 Trn 16 + 3 Trn					
Baseball	35 games			35 games		
Bowling	20 dates					
Cross Country	I = 18 dates T = 15 dates					
Golf	18 dates			3 City		
Soccer	17 + 0 Trn 16 + 1 Trn 15 + 2 Trn					
Softball	35 games			35 games		
Tennis	I = 20 dates			3 City Meets		
Track & Field	I = 21 dates T = 18 dates			8 outdoor		
Volleyball	T=21+0 Trn T=19+1 Trn T=18+2 Trn T=16+3 Trn T=15+4 Trn					
Wrestling	T=18+0 Trn T=17+1 Trn T=16+2 Trn T=15+3 Trn T=14+4 Trn			12		

\* The number of contests permitted is restricted to the number listed for the two squads; i.e., the combination of Junior Varsity and Freshman "B" games in football may not exceed four. The IHSA sponsored tournaments are permitted in addition to the number of contests listed.

Additional Program Guidelines: If, because of the shortage of coaches, a coach cannot be hired to coach a team, the team may not be formed.

## **GUIDELINES FOR CUTTING**

Each participant shall be assured a minimum of three practices before he/she is cut. The number three is used for sports where a large number of candidates try out and there is a limited amount of practice time before the first scheduled contest. Where a fewer number try out, the coach may want to permit more practices before making his first cut. Students, who report late due to participation in other approved school district sports or activities, will have the opportunity to participate in a least three practices before they are cut.

Every effort shall be made by the coach to provide each candidate with an opportunity to demonstrate his/her skill in as many areas as feasible which relate to that particular sport and with the proper equipment to demonstrate this skill.

In all of this contact with the players, the coach must make every effort to treat all candidates fairly and as impartially as possible, recognizing that he may know some candidates from previous associations.

It shall also be the responsibility of the coach, when asked, to encourage, advise, and counsel those athletes cut from the squad to help them prepare for the following year and better understand the reasons for being cut.

## **DISCIPLINARY ACTION**

Participation in athletics is a privilege.

When a student is dropped from his/her team for disciplinary reasons, it is important that he/she receive a fair notice and that he/she be given a hearing.

All coaches are responsible for reviewing the athletic code, individual school rules, and rules for their respective sport during the first week of practice with the Athletic Director, assistant coaches, students, and parents.

**ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR  
ATHLETIC OFFICIALS**

Hiring of Officials

The hiring of officials shall be mutually satisfactory to the schools involved in the contest concerned. Decatur Public Schools also will conform with conference rules pertaining to the selection of officials. For varsity basketball contests involving intra-city teams, three officials will be hired.

Number of Officials (Boys Contests)

<b>Sport</b>	<b>Varsity</b>	<b>Jr. Varsity</b>	<b>Sophomore</b>	<b>Fr-Soph</b>	<b>Freshman</b>
<b>Baseball</b>	2			2	
<b>Basketball</b>	3		3		2
<b>Football</b>	5		4		4
<b>Soccer</b>	3				
<b>Track</b>	1				
<b>Wrestling</b>	2				

Number of Officials (Girls Contests)

<b>Sport</b>	<b>Varsity</b>	<b>Jr. Varsity</b>	<b>Sophomore</b>	<b>Fr-Soph</b>	<b>Freshman</b>
<b>Basketball</b>	3		2		
<b>Softball</b>	2			2	
<b>Track</b>	1				
<b>Volleyball</b>	2		2		2
<b>Lines Judges=2</b>					
<b>Soccer</b>	3				

Please refer to the "Finger Tip Facts and Figures" to determine the pay rate.

## TRANSPORTATION POLICY

The guidelines for using school district transportation are:

- A. A yellow school bus shall be used whenever possible. This is the safest means of transportation for our athletes.
- B. A school district van shall be used when there are eight or fewer people making the trip (eight passenger vans includes the driver). Consideration may also be given to using the vans when they are not being used for other school district business and it is more economical to take vans than a bus. For example, vans may be used to transport basketball or wrestling teams to holiday tournaments.

Only school district employees with a valid driver's license shall be permitted to drive a school van. No school employee may transport students in school or private vehicles unless authorized by the administration.

- C. The district prefers that a coach not use his/her personal vehicle to transport players to an athletic contest. If a coach receives permission to transport in his/her vehicle he/she must show adequate insurance coverage, each student must sign a permission form, and the coach will be reimbursed the current school district's rate for mileage when using a personal vehicle for this purpose.
- D. Students are expected to arrive and return from athletic events with their team and coach in the district provided transportation. In the rare event that a student must leave the activity due to an unusual event, the student's parent/legal guardian must present to the student's coach a note signed by them indicating they are taking the student with them and relieving the school of their responsibility of transporting the student back to the school building. A student may only leave with their parent/legal guardian. The District reserves the right to require court documentation of parental / guardian status when releasing a student to a parent/legal guardian.
- E. Every effort will be made to minimize transportation needs through the scheduling of activities.

When ordering a bus or van, a bus request form shall be completed. There are five copies: the top four copies shall be forwarded to the Transportation Analyst. The yellow copy shall be retained by the athletic director for his file; the white copy will be returned to the athletic director as their confirmation copy once the bus request has been processed and the trip is confirmed with the transportation company. The bus request forms for fall and winter sports shall be submitted prior to the end of the previous school year. Bus requests for spring sports shall be submitted by January 1.

## TRANSPORTATION PROCEDURES

The Decatur Public School District provides transportation for IHSA sanctioned contests using the following as guidelines. All arrangements for the transportation of students is to be arranged by the district's transportation department, phone 362-3026.

**High School:** Transportation is restricted to active participants. Active participants include students expected to be in uniform, student manager(s), school district paid coaches, approved volunteer coaches, trainer, adults paid to act as scorekeepers or minor officials, athletic directors, and school/district administrators. Persons not eligible to ride include ineligible team members, non-participating team members, parents, student spectators, pom pom squads, spouses/children.

**Cheerleaders:** The district-paid cheerleading advisor must accompany the cheerleaders on the bus. Ineligible or non-participating cheerleaders may not ride.

**Bus Information:** All buses must be requested through the normal district procedure. Athletics have a priority over other types of events only if ordered in advance and in this manner. Buses utilized for athletic transportation have a capacity of 62 if seated 3 to a seat. If seated 2 to a seat, the capacity is 44.

**Vans:** District 61 has a fleet of 5 student vans. Seating capacity is 8 persons including the driver. The transportation department may rent cars or vans which meet state requirements when necessary. Students are never allowed to drive district-owned or rented vehicles and are never given mileage reimbursement. Drivers must be district-approved persons. The vans are to be picked up the day of use and returned immediately after use.

**Personal Cars:** District 61 prefers that personal vehicles are not used. In limited circumstances, the district will pay a coach mileage in lieu of using a district van. A coach should never be required to drive his/her own vehicle when transporting student athletes to compete in out-of-town IHSA events. A coach is required to have administrative permission to use his/her personal vehicle prior to the event, shall submit proof of insurance, and student athletes shall be required to submit a permission form if riding in a coach's personal vehicle. Student athletes shall never be permitted to use private vehicles as transportation to compete in an out-of-town event. Students will not be reimbursed for mileage.

Vans and buses may be used for reward purposes, such as team trips to University of Illinois games. Trips to theme parks cannot be charged to the transportation or education fund. School buses and vans may be used, if available, but must be paid for from activity funds.

## TRANSPORTATION POLICY FOR INTRA-CITY GAMES

<b>Sport</b>	<b>Transportation – Furnished</b>	<b>Transportation – Not Furnished</b>
Varsity Football	X	
JV Football	X	
Sophomore Football	X	
Freshman Football	X	
Varsity Basketball (Boys and Girls)		X
JV Basketball		X
Sophomore Basketball*		X
Freshman Basketball*		X
Varsity Wrestling		X
Fr-Soph Wrestling*		X
Varsity Baseball		X
Fr-Soph Baseball*	X	X
Varsity Soccer (Boys and Girls)*		X
Varsity Softball		X
Fr-Soph Softball*	X	X
Varsity Track*		X
Fr-Soph Track*	X	X
Varsity Volleyball*		
Fr-Soph Volleyball*	X	

\*Bus may be used if the game is scheduled on a school day, at a time when a school bus is available. If a bus is used, coaches will not be paid mileage.

## **STUDENT CODE OF ETHICS**

**Decatur Public Schools 61 considers the welfare of the student our priority consideration.**

A firm and fair policy of enforcement is necessary to uphold the regulations and standards of the athletic department. Decatur Public Schools Administration and the coaching staff feel strongly that high standards of conduct and citizenship are essential in maintaining a sound program of athletics. All athletes shall abide by a code of ethics which will earn them the honor and respect that participation and competition in the interscholastic program affords.

Any conduct that results in dishonor to the athlete, the team, the school, or Decatur Public Schools will not be tolerated. Acts of unacceptable conduct, such as, but not limited to theft, vandalism, disrespect, immorality or violations of law, tarnish the reputation of everyone associated with the athletic programs and will not be tolerated.

### **Policy Regarding Parental Concerns**

A copy of the team rules, seasonal activity participation, and the Athletic Code will be distributed to parents and attached to the permission form. Coaches shall have mandatory parent meetings before the start of the sport season and review their rules and schedules. Parents are expected to be role models of good sportsmanship and support for the sport that their student participates.

In the event that a parent has a concern involving a coach or sport program that their student participates, the following guidelines shall be followed:

1. Concerns such as playing time, player positions, coaching philosophy or game strategy are NOT items warranting individual coach/parent discussion.
2. Other parent concerns shall be addressed by the parent making an appointment with the coach for a private parent/coach conversation to discuss the concern and reach a resolution.
3. If the meeting between the parent and coach does not resolve the concern, the parent may request a meeting with the Athletic Director and the coach to further discuss the concern and reach a resolution.
4. If this meeting does not resolve the concern, a final meeting between the Principal, the Athletic Director, the coach and the parent will be scheduled to discuss the concern.
5. The Principal is the administrative head of all inter-scholastic activities in the school and is the IHSA or IESA Representative for the District. The final decision and appeal for a resolution of the concern will be made by the Principal after the final meeting.



**DECATUR PUBLIC SCHOOLS  
ATHLETIC CODE**

**PROCEDURES**

1. Coaches' rules shall be written and distributed so all participants and parents may read and review them. Rules will be shared through mandatory parent meetings.
2. Each coach will hold a team meeting to review team rules with the participants at the beginning of the sport season to make sure the participants are aware of them. A copy of the team rules, seasonal activity participation, and the Athletic Code will be distributed to the parents, or available online, attached to a participation permission form.
3. Coaches' rules must also include consequences for students who violate the rules.
4. Any student accused of violating a rule and subject to a consequence of a suspension of greater than three (3) games shall be informed of the nature of the offense and may request a hearing before the Principal and Athletic Director.

**OFFENSES IN VIOLATION OF THE HIGH SCHOOL ATHLETIC CODE**

**A student found in violation of the Athletic Code may receive consequences up to and including dismissal from the team/activity for the remainder of the season or school year. Such violations include, but are not limited to:**

- **Use, possession, transfer, attempted transfer, sale or attempted sale of alcohol, tobacco products, e-cigarettes and/or any controlled/illegal substances or any lookalike, including any substance held out to be a drug, alcohol or tobacco product.**
- **Violations of individual coaches' rules, insubordination, poor sportsmanship, conduct detrimental to the team and to school spirit.**
- **Violations of academic integrity and ethics.**
- **Violations of the DPS 61 Student Code of Conduct.**

**ENFORCEMENT**

A student who violates the Athletic Code and who has been provided a hearing and assessed a consequence cannot avoid the consequence by transferring to another Decatur Public High School. The penalty will be enforced at the student's new school before the student can become eligible for participation.

## SEASONAL ACTIVITY PARTICIPATION

Limited dual participation in activities is permissible. The philosophy of our district is to permit a student with a special talent to contribute to the success of an activity in an additional program. The student must designate one activity as his/her primary activity. His/her first commitment is to the activity that he/she is considered to have designated as his/her primary activity.

To apply this guideline to a situation where a student has a conflict between school activities, the following procedure will be followed to resolve the situation:

- Step 1** The student shall inform teachers, coaches, etc. of the conflict and attempt to resolve the situation on his/her own.
- Step 2** Unresolved conflicts will be jointly discussed by both instructors in an attempt to reach resolution. Where possible, teachers/coaches will work to share the student fairly between conflicting activities. Consideration will be given to the nature and importance of the opposing activities. For example, games/matches, competitions, and performances take precedence over practices.
- Step 3** If the conflict cannot be resolved in the preceding steps, the matter shall be appealed to the building level administration for resolution. Resolution will then involve consideration of the designated primary activity and the nature and importance of the conflicting activity. Care will be taken to resolve the conflict in the best interest of the student and the school.

No penalty shall be assessed to the student if the resolution procedure results in a missed practice, performance, competition, etc.

### **Examples of dual participation in two athletic teams are:**

1. A soccer player who wishes to punt, kick field goals, and/or kick off for football.

Special note - players who cross over from soccer to football need to be physically conditioned to football situations.

- 2. A volleyball player who wishes to participate in girls IHSA golf tournament.
- 3. A baseball or softball player who can fill in on the relay team for track.
- 4. A cheerleader must be permitted to participate in spring sports.

An upper classman who quits a fall sport may not go out for a winter sport until the fall sports season is over.

An upper classman who quits a winter sport may not go out for a spring sport until the winter sports season is over.

A freshman shall be allowed to quit on or before the first day of school for a fall sport and on or before December 1 for a winter sport without being penalized.

## STUDENT ASSIGNMENTS, RESIDENCY, AND TRANSFERS

Student enrollment and attendance center assignments shall be governed by the Decatur School District No. 61 policies and the Illinois school residency laws found in the *Illinois School Code*.

- A. If the parent(s) of a middle/high school student move(s) after the start of the school year, the *Illinois School Code* allows that student to complete the current school year only at the same school. IHSA Athletic Eligibility By-Laws require a ruling on IHSA eligibility by the Executive Director in the event of such circumstances.
- B. Students who have attended one school while enrolled in Decatur Public Schools for their entire high school career and whose parents, custodial parent, or court appointed guardian move from the attendance area traditionally served by that school following the student's completion of the eleventh (11<sup>th</sup>) grade, may remain in that school and retain eligibility if the student has attained senior classification by the beginning of the new academic year and with the appropriate amount of credits subject to IHSA eligibility restrictions and the DPS 61 criteria below:
  - a. Parent(s) provide transportation.
  - b. Absenteeism and tardiness shall not increase beyond the student's previous record.
  - c. The student shall be picked up promptly after school or practice.
- C. Transfer Rules for Athletics
  - 1. If a student's attendance center is determined by an IEP Team, the student shall be eligible at either their home high school or eligible at both their home high school or at the school housing special education setting as governed by IHSA by-laws.
  - 2. If a student transfers from one attendance center to another attendance center in the Decatur School District, IHSA rules will apply in all cases.

Also, the Decatur Public Schools shall abide by the IHSA Athletic Eligibility By-Laws for all provisions including Attendance (3.010), Residence (3.030), Transfer (3.040), and Scholastic Standing (3.020).

## **SCHOLASTIC STANDING**

The Board of Education Policy states:

Students in grades 9-12 must satisfy the Illinois High School Association's scholastic standing requirements (in District 61 the requirement of passing at least 25 credit hours of high school work per week). Any student participant failing to meet these academic criteria shall be suspended from the activity until the specified academic criteria are met.

Each team coach will provide the athletic director a list of participants that will be used to generate the official eligibility list. The athletic director will then provide the official participant list to the eligibility secretary who will in turn generate a master eligibility list. The secretary will then provide this official list to each teacher for the eligibility grade checks. Each week the eligibility secretary will provide to the athletic director, appropriate coach, and the building principal a list of any student athlete who is failing and/or is ineligible for athletic participation the next week. It is imperative that all teachers enter grades into TAC the grading system by Thursday midnight. The period of ineligibility shall run from Monday morning through Sunday evening following the grade check announcement on Friday. A student shall be declared academically ineligible if he/she is not passing twenty-five credit hours of course work for the preceding week of the scheduled contests.

### **MAKING THE WEEKLY ELIGIBILITY CHECK**

The following procedure shall be followed in making the weekly eligibility check. "Twenty-five (25) credit hours of high school work" is defined as any combination of subjects, accepted by local high school authorities in determining the requirements for graduation and which accumulates at least two (2) credits or its equivalent per semester. Since the rules require that a student must be passing in twenty-five (25) credit hours per week, a weekly check of each student athlete's scholastic eligibility is necessary.

Most important to note is that "a student must satisfy all academic standards (i.e., pass five classes with a grade of D or above)" is determined to measure a student's performance on a cumulative basis from the beginning of a semester through the date on which the check is made.

Schools shall conduct this weekly check in a consistent manner convenient to its individual operations. Student eligibility or ineligibility is then enforced on the Monday following the date of the check. For example, consider a school which checks eligibility every Wednesday. Records are processed through the computer and a printout of all athletes' standings is given to the athletic director on Friday. His office reviews the list and reports Thursday afternoon to the principal that a student is not passing twenty-five (25) hours as of this check. The principal informs the student and coaches on Friday morning that the student is not passing the required work and is, thus, ineligible for one week, beginning the following Monday morning. The student may play in contests held that evening or on Saturday, the next day; however, the entire next week, the student is ineligible.

### **AGE**

#### **IHSA By-Law**

4.061: "A student shall be eligible through age nineteen (19) unless the student shall become twenty (20) during a sport season, in which event eligibility shall terminate on the first day of such season (as the season is defined in Section 5.000 of these By-laws).

## **ATHLETIC INJURIES**

The procedure for reporting accidents in the interscholastic program shall be as follows:

Accidents that occur in the interscholastic program shall be reported on the Decatur Public Schools Student Accident Report form using the same criteria for reporting as in any other reportable accident. The accident form shall be completed and provided to the school office.

School District 61 employs Decatur Memorial Hospital Sports Medicine and Physical Therapy to provide athletic training services. There is no charge to the student for services. Athletic directors shall notify Sports Medicine and Physical Therapy at 876-2690 of services required. The athletic directors will provide Sports Medicine and Physical Therapy a complete schedule of events which designate times, dates, and locations of events. Revisions to schedules shall be promptly faxed to 876-6825.

District 61 will not assume any financial obligations for rehabilitation treatment provided by Decatur Memorial Hospital.

## **INSURANCE**

The District has an accident insurance policy in place that covers all student athletes. Requirement for student proof of insurance is no longer necessary.

## **PHYSICAL EXAMINATION**

Students in their first seven (7) semesters of attendance shall have filed with their high school principal a certificate of physical fitness issued by a licensed physician not more than one year preceding practice or participation in any interscholastic athletic contest or activity. Students in their eighth (8th) semester of attendance shall have filed with their high school principal a certificate of physical fitness issued by a licensed physician not more than thirteen (13) months preceding practice or participation in any interscholastic athletic contest or activity.

## **PARENT PERMITS**

Parent permit forms will be provided by the district. Each participant shall be required to have a signed form on file in the athletic director's office before the student may participate in any sport. A sample of a parent permit may be found on page 23.

## **PARTICIPATION FEE**

All students who participate in the athletic program will be assessed a participation fee. The participation fee is \$20 per sport or a total cap of \$100 per family (please refer to the Finger Tips Facts and Figures on page 30). The fee will be used to offset the cost of supplies and other program expenses. The procedure for collecting the money is:

- A. Participant should pay the fee before he/she is permitted to compete unless he/she has successfully completed a DPS 61 fee waiver.
- B. In those sports where it is necessary to cut, only those students who make the squad will be expected to pay.

## **POLICY FOR STUDENTS ATTENDING STATE TOURNAMENTS**

### **ATTENDANCE**

Athletes must be in attendance at least one-half day on the day of an activity to be eligible to participate that day. The principal will make all eligibility decisions concerning any unusual circumstances.

### **STANDARDS AND AWARDS FOR INTERSCHOLASTIC SPORTS**

In addition to meeting the minimum standards for earning awards as outlined below, a participant must complete the season in good standing as determined by the athletic director and the coach of that particular sport. In case of injury, the participant's record shall count only for those games in which he/she was physically able to participate.

The criteria for earning awards in the various sports are:

#### Football

A player must participate in one-third or more of the total number of quarters.

#### Basketball

A player must participate in one-third or more of the total number of quarters.

#### Baseball and Softball

A player shall participate in at least one-half of the games; a pitcher in one-third of the games.

#### Bowling

A player must bowl in one-third of the games bowled by the team.

#### Soccer

A participant must play in at least one-third of the quarters which the team plays.

#### Volleyball

A varsity player must participate in one-third of all games played; a junior varsity player in one-third of all games that are played.

#### Cross Country, Golf, Tennis, Track, Wrestling

A player shall receive one point for participation in a meet or match or two points if the player wins his match, but not on a forfeit, or if he scores points in a track meet.

Freshman and sophomore awards in all sports shall be determined in the same way as varsity awards. Participants who have finished the season in good standing and do not qualify for a plaque or certificate medallion shall be given a certificate of appreciation.

#### Standards for Cheerleaders

Awards shall be governed by the Cheerleader's Constitution.

#### Special Awards

Patches (4 inches) may be purchased for state championship team members or for individuals who win a state championship.

A senior who has participated three full seasons in any given sport shall be awarded a plaque at the completion of his senior year of competition in that sport.

**DECATUR PUBLIC SCHOOLS**  
**-District Forms-**

**DECATUR PUBLIC SCHOOLS**  
**Agreement to Participate**

**Each student and his or her parent/guardian must read and sign this *Agreement to Participate* each year before being allowed to participate in interscholastic sport(s) or intramural athletics. The completed *Agreement* shall be returned to the Coach.**

**Student name (printed)**

1. I wish to participate in the following interscholastic sport(s): \_\_\_\_\_ (fill in blank)
2. Before I will be allowed to participate, I must provide the School District with a certificate of physical fitness (if participating in interscholastic sport(s), the Pre-Participation Physical Examination Form serves this purpose), and complete any forms required by the Illinois High School Association (IHSA).
3. I agree to abide by all conduct rules and will behave in a sportsmanlike manner. I agree to follow the coaches' instructions, playing techniques, and training schedule as well as all safety rules.
4. I understand that Board policy 7:305, *Student Athlete Concussions and Head Injuries*, requires, among other things, that a student athlete who exhibits signs and symptoms, or behaviors consistent with a concussion or head injury must be removed from participation or competition at that time and that such students will not be allowed to return to play unless cleared to do so by a physician licensed to practice medicine in all its branches or a certified athletic trainer and subject to all District return-to-play and return-to-learn protocols.
5. I am aware that with participation in sports comes the risk of injury, and I understand that the degree of danger and seriousness of risk vary significantly from one sport to another with contact sports carrying the highest risk. I am aware that participating in sports involves travel with the team. I acknowledge and accept the risks inherent in the sport(s) or athletics in which I will be participating and in all travel involved. I agree to hold the District, its employees, agents, coaches, school board members, and volunteers harmless from any and all liability, actions, claims, or demands of any kind and nature whatsoever that may arise by or in connection with my participating in the school-sponsored interscholastic sport(s) or intramural athletics. The terms hereof shall serve as a release and assumption of risk for my heirs, estate, executor, administrator, assignees, and for all members of my family.

**Student signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## Parent Permit

To be read and signed by the parent/guardian of the student:

1. I am the parent/guardian of the above named student and give my permission for my child or ward to participate in the interscholastic sport(s) or intramural athletics indicated. I have read the above *Agreement to Participate* and understand its terms.
  
2. I acknowledge having received the attached *Concussion Information Sheet*.
  
3. I understand that all sports can involve many **risks of injury**, and I understand that the degree of danger and seriousness of risk vary significantly from one sport to another with contact sports carrying the higher risk. I am aware that participating in sports involves travel with the team. In consideration of the School District permitting my child to participate, I agree to hold the District, its employees, agents, coaches, board members and volunteers harmless from any and all liability, actions, claims or demands of any kind and nature whatsoever that may arise by or in connection with the participation of my child in the sport(s) or athletics. I assume all responsibility and certify that my child is in good physical health and is capable of participation in the above indicated sports or athletics.

**Parent/Guardian signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Emergency Contact Information

**Name:** \_\_\_\_\_ **Relationship to student:** \_\_\_\_\_

**Day phone number:** \_\_\_\_\_ **Evening phone number:** \_\_\_\_\_

**Cell phone number:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship to student:** \_\_\_\_\_

**Day phone number:** \_\_\_\_\_ **Evening phone number:** \_\_\_\_\_

**Cell phone number:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship to student:** \_\_\_\_\_

**Day phone number:** \_\_\_\_\_ **Evening phone number:** \_\_\_\_\_

**Cell phone number:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship to student:** \_\_\_\_\_

**Day phone number:** \_\_\_\_\_ **Evening phone number:** \_\_\_\_\_

**Cell phone number:** \_\_\_\_\_ **Other:** \_\_\_\_\_

## Certificate of Physical Fitness for Participation in Athletics

Student: \_\_\_\_\_

Sport or Activity: \_\_\_\_\_

I am the parent(s)/guardian(s) of the above student. I certify that my child/ward is in good physical health and is capable of participation in the above mentioned sport or activity. No need exists to limit his/her participation. I assume full responsibility for his/her physical condition and participation. I will notify you of any changes in his/her physical condition.

Parent(s)/Guardian(s) Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Work Number: \_\_\_\_\_

Child/Ward's Date of Birth: \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Medical History:**

	Yes	No		Yes	No
Heart Condition	<input type="checkbox"/>	<input type="checkbox"/>	Epilepsy	<input type="checkbox"/>	<input type="checkbox"/>
Allergies	<input type="checkbox"/>	<input type="checkbox"/>	Asthma	<input type="checkbox"/>	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Other		

1. Injuries and/or operations during the past year? (include dates) \_\_\_\_\_

2. Has your child/ward's physical activity been restricted during the past year? (Reason and Duration) \_\_\_\_\_

3. Is your child/ward taking any medication?  Yes  No  
 If yes, why? \_\_\_\_\_ Name of medication: \_\_\_\_\_

Signature of Parent(s)/Guardians(s): \_\_\_\_\_

Date: \_\_\_\_\_

## Concussion Information Sheet

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, **all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly.** In other words, even a “ding” or a bump on the head can be serious. You can’t see a concussion and most sports concussions occur without loss of consciousness. Signs and symptoms of concussion may show up right after the injury or can take hours or days to fully appear. If your child reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away.

<b>Symptoms may include one or more of the following:</b>	
<ul style="list-style-type: none"> <li>• Headaches</li> <li>• “Pressure in head”</li> <li>• Nausea or vomiting</li> <li>• Neck pain</li> <li>• Balance problems or dizziness</li> <li>• Blurred, double, or fuzzy vision</li> <li>• Sensitivity to light or noise</li> <li>• Feeling sluggish or slowed down</li> <li>• Feeling foggy or groggy</li> <li>• Drowsiness</li> <li>• Change in sleep patterns</li> </ul>	<ul style="list-style-type: none"> <li>• Amnesia</li> <li>• “Don’t feel right”</li> <li>• Fatigue or low energy</li> <li>• Sadness</li> <li>• Nervousness or anxiety</li> <li>• Irritability</li> <li>• More emotional</li> <li>• Confusion</li> <li>• Concentration or memory problems (forgetting game plays)</li> <li>• Repeating the same question/comment</li> </ul>

<b>Signs observed by teammates, parents and coaches include:</b>
<ul style="list-style-type: none"> <li>• Appears dazed</li> <li>• Vacant facial expression</li> <li>• Confused about assignment</li> <li>• Forgets plays</li> <li>• Is unsure of game, score, or opponent</li> <li>• Moves clumsily or displays incoordination</li> <li>• Answers questions slowly</li> <li>• Slurred speech</li> <li>• Shows behavior or personality changes</li> <li>• Can’t recall events prior to hit</li> <li>• Can’t recall events after hit</li> <li>• Seizures or convulsions</li> <li>• Any change in typical behavior or personality</li> <li>• Loses consciousness</li> </ul>

## **What can happen if my child keeps on playing with a concussion or returns too soon?**

Athletes with the signs and symptoms of concussion shall be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one. This can lead to prolonged recovery, or even to severe brain swelling (second impact syndrome) with devastating and even fatal consequences. It is well known that adolescent or teenage athletes will often fail to report symptoms of injuries. Concussions are no different. As a result, education of administrators, coaches, parents and students is the key to student-athlete's safety.

## **If you think your child has suffered a concussion**

Any athlete even suspected of suffering a concussion shall be removed from the game or practice immediately. No athlete may return to activity after an apparent head injury or concussion, regardless of how mild it seems or how quickly symptoms clear, without medical clearance and adherence to the School District's return-to-play and return-to-learn protocols. Close observation of the athlete shall continue for several hours. IHSA Policy requires athletes to provide their school with written clearance from either a physician licensed to practice medicine in all its branches or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches prior to returning to play or practice following a concussion or after being removed from an interscholastic contest due to a possible head injury or concussion and not cleared to return to that same contest. In accordance with state law, all IHSA member schools are required to follow this policy.

You should also inform your child's coach if you think that your child may have a concussion. Remember it's better to miss one game than miss the whole season. And when in doubt, the athlete sits out.

**For current and up-to-date information on concussions you can go to:  
<http://www.cdc.gov/ConcussionInYouthSports/>**

**Adapted by the Illinois High School Association from the CDC and the 3<sup>rd</sup> International Conference on Concussion in Sport,  
Document created 7/1/2011. Reviewed 4/24/2013.**



## IHSA Sports Medicine Acknowledgement & Consent Form

### IHSA PERFORMANCE-ENHANCING SUBSTANCE TESTING POLICY

In 2008, the IHSA Board of Directors established the association's Performance-Enhancing Substance (PES) Testing Program. Any student who participates in an IHSA-approved or sanctioned athletic event is subject to PES testing. A full copy of the testing program and other related resources can be accessed on the IHSA Sports Medicine website. Additionally, links to the PES Policy and the association's Banned Drug classes are listed below. School administrators are able to access the necessary resources used for program implementation in the IHSA Schools Center.

#### IHSA PES Testing Program

<http://www.ihsa.org/documents/sportsMedicine/2014-15/2014-15%20PES%20policy%20final.pdf>

#### IHSA Banned Drug Classes

<http://www.ihsa.org/documents/sportsMedicine/2014-15/2014-15%20IHSA%20Banned%20Drugs.pdf>

### IHSA STEROID TESTING POLICY CONSENT TO RANDOM TESTING

As a prerequisite to participation in IHSA athletic activities, we agree that I/our student will not use performance-enhancing substances as defined in the IHSA Performance-Enhancing Substance Testing Program Protocol. We have reviewed the policy and understand that I/our student may be asked to submit to testing for the presence of performance-enhancing substances in my/our student's body either during IHSA state series events or during the school day, and I/our student do/does hereby agree to submit to such testing and analysis by a certified laboratory. We further understand and agree that the results of the performance-enhancing substance testing may be provided to certain individuals in my/our student's high school as specified in the IHSA Performance-Enhancing Substance Testing Program Protocol which is available on the IHSA website at [www.IHSA.org](http://www.IHSA.org). We understand and agree that the results of the performance-enhancing substance testing will be held confidential to the extent required by law. We understand that failure to provide accurate and truthful information could subject me/our student to penalties as determined by IHSA.

A complete list of the current IHSA Banned Substance Classes can be accessed at

<http://www.ihsa.org/documents/sportsMedicine/2014-15/2014-15%20IHSA%20Banned%20Drugs.pdf>

## ACKNOWLEDGEMENT AND CONSENT

### Student/Parent Consent and Acknowledgements

By signing this form, we acknowledge we have been provided information regarding concussions and the IHSA Performance-Enhancing Testing Policy. We also acknowledge that we are providing consent to be tested in accordance with the procedures outlined in the IHSA Performance-Enhancing Testing Policy.

#### Student

Student Name (Print): \_\_\_\_\_ Grade (9-12): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Parent or Legal Guardian

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

#### Consent to Self Administer Asthma Medication

As a patient under my care, \_\_\_\_\_, is prescribed to self-administer the following asthma medication.

Medication: \_\_\_\_\_

Purpose: \_\_\_\_\_

Dosage: \_\_\_\_\_

Time/Special Circumstances: \_\_\_\_\_

\_\_\_\_\_

_____ <b>Printed Name of Physician</b>	_____ <b>Signature of Physician</b>	_____ <b>Date</b>
-------------------------------------------	----------------------------------------	----------------------

I, \_\_\_\_\_, do hereby give my son/daughter, \_\_\_\_\_, Permission to self-administer his/her asthma medication as prescribed by his/her physician during athletic competition.

_____ <b>Printed Name of Parent/Guardian</b>	_____ <b>Signature of Parent/Guardian</b>	_____ <b>Date</b>
-------------------------------------------------	----------------------------------------------	----------------------

## DECATUR PUBLIC SCHOOL DISTRICT 61 STUDENT ACCIDENT REPORT

Student's Name \_\_\_\_\_ Home Address \_\_\_\_\_  
 School \_\_\_\_\_ Grade \_\_\_\_\_ Age \_\_\_\_\_ Male \_\_\_ Female \_\_\_  
 Date of Accident \_\_\_\_\_ Exact Time \_\_\_\_\_ A.M. \_\_\_ P.M. \_\_\_  
 Place of Accident: School Building \_\_\_ School Grounds \_\_\_ To/From School \_\_\_ Other \_\_\_\_\_  
 Non-School: Home \_\_\_ Other \_\_\_ Number of Days Absent From School\* \_\_\_\_\_

(\*If student is absent for an extended period of time, send preliminary report. Send revision when student returns to school.)

<p><b>DESCRIPTION OF ACCIDENT:</b> How did it happen? What was student doing? List the conditions existing. Specify machinery or other equipment involved. Describe the school accident to the extent that you feel a person who has not seen the accident will know what has happened. <b><i>Was student taken to emergency room or a doctor's office?</i></b></p>	<p><b>MAJOR CAUSE OF ACCIDENT</b></p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Basketball</td> <td><input type="checkbox"/> Ran together</td> </tr> <tr> <td><input type="checkbox"/> Classroom</td> <td><input type="checkbox"/> Scuffling/fighting</td> </tr> <tr> <td><input type="checkbox"/> Fall</td> <td><input type="checkbox"/> Struck by moving object</td> </tr> <tr> <td><input type="checkbox"/> Football</td> <td><input type="checkbox"/> Struck fixed object</td> </tr> <tr> <td><input type="checkbox"/> Free Play</td> <td><input type="checkbox"/> Stepped on object</td> </tr> <tr> <td><input type="checkbox"/> Icy Conditions</td> <td><input type="checkbox"/> Tripped</td> </tr> <tr> <td><input type="checkbox"/> Kicked</td> <td><input type="checkbox"/> Twisted body joint</td> </tr> <tr> <td><input type="checkbox"/> P.E. Class</td> <td><input type="checkbox"/> Wrestling</td> </tr> <tr> <td><input type="checkbox"/> Pushed</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other (specify):</td> <td></td> </tr> </table>	<input type="checkbox"/> Basketball	<input type="checkbox"/> Ran together	<input type="checkbox"/> Classroom	<input type="checkbox"/> Scuffling/fighting	<input type="checkbox"/> Fall	<input type="checkbox"/> Struck by moving object	<input type="checkbox"/> Football	<input type="checkbox"/> Struck fixed object	<input type="checkbox"/> Free Play	<input type="checkbox"/> Stepped on object	<input type="checkbox"/> Icy Conditions	<input type="checkbox"/> Tripped	<input type="checkbox"/> Kicked	<input type="checkbox"/> Twisted body joint	<input type="checkbox"/> P.E. Class	<input type="checkbox"/> Wrestling	<input type="checkbox"/> Pushed		<input type="checkbox"/> Other (specify):																										
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Signature of person in charge \_\_\_\_\_ Report prepared by \_\_\_\_\_  
 Signature of Principal \_\_\_\_\_ Date of Report \_\_\_\_\_

**SEND ORIGINAL OF THIS REPORT TO KEIL BUSINESS OFFICE – ATTENTION: C  
 KEEP A COPY FOR YOUR RECORDS**

(Rev.8/07)

**ATHLETIC FINGER TIP FACTS AND FIGURES  
HIGH SCHOOL  
TICKET PRICES**

<b>General Admission</b>	<b>Adult</b>	<b>Student</b>
Varsity Football & Boys Varsity Basketball	\$5.00	\$3.00 (under 12 \$1.00)
Volleyball & Girls Varsity Basketball	\$4.00	\$2.00
Varsity Boys Wrestling	\$4.00	\$2.00
Underclass Football & Basketball	\$2.00	\$1.00
Senior Citizen with Medicare Card	\$1.00	
Varsity Soccer	\$4.00	\$2.00
Baseball, Softball, Track & Field	Free	Free
<b>Preferred Patron Pass</b>	<b>\$50.00</b>	
<b>Student Participation Fee</b>	<b>\$20.00 per sport</b>	

**OFFICIALS**

**Football**

Varsity	5 at \$65 each
Freshman or Sophomore	4 at \$50 each
Freshman + Sophomore	4 at \$100 each
Varsity + Sophomore	5 at \$115 each

**Volleyball**

Varsity + Sophomore	2 at \$60 each
Varsity lines person	2 at \$10 each
Varsity+Sophomore+Freshman	2 at \$80 each
Freshman + Sophomore	2 at \$55 each
Freshman (3 out of 5)	2 at \$45 each
Tournaments	determined by host school

**Basketball – Boys**

Varsity	3 at \$65 each
Preliminary contest	3 at \$50 each
Freshman (2 contests A & B)	2 at \$65 each
Freshman (1 contest)	2 at \$45 each
Freshman + Sophomore	2 at \$95 each
Tournaments	determined by host school

**Basketball – Girls**

Varsity	3 at \$65 each
Preliminary contest	2 at \$50 each
Freshman	2 at \$45 each
Freshman + Sophomore	2 at \$95 each
Tournaments	determined by host school

**Baseball**

Varsity	2 or 3 at \$55 each
Sophomore	2 at \$50 each
Freshman	2 at \$50 each
Varsity Doubleheader	2 or 3 at \$110 each
Varsity Tripleheader	3 at \$160 each
Varsity + Sophomore	2 at \$105 each
Fresh/Soph (JV) doubleheader	2 at \$100 each

**Softball**

Varsity	2 at \$50 each
Varsity Doubleheader	2 at \$100 each
Varsity Tripleheader	2 at \$150 each

**Varsity + Sophomores**

Sophomore 2 at \$85 each

Sophomore 2 at \$45 each

**Wrestling**

Varsity Dual 1 at \$65

Varsity Two Duals 1 at \$100

1-2, 1-3, 2-3 DNW

Varsity Double Dual Triangular 1 at \$125

1-2, 2-3, 1-3

Varsity Double Dual (split mats) 2 at \$90 each

Varsity Triple Dual Quad 2 at \$125 each

Sophomore- Dual 1 at \$55

Sophomore Two Duals 1 at \$90

Sophomore Double Dual Triangular 1 at \$105

Sophomore- Double Dual (Split mats) 2 at \$80

Sophomore-Triple Dual Quad 2 at \$105 each

Tournaments determined by host school

**Track**

Starter Official - Dual 1 at \$50

Starter Official - Triangular 1 at \$55

Starter Official – each additional team \$5

Conference Meet - Starter 1 at \$95

Conference Meet - Asst. Starter 1 at \$70

Invitationals determined by host school

**Swimming**

Starter Official 1 at \$45

Judges 1 at \$35

Conference Meet - Starter 2 at \$70

Conference Meet - Judges 3 at \$45 each

**Soccer**

Varsity 2 or 3 at \$45 each

Varsity + Sophomore 2 or 3 at \$80 each

Sophomore 2 at \$35 each

Tournaments determined by host school

**Cross County**

Conference Meet Starter 1 at \$55



### HOME GAME PERSONNEL

Announcer	\$10.00/hr	Liaison Officer	\$30.00 /hr
Gym Manager (min 2 hours)	\$15.00/hr	CPD Security	\$40.50 (Up to three hrs. min.)
Scoreboard Operator	\$11.00/hr		(Over 3 hours - \$13.50/hr.)
Scorer	\$11.00/hr		
Ticket Sellers/Takers	\$10.00/hr	Physician-Basketball Game	per night \$54.00
Timer	\$10.00/hr	Physician –Football Game	per night \$75.00
Track Timer (Trained)	\$75.00/day		

Meals - Breakfast - \$5.00   Evening Meal - \$6.00   Dinner - \$6.00

Mileage - coaches who drive their automobiles for official assignments in the athletic program will receive the IRS mileage reimbursement.

### HOME GAME PERSONNEL ATHLETIC TIME SHEET

\_\_\_\_\_  
Name of Employee

SPORT	ACCOUNT CODE	DATE	JOB DESCRIPTION	HOURLY RATE	TIME		TOTAL TIME
					From	To	
					/	/	
					/	/	
					/	/	
					/	/	
					/	/	

If the employee is not a regular staff member and this is his/her first job for the district, we need for him/her to visit the Personnel Department to complete employment information. They will not be paid until the paperwork is processed by the Personnel Department.

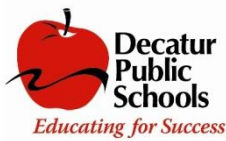
TO BE COMPLETED BY THE BUSINESS OFFICE

Rate per hour \_\_\_\_\_ Total hours \_\_\_\_\_

Amount to be paid \_\_\_\_\_

\_\_\_\_\_  
Athletic Director

\_\_\_\_\_  
Principal



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Request to Dispose of Surplus Textbook Materials
<b>Initiated By:</b> Charlotte Thompson, Director of Curriculum and Instruction-Elementary and Dr. Joshua Peters, Director of Curriculum and Instruction-Secondary	<b>Attachments:</b> Resolution Authorizing the Disposal of Surplus Textbook Materials
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

At the April 24, 2018 Board of Education meeting held at Thomas Jefferson Middle School, the Board of Education approved the purchase of a new mathematics curriculum, Go Math! The curriculum department needs to make room in the textbook warehouse for this new inventory.

**CURRENT CONSIDERATIONS:**

Both Follett and Textbook Warehouse went through current inventory of materials. Follett and Textbook Warehouse would not purchase any materials that were Illinois specific for the majority of the dated materials. Per the Disposition of District Property policy found in Board policy 4:80, the following EnVision math materials have diminutive value and will be disposed of accordingly.

- Grade K – 352 textbooks
- Grade 1 – 680 textbooks
- Grade 2 – 675 textbooks
- Grade 3 – 708 textbooks
- Grade 4 – 752 textbooks
- Grade 5 – 652 textbooks

In addition, Textbook Warehouse found the items noted on the attached list, located in the warehouse as well as in the building have modest value. These items are recommended for disposal through the attached resolution.

**FINANCIAL CONSIDERATIONS:**

Textbook Warehouse has offered to purchase the listed material for \$236.25.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education adopt the Resolution Authorizing the Disposal of Surplus Textbook Materials as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**RESOLUTION AUTHORIZING THE DISPOSAL OF  
MISCELLANEOUS MATHEMATICS TEXTBOOK MATERIALS**

**WHEREAS**, the Board of Education of Decatur Public School District No. 61 is authorized by Section 10-22.8 of the School Code of Illinois to sell at public or private sale any personal property belonging to the School District and no longer needed for public purposes; and

**WHEREAS**, the Board of Education currently owns numerous textbooks and materials (©2006 and 2008) as described on the attached list (#0108863) from Textbook Warehouse, Alpharetta, GA;

**WHEREAS**, the noted items currently belong to the school district and are stored in the Professional Development Institute warehouse and in District school buildings, and

**WHEREAS**, the Board of Education hereby finds and determines that said textbooks and materials are no longer necessary or needed for educational purposes due to being outdated; and

**WHEREAS**, the Board of Education further finds and determines that it is in the best interest of Decatur Public School District No. 61 that the School District dispose of said textbooks and materials under terms satisfactory to the School District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Decatur Public School District No. 61 as follows:

**Section 1.** The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

**Section 2.** The Superintendent of Schools is hereby authorized to dispose of said textbooks and materials to Textbook Warehouse, Alpharetta, GA under the terms noted in the attachment (#108863) from Textbook Warehouse, Alpharetta, GA.

**Section 3.** That this Resolution shall be in full force and effect forthwith upon its passage.

**ADOPTED** this 12<sup>th</sup> day of June, 2018, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board  
of Education

**CERTIFICATION**

I, \_\_\_\_\_, Secretary of the Board of Education of Decatur Public School District No. 61, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Board of Education on June 12, 2018, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

and that the motion was duly declared carried by the President of the Board.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Secretary, Board of Education

**Textbook Warehouse**  
**936 Curie Drive Alpharetta, GA 30005**  
**Phone (800)796-9152**  
**Fax (800) 796-9154**

**PURCHASE ORDER**

\*PO0108863\*

Ship To: Decatur SD 61  
 Lana Forsythe  
 936 Curie Drive  
 Alpharetta, GA 30005

Carrier: FEDEX  
 Boxes: 1

ISBN10/ISBN13	Description	Copyright	Qty	Condition	Price	Total Price
0021162107/ 9780021162109	My Math: Assessment Masters, G	2013	2	U	10.40	20.80
0021162115/ 9780021162116	My Math Grade 5 Assessment Mas	2013	1	U	6.50	6.50
0022956778/ 9780022956776	Spotlight On Music 4	2005	1	U	0.25	0.25
0022956786/ 9780022956783	Spotlight On Music 5	2005	31	U	0.80	24.80
0022966986/ 9780022966980	Spotlight On Music 2	2011	1	U	0.25	0.25
0076602915/ 9780076602919	Algebra 1 Homework Practice Wo	2012	1	U	0.95	0.95
007663924X/ 9780076639243	Glencoe Algebra 1 TE	2014	1	U	7.50	7.50
0076639304/ 9780076639304	Geomerty TE Common Core	2014	1	U	2.00	2.00
0076639916/ 9780076639915	Algebra 2 Common Core Teacher	2014	1	U	2.00	2.00
0076642038/ 9780076642038	Glencoe Precalculus: Common Co	2014	1	U	2.00	2.00
0131656597/ 9780131656598	Connected Mathematics Prime Ti	2006	7	U	2.00	14.00
0131656600/ 9780131656604	Connected Mathematics Bits And	2006	6	U	2.00	12.00
0328827436/ 9780328827435	MATH 2016 COMMON CORE STUD	2016	22	U	1.60	35.20
ENT 0547871902/ 9780547871905	Avancemos 1B	2013	30	U	3.60	108.00

**Textbook Warehouse**

Visit Us Online at [www.TextbookWarehouse.com](http://www.TextbookWarehouse.com)

Subtotal:	236.25
Invoice Discount:	0.00
Tax:	0.00
<b>Total:</b>	<b>236.25</b>



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Textbook Supply Maintenance – Scholastic Magazine K-12
<b>Initiated By:</b> Charlotte Thompson, Director of Curriculum-Elementary and Dr. Joshua Peters, Director of Curriculum-Secondary	<b>Attachments:</b> Scholastic Magazine Quotes
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**CURRENT CONSIDERATIONS:**

Scholastic Magazine is an instructional materials that Decatur Public School District 61 uses to help promote literacy throughout the curriculum. The instructional materials needed are consumables.

**FINANCIAL CONSIDERATIONS:**

Funding will be from the District’s Instructional Materials budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Proposal for Textbook Supply Maintenance - Scholastic Magazine K-12 as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**      **Michael E Baum Elementary**

**2018 - 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	006	PRE K - MY BIG WORLD	18		@dps61.org	\$5.50	\$0.00
	006	PRE K - MY BIG WORLD	18		@dps61.org	\$5.50	\$0.00
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
24	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8	Robert Winters	<a href="mailto:rwinters@dps61.org">rwinters</a> @dps61.org	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8	Sara Barnett	<a href="mailto:sebarnett@dps61.org">sebarnett</a> @dps61.org	\$6.74	\$161.76
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
24	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8	Pam Blades	<a href="mailto:pblades@dps61.org">pblades</a> @dps61.org	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8	Annette Belue	<a href="mailto:ajbelue@dps61.org">ajbelue</a> @dps61.org	\$6.74	\$161.76
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
24	013	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8	Joni Grubbs	<a href="mailto:jgrubbs@dps61.org">jgrubbs</a> @dps61.org	\$6.74	\$161.76
24	014	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8	Michelle Hazelrigg	<a href="mailto:mhazelrigg@dps61.org">mhazelrigg</a> @dps61.org	\$6.74	\$161.76
	015	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00



# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL** Michael E Baum Elementary

**2018 - 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$970.56</b>
<b>SHIPPING AND HANDLING</b>						10%	<b>\$97.06</b>
<b>*ORDER TOTAL</b>							<b>\$1,067.62</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

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**\*SCHOOL**

**Dennis Lab School**

**2018 - 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
18	006	PRE K - MY BIG WORLD	18	Angeline Mehr	amehr @dps61.org	\$5.50	\$99.00
18	006	PRE K - MY BIG WORLD	18	Angeline Mehr	amehr @dps61.org	\$5.50	\$99.00
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Beckah Novak	rnovak @dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Julie Mower	jmower @dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Cassandra Mann	cmann @dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Sara Waller	swaller @dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jill Robertson	jrobertson @dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Julie Ryan	jryan @dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	013	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	014	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	015	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Linda Burnham	lburnham @dps61.org	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jamie Goodman	jgoodman @dps61.org	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

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**\*SCHOOL**

**Dennis Lab School**

**2018 - 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jennifer Neilson-Parks	<a href="mailto:jparks@dps61.org">jparks@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Brittany Acree	<a href="mailto:baacree@dps61.org">baacree@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Abby Martin	<a href="mailto:almartin@dps61.org">almartin@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Phillip M Dreste	<a href="mailto:pmdreste@dps61.org">pmdreste@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
60	050	G6 ELA SCHOLASTIC SCOPE	8	Deborah Rapson	<a href="mailto:drapson@dps61.org">drapson@dps61.org</a>	\$9.99	\$599.40
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$698.40</b>
<b>SHIPPING AND HANDLING</b>						10%	<b>\$69.84</b>
<b>*ORDER TOTAL</b>							<b>\$768.24</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - MIDDLE SCHOOL

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**                                 Dennis Lab School                                

**2018 / 2019**

PO #
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OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
30	020	SS JUNIOR SCHOLASTIC	16	Keith Creighton	<a href="mailto:kcreighton@dps61.org">kcreighton</a>	\$8.49	\$254.70
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
<b>ORDER SUB TOTAL</b>							\$254.70
<b>SHIPPING AND HANDLING</b>						10%	\$25.47
<b>*ORDER TOTAL</b>							<b>\$280.17</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**

**DURFEE**

**2018 - 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	006	PRE K - MY BIG WORLD	18		@dps61.org	\$5.50	\$0.00
	006	PRE K - MY BIG WORLD	18		@dps61.org	\$5.50	\$0.00
23	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	ROXIE DANYUS	rdanyus@dps61.org	\$6.74	\$155.02
23	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	TAMMY CARVER	tcarver@dps61.org	\$6.74	\$155.02
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
21	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	CHRISTINE SEAVER	csdaver@dps61.org	\$6.74	\$141.54
21	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	VACANT	@dps61.org	\$6.74	\$141.54
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
22	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	KELSEA HIRSCH	khirsch@dps61.org	\$6.74	\$148.28
21	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	CARYN FUITEN	cfuiten@dps61.org	\$6.74	\$141.54
19	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	KIM HAINLINE	khainline@dps61.org	\$6.74	\$128.06
	013	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	014	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	015	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
21	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	MARIA BOHNSACK	mbohnsack@dps61.org	\$6.74	\$141.54
21	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	PATRICIA MAMRAK	pmamrak@dps61.org	\$6.74	\$141.54
16	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	SONYA LONG	slong@dps61.org	\$6.74	\$107.84
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**  
**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**

**DURFEE**

**2018 - 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
26	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	KRISTIE ADAMS	<u>kadams</u> @dps61.org	\$6.74	\$175.24
24	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	STACY WITTS	<u>switts</u> @dps61.org	\$6.74	\$161.76
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
22	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	KAREN WALKER	<u>kwalker</u> @dps61.org	\$6.74	\$148.28
23	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	HEATHER HERRON	<u>kherron</u> @dps61.org	\$6.74	\$155.02
21	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	SARA BODZIN	<u>sbodzin</u> @dps61.org	\$6.74	\$141.54
17	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	VACANT	@dps61.org	\$6.74	\$114.58
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							\$2,298.34
<b>SHIPPING AND HANDLING</b>						10%	\$229.83
<b>*ORDER TOTAL</b>							\$2,528.17
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - HIGH SCHOOL

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**  
**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL** Eisenhower HS

**2018 / 2019**

PO #
OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
15	022	ACTION (ELA)	5	Amy Thaxton	<a href="mailto:athaxton@dps61.org">athaxton@dps61.org</a>	\$9.49	\$142.35
15	022	ACTION (ELA)	5	Dorothy Spence-Hines	<a href="mailto:dhines@dps61.org">dhines@dps61.org</a>	\$9.49	\$142.35
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
15	036	CHOICES (HEALTH )	5	Vickie Smith	<a href="mailto:ysmith@dps61.org">ysmith@dps61.org</a>	\$9.49	\$142.35
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
30	040	SCIENCE WORLD	12	Penny Dunning	<a href="mailto:pdunning@dps61.org">pdunning@dps61.org</a>	\$9.99	\$299.70
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$726.75</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$72.68</b>
<b>*ORDER TOTAL</b>							<b>\$799.43</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**      **FRANKLIN ELEMENTARY**

**2018 / 2019**

PO #

OFFICE USE

# OF COPIES	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Kelsey Beck	<a href="mailto:Kbeck@dps61.org">Kbeck@dps61.org</a>	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Jodi Folmnsbee	<a href="mailto:Jfolmnsbee@dps61.org">Jfolmnsbee@dps61.org</a>	\$6.74	\$161.76
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Macie Gillis	<a href="mailto:MMGillis@dps61.org">MMGillis@dps61.org</a>	\$6.74	\$161.76
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
18	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Kay Green	<a href="mailto:KVGGreen@dps61.org">KVGGreen@dps61.org</a>	\$6.74	\$121.32
18	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Vernadene Wells	<a href="mailto:Vwells@dps61.org">Vwells@dps61.org</a>	\$6.74	\$121.32
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
20	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Cheri Timmons	<a href="mailto:CTimmons@dps61.org">CTimmons@dps61.org</a>	\$6.74	\$134.80
20	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Penny Rutherford	<a href="mailto:pruther@dps61.org">pruther@dps61.org</a>	\$6.74	\$134.80
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Kristin Portis	<a href="mailto:Kportis@dps61.org">Kportis@dps61.org</a>	\$6.74	\$181.98
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Nikki Torbert	<a href="mailto:ntorbert@dps61.org">ntorbert@dps61.org</a>	\$6.74	\$181.98
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Heather England	<a href="mailto:Hengland@dps61.org">Hengland@dps61.org</a>	\$6.74	\$181.98
	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							\$1,543.46
<b>SHIPPING AND HANDLING</b>						10%	\$154.35
<b>* PRINCIPALS' SIGNATURE</b>						<b>*ORDER TOTAL</b>	
						<b>\$1,697.81</b>	



# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**

**GARFIELD**

**2018 / 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
10	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Nicole Jones	<a href="mailto:njones@dps61.org">njones</a>	\$6.74	\$67.40
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
10	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Nicole Jones	<a href="mailto:njones@dps61.org">njones</a>	\$6.74	\$67.40
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
10	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Nicole Jones	<a href="mailto:njones@dps61.org">njones</a>	\$6.74	\$67.40
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
10	022	G6 ELA SCHOLASTIC ACTION	5	Nicole Jones	<a href="mailto:njones@dps61.org">njones</a>	\$9.49	\$94.90
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
10	050	G6 ELA SCHOLASTIC SCOPE	8	Nicole Jones	<a href="mailto:njones@dps61.org">njones</a>	\$9.99	\$99.90
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
10	040	G6 SCIENCE WORLD	12	Nicole Jones	<a href="mailto:njones@dps61.org">njones</a>	\$9.49	\$94.90
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$491.90</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$49.19</b>
<b>*ORDER TOTAL</b>							<b>\$541.09</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL** William Harris Elementary

**2018 / 2019**

PO # _____	OFFICE USE
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NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Ashley Falk	<a href="mailto:ANFalk@dps61.org">ANFalk@dps61.org</a>	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	TBD	<a href="mailto:SESchrader@dps61.org">SESchrader@dps61.org</a>	\$6.74	\$161.76
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Ashton Doty	<a href="mailto:Adoty@dps61.org">Adoty@dps61.org</a>	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Heather Groves	<a href="mailto:hgroves@dps61.org">hgroves@dps61.org</a>	\$6.74	\$161.76
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	TBD	<a href="mailto:SESchrader@dps61.org">SESchrader@dps61.org</a>	\$6.74	\$161.76
24	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Tracy Sexton-Long	<a href="mailto:tsexton@dps61.org">tsexton@dps61.org</a>	\$6.74	\$161.76
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	TBD	<a href="mailto:SESchrader@dps61.org">SESchrader@dps61.org</a>	\$6.74	\$181.98
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Carol Dance	<a href="mailto:cdance@dps61.org">cdance@dps61.org</a>	\$6.74	\$161.76
24	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Stacey Long	<a href="mailto:smlong@dps61.org">smlong@dps61.org</a>	\$6.74	\$161.76
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Autumn Lourash	<a href="mailto:ALLourash@dps61.org">ALLourash@dps61.org</a>	\$6.74	\$161.76
24	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	TBD	<a href="mailto:SESchrader@dps61.org">SESchrader@dps61.org</a>	\$6.74	\$161.76
24	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8	TBD	<a href="mailto:SESchrader@dps61.org">SESchrader@dps61.org</a>	\$6.74	\$161.76
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$1,961.34</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$196.13</b>
<b>*ORDER TOTAL</b>							<b>\$2,157.47</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**

**Hope**

**2018 / 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Rajillia Sullivan	<a href="mailto:Rsullivan@dps61.org">Rsullivan@dps61.org</a>	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Erin Miller	<a href="mailto:EMMiller@dps61.org">EMMiller@dps61.org</a>	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Keisha Holliday	<a href="mailto:Kholliday@dps61.org">Kholliday@dps61.org</a>	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Ann Downey	<a href="mailto:AMDowney@dps61.org">AMDowney@dps61.org</a>	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Amanda Fairchild	<a href="mailto:Afairchild@dps61.org">Afairchild@dps61.org</a>	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Summer Hemphill	<a href="mailto:SLHemphill@dps61.org">SLHemphill@dps61.org</a>	\$6.74	\$161.76
24	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Larry Eastin	<a href="mailto:LREastin@dps61.org">LREastin@dps61.org</a>	\$6.74	\$161.76
24	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Annette Kirkpatrick	<a href="mailto:Akirkpat@dps61.org">Akirkpat@dps61.org</a>	\$6.74	\$161.76
24	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Kristin Price	<a href="mailto:Kprice@dps61.org">Kprice@dps61.org</a>	\$6.74	\$161.76
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Dawn Rose	<a href="mailto:DMRose@dps61.org">DMRose@dps61.org</a>	\$6.74	\$181.98
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Mary Rossi	<a href="mailto:MRossi@dps61.org">MRossi@dps61.org</a>	\$6.74	\$181.98
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Lyndsey Lemanczyk	<a href="mailto:llemanczyk@dps61.org">llemanczyk@dps61.org</a>	\$6.74	\$181.98
27	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Tiara Mackins	<a href="mailto:TLMackins@dps61.org">TLMackins@dps61.org</a>	\$6.74	\$181.98
27	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Michelle Brown	<a href="mailto:MRyanBrown@dps61.org">MRyanBrown@dps61.org</a>	\$6.74	\$181.98
27	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Andrea Robertson	<a href="mailto:AMRobertson@dps61.org">AMRobertson@dps61.org</a>	\$6.74	\$181.98
28	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Abby Emroski	<a href="mailto:Aemroski@dps61.org">Aemroski@dps61.org</a>	\$6.74	\$188.72
28	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Teresa Cobb	<a href="mailto:TLCobb@dps61.org">TLCobb@dps61.org</a>	\$6.74	\$188.72
28	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8	Keisha Holliday	<a href="mailto:Kholliday@dps61.org">Kholliday@dps61.org</a>	\$6.74	\$188.72
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$3,113.88</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$311.39</b>
<b>* PRINCIPALS' SIGNATURE</b>						<b>*ORDER TOTAL</b>	
						<b>\$3,425.27</b>	

# SCHOLASTIC MAGAZINE ORDER FORM - MIDDLE SCHOOL

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER

EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM

\*SCHOOL Hope

2018 / 2019

PO #
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OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
55	022	ELA SCHOLASTIC ACTION	5	SuEllen Mackey-6th Grade	<a href="mailto:smackey@dps61.org">smackey@dps61.org</a>	\$9.49	\$521.95
25	022	ELA SCHOLASTIC ACTION	5	Nicole Long-7th & 8th Grade	<a href="mailto:nlong@dps61.org">nlong</a>	\$9.49	\$237.25
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
25	050	ELA SCHOLASTIC SCOPE	8	Nicole Long-7th & 8th Grade	<a href="mailto:nlong@dps61.org">nlong</a>	\$9.99	\$249.75
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$1,008.95</b>
<b>SHIPPING AND HANDLING</b>						10%	<b>\$100.90</b>
<b>*ORDER TOTAL</b>							<b>\$1,109.85</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - MIDDLE SCHOOL

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**           JOHNS HILL MAGNET SCHOOL          

**2018 / 2019**

PO #
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OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST	
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00	
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00	
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00	
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00	
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00	
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00	
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00	
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00	
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00	
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00	
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00	
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00	
60	040	SCIENCE WORLD	12	BARTIMUS	<a href="mailto:ebartimu@dps61.org">ebartimu</a>	@dps61.org	\$9.49	\$569.40
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00	
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00	
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00	
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00	
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00	
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00	
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00	
<b>ORDER SUB TOTAL</b>							<b>\$569.40</b>	
<b>SHIPPING AND HANDLING</b>						10%	<b>\$56.94</b>	
<b>*ORDER TOTAL</b>							<b>\$626.34</b>	
<b>* PRINCIPALS' SIGNATURE</b>								





# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**

**Muffley**

**2018 / 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Melissa Prasun	<a href="mailto:mprasun@dps61.org">mprasun@dps61.org</a>	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Melissa Cripe	<a href="mailto:mcripe@dps61.org">mcripe@dps61.org</a>	\$6.74	\$161.76
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Diane Orr	<a href="mailto:dorr@dps61.org">dorr@dps61.org</a>	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Susan Barnes	<a href="mailto:sbarnes@dps61.org">sbarnes@dps61.org</a>	\$6.74	\$161.76
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
30	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Karen McCoskey	<a href="mailto:kmccoskey@dps61.org">kmccoskey@dps61.org</a>	\$6.74	\$202.20
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
25	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	JoBeth Sweeney	<a href="mailto:jsweeney@dps61.org">jsweeney@dps61.org</a>	\$6.74	\$168.50
25	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jared Staples	<a href="mailto:jstaples@dps61.org">jstaples@dps61.org</a>	\$6.74	\$168.50
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Ann Akers	<a href="mailto:aeakers@dps61.org">aeakers@dps61.org</a>	\$6.74	\$181.98
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Hilda Nicholls	<a href="mailto:hnicholls@dps61.org">hnicholls@dps61.org</a>	\$6.74	\$181.98
27	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8	Andrea Wakeland	<a href="mailto:awakeland@dps61.org">awakeland@dps61.org</a>	\$6.74	\$181.98
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
27	040	G6 SCIENCE WORLD	12	Andrea Wakeland	<a href="mailto:awakeland@dps61.org">awakeland@dps61.org</a>	\$9.49	\$256.23
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$1,988.41</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$198.84</b>
<b>*ORDER TOTAL</b>							<b>\$2,187.25</b>
<b>* PRINCIPALS' SIGNATURE</b>							



# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER

EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM

\*SCHOOL Oak Grove Elementary School

2018 / 2019

PO #

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
25	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Amy Davenport	<a href="mailto:adavenport@dps61.org">adavenport@dps61.org</a>	\$6.74	\$168.50
25	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Melissa Schulz	<a href="mailto:mschulz@dps61.org">mschulz@dps61.org</a>	\$6.74	\$168.50
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
25	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Vacant	<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$168.50
25	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Vacant	<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$168.50
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
25	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Brook Taylor	<a href="mailto:bhtaylor@dps61.org">bhtaylor@dps61.org</a>	\$6.74	\$168.50
25	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Ashley Garrett	<a href="mailto:agarrett@dps61.org">agarrett@dps61.org</a>	\$6.74	\$168.50
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
25	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jill Headrick	<a href="mailto:jheadrick@dps61.org">jheadrick@dps61.org</a>	\$6.74	\$168.50
25	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jennifer Doyle	<a href="mailto:jdoyle@dps61.org">jdoyle@dps61.org</a>	\$6.74	\$168.50
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
25	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Carolynn Keizer	<a href="mailto:ckeizer@dps61.org">ckeizer@dps61.org</a>	\$6.74	\$168.50
25	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Ashley Ridley	<a href="mailto:aridley@dps61.org">aridley@dps61.org</a>	\$6.74	\$168.50
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
25	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Davide Behm	<a href="mailto:dbehm@dps61.org">dbehm@dps61.org</a>	\$6.74	\$168.50
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
25	050	G6 ELA SCHOLASTIC SCOPE	8	Vacant	<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$249.75
25	050	G6 ELA SCHOLASTIC SCOPE	8	Alicia Alves	<a href="mailto:aalves@dps61.org">aalves@dps61.org</a>	\$9.99	\$249.75
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$2,353.00</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$235.30</b>
<b>* PRINCIPALS' SIGNATURE</b>						<b>*ORDER TOTAL</b>	
<i>Annette J. Belue</i>						<b>\$2,588.30</b>	

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**

**Parsons**

**2018 / 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Courtney Ferriell	<a href="mailto:cferriell@dps61.org">cferriell@dps61.org</a>	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Natalie Click	<a href="mailto:nclick@dps61.org">nclick@dps61.org</a>	\$6.74	\$161.76
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Rhonda Ganley	<a href="mailto:rganley@dps61.org">rganley@dps61.org</a>	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Sarah Hott	<a href="mailto:sehott@dps61.org">sehott@dps61.org</a>	\$6.74	\$161.76
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Chrissy Pettitt	<a href="mailto:kpettit@dps61.org">kpettit@dps61.org</a>	\$6.74	\$181.98
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Colleen Veitengruber	<a href="mailto:cveitengruber@dps61.org">cveitengruber@dps61.org</a>	\$6.74	\$181.98
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Greg Green	<a href="mailto:ggreen@dps61.org">ggreen@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
27	038	G4-6 - STORYWORKS	6	Pamela Bonds	<a href="mailto:pbonds@dps61.org">pbonds@dps61.org</a>	\$8.25	\$222.75
27	038	G4-6 - STORYWORKS	6	Lindsey Fuller	<a href="mailto:lfuller@dps61.org">lfuller@dps61.org</a>	\$8.25	\$222.75
27	038	G4-6 - STORYWORKS	6	Kristina Sommer	<a href="mailto:ksommer@dps61.org">ksommer@dps61.org</a>	\$8.25	\$222.75
24	002	G2-3 - STORYWORKS JR.	6	Alycia Moery	<a href="mailto:amoery@dps61.org">amoery@dps61.org</a>	\$8.25	\$198.00

24	002	G2-3 - STORYWORKS JR.	6	Jessica Niebrugge	<a href="mailto:jniebrugge@dps61.org">jniebrugge@dps61.org</a>	\$8.25	\$198.00
	002	G2-3 - STORYWORKS JR.	6		<a href="mailto:@dps61.org">@dps61.org</a>	\$8.25	\$0.00
	046	G3-6 SUPER SCIENCE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$7.49	\$0.00
	046	G3-6 SUPER SCIENCE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$7.49	\$0.00
	046	G3-6 SUPER SCIENCE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$7.49	\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
						ORDER SUB TOTAL	\$2,075.25
						SHIPPING AND HANDLING	10%
* PRINCIPALS' SIGNATURE						*ORDER TOTAL	\$2,282.78

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER  
EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM

**\*SCHOOL** South Shores Elementary

**2018 / 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Lorraine Major	<a href="mailto:lmajor@dps61.org">lmajor@dps61.org</a>	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	Lacy Wood	<a href="mailto:lwood@dps61.org">lwood@dps61.org</a>	\$6.74	\$161.76
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Brad Williams	<a href="mailto:cbwilliams@dps61.org">cbwilliams@dps61.org</a>	\$6.74	\$161.76
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jennifer Kapchinske	<a href="mailto:jakapchinske@dps61.org">jakapchinske@dps61.org</a>	\$6.74	\$161.76
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
24	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Lisa Landacre	<a href="mailto:llandacre@dps61.org">llandacre@dps61.org</a>	\$6.74	\$161.76
24	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Kelly Allen-Smith	<a href="mailto:kallensmith@dps61.org">kallensmith@dps61.org</a>	\$6.74	\$161.76
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Tricia Athey	<a href="mailto:tathey@dps61.org">tathey@dps61.org</a>	\$6.74	\$181.98
27	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Sue Krause	<a href="mailto:skrause@dps61.org">skrause@dps61.org</a>	\$6.74	\$181.98
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Jeanene Edrington	<a href="mailto:jedringt@dps61.org">jedringt@dps61.org</a>	\$6.74	\$181.98
27	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Stephen Wood	<a href="mailto:swood@dps61.org">swood@dps61.org</a>	\$6.74	\$181.98
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		<a href="mailto:@dps61.org">@dps61.org</a>	\$6.74	\$0.00
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Greg Smith	<a href="mailto:gsmith@dps61.org">gsmith@dps61.org</a>	\$6.74	\$181.98
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Bobbi Clark	<a href="mailto:bcclark@dps61.org">bcclark@dps61.org</a>	\$6.74	\$181.98
27	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8	Sara Kennedy	<a href="mailto:skennedy@dps61.org">skennedy@dps61.org</a>	\$6.74	\$181.98
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	Crystal Rora	<a href="mailto:carora@dps61.org">carora@dps61.org</a>	\$6.74	\$181.98
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							\$2,426.40
<b>SHIPPING AND HANDLING</b>						10%	\$242.64
<b>*ORDER TOTAL</b>							<b>\$2,669.04</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - MIDDLE SCHOOL

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER

EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM

**\*SCHOOL STEVEN DECATUR MIDDLE SCHOOL**

**2018 / 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
24	036	CHOICES - HEALTH	5	Brenda Hoyt	bhoyt @dps61.org	\$9.49	\$227.76
24	036	CHOICES - HEALTH	5	Joshua Blacker	jblacker @dps61.org	\$9.49	\$227.76
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
30	022	ELA SCHOLASTIC ACTION	5	Lisa Holmes	laholmes @dps61.org	\$9.49	\$284.70
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
32	040	SCIENCE WORLD	12	Thomas Beller	tbeller @dps61.org	\$9.49	\$303.68
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
30	020	SS JUNIOR SCHOLASTIC	16	STEPHENE BELLER	Sbeller @dps61.org	\$8.49	\$254.70
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
30	058	SS NY TIMES UP FRONT MAGAZINE	14	Stephene Beller	<a href="mailto:Sbeller@dps61.org">Sbeller</a> @dps61.org	\$9.99	\$299.70
	058	SS NY TIMES UP FRONT MAGAZINE	14		@dps61.org	\$9.99	\$0.00
	058	SS NY TIMES UP FRONT MAGAZINE	14		@dps61.org	\$9.99	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$1,598.30</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$159.83</b>
<b>*ORDER TOTAL</b>							<b>\$1,758.13</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**

**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL** \_\_\_\_\_

**2018 / 2019**

PO # \_\_\_\_\_

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST	
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
	019	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	33 + 8		@dps61.org	\$6.74	\$0.00	
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00	
13	022	G6 ELA SCHOLASTIC ACTION	5	Jodi Allen	<a href="mailto:JLAllen@dps61.org">JLAllen</a>	@dps61.org	\$9.49	\$123.37
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00	
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00	
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00	
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00	
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00	
13	040	G6 SCIENCE WORLD	12	Jodi Allen	<a href="mailto:JLAllen@dps61.org">JLAllen</a>	@dps61.org	\$9.49	\$123.37
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00	
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00	
<b>ORDER SUB TOTAL</b>							\$246.74	
<b>SHIPPING AND HANDLING</b>						10%	\$24.67	
<b>*ORDER TOTAL</b>							<b>\$271.41</b>	
<b>* PRINCIPALS' SIGNATURE</b>								

# SCHOLASTIC MAGAZINE ORDER FORM - MIDDLE SCHOOL

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER

EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM

\*SCHOOL \_\_\_\_\_ SEAP \_\_\_\_\_

2018 / 2019

PO #
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OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
13	022	ELA SCHOLASTIC ACTION	5	Jodi Allen	<a href="mailto:JLAllen@dps61.org">JLAllen</a>	\$9.49	\$123.37
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$123.37</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$12.34</b>
<b>*ORDER TOTAL</b>							<b>\$135.71</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**  
**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL**

**STEVENSON ELEMENTARY**

**2018 - 2019**

**PO #**

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	006	PRE K - MY BIG WORLD	18		@dps61.org	\$5.50	\$0.00
	006	PRE K - MY BIG WORLD	18		@dps61.org	\$5.50	\$0.00
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	AMANDA ROBERTS	<u>aroberts</u> @dps61.org	\$6.74	\$161.76
24	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8	TBA	@dps61.org	\$6.74	\$161.76
	008	GK - LET'S FIND OUT + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	008	GK - LET'S FIND OUT + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
24	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	ROXANN KENNEDY	<u>crkennedy</u> @dps61.org	\$6.74	\$161.76
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	010	G1 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	012	G2 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
24	013	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8	STACEY WILSON	<u>sawilson</u> @dps61.org	\$6.74	\$161.76
	014	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	015	G2 SCHOLASTIC NEWS + STORYTIME SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
24	002	G2-3 - STORYWORKS JR.	6	OLIVIA MANNLEIN	<u>omannlein</u> @dps61.org	\$8.25	\$198.00
24	002	G2-3 - STORYWORKS JR.	6	SHEREE PARK	<u>spark</u> @dps61.org	\$8.25	\$198.00
	002	G2-3 - STORYWORKS JR.	6		@dps61.org	\$8.25	\$0.00
24	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	CARRIE SAGER	<u>csager</u> @dps61.org	\$6.74	\$161.76
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	014	G3 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
25	046	G3-6 SUPER SCIENCE	8	VICKI ELLIOTT	<u>velliott</u> @dps61.org	\$7.49	\$187.25



# SCHOLASTIC MAGAZINE ORDER FORM - ELEMENTARY

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER

EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM

\*SCHOOL **STEVENSON ELEMENTARY**

**2018 - 2019**

PO #

OFFICE USE

NUMBER OF STUDENTS TO BUY FOR	ITEM #	MAGAZINE TITLE	# OF ISSUES FOR YEAR	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
	046	G3-6 SUPER SCIENCE	8		@dps61.org	\$7.49	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	016	G4 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
24	038	G4-6 - STORYWORKS	6	LESLIE WOOLSEY	<u>lwoolsey</u> @dps61.org	\$8.25	\$198.00
25	038	G4-6 - STORYWORKS	6	KELLY BAILEY	<u>kkbailey</u> @dps61.org	\$8.25	\$206.25
	038	G4-6 - STORYWORKS	6		@dps61.org	\$8.25	\$0.00
27	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	REBECCA HARMAN	<u>rharman</u> @dps61.org	\$6.74	\$181.98
24	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8	TESSA MEINDERS	<u>tmeinders</u> @dps61.org	\$6.74	\$161.76
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	018	G5 / G6 SCHOLASTIC NEWS + SCIENCE SPIN	32 + 8		@dps61.org	\$6.74	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	G6 ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	G6 ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	G6 SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
<b>ORDER SUB TOTAL</b>							<b>\$2,140.04</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$214.00</b>
<b>*ORDER TOTAL</b>							<b>\$2,354.04</b>
<b>* PRINCIPALS' SIGNATURE</b>							

# SCHOLASTIC MAGAZINE ORDER FORM - MIDDLE SCHOOL

TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER

EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM

\*SCHOOL \_\_\_\_\_

TJ

2018 / 2019

PO # \_\_\_\_\_

OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	036	CHOICES - HEALTH	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	022	ELA SCHOLASTIC ACTION	5		@dps61.org	\$9.49	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	050	ELA SCHOLASTIC SCOPE	8		@dps61.org	\$9.99	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
	040	SCIENCE WORLD	12		@dps61.org	\$9.49	\$0.00
30	020	SS JUNIOR SCHOLASTIC	16	pjones	<a href="mailto:pjones@dps61.org">pjones</a>	\$8.49	\$254.70
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
	020	SS JUNIOR SCHOLASTIC	16		@dps61.org	\$8.49	\$0.00
30	058	SS NY TIMES UP FRONT MAGAZINE	14	Penny Jones	<a href="mailto:pjones@dps61.org">pjones</a>	\$9.99	\$299.70
<b>ORDER SUB TOTAL</b>							\$554.40
<b>SHIPPING AND HANDLING</b>						10%	\$55.44
<b>*ORDER TOTAL</b>							<b>\$609.84</b>
* PRINCIPALS' SIGNATURE							

# SCHOLASTIC MAGAZINE ORDER FORM - HIGH SCHOOL

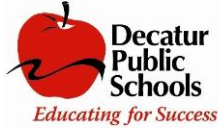
**TO ACCESS MAGAZINES ONLINE ----- TEACHER NAME AND EMAIL MUST BE LISTED FOR EACH CLASSROOM ORDER**  
**EACH ORDER MUST BE A MINIMUM OF 10 COPIES PER CLASSROOM**

**\*SCHOOL** Eisenhower HS

**2018 / 2019**

PO #
OFFICE USE

NUMBER OF STUDENTS	ITEM #	MAGAZINE TITLE	# OF ISSUES	*TEACHER NAME	*TEACHER EMAIL	UNIT COST	EXTENDED COST
15	022	ACTION (ELA)	5	Amy Thaxton	<a href="mailto:athaxton@dps61.org">athaxton@dps61.org</a>	\$9.49	\$142.35
15	022	ACTION (ELA)	5	Dorothy Spence-Hines	<a href="mailto:dhines@dps61.org">dhines@dps61.org</a>	\$9.49	\$142.35
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	022	ACTION (ELA)	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
15	036	CHOICES (HEALTH )	5	Vickie Smith	<a href="mailto:vsmith@dps61.org">vsmith@dps61.org</a>	\$9.49	\$142.35
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
	036	CHOICES (HEALTH )	5		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.99	\$0.00
30	040	SCIENCE WORLD	12	Penny Dunning	<a href="mailto:pdunning@dps61.org">pdunning@dps61.org</a>	\$9.99	\$299.70
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
	040	SCIENCE WORLD	12		<a href="mailto:@dps61.org">@dps61.org</a>	\$9.49	\$0.00
15	058	SS NY TIMES UP FRONT MAGAZINE	14	MELISSA STAPLES	<a href="mailto:mstaples@dps61.org">mstaples@dps61.org</a>	\$9.99	\$149.85
<b>ORDER SUB TOTAL</b>							<b>\$876.60</b>
<b>SHIPPING AND HANDLING</b>						<b>10%</b>	<b>\$87.66</b>
<b>*ORDER TOTAL</b>							<b>\$964.26</b>
<b>* PRINCIPALS' SIGNATURE</b>							



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Textbook Supply Maintenance – Springboard 6-11
<b>Initiated By:</b> Charlotte Thompson, Director of Curriculum- Elementary; Dr. Joshua Peters, Director of Curriculum- Secondary	<b>Attachments:</b> Springboard Quotes
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**CURRENT CONSIDERATIONS:**

Springboard is the instructional materials that Decatur Public School District 61 uses for their ELA curriculum. The instructional materials needed are consumables.

**FINANCIAL CONSIDERATIONS:**

Funding will be from the District’s Instructional Materials budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve this proposal for the Textbook Supply Maintenance – Springboard 6 – 11 as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

Shipping Information (required information)		Ship To Contact	
Location Type	School	LANA FORSYTHE	
Ship Location	BAUM ELEMENTARY	Phone	217-362-3040
Address 1	801 LAKE RIDE AVE	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62521		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

<b>Math Total</b>	\$0.00
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### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	52	\$ 1,001.00	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$1,001.00
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$100.10
<b>Overall Total</b>	<b>\$1,101.10</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

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**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

Shipping Information (required information)			
Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	DENNIS	Phone	217-362-3040
Address 1	1499 W. MAIN ST	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62522		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials



## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	54	\$ 1,039.50	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25	54	\$ 1,039.50	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25	54	\$ 1,039.50	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	<i>Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately</i>			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$3,118.50
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$311.85
<b>Overall Total</b>	<b>\$3,430.35</b>

Continue to Page 3 for Terms and Conditions

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**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.



### 2018-2019 Digital Order Form

To place an order: Return signed order form with purchase order/check to:  
FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org

Questions? Contact the SpringBoard Team 877-999-7723

#### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

#### Step 2. Materials: Enter quantities and shipping location below

Shipping Information (required information) \* Will receive tracking information via email

Ship Location	MACARTHUR HIGH SCHOOL	Ship To Contact	LANA FORSYTHE
Address 1	1499 W. GRAND AVE.	Phone	217-362-3040
City State, Zip	DECATUR, IL 62522	Email *	LFORSYTHE@DPS61.ORG

Math National Edition	DIGITAL STUDENT EDITIONS				PRINT & DIGITAL TEACHER EDITIONS			
	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0380-7	\$16.70		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0381-4	\$16.70		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0382-1	\$16.70		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 -2014©	978-1-4573-0383-8	\$17.70		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0384-5	\$18.20		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0385-2	\$18.20		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0556-6	\$17.70		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0557-3	\$18.20		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0558-0	\$18.20		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0386-9	\$18.20		\$ -	978-1-4573-0161-2	\$98.00		\$ -

ELA National Edition	DIGITAL STUDENT EDITIONS				PRINT & DIGITAL TEACHER EDITIONS			
	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0779-9	\$18.00		\$ -	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0780-5	\$18.00		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0781-2	\$18.00		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0782-9	\$18.70	291	\$ 5,441.70	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0783-6	\$18.70	271	\$ 5,067.70	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0784-3	\$18.70	215	\$ 4,020.50	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0785-0	\$18.70		\$ -	978-1-4573-0848-2	\$98.00		\$ -

Math Total	\$0.00
ELA Total	\$14,529.90
Shipping (10%)	\$0.00
<b>Overall Total</b>	<b>\$14,529.90</b>

#### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary	<u>X</u>	5/23/2018
Print Name	Title	Signature (REQUIRED)	Date

Continue to Page 2 for Terms and Conditions

pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital and professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more details on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, as necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy, whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

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To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

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You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

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**Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

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**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "Content") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer**

**Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

#### Shipping Information (required information)

Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	DURFEE	Phone	217-362-3040
Address 1	1000 W. GRAND AVE	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62522		

#### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	38	\$ 731.50	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	<i>Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately</i>			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$731.50
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$73.15
<b>Overall Total</b>	<b>\$804.65</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

#### Shipping Information (required information)

Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	ENTERPRISE	Phone	217-362-3040
Address 1	2115 S TAYLOR RD	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62521		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:

PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials



## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25		\$ -	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

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CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$0.00
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$0.00
<b>Overall Total</b>	<b>\$0.00</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>		<b>Ship To Contact</b> LANA FORSYTHE	
Location Type	School	Phone	217-362-3040
Ship Location	FRANKLIN	Email	LFORSYTHE@DPS61.ORG
Address 1	2440 N SUMMITT AVE	<b>Special Delivery Instructions:</b>	
Address 2			
City	DECATUR		
State, Zip	IL 62526		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

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CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$500.50
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$50.05
<b>Overall Total</b>	<b>\$550.55</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

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Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>	
Location Type	School
Ship Location	FRENCH ACADEMY
Address 1	520 W WOOD ST
Address 2	
City	DECATUR
State, Zip	IL 62522
Ship To Contact	LANA FORSYTHE
Phone	217-362-3040
Email	LFORSYTHE@DPS61.ORG
Special Delivery Instructions:	

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	50	\$ 962.50	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$962.50
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$96.25
<b>Overall Total</b>	<b>\$1,058.75</b>

Continue to Page 3 for Terms and Conditions

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**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.



## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>	
Location Type	School
Ship Location	GARFIELD MONTESSORI
Address 1	300 MEADOW TERRACE PLACE
Address 2	
City	DECATUR
State, Zip	IL 62521
Ship To Contact	LANA FORSYTHE
Phone	217-362-3040
Email	LFORSYTHE@DPS61.ORG
Special Delivery Instructions:	

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:

PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	70	\$ 1,347.50	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25	35	\$ 673.75	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25	27	\$ 519.75	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	<i>Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately</i>			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$2,541.00
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$254.10
<b>Overall Total</b>	<b>\$2,795.10</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

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**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

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Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

Shipping Information (required information)			
Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	HARRIS ELEMENTARY	Phone	217-362-3040
Address 1	620 E GARFIELD AVE	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62526		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

<b>Math Total</b>	\$0.00
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### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25		\$ -	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	<i>Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately</i>			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$0.00
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$0.00
<b>Overall Total</b>	<b>\$0.00</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provision hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

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The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

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Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>	
Location Type	School
Ship Location	HOPE ACADEMY
Address 1	955 N. ILLINOIS ST.
Address 2	
City	DECATUR
State, Zip	IL 62521
Ship To Contact	LANA FORSYTHE
Phone	217-362-3040
Email	LFORSYTHE@DPS61.ORG
Special Delivery Instructions:	

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	45	\$ 866.25	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25	50	\$ 962.50	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25	50	\$ 962.50	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

#### ELA Close Reading Workshop/Close Writing Workshop Bundle

*Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition  
Teacher Editions must be purchased separately*

TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$2,791.25
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$279.13
<b>Overall Total</b>	<b>\$3,070.38</b>

Continue to Page 3 for Terms and Conditions



## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

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**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

Shipping Information (required information)			
Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	JOHNS HILL	Phone	217-362-3040
Address 1	1025 E. JOHNS AVE.	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62521		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

<b>Math Total</b>	\$0.00
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### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	60	\$ 1,155.00	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25	60	\$ 1,155.00	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25	60	\$ 1,155.00	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$3,465.00
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$346.50
<b>Overall Total</b>	<b>\$3,811.50</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

#### Shipping Information (required information)

Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	MUFFLEY ELEMENTARY	Phone	217-362-3040
Address 1	88 S. COUNTRY CLUB RD.	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62521		

#### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
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Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
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Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
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Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
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CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$1,058.75
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$105.88
<b>Overall Total</b>	<b>\$1,164.63</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>		<b>Ship To Contact</b> LANA FORSYTHE	
Location Type	School	Phone	217-362-3040
Ship Location	OAK GROVE ELEMENTARY	Email	LFORSYTHE@DPS61.ORG
Address 1	2160 W. CENTER	<b>Special Delivery Instructions:</b>	
Address 2			
City	DECATUR		
State, Zip	IL 62526		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

<b>Math Total</b>	\$0.00
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### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials



## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	51	\$ 981.75	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
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CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
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CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$981.75
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$98.18
<b>Overall Total</b>	<b>\$1,079.93</b>

Continue to Page 3 for Terms and Conditions

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**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provision hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>	
Location Type	School
Ship Location	PARSONS ELEMENTARY
Address 1	3591 MACARTHUR RD
Address 2	
City	DECATUR
State, Zip	IL 62526
Ship To Contact	LANA FORSYTHE
Phone	217-362-3040
Email	LFORSYTHE@DPS61.ORG
Special Delivery Instructions:	

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	50	\$ 962.50	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

#### ELA Close Reading Workshop/Close Writing Workshop Bundle

*Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition  
Teacher Editions must be purchased separately*

TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$962.50
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$96.25
<b>Overall Total</b>	<b>\$1,058.75</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

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**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provision hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

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To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

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Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

#### Shipping Information (required information)

Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	SOUTH SHORES ELEMENTARY	Phone	217-362-3040
Address 1	2500 S FRANKLIN ST	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62521		

#### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

<b>Math Total</b>	\$0.00
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### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:

PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	54	\$ 1,039.50	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

ELA Close Reading Workshop/Close Writing Workshop Bundle	<i>Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition Teacher Editions must be purchased separately</i>			
TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$1,039.50
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$103.95
<b>Overall Total</b>	<b>\$1,143.45</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

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The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.



## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>		<b>Ship To Contact</b> LANA FORSYTHE	
Location Type	School	Phone	217-362-3040
Ship Location	STEPHEN DECATUR MIDDLE SCHOOL	Email	LFORSYTHE@DPS61.ORG
Address 1	1 EDUCATIONAL PARK	<b>Special Delivery Instructions:</b>	
Address 2			
City	DECATUR		
State, Zip	IL 62526		

### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25		\$ -	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25	90	\$ 1,732.50	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25	110	\$ 2,117.50	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

#### ELA Close Reading Workshop/Close Writing Workshop Bundle

*Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition  
Teacher Editions must be purchased separately*

TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$3,850.00
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$385.00
<b>Overall Total</b>	<b>\$4,235.00</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

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## 2018-2019 Materials Order Form

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**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

#### Shipping Information (required information)

Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	STEVENSON ELEMENTARY	Phone	217-362-3040
Address 1	3900 NEELEY AVE.	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62526		

#### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0148-3	\$17.95		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0149-0	\$17.95		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0150-6	\$17.95		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 - 2014©	978-1-4573-0151-3	\$18.95		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0152-0	\$19.45		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0153-7	\$19.45		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0542-9	\$18.95		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0543-6	\$19.45		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0544-3	\$19.45		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Charlotte Thompson	Director of Curr./Inst - Elementary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

PRINT EDITIONS	STUDENT EDITIONS				TEACHER EDITIONS			
ELA National Edition	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Grade 6 - 2018©	978-1-4573-0835-2	\$19.25	27	\$ 519.75	978-1-4573-0842-0	\$92.00		\$ -
Grade 7 - 2018©	978-1-4573-0836-9	\$19.25		\$ -	978-1-4573-0843-7	\$92.00		\$ -
Grade 8 - 2018©	978-1-4573-0837-6	\$19.25		\$ -	978-1-4573-0844-4	\$92.00		\$ -
Grade 9 - 2018©	978-1-4573-0838-3	\$19.95		\$ -	978-1-4573-0845-1	\$98.00		\$ -
Grade 10 - 2018©	978-1-4573-0839-0	\$19.95		\$ -	978-1-4573-0846-8	\$98.00		\$ -
Grade 11 - 2018©	978-1-4573-0840-6	\$19.95		\$ -	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0841-3	\$19.95		\$ -	978-1-4573-0848-2	\$98.00		\$ -

ELA Close Reading Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

#### ELA Close Reading Workshop/Close Writing Workshop Bundle

*Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition  
Teacher Editions must be purchased separately*

TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$519.75
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$51.98
<b>Overall Total</b>	<b>\$571.73</b>

Continue to Page 3 for Terms and Conditions

## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

**Schools' Compliance with License Terms.** Customer shall be responsible for the Schools' compliance with the terms of all Licenses.

**Access to SpringBoard.** Customer will access SpringBoard Digital via the College Board's website. Customer understands and agrees that there is a risk of interruption to websites. Additionally, the website may be suspended from time to time for administrative purposes, necessary, including but not limited to, system maintenance. The College Board may change the technical functionality of the website at any time upon notice (where reasonable) to Customer to the extent necessary to address technical and other business needs of the College Board.

**Content Revision.** The College Board reserves the right to update the content of the SpringBoard Digital and Products, services and deliverables. If significant revisions are made to any Product, furnished under this Agreement then the Customer shall receive the most recent version of the Product. This shall only apply to future years from the revision date of the Product's furnished under this Agreement.

**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

**Service Providers.** The College Board maintains a relationship with and has agreements with certain vendors ("Service Provider(s)") for access to some of the services and tools offered through SpringBoard Digital. Customer acknowledges and agrees that the information that is uploaded to SpringBoard Digital will be accessible to the applicable Service Provider for the sole purpose of providing those services to Customer. Please be aware that any information supplied to Service Provider is subject to their security and privacy policies. The College Board encourages Customer to read the policies of Service Provider, because their privacy practices may differ from the College Board's practices.

**Customer Obligations.** Customer shall provide certain information on the participating students in the Schools for the SpringBoard Program ("Registration Information"). Unless the College Board otherwise directs, the Registration Information shall include each student's username, password, and first and last name. At no additional cost to Customer, Customer may use a third party to upload and manage the Registration Information for students participating in the SpringBoard Program. Such third parties, include, without limitation, Zink Reading Labs, Turnitin, Desmos and Clever. Customer may also choose to manually update the Registration Information directly on the SpringBoard Site.

Customer shall comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ("FERPA") in connection with the SpringBoard Program. Customer shall obtain any and all consents necessary for students to participate in the SpringBoard Program, and Customer shall include in its annual notification of rights under FERPA criteria that support the designation of the College Board and its employees as school officials with legitimate educational interests. Customer authorizes the College Board to use personally identifiable, non-directory information to conduct studies with the purpose of improving instruction for the SpringBoard Program in accordance with 34 C.F.R. 99.31(a)(6)(i).

**Customer Representations** Customer has designated as "directory information" for purposes of FERPA, a student's name, the most recent educational agency or institution attended, and the other items specifically identified as directory information in 34 C.F.R. 99.3. To the extent the Registration Information includes only such directory information, the College Board may redisclose the Registration Information in accordance with the Privacy Policy without the consent of the parent or student eighteen (18) years of age or older.

To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.

## 2018-2019 Materials Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

### Step 2. Materials: Enter quantities and shipping location below

#### Shipping Information (required information)

Location Type	School	Ship To Contact	LANA FORSYTHE
Ship Location	THOMAS JEFFERSON MIDDLE SCHOOL	Phone	217-362-3040
Address 1	4735 E. CANTRELL ST.	Email	LFORSYTHE@DPS61.ORG
Address 2		Special Delivery Instructions:	
City	DECATUR		
State, Zip	IL 62521		

#### Math National Edition

PRINT EDITIONS		STUDENT EDITIONS			TEACHER EDITIONS			
Title	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
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Precalculus - 2015©	978-1-4573-0154-4	\$19.45		\$ -	978-1-4573-0161-2	\$98.00		\$ -

Strategy Posters	Price	Quantity	Cost
Math Strategy Poster Set (2 Posters)	\$8.95		\$ -

**Math Total** \$0.00

### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO # \_\_\_\_\_

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary		5/23/2018
<b>Print Name</b>	<b>Title</b>	<b>Signature (REQUIRED)</b>	<b>Date</b>

Continue to Page 2 for ELA Materials

## 2018-2019 Materials Order Form

### ELA National Edition

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Grade 8 - 2018©	978-1-4573-0837-6	\$19.25	202	\$ 3,888.50	978-1-4573-0844-4	\$92.00		\$ -
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CRW - Grade 6 2018©	978-1-4573-0877-2	\$8.99		\$ -	978-1-4573-0884-0	\$29.99		\$ -
CRW - Grade 7 2018©	978-1-4573-0878-9	\$8.99		\$ -	978-1-4573-0885-7	\$29.99		\$ -
CRW - Grade 8 2018©	978-1-4573-0879-6	\$8.99		\$ -	978-1-4573-0886-4	\$29.99		\$ -
CRW - Grade 9 2018©	978-1-4573-0880-2	\$8.99		\$ -	978-1-4573-0887-1	\$29.99		\$ -
CRW - Grade 10 2018©	978-1-4573-0881-9	\$8.99		\$ -	978-1-4573-0888-8	\$29.99		\$ -
CRW - Grade 11 2018©	978-1-4573-0882-6	\$8.99		\$ -	978-1-4573-0889-5	\$29.99		\$ -
CRW - Grade 12 2018©	978-1-4573-0883-3	\$8.99		\$ -	978-1-4573-0890-1	\$29.99		\$ -

ELA Close Writing Workshop©	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
CWW - Grade 6 2018©	978-1-4573-0891-8	\$9.99		\$ -	978-1-4573-0898-7	\$29.99		\$ -
CWW - Grade 7 2018©	978-1-4573-0892-5	\$9.99		\$ -	978-1-4573-0899-4	\$29.99		\$ -
CWW - Grade 8 2018©	978-1-4573-0893-2	\$9.99		\$ -	978-1-4573-0900-7	\$29.99		\$ -
CWW - Grade 9 2018©	978-1-4573-0894-9	\$9.99		\$ -	978-1-4573-0901-4	\$29.99		\$ -
CWW - Grade 10 2018©	978-1-4573-0895-6	\$9.99		\$ -	978-1-4573-0902-1	\$29.99		\$ -
CWW - Grade 11 2018©	978-1-4573-0896-3	\$9.99		\$ -	978-1-4573-0903-8	\$29.99		\$ -
CWW - Grade 12 2018©	978-1-4573-0897-0	\$9.99		\$ -	978-1-4573-0904-5	\$29.99		\$ -

#### ELA Close Reading Workshop/Close Writing Workshop Bundle

*Bundle price includes 1 Close Reading Workshop and 1 Writing Workshop Student Edition  
Teacher Editions must be purchased separately*

TITLE	ISBN	Price	Quantity	Cost
CRW/CWW Bundle - Grade 6©	2018CRWWWGR6SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 7©	2018CRWWWGR7SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 8©	2018CRWWWGR8SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 9©	2018CRWWWGR9SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 10©	2018CRWWWGR10SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 11©	2018CRWWWGR11SE	\$12.95		\$ -
CRW/CWW Bundle - Grade 12©	2018CRWWWGR12SE	\$12.95		\$ -



Strategy Posters	Price	Quantity	Cost
ELA Strategy Poster Set (3 Posters)	\$12.95		\$ -

<b>ELA Total</b>	\$8,258.25
<b>Math Total</b>	\$0.00
<b>Shipping (10%)</b>	\$825.83
<b>Overall Total</b>	<b>\$9,084.08</b>

Continue to Page 3 for Terms and Conditions



## Policies

Below are the terms and conditions for your use of SpringBoard®.

By acquiring College Board's SpringBoard® program, you ("Customer" or "You") accept the terms of this Agreement. Should Customer fail to comply with these requirements, the College Board will terminate online access without liability. If Customer subscribes to SpringBoard pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

**SpringBoard® Program Overview.** The College Board's SpringBoard Program, a proprietary program that helps prepare 6th through 12th grade students to succeed at college-level work, includes student and teacher editions, a website license to SpringBoard Digital at professional development and coaching services, that feature rigorous standards, instructional resources, and formative assessments in mathematics and/or English language arts through a web-supported, integrated program (the "SpringBoard Program"). For more detail on the SpringBoard Program, see: <http://springboardprogram.collegeboard.org/>.

**License Grant.** The following licenses are referred to herein collectively as the "Licenses".

**Site License.** The College Board hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable, revocable license during the Term of this Agreement to access and use the SpringBoard website ("SpringBoard Digital") and to allow each of the participating schools (the "Schools") to use SpringBoard Digital in accordance with the terms and conditions governing use of and access to SpringBoard Digital for teachers and for students located at Customer's URL to access SpringBoard Digital ("Site Terms and Conditions"), and to use all content available on SpringBoard Digital in print or otherwise provided to Customer, and the privacy policy for SpringBoard Digital also located at Customer's URL ("Privacy Policy"). Access to SpringBoard Digital is for the sole purpose of improving teaching and learning of students in the grades designated by Customer in mathematics and/or English language arts within the Schools. Unless Customer is ordering SpringBoard "Digital Only", College Board shall provide Customer with one consumable student edition for each license granted for students and one teacher edition for each teacher. College Board shall provide Customer with these consumable editions annually at the start of each school year.

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**Restrictions on Use.** Customer shall not: (a) sell, rent, lease, loan, sublicense, disseminate, assign, reverse engineer, attempt to derive the source code of, transfer or otherwise provide access to third parties, make the website available for use by third parties or use the website for the benefit of any third party; (b) copy, reproduce, modify, adapt, adapt, translate or create any derivative works from the website; (c) remove, alter, obscure or tamper with any trademark, copyright or other proprietary markings or notices affixed to or contained within the website; or (d) encourage or permit any user or other third party to engage in any of the foregoing. Customer shall be responsible for ensuring that all students and teachers comply with the terms of this Schedule. If Customer violates any of the provisions hereof, the College Board shall have the right to terminate your right to use of SpringBoard Digital, without waiver of any other remedy whether legal or equitable.

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To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examination and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the

**Data Protection.** The College Board shall take actions to ensure the security and confidentiality of Confidential Information. The College Board assures Customer that the College Board employs security controls designed to secure and protect personally identifiable information in a manner consistent with industry standards. The College Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, **Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "**Content**") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.



### 2018-2019 Digital Order Form

To place an order: Return signed order form with purchase order/check to:  
**FAX: 646-607-2881 OR EMAIL: SpringBoardOrders@collegeboard.org**

Questions? Contact the SpringBoard Team 877-999-7723

#### Step 1. Enter Your Contact Information

School Name	DECATUR PUBLIC SCHOOLS
Contact for Materials	LANA FORSYTHE
Contact Email Address:	LFORSYTHE@DPS61.ORG
Contact Phone:	217-362-3040
IT Contact Name/Email:	JIM ALTIG@DPS61.ORG

#### Step 2. Materials: Enter quantities and shipping location below

<b>Shipping Information (required information)</b>		* Will receive tracking information via email	
Ship Location	EISENHOWER HIGH SCHOOL	Ship To Contact	LANA FORSYTHE
Address 1	1200 S. 16TH ST	Phone	217-362-3040
City State, Zip	DECATUR, IL 62521	Email *	LFORSYTHE@DPS61.ORG

Math National Edition	DIGITAL STUDENT EDITIONS				PRINT & DIGITAL TEACHER EDITIONS			
	ISBN	Price	Quantity	Cost	ISBN	Price	Quantity	Cost
Course 1 - 2014©	978-1-4573-0380-7	\$16.70		\$ -	978-1-4573-0155-1	\$91.00		\$ -
Course 2 - 2014©	978-1-4573-0381-4	\$16.70		\$ -	978-1-4573-0156-8	\$91.00		\$ -
Course 3 - 2014©	978-1-4573-0382-1	\$16.70		\$ -	978-1-4573-0157-5	\$91.00		\$ -
Algebra 1 -2014©	978-1-4573-0383-8	\$17.70		\$ -	978-1-4573-0158-2	\$94.00		\$ -
Geometry - 2015©	978-1-4573-0384-5	\$18.20		\$ -	978-1-4573-0159-9	\$98.00		\$ -
Algebra 2 - 2015©	978-1-4573-0385-2	\$18.20		\$ -	978-1-4573-0160-5	\$98.00		\$ -
Integrated Math I 2017©	978-1-4573-0556-6	\$17.70		\$ -	978-1-4573-0549-8	\$94.00		\$ -
Integrated Math II 2017©	978-1-4573-0557-3	\$18.20		\$ -	978-1-4573-0550-4	\$98.00		\$ -
Integrated Math III 2017©	978-1-4573-0558-0	\$18.20		\$ -	978-1-4573-0551-1	\$98.00		\$ -
Precalculus - 2015©	978-1-4573-0386-9	\$18.20		\$ -	978-1-4573-0161-2	\$98.00		\$ -

ELA National Edition	DIGITAL STUDENT EDITIONS				PRINT & DIGITAL TEACHER EDITIONS			
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Grade 9 - 2018©	978-1-4573-0782-9	\$18.70	300	\$ 5,610.00	978-1-4573-0845-1	\$98.00		\$ -
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Grade 11 - 2018©	978-1-4573-0784-3	\$18.70	280	\$ 5,236.00	978-1-4573-0847-5	\$98.00		\$ -
Senior English - 2018©	978-1-4573-0785-0	\$18.70		\$ -	978-1-4573-0848-2	\$98.00		\$ -

<b>Math Total</b>	\$0.00
<b>ELA Total</b>	\$17,671.50
<b>Shipping (10%)</b>	\$0.00
<b>Overall Total</b>	<b>\$17,671.50</b>

#### Step 3. Indicate Payment and Sign Order Form (ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE BELOW)

Select Payment Type:  PO #

I verify that the information and quantities indicated on this form are accurate and that I am authorized to approve this order on behalf of the district/schools indicated. I understand and accept the terms and conditions outlined in the "Policies" section of this form.

Josh Peters	Director of Curr/Inst - Secondary	<u>X</u>	5/23/2018
Print Name	Title	Signature (REQUIRED)	Date

#### Continue to Page 2 for Terms and Conditions

pursuant to a separate written contract or order form with the College Board ("CRS Agreement"), the terms of the separate written CRS Agreement between the College Board and Customer for SpringBoard supersede the terms contained herein to the extent they conflict with any terms in this Agreement.

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To the extent that the Registration Information or other personally identifiable information from education records of students disclosed by Customer to the College Board includes information other than directory information, for purposes of FERPA the College Board and its employees and independent contractors are "school officials" whom Customer has determined to have "legitimate educational interests", and Customer may disclose such non-directory information to the College Board consistent with FERPA and other applicable law and policy.

Customer has a policy on acceptable use of computer equipment and services by teachers, other staff, and students that is at least as rigorous as the Site Terms and Conditions. The Site Terms and Conditions are consistent with and sufficient under Customer's computer use and other relevant policies.

Customer has a policy on confidentiality of student records consistent with and sufficient under FERPA. The Privacy Policy is consistent with and sufficient under Customer's FERPA and other relevant policies.

Customer represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed and delivered.

You represent and warrant that you have obtained any consent that You require from, for example, Your management, superintendent, district, Your school and any third parties to the extent consent is necessary to authorize You to enter into this Agreement.

**General Disclaimer.** THE COLLEGE BOARD HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

**Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS AFFILIATES FOR ANY AND ALL CLAIMS, LOSSES, COSTS OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR ITS AFFILIATES, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM. IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS AGREEMENT FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS AGREEMENT BY CUSTOMER

**Ownership of Intellectual Property.** Customer agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examinations and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Customer.

**Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Agreement, including the terms of this Agreement, is confidential ("Confidential Information"), and except as otherwise expressly provided in this Agreement, neither party will authorize or permit the other party's Confidential Information to be conveyed or in any manner communicated to or made available to any third party or to be physically duplicated or reproduced or used by or for the benefit of any third party, in whole or in part; provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order, provided that the disclosing party in such event shall provide the other party with notice of such requirement as soon as practicable after such

Board shall maintain the Registration Information (defined in Section 3.1) that may be obtained pursuant to this Agreement in a secure computer environment and not copy, reproduce or transmit such data except as necessary to fulfill the purpose of the original request.

The College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under the College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained,

**Security Measures.** To ensure the security and confidentiality of confidential records the College Board shall designate an employee responsible for the training and compliance of all College Board employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement. The College Board warrants that the confidentiality requirements and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by College Board, if any, to execute the terms of the Agreement. The College Board will use appropriate and reliable storage media, regularly backup student records and retain such backup copies for the duration of the Agreement and as defined by the College Board. The Customer acknowledges that College Board utilizes cloud hosting service providers throughout its infrastructure. The College Board warrants that all student records will be stored in the United States where technically feasible and reasonable as determined solely by College Board. Customer acknowledges that in some cases the College Board may not be able to restrict the location of data due to limitations within the cloud hosting service provider capabilities.

**Notice.** In the event of an unauthorized disclosure of student records the Customer and College Board agree to notify the other party, fully investigate the incident and fully cooperate with any investigation of the incident, implement remedial measures and respond in a timely manner. Such notification shall be promptly performed as information becomes available but not greater than 30 calendar days immediately upon becoming aware of: (1) a confirmed compromise of student records, or of (2) circumstances that could have reasonably resulted in an unauthorized access to or disclosure of student records. Both Customer and College Board acknowledge that in the event of an unauthorized disclosure computer forensics teams may require many days, weeks or even months to fully ascertain the details surrounding the disclosure which may delay prompt notification within the 30 calendar day requirement.

Where information is available, Customer shall notify the parent or adult student of: (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.); (2) the specific student records that were used or disclosed without authorization where possible; (3) what College Board and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and (4) what corrective action College Board and Customer have taken or will take to prevent future occurrences. Except as otherwise required by law, College Board will not provide notice of the incident directly to the parent or adult student whose student records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

**Use of Cookies.** A cookie is a small text file placed on your computer's hard drive when you visit a website. The cookie gives you a unique, random ID, and this ID enables our website(s) to readily recognize each user on a subsequent visit to the site(s). For example, a cookie may indicate the preferences you selected on a prior visit. This facilitates more efficient browsing on subsequent visits, by using your preferences to customize the content and/or layout of our site(s). The College Board may use cookies in this fashion. Visitors are free to set their Web browsers to prevent the acceptance of cookies. However, subscribers of SpringBoard Digital must enable cookies to access certain areas. Be aware that the College Board website cookies do not contain personally identifiable information. Some Service Providers use cookies on College Board site(s). The College Board has no access to or control over these cookies. This privacy statement covers the use of cookies by the College Board website(s) only and does not cover the use of cookies by any third-party providers.

**Proprietary Rights.** The College Board and its Service Providers have expended substantial time, effort, and funds to create the website(s) and SpringBoard Digital. Customer acknowledges and agrees that the College Board or College Board affiliates exclusively own the copyright to (or have been granted licenses by third parties to use) all rights, title, and interest in SpringBoard Digital and the information, data, databases, images, sound recordings, audio and visual clips, and other content (collectively, "Content") provided by the website(s). Certain materials specifically designated as belonging to another party are not owned by the College Board. No copyrighted material or other Content may be performed, distributed, downloaded, uploaded, modified, reused, reproduced, reposted, retransmitted, disseminated, sold, published, broadcast or circulated or otherwise used in any way whatsoever except as expressly stated either in such materials or in this Schedule without express written permission of the College Board or permission of the copyright owner. Any modification of the Content, or any portion thereof, or use of the Content for any other purpose constitutes an infringement of the College Board's copyrights and other proprietary rights. Use of the Content on any other website (including, without limitation, internal websites and social media sites) or other networked computer environment is prohibited without prior written permission from the College Board. **Customer agrees not to reproduce, duplicate, copy, sell, resell, or exploit for any commercial purposes any portion of the SpringBoard Program, use of the SpringBoard Program, or access to the SpringBoard Program.**

Customer agrees and acknowledges that Workshops and Products, including, but not limited to, training notes, and materials and booklets provided to participants, including all copies thereof, are the sole and exclusive property of the College Board. Copying, disseminating or posting any SpringBoard Program material on Customer's internal or any external website, including social media sites, or creating and sharing derivative works of the materials is a breach of Customer's agreement with the College Board and the College Board's intellectual property rights. Customer may solely use the Products described herein for the professional development and coaching services provided by the College Board in connection with Workshop participants' knowledge and use of the SpringBoard Program.

Except for the license expressly granted herein, Customer shall have no rights to or other interests in SpringBoard Digital, materials or Content. The College Board reserves all rights not explicitly granted to Customer under this Schedule.

**Customer agrees that it shall not post any SpringBoard Program material on Customer's internal or any external website, and shall advise all SpringBoard Program teachers and students that posting any such material, including answers to any questions on SpringBoard Digital or in SpringBoard student or teacher editions is a violation of the College Board's copyright. Customer agrees that it shall not offer for resale, and shall advise its teachers and administrators not to offer**

**Force Majeure.** Either party may be excused from performance of an obligation under this Agreement in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**Payment.** This Agreement supersedes any conflicting terms and conditions contained in Customer's purchase order. Customer shall pay all shipping charges including any additional fees for expedited shipping requested by Customer. Customer may return or exchange, at Customer's expense, consumable editions which are in new condition and have not yet been used up to thirty (30) days after receipt. College Board will issue refunds within thirty (30) days upon receipt of the returned editions for accounts that have been paid.

Customer agrees to pay any applicable sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Schedule, unless Customer is exempt from such taxes as the result of Customer's corporate or government status. Customer shall furnish the College Board with a valid tax exemption certificate.



**Board of Education  
Decatur Public School District #61**

<b>Date:</b> June 12, 2018	<b>Subject:</b> TalentEd Perform and TalentEd Records (People Admin) Annual Agreement
<b>Initiated By:</b> Deanne Hillman, Director of Human Resources	<b>Attachments:</b> Invoice for TalentEd Perform and TalentEd Records (People Admin) Annual Agreement
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Purchases over \$25,000 require board approval. The TalentEd Perform and TalentEd Records (People Admin) Annual Agreement exceeds this limit.

**CURRENT CONSIDERATIONS:**

The TalentEd Perform and TalentEd Records (People Admin) Annual Agreement provides the Evaluation and Personnel Management (electronic personnel records) for the district. These programs allow our evaluations and employee records to be maintained online. The district has used Talent Ed Perform for staff evaluations since 2015; Talent Ed Records has been used for new employee records management since 2017.

**FINANCIAL CONSIDERATIONS:**

A portion of this purchase (\$13,943.57) will be paid from the Human Resources budget, and the remainder (\$16,250.00) will be paid using Title funds for fiscal year 2018-2019. The total balance due is \$30,193.57.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the TalentEd Perform and TalentEd Records (People Admin) Annual Agreement in the amount of \$30,193.57 as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

# PeopleAdmin

Better Talent. Better Future.

805 Las Cimas Parkway  
Suite 400  
Austin TX 78746

Invoice Number: RI-4791-PA  
Invoice Date: 05/01/2018  
Terms: Net 30  
Due Date: 05/31/2018  
PO Number:

**Bill To:**

Decatur School District 61  
101 W CERRO GORDO ST  
DECATUR, Illinois 625231001

Federal Tax ID: 74-2941301

Description	Start Date	End Date	Total Amount
TalentEd Perform - District Edition	07/01/2018	06/30/2019	\$20,056.26
TalentEd Records - Essentials Edition	07/01/2018	06/30/2019	\$8,480.00
TalentEd Sync - Perform District	07/01/2018	06/30/2019	\$1,657.31
<b>TOTAL</b>			\$30,193.57
<b>PAYMENTS</b>			\$0.00
<b>BALANCE DUE</b>			\$30,193.57

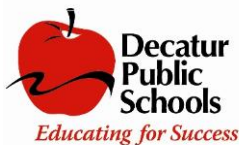
**Remit Checks To:**

PO BOX 205748  
Dallas, TX 75320-5752

**ACH/ Direct Deposit**

Wells Fargo Bank  
ABA Routing Number: 121000248  
Account Number: 2000019262374

For questions, you can reach us via email at: [ar@peopleadmin.com](mailto:ar@peopleadmin.com) or via phone 913-981-9213



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Job Description: Assistant Superintendent/Executive Director of Support Services
<b>Initiated By:</b> Dr. Paul Fregeau, Superintendent	<b>Attachments:</b> Job Description: Assistant Superintendent/Executive Director of Support Services
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

The Superintendent of Schools has been conducting an ongoing review of positions throughout the District. The Assistant Superintendent of Support Services will provide overall leadership, direction and support to Buildings and Grounds, Information and Technology, Student Services and the Alternative Educational Programs.

**CURRENT CONSIDERATIONS:**

This job description has been reviewed for compliance with state and federal laws, district policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the position.

Position Title	New Job Description
Assistant Superintendent/Executive Director of Support Services	Created new job description to suffice reorganizational needs.

Due to the reorganization of Central Office by the Superintendent, this position will oversee the following departments:

- Buildings and Grounds
- Information and Technology
- Student Services
- Alternative Education Programs

**FINANCIAL CONSIDERATIONS:**

This position is within budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Job Description: Assistant Superintendent/Executive Director of Support Services as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**TITLE:** Assistant Superintendent/Executive Director of Support Services

**PURPOSE:**

Provide overall leadership and direction to the Buildings and Grounds, Technology, Student Services departments and Alternative Educational Programs of the District to best serve the needs of our students and staff.

**QUALIFICATIONS:**

- Minimum of Bachelor's degree, preferably Master's degree or higher in business or organizational leadership.
- Valid General Administrative Endorsement as applicable
- Valid Superintendent's endorsement as applicable
- Good knowledge of business processes, management, budgeting and business office operations
- Excellent written and oral communication skills including excellent interpersonal skills
- Experience with Microsoft windows; Microsoft products as well as Apple products
- Such alternatives to the above qualification as the Board may find acceptable.

**EXPERIENCE:**

Five successful years of leadership experience.

**REPORTS TO:** Superintendent

**SUPERVISES:**

Director of Buildings and Grounds  
Director of Information Technology  
Director of Student Services

**PERFORMANCE RESPONSIBILITIES:**

(The following are the essential fundamentals to include but not limited to the following job duties.)

1. Assumes responsibility for the comprehensive overall planning and scheduling of maintenance and repair requirements of the district.
2. Works with staff, the community, and local agencies in order to explore innovative services related to increased instruction and achievement for students and families.
3. Serves as a liaison between the school and the community, assisting with community outreach activities of the school in order to encourage and increase community and family participation.
4. Facilitates linkages between district families and community-based services and social service agencies.
5. Serves on committees, councils, and/or task forces.
6. Organizes and implements a program of preventive maintenance.

7. Keeps informed of the latest trends, developments, and products in the areas of maintenance, repair, and upkeep, and encourages innovation and experimentation as appropriate.
8. Prepares and administers the budget for maintenance, grounds, security, and custodial supplies and equipment.
9. Maintains such personnel, insurance, and other records for areas of concern as are necessary.
10. Coordinates all purchase requirements.
11. Makes recommendations for the determination of rent-or-buy decisions and optimal timing of replacements for vehicles and equipment assigned to the department.
12. Maintains a coordinated inventory control program for all areas of the department.
13. Assists in the recruitment, employment, assignment, transfer, promotion, demotion, or dismissal of personnel.
14. Coordinates a continuing program of staff training and personnel development.
15. Participates in the process of site selection and acquisition and the development of architectural plans.
16. Conducts a continuing analysis of systems and procedures.
17. Conducts a comprehensive and detailed cost analysis program of departmental contracts, and advises direct reports accordingly.
18. Supports the mission statement and goals of the Board of Education.
19. Establishes and maintains a workable communication system between department staff and building principals.
20. Demonstrates effective human relations and communication skills.
21. Complies with good safety practices.
22. Complies with all district rules, regulations, and policies.
23. Other duties/responsibilities deemed necessary may be assigned.

#### **TERMS OF EMPLOYMENT:**

Twelve-month year. Salary and work year to be established by the Board.

#### **GRADE LEVEL: 20**

#### **EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

#### **PHYSICAL DEMANDS AND WORKING ENVIRONMENT:**

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

#### **PHYSICAL DEMANDS:**



While performing the duties of this job, the employee is regularly required to use repetitive hand motions, including prolonged use of a computer terminal. The employee is frequently required to sit, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

Hear in the normal audio range with or without correction.

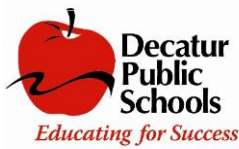
#### **MENTAL DEMANDS:**

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.

#### **WORK ENVIRONMENT:**

The noise level in the work environment is usually moderate. The job is performed under minimal temperature variations and a generally hazard free environment.

*Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.*



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Job Description: Assistant Superintendent of Teaching and Learning
<b>Initiated By:</b> Dr. Paul Fregeau, Superintendent	<b>Attachments:</b> Job Description: Assistant Superintendent of Teaching and Learning
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

The Superintendent of Schools has been conducting an ongoing review of positions throughout the District. The Assistant Superintendent of Teaching and Learning will provide overall leadership, direction and support to PreK-12 schools, Curriculum and Instruction and the PDI/Research staff.

**CURRENT CONSIDERATIONS:**

This job description has been reviewed for compliance with state and federal laws, district policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the position.

Position Title	New Job Description
Assistant Superintendent of Teaching and Learning	Created new job description to suffice reorganizational needs.

Due to the reorganization of Central Office by the Superintendent, this position will oversee the following:

- PreK – 12 Schools
- Director of Curriculum and Instruction – Elementary
- Director of Curriculum and Instruction – Secondary
- PDI/Research staff

**FINANCIAL CONSIDERATIONS:**

This position is within budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Job Description: Assistant Superintendent of Teaching and Learning as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**TITLE:** Assistant Superintendent for Teaching and Learning

**PURPOSE:**

In conjunction with the Superintendent of Schools, directs and supervises all functions related to student learning and curriculum, budgets for curriculum, instruction, assessment, and staff development; administers all functions relative to the federal and state grants and titles; develops, organizes and manages the day-to-day operations of the educational program.

**QUALIFICATIONS:**

- Masters Degree in Education. Doctorate preferred.
- Valid Illinois Professional Educator License with General Administrative and Superintendent Endorsements
- High levels of effective leadership skills
- Possess a commitment to educational excellence and demonstrate the capacity for strong and energetic leadership
- Genuine concern for people and a record which clearly demonstrates patterns for strength, trust, open communication, and a high degree of effective personnel interactions
- Possess the ability and demonstrate a predisposition to use a collaborative approach to problem solving while still accepting the responsibility for administrative decisions
- Demonstrated, well-developed insight into the educational interest of the public(s) to be served
- The ability to effectively communicate with staff, parents, community members, and the Board of Education
- A high degree of integrity, a strong sense of purpose, and the personal strength to face challenges with humor and courage

**EXPERIENCE:**

- Minimum of 5 years of successful administrative experience in a school district setting preferred
- Successful administrative experience, particularly in the field of curriculum leadership and related areas of staff development, group facilitation, and planning
- School principal experience preferred

**REPORTS TO:**

Superintendent

**SUPERVISES:**

PreK – 12 Schools

Director of Curriculum and Instruction – Elementary

Director of Curriculum and Instruction – Secondary

PDI/Research Staff

**PERFORMANCE RESPONSIBILITIES:**

(The following are the essential fundamentals to include but not limited to the following job duties.)

1. Assists in the formulation of a philosophy and goals for the instructional program
2. Provides leadership for curriculum review with resulting changes and improvement in the instructional program recommended to the Superintendent of Schools
3. Serves as a resource to the principals and consultants on all phases of the instructional program
4. Keeps informed of current research in the areas of curriculum, instruction, professional learning supervision, and provides interpretation for the staff
5. Ensures the proper and timely evaluation of Principals and others in the Department
6. Supervises and directs the activities and programs developed by others in the Department
7. Encourages the development, publication, and use of new instructional materials by the professional staff
8. Supervises and directs the ELL/Bilingual program
9. Assures that curriculum developed for the district is in accordance with state curriculum guidelines and outcomes
10. Provides resource support relative to the development of School Improvement efforts and State Accreditation programs
11. Communicates district approved learner outcomes and curriculum to the professional staff
12. Coordinates and monitors state and federal entitlement and grant programs
13. Coordinates continuity and articulation of the instructional program within the district, with District 61, and with other districts
14. Coordinates department responsibility for state and/or county monitoring visits
15. Coordinates recommendations for teaching and learning resources for all instructional areas
16. Assists in the preparation of the district's budget in conjunction with the Chief Operational Officer
17. Plans, implements, and evaluates the summer school program
18. Represents the district in local, state, and national organizations and groups as are deemed appropriate in conjunction with the Superintendent
19. Establishes effective working relationships with other institutions of the city, county, and state that may benefit teachers, parents of students, and the instructional programs or district at large
20. Prepares and presents ongoing parent education opportunities
21. Attends all administrative meetings as appropriate for the purpose of ensuring effective communication between the building and district level teams
22. Participates in a program of personal professional development related to identified areas of responsibility
23. Provides general administrative support to the Superintendent of Schools
24. Performs other related duties, as may be directed by the Superintendent of Schools, for the purpose of ensuring an efficient and effective work environment

**TERMS OF EMPLOYMENT:**

12-month work calendar. Salary and work year to be established by the Board.

**GRADE LEVEL:** 20

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to use repetitive hand motions, including prolonged use of a computer terminal. The employee is frequently required to sit, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

Hear in the normal audio range with or without correction.

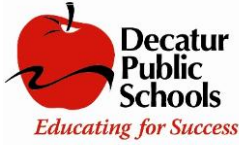
**MENTAL DEMANDS:**

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy. The employee must possess the ability to read and interpret curriculum documents and procedure manuals. The employee must possess the ability to write routine reports and correspondence.

**WORK ENVIRONMENT:**

The noise level in the work environment is usually moderate. The job is performed under minimal temperature variations and a generally hazard free environment.

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## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Job Description: Network Manager
<b>Initiated By:</b> Jim Altig, Director of Information Technology and Deanne Hillman, Director of Human Resources	<b>Attachments:</b> Job Description: Network Manager
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Human Resources staff and administrators are conducting an ongoing review of job descriptions for compliance with state and federal laws, district policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the position.

**CURRENT CONSIDERATIONS:**

For each position, the job description was created to align the responsibilities and duties with the expectations of the position, as previously presented to the Board. The following job description was reviewed and updated as indicated:

Position Title	Changes/Updates
Network Manager	Updated qualifications and responsibilities.

**FINANCIAL CONSIDERATIONS:**

This position is within budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Job Description Network Manager as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**TITLE:** Network Manager

**PURPOSE:** Coordinate staff and provide complex support and organization of infrastructure and systems within the district.

**QUALIFICATIONS:**

1. High School Diploma required
2. Associates degree, preferred
3. Knowledge of Information Technology operations including, best practices for network operations, security, and disaster recovery
4. Understanding of management and monitoring systems related to Information Technology
5. Ability to work independently, recognize priorities in work load, and direct staff from job-to-job as needed
6. Excellent communication and interpersonal skills
7. Ability to maintain confidentiality

**REPORTS TO:** Director of Information Technology

**DUTIES & RESPONSIBILITIES:**

*(The following are the essential fundamentals to include but not limited to the following job duties.)*

1. Develop and implement the most efficient and cost effective solutions to maintain maximum availability of services to students and staff.
2. Act as project manager over large complex technology projects and initiatives.
3. Provide direction and supervision of I.T. Analysts and I.T. Technicians.
4. Coordinate with network vendors to provide proactive network management services.
5. Diagnose and repair network outages working with vendors as appropriate.
6. Maintain network security from internal and external threats.
7. Proficiency in Microsoft Active Directory and System Center Configuration Manager.
8. Proficiency in Cisco and Cisco Meraki networking equipment.
9. Prioritize and troubleshoot technology complications and how they impact operations of the District.
10. Other duties as assigned.

**GRADE LEVEL:** 12C

**TERMS OF EMPLOYMENT:**

Salary to be based upon salary schedule established by the Board, 261 days per year.

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

### **PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to use repetitive hand motions, including prolonged use of a computer terminal. The employee is frequently required to sit, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

Hear in the normal audio range with or without correction.

### **MENTAL DEMANDS:**

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.

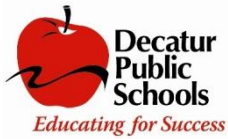
### **WORK ENVIRONMENT:**

The noise level in the work environment is usually moderate. The job is performed under minimal temperature variations and a generally hazard free environment.

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Approved by BOE 6/12/18





## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Adopting Prevailing Wage
<b>Initiated By:</b> Steve Kline, Director of Buildings and Grounds	<b>Attachments:</b> <ul style="list-style-type: none"> <li>• Resolution and Certificate for Board Adoption</li> <li>• Macon County Prevailing Wage - Latest update as of September 1, 2017</li> <li>• Legal Notice – Notice of Resolution Adopting Prevailing Wage Rates</li> </ul>
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Illinois law requires that all contracted laborers, workers, and mechanics employed by or on behalf of a school district, its contractors, or subcontractors to perform construction work (maintenance, repair, assembly, or disassembly) must be paid not less than the hourly wage generally prevailing for similar work in the area. A school district is not required to pay employees prevailing wages.

**CURRENT CONSIDERATIONS:**

The Board of Education annually approves a resolution that the prevailing hourly rate will be paid for the respective contracted workers. Attached is a resolution for Board consideration. Upon approval the resolution will be filed with the Illinois Secretary of State-Index Division and the Illinois Department of Labor. In addition, a legal notice will be published in the local newspaper stating that the District has adopted by Resolution the Prevailing Wage Schedule for Macon County. A copy of the legal notice is attached.

**FINANCIAL CONSIDERATIONS:**

There are no specific financial considerations.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education adopt the Prevailing Wage Resolution as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

A RESOLUTION OF THE  
DECATUR PUBLIC SCHOOL DISTRICT 61, MACON COUNTY, ILLINOIS  
ASCERTAINING THE PREVAILING RATE OF WAGES FOR  
LABORERS, MECHANICS, AND OTHER WORKERS  
EMPLOYED ON PUBLIC WORKS PROJECTS OF SAID SCHOOL DISTRICT

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq.; and

WHEREAS, the aforesaid Act requires that the Board of Education of Decatur Public School District 61 of Macon County investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of Macon County employed in performing construction of public works, for said Board of Education of Decatur Public School District 61.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF EDUCATION OF DECATUR PUBLIC SCHOOL DISTRICT 61:

SECTION 1: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by state, county, city or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Education of Decatur Public School District 61 is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Macon County area as determined by the Department of Labor of the State of Illinois as of September, 2017, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by Decatur Public School District 61. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Decatur Public School District 61 to the extent required by the aforesaid Act.

SECTION 3: The Secretary of the Board of Education of Decatur Public School District 61 shall publicly post or keep available for inspection by any interested party in the main office of Decatur Public School District 61 of this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Secretary of the Board of Education of Decatur Public School District 61 shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary of the Board of Education of Decatur Public School District 61 shall promptly file a certified copy of this Resolution with both the Secretary of State-Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Secretary of the Board of Education of Decatur Public School District 61 shall cause to be published in a newspaper of general circulation within the area a notice of its determination, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

ADOPTED THIS 12<sup>th</sup> DAY OF JUNE, 2018.

APPROVED:

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President, Board of Education  
Decatur Public School District 61

[S E A L]

ATTEST:

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Secretary, Board of Education  
Decatur Public School District 61

DECATUR PUBLIC SCHOOL DISTRICT 61

STATE OF ILLINOIS )

COUNTY OF MACON )

CITY OF DECATUR )

CERTIFICATE

I, MELISSA BRADFORD, DO HEREBY CERTIFY that I am the Secretary of the Board of Education in and for Decatur Public School District 61; that the foregoing is a true and correct copy of a Resolution duly passed by the President and the Board of Education of Decatur Public School District 61, being entitled, "A RESOLUTION OF THE DECATUR PUBLIC SCHOOL DISTRICT 61, MACON COUNTY, ILLINOIS, ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS, AND OTHER WORKERS EMPLOYED ON PUBLIC WORKS OF SAID SCHOOL DISTRICT," at a regular meeting held on the 12th day of June, 2018, the Resolution being a part of the official records of said Board of Education.

DATED: June 12, 2018

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Secretary of the Board of Education  
Decatur Public School District 61

[S E A L]

**Prevailing Wage rates  
for Macon County  
effective Sept. 1, 2017**

<b>Trade Title</b>	<b>Region</b>	<b>Type</b>	<b>Class</b>	<b>Base Wage</b>	<b>Fore-man Wage</b>	<b>M-F OT</b>	<b>OSA</b>	<b>OSH</b>	<b>H/W</b>	<b>Pension</b>	<b>Vacation</b>	<b>Training</b>
ASBESTOS ABT-GEN	ALL	BLD		30.89	32.14	1.5	1.5	2	6.30	15.58	0.00	0.90
ASBESTOS ABT-MEC	ALL	BLD		31.56	32.56	1.5	1.5	2	8.25	3.00	0.00	0.00
BOILERMAKER	ALL	BLD		36.50	39.00	1.5	1.5	2	7.07	22.82	1.50	0.65
BRICK MASON	ALL	BLD		31.00	32.55	1.5	1.5	2	8.75	13.83	0.00	0.85
CARPENTER	ALL	BLD		31.39	33.64	1.5	1.5	2	8.45	17.00	0.00	0.54
CARPENTER	ALL	HWY		32.15	33.90	1.5	1.5	2	8.45	17.00	0.00	0.52
CEMENT MASON	ALL	BLD		32.12	33.12	1.5	1.5	2	6.30	15.32	0.00	0.60
CEMENT MASON	ALL	HWY		29.40	30.90	1.5	1.5	2	8.20	14.52	0.00	0.50
CERAMIC TILE FNSHER	ALL	BLD		30.70	30.70	1.5	1.5	2	8.57	9.94	0.00	0.10
ELECTRIC PWR EQMT OP	ALL	ALL		43.76	54.80	1.5	1.5	2	6.81	12.25	0.00	0.44
ELECTRIC PWR GRNDMAN	ALL	ALL		29.96	54.80	1.5	1.5	2	6.40	8.39	0.00	0.30
ELECTRIC PWR LINEMAN	ALL	ALL		48.61	54.80	1.5	1.5	2	6.96	13.61	0.00	0.49
ELECTRIC PWR TRK DRV	ALL	ALL		31.42	54.80	1.5	1.5	2	6.44	8.80	0.00	0.31
ELECTRICIAN	ALL	BLD		36.87	40.56	1.5	1.5	2	7.20	9.34	0.00	0.55
ELECTRONIC SYS TECH	ALL	BLD		32.73	34.73	1.5	1.5	2	6.95	6.87	0.00	0.40
ELEVATOR CONSTRUCTOR	ALL	BLD		43.43	48.86	2	2	2	15.28	15.71	3.47	0.60
GLAZIER	ALL	BLD		35.91	37.91	1.5	1.5	2	6.25	9.16	0.00	0.68
HT/FROST INSULATOR	ALL	BLD		38.42	39.42	1.5	1.5	2	9.65	12.11	3.90	0.64
IRON WORKER	E	ALL		32.61	34.51	1.5	1.5	2	10.64	11.67	0.00	0.90
IRON WORKER	W	BLD		31.29	33.29	1.5	1.5	2	9.61	14.48	0.00	0.66
IRON WORKER	W	HWY		32.52	34.27	1.5	1.5	2	9.61	15.14	0.00	0.70
LABORER	ALL	BLD		28.39	29.64	1.5	1.5	2	6.30	15.58	0.00	0.80
LABORER	ALL	HWY		29.65	30.65	1.5	1.5	2	6.30	16.28	0.00	0.80
LATHER	ALL	BLD		31.39	33.64	1.5	1.5	2	8.45	17.00	0.00	0.54
MACHINIST	ALL	BLD		45.35	47.85	1.5	1.5	2	7.26	8.95	1.85	0.00

MARBLE FINISHERS	ALL	BLD		30.70	30.70	1.5	1.5	2	8.57	9.94	0.00	0.10
MARBLE MASON	ALL	BLD		31.00	32.55	1.5	1.5	2	8.75	13.83	0.00	0.85
MILLWRIGHT	ALL	BLD		31.74	33.99	1.5	1.5	2	8.45	17.11	0.00	0.54
MILLWRIGHT	ALL	HWY		33.58	35.33	1.5	1.5	2	8.20	16.67	0.00	0.52
OPERATING ENGINEER	ALL	BLD	1	36.35	37.89	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	BLD	2	33.94	37.89	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	BLD	3	30.25	37.89	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	BLD	4	37.89	37.89	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	HWY	1	41.87	43.44	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	HWY	2	37.41	43.44	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	HWY	2	36.45	42.30	1.5	1.5	2	10.60	9.75	0.00	1.75
OPERATING ENGINEER	ALL	HWY	3	30.53	43.44	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	HWY	4	43.44	43.44	1.5	1.5	2	10.80	10.15	0.00	1.95
OPERATING ENGINEER	ALL	O&C		33.50	33.50	1.5	1.5	2	10.80	10.15	0.00	1.95
PAINTER	ALL	ALL		29.00	30.50	1.5	1.5	2	6.30	12.30	0.00	0.70
PAINTER OVER 30FT	ALL	ALL		30.00	31.50	1.5	1.5	2	6.30	12.30	0.00	0.70
PAINTER PWR EQMT	ALL	ALL		29.75	31.25	1.5	1.5	2	6.30	12.30	0.00	0.70
PILEDRIVER	ALL	BLD		32.29	34.64	1.5	1.5	2	8.45	17.00	0.00	0.54
PILEDRIVER	ALL	HWY		32.15	33.90	1.5	1.5	2	8.45	17.00	0.00	0.52
PIPEFITTER	ALL	BLD		37.46	41.46	1.5	1.5	2	7.10	10.16	0.00	1.01
PLASTERER	ALL	BLD		30.00	32.00	1.5	1.5	2	8.40	17.74	0.00	0.80
PLUMBER	ALL	BLD		37.46	41.46	1.5	1.5	2	7.10	10.16	0.00	1.01
ROOFER	ALL	BLD		28.37	31.39	1.5	1.5	2	10.80	7.86	0.00	0.85
SHEETMETAL WORKER	ALL	BLD		32.85	35.60	1.5	1.5	2	8.95	14.48	0.00	0.65
SPRINKLER FITTER	ALL	BLD		37.12	39.87	1.5	1.5	2	8.42	8.50	0.00	0.35
STONE MASON	ALL	BLD		31.00	32.55	1.5	1.5	2	8.75	13.83	0.00	0.85
TERRAZZO FINISHER	ALL	BLD		30.70	30.70	1.5	1.5	2	8.57	9.94	0.00	0.10
TERRAZZO MASON	ALL	BLD		32.20	32.20	1.5	1.5	2	8.57	9.94	0.00	0.10
TILE MASON	ALL	BLD		32.20	32.20	1.5	1.5	2	8.57	9.94	0.00	0.10
TRUCK DRIVER	ALL	ALL	1	36.26	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	ALL	2	36.77	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25

TRUCK DRIVER	ALL	ALL	3	37.05	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	ALL	4	37.36	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	ALL	5	38.35	40.15	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	O&C	1	29.01	32.12	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	O&C	2	29.42	32.12	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	O&C	3	29.64	32.12	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	O&C	4	29.89	32.12	1.5	1.5	2	12.16	6.10	0.00	0.25
TRUCK DRIVER	ALL	O&C	5	30.68	32.12	1.5	1.5	2	12.16	6.10	0.00	0.25
TUCK POINTER	ALL	BLD		31.00	32.55	1.5	1.5	2	8.75	13.83	0.00	0.85

**Legend**

**M-F OT** Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

**OSA** Overtime pay required for every hour worked on Saturdays

**OSH** Overtime pay required for every hour worked on Sundays and Holidays

**H/W** Health/Welfare benefit

Explanations MACON COUNTY

IRON WORKERS (WEST) - West of a straight line just east of Route 51 to the southeast corner where Shelby, Macon and Moultrie counties meet.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from

ductwork or pipes in a building when the building is to be demolished at the time or at some close future date. ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

#### ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

#### TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.



This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

#### OPERATING ENGINEERS - BUILDING

CLASS 1. Asphalt Screed Man; Aspco Concrete Spreaders; Asphalt Pavers; Asphalt Plant Engineer; Asphalt Rollers on Bituminous Concrete; Athey Loaders; Backfillers, Crane Type; Backhoes; Barber Green Loaders; Bulldozers; Cableways; Cherry Pickers; Clam Shells; C.M.I. & similar type autograde formless paver, autograde placer & finisher; Concrete Breakers; Concrete Pumps; Derricks; Derrick Boats; Draglines; Earth Auger or Boring Machines; Elevating Graders; Engineers on Dredges; Gravel Processing Machines; Head Equipment Greaser; High Lifts or Fork Lifts; Hoists with two or more drums or two or more load lines; Locomotives, All; Mechanics; Motor Graders or Auto Patrols; Operators or Leverman on Dredges; Operators, Power Boat; Operators, Pug Mill (Asphalt Plants); Orange Peels; Overhead Cranes; Paving Mixers; Piledrivers; Pipe Wrapping and Painting Machines; Pushdozers, or Push Cats; Robotic Controlled Equipment in this Classification; Rock Crushers; Ross Carrier or Similar Machines; Rotomill; Scoops, Skimmer, two cu. yd. capacity and under; Scoops, All or Tournapull; Sheep-Foot Roller (Self Propelled); Shovels; Skid Steer; Skimmer Scoops; Temporary Concrete Plant Operators; Test Hole Drilling Machines; Tower Machines; Tower Mixers; Track Type End Loaders; Track Type Fork Lifts or High Lifts; Track Jacks and Tampers; Tractors, Sideboom; Trenching or Ditching Machine; Tunnelluggers; Vermeer Type Saws; Water Blaster Cutting Head; Wheel Type End Loaders; Winch Cat.

CLASS 2. Air Compressors (six to eight)\*; Asphalt Boosters and Heaters; Asphalt Distributors; Asphalt Plant Fireman; Oiler on Two Paving Mixers When Used in Tandem; Boom or Winch Trucks; Bull Floats or Flexplanes; Concrete Finishing Machine; Concrete Saws, Self-Propelled; Concrete Spreading Machines; Conveyors (six to eight)\*; Generators (six to eight)\*; Gravel or Stone Spreader, Power Operated; Hoist (with One Drum and One Load Line); Light Plants (six to eight)\*; Mechanical Heaters (six to eight)\*; Mud Jacks; Post Hole Digger, Mechanical; Pug Mills when used for other than Asphalt operation; Robotic Controlled Equipment in this Classification; Road or Street Sweeper, Self Propelled; Rollers (except bituminous concrete); Seaman Tiller; Straw Machine; Vibratory Compactor; Water Blaster, Power Unit; Welding Machines (six to eight)\*; Well Drill Machines.

CLASS 3. Air Compressors(one to five)\*; Air Compressors, Track or Self-Propelled; Automatic Hoist; Building Elevators; Bulk Cement Batching Plants; Conveyors (one to five)\*; Concrete Mixers (Except Plant, Paver, or Tower); Firemen; Generators (one to five)\*; Greasers; Helper on Single Paving Mixer; Hoist, Automatic; Light Plants (one to five)\*; Mechanic Helpers; Mechanical Heaters (one to five)\*; Oilers; Power Form Graders; Power Sub-Graders; Robotic Controlled Equipment in this Classification; Scissors Hoist; Tractors without power attachments regardless of size or type; Truck Crane Oiler and Driver (1 man); Vibratory Hammer (power source); Water Pumps (one to five)\*; Welding Machines (1/300 Amp. or over)\*; Welding machines (one to five)\*

CLASS 4. Lattice Boom Crawler Cranes; Lattice Boom Truck Cranes; Telescopic Truck-Mounted Cranes; Tower Cranes.

\* Combinations of one to eight of any Air Compressors, Conveyors, Welding Machines, Water Pumps, Light Plants, or Generators shall be in batteries or within 400 feet and shall be paid as per the Classification Schedule contained in this Article.

#### OPERATING ENGINEERS - HIGHWAY

CLASS 1. Asphalt Screed Man; Asphco Concrete Spreaders; Asphalt Pavers; Asphalt Plant Engineer; Asphalt Rollers on Bituminous Concrete; Athey Loaders; Backhoes; Barber Green Loaders; Bulldozers; Cableways; Carry Deck Pickers; Cherry Pickers (Rough Terrain); C.M.I. & similar type-autograde formless paver, autograde placer & finisher; Concrete Breakers; Concrete Plant Operators; Concrete Pumps; Derricks; Derrick Boats; Dewatering Systems; Earth Auger or Boring Machines; Elevating Graders; Engineers on Dredges; Gravel Processing Machines; Grout Pump; Head Equipment Greaser; High Lifts or Fork Lifts; Hoists with two or more drums or two or more load lines; Hydro Jet or Hydro Laser; Locomotives, All; Mechanics; Motor Graders or Auto Patrols; Multi-Point Power Lifting Equipment; Operators or Leverman on Dredges; Operators, Power Boat; Operators, Pug Mill (Asphalt Plants); Overhead Cranes; Paving Mixers; Piledrivers; Pipe Wrapping and Painting Machines; Push-dozers, or Push Cats; Robotic Controlled Equipment in this Classification; Rock Crushers; Ross Carrier or Similar Machines; Roto-Mill; Scoops, Skimmer, two cu. yd. capacity and under; Sheep-Foot Roller (Self Pro-pelled); Shovels; Skid Steer; Skimmer Scoops; Test Hole Drilling Machines; Tower Machines; Tower Mixers; Track Type End Loaders; Track Type Fork Lifts or High Lifts; Track Jacks and Tampers; Tractors, Side-boom; Trenching or Ditching Machine; Tunnelluggers; Vermeer-Type Saws; Wheel Type End Loaders; Winch Cat; Scoops, All or Tournapull.

CLASS 2. Air Compressors (six to eight)\*; Articulated Dumps; Asphalt Boosters and Heaters; Asphalt Distributors; Asphalt Plant Fireman; Boom or Winch Trucks; Building Elevators; Bull Floats or Flexplanes; Concrete Finishing Machine; Concrete Saws, Self-Propelled; Concrete Spreading Machines; Conveyors (six to eight)\*; Generators (six to eight)\*; Gravel or Stone Spreader, Power Operated; Hoist, Automatic; Hoist with One Drum and One Load Line; Light Plants (six to eight)\*; Mechanical Heaters (six to eight)\*; Mud Jacks; Off Road Water Wagons; Oiler on Two Paving Mixers When Used in Tandem; Post Hole Digger, Mechanical; Robotic Controlled Equipment in This Classification; Road or Street Sweeper, Self-Propelled; Rollers (except bituminous concrete); Scissor Hoist; Sea-man Tiller; Straw Machine; Vibratory Compactor; Water Pumps (six to eight)\*; Well Drill Machines.

CLASS 3. Air Compressors (one to five)\*; Air Compressors, Track or Self-Propelled; Bulk Cement Batching Plants; Conveyors (one to five)\*; Concrete Mixers (Except Plant, Paver, or Tower); Firemen; Generators (one to five)\*; Greasers; Helper on Single Paving Mixer; Light Plants (one to five)\*; Mechanic Helpers; Mechanical Heaters (one to five)\*; Oilers; Power Form Graders; Power Sub-Graders; Pug Mills when used for other than Asphalt operation; Robotic Controlled Equipment in This Classification; Tractors without power attachments, regardless of size or type; Truck Crane Oiler and Driver (1 man); Vibratory Hammer (power source); Water Pumps (one to five)\*; Welding Machines (one 300 Amp. or over)\*; Welding Machines (one to five)\*.

CLASS 4. Lattice Boom Crawler Crane; Lattice Boom Truck Crane; Telescopic Truck-Mounted Crane; Tower Crane.

\*Combinations of one to eight of any Air Compressors, Conveyors, Welding Machines, Water Pumps, Light Plants or Generators shall be in batteries or within 400 feet and shall be paid as per the Classification Schedule contained in this Article.

#### OPERATING ENGINEER - OIL AND CHIP RESEALING ONLY.

This shall encompass the operation of all motorized heavy equipment used in oil and chip resealing, including but not limited to operating self-propelled chip spreaders, and all types of rollers (both hard and rubber tired); and other duties pertaining to the operation or maintenance of heavy equipment related to oil & chip resealing.

#### Other Classifications of Work:

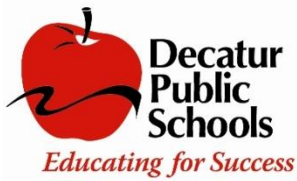
For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

**LEGAL NOTICE  
NOTICE OF RESOLUTION ADOPTING  
PREVAILING WAGE RATES**

TAKE NOTICE that the Board of Education of Decatur School District No. 61, County of Macon, State of Illinois, pursuant to “An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works,” as amended, approved by resolution on September 1, 2017, has determined on, and as effective from June 12, 2018, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in the construction of public works coming under the jurisdiction of the Board of Education is the same as determined by the Department of Labor of the State of Illinois for Macon County as of June 12, 2018. A copy of the full Resolution and the Department of Labor determination is available for inspection by any interested party in the main office of the Board of Education located at 101 West Cerro Gordo Street, Decatur, Illinois and to any employee, association of employers and any person of employee or association of employees who have filed, or file their names and addresses, requesting copies of the same.



**Board of Education  
Decatur Public School District #61**

<b>Date:</b> June 12, 2018	<b>Subject:</b> Annual Review and Approval of Authorized Depositories
<b>Initiated By:</b> Todd Covault, EdD, Chief Operational Officer	<b>Attachments:</b> <ul style="list-style-type: none"> <li>• Bank – List of Accounts (1 page)</li> <li>• Investments – List of Accounts (2 pages)</li> <li>• Parent Credit Card Payment Account (1 page)</li> </ul>
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

In accordance with Board policy 4:30, administration annually provides a list of depositories to the Board for review and approval.

**CURRENT CONSIDERATIONS:**

Find attached several lists of District depositories. Please note that specific account numbers have not been printed for security reasons.

- Accounts at Hickory Point Bank and Trust
- Investment Accounts – Regular Funds – Due to the FDIC Insurance Limits of \$250,000 at each bank you will note that Certificate of Deposits tend to be purchased at numerous institutions. The purpose is to not have more than \$250,000 at any single bank location for the investment “security” component of the policy.
- Vantiv (RevTrak) Credit Card Depository – This account allows parents to pay for student fees including instructional materials, food service, pre-k tuition, and building rentals.

**FINANCIAL CONSIDERATIONS:**

In accordance with Board policy, the District invests, in priority order, for the purpose of security of funds, liquidity (access to the funds), and to obtain the highest return on investments while preserving the principal. Interest rates have been at historic lows but are starting to slowly move upward; the net interest returns are correspondingly low but rising. As you will see from the list of investments, many of the investments are now paying more than 2%. This is much greater than last year when many of the investments paid less than 100 basis points.

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board approve the List of Authorized Depositories as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**DECATUR PUBLIC SCHOOL DIST. 61**  
101 West Cerro Gordo  
Decatur IL 62523

**Accounts**  
AS OF JUNE 2018

**HICKORY POINT BANK & TRUST**

<b>ACCOUNT NAME</b>	<b>PURPOSE</b>
Consolidated Account	Operating
ACH Account	Operating ACH payments
Workers' Compensation	Workers' compensation claims
Payroll Account	Payroll
Eisenhower Athletic Revolving	Athletic expenses
Johns Hill Athletic Revolving	Athletic expenses
MacArthur Athletic Revolving	Athletic expenses
Stephen Decatur Athletic Revolving	Athletic expenses
Thomas Jefferson Athletic Revolving	Athletic expenses
Garfield Montessori Magnet Revolving	Athletic expenses
Hope Academy Revolving	Athletic expenses
Dennis Lab Athletic Revolving	Athletic expenses
Flexible Spending Account	Tax-advantaged health/dependent care

**PMA FINANCIAL NETWORK, INC.**  
**ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS**

<b>ACCOUNT NAME</b>	<b>PURPOSE</b>
Investment Account	Investments
Series 2016 Bonds	Bond money investments
2017 Working Cash Capital Projects	Bond money investments



# Master Total Portfolio Report

As of: 05/29/18

PMA Financial Network, Inc.

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## DECATUR PUBLIC SCHOOL DISTRICT #61 / INVESTMENT ACCOUNT (10102-102)

1001

Type	Trans	SEQ	Purchase	Maturity	FDIC #	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM						MAX Fund Balance	\$16,811,222.31	\$16,811,222.31	
MM						Liquid Fund Balance	\$7,854,684.07	\$7,854,684.07	
SDA					7213	Savings Deposit Account - CITIBANK	\$3,770.92	\$3,770.92	
						<i>Projected Need Dates</i>			
						06/06/18	\$11,300,000.00		
						08/01/18	\$3,700,000.00		
CD	251933	1	03/13/18	06/06/18	35546	BOFI FEDERAL BANK - LOC	\$3,412,510.14	\$3,400,000.00	1.580
TS	252725	1	04/13/18	06/12/18	1	ISDLAF+ TERM SERIES - 20180612AC02	\$5,013,726.03	\$5,000,000.00	1.670
CD	251075	1	02/22/18	08/21/18	110	BANK OF THE OZARKS	\$249,914.83	\$247,800.00	1.731
TS	251252	1	02/23/18	08/22/18	1	ISDLAF+ TERM SERIES - 20180822AA02	\$4,790,524.67	\$4,750,000.00	1.730
CD	253127	1	04/27/18	04/29/19	33653	BANK OF CHINA	\$249,995.55	\$244,500.00	2.235
CD	253128	1	04/27/18	04/29/19	57968	SONABANK	\$249,992.25	\$244,600.00	2.193
CD	253129	1	04/27/18	04/29/19	57927	ROCKFORD B&TC	\$249,912.32	\$244,600.00	2.160
CD	253130	1	04/27/18	04/29/19	58979	BANKUNITED NA	\$1,293,804.50	\$1,266,300.00	2.160
<b>Subtotal --&gt;</b>							<b>\$40,180,057.59</b>	<b>\$40,067,477.30</b>	

## DECATUR PUBLIC SCHOOL DISTRICT #61 / SERIES 2016 BONDS (10102-204)

10966

Type	Trans	SEQ	Purchase	Maturity	FDIC #	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM						MAX Fund Balance	\$54,759.15	\$54,759.15	
MM						Liquid Fund Balance	\$900.09	\$900.09	
CD	252815	1	04/19/18	10/11/19	16571	BMO HARRIS BANK, NA	\$1,342,889.32	\$1,300,000.00	2.230
<b>Subtotal --&gt;</b>							<b>\$1,398,548.56</b>	<b>\$1,355,659.24</b>	

## DECATUR PUBLIC SCHOOL DISTRICT #61 / 2017 WORKING CASH CAPITAL PROJECTS (10102-205)

13264

Type	Trans	SEQ	Purchase	Maturity	FDIC #	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM						MAX Fund Balance	\$189,226.49	\$189,226.49	
CD	252814	1	04/19/18	04/19/19	16571	BMO HARRIS BANK, NA	\$2,041,600.00	\$2,000,000.00	2.080
<b>Subtotal --&gt;</b>							<b>\$2,230,826.49</b>	<b>\$2,189,226.49</b>	

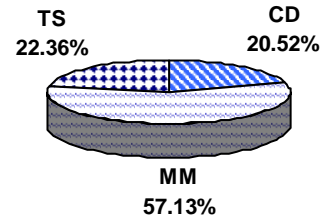
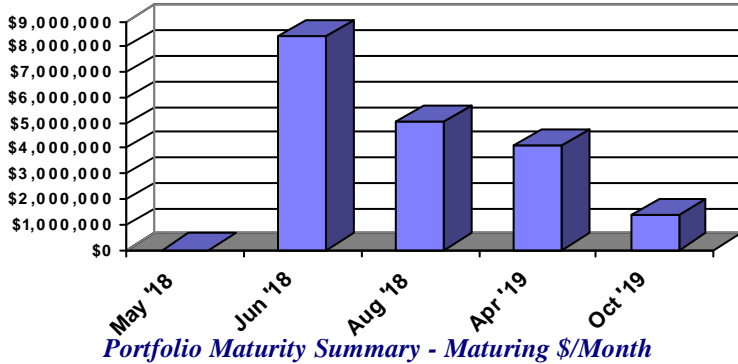
Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> \$43,809,432.64 \$43,612,363.03

Time and Dollar Weighted Portfolio Yield: 2.068 %

Weighted Average Portfolio Maturity: 133.27 Days

MM: 57.13%  
 CD's: 20.52%  
 CDR's: 0.00%  
 DTC: 0.00%  
 CP: 0.00%  
 SEC: 0.00%  
 TS: 22.36%



Rate and Yield as labeled on this statement. For certain investment products offered by PMA, the stated Rate may be the Bond Equivalent Yield (BEY), Yield to Maturity (YTM) or other calculation of yield offered on that product ("Rate"). For all fixed income investments included on this statement (investments other than liquid LGIP, money market or SDA products), the "Rate" is stated as of the purchase date. Time and Dollar Weighted Portfolio Yield only includes fixed income investments (investments other than liquid LGIP, money market or SDA products) and is calculated based on the "Rate" at the purchase date.



**DECATUR PUBLIC SCHOOL DISTRICT #61**  
**101 West Cerro Gordo Street**  
**Decatur, IL 62523**

Credit Card Depository Account  
As of June 2018

**RevTrak**

<b>Account Name</b>	<b>Account Number</b>	<b>Purpose</b>
Food Service Payments		Student Breakfast/Lunch Fees (a la carte)
Dennis Pre-K Tuition		Tuition
Garfield Pre-K Tuition		Tuition
Enterprise Pre-K Tuition		Tuition
Instructional Material Fees		Fees – all schools
Building Rental		Rental Fees



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Personnel Action
<b>Initiated By:</b> Deanne Hillman, Director of Human Resources and the Human Resources Department	<b>Attachments:</b> 11 Pages of Personnel Action
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Per Board Policy 5:30 Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

**CURRENT CONSIDERATIONS:**

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

**FINANCIAL CONSIDERATIONS:**

These positions are in the budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

**To: Board of Education**  
**Fr: Deanne Hillman**  
**Human Resources Director**  
**Date: June 7, 2018**  
**Board Date: June 12, 2018**  
**Re: Personnel Action**

**EMPLOYMENT RECOMMENDATIONS**

**TEACHERS:**

Name	Position	Effective Date
Margaret Bone	Math, Eisenhower	August 13, 2018
Whitney Brown	Grade 2, Harris	August 13, 2018
Michelle Ginn	Grade 6, Durfee	August 13, 2018
Emily Kane	Grade 3, Franklin ( <i>Pending Licensure</i> )	August 13, 2018
Kassandra Mikesell	Kindergarten, Parsons	August 13, 2018
Emma Morrison	Art, Dennis	August 13, 2018
Brooke Taylor	Grade 2, Oak Grove ( <i>Nonrenewal/Rehire</i> )	August 13, 2018
Josh Thornton	Middle School Math/Science, Dennis ( <i>Pending Licensure</i> )	August 13, 2018
Taylor Torreson	Music, Dennis ( <i>Pending Licensure</i> )	August 13, 2018

*Pending Licensure- will begin as a Substitute Teacher in the position until Illinois Teacher Licensure is received.*

**SCHEDULE B:**

Name	Position	Effective Date
JaDawn Bryant	Middle School Girls Basketball Coach, Hope Academy	August 27, 2018
Albulena Emroski	School Behavioral Support Coach, Hope Academy	August 13, 2018
Albulena Emroski	Middle School Girls Volleyball Coach, Hope Academy	November 26, 2018
Johnell Evans	High School Assistant Football Coach, Eisenhower	August 6, 2018

Johnell Evans	High School Girls Head Basketball Coach, Eisenhower	October 29, 2018
Nick King	High School Assistant Football Coach, Eisenhower	August 6, 2018

**MAINTENANCE:**

Name	Position	Effective Date
Thomas Bray	Maintenance Worker, Buildings & Grounds	July 2, 2018

**TRANSFERS**

**TEACHERS:**

Name	Position	Effective Date
David Barista	From Middle School Art, Thomas Jefferson to Art, Eisenhower	August 13, 2018
Nicole Davis	From Cross Categorical, Garfield to Cross Categorical, Eisenhower	August 13, 2018
Caryn Fuiten	From Grade 2, Durfee to Literacy Intervention Specialist, Muffley	August 13, 2018
Tiffany Jones	From Elementary Counselor, Durfee to Elementary Counselor, Stevenson/Robertson Charter	August 13, 2018
Lorraine Major	From Kindergarten, South Shores to Literacy Intervention Specialist, Durfee	August 13, 2018
Patricia Mamrak	From Grade 3, Durfee to Grade 4, Durfee	August 13, 2018
Glen Shaffer	From Industrial Tech, Thomas Jefferson to Industrial Tech, Eisenhower/MacArthur	August 13, 2018
Kristina Sommer	From Grade 4, Parsons to Grade 5, Parsons	August 13, 2018
Stacy Witts	From Grade 4, Durfee to Middle School Science, Thomas Jefferson	August 13, 2018

**CUSTODIANS:**

Name	Position	Effective Date
Sandra Newberry	From 2nd Shift Custodian, Enterprise/MacArthur to 2nd Shift Custodian, MacArthur	May 30, 2018

**OFFICE PERSONNEL:**

Name	Position	Effective Date
Kimberly Palmer	From School/Family Liaison, Stephen Decatur to Secretary to Middle School Principal, Stephen Decatur	June 1, 2018

**ADMINISTRATIVE SUPPORT:**

Name	Position	Effective Date
Alexandra Hammel	From District Wide Liaison, Student Services to Family Support Transition Coordinator, Student Services	July 12, 2018

**OUTREACH PERSONNEL:**

Name	Position	Effective Date
Abby DeLong	From Lead Parent Educator, Baum/Southeast, 7 hours per day to Parent Educator, Southeast/Pershing, 6.5 hours per day	July 1, 2018
Karen Mayer	From Lead Parent Educator, Richland, 7 hours per day to Parent Educator, Richland/Pershing, 6.5 hours per day	July 1, 2018

**CHANGE IN NUMBER OF DAYS****ADMINISTRATOR:**

Name	Position	Effective Date
Sarah Knuppel	From Early Childhood Learning Principal, Pershing, 220 days to Early Childhood Learning Principal, Pershing, 240 days	July 9, 2018

**RIF/REHIRE****TEACHING ASSISTANTS:**

Name	Position	Effective Date
Mariella Babb	From Pre-K Assistant, Southeast, 6.5 hours per day to Bilingual Assistant, Johns Hill, 6 hours per day	August 13, 2018

Karen Bartley	From Library Media Assistant, Johns Hill, 5 hours per day to Library Media Assistant, Johns Hill, 5 hours per day	August 13, 2018
Yolanda Brown	From Locker Room Supervisor, Dennis, 2 hours per day to Locker Room Supervisor, Dennis, 2 hours per day	August 13, 2018
Mary Ann Carr	From Kindergarten/1st Grade Instructional Assistant, Durfee, 3 hours per day to Kindergarten/1st Grade Instructional Assistant, Durfee, 3 hours per day	August 13, 2018
Ferlaxnes Carson	From Locker Room Supervisor, Stephen Decatur, 6 hours per day to Individual Assistant, French Academy, 6 hours per day	August 13, 2018
Westley Dawson	From Locker Room Supervisor, Johns Hill, 6 hours per day to SEAP Teaching Assistant, SEAP, 6.25 hours per day	August 13, 2018
Bridget Dutcher	From Montessori Assistant, Enterprise, 6 hours per day to Individual Assistant, Enterprise, 6 hours per day	August 13, 2018
Chelle Gooden	From Montessori Assistant, Enterprise, 6 hours per day to SEAP Teaching Assistant, SEAP, 6.25 hours per day	August 13, 2018
Pamela Kennedy	From Pre-K Assistant, Baum, 6.5 hours per day to Library Media Assistant, Harris, 5 hours per day	August 13, 2018
Andrea Livingston	From Pre-K Assistant, RCC, 6.5 hours per day to Pre-K Assistant, Southeast, 6.5 hours per day	August 13, 2018
Leigh Ann Miner	From Kindergarten/1st Grade Instructional Assistant, Hope, 6 hours per day to Essential Skills Assistant, Thomas Jefferson, 6.25 hours per day	August 13, 2018
Megan Moran	From Pre-K Assistant, RCC, 6.5 hours per day to Essential Skills Assistant, Harris, 6 hours per day	August 13, 2018
Brittany Morgan	From Hardship Assistant, Harris, 6 hours per day to Essential Skills Assistant, Harris, 6 hours per day	August 13, 2018

Sean Nevitt	From Pre-K Assistant, RCC, 4 hours per day to Essential Skills Assistant, Thomas Jefferson, 6.25 hours per day	August 13, 2018
Clara Oldham	From Alternative Education Teaching Assistant, Phoenix Academy, 6.25 hours per day to Library Media Assistant, Garfield, 5 hours per day	August 13, 2018
Jarod Oldham	From Hardship Assistant, Franklin, 6 hours per day to SEAP Teaching Assistant, SEAP, 6.25 hours per day	August 13, 2018
Mark Potter	From Montessori Assistant, Enterprise, 6 hours per day to Life Skills Assistant, Parsons, 6 hours per day	August 13, 2018
Kaelee Queary	From Pre-K Assistant, Baum, 6.5 hours per day to Kindergarten/1st Grade Instructional Assistant, French Academy, 6 hours per day	August 13, 2018
Alexsandra Reynolds	From Hardship Assistant, Harris, 6 hours per day to Cross Categorical Assistant, MacArthur, 6.5 hours per day	August 13, 2018
Heather Scarlett	From Montessori Assistant, Garfield, 6 hours per day to Montessori Assistant, Enterprise, 6 hours per day	August 13, 2018
Jennifer Voorhees	From Library Assistant, Harris, 5 hours per day to Kindergarten/1st Grade Instructional Assistant, Parsons, 6 hours per day	August 13, 2018
Robin Williams	From Alternative Education Teaching Assistant, Phoenix Academy, 6.25 hours per day to Cross Categorical Assistant, Eisenhower, 6.5 hours per day	August 13, 2018

**SUMMER SCHOOL**

**TEACHER:**

Name	Position	Effective Date
Mike Coziahr	APEX, Session 1, Eisenhower	June 4, 2018
Kimberly Scheuermann	High School Algebra, Session 1, MacArthur	June 4, 2018

**SECURITY PERSONNEL:**

Name	Position	Effective Date
Adam Banner	Summer School Security Officer, Eisenhower	June 4, 2018
Ronald Ingram	Summer School Security Officer, MacArthur	June 4, 2018

**RESIGNATIONS****TEACHERS:**

Name	Position	Effective Date
Chierstan Burns	Kindergarten, Hope Academy	End of the 2017-2018 School Year
Brian Lonergan	Vocal Music, Eisenhower/Thomas Jefferson	End of the 2017-2018 School Year
Kimberly Stolze	SEAP, Southeast/SEAP	August 13, 2018
Blayne Therien	Hearing Itinerant, Macon Piatt Special Ed	End of the 2017-2018 School Year
Lisa Uptmor	Middle School Language Arts, Dennis	End of the 2017-2018 School Year

**SCHEDULE B:**

Name	Position	Effective Date
Jacob Albert	High School Boys Assistant Soccer Coach, Eisenhower	May 22, 2018
Stephen Jenkins	High School Girls Assistant Soccer Coach, Eisenhower	May 23, 2018
Katelin Klimczak	High School Girls Varsity Soccer Coach, Eisenhower	End of the 2017-2018 School Year
Katie Klimczak	High School Girls Junior Varsity Volleyball Coach, Eisenhower	End of the 2017-2018 School Year
Sam Mills	High School School Scholastic Bowl, Eisenhower	May 23, 2018
Chris Shugart	High School School Scholastic Bowl, Eisenhower	May 23, 2018



SECURITY PERSONNEL:

Name	Position	Effective Date
Nyatalia Cooper-Kersting	School Security Officer, Eisenhower	May 22, 2018

CUSTODIAN:

Name	Position	Effective Date
Kevin Townes	2nd Shift Custodian, Franklin/MacArthur	May 29, 2018

SUMMER SCHOOL

TEACHER:

Name	Position	Effective Date
Mike Coziahr	Summer School Middle School Math, Eisenhower	May 30, 2018

**RETIREMENT**

TEACHER:

Name	Position	Effective Date
Robin Colby	School Nurse, MacArthur	December 31, 2018

TEACHING ASSISTANT:

Name	Position	Effective Date
Jill Kemp	KDG/1 Instructional Assistant, Parsons	End of the 2017-2018 School Year

**COMPENSATION RECOMMENDATIONS:**

- The following staff members should be compensated **\$50.00** for participating in Trauma Informed Planning on June 5, 2018 at Franklin:  
Jennifer Fultz  
Nikki Torbert
- The following staff members should be compensated **\$100.00** for participating in Leadership Team on June 6, 2018 at Muffley:  
Abbey Jordan  
Stephanie Meis  
Libby Kirkland  
Diane Orr
- The following staff members should be compensated for participating in CTE & Encore Curriculum Design from May 29-June 1, 2018 at PDI:

Cody Acree	\$396.00	Joseph Guzman	\$396.00
Christina Angle	\$396.00	Traci Hayward	\$396.00
David Barista	\$396.00	Aubree Honeycutt	\$198.00
Daniel Bennett	\$396.00	Andrew Jones	\$396.00
Aubrey Bohannon	\$396.00	Samantha Kubil	\$396.00
Sarah Boline	\$396.00	Merry Lanker	\$396.00
Gayle Bowman	\$396.00	Thomas Miller	\$396.00
Patricia Brackett	\$396.00	Jennifer Morrow	\$396.00
Peter Brown	\$396.00	Paula Patterson	\$396.00
Angela Bryles	\$165.00	Lauren Pruter	\$396.00
Katherine Busch	\$396.00	Molly Reeder-Foust	\$396.00
Rhonda Cox	\$1,155.00	Markia Rogers	\$396.00
Terri Ellis	\$396.00	Benjamin West	\$396.00
Garold Fowler	\$396.00	Elizabeth Williams	\$396.00
Katherine Ganley	\$396.00		

- The following staff members should be compensated for participating in Healthy Community Grant during May 2018 at Dennis:

Julie Ryan	\$231.00	Phillip Winecke	\$247.50
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- The following staff members should be compensated for participating in Girls on the Run Club on May 1, 3, 8, 10, 15, 17 & 19,, 2018 at Muffley:

Melissa Cripe	\$75.00	Diane Orr	\$200.00
Dawn Hawkins	\$125.00	JoBeth Sweeney	\$200.00
Vanessa Kelson	\$200.00		

- The following staff members should be compensated for participating in PBIS Training from May 29-30, 2018 at Hope Academy:

Erin Hargrove	\$200.00	Rajilla Sullivan	\$200.00
Ann Downey	\$200.00	Albulena Emroski	\$200.00
Sara Ingram	\$200.00	Teresa Cobb	\$200.00
Kristin Price	\$200.00	Kathryn Gibbons	\$100.00
Lyndsey Lemanczyk	\$200.00	Brandon Jelks	\$200.00

- The following staff member should be compensated **\$300.00** for participating in Tutoring Struggling Students on April 23 & May 8, 2018 at Oak Grove:

Tamara Schmitt

- The following staff members should be compensated **\$99.00** for participating in English 098 Curriculum Writing on May 29, 2018 at PDI:

Krista Hudson	Brandon Phillips
Ron Lybarger	Matthew Gremo
Justin Baer	

- The following staff members should be compensated **\$100.00** for participating in Schoolwide Plan Development on May 29, 2018 at Johns Hill:

Sandy Dexter		Elizabeth Harding	
Melissa Duff		Sarah Pierce	
Kathy Ganley		Ashley Kaczynski	
Leslie Johnson		Sharon Bird	
- The following staff members should be compensated **\$100.00** for participating in Fountas and Pinnell Training on December 21, 2017 at Stevenson:

Christine Bierbrodt		Sheree Park	
Jarry Brown		Amanda Roberts	
Taryn Diaz		Stacey Wilson	
C Roxann Kennedy			
- The following staff members should be compensated **\$100.00** for participating in Agriculture Education and 4H Integration May 31, 2018 at Garfield:

Rebecca Cordova		Barbara Scarlet	
Emily Stephens		Jill Hubbard	
Sarah Brice			
- The following staff members should be compensated **\$200.00** for participating in Trauma Informed Planning from May 29-30, 2018 at Parsons:

April Parpart		Colleen Veitengruber	
Rhonda Ganley		Alycia Moery	
Kristina Sommer		Colleen Johnson	
Kristi Mullinix			
- The following staff members should be compensated for participating in High School US History & World History Curriculum Work May 25 & 29, 2018 at PDI:

Sam Mills	\$396.00	Stuart Leo	\$396.00
Chris Shugart	\$396.00	Dana Maisel	\$396.00
Tarin Mills	\$198.00	Megan Flanigan	\$396.00
- The following staff members should be compensated **\$50.00** for participating in MTSS on May 31, 2018 at Muffley:

Natalie Gower		Melissa Prasun	
Libby Kirkland		JoBeth Sweeney	
- The following staff members should be compensated for participating in Healthy Community Grant/Open House/BBQ Dinner May 17, 2018 at Oak Grove:

Megan Holt	\$74.25	Paul Marconi	\$66.00
Amy Davenport	\$74.25	Karissa Tucker	\$66.00
Karen Mercer	\$66.00	Shirley Moreland	\$66.00

- The following staff members should be compensated for participating in Healthy Community Grant/Spring Get Fit Sessions during April & May 2018 at French:

Jeremy King	\$132.00	Tarika Mootrey	\$297.00
Stephen Sears	\$132.00	Sara Kelly	\$297.00
Maria Wiggins	\$198.00		

- The following staff members should be compensated for participating in Guided Reading and Beyond on May 30, 2018 at Franklin:

Brianne Barrett	\$50.00	Kay Green	\$50.00
Kelsey Beck	\$50.00	Kristin Portis	\$50.00
Heather England	\$50.00	Cheri Timmons	\$50.00
Jodi Folmsbee	\$50.00	Vernadene Wells	\$50.00
Kathy Fornear	\$50.00	Nikki Torbert	\$100.00
Macie Gillis	\$50.00		

- The following staff members should be compensated for participating in Yearly Planning during May 25, 2018 at Stevenson:

Kelly Bailey	\$100.00	C Roxann Kennedy	\$100.00
Jarry Brown	\$100.00	Olivia Mannlein	\$100.00
Peter Brown	\$100.00	Tessa Meinders	\$100.00
Elizabeth Case	\$100.00	Sheree Park	\$100.00
Tarym Diaz	\$100.00	Amanda Roberts	\$100.00
Vicki Elliott	\$100.00	Carrie Sager	\$100.00
Felicia Green	\$50.00	Emily Villarreal	\$50.00
Rebecca Harman	\$100.00	Stacey Wilson	\$100.00
Denita Hentz	\$100.00	Leslie Woolsey	\$100.00

- The following staff members should be compensated for participating in Summer PD May 31, 2018 at Enterprise:

Dolores Bloomfield	\$100.00	Patsy Woodland	\$100.00
Alison Chumbley	\$100.00	Carol Dance	\$100.00
Pamela Helm	\$100.00	Lyndsay Fuller	\$100.00
Tonya Kates	\$100.00	Ashley Jennings	\$100.00
Ashley Kitson	\$100.00	Iisha Dean	\$50.00
Ashley Lofland	\$100.00	Erica Woods	\$50.00
Kayla Preci	\$100.00	Nicole Cook	\$50.00
Joann Thompson	\$100.00	Jennifer Douglas	\$100.00
Juanita Williams	\$100.00		

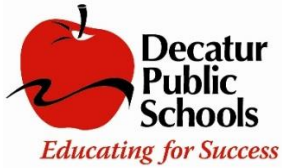
- The following staff members should be compensated for participating in Retreat Day Reflection on May 25, 2018 at Baum:

Sara Barnett	\$50.00	Debbie Boerger	\$100.00
Robert Winters	\$50.00	Jackalyn Creason	\$50.00
Pam Blades	\$100.00	Jacqueline Sierra	\$100.00

Susa Rohman	\$50.00	Ronald Conrad	\$50.00
Joni Grubbs	\$100.00	Michael Patrick	\$100.00
Michelle Hazelrigg	\$100.00	Janet Brownfield	\$100.00
Katie Hill	\$100.00	Nicole Ekis	\$100.00
Jessie Brinkoetter	\$100.00	Tonya Bales	\$100.00
Ashley Minton	\$100.00	Judi Wood	\$100.00
Chelsie Kirschner	\$50.00	Jewel Grady	\$100.00

- The following staff members should be compensated **\$330.00** for participating in Student Growth Facilitators Fall Stipend during Spring Semester at PDI:

Joni Grubbs	Rhonda Ganley
Phillip Winecke	Deb Harper
Jill Robertson	C Roxann Harper
Stacy Witts	Crystal Eilers
Ashley Lofland	Ashley Swanson
Heather England	April Parks
Katherine Dilbeck	Karen McFadin
Nicole Davis	Ashley Guntle
Chelsea Brewer	Michelle Houchins
Holly Kitson	Andrew Jones
Erin Hargrove	Sonja Tillery-Aten
Elizabeth Harding	Krista Hudson
Susan Niesman	Maureen Somers
Hilda Nicholls	Penny Dunning
Kathryn Rodgers	



**Board of Education  
Decatur Public School District #61**

<b>Date:</b> June 12, 2018	<b>Subject:</b> Administrative Recommendation
<b>Initiated By:</b> Deanne Hillman, Director of Human Resources	<b>Attachment:</b> Administrative Recommendation for Jenny Kosiec, Dean of Students, Eisenhower
<b>Reviewed By:</b> Dr Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Jenny Kosiec currently has a Bachelor’s degree in Family and Consumer Science Education from the University of Wisconsin-Stout, Menomonie, WI and two Master’s degrees one in Educational Administration from Governors State University, University Park, IL and the other in Advanced Teaching Practices, La Jolla, CA.

Jenny has been an Early Childhood Education Instructor at Heartland Technical Academy, Decatur, IL since 2014. Before her current position she was a Family and Consumer Science Teacher with Antioch Community School District, Lake Villa, IL from 2004-2005. Prior to that position, she was a Family and Consumer Science Teacher with Grayslake Central School District, Grayslake, IL from 2003-2004.

**CURRENT CONSIDERATIONS:**

The interview team respectfully recommends Jenny Kosiec as the Dean of Students at Eisenhower.

**FINANCIAL CONSIDERATIONS:**

This position is in the appropriate budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education approve the Administrative Recommendation as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

To: Dr Paul Fregeau, Superintendent  
From: Deanne Hillman, Director of Human Resources  
Date: June 12, 2018  
Re: Administrative Recommendation

The following person is recommended for the position of Dean of Students at Eisenhower High School.

Jenny Kosiec  
3422 Las Vegas Drive  
Decatur IL 62526

Education:

2016 MS Advanced Teaching Practices, National University, La Jolla, CA  
2001 MA Educational Administration, Governors State University, Lake Villa, IL  
1993 BS Family and Consumer Science Education, University of Wisconsin-Stout,  
Menomonie, WI

Experience:

2014 – present Early Childhood Ed Instructor, Heartland Tech Academy, Decatur, IL  
2004 - 2005 Family and Consumer Science Teacher, Antioch Community School  
District, Lake Villa, IL  
2003-2004 Family and Consumer Science Teacher, Grayslake Community School  
District, Grayslake, IL

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For payroll purposes only

Effective: July 30, 2018

Pro-rated: Yes No X

Level: 13 Step: 5

Base: \$57,611.00

Number of full contract days: 195

TRS: as allowable

Prorated:

Certified Number: 593771

Pending Illinois Certification: \_\_\_\_\_

Account Number:

Salary approved \_\_\_\_\_

Date \_\_\_\_\_

## SETTLEMENT AGREEMENT

This Agreement, entered into this 23<sup>rd</sup> day of May, 2018, by and among the Board of Education of Decatur Public School District No. 61 ("the Board" or "the District"), Macon-Piatt Special Education Cooperative ("Macon-Piatt"), and Father Doe and Mother Doe ("the Does");

### WITNESSETH:

**WHEREAS**, at all times relevant hereto the Does have been the parents of a five year old pre-kindergarten student, Child Doe, who is enrolled at Garfield Montessori Magnet School, a local educational facility maintained by the District; and

**WHEREAS**, Child Doe has an individualized educational program ("IEP") and Macon-Piatt is involved in the creation of, and directs compliance with Child Doe's IEP; and

**WHEREAS**, prior to the date of this settlement agreement, certain of Child Doe's student records were released in contravention of the provisions of the Illinois School Student Records Act (105 ILCS 10/6), Family Educational Rights and Privacy Act of 1974 and Individuals with Disabilities Education Act; and

**WHEREAS**, the Does have objected to that wrongful release; and

**WHEREAS**, all the parties to this Agreement seek to resolve all outstanding issues regarding the above described release of records except IEP propriety or compliance; and

**WHEREAS**, all the parties have had representation, counsel and guidance at all times relevant hereto, and all matters contemplated by the parties relevant hereto or addressed herein have been fully discussed and examined by each party as to that party's best interests, and all their respective options have been fully explored by the parties; and

**WHEREAS**, it is the express intention and desire of the parties now to compromise all claims, whether known or unknown, anticipated or unanticipated, liquidated or unliquidated, and



to resolve all past and present differences among the parties relating to the above-described release of records except as those differences may relate to Child Doe's IEP propriety or compliance, and to anticipate and avoid any and all future claims or differences among them to the extent any or all of the above relate to any aspect of the Child Doe's school student records and the release thereof to inappropriate parties;

**NOW, THEREFORE,** in consideration of the premises and the mutual promises, covenants, and agreements contained herein, and for other valuable consideration, the receipt and sufficiency is hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals.** The parties hereby find that all of the recitals contained in the preambles to this Agreement are full, true and correct and do incorporate them into this Agreement by this reference.

2. **Removal of Letter.** The letter dated January 24, 2018 addressed to various District and Macon-Piatt school officials shall be removed immediately and permanently from Child Doe's permanent and temporary school student records.

3. **Letter of Apology.** School officials shall issue a letter of apology to the Does substantially in the form of Exhibit A, which shall be attached hereto and incorporated herein.

4. **Payment for Attorney Fees.** Within thirty-five (35) days of the execution of this Agreement, the District shall pay to the Does the sum of Eight Hundred and no/100 Dollars (\$800.00) as reimbursement for attorney fees incurred by the Does as a result of the aforementioned event.

5. **Educational Placement.** For the 2018-2019 school term, Child Doe shall be transferred to Garfield pre-kindergarten Room 3.

6. **Release by the Does.** The Does, (Father Doe and Mother Doe) hereby agree to and do for themselves and their heirs, executors, administrators, successors and assigns, and each of

them, release, remit, remise, acquit and forever discharge the District and Macon-Piatt, their board members (past, present and future), and their employees, agents, successors and assigns from any and all matters of action and causes of action, debts, dues, damages, liabilities, costs, claims, controversies, demands, torts, contracts, agreements, guarantees, indebtedness, obligations, expenses, accountings, warranties and choses in action, in law or in equity, of every nature and description whatsoever by reason of or in respect to any act, cause, matter, omission, right, duty, injury or thing that may have or has arisen between the parties regarding the student records release referenced herein and related thereto at any time prior to the execution of this Agreement, whether known or unknown, suspected or unsuspected, latent or patent, which has or has at any time heretofore owned or held against the aforesaid parties (the District or Macon-Piatt) and including but not limited to:

a) Any claim, action, cause of action or liability arising under the Illinois School Student Records Act, Family Educational Records Privacy Act of 1974 or Individuals with Disabilities Education Act or related state law (limited in each case to records release issues);

b) Any claim, action, cause of action or liability arising under any other federal, state or local statute, law, ordinance or regulation.

7. **No Precedent.** This Agreement shall not establish a precedent of any kind as to any issue addressed herein and shall be disregarded as guidance for future disagreements of similar nature or kind.

8. **Disclosure.** Neither the District nor Macon-Piatt nor Father Doe nor Mother Doe shall disclose the terms of this Agreement, except as may be required by law. The parties acknowledge the District is required to comply with the Freedom of Information Act (5 ILCS 140/1 et seq.) and the Open Meetings Act (5 ILCS 120/1 et seq.) and such other statutes as may be relevant and to the extent nondisclosure may be inconsistent with a relevant law, the requirements

of the law shall prevail over any nondisclosure agreement between the parties. However, if a disclosure shall be required, all identifying information regarding the Does, Child Doe and Garfield Montessori School shall be redacted from the document disclosed.

9. **Making of this Agreement.** Each of the parties hereto has entered into this Agreement as their free and voluntary act. Each of the parties hereto have had the advice and benefit of counsel or representation, or the opportunity to seek the same, in making this Agreement, and know and fully understand the terms of this Agreement.

10. **Execution.** This Agreement may be executed in counterparts, and any party hereto may sign any counterpart. The Agreement shall be effective when each party hereto shall have signed a counterpart and a set of counterparts bearing the signatures of each party hereto shall constitute the Agreement as fully as if all the parties have signed a single document.

11. **Entirety of Agreement.** This Agreement constitutes the whole and entire Agreement between the parties. No prior agreement, negotiations, relationships, understanding, course of dealing, or usage forms any part of this Agreement.

12. **Applicable Law.** This Agreement has been executed in Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.

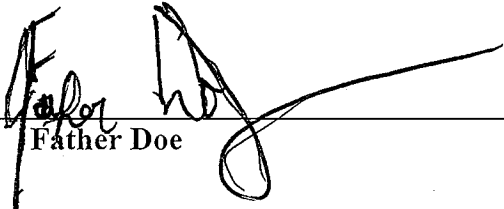
13. **Paragraph Headings.** Paragraph headings have been inserted for convenience and reference only, and if there shall be any conflict between such headings and the text of the Agreement, the text shall control.

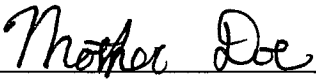
14. **Duplicate Originals.** This Agreement may be executed in one (1) or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

15. **Mutual Intent.** The language contained herein expresses the mutual intent of the parties and no rule of strict construction shall be applied against either party to this Agreement.

16. **Severability.** If any portion of this Agreement shall be declared illegal in a final judgment by a court of competent jurisdiction, then that portion shall be stricken from this Agreement and the remainder of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this Settlement Agreement to be executed on this 23<sup>rd</sup> day of May, 2018.

  
\_\_\_\_\_  
Father Doe

  
\_\_\_\_\_  
Mother Doe


**BOARD OF EDUCATION  
DECATUR PUBLIC SCHOOL  
DISTRICT NO. 61**

By: \_\_\_\_\_  
President

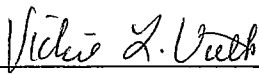
**ATTEST:**

\_\_\_\_\_  
Secretary

**EXECUTIVE BOARD  
MACON-PIATT SPECIAL  
EDUCATION COOPERATIVE**

By:   
\_\_\_\_\_  
President

**ATTEST:**

  
\_\_\_\_\_  
Secretary

(date) *June 5, 2018*

Father Doe and Mother Doe  
(address)

Dear Mr. and Mrs. Doe:

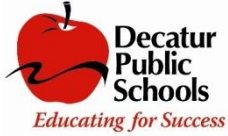
Please accept this letter as my apology for the improper records release regarding Child Doe's student record which occurred over the period of September 14, 2017 to January 18, 2018. I will make every effort to see that it doesn't happen again.

Sincerely,



Kathleen Horath  
Director  
Macon-Piatt Special Education Cooperative

**“Exhibit A”**



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Memorandum of Agreements between Decatur Federation of Teaching Assistants and Decatur Public Schools
<b>Initiated By:</b> Deanne Hillman, Director of Human Resources	<b>Attachments:</b> Memorandum of Agreements between Decatur Federation of Teaching Assistants and Decatur Public Schools
<b>Reviewed By:</b> Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

Impact bargaining took place during the Spring semester of 2018 following the elimination of the Alternative Placement Rooms.

**CURRENT CONSIDERATIONS:**

The Memorandum of Agreements reflect agreed upon terms by both parties.

**FINANCIAL CONSIDERATIONS:**

The financial obligations will be accounted for in the existing budget for the 2018-2019 school year only.

**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education approve the Memorandum of Agreements between DFTA and DPS as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

## Memorandum of Agreement

Between

**The Decatur Federation of Teaching Assistants, Local 4342, IFT/AFT, AFL-CIO**

And

**The Board of Education Decatur Public School District #61**

WHEREAS, the Decatur Federation of Teaching Assistants, Local 4342, IFT/AFT, AFL-CIO (“DFTA”) and the Board of Education of Decatur Public School District #61 (“the Board”) (and collectively “the parties”) bargained, during the spring semester 2018, following a reduction in force (“RIF”) affecting DFTA employees; and

WHEREAS, during bargaining for the employees so-reduced, the parties noted that Article XX, Reduction-in-Force, section 10 of the collective bargaining agreement between the parties dated July 1, 2015 through June 30, 2019 limits the recall of RIF’d employees to their respective category of position; and

WHEREAS, both parties wish to offer recall opportunities to as many RIF’d employees as possible; and

WHEREAS, a majority vote was taken by the membership of Decatur Federation of Teaching Assistants, Local 4324, IFT/AFT, AFL-CIO on May 16, 2018 to change the existing language of the contract to broaden recall to more classifications of employees.

NOW, THEREFORE, the parties agree as follows:

Section 1. The parties hereby find that all of the recitals contained in the preambles to this Agreement are full, true and correct and do incorporate them into this Agreement by this reference.

Section 2. The parties hereby agree that Article XX section 10 of the collective bargaining agreement effective from July 1, 2015 through June 30, 2019 shall be modified as follows beginning May 16, 2018 and such modification shall continue thereafter until and unless modified in the future:

10. If the Board has any vacancies for the following school term or within one (1) calendar year from the beginning of the following school term, the positions thereby becoming available in the categories of ~~with~~ special education, regular education, sign language interpreters, LPN Assistants, behavioral specialists’ assistants, vision and hearing technicians, and braillists shall be tendered to the most senior employees so dismissed ~~from their respective categories~~ insofar as they are qualified to hold such positions. ~~If all RIF’d candidates in a respective~~

~~category have been re-hired and there are still positions open in that category, any remaining RIF'd candidate may apply for those positions if there are no positions open in their respective category and they are qualified for the position.~~

Section 3. Unless agreement is reached to alter the agreement, *status quo* shall be interpreted so that Article XX of the collective bargaining agreement between the parties is consistent with the Memorandum of Agreement.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Paula Busboom, President  
Decatur Federation of Teaching Assistants,  
Local 4324, IFT/AFT, AFL-CIO

\_\_\_\_\_  
President  
Decatur Public School District #61

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attest:

Attest:

\_\_\_\_\_  
Secretary  
Decatur Federation of Teaching Assistants,  
Local 4324, IFT/AFT, AFL-CIO

\_\_\_\_\_  
Secretary  
Decatur Public School District #61



**Memorandum of Agreement**

**Between**

**The Decatur Federation of Teaching Assistants, Local 4342, IFT/AFT, AFL-CIO**

**And**

**The Board of Education Decatur Public School District #61**

**Elimination of Alternative Placement Room (APR) Assistant Positions at the end of the  
2017-2018 School Year**

WHEREAS, the Board of Education of Decatur Public School District #61 (“the Board”), during the spring of 2018, eliminated the Alternative Placement Room (“APR”), resulting in the elimination of several aide positions; and

WHEREAS, the aforesaid aides were all members of the Decatur Federation of Teaching Assistants, Local 4342, IFT/AFT, AFL-CIO (“DFTA”); and

WHEREAS, the Board and DFTA (collectively “the parties”) bargained, during the spring semester 2018, following the reduction in force (“RIF”) affecting DFTA employees; and

WHEREAS, elimination of the APR Assistant positions will result in the displacement of several bargaining unit members; and

WHEREAS, the displacements will result in monetary and possible hourly losses to APR Assistants; and

WHEREAS, both parties entered into impact bargaining to address the concerns on April 12, 2018.

NOW, THEREFORE, the parties agree as follows:

Section 1. The parties hereby find that all of the recitals contained in the preambles to this Agreement are full, true and correct and do incorporate them into this Agreement by this reference.

Section 2. Any APR teaching assistant displaced by action of the Board occurring during the spring of 2018 will continue to receive an additional \$0.75 per hour for the duration of the 2018-2019 school year. After that time, *status quo* shall be such that APR teaching assistants no longer make an additional \$0.75 per hour over their regular contracted wage rate.

Section 3. Each APR teaching assistant displaced by action of the Board occurring during the spring of 2018 will be afforded daily hours no less than the hours such employee worked in the 2017-2018 school year for the duration of the 2018-2019 school year. For the 2018-2019 school year, building administrator will determine duties for those minutes/hours

greater than those of the newly assigned position. Additional duties shall align with the DFTA contract. Should the number of hours be reduced following the 2018-2019 school year, the Board shall conduct a reduction in force.

Section 4. The Board shall provide for health insurance coverage consistent with the terms of the collective bargaining agreement presently in force between the parties until August 31 for any assistant resigning or retiring at the end of the given school term.

Section 5. APR teaching assistant displaced by action of the Board occurring during the spring of 2018 displaced will be provided a list of all available positions for which each individual assistant is qualified.

Section 6. The parties acknowledge and agree that APR teaching assistant displaced by action of the Board occurring during the spring of 2018 have been provided a half-day of paid time to visit schools/positions they are interested in selecting. Substitutes were not provided and the parties agree the same was appropriate. This agreement is a one-time exception to the rules, and the parties agree and understand that the foregoing half-day of visitation will not establish any future precedent. *Status quo* is hereby explicitly waived so that no future site visits are required to be provided upon displacement or reduction in force.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Paula Busboom, President  
Decatur Federation of Teaching Assistants,  
Local 4324, IFT/AFT, AFL-CIO

\_\_\_\_\_  
President  
Decatur Public School District #61

\_\_\_\_\_  
Date

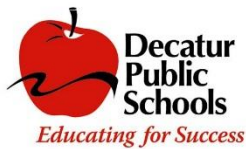
\_\_\_\_\_  
Date

Attest:

Attest:

\_\_\_\_\_  
Secretary  
Decatur Federation of Teaching Assistants,  
Local 4324, IFT/AFT, AFL-CIO

\_\_\_\_\_  
Secretary  
Decatur Public School District #61



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Strategic Marketing & Communication Plan
<b>Initiated By:</b> Maria Robertson, Director Community Engagement	<b>Attachments:</b> Document Strategic Marketing & Communication Plan
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

**BACKGROUND INFORMATION:**

The office of Community Engagement (CE) continues to focus on improving the practice of school public relations and to maintain regular and ongoing communications throughout the community. CE is committed to partnering with its many stakeholders and regularly coordinates and shares ongoing communications through a variety of ways, including digital, print, social media, ParentLink as well as other visual means. Constant collaboration and support are maintained between both internal and external stakeholders while working to grow community involvement within the District to improve perception.

**CURRENT CONSIDERATIONS:**

The foundation for the creation of the *Strategic Marketing & Communication Plan* for Decatur Public Schools is to assure that all related stakeholders are receiving current information and details for associated issues and messaging.

The first phase of this project is to have a written plan to begin the process of enhancing and improving the communication methods of the school district. The initial phase includes primary research conducted with various parties, not limited to parents, staff, school organizations, as well as secondary research related to other educational administrations best practices and recommended suggestions.

Services by The SOLVR Group, were sought out to assist with the creation of the plan. The SOLVR Group has over 20 years of experience in marketing, strategic development and innovation disciplines.

**FINANCIAL CONSIDERATIONS:**

None at this time.

**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education to accept this informational report as presented.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_

A hand holding a smartphone against a red background. The hand is positioned in the center-right of the frame, with the phone held horizontally. The background is a solid, vibrant red color. The text is overlaid on the left side of the image.

# **DPS#61**

# **Marketing &**

# **Communications Plan**

**2018-2020**

Maria Robertson, Community Engagement Director

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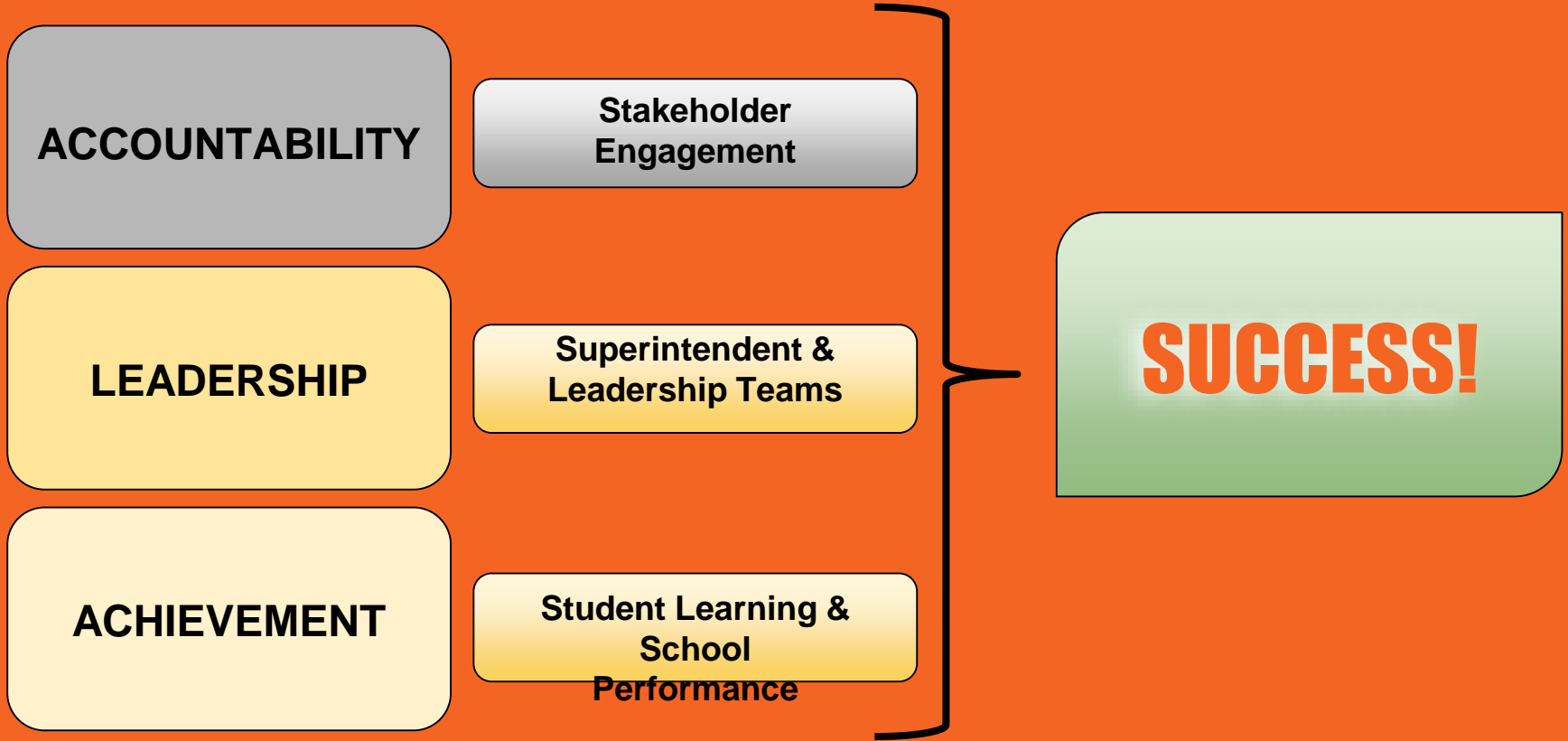
# Agenda

**I. Why is communication important**

**II. Creation of the plan**

**III. Highlights of the plan**

# COMMUNICATION is the X Factor



# Message Clarity is Critical!



**Message  
Clarity is  
Critical!**

What I love  
about Decatur  
Public Schools!

*Pride,  
Purpose,  
Passion*



---

# Agenda

**I. Why is communication important**



**II. Creation of the plan**

**III. Highlights of the plan**

# Communication Plan

## Tactical Goals ✦

- ★ Milestone Date
- ★ Related Prongs
- ★ Resources
- ★ Responsibility
- ★ Priority

✦ **DISTRICT STRATEGIC  
GOALS**



## PRONGS of Focus

- 1) Students and parents
- 2) Crisis Management
- 3) Faculty Communication  
(internal & external)
- 4) Earned Media & Public  
Relations
- 5) Perception and Branding

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# Agenda

**I. Why is communication important**



**II. Creation of the plan**



**III. Highlights of the plan**

# Highlights

## → Enhance District Communication Channels/Process

- Additional offerings for parents/community to receive and send communications to individual schools and the district
- Implement new technologies to improve communication between: district to community; school to parent, teacher to parent. etc

## → Social Media

- Rework of social media policy for administrators and staff
- Creation of social media guidelines and expectations for use

## → Communication Library

- Build a reference library for administrators to use for communications
- Establish process to manage school highlights to celebrate or announcement of updates

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# Agenda

I. Why is communication important



II. Creation of the plan



III. Highlights of the plan



# Hydraulic Fluid for Change!

## *Communication ABCs:*

- ❖ **A**lign efforts with objectives
- ❖ **B**uild clarity of purpose
- ❖ **C**oordinate collaboration
- ❖ **D**rive initiatives into actions
- ❖ **E**nergize and engage people
- ❖ **F**acilitate change and growth



A hand holding a smartphone against a blurred red background. The text is overlaid on the image.

**Thank you!**  
**Questions?**

Maria Robertson, Community Engagement Director

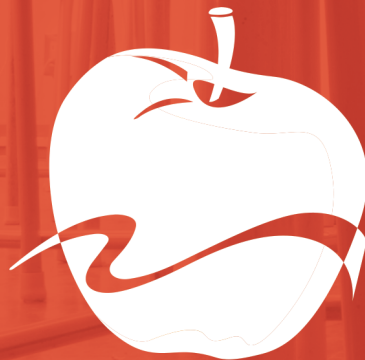
DPS #61

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**STRATEGIC  
MARKETING &  
COMMUNICATION  
PLAN**

---

2018-2020



**Decatur  
Public  
Schools**

*Educating for Success*





# DPS STRATEGIC COMMUNICATION PLAN | 2018-2019

VERSION 3 | LAST UPDATED MARCH 6, 2018

The foundation for the creation of a *Strategic Communication Plan* for Decatur Public School District #61 (DPS #61) is to assure that all related entities are receiving current information and details for associated issues and messaging.

As a first phase to this project, a written plan is being devised to begin the process of enhancing and improving the communication methods of the school district. The initial phase will include primary research conducted with various parties including but not limited to faculty, parents, students and associated organizations as well as secondary research related to other educational administrations best practices and recommended suggestions.

The following information provides the initial DPS #61 Communication Plan work product and strategy. For additional information or details, please feel free to contact Maria Robertson, Director of Community Engagement, at [MRobertson@dps61.org](mailto:MRobertson@dps61.org) or Chris Phillips at [chris@solvr.com](mailto:chris@solvr.com).

## STRATEGIC PLAN STAKEHOLDERS FOR DPS #61

The following parties are considered stakeholders for the DPS #61. Other parties may be included on a need basis.

INTERNAL	EXTERNAL
Administrators	Alumni
Board Members	Business Community
Students	Civic Groups
Staff	Educational Entities
	Elected Officials
	Faith-Based Community
	Law Enforcement
	Parents
	Prospective District Families
	Prospective Employees
	Senior Citizens
	Vendors

# **WORK PRODUCT FOR DECATUR PUBLIC SCHOOL DISTRICT #61 STRATEGIC COMMUNICATION PLAN**

Details and work required for the creation and implementation of an enhanced strategic communication plan for the Decatur Public School District. Work product extends beyond the **Phase 1** creation and includes recommendations on implementation.

## **1) SECONDARY RESEARCH**

- a. Conduct Research on Other School Districts to Determine Additional Communication Strategies
- b. Research Possible Additional Technologies to Use for Communication Facilitation

## **2) PRIMARY RESEARCH**

- a. Conduct DPS #61 Online Study/Survey to Determine Parent and Student Communication Habits, Availability and Preferences
- b. Conduct Focus Group with Faculty Members to Discuss Communication Opportunities, Positive Communication Tools and Shortfalls
- c. Interview Specific Board Members to Determine Communication Needs and Preferred Outcomes for the Final Plan
- d. Interview Superintendent to Identify Areas of Focus and Deliverable Needs
- e. Interview Specific Organizations with Relationships to School District for Enhancing Communication

## **3) CATALOGUE AND ANALYZE CURRENT COMMUNICATIONS**

- a. Work with Marketing Staff and Faculty to Determine All Communication Channels with Students/Parents
- b. Define Classroom and Coaching Communication Channels/Technologies to Create a List of All Annual Scheduled Communications, Channel (Printed or Electronic) and Audience

4) **COMMUNICATION PLAN DEVELOPMENT**

- a. Determine Barriers/Issues in DPS #61 Communication Process
- b. Discuss Resource Limitations for Implementation of Revised Process
- c. Develop Process to Maintain Consistency, Globalization of Notifications/Data and Restriction of Time Commitment for Administration of New Communication Plan
- d. Review Process with Faculty, Board and Students/Parents to Discover Any Issues, Problems or Plausibility to Implement Plan

5) **PRESENTATION AND ROLLOUT**

- a. Present Findings and Revised Communication Plan/Process to Board of Directors and Superintendent
- b. Work Directly with Faculty and Staff to Implement New Process
- c. Communicate/Promote Revised Plan to Students/Parents and Set Expectations Review Process, Concept and Acceptance of Communication Plan after (6) Month to Find Any Necessary Changes or Issues

# DPS #61 COMMUNICATION PLAN FOCUS

The Strategic Communication Plan will be implemented and focused around the following five processes/prongs.

<b>5 PRONGS OF FOCUS FOR COMMUNICATION PLAN</b>	
<b>1</b>	<p><b>Students and Parents</b> This area includes general communications, emergency notices, schedules of events and parental review.</p>
<b>2</b>	<p><b>Crisis Management</b> This area includes communication for disaster planning, individualization of messages for different entities, external statement hierarchy (position-related), response planning and organizational internal references (where to find statements).</p>
<b>3</b>	<p><b>Faculty Communication (External and Internal)</b> This area includes all external communication faculty provides to outside entities as well as development of management channels for communicating district-wide communications and messages.</p>
<b>4</b>	<p><b>Earned Media and Public Relations</b> This area includes working with the local media and other public channels to provide stories, press releases and other concepts or strategies to engage with the surrounding community.</p>
<b>5</b>	<p><b>Perception and Branding</b> This area includes communications to external sources to improve the overall perception of the school district including community partners, potential employees and prospective families moving into Decatur.</p>

## TACTICAL CONSIDERATIONS

The following items will be addressed in consideration of any implemented tactical initiative.

REQUIRED DUE DILLIGENCE	
<b>1</b>	<b>Development of Metrics</b> Measurement of success or return on investment for initiatives.
<b>2</b>	<b>Required Resources</b> Listing of additional resources needed for completion (e.g. human resources, departmental, monetary, etc.) of tactical initiative.
<b>3</b>	<b>Related Strategic Goal</b> All initiatives will be directly associated with a strategic goal set forth by the Superintendent and Community Engagement Office.
<b>4</b>	<b>Expected Timelines</b> Development of dates for implementation, phasing requirements and completion contingencies for objectives.
<b>5</b>	<b>Prioritization</b> Additional work, resources or staff requirements will be studied to determine impact of the decision to move forward as compared to the overall value provided to the community and the DPS #61 investors.

## PRIORITY RATINGS

The following items are basic definitions of prioritization of tactical objectives.

REQUIRED DUE DILLIGENCE	
<b>1</b>	<b>Complete in 2018</b> Highest Priority initiatives for DPS #61.
<b>2</b>	<b>Complete in Late 2018</b> High Priority initiatives for DPS #61.
<b>3</b>	<b>Complete in 2019</b> Mid-Range Priority initiatives for DPS #61.
<b>4</b>	<b>Complete in 2020</b> Low Priority initiatives for DPS #61.
<b>5</b>	<b>Complete When Possible</b> Initiatives to complete for DPS #61 as time permits.

## DPS #61 | RELATED STRATEGIC GOAL

We will ensure unique, innovative learning experiences for all students.

### TACTICAL OBJECTIVES REPORTING AND TRACKING

TACTICAL GOAL #1	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Create Plan for Implementation of New Technologies to Enhance Communication including Apps and Online Resources		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Principals</li> <li>• Faculty Advisors</li> <li>• Administration</li> </ul>	<b>1</b>

#### NOTES ON TACTICAL GOAL (Frequency, Development and Descriptions)

1. Mobile App Usage for Classroom and Extra-Curricular Communications

TACTICAL GOAL #2	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Implementation of Peachjar.com Distribution of Organizational Flyers		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>2</b>

#### NOTES ON TACTICAL GOAL (Frequency, Development and Descriptions)

1. Work with Additional Synergistic Organizations to Offer Services to Communicate with Student Population | Monthly Distribution

<b>TACTICAL GOAL #3</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Creation of Reference Materials for Various Communication Platforms for Students/Parents		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Development of Online/Printed Material to Explain Various Forms of DPS #61 Communication Options					

<b>TACTICAL GOAL #4</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Utilization of Social Media Channels for Communication and Promotion Purposes		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Principals</li> <li>• Faculty</li> <li>• Administration</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Usage of Facebook, Instagram and Twitter to Live Update DPS #61 Audiences					

## DPS #61 | RELATED STRATEGIC GOAL

*We will establish a support network that will identify and address students' physical, social and emotional, and mental health needs to allow each student to reach their full potential.*

### TACTICAL OBJECTIVES REPORTING AND TRACKING

TACTICAL GOAL #1	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Research and Plan the Creation of Additional Channels/Platforms for Communication		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Principals</li> <li>• Faculty</li> <li>• Administration</li> </ul>	<b>4</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Marketing Channel Usage in All Communication Collateral and New Platforms for Facilitated Communication					

TACTICAL GOAL #2	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Additional Offerings for Parents to Receive and Send Communications to Individual Schools and District		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Principals</li> <li>• Faculty</li> <li>• Administration</li> </ul>	<b>1</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Establish Additional (Two-Way Communication Channels)					



TACTICAL GOAL #3	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Catalog of Current Individual School Communications		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Principals</li> <li>• Faculty</li> <li>• Administration</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Determine Additional Channels for Communication Usage for DPS Marketing Team					

TACTICAL GOAL #4	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Creation of Central Student Schedules for Various Activities		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Principals</li> <li>• Faculty</li> <li>• Administration</li> </ul>	<b>4</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Development of Use of App or Online Application for Schedules   Gain Faculty Buy-In for Documentation					

<b>TACTICAL GOAL #5</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Creation of Reference Database/Intranet for External/Historical Communications		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Principals</li> <li>• Faculty</li> <li>• Administration</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Development of Faculty Reference for Previous Communications and Standard Responses for Various Communication Situations					

<b>TACTICAL GOAL #6</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Determination of Preferences for Parents/Students in Receiving Communications		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Create Online Survey to Parents/Students					

<b>TACTICAL GOAL #7</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Monitoring Process for DPS #61 Communication Staff Review All External Messages		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Development of Internal Process for DPS Marketing Team to Review Major External Communications					

<b>TACTICAL GOAL #8</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Perfection of Current Contact Listing to Ensure Received Communications		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> </ul>	<b>1</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Development of Process to Work with Frontline Staff to Manage and Update Contact Information for Communication Purposes					

## DPS #61 | RELATED STRATEGIC GOAL

*We will attract and retain talented and invested staff by ensuring they feel valued and supported.*

### TACTICAL OBJECTIVES REPORTING AND TRACKING

TACTICAL GOAL #1	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Analyze Marketing Channels Being Utilized to Determine Best Practices and Provide Uniformity for Recruitment		<ul style="list-style-type: none"> <li>Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>Marketing Team</li> <li>Administration</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Review Online Posting Channels and Formalize Area of DPS #61 Website for Recruitment Purposes					

TACTICAL GOAL #2	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Communication Orientation Process for New Employees		<ul style="list-style-type: none"> <li>Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>Marketing Team</li> <li>Administration</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Development of Training Process for DPS #61 Employees					

<b>TACTICAL GOAL #3</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Develop Communication Strategies for Union Relationships		<ul style="list-style-type: none"> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Work Directly with Union Partners to Develop Two-Way Communication Channels					

<b>TACTICAL GOAL #4</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Consider Possibility of Communication Staff as Executive Team		<ul style="list-style-type: none"> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Work with Various Departments to Work as Resource to Communicate Messages/Topics to Various Audiences					

<b>TACTICAL GOAL #5</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Creation of Social Media Policy for Faculty and Board Members		<ul style="list-style-type: none"> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>1</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Implement Social Media Agreement as Part of New Employee Orientation and Provide Social Media Training					

<b>TACTICAL GOAL #6</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Press Interview Training		<ul style="list-style-type: none"> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>5</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Provide Press Training to All Faculty and New Recruits (Communication Hierarchy)					

TACTICAL GOAL #7	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Regular Communications from Management to Faculty Members		<ul style="list-style-type: none"> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Establish Communication Channel for Management to Communicate Messaging, Highlights and Updates					

TACTICAL GOAL #8	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Reference Library for Faculty to Utilize for Communications		<ul style="list-style-type: none"> <li>• Faculty Communication</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. List of Standard Responses to Various Communication Issues/Topics					

## DPS #61 | RELATED STRATEGIC GOAL

*We will create and foster mutually beneficial relationships throughout the community.*

### TACTICAL OBJECTIVES REPORTING AND TRACKING

TACTICAL GOAL #1	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Analyzing Communication Types to Determine When to Refer External Community to Organizational Hierarchy		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Creation of an External Communication Process for Communication from DPS #61					



<b>TACTICAL GOAL #2</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Development of Ordered Plan on How and Who Disseminates Information in a Crisis Situation		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Communication Hierarchy Plan & Establish Control of Faculty Responses and Information Distribution   Related to Media Dissemination					

<b>TACTICAL GOAL #3</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Improvement of Communication of Departmental Changes, Issues and Emergencies to Associated Communication Staff		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Related to Timing and Notifications Calendar					

TACTICAL GOAL #4	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Post Crisis Communications and Assurance		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Creation of Standard Plan for After-Crisis and Ongoing Communications					

TACTICAL GOAL #5	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Develop Calendar of Pitch Topics for Press Stories or Releases		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Find Stories and Highlights to Pitch to Media for Publishing   Create Process for Submitting Stories					

<b>TACTICAL GOAL #6</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Creation of Community Organization Channels to Communicate DPS #61 News and Messaging		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Potential Use of Quarterly or Semi-Annual Newsletter/Magazine for DPS #61 Communications					

<b>TACTICAL GOAL #7</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Development of Projects or Processes for External Stakeholder Involvement		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>4</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Development of Communication Strategies and Materials for External Stakeholders Addressing DPS Issues/Topics					

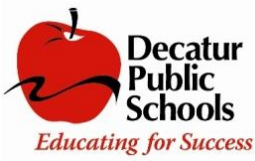
TACTICAL GOAL #8	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Development of Channel/Form for Faculty to Present Newsworthy Topics		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Creation of a Possible E-Newsletter for Communication to Local Organizations and Businesses					

TACTICAL GOAL #9	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Public Investment Related to Community Projects, Needs and Concentrations		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>2</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Creation of Plan for Specific Community Investment of Resources or Funding					

<b>TACTICAL GOAL #10</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Speaking Engagements by Faculty and Management (e.g. Communication of Strategic Goals and Status Reports)		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> </ul>	<b>5</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Develop Calendar for DPS #61 Faculty for Public Speaking Opportunities					

<b>TACTICAL GOAL #11</b>	<b>Milestone DT</b>	<b>Related Prongs</b>	<b>Resources</b>	<b>Responsibility</b>	<b>Priority</b>
Strategic Selection of Community Organization Faculty Involvement (e.g. DLI, local media highlights, etc.)		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Find Strategically-Related Organizations for Community Volunteerism by DPS Faculty					

TACTICAL GOAL #12	Milestone DT	Related Prongs	Resources	Responsibility	Priority
Student/Parent Involvement in Community-Related Activities		<ul style="list-style-type: none"> <li>• Students</li> <li>• Parents</li> <li>• Faculty Communication</li> <li>• Earned Media</li> <li>• Perception/Branding</li> </ul>		<ul style="list-style-type: none"> <li>• Marketing Team</li> <li>• Administration</li> <li>• Faculty</li> <li>• Principals</li> <li>• Board</li> </ul>	<b>3</b>
<b>NOTES ON TACTICAL GOAL</b> (Frequency, Development and Descriptions)					
1. Creation of Calendar for Strategically-Related Students and Parents to Participate within the Decatur Community					



## Board of Education Decatur Public School District #61

<b>Date:</b> June 12, 2018	<b>Subject:</b> Updates to School Board Policies – First Read
<b>Initiated By:</b> Todd Covault, EdD, Chief Operational Officer	<b>Attachments:</b> Updated Policies <ul style="list-style-type: none"> <li>• Section 02 – School Board</li> <li>• Section 04 – Operational Services</li> <li>• Section 05 – Professional Personnel</li> <li>• Section 06 – Instruction</li> <li>• Section 07 – Students</li> <li>• Section 08 – Community Relations</li> </ul>
<b>Reviewed By:</b> Dr. Paul Fregeau, Superintendent	

### BACKGROUND INFORMATION:

Administrative staff regularly reviews Board policies to make adjustments based on current practices, needed changes to practices, and updates to reflect changes associated with new laws. The policies are reviewed and the respective administrator is responsible for bringing recommendations to the Superintendent, the District Leadership Team, and the Board of Education.

### CURRENT CONSIDERATIONS:

Per the request of Board members, the following policy change is being submitted as a first read. A five (5) was missed during the prior approval:

- 2:230 – *School Board – Public Participation at Board of Education Meetings and Petitions to the Board*
  - Policy updated to limit public participation at Board meetings from five (5) minutes to three (3) minutes

The policies below are updates from the October 2017 quarterly release coming out of the Illinois Association of School Boards (IASB) Policy References Education Subscription Services (PRESS) and are being presented as a first read. These policies have relatively significant changes as noted below:

- 5:240 – *Professional Personnel – Suspension Without Pay*
  - Changes in red have been added as recommended by PRESS due to Public Act 100-176 which states:
    - (c-10) The Department may recommend that a school district remove a school employee who is the subject of an investigation from his or her employment position pending the outcome of the investigation; however, all employment decisions regarding school personnel shall be the sole responsibility of the school district or employer.  
The Department may not require a school district to remove a school employee from his or her employment position or limit the school employee’s duties pending the outcome of an investigation.
  - Changes in blue are recommended by legal counsel and have been added to align with Decatur bargaining agreements
  - Legal References Updated

- 5:290 – *Educational Support Personnel – Employment Termination and Suspensions*
  - Changes in red reflect changes in the above policy 5:240
  - The change in blue is recommended by legal counsel and have been added to align with Decatur bargaining agreements
  - Legal References Updated

The policies below are updates from the May/June 2018 quarterly release coming out of the Illinois Association of School Boards (IASB) Policy References Education Subscription Services (PRESS) and are being presented as a first read:

The following only reflect changes with legal and or cross references:

- 2:170 – *School Board – Procurement of Architectural, Engineering, and Land Services*
- 6:130 – *Instruction – Program for the Gifted*
- 7:330 – *Students – Student Use of Buildings – Equal Access*
- 8:25 – *Community Relations – Advertising and Distributing Materials in Schools Provided by Non-School Related Entities*

The following only reflect grammatical changes (i.e. abbreviations):

- 4:140 – *Operational Services - Waiver of Student Fees*
  - The language highlighted in yellow is District language and not suggested by PRESS
- 6:120 – *Instruction – Education of Children with Disabilities*
- 6:230 – *Instruction – Library Media Program*

The following only reflect minor changes as noted below:

- 6:60 – *Instruction – Curriculum Content*
  - Language regarding cursive instruction added as required by law
  - Legal References updated

The following reflect significant changes as noted below:

- 6:250 – *Instruction – Community Resource Persons and Volunteers*
  - Language and references have been added to the policy to reflect changes due to the Sex Offender Community Notification Law, the Murder and Violent Offender Against Youth Community Notification Law as well as the Murderer and Violent offender Against Youth Registration Act
  - Legal and Cross References Updated

**FINANCIAL CONSIDERATIONS:**

N/A

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education accept this informational report on the updated School Board Policies. These policies will be brought back at the June 26, 2018 Board meeting for approval.

**RECOMMENDED ACTION:**

- Approval
- Information
- Discussion

**BOARD ACTION:** \_\_\_\_\_



## School Board

### Procurement of Architectural, Engineering, and Land Surveying Services

The School Board selects architects, engineers, and land surveyors to provide professional services to the District on the basis of demonstrated competence and qualifications, and in accordance with State law.

LEGAL REF.: Shively v. Belleville Township High School District 201, 769 N.E.2d 1062 329  
(Ill.App.53d 1556; (5<sup>th</sup> Dist. 2002), *appeal denied*.  
40 U.S.C. §541.  
50 ILCS 510/1 ~~et seq.~~, Local Government Professional Services Selection Act.  
~~Services Selection Act.~~, 105 ILCS 5/10-20.21.

ADOPTED: January 14, 1997

REVISED: June 22, 2004  
April 14, 2009  
May 22, 2012  
August 26, 2014

## School Board

### Public Participation at Board of Education Meetings and Petitions to the Board

At each regular and special open meeting, members of the public and District employees may comment to or ask questions of the School Board, subject to reasonable constraints.

The individuals appearing before the Board are expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
2. Identify oneself and be brief. Ordinarily, comments shall be limited to three (3) minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than ~~5~~three (3) minutes.
3. Observe the Board President's decision to shorten public comment to conserve time and give the maximum number of individuals an opportunity to speak.
4. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board policy.
5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board at the next regular Board packet.

LEGAL REF.: 5 ILCS 120/2.06.

CROSS REF.: 2:220, 8:10, 8:30

ADOPTED: June 10, 1997

REVISED: March 2008  
April 14, 2009  
August 26, 2014  
April 24, 2018

## Operational Services

### Waiver of Student Fees

The Superintendent or designee will recommend to the Board of Education a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees, the Superintendent or designee will recommend to the Board of Education which additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment. Non-resident students attending a Macon-Piatt program shall pay the fee to the appropriate resident school.

Administration shall annually recommend an appropriate tuition fee for participation in the non-grant funded Pre-Kindergarten programs. Students who qualify for the free lunch program shall have their respective tuition fees waived. Students who qualify for the reduced lunch program shall have their respective tuition fees reduced by 50%.

### Notification

The Superintendent or designee shall ensure that applications for fee waivers are widely available and distributed according to State law and [Ill. State Board of Education \(ISBE\)](#) rule and that provisions for assisting parents/guardians in completing the application are available.

### Eligibility Criteria

A student shall be eligible for a fee waiver when the student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program.

The Superintendent or designee will give additional consideration where one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

### Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees in accordance with State law requirements. The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter but not more often than once

every 60 calendar days. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-price meal eligibility.

If a student receiving a fee waiver is found to be no longer eligible during the school year, the Superintendent or designee may notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

#### Determination and Appeal

Within 30 calendar days after the receipt of a waiver request, the Superintendent or designee shall mail a notice to the parent/guardian whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ~~Illinois State Board of Education-ISBE~~ rule on waiver of fees.

LEGAL REF.: 105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.  
23 Ill.Admin.Code §1.245 [may contain unenforceable provisions].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:220 (Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct)

ADOPTED: May 27, 1997

REVISED: May 27, 2008  
May 22, 2012  
August 6, 2013  
May 13, 2014  
August 5, 2014

## Professional Personnel

### Suspension Without Pay

The School Board may as a disciplinary measure suspend without pay: (1) a professional employee pending a dismissal hearing, or (2) ~~a teacher~~ a DEA bargaining unit member a professional employee as a disciplinary measure, as provided in the DEA collective bargaining agreement. ~~for up to 30 employment days for misconduct that is detrimental to the School District.~~ Administrative staff members may not be suspended without pay as a disciplinary measure.

Misconduct that is detrimental to the School District includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor;
- Violation of Board policy or Administrative Procedure;
- Conduct that disrupts or may disrupt the educational program or process;
- Conduct that violates any State or federal law that relates to the employee's duties; and
- Other sufficient causes.

The Superintendent or designee is authorized to issue a pre-suspension notification to a professional employee. This notification shall include the length and reason for the suspension as well as the deadline for the employee to exercise his or her right to appeal the suspension to the Board or Board-appointed hearing examiner before it is imposed. At the request of the professional employee made within ~~5~~ five calendar days of receipt of a pre-suspension notification, the Board or Board-appointed hearing examiner will conduct a pre-suspension hearing. The Board or its designee shall notify the professional employee of the date and time of the hearing. At the pre-suspension hearing, the professional employee or his/her representative may present evidence. If the employee does not appeal the pre-suspension notification, the Superintendent or designee shall report the action to the Board at its next regularly scheduled meeting.

### Suspension With Pay

The School Board or Superintendent or designee may suspend a professional employee with pay: (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the School District's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the School District as defined above, or (3) pending a School Board hearing to suspend a teacher without pay.

The Superintendent or designee shall meet with the employee to present the allegations and give the professional employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end.

Employees Under Investigation by Illinois Dept. of Children and Family Services (DCFS)  
Upon receipt of a DCFS recommendation that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation;  
or

2. Remove the employee as recommended by DCFS; proceeding with:
  - a. A suspension with pay; or
  - b. A suspension without pay

### **Repayment of Compensation and Benefits**

If a professional employee is suspended with pay, either voluntarily or involuntarily, pending the outcome of a criminal investigation or prosecution, and the employee is later dismissed as a result of his or her criminal conviction, the employee must repay to the District all compensation and the value of all benefits received by him or her during the suspension. The Superintendent or designee will notify the employee of this requirement when the employee is suspended.

LEGAL REF.: 5 ILCS 430/5-60(b).  
105 ILCS 5/24-12.  
325 ILCS 5/7.4(c-10).  
Cleveland Board of Education v. Loudermill, 105 S.Ct. 1487 (1985).  
Barszcz v. Community College District No. 504, 400 F.Supp. 675 (N.D. Ill., 1975).  
Massie v. East St. Louis School District No.189, 561 N.E.2d 246 (Ill.App.5, 1990).

CROSS REF.: 5:290 (Educational Support Personnel - Employment Termination and Suspensions)

ADOPTED: November 2007

REVISED: May 2008  
March 13, 2012  
October 28, 2014

## **Educational Support Personnel**

### **Employment Termination and Suspensions**

#### Resignation and Retirement

An employee is requested to provide two weeks' notice of a resignation. A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least two months before the retirement date.

#### Non-RIF Dismissal

The District may terminate an at-will employee at any time for any, or no reason, but not for a reason prohibited by State or federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent or designee is responsible for making dismissal recommendations to the School Board consistent with the School Board's goal of having a highly qualified, high performing staff.

#### Reduction in Force and Recall

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

#### Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

#### Suspension

Except as provided below, the Superintendent or designee is authorized to suspend an employee without pay as disciplinary measure, [pursuant to the applicable contract](#), during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent or designee's judgment, the employee's presence is detrimental to the District.

A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee, with an employment contract for a definite term, is provided a notice and hearing according to the suspension policy for professional employees. Upon receipt of a recommendation from the Ill. Dept. Children and Family Services (DCFS) that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation;  
or
2. Remove the employee as recommended, proceeding with:
  - a. A suspension with pay; or
  - b. A suspension without pay.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent or designee will notify the employee of this requirement when the employee is suspended.

LEGAL REF.: 5 ILCS 430 et seq.  
105 ILCS 5/10-22.34c and 5/10-23.5.  
325 ILCS 5/7.4(c-10).  
820 ILCS 105/4a.

CROSS REF.: 5:240 (Professional Personnel - Suspension), 5:270 (Educational Support Personnel - Employment At-Will, Compensation, and Assignment)

ADOPTED: June 10, 1997

REVISED: March 14, 2006  
April 8, 2008  
March 13, 2012  
October 28, 2014  
August 11, 2015  
October 13, 2015



## Instruction

### Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more below their current grade level. Before the completion of grade 5, students will be offered at least one unit of cursive instruction.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and, for those students entering the 9<sup>th</sup> grade in the fall of 2016 and each year after it, one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) classroom instruction on distracted driving as a major traffic safety issue and (b) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate instruction for Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.

6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent or designee, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Reentering-Students and Course Substitution*, and 7:260, *Exemption from Physical Education*.
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions, and government in formulating and achieving the goals of the mixed free enterprise system.
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.

13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.

15. In all schools, the curriculum includes a unit of instruction on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.

16. In all schools, the curriculum includes a unit of instruction on the history, struggles, and contributions of women.

17. In all schools, the curriculum includes a unit of instruction on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.

18. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by 105 ILCS 5/2-3.80.

19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.

LEGAL REF.: 5 ILCS 465/3 and 465/3a.  
20 ILCS 2605/2605-480.  
105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5 5/27-7,  
5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5,  
5/27-20.7, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8,  
5/27-23.10, 5/27-24.2, 435/, and 110/3.  
625 ILCS 5/6 408.5.  
23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.  
Consolidated Appropriations Act of 2005, Pub. L. No. 108-447, Section 111 of  
Division J.  
Protecting Children in the 21<sup>st</sup> Century Act, Pub. L. No. 110-385, Title II, 122  
stat. 4096 (2008).  
47 C.F.R. §54.520.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70  
(Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180  
(Prevention of and Response to Bullying, Intimidation, and Harassment),  
7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260  
(Exemption from Physical Education)

ADOPTED: February 25, 1997

REVISED: October 27, 1998  
March 23, 1999  
February 27, 2007  
December 9, 2008  
August 7, 2012  
January 27, 2015  
January 12, 2016  
January 10, 2017  
January 9, 2018

## Instruction

### Education of Children with Disabilities

The School District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the Individuals with Disabilities Education Act (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. The term “*children with disabilities*,” as used in this policy, means children between ages 3 and 21 (inclusive) for whom it is determined, through definitions and procedures described in the ~~Illinois~~ State Board of Education’s (ISBE) *Special Education* rules, that special education services are needed.

It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the ~~Illinois State Board of Education’s~~ ISBE *Special Education* rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students’ identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student’s parent(s)/guardian(s) to examine relevant records, an impartial hearing with opportunity for participation by the student’s parent(s)/guardian(s), representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school districts that shall assist the District in fulfilling its obligations to the District’s disabled students.

If necessary, students may also be placed in nonpublic special education programs or education facilities.

LEGAL REF.: ~~Americans With Disabilities Act, 42 U.S.C. §12101 et seq.~~  
~~20 U.S.C §1400 et seq.,~~ Individuals With Disabilities Education Improvement  
Act of 2004, ~~20 U.S.C.~~  
~~§1400 et seq.~~  
~~29 U.S.C. §794,~~ Rehabilitation Act of 1973, Section 504, ~~29 U.S.C. §794.~~  
~~42 U.S.C. §12101 et seq., Americans With Disabilities Act.~~  
~~34 C.F.R. §300.~~  
105 ILCS 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b.  
23 Ill.Admin.Code Part 226.  
~~34 C.F.R. §300.~~

CROSS REF.: 2:150 (Committees), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: February 27, 2007

REVISED: December 9, 2008  
June 26, 2012  
January 27, 2015

## **Instruction**

### **Program for the Gifted**

The Superintendent or designee shall implement an education program for gifted and talented learners. If the State Superintendent of Education issues a Request for Proposals because sufficient State funding is available to support local programs of gifted education, the Superintendent or designee shall inform the Board of Education concerning the feasibility and advisability of developing a “plan for gifted education” that would qualify for State funding.

Eligibility to participate in the gifted program shall not be conditioned upon race, religion, sex, disability, or any factor other than the student’s identification as gifted or talented learner.

The School Board will monitor this program’s performance by meeting periodically with the Superintendent or designee to determine and/or review the indicators and data that evidence whether the educational program for gifted and talented learners is accomplishing its goals and objectives and is otherwise in compliance with this policy.

LEGAL REF.: 105 ILCS 5/14A-~~51~~ et seq.  
23 Ill.Admin.Code Part 227.

CROSS REF: 6:135 (Accelerated Placement Program)

ADOPTED: February 25, 1997

REVISED: August 7, 2012  
January 27, 2015  
April 26, 2016

## Instruction

### Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with (1) State law and Ill.~~inois~~ State Board of Education (ISBE) rule and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. Staff members are invited to recommend additions to the collection.
6. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.

LEGAL REF.: 23 Ill.Admin.Code §1.420(o).

CROSS REF.: 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials)

ADOPTED: June 24, 1997

REVISED: February 27, 2007  
December 9, 2008  
June 12, 2012  
January 27, 2015



## Instruction

### Community Resource Persons and Volunteers

The School Board encourages the use of resource persons and volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. To assist with academic programs under a certificated teacher's immediate supervision;
- ~~3-4.~~ To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the III. School Crisis Assistance Team Steering Committee;
- ~~4-5.~~ As a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval; or
- ~~5-6.~~ As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent shall follow Board policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, ~~The Superintendent or designee shall to~~ establish procedures for securing and screening resource persons and volunteers. A person who is a "child sex offender" as defined by the Sex Offender Registration Act, or a "violent offender against youth," as defined in the Child Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.: 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.~~7~~  
 720 ILCS 5/12C-50.1., Failure To Report Hazing.  
730 ILCS 150/1 et seq., Sex Offender Registration Act.  
730 ILCS 152/101 et seq., Sex Offender Community Notification Law. and  
730 ILCS 154/75-105. et seq., Murderer and Violent Offender Against Youth  
Community Notification Law.  
730 ILCS 154/101 et seq., Murderer and Violent Offender Against Youth  
Registration Act.

CROSS REF.: 4:170 (Safety), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:280 (Duties and Qualifications), 8:30 (Visitors to and Conduct on School Property) 8:95 (Parental Involvement)

ADOPTED: March 11, 1997

REVISED:            March 10, 1998  
                             February 26, 2002  
                             November 25, 2003  
                             January 27, 2015

## Students

### Student Use of Buildings - Equal Access

Student groups or clubs that are not school sponsored are granted free use of school premises for a meeting or series of meetings under the following conditions:

1. The meeting is held during those non-instructional times identified by the Superintendent or designee for non-curricular student groups, clubs, or organizations to meet. “*Non-instructional time*” means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. “*Non-curricular student groups*” are those student groups, clubs, or organizations that do not directly relate to the curriculum.
2. All non-curriculum related student groups that are not District sponsored receive substantially the same treatment.
3. The meeting is student-initiated, meaning that the request is made by a student.
4. Attendance at the meeting is voluntary.
5. The school will not sponsor the meeting.
6. School employees are present at religious meetings only in a non-participatory capacity.
7. The meeting and/or any activities during the meeting do not materially or substantially interfere with the orderly conduct of educational activities.
8. Non-school persons do not direct, conduct, control, or regularly attend the meetings.
9. The school retains its authority to maintain order and discipline.
10. A school staff member or other responsible adult is present in a supervisory capacity.
11. The Superintendent or designee approves the meeting or series of meetings.

The Superintendent or designee shall develop administrative procedures to implement this policy.

LEGAL REF.: ~~Equal Access Act~~, 20 U.S.C. §4071 et seq., Equal Access Act  
~~Board of Education of Westside Community School Dist. v. Mergens~~, 496  
U.S. 226 (1990), ~~110 S.Ct. 2356, 110 L.Ed.2d 191 (1990)~~,  
Gernetzke v. Kenosha Unified School Dist. No. 1, 274 F.3d 464 (7th Cir. 2001),  
~~cert. denied, 122 S.Ct. 1606~~, 535 U.S. 1017.

CROSS REF.: 7:10 (Equal Education Opportunities), 8:20 (Community Use of School Facilities)

ADOPTED: July 8, 1997

REVISED: November 12, 2003  
November 8, 2005  
December 9, 2008  
November 19, 2012  
January 08, 2013  
January 27, 2015

## Community Relations

### Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

No material or literature shall be posted or distributed that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, or (4) be defamatory, obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

### Community, Educational, Charitable, or Recreational Organizations

Community, educational, charitable, recreational, or similar groups may, under procedures established by the Superintendent or designee, advertise events pertinent to students' interests or involvement. All advertisements must (1) be student-oriented, (2) prominently display the sponsoring organization's name, and (3) be approved in advance by the Superintendent or designee. The District reserves the right to decide where and when any advertisement or flyer is distributed, displayed, or posted.

### Commercial Companies and Political Candidates or Parties

Commercial companies may purchase space for their advertisements in or on: (1) athletic field fences; (2) athletic, theater, or music programs; (3) student newspapers or yearbooks; (4) scoreboards; or (5) other appropriate locations. The advertisements must be consistent with this policy and its implementing procedures and be appropriate for display in a school context. Prior approval from the Board is needed for advertisements on athletic fields, scoreboards, or other building locations. Prior approval is needed from the Superintendent or designee for advertisements on athletic, theater, or music programs; student newspapers and yearbooks; and any commercial material related to graduation, class pictures, or class rings.

No individual or entity may advertise or promote its interests by using the names or pictures of the School District, any District school or facility, staff members, or students except as authorized by and consistent with administrative procedures and approved by the Board.

Material from candidates and political parties will not be accepted for posting or distribution, except when used as part of the curriculum.

- LEGAL REF.: Berger v. Rensselaer Central School Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).  
DiLoreto v. Downey Unified School Dist., 196 F.3d 958 (9th Cir. 1999).  
Hedges v. Wauconda Community Unit School Dist., No. 118, 9 F.3d 1295 (7th Cir. 1993).  
Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141 (1993).  
Sherman v. Community Consolidated School Dist. 21, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 114 S.Ct. 2109 (1994).  
Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 132 S.Ct. 592 (2011).
- CROSS REF.: 7:325 (Student Fund-Raising Activities), 7:330 (Student Use of Buildings - Equal Access)
- ADOPTED: July 8, 1997
- REVISED: September 12, 2006  
February 12, 2013  
October 28, 2014