



DECATUR PUBLIC SCHOOL DISTRICT #61
BOARD OF EDUCATION
AGENDA

Regular Meeting
Keil Administration Building
101 W. Cerro Gordo Street
Decatur, IL 62523

June 28, 2022
5:00 PM Open Session
Closed Session Immediately Following
6:30 PM Open Session Continuing

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Strategic Plan Mission:

The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

The Board of Education Parameters that Guide Our Work:

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

AI 1.0 CALL TO ORDER

CALL FOR EXECUTIVE SESSION

The Board of Education will meet in Closed Executive Session to conduct an employee discipline hearing and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees.

IO 2.0 Roll Call

PLEDGE OF ALLEGIANCE

AI 3.0 APPROVAL OF AGENDA, JUNE 28, 2022

IO 4.0 DISTRICT HIGHLIGHTS

- Recognition of DPS 61 Recipients from EnRich at Richland Community College
- MacArthur High School Student Art Work

IO 5.0 PUBLIC PARTICIPATION

- Identify oneself and be brief.
- Any public comments received will be read during this time.
- Comments should be limited to 3 minutes.

IO 6.0 BOARD DISCUSSION

IO 7.0 REPORTS FROM ADMINISTRATION

- A. First Read: School Board Policies (updates)
- 1) Section 04 Operational Services: Policy 4:150 Facility Management and Building Programs
 - 2) Section 06 Instruction: Policy 6:60 Curriculum Content
 - 3) Section 06 Instruction: Policy 6:300 Graduation Requirements

AI 8.0 ROLL CALL ACTION ITEMS

- A. Possible Termination of a Custodial Employee
- B. Personnel Action Items
- C. Decatur Public Schools Foundation Coordinator's Contract for the Jerry J. Dawson Civic Leadership Institute
- D. Decatur Public Schools Foundation Executive Director's Contract
- E. Worker's Compensation Excess Insurance Renewal
- F. Worker's Compensation Renewal – Third Party Administrator
- G. Aramark Food Service Contract Extension for 2022-2023
- H. Flocabulary by Nearpod One (1) Year Renewal
- I. Striglos Print Management Five (5) Year Agreement/Service Extension
- J. Revision of Stevenson Lease Agreement with Regional Office of Education (ROE) #39
- K. Flexible Seating Bids for Baum Elementary, Parsons Elementary and South Shores Elementary Schools
- L. Window Coverings at Pershing Early Learning Center and South Shores Elementary

AI 9.0 CONSENT ITEMS

- A. Minutes: Open/Closed Session Meetings June 14, 2022
- B. Financial Conditions Report
- C. Annual Investment Report and Authorized Depositories
- D. Fair Labor Standards Act – Recategorization of Exempt Status for Specific Administrative Support Positions
- E. Annual License Fee for Decision Ed Group Inc.
- F. 95 Percent Group Instructional Resources and Materials Quote for Parsons Elementary
- G. Perfection Learning Materials for Advanced Placement (AP) Courses at Eisenhower and MacArthur High Schools
- H. Goodheart-Wilcox Publisher Materials for Agriculture (AG) Courses at Eisenhower and MacArthur High Schools)
- I. Award Bid for the Water Fountains with Bottle Fillers
- J. District Safety Hazards Annual Approvals

IO 10.0 ANNOUNCEMENTS

The Board of Education and Administration sends condolences to the family of:

Brian Shook, who passed away Sunday, June 12, 2022. Mr. Shook was the father of Stephanie Shook, Life Skills Teacher at Eisenhower High School.

IO 11.0 IMPORTANT DATES

July 04 Independence Day Holiday
– District Offices are Closed

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 3:30 PM, Tuesday, July 12, 2022 at the Keil Administration Building with an Open Work Session followed by the remaining Open Session Meeting Agenda Items.

Please Note: The Board of Education will begin the July 12, 2022 Board of Education Meeting at 3:30 PM with an Open Work Session regarding the Strategic Plan. Immediately following the Open Work Session, the Board of Education will continue with the remaining Open Session Agenda Items.

AI 12.0 ADJOURNMENT

Operational Services

Facility Management and Building Programs

The Superintendent or designee shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable School Board policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$25,000, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Illinois State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Design buildings for sufficient flexibility to permit new or modified programs which drive student achievement and accommodate restorative practices.
2. With input from teachers and building staff, base educational specifications for school buildings on identifiable student needs.
3. Meet or exceed all safety requirements and requirements on the accessibility of school facilities to disabled persons as specified in state and federal law.
4. Provide for low maintenance costs, energy efficiency and minimal environmental impact.

5. Develop and implement a communication plan that tells the story to the community about the intention of design, respects the input of stakeholders and their ownership in the process.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

Naming Buildings and Facilities

Recognizing that the name for a school building, facility, or ground or field reflects on its public image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or facility. Any request to name or rename an existing facility should be submitted to the Board. When a facility is to be named or renamed, the Board President will appoint a special committee to consider nominations and make a recommendation, along with supporting rationale, to the Board. The Board will make the final selection. ~~The Superintendent may name a room or designate some area on a school's property in honor of an individual or group that has performed outstanding service to the school without using the process in this policy.~~

LEGAL REF.: 42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, implemented by 28 C.F.R. Parts 35 and 36.
20 ILCS 3130/, Green Buildings Act.
105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63, and 5/17-2.11
105 ILCS 140/, Green Cleaning Schools Act.
105 ILCS 230/, School Construction Law.
410 ILCS 25/, Environmental Barriers Act.
410 ILCS 35/25, Equitable Restrooms Act.
820 ILCS 130/, Prevailing Wage Act.
23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.
71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

ADOPTED: May 29, 1997

REVISED: May 27, 2008
May 22, 2012
July 8, 2014
August 5, 2014
March 24, 2015
April 23, 2019
January 14, 2020

INSTRUCTION**6:60 Curriculum Content**

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more below their current grade level. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. Beginning with the 2020-2021 school year, in grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and, one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate instruction for Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent or designee, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Reentering-Students and Course Substitution*, and 7:260, *Exemption from Physical Education*.
9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions, and government in formulating and achieving the goals of the mixed free enterprise system.
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
13. In all schools, United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, and (g) Illinois history.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
15. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
16. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
17. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
18. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by [105 ILCS 5/2-3.80](#).
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
20. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#)

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80](#)(e) and (f), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-24.2](#), [435/](#), and [110/3](#).

[625 ILCS 5/6 408.5](#).

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: February 25, 1997

REVISED: October 27, 1998; March 23, 1999; February 27, 2007; December 9, 2008; August 7, 2012; January 27, 2015; January 12, 2016; January 10, 2017; January 9, 2018; June 26, 2018; January 8, 2019; January 28, 2020

Instruction

Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention including the dangers of opioid abuse. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more below their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. ~~Beginning with the 2020-2021 school year, i~~n grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and, one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are

respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.

5. In grades kindergarten through 12, age-appropriate instruction for Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.

6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.

- ~~6.7.~~ In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

8. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) ~~democratic~~—principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois) ~~freedom, justice, and equality~~, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.

9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent or designee, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Reentering-Students and Course Substitution*, and 7:260, *Exemption from Physical Education*.

10. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.

11. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.

12. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions, and government in formulating and achieving the goals of the mixed free enterprise system.
13. Beginning in the fall of 2022, in grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
14. Beginning in the fall of 2022, in grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason.
- 12.15. Beginning in the fall of 2023, in grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.*
- 13.16. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
- 14.17. In all schools, United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history

of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, ~~and~~ (g) Illinois history, and (h) the contributions made to society by Americans of different faith practices, including but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

~~15.18.~~In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.

~~16.19.~~In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.

~~17.20.~~In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.

~~18.21.~~In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, and the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.

~~19.22.~~In all schools offering a secondary agricultural education program, the curriculum includes courses as required by 105 ILCS 5/2-3.80.

23. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.

~~20.24.~~Beginning in the fall of 2022, in all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.

~~21.25.~~In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.: Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.
Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.
47 C.F.R. §54.520
5 ILCS 465/3 and 465/3a.
20 ILCS 2605/2605-480.
105 ILCS 5/2-3.80(e) and (f), 5/10-20.73 (final citation pending), 5/10-23.13, 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, 5/27-24.1, and 5/27-24.2.
105 ILCS 110/3, Comprehensive Health Education Program.
105 ILCS 435/, Vocational Education Act.
625 ILCS 5/6 408.5, Ill. Vehicle Code.
23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors). 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: February 25, 1997

REVISED: October 27, 1998
March 23, 1999
February 27, 2007
December 9, 2008
August 7, 2012
January 27, 2015
January 12, 2016
January 10, 2017
January 9, 2018
June 26, 2018
January 8, 2019
January 28, 2020

INSTRUCTION

6:300 Graduation Requirements

To graduate from high school, unless otherwise exempted, each student is responsible for:

- 1. Completing all District graduation requirements that are in addition to the State requirements.
- 2. Completing all courses as provided in the School Code, [105 ILCS 5/27-22](#).
- 3. Completing all minimum requirements for graduation as specified in State law.
- 4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
- 5. Participating in State assessments that are required for graduation by State law.
- 6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student’s parent/guardian must file one of these documents on the student’s behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student’s parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

The Superintendent or designee is responsible for:

- 1. Maintaining a description of all course offerings that comply with the above graduation requirements.
- 2. Notifying students and their parents/guardians of graduation requirements.
- 3. Developing the criteria for #4 above.
- 4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
- 5. Taking all other actions needed or necessary to implement this policy.

A minimum of 22 credit hours is required for graduation from Decatur Public High Schools until 2023. The graduation class of 2023 will need a minimum of 24 credit hours for graduation from Decatur Public High Schools. In 2024 and all graduation classes thereafter, a minimum of 25 credit hours is required for graduation from Decatur Public High Schools. One half (0.5) credit is earned upon successful completion of each semester course. Students must earn Decatur Public School District credit in order to earn a Decatur Public School District diploma.

Graduation Requirements

English	English I English II 2 credits – English elective	4 credits
---------	---	-----------

Mathematics	1 credit – Algebra 1 credit - Geometry	3 credits
Science	1 credit – Life Science 1 credit – Physical Science	2 credits
Social Studies	1 credit – World History 1 credit - United States History 0.5 credit – Inequality & Change or African-American History 0.5 credit – Civics Illinois and United States Constitution Exam	3 credits
World Language, or Art, or Music, or Vocational Education		1 credit
Physical Education or Waiver	0.5 credit - Health	4 credits
Consumer Education	Depends on the specific course: Honors Economics – 1 semester Economics – 1 semester Consumer Ed – 1 semester Independent Living – 1 semester Vocational Cooperative Education (Levels 3 and 4) – 2 semesters Cooperative Work Education – 2 semesters	0.5 or 1 credit
Electives	Depending on Consumer Education course (as listed above)	5 or 5.5 credits

NOTE* Students may be waived from physical education class by approval of the principal (See Physical Education Waiver Policy)

Early Graduation

The Superintendent or designee shall implement procedures for students to graduate early, provided they meet all graduation requirements.

Certificate of Completion

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high

school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

Service Member Diploma

The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged veteran of World War II, the Korean Conflict or the Vietnam Conflict, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the United States Armed Forces and (3) has not received a high school diploma.

LEGAL REF.:

[105 ILCS 5/2-3.64a-5](#), [5/22-27](#), [5/27-3](#), [5/27-22](#), and [5/27-22.10](#).

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill. Admin. Code § 1.440](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), and 7:50 (School Admissions and Student Transfers to and from Non-District Schools)

ADOPTED: June 24, 1997

REVISED: February 10, 1998
November 23, 1999
February 26, 2002
January 14, 2003
February 22, 2005
January 12, 2010
August 7, 2012
July 16, 2013
January 27, 2015
April 26, 2016
January 9, 2018
January 28, 2020
January 26, 2021
March 23, 2021

Decatur Public School District 61

Instruction

Graduation Requirements

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements that are in addition to the State requirements.
2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22.
3. Completing all minimum requirements for graduation as specified in State law.
4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
5. Participating in State assessments that are required for graduation by State law.
6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements.
2. Notifying students and their parents/guardians of graduation requirements.
3. Developing the criteria for #4 above.
4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
5. Taking all other actions needed or necessary to implement this policy.

A minimum of 22 credit hours is required for graduation from Decatur Public High Schools ~~until 2025~~³. ~~The graduation class of 2023 will need a minimum of 24 credit hours for graduation from Decatur Public High Schools. In 2025~~⁴ and all graduation classes thereafter, a minimum of 25 credit hours is required for graduation from Decatur Public High Schools. One half (0.5) credit is earned upon successful completion of each semester course. Students must earn Decatur Public School District credit in order to earn a Decatur Public School District diploma.

Graduation Requirements

English	English I English II 2 credits – English elective	4 credits
Mathematics	1 credit – Algebra 1 credit – Geometry	3 credits
Science	1 credit – Life Science 1 credit – Physical Science	2 credits
Social Studies	1 credit – World History 1 credit – United States History 0.5 credit – Inequality & Change or African-American History 0.5 credit – Civics Illinois and United States Constitution Exam	3 credits
World Language, or Art, or Music, or Vocational Education		1 credit
Physical Education or Waiver	0.5 credit – Health	4 credits
Consumer Education	Depends on the specific course: Honors Economics – 1 semester Economics – 1 semester Consumer Ed – 1 semester Independent Living – 1 semester Vocational Cooperative Education (Levels 3 and 4) – 2 semesters Cooperative Work Education – 2 semesters	0.5 or 1 credit
Electives	Depending on Consumer Education course (as listed above)	5 or 5.5 credits

NOTE* Students may be waived from physical education class by approval of the principal (See Physical Education Waiver Policy)

Early Graduation

The Superintendent or designee shall implement procedures for students to graduate early, provided they meet all graduation requirements.

Certificate of Completion

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

Service Member Diploma

The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged veteran of World War II, the Korean Conflict or the Vietnam Conflict, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the United States Armed Forces and (3) has not received a high school diploma.

LEGAL REF.: 105 ILCS 5/2-3.64a-5, 5/22-27, 5/22-87, 5/27-3, 5/27-22, and 5/27-22.10.
105 ILCS 70/, Educational Opportunity for Military Children Act.
23 Ill. Admin. Code § 1.440.

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), and 7:50 (School Admissions and Student Transfers to and from Non-District Schools)

ADOPTED: June 24, 1997

REVISED: February 10, 1998
November 23, 1999
February 26, 2002
January 14, 2003
February 22, 2005
January 12, 2010
August 7, 2012
July 16, 2013
January 27, 2015
April 26, 2016

January 9, 2018
January 28, 2020
January 26, 2021
March 23, 2021



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Personnel Action
Initiated By: Deanne Hillman, Interim Director of Human Resources, and the Human Resources Department	Attachments: 6 Pages of Personnel Action
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Per Board Policy 5:30: Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION:_____

To: Board of Education
From: Deanne Hillman
Interim Director of Human Resources
Date: June 23, 2022
Board Date: June 28, 2022
Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHERS:

Name	Position	Effective Date
Katelyn Brinkman	Art, Hope Academy	August 10, 2022
Amanda Vogel	Middle School Math, Hope Academy	August 10, 2022
Mary Danny Watts	Music, Parsons	August 10, 2022

TEACHING ASSISTANTS:

Name	Position	Effective Date
Maria Diaz	K/1 Instructional Assistant, Hope Academy, 6 hours per day	August 10, 2022
Samuel Maple	Special Ed Assistant, Franklin Grove, 6 hours per day	August 10, 2022
Amanda Swigert	K/1 Instructional Assistant, Hope Academy, 6 hours per day	August 10, 2022

ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
Jeremy Robinson	Student Interventionist, Student Services	July 11, 2022

EXTENDED DAY:

Name	Position	Effective Date
DeAnthony Hudson	Site Coordinator, Dennis Kaleidoscope	June 21, 2022

SUMMER SCHOOL 2022**TEACHERS:**

Name	Position	Effective Date
Michelle Houchins	ELA, Johns Hill	June 21, 2022

SUMMER SCHOOL 2022**SECURITY PERSONNEL:**

Name	Position	Effective Date
Lonnell Lowery	Security Officer, Johns Hill	June 16, 2022

SUMMER SCHOOL 2022**OUTREACH PERSONNEL:**

Name	Position	Effective Date
Angela Cason	After Summer School Busing, Hope Academy	June 6, 2022

TRANSFERS**TEACHERS:**

Name	Position	Effective Date
Amanda Duckworth	From Counselor, Eisenhower to Elementary Counselor, Hope Academy	August 10, 2022

OFFICE PERSONNEL:

Name	Position	Effective Date
Kia Softley-Brummett	From Secretary to the Principal, MacArthur, 261 days to Pre K-8 Secretary, Montessori Academy, 190 days	August 8, 2022
M Beth Stout	From Mail Clerk, Business Office, 261 days to Secretary to the Assistant Superintendent, Keil, 261 days	July 5, 2022

CUSTODIANS:

Name	Position	Effective Date
Kawanda Briggs	From 2nd Shift Head Custodian, Eisenhower to 2nd Shift Custodian, Johns Hill/Montessori Academy	June 21, 2022
Maggie Hale	From 2nd Shift Custodian, Eisenhower to 2nd Shift Custodian, Parsons	June 21, 2022

EXTENDED DAY:

Name	Position	Effective Date
Frances Jackson	From Site Coordinator, Johns Hill to Site Coordinator, Franklin Grove	August 10, 2022
Donnetta James-Wade	From Site Coordinator, Franklin Grove to Site Coordinator, Johns Hill	August 10, 2022

CATEGORY CHANGES:

Name	Position	Effective Date
Elizabeth Brooks	From Small Learning Community Secretary, Eisenhower, 200 days to Student Interventionist, Student Services, 220 days	July 18, 2022
Bridget Dutcher	From Care(Calm)/Recovery Room Assistant, Montessori Academy, 6.5 hours per day to Student Interventionist, Student Services, 220 days	July 11, 2022
Olivia Thomas	From Care(Calm)/Recovery Room Assistant, American Dreamer, 6.5 hours per day to Student Interventionist, Student Services, 220 days	August 1, 2022
Amy Wagers	From Special Ed Assistant, Johns Hill, 6 hours per day to Student Interventionist, Student Services, 220 days	July 11, 2022
Tailer Young	From TAEOP Caseworker, Student Services to Student Interventionist, Student Services, 220 days	July 11, 2022

RESIGNATIONS

ADMINISTRATOR:

Name	Position	Effective Date
Marques Stewart	P 12 Director of Teaching and Learning, PDI	June 30, 2022

TEACHERS:

Name	Position	Effective Date
Richard Gross	Physical Education, MacArthur	May 24, 2022

ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
Anthony Lindsey	Network Manager, IT	June 30, 2022

OUTREACH PERSONNEL:

Name	Position	Effective Date
Tianna Link	School/Family Liaison, Muffley	May 24, 2022
Kellie Marlow	School/Family Liaison, Dennis Mosaic	May 24, 2022

COMPENSATION RECOMMENDATIONS:

- The following staff members should be compensated for participating in 2022 Summer School Planning on May 26, 2022 at Various Schools:

Danyel Schwartzle	\$132.00	Jaclyn Augustine	\$181.50
Madeline Morthland	\$99.00	Sara DeVore	\$231.00
Sheryl Austin	\$99.00	Shannen Ray	\$231.00
Tammy Stoneburg	\$214.50	Amanda Wrigley	\$231.00
Stephanie Shook	\$99.00		
- The following staff members should be compensated **\$231.00** for participating in 2022 Summer School Planning on May 26, 2022 at Stephen Decatur:

Ashlee Smith	April Parks
--------------	-------------
- The following staff members should be compensated **\$198.00** for participating in PBIS on May 31, 2022 at Franklin Grove:

Kristin Portis	Vernadene Wells
Charles Durst	Kari Tucker
Amanda Reeve	Iris Leahy

- The following staff members should be compensated **\$198.00** for participating in PBIS on June 1, 2022 at Franklin Grove:

Kristin Portis	Vernadene Wells
Charles Durst	Kari Tucker
Amanda Reeve	Iris Leahy

- The following staff members should be compensated for participating in ESL PD Google Earth Can Do What? on June 16, 2022 at PDI:

Kristine Boomer	\$99.00	Norma Ramos	\$99.00
Michelle Davis	\$99.00	Hang Carrie Woolen	\$99.00
Billie Hall	\$99.00	Sharon Renfro	\$99.00
Heidy Perales	\$99.00	Sharon Bird	\$264.00

- The following staff members should be compensated for participating in LEAD 180 Assessment Work from June 8-16, 2022 at via Zoom:

Aryn Dobrinick	\$132.00	Olivia Mannlein	\$140.25
Ann Downey	\$132.00	Brett Palmer	\$66.00
Paula Gruen	\$132.00	Carrie Sager	\$140.25
Carrie Haley	\$132.00	Kimberly Taylor	\$132.00
Linda Stubblefield	\$132.00	Shawn Todd	\$66.00
Hannah Lybarger	\$66.00	Kim Vy Williams	\$132.00

- The following staff members should be compensated for participating in LEAD 180 Assessment Work from June 17-21, 2022 at via Zoom:

Aryn Dobrinick	\$247.50	Kimberly Taylor	\$247.50
Paula Gruen	\$214.50	Shawn Todd	\$57.75
Carrie Haley	\$99.00	Kim Vy Williams	\$132.00
Brett Palmer	\$49.50		

- The following staff members should be compensated for participating in ESL PD Preparing the Primary Writer on June 7, 2022 at PDI:

Kristine Boomer	\$99.00	Norma Ramos	\$99.00
Michelle Davis	\$99.00	Hang Carrie Woolen	\$99.00
Billie Hall	\$99.00	Sharon Renfro	\$99.00
Heidy Perales	\$99.00	Sharon Bird	\$264.00

- The following staff members should be compensated for participating in ESL PD Let's Swirl on June 9, 2022 at PDI:

Kristine Boomer	\$99.00	Norma Ramos	\$99.00
Michelle Davis	\$99.00	Hang Carrie Woolen	\$99.00
Billie Hall	\$99.00	Sharon Bird	\$264.00
Heidy Perales	\$99.00		

- The following staff member should be compensated **\$833.25** for participating in Summer Curriculum Work from June 6-9, 2022 at PDI:
Rhonda Thomas-Cox

- The following staff members should be compensated for participating in BIST Training on June 1, 2 & 3, 2022 at Dennis:

Justin Neufeld	\$300.00	Ashley Tyler	\$200.00
Katelyn Voce	\$100.00	Emma Morrison	\$300.00
Christine Morton	\$300.00	Rachel Dick	\$300.00
Ciara Walker	\$300.00	Colleen Veitengruber	\$300.00
Kimberly Taylor	\$300.00	Madeline Morthland	\$250.00
Allyson Damery	\$100.00	Sara Nave	\$200.00
Shannon Carter	\$250.00	Kaylee Sangster	\$200.00
Alex Moody	\$200.00	Apryl Mayes	\$300.00
Allison Brinkoetter	\$300.00	Annell Gibson	\$250.00
Deborah Sonder	\$300.00	Destiney Kramer	\$100.00
Phillip Winecke	\$300.00	Julie Lauper	\$50.00

- The following staff members should be compensated **\$198.00** for participating in Pre K Summer Training on June 2, 2022 at Pershing:

Jaclyn Augustine	Brittney Moran
Stephanie Whitacre	Destiny Musick
Amanda Kunzeman	

- The following staff member should be compensated **\$132.00** for participating in Summer School Work on June 22, 2022 at PDI:
Rhonda Thomas-Cox

DAWSON INSTITUTE COORDINATOR'S CONTRACT

Fiscal Year 2022-2023

This Contract made and entered into this day of 1st July 2022 by and among the Board of Education of Decatur Public School District No. 61, Decatur, Illinois (hereinafter "the Board"), The Decatur Public Schools Foundation (hereinafter "the Foundation") and **Juanita Morris**, (hereinafter "the Coordinator"), ratified at the meeting of the Board held on June 28, 2022 as found in the minutes of that meeting.

IT IS AGREED:

1. Employment. The Coordinator is hereby hired and retained from July 1, 2022 to June 30, 2023, as Coordinator of the Jerry J. Dawson Civic Leadership Institute (hereinafter "the Institute"), a special program funded and managed by the Foundation. The Coordinator's work year shall be week days during the fiscal year and as required by emergencies on weekends and non-work days, less authorized vacation, authorized leave and recognized school holidays.

2. Duties. The duties and responsibilities of the Coordinator shall be all those duties incident to the office of the Coordinator as set forth in the job description, a copy of which is attached as Exhibit A; those obligations imposed by the law of the State of Illinois upon a foundation coordinator; and to perform such other duties normally performed by a coordinator as from time to time may be assigned to the Coordinator by the Foundation Board of Trustees (hereinafter "the Trustees"). The Coordinator shall assume administrative responsibilities for operation of the Institute in compliance with the policies, rules and regulations as fixed by the Trustees. The Superintendent and a representative of the Decatur Public School Board of Education shall serve as Trustees and assist in a supervisory capacity to monitor the Institute's activities and Coordinator's performance in aligning grant activities with the District strategic direction; they shall assure implementation and compliance with the terms and conditions of employment by the District. The Coordinator shall submit recommendations, as requested by the Trustees, concerning the operation of the Institute, its activities and program expenditures, and its distribution of the funds allocated for student scholarships within the Institute budget. The Coordinator's activities and execution of duties shall be monitored and supervised by the Trustees with periodic reports provided to the Decatur Public School Board and in collaboration with the Foundation Executive Director. The Coordinator's specific employment goals and objectives are at the discretion of the Trustees. The work day, work year, contract year and holidays and holiday pay for the Coordinator shall be as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021). This and other references herein to the Administrator and Administrative Support Staff Compensation and Benefits document shall refer to the document maintained by and applicable to certain Decatur Public School District No. 61 employees.

3. Salary. The Trustees shall set the Coordinator's salary. For the 2022-2023 year the amount of the Coordinator's salary shall be not less than **Ninety-Five Thousand Four Hundred Eighty-One Dollars (\$95,481.00)**. The Coordinator hereby agrees to devote such time, skill, labor and attention to her employment, during the term of this Contract, except as otherwise provided in this Contract, and to perform faithfully the duties of Coordinator for the Institute and the Trustees as set forth in this Contract. The annual salary shall be paid in substantially equal installments in accordance with the policy of the Board governing payment of salary to other similarly employed members of the Decatur Public School professional staff. Any adjustment in salary made during the life of this Contract shall be in the form of an amendment approved by the Trustees and shall become a part of this Contract. It is provided, however, that by so doing, it shall not be considered that the Trustees have entered into a new Contract with the Coordinator, nor that the termination date of this Contract has been in any way extended unless so stated in the approved motion.

4. Pension. In addition to the salary of the Coordinator as set forth hereinabove in paragraph 3, the Board shall pay 4.71204% of the salary set forth in paragraph 3 (or 4.5% deducted from the resulting gross) to the Illinois Municipal Retirement Fund (IMRF) on behalf of the Coordinator. The resulting gross shall be computed by adding the salary in paragraph 3 to 4.71204% of the salary paragraph 3) as an

employer paid pension contribution consistent with the provisions of Internal Revenue Code section 414-h(2) and Tax Opinions 81-35 and 81-36. Such payments shall be consideration for this Contract, shall be creditable earnings for purposes of the Illinois Municipal Retirement Fund pension calculations and Coordinator did not have the option of choosing to receive such amount directly instead of having such contribution paid by the employer to the Illinois Municipal Retirement Fund.

5. Evaluation. Annually, but no later than March 1st of each year, the officers of the Trustees shall review with the Coordinator her progress toward established goals and working relationships among the Institute and its various Decatur Public School and community constituencies and the District leadership team, and shall consider the Coordinator's continued employment and annual salary for the next subsequent year (if any). A summary of the evaluation will be provided to the Coordinator in writing within 30 days following the evaluation pursuant to the Foundation's evaluation plan.

6. Credentials. The Coordinator shall furnish to the Board during the term of this Contract, valid and appropriate credentials to act as Coordinator in accordance with the laws of the State of Illinois and as directed by the Trustees.

7. Other Work. The Coordinator may undertake consultative work, speaking engagements, writing, lecturing, or other related professional activities provided that these activities do not interfere with the effective performance of her duties as Coordinator. The Coordinator shall have the responsibility to inform the Trustees of such activities in a timely fashion.

8. Discharge for Good Cause. Throughout the term of this Contract, the Coordinator shall be subject to discharge for good cause provided, however, that the Trustees shall not arbitrarily or capriciously call for dismissal and that the Coordinator shall have the right to service of written charges, notice of hearing and a hearing before the Trustees. If the Coordinator chooses to be accompanied by counsel at such a hearing, all such personal expenses shall be paid by the Coordinator. Failure to comply with the terms and conditions of this Contract shall also be sufficient cause for purposes of discharge as provided in this Contract.

9. Termination by Contract. During the term of this Contract, the Trustees and Coordinator may mutually agree, in writing, to terminate this Contract.

10. Referrals to Coordinator. The Trustees collectively and individually and the Superintendent shall promptly refer all criticisms, complaints, and suggestions called to its/their attention to the Coordinator for study and recommendation.

11. Professional Activities. The Coordinator shall be encouraged to attend appropriate professional meetings at the local, state, and national levels. Within budget constraints, such costs of attendance shall be paid from the Institute budget upon receipt of a full, itemized account of such costs.

12. Reimbursement for Use of Personal Car. The Trustees shall pay the Internal Revenue Service rate to the Coordinator for reimbursable mileage expenses incurred by the Coordinator while using the Coordinator's personal vehicle for the conduct of Institute business. Reimbursement shall be pursuant to the Decatur Public School District's policies, rules and regulations and paid from the Institute Budget.

13. Membership Dues. The Trustees shall pay the cost of Coordinator's membership dues to professional organizations deemed relevant to the Institute by the Institute from the Institute's budget, payable at the discretion of the Trustees and as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

14. Medical Insurance. The Coordinator shall be provided with medical insurance and medical insurance options as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

15. Life Insurance. Coordinator shall be provided with life insurance as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

16. Vacation. The Coordinator will be provided three (3) weeks of paid vacation annually with an additional one (1) day accrual per year after the first year until the fourth year. Starting with the fourth year, she will be provided an additional two (2) days per year until a maximum of six (6) weeks per year is attained. Vacation shall be used in the year in which it accrues except that she shall be allowed to carry over a maximum of twenty-five (25) days.

17. Sick Leave and Personal Leave. The Coordinator shall be provided with sick leave and personal leave days as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

18. Disability. Should the Coordinator be unable to perform the duties and obligations of this Contract, by reason of illness, accident or other cause beyond the Coordinator's control and such disability exists after the exhaustion of accumulated leave days and vacation days during any school year, the Board of Trustees, in its discretion, may make a proportionate deduction from the salary stipulated. If such disability continues for sixty (60) days after the exhaustion of accumulated leave days (including FMLA) and vacation days during any school year, or if such disability is permanent, irreparable or of such nature as to make the performance of the Coordinator's duties impossible, the Board of Trustees, at its option, may terminate this Contract, whereupon the respective duties, rights and obligations of the parties shall terminate. The Coordinator shall provide medical evidence of illness to the Trustees' Chair upon request.

19. Criminal Records Check. Pursuant to 105 ILCS 5/10-21.9, Boards of Education are prohibited from knowingly employing a person who has been convicted of committing or attempting to commit the named crimes therein. If the fingerprint-based criminal records check required by Illinois law is not completed at the time this Contract is signed, and any subsequent investigation or report reveals there has been such a conviction, this Contract shall immediately become null and void.

20. Notice. Any notice required under this Contract shall be in writing and shall become effective on the day of mailing thereof by first class, registered or certified mail, postage prepaid, addressed:

To the Board:
Chair, Board of the Foundation of
Decatur School District No. 61
Keil Administrative Center
101 W. Cerro Gordo Street
Decatur, Illinois 62523

To the Coordinator:
Juanita Morris
(Address on file with Foundation)

21. Headings. Paragraph headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between any such headings or numbers and the text of this Contract, the text shall control.

22. Contract Extension. At the end of any year of this Contract, the Trustees and Coordinator may mutually agree to extend the employment of the Coordinator for a multi-year period as may be permitted by law. In such event, the Trustees shall take specific action to discontinue this Contract and enter into a new contract.

23. Copies of Contract. This Contract may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

24. Severability. It is understood and agreed by the parties that if any part, term, or provision of this Contract is held by the courts to be illegal or in conflict with any law of the State of Illinois, the validity of remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular part, term, or provision held to be invalid.

25. Jurisdiction. This Contract has been executed in the State of Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.

26. Complete Understanding. This Contract contains all the terms agreed upon by the parties with respect to the subject matter of this Contract and supersedes all prior agreements, arrangements, and communications between the parties, whether oral or written.

27. Relevant Law. This Contract is authorized under the provisions of 105 ILCS 5/10-23.5.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed in their respective names; and in the case of the Board, by its President and attested to by its Secretary, on the day and year first above written.

Coordinator

**Board of the Foundation of the
Decatur Public School District No. 61**

By: _____
Chair

ATTEST:

Secretary

**Board of Education of
Decatur Public School District No. 61**

By: _____
President

ATTEST:

Secretary

EXECUTIVE DIRECTOR'S CONTRACT

Fiscal Year 2022-2023

This Contract made and entered into this 1st day of July 2022 by and among the Board of Education of Decatur Public School District No. 61, Decatur, Illinois (hereinafter "the Board"), The Decatur Public School Foundation and **Zach Shields**, (hereinafter "the Director"), ratified at the meeting of the Board held on June 28, 2022 as found in the minutes of that meeting.

IT IS AGREED:

1. Employment. The Director is hereby hired and retained from July 1, 2022 to June 30, 2023, as Executive Director of the Decatur Public School Foundation (hereinafter "the Foundation"). The Director's work year shall be week days during the fiscal year and as required by emergencies on weekends and non-work days, less authorized vacation, authorized leave and recognized school holidays.

2. Duties. The duties and responsibilities of the Director shall be all those duties incident to the office of the Director as set forth in the job description, a copy of which is attached as Exhibit A; those obligations imposed by the law of the State of Illinois upon a foundation director; and to perform such other duties normally performed by a Director as from time to time may be assigned to the Director by the Decatur Public Schools Foundation Board of Trustees (hereinafter "the Trustees"). The Director shall assume administrative responsibilities for operation of the Foundation in compliance with the policies, rules and regulations as fixed by the Trustees. The Superintendent and President of the Decatur Public School Board of Education shall serve as Trustees and assist in a supervisory capacity to monitor the Foundation's activities and Director's performance in aligning grant activities with the District strategic direction; they shall assure implementation and compliance with the terms and conditions of employment by the District. The Director shall submit recommendations, as requested by the Trustees, concerning the operation of the Foundation, its fundraising activities and its distribution of grants. The Director's activities and execution of duties shall be monitored and supervised by the Trustees with periodic reports provided to the Decatur Public School Board. The Director's specific employment goals and objectives are at the discretion of the Trustees. The work day, work year, contract year and holidays and holiday pay for the Director shall be as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).). This and other references herein to the Administrator and Administrative Support Staff Compensation and Benefits document shall refer to the document maintained by and applicable to certain Decatur Public School District No. 61 employees.

3. Salary. The Trustees shall set the Director's salary. For the 2022-2023 year the amount of the Director's salary shall be not less than **Eighty-Six Thousand Three Hundred Sixty-Seven Dollars and 69/100 (\$86,367.69)**. The Director hereby agrees to devote such time, skill, labor and attention to his employment, during the term of this Contract, except as otherwise provided in this Contract, and to perform faithfully the duties of Director for the school district and the Trustees as set forth in this Contract. The annual salary shall be paid in substantially equal installments in accordance with the policy of the Board governing payment of salary to other similarly employed members of the Decatur Public School professional staff. Any adjustment in salary made during the life of this Contract shall be in the form of an amendment approved by the Trustees and shall become a part of this Contract. It is provided, however, that by so doing, it shall not be considered that the Trustees have entered into a new Contract with the Director, nor that the termination date of this Contract has been in any way extended unless so stated in the approved motion.

4. Performance Bonus. The Director shall be paid a performance bonus for FY 23 in the amount of Nine Thousand Five Hundred Dollars and 00/100 (\$9,500.00) in a lump sum payment upon approval of this Contract on the next normal payroll cycle.

5. Pension. In addition to the salary of the Director as set forth hereinabove in paragraph 3 and the performance bonus in paragraph 4, the Board shall pay 4.71204% of the salary set forth in paragraph 3 (or 4.5% deducted from the resulting gross on behalf of the Director to the Illinois Municipal Retirement Fund. The resulting gross shall be computed by adding the salary in paragraph 3 to 4.71204% of the salary paragraph 3) as an employer paid pension contribution consistent with the provisions of Internal Revenue Code section 414-h(2) and Tax Opinions 81-35 and 81-36. Such payments shall be consideration for this Contract, shall be creditable earnings for purposes of the Illinois Municipal Retirement Fund pension calculations and Director did not have the option of choosing to receive such amount directly instead of having such contribution paid by the employer to the Illinois Municipal Retirement Fund.

6. Evaluation. Annually, but no later than June 15th of each year, the officers of the Trustees shall review with the Director progress toward established goals and working relationships among the Foundation and its various Decatur Public School and community constituencies and the District leadership team, and shall consider the Director's continued employment and annual salary for the next subsequent year (if any). A summary of the evaluation will be provided to the Director in writing within 30 days following the evaluation pursuant to the Foundation's evaluation plan.

7. Credentials. The Director shall furnish to the Board during the term of this Contract, valid and appropriate credentials to act as Director in accordance with the laws of the State of Illinois and as directed by the Trustees.

8. Other Work. The Director may undertake consultative work, speaking engagements, writing, lecturing, college or university teaching, and other professional duties and obligations provided that these activities do not interfere with the effective performance of his duties as Director. The Director shall have the responsibility to inform the Trustees of such outside activity in a timely fashion.

9. Discharge for Good Cause. Throughout the term of this Contract, the Director shall be subject to discharge for good cause provided, however, that the Trustees shall not arbitrarily or capriciously call for dismissal and that the Director shall have the right to service of written charges, notice of hearing and a hearing before the Trustees. If the Director chooses to be accompanied by counsel at such a hearing, all such personal expenses shall be paid by the Director. Failure to comply with the terms and conditions of this Contract shall also be sufficient cause for purposes of discharge as provided in this Contract.

10. Termination by Contract. During the term of this Contract, the Trustees and Director may mutually agree, in writing, to terminate this Contract.

11. Referrals to Director. The Trustees collectively and individually and the Superintendent shall promptly refer all criticisms, complaints, and suggestions called to its/their attention to the Director for study and recommendation.

12. Professional Activities. The Director shall be encouraged to attend appropriate professional meetings at the local, state, and national levels. Within budget constraints, such costs of attendance shall be paid by the Trustees upon receipt of a full, itemized account of such costs.

13. Reimbursement for Use of Personal Car. The Trustees shall pay the Internal Revenue Service rate to the Director for vouchered reimbursable mileage expenses incurred by the Director while using the Director's personal vehicle for the conduct of approved Foundation business. Reimbursement shall be pursuant to the Decatur Public School District's policies, rules and regulations.

14. Membership Dues. The Trustees shall pay the cost of Director's annual membership dues to the National School Foundation Association (NSFA) and/or other relevant professional organizations at the discretion of the Officers and as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

15. Medical Insurance. The Director shall be provided with medical insurance and medical insurance options as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

16. Life Insurance. Director shall be provided with life insurance as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

17. Vacation. The Director will be provided three (3) weeks of paid vacation annually with an additional one (1) day accrual per year after the first year until the fourth year. Starting with the fourth year, he will be provided an additional two (2) days per year until a maximum of six (6) weeks per year is attained. Vacation shall be used in the year in which it accrues except that he shall be allowed to carry over a maximum of twenty-five (25) days.

18. Sick Leave and Personal Leave. The Director shall be provided with sick leave and personal leave days as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (March 23, 2021).

19. Disability. Should the Director be unable to perform the duties and obligations of this Contract, by reason of illness, accident or other cause beyond the Director's control and such disability exists after the exhaustion of accumulated leave days and vacation days during any school year, the Board, in its discretion, may make a proportionate deduction from the salary stipulated. If such disability continues for sixty (60) days after the exhaustion of accumulated leave days (including FMLA) and vacation days during any school year, or if such disability is permanent, irreparable or of such nature as to make the performance of the Director's duties impossible, the Trustees, at its option, may terminate this Contract, whereupon the respective duties, rights and obligations of the parties shall terminate. The Director shall provide medical evidence of illness to the Trustees Chairman upon request.

20. Criminal Records Check. Pursuant to 105 ILCS 5/10-21.9, Boards of Education are prohibited from knowingly employing a person who has been convicted of committing or attempting to commit the named crimes therein. If the fingerprint-based criminal records check required by Illinois law is not completed at the time this Contract is signed, and any subsequent investigation or report reveals there has been such a conviction, this Contract shall immediately become null and void.

21. Notice. Any notice required under this Contract shall be in writing and shall become effective on the day of mailing thereof by first class, registered or certified mail, postage prepaid, addressed:

To the Board:
Chair, Board of the Foundation of
Decatur School District No. 61
Keil Administrative Center
101 W. Cerro Gordo Street
Decatur, Illinois 62523

To the Director:
Zach Shields
(Address on file with Foundation)

22. Headings. Paragraph headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between any such headings or numbers and the text of this Contract, the text shall control.

23. Contract Extension. At the end of any year of this Contract, the Trustees and Director may mutually agree to extend the employment of the Director for a multi-year period as may be permitted by law. In such event, the Trustees shall take specific action to discontinue this Contract and enter into a new contract.

24. Copies of Contract. This Contract may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

25. Severability. It is understood and agreed by the parties that if any part, term, or provision of this Contract is held by the courts to be illegal or in conflict with any law of the State of Illinois, the validity of remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular part, term, or provision held to be invalid.

26. Jurisdiction. This Contract has been executed in the State of Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.

27. Complete Understanding. This Contract contains all the terms agreed upon by the parties with respect to the subject matter of this Contract and supersedes all prior agreements, arrangements, and communications between the parties, whether oral or written.

28. Relevant Law. This Contract is authorized under the provisions of 105 ILCS 5/10-23.5.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed in their respective names; and in the case of the Board, by its President and attested to by its Secretary, on the day and year first above written.

Director

**Board of the Foundation of the
Decatur Public School District No.61**

By: _____
Chair

ATTEST:

Secretary

**Board of Education of
Decatur Public School District No.61**

By: _____
President

ATTEST:

Secretary



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Workers' Compensation Excess Insurance Renewal
Initiated By: Mike Curry, EdD., Chief Operational Officer	Attachments: Renewal Quote
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The District is self-insured for workers' compensation. The District obtains stop loss (excess) insurance to cover sizeable claims. In fiscal year 2020-21, the Self-Insured Retention (SIR) was \$500,000; aggregate was \$1,858,794 with a \$2,000,000 limit. That is, the District pays the first \$500,000 on any individual claim before insurance takes effect. Once individual claims add up to \$1,858,794 excess insurance covers claims up to \$2,000,000 in excess insurance payments.

CURRENT CONSIDERATIONS:

The expiring premium from Safety National for the FY 2021-22 year was \$125,196. and the renewal premium for the FY 2022-23 year is \$144,134.

Following are some of the reasons behind the increase:

- The frequency and severity of large losses continues to increase nationwide
- Medical cost increases, with even higher medical cost increases for larger claims. The biggest driver currently for the increased medical costs is the improvements in medical technology.

FINANCIAL CONSIDERATIONS:

The excess insurance would be paid out of the District's Tort Fund.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Workers' Compensation Excess Insurance Renewal from Safety National in the amount of \$144,134.

RECOMMENDED ACTION:

- ☒ Approval
☐ Information
☐ Discussion

BOARD ACTION: _____

Safety National Casualty Corporation
1832 Schuetz Road
St. Louis, MO 63146

PHONE# (314) 995-5300

FAX# (314) 995-3843

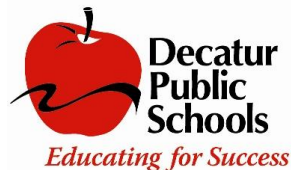
TO:	Specialty Program Group, LLC	ATTN:	Jane Stein
PHONE:		FAX:	
FROM:	Augusto Gregori	DATE:	06/02/2022

EXCESS WORKERS' COMPENSATION INSURANCE QUOTATION

Name of Risk:	DECATUR SCHOOL DISTRICT NO 61 BOARD OF EDUCATION
Account:	6016714 Previous Policy Number: AGC4064917
	Specific & Aggregate Excess

Liability Period		07/01/2022 - 07/01/2023
Payroll Reporting Period		07/01/2022 - 07/01/2023
Payroll		\$67,815,937
Manual Premium		\$432,316
Experience Modification Factor		1.000
Standard Premium		\$432,316
Self-Insured Retention		\$500,000
Specific Limit		Statutory
Employers Liability Limit	Per Occ.	\$1,000,000
Loss Fund Rate	Rate % Std Premium	495.00 %
Estimated Loss Fund		\$2,139,964
Minimum Loss Fund	Est. x 100.00 %	\$2,139,964
Aggregate Excess Limit		\$2,000,000
Loss Limitation		\$500,000
Premium Rate	Rate % Std Premium	33.34 %
Deposit Premium		\$144,134
Minimum Premium		\$136,927
Pay Plan		ANNUAL PAYMENT
Audit Type		Voluntary

*Quote expires 1 day after Payroll Reporting Period effective date for each Quote Option.



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Workers' Compensation Renewal – Third Party Administrator
Initiated By: Mike Curry, EdD., Chief Operational Officer	Attachments: Workers' Compensation Service Proposal
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

For the past three (3) years, the district has had a service agreement with Sedgwick Client Services (previously York Risk Services and Citizens Management Incorporated) for workers' compensation claim handling. The current service agreement expires on June 30, 2022.

CURRENT CONSIDERATIONS:

Sedgwick Client Services (previously York Risk Services and Citizens Management Incorporated) has handled worker compensation claims for the Decatur Public School District for the past fifteen years.

Sedgwick Client Services has submitted a one-year renewal to continue these services at a 4.5% increase for FY23.

FINANCIAL CONSIDERATIONS:

The third party administrator fee would be paid out of the District Tort Fund.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the one-year service agreement providing third party administrator services with Sedgwick Client Services as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

Renewal Fee Proposal for Decatur School District 61

05/12/2022

Workers Compensations Annual Fees Contract Term: 07/01/2022 – 06/30/2025

Summary of Option for claims handling fees:

All fees apply to the State of Illinois. While Sedgwick also has capabilities outside these areas, quotes for additional countries/territories are not contemplated in this proposal.

Annual flat fee pricing

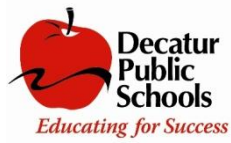
Sedgwick's annual flat fee pricing is based on the annual estimated claim volumes and the estimated required staffing to service those claims. If acquisitions, divestitures, changes in program requirements, or an increase in claim volume impacts the staffing requirements of the unit by 10%, Sedgwick reserves the right to modify the annual flat fee. Claims open at contract termination will either be transferred to the new administrator or handled by Sedgwick for an additional annual fee.

Option #1 – 1 Year

Workers Compensation	Year 1 07/01/2022- 6/30/2023 4.5%
Annual Flat Fee	\$68,945.00
Voucher Administrative Fee	\$5,000
Total	\$68,945.00

Option #2 – 3 year

Workers Compensation	Year 1 07/01/2022- 6/30/2023 3.0%	Year 2 07/01/2023- 6/30/2024 2.0%	Year 3 07/01/2024- 6/30/2025 1.5%
Annual Flat Fee	\$61,997.00	\$63,237.00	\$64,186.00
Voucher Administrative Fee	\$5,000.00	\$5,100.00	\$5,177.00
Total	\$66,997.00	\$68,337.00	\$69,363.00



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Aramark Food Service Contract Extension for 2022 – 2023
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: Emergency Noncompetitive Procurement Contract for School Year 22-23
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The current Aramark Services contract for food service expires on June 30, 2022. The attached renewal will extend the contract for one year; July 1, 2022 – June 30, 2023.

CURRENT CONSIDERATIONS:

The renewal rate from Aramark for the 2022 – 2023 year is a 9% increase over the prior year's original contract.

FINANCIAL CONSIDERATIONS:

Mr. Scot Gregory, Aramark Regional General Manager, shared renewal details at the June 7, 2022, Finance Committee Meeting.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Emergency Noncompetitive Procurement Contract with Aramark Food Service for the School Year 2022 – 2023 as presented.

RECOMMENDED ACTION:

☒ Approval
☐ Information
☐ Discussion

BOARD ACTION: _____

The FSMC/Vendor shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

PER MEAL PRICES MUST BE A FIXED PRICE PER MEAL RATE AND
CALCULATED AS IF NO USDA COMMODITIES WILL BE RECEIVED

(1) Reimbursable Lunch and A la Carte Equivalents Fee Rates must be the same. (A la carte equivalency factor for this contract term is 4.1875 and applies to all a la carte sales in the CNP)

ZIP Code

Date _____

Contract Provisions for Sponsor Contracts under CNP Awards

The Sponsor's contracts must contain all applicable provisions described in 2 CFR 200 Appendix II, which may include the following:

1. the SFA will participate in the School Nutrition Programs and the meal pattern in Attachment 1 must be followed in accordance with USDA regulations.
2. Mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163, 89 Stat. 871).
 - a) All applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857[h]), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, Environmental Protection Agency (EPA) regulations (40 CFR 15)
 - b) Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (the "Act"), 40 U.S.C. § 327-330, as supplemented by Department of Labor regulations, 29 CFR 5.
 - c) Davis Bacon Act (all prime construction contracts in excess of \$2,000)
 - d) Rights to Inventions Made Under a Contract or Agreement
 - e) Equal Employment Opportunity. all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246
 - f) Procurement of recovered materials 2 CFR 200.322; Appendix II (J)
 - g) The following civil rights laws, as amended:
 - i) Title VI of the Education Amendments of 1972;
 - ii) Section 504 of the Rehabilitation Act of 1973;
 - iii) the Age Discrimination Act of 1975;
 - iv) Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and
 - v) FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities.
 - h) The Buy American provision for contracts that involve the purchase of food, as required by the Buy American provision, all products must be of domestic origin as required by 7 CFR Part 210.21(d).
 - i) The Sponsor participates in the NSLP and SBP and is required to use the nonprofit food service funds, to the maximum extent practical, to buy domestic commodities or products for Program meals. A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR Part 210.21(d).
 - ii) Exceptions to the Buy American provision should be used as a last resort; however, an alternative or exception may be approved upon request. To be considered for the alternative or exception, the request must be submitted in writing to Sponsor and approved and will be retained with purchase records. The request must include the:
 - (1) Alternative substitute (s) that are domestic and meet the required specifications:
 - (a) Price of the domestic food alternative substitute (s); and
 - (b) Availability of the domestic alternative substitute (s) in relation to the quantity ordered.
 - (2) Reason for exception: limited/lack of availability or price (include price):

- (a) Price of the domestic food product; and
 - (b) Price of the non-domestic product that meets the required specification of the domestic product.
- i) Any USDA Foods and/or Department of Defense ("DOD") received for use by the SFA and made available to the FSMC/Vendor shall be utilized within the specified Term of the Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
- ii) Credit issued by the FSMC/Vendor to the SFA for USDA Foods received during this Contract Term and used in the SFA's food service shall be recorded on the monthly bill/invoice as a separate line-item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education.
- iii) The FSMC shall be responsible for all delivery and freight/handling costs associated with USDA Foods. The SFA shall be responsible for all storage and warehousing costs associated with USDA Foods. Estimated annual delivery, freight/handling costs will be \$4.60 per case ordered for 2022-2023. Please see Attachment 2 for Annual USDA Foods Order.
- j) **FSMC SERVICES ONLY:**
- i) The FSMC shall comply with all wage and hours of employment regulations of federal and state law.
 - ii) The SFA shall submit to the FSMC a current schedule of employees, positions, assigned locations, hours of work, wages and benefits (as applicable) in Attachment 3 which must be used for meal rate calculation purposes at a minimum Contract Term cost to the FSMC of \$ 1,300,435

This agreement shall be effective as of July 1, 2022. It may be terminated by notice in writing given by either party, at least 90 days prior to the date of termination.

By submission of this proposed emergency noncompetitive procurement contract, the FSMC/Vendor certifies that they shall operate in accordance with all applicable current program regulations outlined in, but not limited to, 2 CFR 200, 7 CFR 210, 7 CFR 226, and 7 CFR 250.

**Emergency Noncompetitive Procurement Contract for School Year 2022-2023
Food Management Services/Vended Meals Services
Nonprofit Food Service Program**

The Emergency Noncompetitive Procurement Contract Certification Statement for School Year 2022-2023 must be completed and signed by the School Food Authority's (SFA's) authorized representative.

School Food Authority Information

Agreement Number (RCDT Code) 39055061025

School Food Authority Name Decatur Public School District 61

Certification Statement

Under the provisions of the U.S. Department of Agriculture, Food and Nutrition Service, I certify as a Sponsor in the Child Nutrition Programs all information contained in the executed **Emergency Noncompetitive Procurement Contract Form for School Year 2022-2023** is true and accurate.

I certify as a Sponsor in the Child Nutrition Programs it is necessary to enter into an Emergency Noncompetitive Procurement Contract for School Year 2022-2023 using the noncompetitive method outlined in 2 CFR 200.320(c) and 2 CFR 200.320(f)(2) due to a public exigency or emergency that prevents the SFA from undertaking a competitive procurement.

I understand that in utilizing an Emergency Noncompetitive Procurement Contract for School Year 2022–2023 using the noncompetitive method in 2 CFR 200.320(c) due to a public exigency or emergency, the SFA cannot renew this emergency noncompetitive procurement contract for the following school year.

I understand that once the emergency situation is over, and if future FSMC/Vended meal services are needed, the SFA will need to follow normal procurement guidelines for those services.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As the authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the U.S. Department of Agriculture regarding Child Nutrition Programs.

I understand that contract modifications, including this emergency noncompetitive contract, require a cost or price analysis in connection with every procurement action as found in 2 CFR 200.323(a). As the authorized representative for the school food authority noted above, I will ensure that a cost or price analysis will be conducted, is in compliance with the rules and regulations of the Illinois State Board of Education and the U.S. Department of Agriculture regarding Child Nutrition Programs, and maintained on file and available upon request.

I understand revisions cannot be made to the executed *Emergency Noncompetitive Procurement Contract* without first submitting proposed revisions to the Illinois State Board of Education Nutrition Department for review and receiving written notification the proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education Nutrition Department is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for School-Based Child Nutrition Programs.

SFA Authorized Representative Signature	Title	E-mail	Date
---	-------	--------	------

Please submit signed copies of the following documents via email. All original documents should be retained in the SFA's files.

- **Emergency Noncompetitive Procurement Contract** (Page 1)
- **Emergency Noncompetitive Procurement Contract** Certification Statement (Page 2)
- **Attachment 2- School Year 2022-2023 USDA foods order**
- **Attachment 3- Staffing Patterns** (if applicable)

Email to: nutritionprocurement@isbe.net

ATTACHEMENT 1

Nutrition Standards in the National School Lunch and School Breakfast Programs School Year 2022-23

	Breakfast Meal Pattern			Lunch Meal Pattern		
	Grades K-5	Grades 6-8	Grades 9-12	Grades K-5	Grades 6-8	Grades 9-12
Meal Pattern	Amount of Food ^a Per Week (Minimum Per Day)					
Fruits (cups) ^{b,c}	5 (1) ^d	5 (1) ^d	5 (1) ^d	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) ^{b,c}	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)
Dark green ^e	0	0	0	½	½	½
Red/Orange ^e	0	0	0	¾	¾	1¼
Beans/Peas (Legumes) ^e	0	0	0	½	½	½
Starchy ^e	0	0	0	½	½	½
Other ^{e,f}	0	0	0	½	½	¾
Additional Veg to Reach Total ^g	0	0	0	1	1	1½
Grains (oz eq) ^h	7 (1)	8 (1)	9 (1)	8 (1)	8 (1)	10 (2)
Meats/Meat Alternates (oz eq)	0 ⁱ	0 ⁱ	0 ⁱ	8 (1)	9 (1)	10 (2)
Fluid milk (cups) ^m	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week						
Min-max calories (kcal) ^{j,k}	350-500	400-550	450-600	550-650	600-700	750-850
Saturated fat (% of total calories) ^l	< 10	< 10	< 10	< 10	< 10	< 10
Sodium (mg)	≤ 540 ⁿ	≤ 600 ⁿ	≤ 640 ⁿ	≤ 1,230 ^o	≤ 1,360 ^o	≤ 1,420 ^o
<u>Trans fat</u> ^l	Nutrition label or manufacturer specifications must indicate zero grams of <u>trans fat</u> per serving.					

- Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving of fruit and vegetables is ½ cup. Minimum creditable serving of grain and meat/meat alternate is .25 ounce.
- One-quarter cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- For breakfast, vegetables or 100% vegetable juice may be substituted for fruits and/or fruit juice.
- The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014. e. Larger amounts of these vegetables may be served.
- This category consists of “Other vegetables” as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, “Other vegetables” requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).
- Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.
- At a minimum, 80% of grains offered weekly must be whole grain-rich in the NSLP and SBP effective July 1, 2022 under the *Transitional Standards for Milk, Whole Grains, and Sodium*.

- i. There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013, schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains' requirement is met.
- j. The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- k. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.
- l. In the SBP, calories and trans-fat specifications take effect beginning July 1, 2013.
- m. Fat-free and low-fat (1%), unflavored and flavored milk may be offered. At least two varieties of milk must be offered during the meal service, and one must be unflavored.
- n. Under the *Transitional Standards for Milk, Whole Grains, and Sodium*, sodium Target 1 is effective July 1, 2022 through School Year 2023-24 for the SBP.
- o. Under the *Transitional Standards for Milk, Whole Grains and Sodium*, sodium Target 1 is effective July 1, 2022 for the NSLP. Interim Target 1A becomes effective July 1, 2023.

Food and Nutrition Service, United States Department of Agriculture

Decatur

As the current employer of all employees listed, the undersigned does hereby certify that all information provided in this exhibit is accurate.

Current Employer: Aramark Educational Services, LLC.

Signature of current employer authorized representative:

Date: 6.13.22

Medical, Dental, Vision, Prescription Coverage, Health & Wellness Program, Life Insurance, Accidental Death & Disbursement Insurance, Short Term Disability, EAP Service

Eligible employees may elect to purchase voluntary benefits by paying 100% of the cost of those benefit programs (Limited Medical, Disability, Life, Critical Illness, and other benefit types)

Benefits offered to Full-Time Employees

30 hours or more:

Benefits offered to Part-Time Employees less than

20 hours:

*Type of Health Insurance: E=Employee; E+1; E+2; etc.; F=Family; D=Dental; V=Vision; N=None

** The employer paid % benefit match ranges from 63% to 78%

School Name	Position	Daily Hours Worked	Hourly Wages	Annual Work Days	Annual Open/Close Days	Annual Paid Sick Days	Annual Paid Vacation	Annual Paid Holidays	Type of Health Insurance*	Employer-Paid % Benefit Match	Salary Total
	Food Service Director	Amy Wagner	8								To be determined
	Chef Manager	David Ferrel	8								To be determined
	Production/ Site Manager	Jennifer Miller	8								To be determined
Baum	Food service lead	Jolene Evans	6.1	175	2	5		6			\$14,908.40
	Food service worker	Toni Schribsuhn	2.1	175	2			6			\$4,719.20
	Food service worker	Roxy Tangey	4.45	175	2			6			\$10,130.51
Dennis #1	Food service lead	Kimberly Allen	5.05	175	2	5		6			\$12,342.20
	Food service worker	Carolyn Woodland	5.15	175	2	5		6			\$11,889.50
	Food service worker	Tawana Clark	7.05	175	2	5		6			\$17,230.20
Dennis #2	Food service lead	Jennifer Hall	5.2	175	2	5		6			\$12,953.20
	Food service worker	Mary Brown	5	175	2	5		6			\$11,552.60
	Food service worker	Rachel Slater	4.5	175	2	5		6			\$10,112.58
Franklin	Food service lead	Linda Joyner	5.5	175	2	5		6			\$13,442.00
	Food service worker	Debbie Morlock	5	175	2	5		6			\$11,543.20
	Food service worker	Kari Morlock	5.5	175	2	5		6			\$12,697.52
Enterprise/A.D.	Food service lead	Trenda Rowland	5.75	175	2	5		6			\$14,053.00
	Food service worker	Antoinette Mitchell	4.3	175	2			6			\$9,663.13
	Food service worker	Theresa Crooks	4.95	175	2			6			\$11,123.84
Garfield	Food service lead	Open	5	175	2			6			\$11,895.00
Harris	Food service lead	open	5.35	175	2	5		6			\$13,075.40
Hope	Food service lead	Holly Osborne	6.1	175	2	5		6			\$14,908.40
	Food service worker	Patricia Page	4.25	175	2			6			\$9,333.00
	Food service worker	Lillie Davis	5.2	175	2	5		6			\$12,014.70
	Food service worker	Joan Stone	5.2	175	2	5		6			\$12,004.93
	Food service worker	Elisha Murphy	4.55	175	2			6			\$10,274.90
	Food service worker	open	5.2	175	2	5		6			\$11,731.20
Johns Hill	Food service lead	open	7.5	175	2	5		6			\$21,150.00
	Food service worker	Eva Chatman	6.25	175	2	5		6			\$14,429.00
	Food service worker	Seisko Deviner	5.25	175	2	5		6			\$12,120.36
	Food service worker	Laverne Joyner	5.5	175	2	5		6			\$12,697.52
	Food service worker	Brenda Flinn	4	175	2			6			\$8,996.28
	Food service worker	open	4.1	175	2			6			\$9,003.60
Montessori	Food service lead	Rena Hawkins-Jones	6.75	175	2	5		6			\$17,334.54
	Food service worker	Ninfa Hawkins	2.25	175	2			6			\$5,056.29
	Food service worker	Tavia Reed	5.25	175	2	5		6			\$12,130.23

	Food service worker	Lois Cole	5.25	\$12.28	175	2	5		6		\$12,120.36
	Food service worker	open	5.25	\$12.00	175	2	5		6		\$11,844.00
	Food service worker	Rose Deberry	5.25	\$12.29	175	2	5		6		\$12,130.23
Muffley	Food service lead	Dawn Plowman	6.75	\$13.25	175	2	5		6		\$16,814.25
	Food service worker	Brenda Bradshaw	5.1	\$12.28	175	2	5		6		\$11,774.06
	Food service worker	Edith Guise	5.1	\$12.00	175	2	5		6		\$11,505.60
Parsons	Food service lead	Mary Ann Oberheim	7	\$13.50	175	2	5		6		\$17,766.00
	Food service worker	open	6.25	\$12.00	175	2	5		6		\$14,100.00
	Food service worker	Joyce Harvey	6.25	\$12.28	175	2	5		6		\$14,429.00
	Food service worker	Debra Sansom	5	\$12.28	175	2	5		6		\$11,543.20
South Shores	Food service lead	Lakesha Snow	6	\$13.00	175	2	5		6		\$14,664.00
	Food service worker	open	5	\$12.00	175	2	5		6		\$11,280.00
	Food service worker	Timothy Cohoon	5	\$12.29	175	2	5		6		\$11,552.60
SDMS	Food service lead	Barbara Hunter	7.9	\$17.69	175	2	5	10	6		\$27,670.70
	Food service worker	Annette Connelley	7.8	\$13.50	175	2	5		6		\$19,796.40
	Food service worker	Barb Flesch	7.8	\$12.29	175	2	5		6		\$18,022.06
	Food service worker	Sandy Laik	7.8	\$12.28	175	2	5		6		\$18,007.39
	Food service worker	Sharon Bennett	4.41	\$12.00	175	2			6		\$9,684.36
	Food service worker	Open	6.5	\$12.00	175	2	5		6		\$14,664.00
	Food service worker	Robert Dinkins	4.41	\$12.28	175	2			6		\$9,910.33
	Food service worker	Julianne Depriest	4.41	\$12.00	175	2			6		\$9,684.36
	Food service worker	Julie Dunbar	6.16	\$12.00	175	2	5		6		\$13,896.96
	Food service worker	Shannon Brand	4.5	\$12.00	175	2	0		6		\$9,882.00
	Food service worker	open	5.9	\$12.00	175	2	5		6		\$13,310.40
	Food service worker	Allen McArthur	7.5	\$15.00	175	2	5	5	6		\$21,712.50
	Driver	Wendy Crawley	7.5	\$15.00	175	2	5	5	6		\$21,712.50
	Driver	Malia Godsey	7.5	\$17.85	175	2	5	5	6		\$25,837.88
	Food service worker	Bernice Bond	3.16	\$12.28	175	2			6		\$7,101.28
MHS	Food service lead	Rebecca Haller	7.58	\$14.07	175	2	5		6		\$20,050.31
	Food service worker	Wendy Sherman	7.33	\$12.36	175	2	5		6		\$17,032.57
	Food service worker	Amie Brady	4.5	\$12.00	175	2			6		\$9,882.00
	Food service worker	Susie Cox	5.9	\$12.28	175	2	5		6		\$13,620.98
	Food service worker	Nancy Mason	7.1	\$12.28	175	2	5		6		\$16,391.34
	Food service worker	Donna Williams	5.58	\$12.00	175	2	5		6		\$12,588.48
	Food service worker	Tiffany Sullivan	2.9	\$12.00	175	2			6		\$6,368.40
	Food service worker	Sarah Jenkins	7.08	\$12.28	175	2	5		6		\$16,345.17
	Food service worker	Lynn Rainer	6.58	\$12.00	175	2	5		6		\$14,844.48
	Food service worker	open	4.41	\$12.00	175	2			6		\$9,684.36
	Food service worker	Lauretha Ward	3.16	\$12.28	175	2			6		\$7,101.28
	Food service worker	Ben McKee	6.58	\$12.29	175	2	5		6		\$15,203.22
	Food service worker	Open	2.9	\$12.00	175	2			6		\$6,368.40
	Food service worker	Open	2.9	\$12.00	175	2			6		\$6,368.40
EHS	Food service worker	levi Tano	7.5	\$15.38	175	2	5		6		\$21,685.80
	Food service worker	Burnette Green	7.5	\$12.29	175	2	5		6		\$17,328.90
	Food service worker	Carlotta Dick	7.5	\$12.29	175	2	5		6		\$17,328.90
	Food service worker	open	6.66	\$12.00	175	2	5		6		\$15,024.96
	Food service worker	Open	6.41	\$12.00	175	2	5		6		\$14,460.96
	Food service worker	Jackie Murphy	6.66	\$12.30	175	2	5		6		\$15,400.58
	Food service worker	Kris Carlisle	6.66	12.28	175	2	5		6		\$15,375.54
	Food service worker	Sarah Martinez	5.66	\$12.00	175	2	5		6		\$12,768.96
	Food service worker	Chris Cox	5.9	\$12.30	175	2	5		6		\$13,643.16
	Food service worker	open	5.66	\$12.00	175	2	5		6		\$12,768.96
	Food service worker	Donna Warnsley	7.41	\$12.29	175	2	5		6		\$17,120.95
	Food service worker	Loia Johnson	4.41	\$12.34	175	2			6		\$9,958.75
	Food service worker	Cynthia Marshall	4.9	\$12.00	175	2			6		\$10,760.40

Attachment 3

[illegible]

[Home](#)
[Annual Order Forms](#)
[Monthly Process](#)
[Reports](#)
[Administration](#)

Illinois State Board of Education Food Distribution Program PAL Orders - 2023

<< Previous

Print

Group:
PAL ▼

Agency Name: DECATUR SCHOOL DISTRICT 61

Beginning PAL Balance:

\$346,180.3800

Agreement Nbr: 39055061025A1

Contract Nbr: 05501400A2023

PAL Processing Deduction:

\$212,202.3944

DoD Fresh Fruits & Vegetables
Deduction

\$75,000.0000

Representative: Ms. Bobbi Jo Williams

Available for PAL USDA Foods Requests: \$58,977.9856

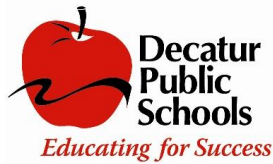
Phone Nbr: (217) 362-3010

Value of PAL USDA Foods Requested: \$57,083.3905

Status	Code	USDA Foods Name	Case Value	Pack Size	Accept	Requested	Balance
PAL - Dairy, Grains, Nuts, Oils							
A	111100	CEREAL, OAT CIRCLES, BOWLS	\$17.3868	6 # CASE	N	0	0
A	100036	CHEESE, BLND, AM/SKIM YELLOW SLC	\$47.2650	6/5# LOAVES	N	0	0
A	100012	CHEESE, CHEDDAR R/F SHRED YELLOW	\$52.1250	6/5# BAGS	N	0	0
A	100034	CHEESE, MOZZ LT SHRED FRZ	\$55.1070	30# BOX	N	0	0
A	110396	CHEESE, MOZZ, STRING, 1 OZ STICKS	\$53.5388	360/1 oz sticks	N	0	0
A	110501	MACARONI, WHOLE GRAIN-RICH BLEND	\$13.5520	20# Carton	N	0	0
A	100439	OIL, VEGETABLE	\$38.9050	6/1 GAL BTL	N	0	0
A	110393	PANCAKES, WHOLE GRAIN FRZ	\$11.8703	12# CARTON	N	0	0
A	110854	PEANUT BUTTER, INDIVIDUAL PORTION	\$18.7275	120/1.1 OZ unit	N	0	0
A	100396	PEANUT BUTTER, SMOOTH	\$37.3410	6/5# CANS	N	0	0
A	110520	PENNE, WHOLE GRAIN-RICH BLEND	\$16.5460	20# Carton	N	0	0
A	101031	RICE BRN LG PARBOILED {B539}	\$10.5300	25# BAG	N	0	0
A	110504	ROTINI, WHOLE GRAIN-RICH BLEND	\$13.4160	20# Carton	N	0	0
A	110506	SPAGHETTI, WHOLE GRAIN-RICH BLEND	\$10.8500	20# Carton	N	0	0
A	100935	SUNFLOWER SEED BUTTER	\$69.2430	6/5# CANS	N	0	0
A	110394	TORTILLA, WHOLE GRAIN FRZ	\$25.4232	288 1.5 oz TORTILLAS	N	0	0
PAL - Fruits							
A	100206	APPLE SLICES, CND UNSWT	\$31.8201	6/#10 CANS	N	0	0
A	110361	APPLESAUCE CUPS, UNSWT, 96/4.5 OZ	\$23.4738	96/ 4.5 OZ CUPS	N	0	0
A	110541	APPLESAUCE, CND, UNSWT	\$23.9494	6/#10 CANS	N	0	0
A	100261	APRICOT CUPS, DICED, FRZ, 4.5 OZ	\$39.8323	96/4.5 OZ CUP	N	0	0
A	100216	APRICOTS, DICED, XLT SYRUP, CND	\$39.6374	6/#10 CANS	N	0	0
A	110623	BLUEBERRIES, HIGHBUSH FRZ 12/2.5#	\$43.0590	12/2.5# CARTONS	N	0	0
A	110723	CRANBERRIES, DRIED, 300/1.16 oz	\$61.6308	300/1.16oz pkgs	Y	40	40
A	110859	MIXED BERRIES, CUP, FRZ	\$45.4272	96/4oz cups	N	0	0
A	100212	MIXED FRUIT, XLT SYRUP, CND	\$30.4167	6/#10 CANS	Y	510	510
A	110651	ORANGE JUICE, 96/4 oz CUPS	\$12.9087	96/4 oz cups	N	0	0
A	100241	PEACH CUPS, DICED, FRZ, 4.4 OZ	\$35.2466	96/4.4 OZ CUPS	N	0	0
A	100220	PEACHES, CLING, DICED, XLT SYRUP, CND	\$32.1617	6/#10 CANS	Y	470	470
A	100219	PEACHES, SLICED, XLT SYRUP, CND	\$30.5837	6/#10 CANS	N	0	0
A	100239	PEACHES, FREESTONE, SLC,	\$24.6160	20# CARTON	N	0	0

		FRZ					
A	100225	PEARS, DICED, XLT SYRUP, CND	\$31.4223	6/#10 CANS	Y	400	400
A	100224	PEARS, SLICED, XLT SYRUP, CND	\$29.3130	6/#10 CANS	N	0	0
A	100293	RAISINS, UNSWT 144/1.33 OZ BOXES	\$21.1428	144/1.33 OZ BOXES	Y	50	50
A	110846	STRAWBERRIES WHOLE IQF 12/2.5#	\$50.7360	12/2.5# CARTON	N	0	0
A	100254	STRAWBERRIES, SLICED, FRZ	\$48.0180	30# CARTON	N	0	0
A	100256	STRAWBERRY CUPS, DICED, FRZ, 4.5 OZ	\$51.3918	96/4.5 OZ CUPS	N	0	0
PAL - Meats/Alternates							
A	100134	BEEF CRUMBLES, COOKED W/SPP	\$142.1200	4/10# PKG.	N	0	0
A	100163	BEEF PATTY LEAN, RAW FRZ 3.1 oz	\$154.8720	40# CARTON	N	0	0
A	110348	BEEF PATTY RAW IQF W/SPP 2.8 oz	\$133.2440	40# CARTON	N	0	0
A	110322	BEEF PATTY W/SPP COOKED HMSTYLE 2.2oz	\$162.1560	40# CARTON	N	0	0
A	100158	BEEF, FINE GROUND RAW FRZ	\$151.7640	40# CARTON	N	0	0
A	100188	HAM, COOKED, DICED, FRZ.	\$114.5800	8/5# PKG	N	0	0
A	100187	HAM, COOKED, SLICED, FRZ.	\$99.9200	8/5# PKG	N	0	0
A	110851	POLLOCK STICKS, BRD FRZ	\$105.8800	40# CASE	N	0	0
A	110138	PORK BNLS LEG ROAST, FRZ	\$86.6700	60# CARTON	N	0	0
A	110730	PORK, UNSEASONED PULLED COOKED FRZ	\$109.8000	8/5# Packages	N	0	0
PAL - Poultry/Eggs							
A	110080	CHICKEN, OVEN ROASTED	\$72.8250	30# CARTON	N	0	0
A	110554	TURKEY BRST, DELI, SLICED, FRZ	\$140.8800	8/5# Packages	N	0	0
A	111361	CHICKEN CUT UP, RAW, FRZ	\$48.7520	40 LB Case	N	0	0
A	110462	CHICKEN STRIPS, COOKED UNSEASONED	\$86.6160	30# CASE	N	0	0
A	100101	CHICKEN, DICED, COOKED, FRZ	\$89.6480	40# CARTON	N	0	0
A	100117	CHICKEN, FAJITA STRIPS	\$78.9240	30# CARTON	N	0	0
A	110921	CHICKEN, FILLET, UNBREADED, FRZ	\$94.2600	30# CASE	N	0	0
A	110931	EGG, PATTY, COOKED ROUND, FRZ	\$45.0825	25# CASE	N	0	0
A	100046	EGGS, WHOLE, FROZEN	\$25.5000	6/5# CASE	N	0	0
A	100121	TURKEY BRST, DELI, FRZ	\$119.2000	40# CASE	N	0	0
A	100122	TURKEY BRST, DELI, SMK, FRZ	\$115.0000	40# CASE	N	0	0
A	100126	TURKEY HAMS, FRZ	\$116.7000	40# CARTON	N	0	0
A	100125	TURKEY ROAST, FROZEN	\$120.3320	32-48# CARTON	N	0	0
A	100119	TURKEY TACO FILLING	\$62.0550	30# CASE	Y	66	66
A	110911	TURKEY, SMOKED HAM, SLICED	\$126.5040	8/5# PKGS	N	0	0
PAL - Vegetables							
A	100359	BEANS, BLACK (TURTLE), LOW-SODIUM, CND	\$17.3300	6/#10 CANS	N	0	0
A	100360	BEANS, GARBANZO, LOW-SODIUM, CND	\$17.0870	6/#10 CANS	N	0	0
A	100307	BEANS, GREEN, CND, LOW SODIUM	\$19.9842	6/#10 CANS	N	0	0
A	100351	BEANS, GREEN, FRZ, NO SALT	\$18.1620	30# CASE	Y	115	115
A	100365	BEANS, PINTO, LOW-SODIUM, CND	\$17.6175	6/#10 CANS	N	0	0
A	100362	BEANS, REFRIED, LOW SODIUM, CND	\$30.6306	6/#10 CANS	N	0	0
A	100366	BEANS, SMALL RED, LOW-SODIUM, CND	\$19.5372	6/#10 CANS	N	0	0
A	100364	BEANS, VEGETARIAN, LOW-SODIUM, CND	\$17.8929	6/#10 CANS	Y	125	125
A	110473	BROCCOLI, NO SALT ADDED, FRZ	\$48.1110	30# case	N	0	0
A	100309	CARROTS, SLC, LOW-SODIUM, CND	\$23.8699	6/#10 CANS	N	0	0
A	100352	CARROTS, SLC, NO SALT ADDED,	\$16.2270	30# CASE	N	0	0

		FRZ					
A	100313	CORN, CND, NO SALT	\$21.1510	6/#10 CANS	N	0	0
A	100348	CORN, WHOLE KERNEL, FRZ	\$17.6610	30# CARTON	Y	110	110
A	111230	MIXED VEGETABLES FRZ	\$21.8460	6/5 LB BAG	N	0	0
A	100315	PEAS, CND, LOW SODIUM	\$24.7033	6/#10 CANS	N	0	0
A	100350	PEAS, FRZ	\$22.5540	30# CARTON	N	0	0
A	100355	POTATO WEDGES, FRZ	\$20.9940	6/5# PKG.	N	0	0
A	100357	POTATO, OVEN FRY, FRZ	\$19.0470	6/5# PKG.	N	0	0
A	110844	POTATOES, DICED FRZ	\$20.5290	6/5# CASE	N	0	0
A	110186	SALSA, POUCH, LOW SODIUM	\$25.8971	6/106oz POUCHES	N	0	0
A	110177	SPAGHETTI S, MEATLESS PCH LOW SODIUM	\$22.8642	6/106 OZ POUCHES	N	0	0
A	110721	SWT POTATO CRINKLE CUT OVEN FRY	\$40.6770	6/5# Packages	N	0	0
A	100317	SWT POTATOES, XLT SYRUP, CND, LOW SODIUM	\$33.6272	6/#10 CANS	N	0	0
A	110187	TOMATO SAUCE POUCH, LOW SODIUM	\$22.9278	6/106oz POUCHES	N	0	0
A	100329	TOMATOES, DICED, CND	\$16.2333	6/#10 CANS	N	0	0



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Flocabulary 1-Year Renewal
Initiated By: Marques Stewart, P12 Director of Teaching and Learning	Attachments: Flocabulary 1-Year Renewal Quote
Reviewed By: Jeff Dase, Assistant Superintendent of P12 Teaching and Learning, and Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

DPS Pre-K through 12th grade teachers have had access to Flocabulary by Nearpod since the 2019-2020 school year. This platform provides unlimited access to lessons, videos and interactive activities across all core content areas. This platform aligns to district priorities which includes but are not limited to vocabulary development.

CURRENT CONSIDERATIONS:

Flocabulary by Nearpod will increase instructional technology opportunities and access district-wide. The platform supports our diverse learners needs throughout the district at every grade level.

FINANCIAL CONSIDERATIONS:

Utilizing Title I and Cares Funds: \$78, 456.00

Total Program Cost: \$78, 456.00

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Technology resource materials from Flocabulary by Nearpod in the amount \$78, 456.00 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION:_____

Quote ID: 163274

Sales Order For:

Jeff Dase
DECATUR SD 61
101 W CERRO GORDO ST
DECATUR, Illinois 62523
UNITED STATES

Nearpod Contact:

Lindsey Tennyson
1855 Griffin Rd. Suite A-290
Dania Beach, FL 33004

If you are a Tax-Exempt Customer, please include your Sales Tax-Exempt Certificate with signed documents/proof of payment. Otherwise, applicable tax will be included in your invoice.

Purchase Orders should be addressed to:
Nearpod Inc.
1855 Griffin Road A-290
Dania Beach, FL 33004

Service Start: 07/01/2022

Service End: 06/30/2023

Description	Quantity	Total
<p>Nearpod Premium Plus - District:</p> <p>Nearpod Premium Plus, including unlimited access to:</p> <ul style="list-style-type: none">- Nearpod's lesson, video, and activity creation and delivery platform with 20+ formative assessment and media features- Nearpod Lesson Library with 7,500+ standards-aligned, interactive lessons for all K-12 subject areas, featuring favorite educational brands- Nearpod Video & Activity Library with 5,000+ standards-aligned interactive videos and activities for all K-12 subject areas, featuring favorite educational brands, that can be used on their own, or added to Nearpod slides lessons	8000 - Students	\$48,000.00

<ul style="list-style-type: none"> - District features including larger class sizes, unlimited storage, School and District shared Libraries, LMS integration, and more - Premium Plus lesson delivery features, including Live Teacher Annotation and Co-Teaching 		
<p>Flocabulary Plus</p> <p>Unlimited access to Flocabulary including:</p> <ul style="list-style-type: none"> - 750+ standards-aligned K-12 lessons across all core subjects and beyond, each lesson includes a hip-hop video and instructional vocabulary activities - Week in Rap lessons, added weekly August through May to spotlight current events and help students make real-world connections - Student Accounts, enabling teachers to assign lessons and activities and view results of assessments - Upcoming comprehension content and features exclusive to Flocabulary Plus (available Back to School 2022) with 200+ new lessons and a new interactive activity 	8000 - Students	\$28,656.00
<p>Online Training:</p> <p>Webinar: Up to 2-hour session with a Nearpod Trainer for up to 50 participants.</p>	4 - Licenses	\$1,800.00
	Total	(USD) \$78,456.00

Terms

This Sales Order is valid until:

Service will run from 07/01/2022 until 06/30/2023, or from when customer is first provided access to the purchased service(s) for

a length of time equal to the time between the Start Date and End Date, whichever is later. The agreed upon price for this timeframe is (USD) \$78,456.00.

Nearpod price quotes are confidential, unless disclosure is required by subpoena or state law. Education List Pricing is only available for PreK-12 Education customers. Please submit this price quote attachment with your Purchase Order. Tax-exempt customers should include their tax-exempt number on their Purchase Order.

This Sales Order covers the Nearpod and/or Flocabulary Services described herein and is governed by the Nearpod Terms and Conditions available online at: <https://nearpod.com/terms-conditions>, the Nearpod Privacy Policy available online at: <https://nearpod.com/privacy-policy>, the Flocabulary Terms of Use available online at: <https://flocabulary.com/terms-of-use/>, and the Flocabulary Privacy Policy available online at: <https://flocabulary.com/privacy-policy/>, as applicable.

Training Policy

Training Cancellation Policy

Nearpod requests 48 hours notice to cancel or reschedule a confirmed session. If the session is not canceled but no one attends, this session will be considered expired.

Minimum Attendance Policy

Nearpod requests that at least 10 participants attend a confirmed training session. If there are fewer than 10 participants, the session may be modified and will not be recorded.

Free Training Resources

Access to daily public webinars, on-demand webinars and how-to resources and videos can be accessed here: <http://nearpod.com/resources>

Customers providing a Purchase Order are required to remit payment within 30 days of invoicing. Otherwise, payment is required within 7 business days. Failure to remit payment may cause a disruption in service. By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Sales Order and any documents incorporated herein.

If you are a Tax-exempt customer, please include your Sales Tax-Exempt Certificate with signed documents/proof of payment. Otherwise, applicable tax will be included in your invoice.

Is a PO Required for Purchase? Yes / No

If Yes, please provide PO number below and submit PO with this Sales Order.

If No, please return this Sales Order with Signature below and indicate payment method.

Purchase Order (Net 30):

Please provide PO #: _____

If PO is not provided, payment is due immediately via Credit Card, Check, ACH, or Wire

Check, ACH or Wire

Credit Card

Please provide email address to receive secure payment link:

Expiration Date:

Name on card:

Name: _____

Signature: _____

Date: _____

Tax Exempt #: _____

Purchase Orders should be addressed to:

Nearpod, Inc

1855 Griffin Rd. Suite A-290

Dania Beach, FL 33004

Email: lindsey.tennyson@nearpod.com or FAX: +1 305-655-1999

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Nearpod Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 1855 Griffin Road, A290	Requester's name and address (optional)
6 City, state, and ZIP code Dania Beach, Florida 33004	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
4	6	-	0	9	9	3	6	7 9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <i>Devinne Hearn</i> CFO	Date ► 1/5/2022
------------------	---	-----------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

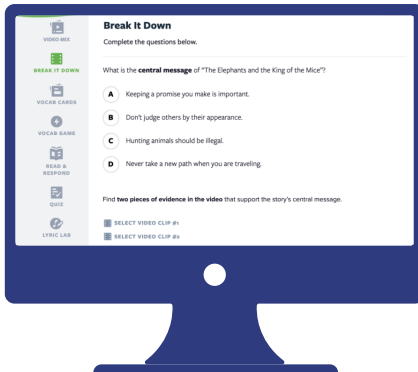
If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



Flocabulary Plus license for Schools & Districts

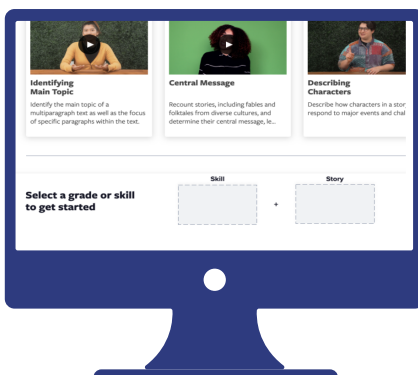
Everything you love about Flocabulary, **plus** even more

Bring vocabulary and comprehension content and skills into every subject with Flocabulary Plus for the 2022-2023 school year.



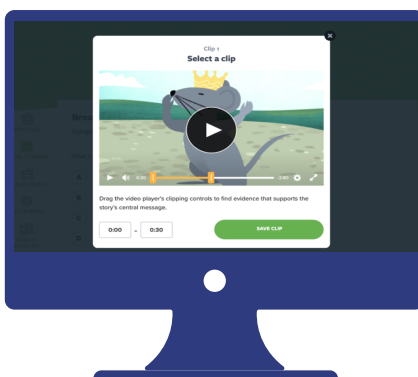
Address more instructional needs

- **Apply comprehension skills across all content areas** with more instructional activities
- **Provide targeted instruction on comprehension** with more instructional skill videos and video texts



Access more content

- **Get 40+ new comprehension skill videos** and **110+ new video texts** to mix new standards-aligned comprehension skill lessons
- **750+ comprehension activities** for your favorite Flocabulary videos with the Break It Down interactive activity

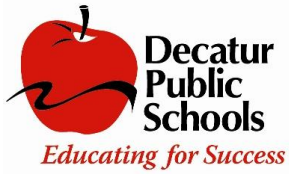


Upgrade your features

- **200+ standards-aligned text evidence activities** to help students find evidence of a comprehension skill in a video text
- **Create 200+ video mixes** and pair a comprehension skill video with a video text with Flocab Mix lessons

Benefits of the Flocabulary Plus Upgrade

		Flocabulary (School or District)	Flocabulary Plus (School or District)
Content	750+ standards-aligned K-12 hip-hop videos for math, science, social studies, ELA, and life skills	✓	✓
	Week in Rap lessons for building real-world connections	✓	✓
	Printable teacher resources	✓	✓
	Library of instructional comprehension skill videos & video texts		✓
Features	5 interactive activities for deepening mastery of vocabulary	✓	✓
	Access assignments through Student Accounts <i>*Class login allows students limited access to videos and some activities</i>	✓	✓
	Student activity results and performance dashboards	✓	✓
	Break it Down comprehension activity on every Flocab video		✓
	Mix new video content with a pairing experience		✓
Support	LTI Integrations	✓	✓
	Google & Clever Integrations	✓	✓
	Dedicated CSM	✓	✓
	Dedicated Training (<i>optional add-on</i>)	✓	✓



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Print Management Agreement Extension with Striglos
Initiated By: Joanie Watson, Coordinator of Purchasing and Dr. Michael Curry, Chief Operations Officer	Attachments: Print Management Agreement & Papercut Software Quote
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The District's print management service has been provided by Striglos Companies, Inc. since 2012. Striglos maintains eighty-seven copiers throughout the District. The current contract expires June 30, 2022. The District currently pays \$.0055/copy/printed page which covers toner and maintenance for all machines.

CURRENT CONSIDERATIONS:

Since extending the current agreement with Striglos would prevent possible disruptions in printing/copying service, the District requested a proposal from Striglos to continue providing Print Management Services to the District for an additional five (5) years.

Striglos is to include the following services:

- Replacement of older machines with high page counts with the next generation replacement, thereby providing the District an upgraded fleet of Multi-function copiers,
- Network scanning kits provided upon request, allowing scanning and attaching documents in iVisions (the District's finance and human resources software),
- Papercut Software technology installed to allow the ability of printing, print tracking per user, and mobile printing for staff and students using iPads.

FINANCIAL CONSIDERATIONS:

The agreement with Striglos provides updated equipment and continued services at a rate of \$.0075/black and white copy/printed page. Color copies per printed pages at a rate of \$.07 each. Services would be paid from the Education Fund. The purchase of the Papercut Software, \$70,778.55, will be paid from the Information Technology budget. In accordance with the Illinois Statute 105 ILCS 5/10 20.21 section (viii), the Board has the authority to waive formal bid requirements for duplication machines and supplies, as well as data software.

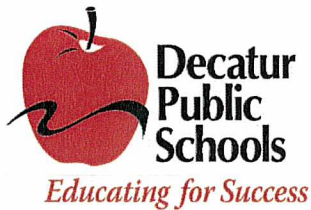
STAFF RECOMMENDATION:

The Administration respectfully request the Board of Education award a five-year extension of the Striglos Print Management Service as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____



PRINT MANAGEMENT RENEWAL AGREEMENT

This Print Management Renewal Agreement is made and entered into with an effective date of July 1, 2022 by and between Decatur Public School District #61 and Striglos Companies, Inc.

Decatur Public Schools and Striglos Companies, Inc. desire to extend said agreement until June 30, 2027.

All terms, conditions and provisions of said agreement are hereby incorporated and remain in force and effect and are made as part of the Print Management Renewal Agreement except as herein modified.


Under the new agreement, the district shall pay \$0.0075/ black and white copy or printed page. Color copies and printed pages shall be paid at a rate of \$.07 each. Said fee covers toner and maintenance associated with the Striglos Companies, Inc. provided, eighty-seven copy machines. In addition, the following services are incorporated:

- Replacement of older machines with high page counts with next generation replacement
- Network scanning kits
- Postscript graphical software on machines, as requested.
- Access to FM Audit Fleet monitoring for networked devices
- Replacement of deficient devices throughout the 5-year service agreement

Decatur Public Schools reserves the right to obtain print services as needed from other Suppliers.

Termination of said Print Management Agreement by either party shall be made in writing upon no less than a ninety-day notice.

Decatur Public Schools – Date

 6/17/22

Striglos Companies, Inc. Date



Quote: 2.18 IT Papercut

Bill-To Address

Decatur Public Schools.

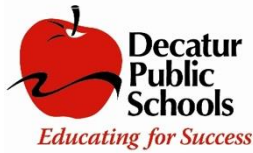
Ann

101 W. Cerro Gordo

Decatur, Illinois 62523

Phone: 217-362-3000

Item #	Description	UOM	Qty	Customer Price	Line Total
Misc - Office Products	MFEG-EMSHL4-Sharp MFD via OSA Level 4 (50-99)**PCMF-US01EGMFSH4	EA	81	297.00	\$24,057.00
Misc - Office Products	MFMS-NW03 3 Years Support @45% of License Total	EA	1	11627.55	\$11,627.55
Misc - Office Products	EQPS-RA01 PaperCut Remote Assistance/ per day/ 6 hours	EA	6	1350.00	\$8,100.00
Misc - Office Products	EQPS-RA02-PaperCut Remote Assistance/ hourly rate	EA	5	245.00	\$1,225.00
Misc - Office Products	RFRE-PPSD Rfideas HID Prox Plus Card Reader USB	EA	81	185.00	\$14,985.00
Misc - Office Products	EQRB-MBSD Universal Reader Metal Bracket	EA	81	22.00	\$1,782.00
Misc - Office Products	AMX3L Sharp accounting module	EA	31	131.00	\$4,061.00
Misc - Labor	Installation of AMX3L module and card readers		81	61.00	\$4,941.00
				Subtotal:	\$70,778.55
				Tax	\$0.00
				Total	\$70,778.55



Board of Education Decatur Public School District 61

Date: June 28, 2022	Subject: Revised Stevenson Lease Agreement
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: Revised Stevenson Lease Agreement
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The Regional Office of Education #39 and Decatur Public School District #61 entered into a three-year lease agreement at the April 26, 2022, Board Meeting.

CURRENT CONSIDERATIONS:

This revised lease agreement formally removes unrelated and/or redundant language found in the original document.

FINANCIAL CONSIDERATIONS:

Financial considerations have not changed.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the REVISED Lease between Decatur Public School District #61 and ROE #39 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

**AGREEMENT BETWEEN
THE REGIONAL OFFICE EDUCATION # 39
AND DECATUR PUBLIC SCHOOL DISTRICT 61**

THIS AGREEMENT is entered into this 28th Day of June, 2022, by and between the Board of Education of Decatur Public Schools District 61 (hereinafter “DPS”) and Regional Office Education # 39 (hereinafter “ROE #39”) for the lease of real property.

RECITALS

WHEREAS, DPS, a school district organized under *The Illinois School Code* is a body politic and corporate formed for the purpose of providing educational services to students within its boundaries;

WHEREAS, the ROE #39 is authorized to enter into agreements including the lease of facilities as necessary for the efficient and effective provision of services to students associated with the ROE #39.

WHEREAS, Section 10-22.11 of *The Illinois School Code* (105 ILCS 5/10-22.11) authorizes DPS to lease real property to a body politic and corporate and ROE #39 is a body politic and corporate;

WHEREAS, it is in the best interests of the students enrolled through the ROE #39 schools and DPS that facilities be available for use for alternative education;

WHEREAS, DPS owns real property, a portion of which is suitable for use as an alternative education facility and administrative offices;

WHEREAS, ROE #39 is in need of additional facilities for the provision of alternative education facilities for students residing in the member districts of ROE #39; and

WHEREAS, DPS and ROE #39 desire to enter into a lease agreement for ROE #39’s use of DPS property for use as an alternative education facility and administrative offices.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the parties hereto enter into this Lease Agreement (“Agreement”), and agree as follows:

SECTION 1. LEASE OF PROPERTY

- A. DPS hereby leases to ROE #39 so that the ROE #39 shall have the exclusive use and possession of certain real property of DPS, which shall be referred to as the “premises” for purposes of this Agreement, and described as follows:

The ROE #39 shall have the exclusive use of the Stevenson Elementary School, located 3900 N. Neeley Ave. Decatur, Illinois. Said space shall be used for ROE #39 programs and administrative offices consistent with its statutory authority and for no other purpose. ROE #39 shall not allow any other entity use of the facilities without the express written permission of DPS.

- B. ROE #39 shall be required to pay to DPS a monthly rental fee of \$1200.00 and shall be responsible for the payment of various expenses related to its usage as follows:

ROE #39 shall be responsible for day-to-day maintenance of the premises to keep it reasonably consistent with its condition as of the commencement of the Lease, however ROE #39 shall not be responsible for replacement or major repairs of building systems or structure, which shall remain the responsibility of DPS. ROE #39 shall also be responsible for the payment of all utilities used by ROE #39 at the premises. ROE #39 shall also be responsible for its own staffing expenses.

- C. DPS shall provide the premises in compliance with all laws and in good condition.
- D. DPS shall manage general custodial and maintenance services to the premises in a manner consistent with the manner in which services are managed at other DPS facilities pursuant to its contract(s) with Service Employees International Union Local #73 (SEIU), ROE #39 shall reimburse DPS for the cost of general custodial services same as provided in Section 3 below.
- E. To the extent ROE #39 desires to install any improvements and/or alterations, such items shall be subject to the prior approval of DPS, which shall not be unreasonably withheld, conditioned, or delayed. The cost of any such improvements and/or alterations shall be the responsibility of ROE #39. Such work shall be completed by DPS maintenance staff.
- F. The parties further agree that rent includes classroom technology equipment (Promethean boards) currently located within classroom spaces of the leased premises. Existing equipment will remain; however, DPS shall not be responsible for replacement or maintenance of such equipment. The building is currently attached to the DPS Wide Area Network (WAN). DPS shall provide necessary switches and internet access to the ROE #39 programs, which shall also have access to the DPS WAN.
- G. The lease period for the premises shall consist of a period of three years, beginning July 1, 2022, and terminating June 30, 2025. At the end of the lease term or any extension thereof, ROE #39 shall return the premises to DPS in the same condition the premises were in at the beginning of the lease term, ordinary wear and tear and casualty excepted. If deemed necessary by the Board of Education of Decatur Public Schools #61, DPS may take possession of the premises during the life of this agreement. Prior notice of six (6) months shall be afforded to ROE #39.

SECTION 2. ANNUAL EXPENSES

- A. ROE #39 shall pay to DPS postage related expenses incurred by DPS for the benefit of ROE #39.

SECTION 3. INCURRED EXPENSES

- A. ROE #39 and DPS agree that DPS may incur additional expenses as a result of ROE #39's use of the premises. ROE #39 agrees to reimburse DPS for the following expenses:
- (1) Technical Support from Management Information Services (IT) at the current determined rate per hour;
 - (2) Equipment purchases for technology repairs;
 - (3) Telephone charges (phone/facsimile)
 - (4) Custodial services, including services provided day-to-day in the ordinary course of business. Services in excess of day-to-day in the ordinary course of business, shall be paid at a rate commensurate with contractual language found in Appendix B and Overtime Subsection of the applicable year SEIU-A/DPS61 Contract.
 - (5) Maintenance services, in excess of services provided day-to-day in the ordinary course of business, shall be paid at a rate commensurate with contractual language found in Wage Schedule A and Overtime Subsection of the applicable year SEIU-B/DPS61 Contract.
- B. DPS will submit an itemized statement to ROE #39 monthly for incurred expenses, and payment shall be made by ROE #39 to DPS within sixty (60) days of receipt of the statement.

SECTION 4. INSURANCE

- A. ROE #39 shall attempt to obtain and maintain insurance coverage related to the premises and the employees working therein as follows:
- (1) General Liability Insurance: ROE #39 shall obtain and maintain during the term of this Agreement general liability insurance insuring DPS against or naming DPS an additional insured with respect to third party liability, employment practices liability, bodily injury, personal injury and property damage, in an amount not less than \$3,000,000.00 combined single limit per occurrence.
 - (2) Workers' Compensation and Employers Liability: ROE #39 will provide Worker's Compensation for its employees in the amount of \$1,000,000.00 per accident and \$1,000,000.00 per occurrence. DPS will provide Worker's Compensation coverage for DPS employees performing any work on the premises described herein.
- B. With regard to said insurance policies:

- (1) ROE #39 shall include DPS, its officers, officials, agents, volunteers, and employees to be covered as additional insured as respects liability arising out of any negligent or wrongful act or omission of ROE #39 or any ROE #39 employee providing services in, on or related to the premises, including a waiver of subrogation in favor of DPS.
- (2) DPS shall maintain a current insurance policy in the amount of \$1,000,000.00 for the liability (naming ROE #39 as additional insured in an equivalent manner as provided in B (1) above) and fire protection for the building as well as replacement value casualty insurance on the building, containing a waiver of subrogation in favor of ROE #39.
- (3) ROE #39 and DPS shall each furnish certificates of the insurance and/or coverage in place as required herein to the other upon execution of this Agreement, including a 90-day notice of cancellation or reduction in limits.
- (4) Notwithstanding the foregoing, it is possible that ROE #39 may not be able to obtain a separate insurance policy in compliance with the requirements contained herein. If that is the case, DPS will provide such coverage and additional insured status to ROE #39, and the increase in premium, if any, due to the insurance coverages described in Section 4(A) will be reimbursed by ROE #39.

SECTION 5. INDEMNIFICATION AND HOLD HARMLESS

- A. To the fullest extent permitted by law and subject in all events to the Illinois Tort Immunity Act and the Tort Liability of Schools Act, ROE #39 and DPS shall protect, indemnify, save, defend and hold harmless the other, including its officers, agents, volunteers, employees, from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs and expenses (including reasonable attorney and paralegal fees, court costs and expert expenses), which one may become obligated by reason of any accident, injury or death of persons, or loss of or damage to property arising indirectly or directly in connection with the negligent or wrongful act of the indemnifying party's employee and/or student under this agreement.

SECTION 6. BENEFIT OF THE PARTIES

- A. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

- B. Nothing in this Agreement shall be construed to create employment rights of the employees of either ROE #39 or DPS in connection with or within the scope of this Agreement. This Agreement shall not create any rights or obligations in either ROE #39 or DPS other than expressly provided herein. This Agreement is not a joint venture and no relationship between ROE #39 and DPS other than expressly provided herein is intended or implied.

SECTION 7. TECHNICAL CLAUSES

- A. **Notice.** Any notice required under this Contract shall be in writing and shall become effective on the day of mailing thereof by first class, registered or certified mail, postage prepaid, addressed:

To DPS:

President, Board of Education
Decatur School District No. 61
Keil Administrative Center
101 W. Cerro Gordo Street
Decatur, Illinois 62523

To ROE #39:

Regional Superintendent
Regional Office Education # 39
1690 Hutson Dr.
Decatur, Illinois 62523

- B. **Headings.** Paragraph headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between any such headings or numbers and the text of this Agreement, the text shall control.
- C. **Copies of Agreement.** This Agreement may be executed in one (1) or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.
- D. **Severability.** It is understood and agreed by the parties that if any part, term, or provision of this Agreement is held by the courts to be illegal or in conflict with any law of the State of Illinois, the validity of remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.
- E. **Jurisdiction.** This Agreement has been executed in the State of Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.
- F. **Complete Understanding.** This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties, whether oral or written.

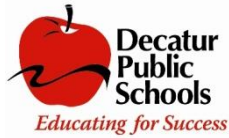
Entered this ____ day of June, 2022.

President, Board of Education

Regional Office of Education #39

Attest:

Secretary, Board of Education
Decatur Public School District 6



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Flexible Seating Purchase for Baum, Parsons, and South Shores Elementary Schools
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: Bid Tabulation Sheets for Baum, Parsons, and South Shores Elementary Schools
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

District Title I schools were allotted funds to purchase flexible seating.

CURRENT CONSIDERATIONS:

To date, bids were received for three school - Baum, Parsons and South Shores as follows:

- Baum is requesting the low bid of \$172,420.68 as all bid specifications WERE met.
- Parsons is requesting the higher bid of \$71,745.00. The lowest bid NOT meet all bid specifications.
- South Shores is requesting the higher bid of \$32,736.44. The lowest bid did NOT meet all bid specifications.

FINANCIAL CONSIDERATIONS:

Flexible Seating will be expended from the FY22 Title I: Every Student Succeeds Act Grant.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board approve the Flexible Seating Bids for Baum, Parsons and South Shores Elementary Schools as presented.

RECOMMENDED ACTION:

- ☒ Approval
☐ Information
☐ Discussion

BOARD ACTION: _____

BID ANALYSIS SPREADSHEET

BID RESULTS FOR BAUM ELEMENTARY SCHOOL FLEX SEATING
BID REQUEST# 2022-14

DATE: 6/9/22

COPIES TO: Mary Brady and Terry Weaver

AUTHORIZED PERSON OPENING BID: Joanie Watson - Coordinator of Purchasing

<u>VENDOR NAME:</u>	<u>1) Lakeshore Learning Materials</u>	<u>2) School Specialty</u>	<u>3) Worthington Direct</u>
<u>SUBTOTAL:</u>	<u>\$172,420.68</u>	<u>\$200,397.71</u>	<u>No bid</u>
<u>SHIPPING:</u>	<u>Complimentary White-Glove Delivery and Installation on orders of \$20,000 or more (see bid sheets for more information)</u>	<u>No Charge</u>	<u>Vendors who did not respond:</u> <u>Discount School Supply</u> <u>School Outfitters</u> <u>Demco</u>
<u>TOTAL:</u>	<u>\$172,420.68</u>	<u>\$200,397.71</u>	
<u>DELIVERY DATE:</u>	<u>7-21 business days</u>	<u>6-16 weeks</u>	
<u>TERMS:</u>	<u>Net 30 Days</u>	<u>Net 30 Days</u>	
<u>NOTES:</u>	<u>ALL ITEMS WERE BID</u> <u>Per Mary Brady at Baum:</u> <u>Baum School accepts Lakeshore</u> <u>because her teachers voted to use</u> <u>in their building and this bidder</u> <u>has the lowest cost.</u> <u>Please note: School Specialty had</u> <u>many specification changes on their</u> <u>bid.</u>	<u>All items were bid, however,</u> <u>there were specifications</u> <u>changed.</u> <u>(please see bid sheets)</u>	

BID ANALYSIS SPREADSHEET

BID RESULTS FOR PARSONS ELEMENTARY FLEX SEATING

BID REQUEST# 2022-11

DATE: 6/9/22

COPIES TO: Holly Davis-Kitson and Pam Bray

AUTHORIZED PERSON OPENING BID: Joanie Watson - Coordinator of Purchasing

<u>VENDOR NAME:</u>	<u>1) School Specialty</u>	<u>2) Worthington Direct</u>	<u>3) Lakeshore Learning Materials</u>
<u>SUBTOTAL:</u>	<u>\$49,571.07</u>	<u>\$65,345.00</u>	<u>\$106,689.91</u>
<u>SHIPPING:</u>	<u>No Charge</u>	<u>\$6,400.00</u>	<u>Complimentary White-Glove Delivery and Installation on orders of \$20,000 or more (see bid sheets for more information)</u>
<u>TOTAL:</u>	<u>\$49,571.07</u>	<u>\$71,745.00</u>	<u>\$106,689.91</u>
<u>DELIVERY DATE:</u>	<u>6-16 weeks</u>	<u>12 weeks</u>	<u>7-21 business days</u>
<u>TERMS:</u>	<u>Net 30 Days</u>	<u>Net 30 Days</u>	<u>Net 30 Days</u>
<u>NOTES:</u>	<u>All items were bid, however, there were specifications changed. (please see bid sheets)</u>	<u>All items were bid</u>	<u>All items were bid except Line Item# 14 (No bid)</u>

Vendors who did not respond:

Discount School Supply

School Outfitters

Demco

BID ANALYSIS SPREADSHEET

RESULTS FOR SOUTH SHORES ELEMENTARY FLEX SEATING
REQUEST# 2022-12

E: 6/9/22

PIES TO: Kristi Mullinix and Samantha Karch

AUTHORIZED PERSON OPENING BID: Joanie Watson - Coordinator of Purchasing

DOOR NAME:	1) Lakeshore Learning Materials	2) School Specialty	<u>Vendors who did not respond:</u>
TOTAL:	<u>\$32,736.44</u>	<u>\$28,268.66</u>	<u>Discount School Supply</u>
SPRING:	<u>Complimentary White-Glove</u> <u>Delivery and Installation on</u> <u>orders of \$20,000 or more</u> <u>(see bid sheets for more information)</u>	<u>No Charge</u>	<u>School Outfitters</u>
AL:	<u>\$32,736.44</u>	<u>\$28,268.66</u>	<u>Demco</u>
IVERY DATE:	<u>7-21 business days</u>	<u>6-16 weeks</u>	<u>Worthington Direct</u>
MS:	<u>Net 30 Days</u>	<u>Net 30 Days</u>	
ES:	<u>ALL ITEMS WERE BID</u>	<u>All items were bid, however,</u> <u>there were specifications</u> <u>changed.</u> <u>(please see bid sheets)</u>	
	<u>Per Kristi Mullinix at South Shores:</u> <u>Baum School accepts Lakeshore</u> <u>because the delivery date is 7-21</u> <u>business days as apposed to</u> <u>School Specialty with a delivery of</u> <u>6-16 weeks.</u> <u>Please note: School Specialty had</u> <u>many specification changes on their</u> <u>bid.</u>		



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Window Coverings – Pershing Early Learning Center and South Shores Elementary
Initiated By: Kent Metzger, Director of Buildings and Grounds	Attachments: Quotes from G&S Architectural Products, Illini Supply and Agile Resources
Reviewed By: Dr. Michael Curry, Chief Operating Officer, and Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

DPS has initiated a series of projects to replace windows and doors at buildings on a continuing and ongoing basis. DPS staff is currently installing windows at Pershing Early Learning Center and South Shores Elementary. The window coverings were previously advertised but DPS failed to receive any bids from interested vendors. Additional vendors were solicited and they provided the attached quotes from the materials. Installation of the window coverings is being performed by DPS Buildings and Grounds maintenance staff.

CURRENT CONSIDERATIONS:

The supplies covered by these quotes provides window coverings for Pershing Early Learning Center and South Shores Elementary. DPS staff will be performing the installation of those items. Six (6) quotes were received: G&S Architectural Products (Pershing) - \$29,233.00, G&S Architectural Products (South Shores) - \$29,018.00; Illini Supply (Pershing) - \$35,948.00, Illini Supply (South Shores) - \$31,640.00; and Agile Resources (Pershing) - \$37,955.36, Agile Resources (South Shores) - \$38,200.56. Quotes are attached.

FINANCIAL CONSIDERATIONS:

Materials covered by these bids will be paid for under CARES 2 Funding.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education accept and approve the quotes from G&S Architectural Products of St. Louis, MO as follows:

- \$29,233.00 for Pershing Early Learning Center
- \$29,018.00 for South Shores Elementary

Total award = \$58,251.00.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____



Roller Window Shades

Section 122413

Proposal Contract

Decatur School District No. 61

Attn: To Whom it may concern
101 West Cerro Gordo
Decatur, IL 62523

Date: June 20, 2022

Project: DPS Pershing Early Learning Center

Location: Decatur IL

Ph: 217-424-3080

Bid Type: AS THE SPECIFIED MANUFACTURER

Manufacturer: Draper
Operation: Manual Clutch
Mounting Substrate: Existing
Lineals: Headbox

Fabric Fabric/Color: 4400, 3% opacity
Mounting Type: By Others

Quantity/Size(s): W7 Windows: 21 @ 17'8"W x 10'2"H AS (84) 53"W x 10'2"H for rooms 3, 5, 16, 17, 18, 19, 20, 25, 26, 27, 41, and 42.
W8 Window: 5 shades to cover (door is excluded) for room 16.
W9 Window: 1 @ 13'6"W x 10'2"H AS (3) 54"W x 10'2"H for room 15.
W10 Window: 1 @ 16'8"W x 4'5"H AS (4) 50"W x 4'5"H for room 13.
W11 Window: 2 @ 17'6"W x 4'5"H AS (8) 53"W x 4'5"H for rooms 43 and 47.
W7 Window: 2 @ 4'5"W x 10'2"H for rooms 5 and 8.
W7 Window: 2 @ 13'3"W x 10'2"H AS (6) 53"W x 10'2"H for rooms 8 and 10.

NOTES:

Final field verify dimensions by others.

Any mechanical fasteners by others.

Maintenance stock has not been included as this is a custom product. Call if required.

We include one shipment to Pershing Early Learning Center. Additional shipments will be extra charges.

Price: \$29,233.00 Material Only, Delivered -final field dimensions and installation by others

Terms: Net 30 Days

Taxes: Not Included, Submit Tax Exempt Letter with Order

Freight: Allowed to Jobsite

Unloading: By Others

Rubbish: Placed at one Jobsite Location, Removal by Others

G&S Standard Insurance Limits and Coverage Applies. Lead Time: 4-6 weeks from approved shops and field measure.

Pricing valid thirty (30) days from date of Proposal. After 30 Days price subject to change based on current Market Price.

By:

Jim Greffet jimg@golterman.com

Accepted By: _____

Date: _____

Awarded 2020 & 2021 ASA "Specialty Contractor of the Year"



111 Illini Drive
Forsyth, IL 62535

Voice: 217-877-6551
Fax: 217-877-6646

QUOTATION

Quote Number: 11002
Quote Date: Jun 7, 2022
Page: 1

Bill To:

Decatur CUSD #61
101 W Cerro Gordo
Attn: Accounts Payable
Decatur, IL 62523

Ship To:

Pershing Elementary
2912 N University Ave
Decatur, IL 62526
United States

Customer ID	Payment Terms	Sales Rep
400002	Net 30 Days	Amanda K. Giles

Quantity	Description	Unit Price	Amount
1.00	Draper Clutch Flexshades 4400, 3% Openness, Fascia, Leveling Brackets, Closed Pocket, Elliptical Heat Seam for 103 windows. Budget Pricing Includes Shades, Field Checks and Freight. Installation is not included.	35,948.00	35,948.00
Area must be ready for installation to avoid additional charges. Quote reflects elevator availability and normal business hours. Electrical hook-ups are not included and changes to the plan may result in additional charges.		Subtotal	35,948.00
		Sales Tax	
		TOTAL	35,948.00

Unless noted, installation is quoted at our standard charges NOT prevailing wage. Made to order products are not returnable - check with office regarding other items. All orders and quotations are subject to the approval from our headquarters, and quotations are subject to prompt acceptance and change without notice. All orders are subject to delays occasioned by accidents, strikes, fires or causes beyond our control. Claims for defective material or workmanship are to be made within ten days after the receipt of goods. We reserve the right to correct any clerical or stenographic errors. Plus sales tax when applicable. Unless otherwise agreed upon, interest at 18 per annum to be paid on accounts 30 days overdue. The title and ownership to the property called for and furnished under the terms of this contract shall remain in the seller until full and final payment in cash shall have been made according to the terms agreed upon. In case of default in payment, the seller may repossess the property wherever found and shall not be liable to anyone in any action for the return of any money paid nor for any damages whatsoever. Any money paid upon such account shall be deemed to have been paid as part compensation for the use of the product and to cover wear, tear and expenses. It is further agreed that no part of the product shall become a fixture of being attached to real estate. We assume no liability for freight damage. We will assist you with your claims.

We accept order with noted changes:

By _____

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6555
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey
Project Number	3882
Terms	NET 15 DAYS
Page	1 of 6

S Decatur School District #61
O 101 West Cerro Gordo
L Deatur, IL 62523
D
T ATTN: Accounts Payable
O Phone: 217-362-3023
Email: ACCTSPAY@DPS61.ORG

I Pershing Early Learning Center
N 2912 North University Ave
S Decatur, IL 62526
T
A ATTN: TBD
L
A
T

DPS #61 - Pershing Early Learning Center - Window Treatment

Product to drop-ship to client location

Pricing is valid until 6/13/2023

Due to current supply chain, freight, and labor disruptions, unexpected changes to lead times and pricing may occur. Resource One is closely monitoring these developments and will update you with any new information that could affect the cost of this proposal.

Line	Quantity	Description	Unit Price	Extended Amount
1	44.00 Each	CLUTCH FLEXSHADE; 106"W X 121 1/2"H 106 (w) X 121 1/2 (h) IM *4400 3% Ash *Large Clear Surface Headbox *White Clutch *Right SS Chain: 125(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	794.33	34,950.52
2	1.00 Each	CLUTCH FLEXSHADE; 52 3/4"W X 121 1/2"H 52 3/4 (w) X 121 1/2 (h) IM *4400 3% Ash *Large Clear Surface Headbox *White Clutch *Right SS Chain: 116(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	345.77	345.77
3	1.00 Each	CLUTCH FLEXSHADE; 52"W X 121 1/2"H 52 (w) X 121 1/2 (h) IM *4400 3% Ash *Large Clear Surface Headbox *White Clutch *Right SS Chain: 116(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	345.77	345.77
4	1.00 Each	CLUTCH FLEXSHADE; 48 3/4"W X 121 1/2"H 48 3/4 (w) X 121 1/2 (h) IM *4400 3% Ash *Large Clear Surface Headbox *White Clutch *Right SS Chain: 116(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	296.89	296.89
5	3.00 Each	CLUTCH FLEXSHADE; 53"W X 121 1/2"H 53 (w) X 121 1/2 (h) IM *4400 3% Ash *Large Clear Surface Headbox *White Clutch *Right SS Chain: 116(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	345.77	1,037.31
6	1.00 Each	CLUTCH FLEXSHADE; 53"W X 39 1/2"H 53 (w) X 39 (h) IM *4400 3% Ash *Large Clear Surface Headbox *White Clutch *Right SS Chain: 34(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	345.77	345.77
7	1.00 Each	FREIGHT FREIGHT ESTIMATE TO DROP-SHIP TO CLIENT LOCATION	633.33	633.33



Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6555
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey
Project Number	3882
Terms	NET 15 DAYS
Page	2 of 6

Product : \$37,322.03

Freight : \$633.33

TOTAL ORDER : \$37,955.36

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE

A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature: _____ Name: _____ Title: _____ Date: _____

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6555
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey
Project Number	3882
Terms	NET 15 DAYS
Page	3 of 6

PRODUCT & SERVICES AGREEMENT

This Product and Services Agreement (this "Agreement") is entered into as of the 13 day of June, 2022, by and between RESOURCE ONE OF ILLINOIS, LTD having an address at 321 E. Adams Street, Springfield, IL 62701 ("Resource One"), and Decatur School District #61, whose address for purposes of this Agreement shall be 101 West Cerro Gordo, Decatur, IL 62523 ("Customer").

Resource One is in the business of selling and installing furniture and equipment as described below; Customer wishes to retain Resource One to perform the Services under the terms set out below. NOW, THEREFORE, in consideration of the mutual covenants and agreements set out below, the parties agree as follows:

ARTICLE 1: PURCHASE OF PRODUCT AND PROVISION OF SERVICES

1.1 Acceptance. This Agreement for the purchase of product and the provision of services must be submitted by Customer to Resource One before Resource One can place production orders to the appropriate manufacturers for any furnishings and finish materials.

1.2 Services. Customer retains Resource One to perform, and Resource One agrees to perform services for Customer. Resource One shall use its best efforts in the performance of the Services.

1.3 Independent Contractor. It is agreed and understood that Resource One's relationship to Customer is that of an independent contractor. Neither party will be deemed to be a partner, agent, employee or joint venture of the other party.

1.4 Representations. Resource One and customer enter Agreement based upon Product Specifications & Proposal, the Agreement itself, and any other attachments listed in Article 10 of The Agreement. No other representations, including but not limited to layouts, renderings, and previous proposals used for illustration or comparison shall be binding upon Resource One for the purposes of this Agreement.

1.5 Intellectual Property. All representations and materials used in conjunction with Resource One's proposal for furniture are the sole property of Resource One, and shall not be distributed or shared without the express consent of Resource One.

ARTICLE 2: PAYMENT FOR PRODUCTS AND SERVICES

2.1 Deposit. Customer shall submit a 50% deposit with acceptance of this Agreement. The deposit check must accompany this Agreement before factory orders will be placed. The deposit will be applied to Customer's account for this project and deductions from each Customer invoice issued throughout the project.

2.2 Invoicing. Customer will be invoiced for all products and services that are part of this Agreement. The product will be invoiced to Customer when the product ships from the manufacturer. Installation services will be invoiced to Customer at such time as substantial installation is completed. If the project is a multi-phase project, the invoices will be issued as each phase progresses. All deposits received will be deducted on each appropriate invoice.

2.3 Payment Terms. Subject to the terms of 2.2, within fifteen (15) days from invoice date, Customer shall pay Resource One the total of amounts of each invoice submitted and received by Customer. Merchandise will be invoiced upon shipment.

2.4 Late Payments. At Resource One's option, if Customer fails to pay in accordance with Paragraph 2.3, Resource One may implement a late payment charge equaling one and one-half percent (1.5%) on each invoice that payment is received by Resource One past the above-stated payment terms. In addition, for each invoice that remains unpaid for an additional 30 day period, Customer agrees to pay the expenses, attorney fees and court costs which Resource One incurs by reason of Customer's default.

2.5 Taxes. Pricing for this Agreement DOES NOT include sales tax unless otherwise noted. Any applicable sales taxes that apply (state and local sales taxes) will be itemized and added to Customer's invoice total at time of invoicing, and Customer agrees to pay same. Customer is responsible for all other taxes such as use taxes that may apply and are not a part of this Agreement. Customers exempt from taxes will furnish Certificates of Exemption at the time of execution of this Agreement.

2.6 Freight. Freight is not included in the prices quoted for merchandise, unless otherwise indicated on pricing attachments.

2.7 Ownership. Title of the merchandise will pass from Resource One to the Customer when the full purchase price and all other charges due under this Agreement are received by Resource One.

2.8 Electronic Payments. Resource One reserves the right to charge a 3% service charge for electronic forms of payment.

ARTICLE 3: CHANGES IN AGREEMENT

3.1 CHANGES IN AGREEMENT. Upon execution of this Agreement by Customer, Customer agrees that this Agreement cannot be canceled. Any subsequent requested changes are subject to Resource One's ability to make the requested changes, are dependent upon factory approval, and will be subject to additional charges to Customer. Any changes in quantity, specifications or delivery may result in additional charges from Resource One and the manufacturer, which Customer agrees to pay. Any charges for requested changes will be quoted to Customer in the form of a change order and agreed upon before requested changes are made. All additional charges shall then become the responsibility of Customer. All requests for changes in quantity, specification or delivery date changes must be delivered to Resource One in writing. Electronically signed documents will be acceptable.

3.2 SHIPMENT DELAYS. Resource One shall not be responsible for failures or delays in shipment for reasons beyond its control such as fires, accidents, strikes, labor disturbances, disputes among unions, emergency priorities, lack of government funding, riots, civil commotion or war. Resource One will make every attempt possible to track and coordinate production orders and shipments to meet project schedule for this project.

3.3 DAMAGED PRODUCT. Freight claims for transportation damage will be negotiated by Resource One on behalf of Customer with the transportation company on those shipments accepted by Resource One. Damaged merchandise will be repaired or replaced on shipments received by or delivered by Resource One. If the damaged merchandise is not usable, Customer can withhold payment for the value of those unusable items. If the damaged product is usable and is being

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6555
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey
Project Number	3882
Terms	NET 15 DAYS
Page	4 of 6

used by Customer during the wait for replacements, Customer can withhold 10% of the value of the damaged product until the replacement is delivered.

3.4 INCORRECT PRODUCT. If some of the product was either produced in error by the manufacturer or ordered in error by Resource One, it will be replaced by Resource One. If the incorrect product is not usable, Customer can withhold payment for the value of those unusable items. If the incorrect product is usable and is being used by Customer during the wait for replacements, Customer can withhold 10% of the value of the incorrect product until the replacement is delivered.

3.5 MISSING PRODUCT. If, at the time of installation, any missing product is a result of loss during shipment, failure to ship by a manufacturer, or an order error by Resource One, the missing product will be reordered for Customer by Resource One. If the missing product has already been invoiced to Customer, payment for the missing items may be withheld until its replacement is delivered to Customer. All product identified as missing that was not originally proposed as part of this agreement, will be ordered and invoiced to Customer when shipped. All product that has been documented as received on behalf of the Customer and stored or staged at Customer's installation site, becomes the responsibility of Customer. If that product becomes missing due to no fault of Resource One, the missing product will be paid by Customer as well as its replacement.

3.6 WARRANTY OF MANUFACTURER. All furnishings that are part of this agreement are warranted by each manufacturer. Resource One will provide warranty service for those installed products as long as service parts are available. Resource One will invoice Customer for all service warranty work not covered and paid for by the manufacturers.

ARTICLE 4: DELIVERY AND INSTALLATION TERMS

4.1 Delivery and Installation. All furnishings will be installed per the installation drawings and in accordance with Customer approved project schedule, by Resource One or its sub-contractors. All furnishings will be assembled to meet the manufacturer's specifications. All products will be properly leveled and aligned within the constraints of the building conditions to insure proper aesthetics and operation. Unless otherwise stated in the project documents, all furniture will be cleaned of all noticeable dust, soil and hand prints. All installation areas will be left in a broom clean condition. It is agreed that the following provisions shall apply:

4.1.1. Shipments and Deliveries. All shipments will be received for Customer by Resource One or its subcontractors. Delivery and installation work will be completed in conjunction with Customer-approved project schedule provided by Resource One.

4.1.2. Condition of Job Site. The job site must be ready to accept furniture with construction work complete (ceiling grid and tile in, wall covering/paint done, carpet and baseboard finished, electrical/data work done, etc.) and the space free of trades with the exception of punch list trades. All receiving, staging and installation areas will be clean and free of debris.

4.1.3. Job Site Services. Electric current, heat, hoisting, and/or elevator service will be furnished without charge to Resource One. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided without restrictions.

4.1.4. Work During Normal Business Hours. Delivery and installation will be made during normal business hours. Overtime work performed at Customer's request will be paid for by Customer.

4.1.5. Staging Space. Provided the merchandise does not arrive at the site earlier than the scheduled date; safe, adequate staging area will be provided by Customer as merchandise arrives. If the staging space provided at the time of installation is inadequate due to building construction delays, storage space will then be provided. Any additional cost associated with storage and handling will be reimbursed to Resource One by Customer.

4.1.6. Damage. After merchandise arrives at Customer's site, any loss or damage not caused by Resource One shall become the responsibility of Customer and its insurer. Customer agrees to hold Resource One harmless from loss or damage not caused by Resource One.

4.1.7. Insurance. Resource One shall carry \$2,000,000 General Liability and Property Damage, \$1,000,000 Automotive and Personal Injury, \$1,000,000 Worker's Compensation and \$5,000,000 Umbrella Policy. Adequate Fire, Theft, Tornado, Flood, and other insurance at Customer's site will be provided by Customer.

4.1.8. Other Trades. Resource One's ability to deliver, assemble and install furniture or to permanently attach, affix, or bolt in place movable furniture is dependent upon jurisdictional trade agreements. If trade regulations enforced at the time of installation require the use of trade's people at the site other than Resource One's own installation personnel, the resulting additional costs will be paid by Customer.

4.1.9. Trash Removal. Resource One shall remove all shipping and packing materials from the installation and staging areas daily. These materials will be sorted and transported to the closest recycling center, if available, with the balance taken to an appropriate land fill for disposal. In some cases, with the agreement of Customer, this material may be placed in Customer's onsite refuse container, if conveniently located at the job site.

4.1.10 Additional Trips. Installation quote implies a set amount of trips, based upon originally quoted furniture specifications. Any additional trips necessitated by changes to original specification or any change in conditions caused by a Customer or third party will be billed at the appropriate rate.

4.1.11 Building Permit. Installation quote does not include cost of building permit.

4.2 Project Walk-Through. When the installation is substantially complete, a Resource One Project Manager and/or Lead Installer may walk through the installed areas with the designated Customer representative. This walk-through is to identify any damaged, missing or incorrect items as well as any work yet to be completed due to product shortage. These exceptions may be listed on a Substantial Installation Completion Certificate for approval by Customer. In such cases, Customer representative will review and sign a Substantial Installation Completion Certificate releasing Resource One and its installers of liability due to any future loss or damage except those noted on the Substantial Installation Completion Certificate.

ARTICLE 5: CONSTRUCTION DELAYS

5.1 CONSTRUCTION DELAYS. In the event that construction delays or causes not within Resource One's control, postpone building availability, delay the installation startup, stop or slow down an installation in progress or render the site as not installation-ready, it is agreed the following shall apply:

5.1.1. On-Site Storage. Customer shall provide adequate on-site secured storage for furnishings until installation can be resumed. It is Customer's responsibility to insure the stored products from Fire, Theft, Tornado, Flood, or damage not caused by Resource One. A separate invoice or change order may be provided to

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6555
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey
Project Number	3882
Terms	NET 15 DAYS
Page	5 of 6

and authorized by Customer for the additional handling charges to move the stored furnishings to the installation staging area prior to installation startup.

5.1.2. Off-Site Storage. If Customer cannot provide adequate on-site storage secured until the installation can start or resume, off-site storage will be arranged by Resource One. A separate invoice or change order may be provided to and authorized by Customer for the storage, handling, insurance and transportation charges to store and then move the furnishings from storage to the job site. This will be done based on the revised project schedule approved by Customer.

Insurance coverage for the stored product will be provided by Customer or a storage contractor.

5.1.3. Payment for Stored Materials. All materials stored for Customer will be considered accepted by Customer for purposes of payment. In such event, Customer will pay each invoice in full for all stored materials. If installation charges were included on Customer's invoice, Customer may withhold payment for the installation charges until the installation is substantially complete. If the installation charges were included in the furniture price and not itemized separately, Customer may withhold ten percent (10%) of each invoice until the installation is substantially complete.

5.1.4. Installing Furniture During Building Construction. If the construction work is not yet complete at the scheduled installation start date, Customer can choose to start the installation work prior to building completion in efforts to meet a targeted move-in date. At that time, the job site may be surveyed by a Resource One Project Manager and/or Lead Installer and a separate invoice or change order may be provided to and authorized by Customer for additional costs resulting from: difficult access to the building or lack of building services; receiving, storage or staging areas that are restricted or shared with other contractors; changes to the normal installation work flow due to construction work and installation area availability delays; on-site stored product that must be moved or protected due to lack of progress of other trades; additional furniture and finished area clean up due to construction dirt and dust; any additional unforeseen costs that are not covered by a subsequent change order because of changing job-site and construction conditions.

5.1.5. Compressed Installation Schedule. If Customer requests that furniture installation be completed in fewer days than the agreed installation time line as shown in Customer-approved project schedule, a revised project schedule and a separate invoice or change order may be provided to and authorized by Customer for: overtime labor needed to achieve the new schedule, the supply of a larger than normal installation crew in relation to the area and/or building conditions and lack of experienced installer availability.

ARTICLE 6: INDEMNIFICATION

6.1 LIABILITY/INDEMNIFICATION. Each Party (as the "Indemnifying Party") agrees to indemnify the other Party and its affiliates, officers, directors, employees and agents (each an "Indemnified Party") against any Covered Claim, as defined in this paragraph. A "Covered Claim" is a third party claim that is asserted against an Indemnified Party to the extent such claim is based on breach of a legal duty by the Indemnifying Party or its employees, subcontractors or agents. For purposes of the foregoing, "breach of a legal duty" means tortious conduct, a breach of an agreement between the Indemnifying Party and a third party, or a failure to comply with applicable law. The Indemnified Party will give prompt written notice to the Indemnifying Party of the assertion of the Covered Claim.

ARTICLE 7: NOTICES

7.1 Notice. If a provision of this Agreement specifies that a "notice" to the other party must be "written" or "in writing", or that a party is to "notify" or give "notification" to the other party in writing, then the written notice must comply with the following requirements unless the provision of this Agreement expressly allows deviation from these requirements. The requirements are as follows: (a) the notice must be written on a paper document that is addressed to the party's designated notice recipient and (b) with a signature from the notice recipient acknowledging the date of the receipt.

ARTICLE 8: DISPUTES

8.1 Disputes. In the event of any dispute arising out of or relating to this Agreement, the Parties agree to attempt in good faith to resolve the dispute first by direct negotiation. In the event that direct negotiation is not successful, the Parties agree to attempt to resolve the dispute by mediation with a neutral third-party mediator acceptable to both Parties. Mediation expenses will be shared equally by the Parties.

ARTICLE 9: MISCELLANEOUS

9.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without reference to conflicts of law principles. This Agreement will be performed at least in part in Sangamon County, Illinois.

9.2 Assignment. This Agreement may not be assigned, in whole or in part, by either Party without the prior written consent of the other Party. Nothing in this Agreement will restrict a party's right to transfer property to which it has obtained ownership rights under this Agreement.

9.3 Waiver. No failure or successive failures on the part of either Party, its successors or assigns, to enforce any covenant or agreement, and no waiver or successive waivers on its or their part of any condition of this Agreement shall operate as a discharge of such covenant, agreement, or condition, or render the same invalid, or impair the right of either Party, its successors and assigns, to enforce the same in the event of any subsequent breach or breaches by the other Party hereto, its successors or assigns.

9.4 Entire Agreement. This Agreement and the attached documents constitutes the entire agreement between the parties and supersedes all previous agreements and understandings relating to the subject matter hereof. This Agreement may not be altered, amended, or modified except by a written instrument signed by the duly authorized representatives of both Parties.

9.5 Severability. In the event any provision of this Agreement is found to be legally unenforceable, such unenforceability shall not prevent enforcement of any other provision of this Agreement.

9.6 Effective Date. This Agreement shall be effective as of the date first written above.

9.7 Counterparts. This Agreement may be executed in multiple counterparts, and all such signed counterparts shall constitute one and the same agreement.

ARTICLE 10: ATTACHMENTS

LIST OF ALL OTHER DOCUMENTS FORMING PART OF THIS AGREEMENT (copies of all listed documents attached)



Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6555
Date	06/13/2022
Customer PO No	
Customer Account	DECSCCH
Salesperson	Celeste Pankey
Project Number	3882
Terms	NET 15 DAYS
Page	6 of 6

- A. Product Specifications – Proposal 6555
- B. Deposit Invoice
- C.
- D.

EXECUTED as of the date set out above.

Decatur School District #61

RESOURCE ONE, INC.

By: _____ By: _____

Date _____ Date _____



Roller Window Shades

Section 122413

Proposal Contract

Decatur School District No. 61
Attn: To Whom it may concern
101 West Cerro Gordo
Decatur, IL 62523

Ph: 217-424-3080

Date: June 20, 2022
Project: DPS South Shores ES
Location: Decatur IL

Bid Type: AS THE SPECIFIED MANUFACTURER

Manufacturer: Draper
Operation: Manual Clutch
Mounting Substrate: Existing
Lineals: Headbox

Fabric Fabric/Color: 4400, 3% opacity
Mounting Type: By Others

Quantity/Size(s): W1 Window: 2 @ 8'5"W x 2'4"H AS (4) 51"W x 2'4"H for rooms 39 and 40.
W2 Window: 1 @ 12'9"W x 4'5"H AS (3) 51"W x 4'5"H for room 34.
W3 Window: 8 @ 12'11"W x 7'3"H AS (24) 52"W x 7'2"H for rooms 03, 06, 09, 22, 23, 24, 25, and 26.
W3 Window: 8 @ 17'4"W x 7'3"H AS (32) 52"W x 7'3"H for rooms 03, 06, 09, 22, 23, 24, 25, and 26.
W6 Window: 2 @ 12'9"W x 6'0"H AS (6) 51"W x 6'0"H for rooms 59 and 60.
W7 Window: 1 @ 8'5"W x 6'0"H AS (2) 51"W x 6'0"H for room 55.
W8 Window: 20 @ 12'9"W x 7'3"H AS (60) 51"W x 7'3"H for rooms 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, and 66.

NOTES:

Final field verify dimensions by others.
Any mechanical fasteners by others.
Maintenance stock has not been included as this is a custom product. Call if required.
We include one shipment to South Shores ES. Additional shipments will be extra charges.

Price: \$29,018.00 Material Only, Delivered -final field dimensions and installation by others

Terms: Net 30 Days
Freight: Allowed to Jobsite
Rubbish: Placed at one Jobsite Location, Removal by Others
Taxes: Not Included, Submit Tax Exempt Letter with Order
Unloading: By Others

G&S Standard Insurance Limits and Coverage Applies. Lead Time: 4-6 weeks from approved shops and field measure.

Pricing valid thirty (30) days from date of Proposal. After 30 Days price subject to change based on current Market Price.

By:

Jim Greffet jimg@golterman.com

3555 Scarlet Oak Blvd. • St. Louis, MO 63122 • 636.225.8800 • Fax 636.225.2020

www.goltermansabo.com

zChrome WT QUOTE SHADES MANUAL

Accepted By: _____

Date: _____

Awarded 2020 & 2021 ASA "Specialty Contractor of the Year"



111 Illini Drive
Forsyth, IL 62535

Voice: 217-877-6551
Fax: 217-877-6646

QUOTATION

Quote Number: 11003
Quote Date: Jun 7, 2022
Page: 1

Bill To:

Decatur CUSD #61
101 W Cerro Gordo
Attn: Accounts Payable
Decatur, IL 62523

Ship To:

South Shores Elementary
2500 S Franklin St
Decatur, IL 62521
United States

Customer ID	Payment Terms	Sales Rep
400002	Net 30 Days	Amanda K. Giles

Quantity	Description	Unit Price	Amount
1.00	Draper Clutch Flexshades 4400, 3% Openness, Fascia, Leveling Brackets, Closed Pocket, Elliptical Heat Seam for 130 Windows. Budget Pricing Includes Shades, Field Checks and Freight. Installation is not included.	31,640.00	31,640.00
Area must be ready for installation to avoid additional charges. Quote reflects elevator availability and normal business hours. Electrical hook-ups are not included and changes to the plan may result in additional charges.		Subtotal	31,640.00
		Sales Tax	
		TOTAL	31,640.00

Unless noted, installation is quoted at our standard charges NOT prevailing wage. Made to order products are not returnable - check with office regarding other items. All orders and quotations are subject to the approval from our headquarters, and quotations are subject to prompt acceptance and change without notice. All orders are subject to delays occasioned by accidents, strikes, fires or causes beyond our control. Claims for defective material or workmanship are to be made within ten days after the receipt of goods. We reserve the right to correct any clerical or stenographic errors. Plus sales tax when applicable. Unless otherwise agreed upon, interest at 18 per annum to be paid on accounts 30 days overdue. The title and ownership to the property called for and furnished under the terms of this contract shall remain in the seller until full and final payment in cash shall have been made according to the terms agreed upon. In case of default in payment, the seller may repossess the property wherever found and shall not be liable to anyone in any action for the return of any money paid nor for any damages whatsoever. Any money paid upon such account shall be deemed to have been paid as part compensation for the use of the product and to cover wear, tear and expenses. It is further agreed that no part of the product shall become a fixture of being attached to real estate. We assume no liability for freight damage. We will assist you with your claims.

We accept order with noted changes:

By _____

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6556
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey
Project Number	3883
Terms	NET 15 DAYS
Page	1 of 5

S Decatur School District #61
O 101 West Cerro Gordo
L Deatur, IL 62523
D
T ATTN: Accounts Payable
O Phone: 217-362-3023
Email: ACCTSPAY@DPS61.ORG

I South Shores Elementary School
N 2500 South Franklin Street Road
S Decatur, IL 62521
T
A ATTN: TBD
L
L
A
T

DPS #61 - South Shores ES - Window Treatment

Product to drop-ship to client location

Pricing is valid until 6/13/2023

Due to current supply chain, freight, and labor disruptions, unexpected changes to lead times and pricing may occur. Resource One is closely monitoring these developments and will update you with any new information that could affect the cost of this proposal.

Line	Quantity	Description	Unit Price	Extended Amount
1	122.00 Each	CLUTCH FLEXSHADE; 52"W X 87"H 52 (w) X 87 (h) IM *4400 3% Ash *Small Clear Surface Headbox *White Clutch *Right SS Chain: 81(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	284.73	34,737.06
2	1.00 Each	CLUTCH FLEXSHADE; 101"W X 72"H 101 (w) X 72 (h) IM *4400 3% Ash *Small Clear Surface Headbox *White Clutch *Right SS Chain: 66(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	503.85	503.85
3	9.00 Each	CLUTCH FLEXSHADE; 52"W X 72"H 52 (w) X 72 (h) IM *4400 3% Ash *Small Clear Surface Headbox *White Clutch *Right SS Chain: 66(in.) *Closed Pocket - 1" Elliptical *Heat Seam **Include Plastic Cover	258.48	2,326.32
4	1.00 Each	FREIGHT FREIGHT ESTIMATE TO DROP-SHIP TO CLIENT LOCATION	633.33	633.33
Product :				\$37,567.23
Freight :				\$633.33
TOTAL ORDER :				\$38,200.56

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE

A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature: _____ Name: _____ Title: _____ Date: _____

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6556
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey Lauren Nevius
Project Number	3883
Terms	NET 15 DAYS
Page	2 of 5

PRODUCT & SERVICES AGREEMENT

This Product and Services Agreement (this "Agreement") is entered into as of the 13 day of June, 2022, by and between RESOURCE ONE OF ILLINOIS, LTD having an address at 321 E. Adams Street, Springfield, IL 62701 ("Resource One"), and Decatur School District #61, whose address for purposes of this Agreement shall be 101 West Cerro Gordo, Decatur, IL 62523 ("Customer").

Resource One is in the business of selling and installing furniture and equipment as described below; Customer wishes to retain Resource One to perform the Services under the terms set out below. NOW, THEREFORE, in consideration of the mutual covenants and agreements set out below, the parties agree as follows:

ARTICLE 1: PURCHASE OF PRODUCT AND PROVISION OF SERVICES

1.1 Acceptance. This Agreement for the purchase of product and the provision of services must be submitted by Customer to Resource One before Resource One can place production orders to the appropriate manufacturers for any furnishings and finish materials.

1.2 Services. Customer retains Resource One to perform, and Resource One agrees to perform services for Customer. Resource One shall use its best efforts in the performance of the Services.

1.3 Independent Contractor. It is agreed and understood that Resource One's relationship to Customer is that of an independent contractor. Neither party will be deemed to be a partner, agent, employee or joint venture of the other party.

1.4 Representations. Resource One and customer enter Agreement based upon Product Specifications & Proposal, the Agreement itself, and any other attachments listed in Article 10 of The Agreement. No other representations, including but not limited to layouts, renderings, and previous proposals used for illustration or comparison shall be binding upon Resource One for the purposes of this Agreement.

1.5 Intellectual Property. All representations and materials used in conjunction with Resource One's proposal for furniture are the sole property of Resource One, and shall not be distributed or shared without the express consent of Resource One.

ARTICLE 2: PAYMENT FOR PRODUCTS AND SERVICES

2.1 Deposit. Customer shall submit a 50% deposit with acceptance of this Agreement. The deposit check must accompany this Agreement before factory orders will be placed. The deposit will be applied to Customer's account for this project and deductions from each Customer invoice issued throughout the project.

2.2 Invoicing. Customer will be invoiced for all products and services that are part of this Agreement. The product will be invoiced to Customer when the product ships from the manufacturer. Installation services will be invoiced to Customer at such time as substantial installation is completed. If the project is a multi-phase project, the invoices will be issued as each phase progresses. All deposits received will be deducted on each appropriate invoice.

2.3 Payment Terms. Subject to the terms of 2.2, within fifteen (15) days from invoice date, Customer shall pay Resource One the total of amounts of each invoice submitted and received by Customer. Merchandise will be invoiced upon shipment.

2.4 Late Payments. At Resource One's option, if Customer fails to pay in accordance with Paragraph 2.3, Resource One may implement a late payment charge equaling one and one-half percent (1.5%) on each invoice that payment is received by Resource One past the above-stated payment terms. In addition, for each invoice that remains unpaid for an additional 30 day period, Customer agrees to pay the expenses, attorney fees and court costs which Resource One incurs by reason of Customer's default.

2.5 Taxes. Pricing for this Agreement DOES NOT include sales tax unless otherwise noted. Any applicable sales taxes that apply (state and local sales taxes) will be itemized and added to Customer's invoice total at time of invoicing, and Customer agrees to pay same. Customer is responsible for all other taxes such as use taxes that may apply and are not a part of this Agreement. Customers exempt from taxes will furnish Certificates of Exemption at the time of execution of this Agreement.

2.6 Freight. Freight is not included in the prices quoted for merchandise, unless otherwise indicated on pricing attachments.

2.7 Ownership. Title of the merchandise will pass from Resource One to the Customer when the full purchase price and all other charges due under this Agreement are received by Resource One.

2.8 Electronic Payments. Resource One reserves the right to charge a 3% service charge for electronic forms of payment.

ARTICLE 3: CHANGES IN AGREEMENT

3.1 CHANGES IN AGREEMENT. Upon execution of this Agreement by Customer, Customer agrees that this Agreement cannot be canceled. Any subsequent requested changes are subject to Resource One's ability to make the requested changes, are dependent upon factory approval, and will be subject to additional charges to Customer. Any changes in quantity, specifications or delivery may result in additional charges from Resource One and the manufacturer, which Customer agrees to pay. Any charges for requested changes will be quoted to Customer in the form of a change order and agreed upon before requested changes are made. All additional charges shall then become the responsibility of Customer. All requests for changes in quantity, specification or delivery date changes must be delivered to Resource One in writing. Electronically signed documents will be acceptable.

3.2 SHIPMENT DELAYS. Resource One shall not be responsible for failures or delays in shipment for reasons beyond its control such as fires, accidents, strikes, labor disturbances, disputes among unions, emergency priorities, lack of government funding, riots, civil commotion or war. Resource One will make every attempt possible to track and coordinate production orders and shipments to meet project schedule for this project.

3.3 DAMAGED PRODUCT. Freight claims for transportation damage will be negotiated by Resource One on behalf of Customer with the transportation company on those shipments accepted by Resource One. Damaged merchandise will be repaired or replaced on shipments received by or delivered by Resource One. If

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6556
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey Lauren Nevius
Project Number	3883
Terms	NET 15 DAYS
Page	3 of 5

the damaged merchandise is not usable, Customer can withhold payment for the value of those unusable items. If the damaged product is usable and is being used by Customer during the wait for replacements, Customer can withhold 10% of the value of the damaged product until the replacement is delivered.

3.4 INCORRECT PRODUCT. If some of the product was either produced in error by the manufacturer or ordered in error by Resource One, it will be replaced by Resource One. If the incorrect product is not usable, Customer can withhold payment for the value of those unusable items. If the incorrect product is usable and is being used by Customer during the wait for replacements, Customer can withhold 10% of the value of the incorrect product until the replacement is delivered.

3.5 MISSING PRODUCT. If, at the time of installation, any missing product is a result of loss during shipment, failure to ship by a manufacturer, or an order error by Resource One, the missing product will be reordered for Customer by Resource One. If the missing product has already been invoiced to Customer, payment for the missing items may be withheld until its replacement is delivered to Customer. All product identified as missing that was not originally proposed as part of this agreement, will be ordered and invoiced to Customer when shipped. All product that has been documented as received on behalf of the Customer and stored or staged at Customer's installation site, becomes the responsibility of Customer. If that product becomes missing due to no fault of Resource One, the missing product will be paid by Customer as well as its replacement.

3.6 WARRANTY OF MANUFACTURER. All furnishings that are part of this agreement are warranted by each manufacturer. Resource One will provide warranty service for those installed products as long as service parts are available. Resource One will invoice Customer for all service warranty work not covered and paid for by the manufacturers.

ARTICLE 4: DELIVERY AND INSTALLATION TERMS

4.1 Delivery and Installation. All furnishings will be installed per the installation drawings and in accordance with Customer approved project schedule, by Resource One or its sub-contractors. All furnishings will be assembled to meet the manufacturer's specifications. All products will be properly leveled and aligned within the constraints of the building conditions to insure proper aesthetics and operation. Unless otherwise stated in the project documents, all furniture will be cleaned of all noticeable dust, soil and hand prints. All installation areas will be left in a broom clean condition. It is agreed that the following provisions shall apply:

4.1.1. Shipments and Deliveries. All shipments will be received for Customer by Resource One or its subcontractors. Delivery and installation work will be completed in conjunction with Customer-approved project schedule provided by Resource One.

4.1.2. Condition of Job Site. The job site must be ready to accept furniture with construction work complete (ceiling grid and tile in, wall covering/paint done, carpet and baseboard finished, electrical/data work done, etc.) and the space free of trades with the exception of punch list trades. All receiving, staging and installation areas will be clean and free of debris.

4.1.3. Job Site Services. Electric current, heat, hoisting, and/or elevator service will be furnished without charge to Resource One. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided without restrictions.

4.1.4. Work During Normal Business Hours. Delivery and installation will be made during normal business hours. Overtime work performed at Customer's request will be paid for by Customer.

4.1.5. Staging Space. Provided the merchandise does not arrive at the site earlier than the scheduled date; safe, adequate staging area will be provided by Customer as merchandise arrives. If the staging space provided at the time of installation is inadequate due to building construction delays, storage space will then be provided. Any additional cost associated with storage and handling will be reimbursed to Resource One by Customer.

4.1.6. Damage. After merchandise arrives at Customer's site, any loss or damage not caused by Resource One shall become the responsibility of Customer and its insurer. Customer agrees to hold Resource One harmless from loss or damage not caused by Resource One.

4.1.7. Insurance. Resource One shall carry \$2,000,000 General Liability and Property Damage, \$1,000,000 Automotive and Personal Injury, \$1,000,000 Worker's Compensation and \$5,000,000 Umbrella Policy. Adequate Fire, Theft, Tornado, Flood, and other insurance at Customer's site will be provided by Customer.

4.1.8. Other Trades. Resource One's ability to deliver, assemble and install furniture or to permanently attach, affix, or bolt in place movable furniture is dependent upon jurisdictional trade agreements. If trade regulations enforced at the time of installation require the use of trade's people at the site other than Resource One's own installation personnel, the resulting additional costs will be paid by Customer.

4.1.9. Trash Removal. Resource One shall remove all shipping and packing materials from the installation and staging areas daily. These materials will be sorted and transported to the closest recycling center, if available, with the balance taken to an appropriate land fill for disposal. In some cases, with the agreement of Customer, this material may be placed in Customer's onsite refuse container, if conveniently located at the job site.

4.1.10 Additional Trips. Installation quote implies a set amount of trips, based upon originally quoted furniture specifications. Any additional trips necessitated by changes to original specification or any change in conditions caused by a Customer or third party will be billed at the appropriate rate.

4.1.11 Building Permit. Installation quote does not include cost of building permit.

4.2 Project Walk-Through. When the installation is substantially complete, a Resource One Project Manager and/or Lead Installer may walk through the installed areas with the designated Customer representative. This walk-through is to identify any damaged, missing or incorrect items as well as any work yet to be completed due to product shortage. These exceptions may be listed on a Substantial Installation Completion Certificate for approval by Customer. In such cases, Customer representative will review and sign a Substantial Installation Completion Certificate releasing Resource One and its installers of liability due to any future loss or damage except those noted on the Substantial Installation Completion Certificate.

ARTICLE 5: CONSTRUCTION DELAYS

5.1 CONSTRUCTION DELAYS. In the event that construction delays or causes not within Resource One's control, postpone building availability, delay the installation startup, stop or slow down an installation in progress or render the site as not installation-ready, it is agreed the following shall apply:

Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6556
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey Lauren Nevius
Project Number	3883
Terms	NET 15 DAYS
Page	4 of 5

5.1.1. On-Site Storage. Customer shall provide adequate on-site secured storage for furnishings until installation can be resumed. It is Customer's responsibility to insure the stored products from Fire, Theft, Tornado, Flood, or damage not caused by Resource One. A separate invoice or change order may be provided to and authorized by Customer for the additional handling charges to move the stored furnishings to the installation staging area prior to installation startup.

5.1.2. Off-Site Storage. If Customer cannot provide adequate on-site storage secured until the installation can start or resume, off-site storage will be arranged by Resource One. A separate invoice or change order may be provided to and authorized by Customer for the storage, handling, insurance and transportation charges to store and then move the furnishings from storage to the job site. This will be done based on the revised project schedule approved by Customer. Insurance coverage for the stored product will be provided by Customer or a storage contractor.

5.1.3. Payment for Stored Materials. All materials stored for Customer will be considered accepted by Customer for purposes of payment. In such event, Customer will pay each invoice in full for all stored materials. If installation charges were included on Customer's invoice, Customer may withhold payment for the installation charges until the installation is substantially complete. If the installation charges were included in the furniture price and not itemized separately, Customer may withhold ten percent (10%) of each invoice until the installation is substantially complete.

5.1.4. Installing Furniture During Building Construction. If the construction work is not yet complete at the scheduled installation start date, Customer can choose to start the installation work prior to building completion in efforts to meet a targeted move-in date. At that time, the job site may be surveyed by a Resource One Project Manager and/or Lead Installer and a separate invoice or change order may be provided to and authorized by Customer for additional costs resulting from: difficult access to the building or lack of building services; receiving, storage or staging areas that are restricted or shared with other contractors; changes to the normal installation work flow due to construction work and installation area availability delays; on-site stored product that must be moved or protected due to lack of progress of other trades; additional furniture and finished area clean up due to construction dirt and dust; any additional unforeseen costs that are not covered by a subsequent change order because of changing job-site and construction conditions.

5.1.5. Compressed Installation Schedule. If Customer requests that furniture installation be completed in fewer days than the agreed installation time line as shown in Customer-approved project schedule, a revised project schedule and a separate invoice or change order may be provided to and authorized by Customer for: overtime labor needed to achieve the new schedule, the supply of a larger than normal installation crew in relation to the area and/or building conditions and lack of experienced installer availability.

ARTICLE 6: INDEMNIFICATION

6.1 LIABILITY/INDEMNIFICATION. Each Party (as the "Indemnifying Party") agrees to indemnify the other Party and its affiliates, officers, directors, employees and agents (each an "Indemnified Party") against any Covered Claim, as defined in this paragraph. A "Covered Claim" is a third party claim that is asserted against an Indemnified Party to the extent such claim is based on breach of a legal duty by the Indemnifying Party or its employees, subcontractors or agents. For purposes of the forgoing, "breach of a legal duty" means tortious conduct, a breach of an agreement between the Indemnifying Party and a third party, or a failure to comply with applicable law. The Indemnified Party will give prompt written notice to the Indemnifying Party of the assertion of the Covered Claim.

ARTICLE 7: NOTICES

7.1 Notice. If a provision of this Agreement specifies that a "notice" to the other party must be "written" or "in writing", or that a party is to "notify" or give "notification" to the other party in writing, then the written notice must comply with the following requirements unless the provision of this Agreement expressly allows deviation from these requirements. The requirements are as follows: (a) the notice must be written on a paper document that is addressed to the party's designated notice recipient and (b) with a signature from the notice recipient acknowledging the date of the receipt.

ARTICLE 8: DISPUTES

8.1 Disputes. In the event of any dispute arising out of or relating to this Agreement, the Parties agree to attempt in good faith to resolve the dispute first by direct negotiation. In the event that direct negotiation is not successful, the Parties agree to attempt to resolve the dispute by mediation with a neutral third-party mediator acceptable to both Parties. Mediation expenses will be shared equally by the Parties.

ARTICLE 9: MISCELLANEOUS

9.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without reference to conflicts of law principles. This Agreement will be performed at least in part in Sangamon County, Illinois.

9.2 Assignment. This Agreement may not be assigned, in whole or in part, by either Party without the prior written consent of the other Party. Nothing in this Agreement will restrict a party's right to transfer property to which it has obtained ownership rights under this Agreement.

9.3 Waiver. No failure or successive failures on the part of either Party, its successors or assigns, to enforce any covenant or agreement, and no waiver or successive waivers on its or their part of any condition of this Agreement shall operate as a discharge of such covenant, agreement, or condition, or render the same invalid, or impair the right of either Party, its successors or assigns, to enforce the same in the event of any subsequent breach or breaches by the other Party hereto, its successors or assigns.

9.4 Entire Agreement. This Agreement and the attached documents constitutes the entire agreement between the parties and supersedes all previous agreements and understandings relating to the subject matter hereof. This Agreement may not be altered, amended, or modified except by a written instrument signed by the duly authorized representatives of both Parties.

9.5 Severability. In the event any provision of this Agreement is found to be legally unenforceable, such unenforceability shall not prevent enforcement of any other provision of this Agreement.

9.6 Effective Date. This Agreement shall be effective as of the date first written above.



Proposal

Resource One - Agile
321 East Adams Street
Springfield, IL 62701
Phone: 217-753-5742
Fax: 217-753-5748
www.resourceoneoffice.com

Order Number	6556
Date	06/13/2022
Customer PO No	
Customer Account	DECSC
Salesperson	Celeste Pankey Lauren Nevius
Project Number	3883
Terms	NET 15 DAYS
Page	5 of 5

9.7 Counterparts. This Agreement may be executed in multiple counterparts, and all such signed counterparts shall constitute one and the same agreement.

ARTICLE 10: ATTACHMENTS

LIST OF ALL OTHER DOCUMENTS FORMING PART OF THIS AGREEMENT (copies of all listed documents attached)

- A. Product Specifications – Proposal 6556
- B. Deposit Invoice
- C.
- D.

EXECUTED as of the date set out above.

Decatur School District #61

RESOURCE ONE, INC.

By: _____ By: _____

Date _____ Date _____

**DECATUR DISTRICT 61 BOARD OF EDUCATION
REGULAR MEETING MINUTES**

DATE/TIME: June 14, 2022

5:00 PM

LOCATION: Keil Administration Building
101 W. Cerro Gordo Street
Decatur, IL 62523

PRESENT: Dan Oakes, President
Kevin Collins-Brown
Al Scheider

Andrew Taylor, Vice President
Regan Lewis (arrived 5:21 PM)

ABSENT: Alana Banks and Jason Dion

STAFF: Superintendent Dr. Rochelle Clark, Board Secretary Melissa Bradford, Attorney Brian Braun and others

President Oakes called the meeting to order at 5:00 PM.

TOPIC	DISCUSSION	ACTION
Call for Closed Executive Session	President Oakes called the meeting to order and moved into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, the purchase or lease of real property for use of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees, seconded by Dr. Collins-Brown.	Board moved to Closed Executive Session at 5:00 PM.
	Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Oakes, Taylor, Scheider, Collins-Brown Nay: None Absent: Banks, Dion and Lewis (arrived 5:21 PM) Roll Call Vote: 4 Aye, 0 Nay, 3 Absent	
Return to Open Session	President Oakes moved to return to Open Session, seconded by Vice President Taylor. All were in favor.	Returned to Open Session at 6:25 PM.
Open Session Continued	President Oakes noted that the Board of Education had been in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, the purchase or lease of real property for use of the public body and discussion of collective negotiating matters between the Board and representatives of its employees. <u>No action was taken during Closed Executive Session.</u>	Information only.
Pledge of Allegiance	President Oakes led the Pledge of Allegiance.	
Approval of Agenda, June 14, 2022	Superintendent Clark recommended the Board approve the June 14, 2022 Open Session Board Meeting Agenda as presented.	Agenda was approved as presented.

TOPIC	DISCUSSION	ACTION
	Mrs. Lewis moved to approve the recommendation, seconded by Vice President Taylor. All were in favor.	
Public Participation	<p>President Oakes noted that during Public Participation, the Board of Education asked for the following:</p> <ul style="list-style-type: none"> • Identify oneself and be brief. • Any public comments received will be read during this time. • Comments should be limited to 3 minutes. <p>For our listening audience, please note that during any Board of Education meeting and public participation, Board Members do NOT respond and/or comment to public comments; ALL COMMENTS ARE REFERRED TO ADMINISTRATION. Furthermore, the Board refrains from referring to specific students or staff members by name, and requests that public commenters refrain from doing so as well. The request that you omit names was made to protect you from allegations of libel or slander or from violations of the Illinois School Student Records Act. It was not intended to shield an employee from criticism.</p> <p>Please see the attached letter that was read during public participation.</p>	Information only.
Board Discussion	None at this time.	Information only.
Reports-Admins High School Uniform/Update	<p>Lawrence Trimble, Director of Student Services, presented an update on the survey results and the Discipline Action Committee's recommendations for the high school uniforms for the 2022-2023 school year (attached).</p> <p>The overall survey results were to eliminate high school uniforms; however, a dress code would remain.</p> <p>The updates/recommendations would be added to the Student Code of Conduct and Parent Handbook for 2022-2023 school year that would be recommended for approval during a future Board of Education meeting. If approved, communication would continue throughout the next couple of months regarding the updates/changes for our high school students.</p>	Information only.
Adoption of Separation Agreement	<p>Superintendent Clark recommended the Board Adopt the Separation Agreement between the Board of Education of Decatur Public School District 61 and Stephanie Morgan-Harris, effective June 30, 2022, as presented.</p> <p>Vice President Taylor. moved to approve the recommendation, seconded by Dr. Collins-Brown. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Lewis, Oakes, Collins-Brown, Taylor Nay: None Abstain: Scheider Absent: Banks and Dion</p>	<p>Motion carried.</p> <p>Separation Agreement between DPS 61 BOE and Stephanie Morgan-Harris was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
	Roll Call Vote: 4 Aye, 0 Nay, 1 Abstain, 2 Absent	
Personnel Action Items	<p>Superintendent Clark recommended the Board approve the Personnel Action Items listed in the Memo from Deanne Hillman, Interim Director of Human Resources, as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Oakes, Scheider, Lewis, Taylor, Collins-Brown Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried. Personnel Action Items were approved as presented.</p>
Employment of an Assistant Principal at American Dreamer STEM Academy	<p>Superintendent Clark recommended the Board approve the Employment of Courtney Settles as the Assistant Principal at American Dreamer STEM Academy as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Collins-Brown, Oakes, Taylor, Scheider, Lewis Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried. Courtney Settles, Assist. Principal at ADSA, was approved as presented.</p>
FY23 Ancillary Wages Update	<p>Superintendent Clark recommended the Board approve the Ancillary Wages Update for FY23 as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Taylor, Lewis, Scheider, Collins-Brown, Oakes Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried. FY23 Ancillary Wages Update was approved as presented.</p>
Collective Bargaining Agreement between DPS 61 BOE and the DEA	<p>Superintendent Clark recommended the Board approve the July 01, 2022-June 30, 2026 Collective Bargaining Agreement between Decatur Public School District 61 Board of Education and the Decatur Education Association (DEA) as presented.</p> <p>After the Motion and 2nd, Deanne Hillman, District Chair and Sam Mills, DEA Chair will present information on this item.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Mrs. Lewis.</p> <p>Deanne Hillman, District Chair and Sam Mills, DEA Chair, shared information regarding the agreement (attached). Members of the DEA voted in favor of the agreement on May 17, 2022.</p>	<p>Motion carried. Collective Bargaining Agreement between DPS 61 BOE and DEA was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
	Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Lewis, Taylor, Collins-Brown, Oakes, Scheider Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	
Edmentum (APEX) 3-Years (2022-2025) Renewal License	Superintendent Clark recommended the Board approve the Edmentum (APEX) 3-Years (2022-2025) Renewal License as presented. Vice President Taylor moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Oakes, Taylor, Lewis, Scheider, Collins-Brown Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	Motion carried. Edmentum (APEX) 3-Years (2022-2025) Renewal License was approved as presented.
Bid for Student Pictures for 2022-2025 (3-Years)	Superintendent Clark recommended the Board approve the Bid for Student Pictures for 2022-2025 (3-Years) as presented. Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Collins-Brown, Taylor, Oakes, Lewis, Scheider Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	Motion carried. Bid for Student Pictures for 2022-2025 was approved as presented.
Decatur Public School District 61 Wellness Proposal (Cole Counseling)	Superintendent Clark recommended the Board approve the Decatur Public School District 61 Wellness Proposal (Cole Counseling) as presented. Dr. Collins-Brown moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Lewis, Taylor, Scheider, Oakes, Collins-Brown Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	Motion carried. DPS 61 Wellness Proposal (Cole Counseling) was approved as presented.
FY23 Renewal of Property Casualty Insurance	Superintendent Clark recommended the Board approve the FY23 Renewal of Property Casualty Insurance as presented. Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Taylor, Collins-Brown, Scheider, Oakes, Lewis Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	Motion carried. FY23 Renewal of Property Casualty Insurance was approved as presented.

TOPIC	DISCUSSION	ACTION
DPS 61 Restraint, Time Out, and Isolated Time Out (RTO) Plan	<p>Superintendent Clark recommended the Board adopt the Decatur Public School District 61 Restraint, Time Out, and Isolated Time Out (RTO) Plan as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Oakes called for a Roll Call Vote:</p> <p>Aye: Lewis, Oakes, Collins-Brown, Scheider, Taylor</p> <p>Nay: None</p> <p>Absent: Banks and Dion</p> <p>Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried.</p> <p>DPS 61 Restraint, Time Out, and Isolated Time Out (RTO) Plan was adopted as presented.</p>
Skyward Software Service Annual Renewal	<p>Superintendent Clark recommended the Board approve the Skyward Software Service Annual Renewal as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote:</p> <p>Aye: Taylor, Collins-Brown, Scheider, Oakes, Lewis</p> <p>Nay: None</p> <p>Absent: Banks and Dion</p> <p>Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried.</p> <p>Skyward Software Service Annual Renewal was approved as presented.</p>
Educational Service Agreement between Futures Unlimited and DPS 61	<p>Superintendent Clark recommended the Board approve the Educational Service Agreement between Futures Unlimited and Decatur Public School District 61 as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote:</p> <p>Aye: Collins-Brown, Oakes, Lewis, Scheider, Taylor</p> <p>Nay: None</p> <p>Absent: Banks and Dion</p> <p>Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried.</p> <p>Ed. Service Agreement between Futures Unlimited and DPS 61 was approved as presented.</p>
Educational Service Agreement between MP-ROE Milligan Academy/Regional Safe School Program and DPS 61	<p>Superintendent Clark recommended the Board approve the Educational Service Agreement between Macon-Piatt Regional Office of Education-Milligan Academy/Regional Safe School Program and Decatur Public School District 61 as presented.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote:</p> <p>Aye: Lewis, Oakes, Collins-Brown, Taylor, Scheider</p> <p>Nay: None</p> <p>Absent: Banks and Dion</p> <p>Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried.</p> <p>Ed. Service Agreement between MP-ROE Milligan Academy/Regional Safe School Program and DPS 61 was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
Increase Existing Blanket Purchase Order for Menards	<p>Superintendent Clark recommended the Board approve to Increase the Existing Blanket Purchase Order Amount for Menards as presented.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Dr. Collins-Brown. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Taylor, Collins-Brown, Lewis, Scheider, Oakes Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried.</p> <p>Increase Existing Blanket PO for Menards was approved as presented.</p>
Microsoft Office 365 Licensing Renewal	<p>Superintendent Clark recommended the Board approve the Microsoft Office 365 Licensing Renewal as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Oakes, Collins-Brown, Taylor, Scheider, Lewis Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Motion carried.</p> <p>Microsoft Office 365 Licensing Renewal was approved as presented.</p>
Consent Items	<p>Superintendent Clark recommended the Board approve the Consent Items as presented:</p> <ul style="list-style-type: none"> A. Minutes: Open/Closed Session Meetings May 24, 2022 B. Freedom of Information Report C. Bills D. K-5 Zaner-Bloser Handwriting Resource Materials (1 year) E. Invoice for Embrace Education (MPSED) F. Integrated Systems Corp (Host Database for Skyward) Renewal for 2022-2023 <p>Mrs. Lewis moved to approve the recommendation, seconded by Vice President Taylor. Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Scheider, Oakes, Taylor, Collins-Brown, Lewis Nay: None Absent: Banks and Dion Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Consent Items were approved as presented.</p>
Announcements	<p>The Board of Education and Administration sends condolences to the families of:</p> <p>Ruth Garner, who passed away Sunday, May 22, 2022. Mrs. Garner was the mother of Kim Hulva, Benefits Coordinator in Decatur Public Schools.</p> <p>Linda Leanne Moore, who passed away Sunday, May 22, 2022. Mrs. Moore was the mother of Jeremy Moore, Physical Education Teacher at Eisenhower High School.</p>	<p>Information only.</p>

____ TOPIC _____ DISCUSSION _____ ACTION _____

Jerome Braun, who passed away Friday, June 03, 2022. Mr. Braun was the father of Attorney Brian Braun and grandfather of Attorney David Braun, Legal Counsel for Decatur Public Schools.

Tom Bailey, who passed away Thursday, June 09, 2022. Mr. Bailey was a retired Custodial Foreman from Decatur Public Schools and the father of Michelle Dixson, Claims and Statistical Information Analyst in the Business Office.

**Important
Dates**

June 06 – 30 Summer School Programs for PreK through 12th Grades
 – Monday through Thursday
 20 Juneteenth Holiday
 – NO Summer School for Students and District Offices are Closed

Information
only.

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, June 28, 2022 at the Keil Administration Building.

Adjournment

President Oakes asked for a motioned to adjourn. Vice President Taylor motioned, seconded by Mrs. Lewis. All were in favor.

Board
adjourned at
7:19 PM.

Dan Oakes, President

Melissa Bradford, Board Secretary

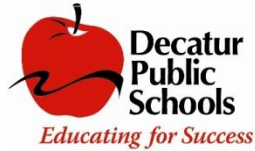
From: Denita Hentz
Sent: Monday, May 23, 2022 11:39 PM
To: Melissa Bradford <MBradford@dps61.org>
Cc: Denita Hentz <DHentz@dps61.org>
Subject: Letter to BOE

I would like to say thanks to Board member Al Scheider.

I have taught in DPS for 28 years. During this time I have seen several board members present in buildings. This is the first year in my career that I have had a Board member regularly volunteer in my classroom. Mr "Al" as my students call him comes to our classroom every Tuesday and Thursday. He reads with the boys and girls. Our students are excited to see him and eagerly anticipate being called to work with him. There are many students who would not have the chance to read to someone. He provides this with a smile and lots of encouragement. Thank you Mr Al for being present and actively engaged with our students. You have made a great impact in teaching and learning!

Thank you again!

Denita Hentz and the students in Room 4
First Grade at Franklin Grove Elementary



Board of Education Decatur Public School District 61

Date: June 28, 2022	Subject: Monthly Financial Conditions Report
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: Financial Conditions Report
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The attached report illustrates the District's year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

CURRENT CONSIDERATIONS:

As the District completes May, the eleventh month of FY22, the Macon-Piatt Special Education District has expended 77.66% of its overall budget; Decatur 61 has expended 68.99% of its overall budget.

As of June 21, 2022 the State Comptroller is holding FY22 ISBE vouchers in the amount of \$3,702,856 of which \$2,548,411 is associated with Evidence-Based Funding.

The District's May 2022 month-end, Education Fund balance is \$33,541,058; the May 2021 month-end Education Fund balance was \$28,226,941.

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the monthly financial conditions report as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

2021-2022 Decatur Public S.D. #61
Fund Balance Summary - May 31, 2022

<u>Fund</u>	<u>Fund Balance 07/01/21</u>	<u>Revenues To Date</u>	<u>Expenditures To Date</u>	<u>Net Cash Flow</u>	<u>Change in Fund Balance</u>	<u>Balance 05/31/22</u>	<u>Estimated Balance 06/30/22</u>
DISTRICT # 61							
Education	\$9,407,063	\$114,824,312	\$90,690,317	\$24,133,995	\$0	<i>\$33,541,058</i>	\$ 12,781,894
Operation & Maintenance	\$1,212,830	\$6,092,750	\$6,552,780	(\$460,030)	\$0	<i>\$752,800</i>	\$ 1,077,330
Debt Service	\$7,407,911	\$9,210,063	\$7,366,617	\$1,843,446	\$0	<i>\$9,251,357</i>	\$ 8,172,052
Transportation	\$3,928,749	\$4,576,751	\$5,002,536	(\$425,785)	\$0	<i>\$3,502,964</i>	\$ 2,036,909
IMRF	\$1,047,320	\$2,335,282	\$2,388,045	(\$52,763)	\$0	<i>\$994,557</i>	\$ 1,501,560
Social Security/Medicare	\$1,359,204	\$1,976,179	\$1,831,233	\$144,946	\$0	<i>\$1,504,150</i>	\$ 1,250,185
Capital Projects Fund	\$16,911,799	\$2,541,554	\$12,209,529	(\$9,667,975)	\$0	<i>\$7,243,824</i>	\$ 6,218,945
Working Cash	\$5,561,871	\$353,293	\$0	\$353,293	\$0	<i>\$5,915,164</i>	\$ 5,900,571
Tort Immunity/Judgment	\$3,720,380	\$3,249,563	\$1,641,292	\$1,608,271	(\$138,747)	<i>\$5,189,904</i>	\$ 4,210,443
Fire Prevention/Safety	\$13,819,980	\$368,290	\$7,514,884	(\$7,146,594)	\$0	<i>\$6,673,386</i>	\$ 1,241,905
<i>Totals District 61</i>	<i>\$64,377,107</i>	<i>\$145,528,037</i>	<i>\$135,197,233</i>	<i>\$10,330,804</i>	<i>(\$138,747)</i>	<i>\$74,569,164</i>	<i>\$ 44,391,794</i>
Macon-Piatt Special Ed District	\$5,181,615	\$17,338,282	\$14,163,503	\$3,174,779	\$0	<i>\$8,356,394</i>	\$ 5,181,615

Macon-Piatt Special Education District

Report Date: May 2022

Financial Condition as of May 31, 2022

**Percent of year
passed: 91.67%**

	Revenues	Adopted Budget	Actual Y-T-D	Percent Received/Used
12	Education	18,237,268	17,338,282	95.07%
	Operation &			
22	Maintenance	-	-	0.00%
42	Transportation	-	-	0.00%
52	IMRF	-	-	0.00%
	Total Revenues	18,237,268	17,338,282	95.07%

Expenditures

12	Education	16,585,642	12,934,520	77.99%
	Operation &			
22	Maintenance	356,320	173,966	48.82%
42	Transportation	21,750	6,970	32.05%
52	IMRF	1,273,556	1,048,047	82.29%
	Total Expenditures	18,237,268	14,163,503	77.66%

Net Cash

Total Revenues	18,237,268	17,338,282	95.07%
Total Expenditures	18,237,268	14,163,503	77.66%
Net Cash	-	3,174,779	

Fund Balances

	Actual
12 Education	8,356,394

Decatur Public School District #61
Report Date: May 2022
Financial Condition as of May 31, 2022

Percent of year passed: 91.67%

	Revenues	Budget	Actual Y-T-D	Percent Received/Used	FY 21 Percent Received/Used As Of 5/31/21
10	Education	144,998,774	114,824,312	79.19%	99.62%
20	Operation & Maintenance	6,768,000	6,092,750	90.02%	78.26%
30	Debt Service	8,129,229	9,210,063	113.30%	101.68%
40	Transportation	4,258,200	4,576,751	107.48%	88.33%
50	IMRF	2,889,915	2,335,282	80.81%	85.98%
51	Social Security	1,983,400	1,976,179	99.64%	99.07%
60	Capital Projects	3,132,714	2,541,554	81.13%	96.48%
70	Working Cash	338,700	353,293	104.31%	110.35%
80	Tort Immunity/Judgment	3,112,500	3,249,563	104.40%	99.50%
90	Fire Prevention/Safety	356,300	368,290	103.37%	71.42%
	Total Revenues	175,967,732	145,528,037	82.70%	99.80%

Expenditures

10	Education	141,623,943	90,690,317	64.04%	84.29%
20	Operation & Maintenance	6,903,500	6,552,780	94.92%	78.98%
30	Debt Service	7,365,088	7,366,617	100.02%	98.80%
40	Transportation	6,150,040	5,002,536	81.34%	47.22%
50	IMRF	2,435,675	2,388,045	98.04%	87.38%
51	Social Security	2,092,419	1,831,233	87.52%	72.70%
60	Capital Projects	13,825,568	12,209,529	88.31%	30.98%
70	Working Cash	-	-	0.00%	99.42%

80	Tort Immunity/Judgment	2,622,437	1,641,292	62.59%	83.96%
90	Fire Prevention/Safety	12,934,375	7,514,884	58.10%	85.30%
	Total Expenditures	195,953,045	135,197,233	68.99%	84.29%

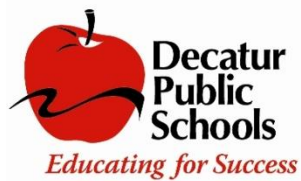
Net Cash

Total Revenues	175,967,732	145,528,037	82.70%
Total Expenditures	195,953,045	135,197,233	68.99%
Net Cash	(19,985,313)	10,330,804	

Fund Balances

Actual

10	Education	33,541,058
20	Operation & Maintenance	752,800
30	Debt Service	9,251,357
40	Transportation	3,502,964
50	IMRF	994,557
51	Social Security	1,504,150
60	Capital Projects	7,243,824
70	Working Cash	5,915,164
80	Tort Immunity/Judgment	5,189,904
90	Fire Prevention/Safety	6,673,386
	Total Funds	74,569,164



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Annual Review and Approval of Authorized Depositories
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: <ul style="list-style-type: none">• Bank – List of Accounts (1 page)• Investments – List of Accounts (2 pages)• Parent Credit Card Payment Account (1 page)
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

In accordance with Board policy 4:30, administration annually provides a list of depositories to the Board for review and approval.

CURRENT CONSIDERATIONS:

Find attached several lists of District depositories. Please note that specific account numbers are not provided for security reasons.

- Accounts at Hickory Point Bank and Trust
- Investment Accounts – Regular Funds – Due to the FDIC Insurance Limits of \$250,000 at each bank you will note that Certificate of Deposits tend to be purchased at numerous institutions. The purpose is to not have more than \$250,000 at any single bank location for the investment “security” component of the policy.
- Vantiv (RevTrak) Credit Card Depository – This account allows parents to pay for student fees including instructional materials, food service, pre-k tuition, and building rentals.

FINANCIAL CONSIDERATIONS:

In accordance with Board policy, the District invests, in priority order, for the purpose of security of funds, liquidity (access to the funds), and to obtain the highest return on investments while preserving the principal.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board approve the list of Authorized Depositories as presented.

RECOMMENDED ACTION:

- ☒ Approval
☐ Information
☐ Discussion

BOARD ACTION: _____

DECATUR PUBLIC SCHOOL DIST. 61

101 West Cerro Gordo

Decatur IL 62523

Accounts

AS OF JUNE 2021

HICKORY POINT BANK & TRUST

ACCOUNT NAME	PURPOSE
Consolidated Account	Operating
ACH Account	Operating ACH payments
Payroll Account	Payroll
Eisenhower Athletic Revolving	Athletic expenses
MacArthur Athletic Revolving	Athletic expenses
Stephen Decatur Athletic Revolving	Athletic expenses
American Dreamer Stem STEM Athletic Revolving	Athletic expenses
Johns Hill Athletic Revolving	Athletic expenses
Montessori Academy for Peace Athletic Revolving	Athletic expenses
Hope Academy Athletic Revolving	Athletic expenses
Dennis Lab Athletic Revolving	Athletic expenses
Health Savings Account	Tax-advantaged health/dependent care

PMA FINANCIAL NETWORK, INC.

ACCOUNT NAME	PURPOSE
ISDLAF+ Max	Investments
ISDLAF+ Liquid	Investments
Bank of China	Investments
Bond Principal - 2020 Health Life Safety	Bond money investments
Bond Principal - 2021 Working Cash	Bond money investments

BUSEY BANK

ACCOUNT NAME	PURPOSE
Business Investment	Investments
Certificate of Deposit	Investments



Master Total Portfolio Report

Report as of 6/21/2022

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Decatur Public School District #61 (10102-102 - Investment Account)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
LTD		06/21/2022			LTD Balance		\$4,921,539.23	
MAX		06/21/2022			MAX Balance	\$29,025,081.31	\$29,025,081.31	
SDA	255122	05/31/2022			Savings Deposit Account - BANK OF CHINA (ICS - DDA)	\$10,012,720.92	\$10,012,720.92	
SEC	SEC-53065-1	05/23/2022	07/13/2022		FED HOME LN DISCOUNT NT	\$5,199,248.48	\$5,205,000.00	0.781
SEC	SEC-53379-1	06/03/2022	05/18/2023		TREASURY BILL	\$2,993,081.49	\$3,050,000.00	1.980
SEC	SEC-49724-1	11/30/2021	11/30/2023		US TREASURY N/B	\$2,000,000.00	\$2,000,000.00	0.500
DTC	SEC-49163-1	09/29/2021	09/30/2024	285	STATE BANK OF INDIA	\$250,353.88	\$249,000.00	0.517
SEC	SEC-49164-1	09/24/2021	09/30/2024		US TREASURY N/B	\$992,645.43	\$961,000.00	0.400
SEC	SEC-49165-1	09/24/2021	09/30/2025		US TREASURY N/B	\$998,942.38	\$1,015,000.00	0.650
SEC	SEC-48406-1	06/03/2021	06/30/2026		US TREASURY N/B	\$2,480,936.72	\$2,345,000.00	0.710
Sub Totals →						\$53,953,010.61	\$58,784,341.46	

Decatur Public School District #61 (10102-207 - 2020 Health Life Safety Bonds)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
LIQ		06/21/2022			LIQ Balance	\$2,000,559.39	\$2,000,559.39	
MAX		06/21/2022			MAX Balance	\$6,499,461.18	\$6,499,461.18	
Sub Totals →						\$8,500,020.57	\$8,500,020.57	

Decatur Public School District #61 (10102-209 - Final Working Cash - BOLD plan - 2021)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
LIQ		06/21/2022			LIQ Balance	\$1,001,419.04	\$1,001,419.04	
MAX		06/21/2022			MAX Balance	\$12,351,950.07	\$12,351,950.07	
Sub Totals →						\$13,353,369.11	\$13,353,369.11	

Totals →						\$75,806,400.29	\$80,637,731.14	
----------	--	--	--	--	--	-----------------	-----------------	--

Time and Dollar Weighted Average Portfolio Yield: 0.80%

Weighted Average Portfolio Maturity: 520.48 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using “Market Value” and are only based on the fixed rate investments (excluding SDA investments).

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
SEC	17.77	\$14,269,100.47	Securities
DTC	0.29	\$236,592.08	Certificate of Deposit
SDA	12.47	\$10,012,720.92	SDA Account
MAX	59.61	\$47,876,492.56	MAX Account
LTD	6.13	\$4,921,539.23	LTD Account
LIQ	3.74	\$3,001,978.43	LIQ Account

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at “Cost”.

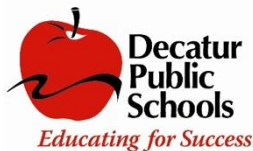
CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series

DECATUR PUBLIC SCHOOL DISTRICT #61
101 West Cerro Gordo Street
Decatur, IL 62523

Credit Card Depository Account
As of June 2022

RevTrak

Account Name	Account Number	Purpose
Food Service Payments		Student Breakfast/Lunch Fees (a la carte)
Montessori Academy for Peace Pre-K Tuition		Tuition
Instructional Material Fees		Fees – all schools
Building Rental		Rental Fees



Board of Education Decatur Public School District 61

Date: June 28, 2022	Subject: Fair Labor Standards Act (FLSA) Status Change for Particular Administrative Support Positions
Initiated By: Dr. Mike Curry, Chief Operational Officer	Attachments: Positions Receiving FLSA Status Change
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Currently, administrative support positions are categorized as “Exempt” regarding overtime standards. The District, in collaboration with our Human Resources Partner, Bushue HR Inc., recently compared positions with current Fair Labor Standards “Exempt” and “Non-exempt” criteria.

CURRENT CONSIDERATIONS:

During the review, it was determined that it would be more appropriate to change the FLSA Status of the attached thirty-four (34) positions to “Non-exempt.”

FINANCIAL CONSIDERATIONS:

“Non-exempt” positions are eligible for approved overtime compensation.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the change in FLSA Status for the thirty-four (34) positions from “Exempt” to “Non-exempt” as presented.

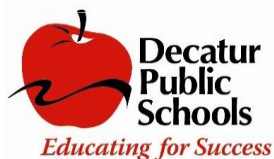
RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

Administrative Support Positions to be reclassified from FLSA “exempt” to “non-exempt”

- Medicaid Coordinator
- Assistive Technology Coordinator
- Occupational Therapy Assistant (COTA)
- Physical Therapy Assistant
- Coordinator of Payroll
- Coordinator of Information Technology
- Lead Pre-K Educator
- Lead Parent Educator
- Assessment Administrator
- Coordinator of Budgets and Accounting
- Coordinator of Purchasing
- Digital Multimedia & Special Projects Coordinator
- Educational Media Support - Level I
- Educational Media Device/Technology Support - Level II
- Educational Media Device/Technology Support - Level III
- Coordinator of Human Resources
- District Instructional Technology Coordinator
- DPS Extended Day Program Coordinator
- Human Resources Analysts
- Labor Relations Analyst
- Information Technology Technician
- Network Manager
- Pre-K Family Services Coordinator
- Electronics Technician
- Innovative Programs Coordinator
- Recruitment and Retention Specialist
- Instructional Specialist Coordinator
- Research Development Evaluation and Assessment Analyst
- Research, Development, and Evaluation Senior Analyst
- Secretary to the Director of Business Affairs
- Student Interventionist
- Transition/Family Engagement Supervisor
- District Truancy Homeless Liason
- Benefits Coordinator



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Decision Ed Group Inc
Initiated By: Dr. Jay Marino, Assistant Superintendent of Support Services	Attachments: Decision Ed Group Quote
Reviewed By: Dr. Rochelle Clark, Superintendent	

CURRENT CONSIDERATIONS:

This is the annual license fee for our comprehensive data warehouse software. Our data warehouse integrates data from a variety of other data systems (Skyward, Fastbridge, PSAT, IAR, AP, etc.) into a single space for streamlined, single sign-on access to data dashboards, customized reporting and predictive analytics.

FINANCIAL CONSIDERATIONS:

The total of this quote is \$25,800.00. The Funding for this will come from pre-allocated funds.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Decision Ed Group Inc. proposal in the amount of \$25,800.00 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

DecisionEd Group, Inc

9901 Valley Ranch Pway East
Suite 1060
Irving, TX 75063

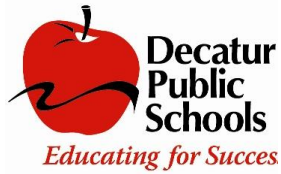
Invoice

Date	Invoice #
6/1/2022	3616

Bill To
Decatur Public Schools 300 East El Dorado Street Decatur, IL 62523

P.O. No.	Support Period
	8/2022-7/2023

Quantity	Description	Rate	Amount
1	Annual support DecisionEd XJ1 performance management	25,800.00	25,800.00
		Total	\$25,800.00



**Board of Education
Decatur Public School District #61**

Date: June 28, 2022	Subject: 95% Group, LLC - Parsons Elementary School Intervention/ Enrichment Material
Initiated By: Jeff Dase, Assistant Superintendent of P12 Teaching and Learning	Attachments: 95% Group, LLC Invoice
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Parsons Elementary School teachers are working to update and ensure access to Intervention resources for all teaching staff and teaching assistants to support their Walk to Intervention/ Enrichment phonemic awareness, phonics, and vocabulary intervention/ enrichment.

CURRENT CONSIDERATIONS:

These intervention/ enrichment materials will ensure that all staff have access to the necessary materials to implement the direct instruction in small group settings. These materials are the foundation materials utilized for Parsons School building wide Walk to Intervention/ Enrichment program which is guided by their School Improvement Plan.

FINANCIAL CONSIDERATIONS:

Purchased with Title I/ ESSA Funds

Utilizing ESSA Funds: \$26,240.50

Total Materials Cost: \$26, 240.50

STAFF RECOMMENDATION:

The administration respectfully requests that the Board of Education approve the purchase of the instructional resources and materials from the 95 Percent Group, to support building wide interventions/ enrichment activities, in the amount of \$26,240.50 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____



Company Address 475 Half Day Road
Ste. 350
Lincolnshire, Illinois 60069
United States

Created Date 6/17/2022
Expiration Date 6/29/2022
Quote Number 00024836

Prepared By Rebecca Hughes
Phone (847) 496-9242
Email rhughes@95percentgroup.com

Contact Name Holly Kitson
Phone 217-362-3330
Email hlkitson@dps61.org

Bill To Name Decatur Public School District 61
Bill To ATTN: Accounts Payable
101 W. Cerro Gordo Street
Decatur, Illinois 62523
United States

Ship To Name Decatur Public School District 61
Ship To 3591 MacArthur Road
Decatur, Illinois 62526
United States

Product Description	Product	Sales Price	Quantity	Total Price
Basic Phonics Lesson Library with Decodable Passages	PH1247	\$1,850.00	3.00	\$5,550.00
Advanced Phonics Lesson Library with Decodable Passages	PH1248	\$1,500.00	2.00	\$3,000.00
Multisyllable Phonics Lesson Library with Decodable Passages	PH1249	\$1,275.00	3.00	\$3,825.00
95 Phonics Core Program Classroom Kit-Grade K, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation	PH4000	\$865.00	4.00	\$3,460.00
95 Phonics Core Program, Grade K-Student Manipulative Kit for 5 Students	PH4000.03	\$29.00	4.00	\$116.00
95 Phonics Core Program, Grade K-Student Workbook Set for 5 Students	PH4000.05	\$59.00	4.00	\$236.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 1st, Teacher's Package \$175	PH4011.01.22	\$175.00	4.00	\$700.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 1st, Student Workbook Package, Pack of 5	PH4011.05.22	\$49.00	20.00	\$980.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 2nd, Teacher's Package	PH4012.01.22	\$175.00	4.00	\$700.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 2nd, Student Workbook Package, Pack of 5	PH4012.05.22	\$49.00	20.00	\$980.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 3rd, Teacher's Package	PH4013.01.22	\$175.00	6.00	\$1,050.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 3rd, Student Workbook Package, Pack of 5	PH4013.05.22	\$49.00	30.00	\$1,470.00
Multisyllable Routine Cards Package, includes Teacher's Edition and school year subscription to Digital Presentation, Valid July 1- June 30	PH3300	\$149.00	12.00	\$1,788.00
Shipping & Handling - 10% of printed product	Z8910	\$2,385.50	1.00	\$2,385.50

Subtotal \$26,240.50
Total Price \$26,240.50
Grand Total \$26,240.50

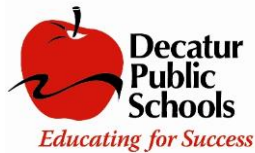
Tax amounts subject to change based upon applicable laws.

Please fax your quote and purchase order to 847-793-0033



For your planning purposes, please note that effective July 1, 2022, prices for our printed products will increase due to rising production, materials, and labor costs. All orders shipped by June 30 will be processed at current prices.

Limited 30 day return/replacement policy: All product returns require prior approval. Please contact orders@95percentgroup.com to receive authorization. 15% restocking fee on all printed Phonics Lesson Library products. 10% on all other printed products. NO returns on opened shrink wrapped product. Damaged materials (stamped, written on, damaged from usage by client) will not be accepted. All sales are final for 95 Phonics Booster Bundle: Summer School Edition. NO refunds, exchanges or returns.



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Perfection Learning Materials for Advanced Placement (AP) Courses
Initiated By: Marques Stewart, P-12 Director of Teaching and Learning	Attachments: Perfection Learning Quote (AP Human Geography & AP World History for Eisenhower and MacArthur High Schools)
Reviewed By: Jeff Dase, Assistant Superintendent of P12 Teaching and Learning, and Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

DPS 9-12th grade teachers and stakeholders are working to update textbook, resources, and materials for AP courses for the 2022-2027 school year.

CURRENT CONSIDERATIONS:

Social Studies resources and materials that support diverse, 21st century learners.

FINANCIAL CONSIDERATIONS:

Utilizing Textbook adoption funds: \$34,200.60

Total Program Cost: \$34,200.60

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the resource materials from Perfection Learning for the Advanced Placement (AP) Courses at Eisenhower and MacArthur High Schools in the amount \$34,200.60 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

PERFECTION LEARNING®

1000 North Second Ave, Logan, IA 51546

Phone: (800) 831-4190

Fax: (800) 543-2745

Email: orders@perfectionlearning.com

Quotation

PLCQ9789

05/18/2022

Prepared by:

Kori Kubitz

kkubitz@perfectionlearning.com

Prepared for:

Decatur Public Schools 61

Samuel Mills

101 W Cerro Gordo St

Decatur, IL 62523

For Delivery to:

Eisenhower High School

Digital Delivery: smills@dps61.org

1200 S 16th St

Decatur, IL 62521

Product	ISBN	QTY	Years	List Price	Your Price	Line Total
T4038B - Advanced Placement Human Geography, 2ndEdition - Student Edition Bundle (Softcover plus eBook)	9781663623638	65	5	\$139.75	\$119.75	\$7783.75
T0771B1 - Advanced Placement World History: Modern - Student Edition Bundle (Softcover plus eBook)	9781531153014	70	5	\$139.75	\$119.75	\$8382.50
R7425B - Advanced Placement World History: Modern - Teacher Resource Bundle (Softcover pluseBook)	9781663631862	2	5	\$69.95	\$0.00	\$0.00
T4039B - Advanced Placement Human Geography, 2ndEdition - Teacher Resource Bundle (Softcover pluseBook)	9781663631886	2	5	\$69.95	\$0.00	\$0.00

Digital Product

Notes: Quote valid until: 2022-07-17 Refer to quote PLCQ9789 when you order. Orders over \$10,000 are not eligible for payment by credit card. Terms: Net 30 days	Subtotal	\$16,166.25
	Tax	\$0.00
	Shipping/Activation	\$1,939.95
	Product Savings	\$2,979.80
	Shipping/Activation Savings	\$0.00
	Total Savings	\$2,979.80
	Grand Total	\$18,106.20

PERFECTION LEARNING®

1000 North Second Ave, Logan, IA 51546

Phone: (800) 831-4190

Fax: (800) 543-2745

Email: orders@perfectionlearning.com

Quotation

PLCQ9787

05/18/2022

Prepared by:

Kori Kubitz

kkubitz@perfectionlearning.com

Prepared for:

Decatur Public Schools 61

James Horn

101 W Cerro Gordo St

Decatur, IL 62523

For Delivery to:

MacArthur High School

Digital Delivery: jmhorn@dps61.net

1499 W Grand Ave

Decatur, IL 62522

Product	ISBN	QTY	Years	List Price	Your Price	Line Total
T4038B - Advanced Placement Human Geography, 2ndEdition - Student Edition Bundle (Softcover plus eBook)	9781663623638	55	5	\$139.75	\$119.75	\$6586.25
T0771B1 - Advanced Placement World History: Modern - Student Edition Bundle (Softcover plus eBook)	9781531153014	65	5	\$139.75	\$119.75	\$7783.75
R7425B - Advanced Placement World History: Modern - Teacher Resource Bundle (Softcover plus eBook)	9781663631862	2	5	\$69.95	\$0.00	\$0.00
T4039B - Advanced Placement Human Geography, 2ndEdition - Teacher Resource Bundle (Softcover plus eBook)	9781663631886	2	5	\$69.95	\$0.00	\$0.00

Digital Product

Notes:

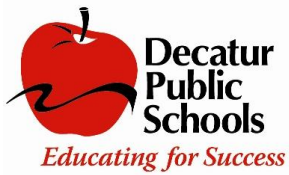
Quote valid until: 2022-07-17

Refer to quote PLCQ9787 when you order.

Orders over \$10,000 are not eligible for payment by credit card.

Terms: Net 30 days

Subtotal	\$14,370.00
Tax	\$0.00
Shipping/Activation	\$1,724.40
Product Savings	\$2,679.80
Shipping/Activation Savings	\$0.00
Total Savings	\$2,679.80
Grand Total	\$16,094.40



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Goodheart-Wilcox Publisher Materials for Agriculture (AG) Courses
Initiated By: Marques Stewart, P-12 Director of Teaching and Learning	Attachments: Goodheart-Wilcox Publisher Quote (AG Courses at Eisenhower and MacArthur High Schools)
Reviewed By: Jeff Dase, Assistant Superintendent of P12 Teaching and Learning, and Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

DPS 9-12th Agriculture teachers and stakeholders are working to update textbook, resources, and materials for Agriculture courses for the 2022-2023 school year.

CURRENT CONSIDERATIONS:

Social Studies resources and materials that support diverse, 21st century learners.

FINANCIAL CONSIDERATIONS:

Utilizing Textbook adoption funds: \$41,782.99

Total Program Cost: \$41,782.99

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the resource materials from Goodheart-Wilcox Publisher for the Agriculture (AG) Courses at Eisenhower and MacArthur High Schools at in the amount \$41,782.99 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____



Goodheart-Willcox Publisher

18604 West Creek Drive • Tinley Park • Illinois 60477-6243
Phone: 1.800.323.0440 • Fax: 1.888.409.3900
www.g-w.com • custserv@g-w.com

Duns No. 00517-6706
U.S. Fed I.D. 36-2135994
Canada BN: 855264339

QUOTE

Account Number	0006252301
Quote Number	14159812
Quote Date	5/24/22

Bill To:

DECATUR SCHOOL DISTRICT 61

101 W CERRO GORDO ST

DECATUR IL 62523-1001

Ship To:

EISENHOWER HIGH SCHOOL

ATTN GLORIA CHALMERS

1200 S 16TH ST

DECATUR IL 62521-3801

Please refer to your Account Number and Process Number on all correspondence.					Email Address		
					GCHALMERS@DPS61.ORG		
Process No.	Process Date	Purchase Order Number			Shipped Via		Expiration Date
14159812	5/24/22	052422 #14159812 QUOTE			UPS FREIGHT - LTL		01/31/23
ISBN	Quantity	Item	Title (©)		List Price	Disc. %	Net Extended Price
978-1-68584-281-9	35	BDL	SMALL ANIMAL SCIENCE TX/OLS6(2023)		225.00	25.00	5906.25
978-1-68584-340-3	1	OIR	SMALL ANIMAL SCIENCE 6YR EM (2023)				.00
			*DESK COPY				
978-1-63776-897-6	70	BDL	PRINCIP AGRICUL FOOD TX/OLS6(2023)		225.00	25.00	11812.50
978-1-63776-901-0	1	OIR	PRINCIP AGRICUL FOOD 6YR EM (2023)				.00
978-1-63776-901-0	1	OIR	PRINCIP AGRICUL FOOD 6YR EM (2023)				.00
978-1-63776-934-8	35	BDL	HORTICULTURE TODAY TX/OLS6 (2023)		225.00	25.00	5906.25
978-1-63776-565-4	1	OIR	HORTICULTURE TODAY 6YR EMAIL(2023)				.00
			*DESK COPY				

			*SOME DIGITAL COMPONENTS				
			*ARE STILL IN PRODUCTION.				
			*THESE COMPONENTS WILL BE				
Sub-Total		Sales Tax		Shipping Charge	PAY THIS AMOUNT		-CONTINUED-

Shipping Charges are good for 30 days from date of quote.

Page Number 1 of 2

Free items available only with purchase of student items direct from Goodheart-Willcox.

Please send tax exemption certificates to taxcert@g-w.com.

BDL Bundle	OG Observation Guide	SG Study Guide
BSK BrightSpace Packet	OIR Online Instructor Resource	SHP Shop Manual
BSL BrightSpace License	OLS Online Learning Suite	TAW Teacher's Annotated Workbook
CCL Common Cartridge License	OSC Online Student Center	TE Teacher's Edition
CCK Common Cartridge Packet	OT Online Textbook	TSE Exam View Test Software
CUR Curriculum Center	PP PowerPoint	TXT Textbook
EBI Ebook Instructor	RCD Instructor's Resource CD	WB Workbook
EBS Ebook Student	SDG Software Design Guide	
LM Lab Manual		



Goodheart-Willcox Publisher

18604 West Creek Drive • Tinley Park • Illinois 60477-6243

Phone: 1.800.323.0440 • Fax: 1.888.409.3900

www.g-w.com • custserv@g-w.com

Duns No. 00517-6706

U.S. Fed I.D. 36-2135994

Canada BN: 855264339

Bill To:

DECATUR SCHOOL DISTRICT 61
101 W CERRO GORDO ST
DECATUR IL 62523-1001

Ship To:

EISENHOWER HIGH SCHOOL
ATTN GLORIA CHALMERS
1200 S 16TH ST
DECATUR IL 62521-3801

QUOTE

Account Number

0006252301

Quote Number

14159812

Quote Date

5/24/22

Please refer to your Account Number and Process Number on all correspondence.

Email Address

GCHALMERS@DPS61.ORG

Process No.	Process Date	Purchase Order Number		Shipped Via		Expiration Date
14159812	5/24/22	052422 #14159812 QUOTE		UPS FREIGHT - LTL		01/31/23
ISBN	Quantity	Item	Title (©)	List Price	Disc. %	Net Extended Price
			*READY FOR THE FALL SEMESTER.			
Sub-Total		Sales Tax		Shipping Charge		PAY THIS AMOUNT
23625.00		.00		219.62		
						23844.62

Shipping Charges are good for 30 days from date of quote.

Page Number 2 of 2

Free items available only with purchase of student items direct from Goodheart-Willcox.

Please send tax exemption certificates to taxcert@g-w.com.

BDL	Bundle	OG	Observation Guide	SG	Study Guide
BSK	BrightSpace Packet	OIR	Online Instructor Resource	SHP	Shop Manual
BSL	BrightSpace License	OLS	Online Learning Suite	TAW	Teacher's Annotated Workbook
CCL	Common Cartridge License	OSC	Online Student Center	TE	Teacher's Edition
CCK	Common Cartridge Packet	OT	Online Textbook	TSE	Exam View Test Software
CUR	Curriculum Center	PP	PowerPoint	TXT	Textbook
EBI	Ebook Instructor	RCD	Instructor's Resource CD	WB	Workbook
EBS	Ebook Student	SDG	Software Design Guide		
LM	Lab Manual				



Goodheart-Willcox Publisher

18604 West Creek Drive • Tinley Park • Illinois 60477-6243
Phone: 1.800.323.0440 • Fax: 1.888.409.3900
www.g-w.com • custserv@g-w.com

Duns No. 00517-6706
U.S. Fed I.D. 36-2135994
Canada BN: 855264339

QUOTE

Account Number
0006252301
Quote Number
14159837
Quote Date
5/24/22

Bill To:

DECATUR SCHOOL DISTRICT 61
101 W CERRO GORDO ST
DECATUR IL 62523-1001

Ship To:

MACARTHUR HIGH SCHOOL
ATTN GLORIA CHALMERS
1499 W GRAND AVE
DECATUR IL 62522-1410

Please refer to your Account Number and Process Number on all correspondence.

Email Address

GCHALMERS@DPS61.ORG

Process No.	Process Date	Purchase Order Number		Shipped Via		Expiration Date	
14159837	5/24/22	052422 #14159837 QUOTE		UPS FREIGHT - LTL		01/31/23	
ISBN		Quantity	Item	Title (©)	List Price	Disc. %	Net Extended Price
978-1-68584-281-9		35	BDL	SMALL ANIMAL SCIENCE TX/OLS6(2023) *	225.00	25.00	5906.25
978-1-68584-340-3		1	OIR	SMALL ANIMAL SCIENCE 6YR EM (2023) *DESK COPY *			.00
978-1-63776-897-6		70	BDL	PRINCIP AGRICUL FOOD TX/OLS6(2023) *	225.00	25.00	11812.50
978-1-63776-901-0		1	OIR	PRINCIP AGRICUL FOOD 6YR EM (2023) *DESK COPY			.00
978-1-63776-901-0		1	OIR	PRINCIP AGRICUL FOOD 6YR EM (2023) *DESK COPY ***** *SOME DIGITAL COMPONENTS *ARE STILL IN PRODUCTION. *THESE COMPONENTS WILL BE *READY FOR THE FALL SEMESTER.			.00
Sub-Total		Sales Tax		Shipping Charge		PAY THIS AMOUNT	17938.37
17718.75		.00		219.62			

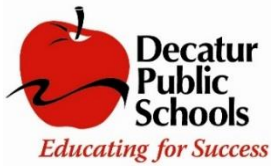
Shipping Charges are good for 30 days from date of quote.

Page Number 1 of 1

Free items available only with purchase of student items direct from Goodheart-Willcox.

Please send tax exemption certificates to taxcert@g-w.com.

BDL	Bundle	OG	Observation Guide	SG	Study Guide
BSK	BrightSpace Packet	OIR	Online Instructor Resource	SHP	Shop Manual
BSL	BrightSpace License	OLS	Online Learning Suite	TAW	Teacher's Annotated Workbook
CCL	Common Cartridge License	OSC	Online Student Center	TE	Teacher's Edition
CCK	Common Cartridge Packet	OT	Online Textbook	TSE	Exam View Test Software
CUR	Curriculum Center	PP	PowerPoint	TXT	Textbook
EBI	Ebook Instructor	RCD	Instructor's Resource CD	WB	Workbook
EBS	Ebook Student	SDG	Software Design Guide		
LM	Lab Manual				



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Award Bid for the Water Fountains with Bottle Fillers
Initiated By: Kent Metzger, Director of Buildings and Grounds	Attachments: Bid Quotes for the Water Fountains with Bottle Fillers
Reviewed By: Dr. Michael Curry, Chief Operational Officer, and Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

Due to the COVID-19 pandemic, a greater emphasis has been placed on providing building occupants with safe sources of drinking water. CARES grant funding has been made available to install new water fountains with bottle filling capabilities. Buildings and Grounds staff have surveyed the buildings to determine appropriate locations to install new upgraded water fountains at the location of existing water fountains.

CURRENT CONSIDERATIONS:

Grant funding allows DPS to upgrade water fountains at no additional expense to DPS.

FINANCIAL CONSIDERATIONS:

Three quotes were obtained as follows:

Connor Company - \$33,482.97

Capitol Group - \$37,398.15

United Pipe and Supply - \$35,636.84

The water fountain with bottle fillers will be paid for from CARES funding.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve and award the Bid to Connor Company for the purchase of 30 water fountains with bottle fillers in the amount of \$33,482.97 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____



CONNOR CO. DECATUR
3130 N. GRAND PRIX DRIVE
DECATUR, IL 62526-2195
217-875-5626 Fax 217-875-5806

Quotation

QUOTE DATE	QUOTE NUMBER
05/24/22	S010032417
ORDER TO: CONNOR CO. DECATUR 3130 N. GRAND PRIX DRIVE DECATUR, IL 62526-2195 217-875-5626 Fax 217-875-5806	
PAGE NO. 1	

QUOTE TO:
DECATUR PUBLIC SCHOOLS
101 W CERRO GORDO
DECATUR, IL 62523-1091

SHIP TO:
DECATUR PUBLIC SCHOOLS
101 W CERRO GORDO
DECATUR, IL 62523-1091

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		RELEASE NUMBER		SALESPERSON			
5210		BOTTLE FILLERS				Sherry Butkauskas -			
WRITER		SHIP VIA		QUOTED		SHIP DATE		FREIGHT ALLOWED	
Sherry Butkauskas -		BW BEST-WAY		TIM SLEMP		05/24/22		No	
ORDER QTY		DESCRIPTION				Net Pcs		Est Pcs	
30ea		LZS8WSLK ELKAY WL MNT WTR CLR SHIPS AS: LZS8WSL & LZWSR ***** PRICING IS BASED ON QUANTITY REQUESTED FOR QUOTE PRICING EXPIRES 6-18-2022 ***** TAXES NOT INCLUDED				1116.099/ea		33482.97	
<p style="text-align: center;">* This is a quotation *</p> <p>Price remains as quoted for one business day, unless otherwise agreed upon in writing by Connor Co. This quotation is subject to credit approval, applicable taxes, and our terms and conditions.</p>						Subtotal		33482.97	
						S&H CHGS		0.00	
						Amount Due		33482.97	



CAPITOL GROUP - Springfield
3125 COCKRELL LANE
SPRINGFIELD, IL 62711
217-793-4300
Fax 217-793-4399



Quotation

EXPIRATION DATE	QUOTE NUMBER
07/15/2022	S2213142
CAPITOL GROUP - Springfield 3125 COCKRELL LANE SPRINGFIELD, IL 62711 217-793-4300 Fax 217-793-4399	
PAGE NO. 1 of 1	

QUOTE TO:

SHIP TO:

DECATUR PUBLIC SCHOOLS
ATTN BUSINESS OFFICE
101 WEST CERRO GORDO STREET
DECATUR, IL 62523

DECATUR PUBLIC SCHOOLS
ATTN BUSINESS OFFICE
101 WEST CERRO GORDO STREET
DECATUR, IL 62523

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB / RELEASE #	QUOTED TO	SALESPERSON	
1878	30 WATER COOLERS		TIM SLEMP	Joe Strawn	
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Ryan Johnston			NET END OF MONTH	05/31/2022	No
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
30ea	ELKAY LZS8WSLK SGL COOLER W/BF AND FILTER(2 BOXES-LZS8WSL & LZWSR)			1246.605/ea	37398.15
30ea	HAWS 1211SF WALL MOUNTED ADA FILTERED WATER COOLER WITH BOTTLE FILLER *** Non-Stock Item - Non Returnable			1105.035/ea	33151.05

Note: Unless specifically stated otherwise upon this quote, the standard TERMS & CONDITIONS will be applicable as stated and found upon our Company website: www.capitolgroupinc.com All returns subject to a restock charge.

Subtotal	70549.20
S&H Charges	0.00
Amount Due	70549.20

UNITED PIPE AND SUPPLY

13963 N. 1000 EAST RD.
BLOOMINGTON, IL 61705
309-828-8487



QUOTATION

Order Number	
1289021	
Order Date	Page
05/31/2022 13:43:48	1 of 1

Quote Expires On: 06/30/2022

Bill To:

CASH SALES BLOOMINGTON

Ship To:

CASH SALES BLOOMINGTON

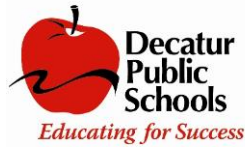
Customer ID: 10244

PO Number					Ship Route	Taker		
DECATUR PPS						SHANNEN		
Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Disp.	Item Description	UOM	Price	Price
			Unit Size			Unit Size		
30.00	0.00	30.00	EA		HAWS-1211SF	EA	1,000.0000	30,000.00
				1.0	W/M ADA FILLTERED W/C BOTTLE FILLER	1.0		
30.00	0.00	30.00	EA		ELKAYWC-LZS8WSLK	EA	1,187.8947	35,636.84
				1.0	BOTTLE FILLING STATION	1.0		
					EZH2O COOLER KIT			

Total Lines: 2

SUB-TOTAL: 65,636.84**TAX:** 4,102.30**AMOUNT DUE:** 69,739.14

U.S. Dollars



Board of Education Decatur Public School District #61

Date: June 28, 2022	Subject: Transportation – District Safety Hazards Annual Approval
Initiated By: Kimmy Taylor, Coordinator of Transportation	Attachments: June 16, 2022 District Safety Hazard Approvals
Reviewed By: Dr. Rochelle Clark, Superintendent	

BACKGROUND INFORMATION:

The State of Illinois allows for free transportation of students living less than 1.5 miles from school under certain hazardous traffic conditions. Illinois law 105 ILCS 5/29-3 requires the School Board to annually review and approve determinations of serious safety hazardous conditions.

CURRENT CONSIDERATIONS:

District #61 has applied for and received approval from the Board of Education and the Department of Transportation for forty-two areas of the District where students walk routes encounter hazardous conditions. This report is submitted to the Board of Education annually. Robertson Charter was added to our responsibilities starting this school year therefore the two IDOT request attached herein.

FINANCIAL CONSIDERATIONS:

The funding received would be deposited into the Transportation Fund. The District will be reimbursed up to 80% for the cost incurred for transportation to these areas.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education to accept the District Safety Hazards report as submitted.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

TO: Decatur Public Schools 61 Board of Education

FROM: Kimmy Taylor, Coordinator of Transportation

DATE: June, 16th 2022

RE: District Safety Hazard Approvals

The State of Illinois allows bussing of students living less than 1.5 miles from school under certain hazardous traffic conditions. District #61 has applied for and received approval for **42** areas of the district where students must walk without sidewalks, cross highways, Et. Al. This application must be approved by the Board of Education annually and kept on file in the District Office.

Application 61-89-2

Area South of E. Route 36 on N. 44th St to **Montessori Academy for Peace**.
(Formally Thomas Jefferson).

Application 61-89-3

Area to the West of Brush College Rd & North of Faries Parkway and the area bounded by Faries Parkway, Samuels, Grand and N 27th St. to **Brush College Elementary School**. (Currently not active).

Application 61-89-4

Nolan Dr. West of Airport Road to **Baum Elementary School**.

Application 61-89-5

Area West of South Route 51 (Medial Dr., Southland Dr., Isabella Dr.) to **Garfield Montessori Magnet School**. (Currently not active).

Application 61-89-6

Trailer Park on South Fairview to **American Dreamer STEM Academy**.
(Formally Enterprise)

Application 61-89-7

Area West of South Route 48 to **American Dreamer STEM Academy**.
(Formally Enterprise)

Application 61-90-1

South Route 48 (from Rock Dr. to Forest Crest) to **American Dreamer STEM Academy**. (Formally Enterprise)

Application 61-91-1

South Route 48 (S. Fairview) (from Sunset Ave. to Legion Dr.) to **American Dreamer STEM Academy**. (Formally Enterprise)

Application 61-01-1

333 S Main to **Dennis Mosaic Elementary School**.

Application 61-03-1

Area East of S Oakland to **Franklin Elementary School**.

Application 61-04-1

Area South of Eldorado and where students must walk across
Oakland Railroad Crossing to **Durfee Magnet School**. (Currently not active).

Application 61-04-2

Area North of Mound Rd and West of Route 51 where students must cross
Route 51 and Mound Rd to **Stephen Decatur Middle School**.

Application 61-05-1

Area South of Eldorado St where students must cross at intersection of Eldorado
St and Monroe to **Durfee Magnet School**. (Currently not active).

Application 61-05-3

Area South of Pershing Rd and where students must cross at intersection of
Pershing Rd and Monroe St to **Parsons Elementary School**.

Application 61-05-2

Area North of Eldorado St where students must cross at intersection of Eldorado
St and Oakland Av. to **Dennis Mosaic Elementary School**.

Application 61-05-5

Area East of Jasper St where students must cross at the intersection of Jasper and
Condit to **Hope Academy**.

Application 61-05-4

Area South of Eldorado St where students must cross at intersection of
Eldorado St and Jasper St to **Hope Academy**.

Application 61-05-6

Area West of M L King Dr where students must cross at intersection of
M L King Dr and Grand Av to **Hope Academy**.

Application 61-05-7

Area North of Grand Av where students must cross at intersection of Jasper and
Grand to **Hope Academy**.

Application 61-05-8

Area West of M L King where students must cross at intersection of
M L King and Condit to **Hope Academy**.

Application 61-05-9

Area West of South Route 51 (Medial Dr, Southland Dr, Isabella Dr) to **South Shores School**.

Application 61-05-10

Crossing Eldorado St and crossing at intersection of Eldorado St & Jasper to **Johns Hill Magnet School**.

Application 61-05-11

Crossing S Main St and crossing intersection of Main and Decatur to **Dennis Kaleidoscope Elementary School**. (Formally French Academy)

Application 61-05-12

Crossing Rt 48 and crossing at intersection of Fairview and King St to **Oak Grove Elementary School**.

Application 61-06-02

Area West of S M L King to **Johns Hill Magnet School**.

Application 61-06-03

Franzy Dr, Marlin Dr and Marlin Ct to **Garfield Montessori Magnet School**. (Currently not active).

Application 61-06-04

Area North of Eldorado St to **Dennis Kaleidoscope Elementary School**. (Formally French Academy)

Application 61-07-01

Area South of Enterprise School where students must walk along S Taylor Rd and cross a bridge to **American Dreamer STEM Academy**. (Formally Enterprise)

Application 61-07-02

Area North of Country Club Rd and walking along Airport Rd to **Montessori Academy for Peace**. (Formally Thomas Jefferson)

Application 61-09-01

3035 N Water St to **Parsons Elementary School**.

Application 61-09-02

Crossing at intersection of Franklin St and South Shores Dr to **South Shores School**.

Application 61-09-03

Crossing at S Main St to **Durfee Magnet School**. (Currently not active)

Application 61-10-01

Crossing Grand Ave and Ravina Park Rd to **Franklin Elementary School**.

Application 61-12-01

Crossing N Martin Luther King Dr at E Eldorado St to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy). (Currently not active)

Application 61-12-02

Crossing E Eldorado at N Franklin St to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy). (Currently not active)

Application 61-12-03

Crossing E Cerro Gordo St at N Main St to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy). (Currently not active)

Application 61-12-04

Crossing railroad tracks just North of Cerro Gordo St between N Water St and N Martin Luther King Dr to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy). (Currently not active)

Application 61-19-01

Crossing intersection of Fairview Avenue and Wood Street to **Dennis Mosaic Elementary School**.

Application 61-20-01

Along E. Cantrell from Country Club to 44th to **Montessori Academy for Peace**.

Application 61-20-02

Along South 34th Street/Greenhill from East Fulton to 44th and at South 34th Street and RTE 36 to **Montessori Academy for Peace**. **DENIED 9/24/2020**

Application 61-20-03

Along South Airport Road from RTE 36 to North Country Club Rd to **Montessori Academy for Peace**.

Application 61-22-01

Robertson Charter School W. Garfield Ave & Railroad Crossing on 2th St.

Application 61-22-02

Robertson Charter School – N. 22nd St Crossing

To: State Board of Education
From: Decatur Public School district #61
Date: June 18th, 2022
RE: Continuing Safety Hazard Approval

By resolution, the Board of Education has recertified the Following District Safety Hazards.

61-89-2	61-05-01	61-05-12	61-12-03
61-89-3	61-05-2	61-06-2	61-12-04
61-89-4	61-05-3	61-06-3	61-19-01
61-89-5	61-05-4	61-07-1	61-20-01
61-89-6	61-05-5	61-07-2	61-20-03
61-89-7	61-05-6	61-09-1	61-22-01
61-90-1	61-05-7	61-09-2	61-22-02
61-91-1	61-05-8	61-09-03	
61-01-1	61-05-9	61-10-01	
61-04-1	61-05-10	61-12-01	
61-4-2	61-05-11	61-12-02	

Date

Secretary, Board of Education