

DECATUR PUBLIC SCHOOL DISTRICT #61
BOARD OF EDUCATION
AGENDA

Regular Meeting
Stevenson Elementary School
Library
Auditorium

March 27, 2018
4:30 PM Open Session
Closed Session Immediately Following
6:30 PM Open Session Continuing

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Board of Education Mission Statement:

“As elected representatives of the Decatur community, the Board of Education aspires to make our schools high performing and visionary. We seek to collaborate with and inspire all our stake-holders to promote a student-centered, inclusive, value-driven environment in all our schools. The school board recognizes its fiduciary responsibilities and board members strive to be engaged and promote a culture conducive to learning.”

The Board of Education Core Values:

Engaged ~ Collaborate ~ Inclusive ~ Excellence ~ Citizenship ~ Innovation

IO 1.0 CALL TO ORDER
Roll Call

IO 2.0 CALL FOR EXECUTIVE SESSION
The Board of Education will meet in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and its representatives.

IO 3.0 PLEDGE OF ALLEGIANCE

AI 4.0 APPROVAL OF AGENDA, MARCH 27, 2018

IO 5.0 PUBLIC PARTICIPATION

- Identify oneself and be brief.
- Comments should be limited to 5 minutes.

IO 6.0 SPECIAL PRESENTATIONS AND DISTRICT HIGHLIGHTS

Community Partner:

- Caring Black Men

School Spotlights:

- Parsons Elementary School
- Stevenson Elementary School

AI 7.0 CONSENT ITEMS

- A. Minutes: Open/Closed Meetings March 13, 2018
- B. Financial Conditions Report
- C. Treasurer’s Report
- D. Job Description: Student Support Facilitator
- E. Approval of Updates to School Board Policies
 - Policies: Section 02 – School Board
 - Policies: Section 04 – Operational Services
 - Policies: Section 05 – Personnel
 - Policies: Section 06 – Instruction

AI 8.0 ROLL CALL ACTION ITEMS

- A. Personnel Action Items
- B. Employment of a Principal at Durfee Elementary Magnet School
- C. Employment of a Principal at Oak Grove Elementary School
- D. Employment of an Assistant Principal at Durfee Elementary Magnet School
- E. Employment of an Assistant Principal at Harris Elementary School
- F. Employment of an Assistant Principal at Garfield Montessori Magnet School
- G. Employment of a Macon-Piatt Special Education Administrator (SEA)

AI 9.0 SEPARATE ROLL CALL ACTION ITEM

- A. Skyward Proposal for the Student Information System

IO 10.0 SUPERINTENDENT’S REPORT

- A. Summer School Update
- B. Alternative Education Update

DI 11.0 BOARD DISCUSSION ITEMS

- A. Board Committee Updates and other Discussion

IO 12.0 ANNOUNCEMENTS

The Board of Education sends condolences to the families of:

Betty Jo Lauderdale, who passed away Wednesday, March 14, 2018. Mrs. Lauderdale was a retired teacher from Eisenhower High School.

Katie Comer, who passed away Wednesday, March 14, 2018. Mrs. Comer was the grandmother of Joseph Arndt, Technician in the Information and Technology Department.

IO 13.0 IMPORTANT DATES

- March** 30 Good Friday Holiday
 - **NO School for Students and District Offices are Closed**
- April** 02 Casimir Pulaski Holiday Observed
 - **NO School for Students and District Offices are Closed**

April 02–06 Spring Break Week

– **NO School for Students and District Offices are Open**

20 Midterms

24 Elementary Band Festival

– Eisenhower High School Gymnasium, 7:00 PM

25 Elementary Choral Festival

– Stephen Decatur Middle School, 11:00 AM

26 Elementary String Festival

– MacArthur High School Gymnasium, 7:00 PM

27 Midterm Distribution

28 MacArthur High School Prom

30 Secondary Art Show

– Madden Arts Center

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, April 10, 2018 in the 1st Floor Board Room at the Keil Administration Building.

14.0 ADJOURNMENT

**DECATUR DISTRICT 61 BOARD OF EDUCATION
REGULAR MEETING MINUTES**

DATE/TIME: March 13, 2018

4:00 PM

LOCATION: Keil Administration Building
3rd Floor Conference Room and
1st Floor Board Room

PRESENT: Dan Oakes, President
Kendall Briscoe
Brian Hodges

Beth Nolan, Vice President
Beth Creighton
Sherri Perkins

ABSENT: Courtney Carson

STAFF: Superintendent Dr. Paul Fregeau, Board Secretary Melissa Bradford, Attorney Brian Braun and others

President Oakes called the meeting to order at 4:00 PM.

TOPIC	DISCUSSION	ACTION
Call for Closed Executive Session	President Oakes called the meeting to order and moved into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees, seconded by Mrs. Perkins.	Board moved to Closed Executive Session at 4:00 PM.
	Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Hodges, Perkins, Oakes, Briscoe, Nolan, Creighton Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	
Return to Open Session	President Oakes motioned to return to Open Session, seconded by Mrs. Briscoe. All were in favor.	Board returned to Open Session at 5:55 PM.
Return to Closed Executive Session	President Oakes asked for a motion to return into Closed Executive Session to discuss threatened/pending litigation. Vice President Nolan motioned, seconded by Mrs. Briscoe.	Board returned to Closed Session at 5:56 PM.
	Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Perkins, Nolan, Creighton, Briscoe, Oakes, Hodges Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	
Return to Open Session	President Oakes motioned to return to Open Session, seconded by Vice President Nolan. All were in favor.	Board returned to Open Session at 6:37 PM.

TOPIC	DISCUSSION	ACTION
Open Session Continued	President Oakes noted that the Board of Education had been in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, pending and/or threatened litigation and discussion of collective negotiating matters between the Board and representatives of its employees. No action was taken during Closed Executive Session.	
Pledge of Allegiance	President Oakes led the Pledge of Allegiance.	
Approval of Agenda, March 13, 2018	Superintendent Fregeau recommended the Board approve the March 13, 2018 Open Session Board Meeting agenda as presented. Mr. Hodges moved to approve the recommendation, seconded by Mrs. Briscoe. All were in favor.	Agenda was approved as presented.
Public Participation	President Oakes noted that during Public Participation, the Board of Education asked for the following: <ul style="list-style-type: none"> ● Identify oneself and be brief ● Comments should be limited to 5 minutes No one requested to speak.	Information only.
Special Presentations and District Highlights	DPS 61 Proud Moment - Maria Robertson, Director of Community Engagement, recognized and congratulated Coach Josh Fazekas and the South Shores Superstar Chess Club. The club has competed in Chicago, Normal and St. Louis. The coach and students are planning to travel to the national competition in Nashville, Tennessee in May 2018. This club also assists students with problem-solving skills and self-confidence. DPS 61 Proud Moment – Mrs. Robertson recognized and congratulated Head Coach Dylan Nunn and the Hope Academy Lady Hawks 8 th Grade Basketball Team. The Lady Hawks made it to the final four two consecutive years and placed 3 rd at the State competition level. The school spotlight was Dennis Laboratory School. Matt Andrews, Principal at Dennis, shared information as follows: <ul style="list-style-type: none"> ● Demographics and Low Income ● IEP Student Percentage and Mobility Rate ● The Dennis Lab School Mission: <ul style="list-style-type: none"> ○ To facilitate a shared responsibility of learning among staff, students, families, and community partners, in an innovative and collaborative culture; ○ To integrate best practices of educational theory and instructional methods that advance excellence in teaching and learning; 	Information only.

TOPIC	DISCUSSION	ACTION
Special Presentations and District Highlights Continued	<ul style="list-style-type: none"> ○ To building community partnerships that allow learning to extend outside of the classroom and bring that community and the world into our school; and ○ To meet and exceed local, state and federal standards of learning while providing a holistic education and foundation of knowledge that allows students to excel in a changing world. <ul style="list-style-type: none"> ● MAP Assessment ● PARCC 2016-2017 Data ● Discipline and Referral Data for 2016-2017 and 2017-2018 to current ● Strengths and Opportunities (lab school relationships, project-based learning, garden, community partners and family support) ● Areas of Weakness (math curriculum, music position vacancy and youth program) ● Opportunities (trauma informed, restorative justice, project based-learning and lab relationships) ● Threat (post Columbine security and lack of space) 	Information only.
	<p>Principal Andrews would like to have the post Columbine security addressed in his building, but he realizes that is a facility issue.</p>	
Consent Items	<p>For the record, Consent Item H. Job Description Student Support Facilitator was pulled from the March 13, 2018 Open Session Board of Education Meeting agenda.</p> <p>For the record Consent Item E. Intergovernmental Agreement between Decatur Public School District 61 and the Decatur Park District was voted on separately.</p> <p>Superintendent Fregeau recommended the Board approve the Consent Items as presented, which included:</p> <ul style="list-style-type: none"> A. Minutes: Open/Closed Meetings February 27, 2018 B. Monthly Bills C. Freedom of Information Report D. 2018 Summer Camp SMASH Camp Program Agreement between Decatur Public School District 61 and Millikin University E. Intergovernmental Agreement between Decatur Public School District 61 and the Decatur Park District – VOTED ON SEPARATELY F. Healthy Community Investment – Amendment 1 to the Intergovernmental Agreement between Decatur Public School District 61 and Southern Illinois University G. Resolution to Surplus Property H. Job Description: Student Support Facilitator – PULLED FROM THE AGENDA 	<p>Motion carried. The Consent Items were approved as presented.</p>

TOPIC	DISCUSSION	ACTION
	<p>Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Creighton. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Creighton, Nolan, Perkins, Briscoe, Oakes, Hodges Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	
<p>Consent Item E. Agreement between DPS 61 and the Park District</p>	<p>President Dan Oakes returned to Consent Item E. Intergovernmental Agreement between Decatur Public School District 61 and the Decatur Park District and asked for a motion to approve. Mrs. Perkins motioned, Vice President Nolan seconded.</p> <p>Mrs. Briscoe and Mrs. Creighton asked for an explanation for moving forward with the agreement because it will go through 2055. They also asked if it could wait until after the Strategic Plan was presented. Superintendent Fregeau replied that it would be a community asset that would help increase the population in the Decatur community. The Park District would also need a long-term agreement in order to apply for grants to upgrade facilities. The current agreement is through 2038.</p> <p>Vice President Nolan noted that the District should proceed because of the community partnership.</p> <p>Mr. Oakes noted that the Park District helped DPS 61 when Stephen Decatur was originally built. This will also be a community benefit for families.</p> <p>Mr. Hodges noted that the Park District also helped DPS 61 when Hope Academy was in the plans to be built.</p> <p>Bill Clevenger noted that they need long-term operating agreements in order to move forward with facility improvements.</p> <p>Mrs. Perkins noted that she would like to move forward and look forward to continuing the community partnerships.</p> <p>Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Perkins, Nolan, Briscoe, Creighton, Oakes, Hodges Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. The Consent Item was approved as presented.</p>
<p>Roll Call Dismissal of a Family Liaison Employee</p>	<p>For the record, Roll Call Action Item B. Dismissal of a Family Liaison Employee was PULLED from the March 13, 2018 Board Meeting Agenda.</p>	<p>Information only.</p>

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>ACTION</u>
Roll Call Personnel Action Items	<p>Superintendent Fregeau recommended the Board approve the Personnel Action Items listed in the Memo from Deanne Hillman, Director of Human Resources, as presented.</p> <p>Mrs. Creighton moved to approve the recommendation, seconded by Mrs. Perkins. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Oakes, Nolan, Perkins, Briscoe, Creighton, Hodges Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>The Personnel Action Items were approved as presented.</p>
DPS 61 and MPSED Resolutions	<p>President Oakes noted that Superintendent Fregeau will bring Resolution Recommendations to them from Decatur Public School District 61 and Macon Piatt Special Education District and asked the Board Members if they had any questions.</p> <p>No questions from Board Members at this time.</p>	<p>Information only.</p>
DPS 61 #1-Resolutions for Ten DPS 61 Professional Educator Licensed (PEL) Employees	<p>Superintendent Fregeau recommended that the Board adopt the “Ten Resolutions regarding the Dismissal of ten (10) Professional Educator Licensed (PEL) Decatur Public School District 61 Employees Angelina Adams, Christine Bierbrodt, Kathryn Eichen, Sandra Fitzgerald, Shirley Moreland, Marsha Putnick, Steve Sanders, Brooke Taylor, Thomas Walczak and Cara Wilson as presented.”</p> <p>Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Creighton. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Nolan, Perkins, Briscoe, Creighton, Oakes, Hodges Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Resolutions for Ten PEL Employees were adopted as presented.</p>
DPS 61 #2-Resolutions for Eighteen Retired DPS 61 Professional Educator Licensed (PEL) Employees	<p>Superintendent Fregeau recommended that the Board adopt the “Resolutions regarding the Honorable Dismissal of eighteen (18) Retired Professional Educator Licensed (PEL) Decatur Public School District 61 Employees David Alderson, Jyoti Bishir, Beth Coit, Donna Dash, Sara Davis, Jan Doolin, Judith Glosser, Linda Kuhns, Denise LaFine, Vicki Miller, Trudy Sallie, Jacklyn Sellers, Connie Smallwood, Patricia Sobek, Patricia Spates, Diana Sullivan, Ollie Taylor, and Vicki Wise as presented.”</p> <p>Mrs. Creighton moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no further discussion, President Oakes called for a Roll Call Vote: Aye: Hodges, Oakes, Perkins, Briscoe, Nolan, Creighton Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Resolutions for Eighteen Retired PEL Employees were adopted as presented.</p>

TOPIC	DISCUSSION	ACTION
MPSED #1-Resolution for One Professional Educator Licensed (PEL) Employee	<p>Superintendent Fregeau recommended that the Board adopt the “Resolution regarding the Dismissal of one (1) Professional Educator Licensed (PEL) Macon-Piatt Special Education District Employee Barbara L. Schmutz as presented.”</p> <p>Mrs. Perkins moved to approve the recommendation, seconded by Vice President Nolan. Hearing no further discussion, President Oakes called for a Roll Call Vote:</p> <p>Aye: Creighton, Hodges, Oakes, Nolan, Perkins, Briscoe Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. Resolution for One PEL Employee was adopted as presented.</p>
MPSED #2-Resolution for Twelve Retired DPS 61 Professional Educator Licensed (PEL) Employees	<p>Superintendent Fregeau recommended that the Board adopt the “Resolution regarding the Honorable Dismissal of twelve (12) Retired Professional Educator Licensed (PEL) Macon-Piatt Special Education District Employees Debra Auburt, Janelle Beedle, Kathy Brown, Jane Cole, Leara Evans, Sheree Flannigan, Cynthia Hunt, Kathy Johnstone-Luecke, Judith Monts, Lynna Pack, Caroline Pritts and Debra Ryan as presented.”</p> <p>Mrs. Creighton moved to approve the recommendation, seconded by Mrs. Perkins. Hearing no further discussion, President Oakes called for a Roll Call Vote:</p> <p>Aye: Briscoe, Nolan, Perkins, Creighton, Oakes, Hodges Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. Resolution for Twelve Retired PEL Employees were adopted as presented.</p>
Supt.’s Report Reading Recovery	<p>Charlotte Thompson, Director of Curriculum and Instruction – Elementary, and the Reading Recovery Team presented an update and noted the following benefits of Reading Recovery:</p> <ul style="list-style-type: none"> • Familiar Read “student chooses books” <ul style="list-style-type: none"> ○ Promotes fluency in comprehension ○ Encourages confidence and independence ○ Strengthens skills and strategies • Daily Word Work: <ul style="list-style-type: none"> ○ Establish letters to work with ○ Learning print and how words work ○ Learning how to get to new words from known words ○ Understanding word construction • Written Sentences <ul style="list-style-type: none"> ○ Emphasizes the relationship between reading and writing ○ Sound and sort out letters and words ○ Promotes fluency • Cut-up Sentence <ul style="list-style-type: none"> ○ Helps with punctuation ○ Assists in breaking oral language into segments 	<p>Information only.</p>

TOPIC	DISCUSSION	ACTION
Assessment	<p>Due to the continued growth and progress of students, Mrs. Thompson would like to consider the expansion of Reading Recovery.</p> <p>Charlotte Thompson, Director of Curriculum and Instruction – Elementary, Dr. Josh Peters, Director of Curriculum and Instruction – Secondary, and Anthony Mansur, Assessment Coordinator, presented a District-wide Assessment (NSGRA) update and noted the following:</p> <ul style="list-style-type: none"> ● Guided Reading Benchmarks by Grade ● Reading Levels and Comparative Growth from K-5 ● MAP Testing ● PARCC 	Information only.
School Board Policy Updates	<p>Data continues to assist with target areas and measurements of growth.</p> <p>Dr. Todd Covault, Chief Operational Officer, presented a brief update on the following School Board Policies:</p> <ul style="list-style-type: none"> ● Section 02 Policy 2:260 – Uniform Grievance Procedure ● Section 04 Policy 4:40 – Incurring Debt ● Section 05 Policy 5:20 – Workplace Harassment Prohibited ● Section 06 Policy 6:50 – School Wellness 	Information only.
Board Discussion Items	<p>There were no questions from the Board Members. These policy updates will be recommended for approval at the March 27, 2018 Board of Education Meeting.</p> <p><u>Board Committee Updates</u></p> <p>Mrs. Creighton noted that she and Mr. Hodges attended the Schedule B Committee meeting and they discussed job descriptions and evaluations. They want Schedule B to be more diverse as it relates to other programs. The next meeting will be April 16, 2018. The Discipline Action Committee meeting is currently reviewing the Code of Conduct Handbook. The next meeting will be April 12, 2018.</p> <p>Vice President Nolan noted that she was representing the Board on the Maintenance Contract Negotiations. The Board was invited to ride along with the maintenance crew. The Finance Committee discussed the PreK program tuition fees. The PreK fees will also be a part of the Code of Conduct Handbook. More information forthcoming.</p> <p>Mrs. Briscoe noted that she continues meet with the Strategic Planning Team and it continues to be very productive.</p> <p><u>Board Discussion</u></p> <p>None at this time.</p>	Information only.

TOPIC	DISCUSSION	ACTION
Announcements	The Board of Education sends condolences to the family of: Gene Arnold Schuman, who passed away Tuesday, February 27, 2018. Mr. Schuman was the grandfather of Marianne Black, Special Education Administrator for Macon-Piatt Special Education District. Bette Grudichak-Binger, who passed away Wednesday, March 07, 2018. Mrs. Binger was a former Special Education Teacher at Roosevelt and Stephen Decatur Middle Schools. She was the wife of Rease Binger, retired Coach and Teacher from Stephen Decatur High School. Roger Baker, who passed away Sunday, March 11, 2018. Mr. Baker was the father of Crystal Hendricks, Montessori Teaching Assistant at Enterprise Elementary Montessori School.	Information only.

Important Dates	<u>March</u>	16 Parent/Teacher Conferences – NO School for Students and District Offices are Open	Information only.
		19 Teacher Institute Day – NO School for Students and District Offices are Open	
		20 Report Card Distribution – Elementary and Middle School Students	
		20 Mid-term Distribution – High School Students	
		30 Good Friday Holiday – NO School for Students and District Offices are Closed	
	<u>April</u>	02 Casimir Pulaski Holiday Observed – NO School for Students and District Offices are Closed	
		02 – 06 Spring Break Week – NO School for Students and District Offices are Open	

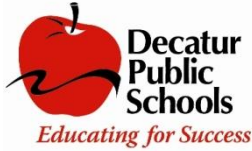
NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, March 27, 2018 at Stevenson Elementary School, 3900 Neeley Avenue, Decatur, IL 62526.

Adjournment	President Oakes asked for a motion to adjourn. Vice President Nolan moved to adjourn, seconded by Mr. Hodges. All were in favor.	Board adjourned at 9:02 PM.
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Dan Oakes, President

Melissa Bradford, Board Secretary



Board of Education Decatur Public School District 61

Date: March 27, 2018	Subject: Monthly Financial Conditions Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Financial Conditions Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The attached report illustrates the District’s year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

CURRENT CONSIDERATIONS:

As the District completes February, the eighth month of FY18, the Macon-Piatt Special Education District has expended 69.21% of its overall budget; Decatur 61 has expended 60.94% of its overall budget.

As of March 19, 2018, the State Comptroller is holding FY18 ISBE vouchers in the amount of \$3,869,428 of which \$2,157,971 is associated with Evidence-Based Funding (vouchered on March 16); \$900,560 is associated with transportation; and, \$596,388 is associated with the Early Childhood Block Grant.

The District’s February 2018 month-end education fund balance is \$18,027,138; the February 2017 month-end education fund balance was \$13,343,026.

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions Report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

**2017-2018 Decatur Public S.D. #61
Fund Balance Summary - February 28, 2018**

<u>Fund</u>	<u>Fund Balance 07/01/17</u>	<u>Year-to- Date Revenues</u>	<u>Expenditures To Date</u>	<u>Net Cash Flow</u>	<u>Change in Fund Balance</u>	<u>Balance 2/28/18</u>	<u>Budget Balance 06/30/18</u>
DISTRICT # 61							
Education	\$15,564,040	\$54,945,934	\$52,482,836	\$2,463,098	\$0	\$18,027,138	\$ 15,704,445
Operation & Maintenance	\$4,167,372	\$1,865,528	\$3,656,458	(\$1,790,930)	\$0	\$2,376,442	\$ 3,549,492
Debt Service	\$2,016,514	\$4,671,946	\$5,672,815	(\$1,000,869)	\$0	\$1,015,645	\$ 1,791,289
Transportation	\$2,238,943	\$4,717,398	\$3,687,727	\$1,029,671	\$0	\$3,268,614	\$ 2,207,210
IMRF	\$1,727,272	\$1,490,173	\$1,660,261	(\$170,088)	\$0	\$1,557,184	\$ 2,062,711
Social Security	\$2,703,155	\$811,798	\$1,190,014	(\$378,216)	\$0	\$2,324,939	\$ 2,527,259
Capital Projects Fund	\$1,100,537	\$3,278,471	\$1,302,068	\$1,976,403	\$0	\$3,076,940	\$ 3,043,837
Working Cash	\$4,713,279	\$2,373,893	\$2,700,000	(\$326,107)	\$0	\$4,387,172	\$ 4,698,064
Tort Immunity/Judgment	\$2,926,203	\$1,429,623	\$1,335,848	\$93,775	(\$270,785)	\$2,749,193	\$ 3,001,678
Fire Prevention/Safety	\$3,634,915	\$194,184	\$492,833	(\$298,649)	\$0	\$3,336,266	\$ 3,389,019
Totals District 61	\$40,792,230	\$75,778,948	\$74,180,860	\$1,598,088	(\$270,785)	\$42,119,533	\$41,975,004
Macon-Piatt Special Ed District	\$3,312,959	\$17,945,353	\$13,965,797	\$3,979,556	\$0	\$7,292,515	\$ 3,312,959

Macon-Piatt Special Education District
Report Date: February 2018
Financial Condition as of February 28, 2018

Percent of year passed: 67%

	Revenues	Budget	Actual Y-T-D	Percent Received/Used
12	Education	20,179,245	17,945,353	88.93%
22	Operation & Maintenance	-	-	0.00%
42	Transportation	-	-	0.00%
52	IMRF	-	-	0.00%
	Total Revenues	<u>20,179,245</u>	<u>17,945,353</u>	<u>88.93%</u>

	Expenditures			
12	Education	18,735,148	13,180,765	70.35%
22	Operation & Maintenance	272,770	109,226	40.04%
42	Transportation	24,150	4,160	17.23%
52	IMRF	1,147,177	671,646	58.55%
	Total Expenditures	<u>20,179,245</u>	<u>13,965,797</u>	<u>69.21%</u>

	Net Cash			
	Total Revenues	20,179,245	17,945,353	88.93%
	Total Expenditures	<u>20,179,245</u>	<u>13,965,797</u>	69.21%
	Net Cash	<u>-</u>	<u>3,979,556</u>	

	Fund Balances	Actual
12	Education	<u>7,292,515</u>

Decatur Public School District #61
Report Date: February 2018
Financial Condition as of February 28, 2018

Percent of year passed: 67%

	Revenues	Budget	Actual Y-T-D	Percent Received/Used	FY 17 Percent Received/Used As Of 2/28/17
10	Education	89,690,637	54,945,934	61.26%	55.86%
20	Operation & Maintenance	5,334,460	1,865,528	34.97%	70.89%
30	Debt Service	7,314,775	4,671,946	63.87%	62.11%
40	Transportation	6,631,733	4,717,398	71.13%	51.90%
50	IMRF	2,665,983	1,490,173	55.90%	60.00%
51	Social Security	1,794,265	811,798	45.24%	49.86%
60	Capital Projects	3,670,000	3,278,471	89.33%	70.96%
70	Working Cash	2,684,785	2,373,893	88.42%	43.12%
80	Tort Immunity/Judgment	2,772,375	1,429,623	51.57%	50.20%
90	Fire Prevention/Safety	354,105	194,184	54.84%	49.89%
	Total Revenues	122,913,118	75,778,948	61.65%	56.55%

Expenditures

10	Education	89,550,232	52,482,836	58.61%	61.66%
20	Operation & Maintenance	5,952,340	3,656,458	61.43%	60.98%
30	Debt Service	7,540,000	5,672,815	75.24%	70.58%
40	Transportation	6,663,466	3,687,727	55.34%	39.29%
50	IMRF	2,330,544	1,660,261	71.24%	60.60%
51	Social Security	1,970,161	1,190,014	60.40%	58.53%
60	Capital Projects	1,726,700	1,302,068	75.41%	46.75%
70	Working Cash	2,700,000	2,700,000	100.00%	0.00%
80	Tort Immunity/Judgment	2,696,900	1,335,848	49.53%	38.95%
90	Fire Prevention/Safety	600,000	492,833	82.14%	39.23%
	Total Expenditures	121,730,343	74,180,860	60.94%	59.45%

Net Cash

Total Revenues	122,913,118	75,778,948	61.65%
Total Expenditures	121,730,343	74,180,860	60.94%
Net Cash	1,182,775	1,598,088	

Fund Balances

	Actual
10 Education	18,027,138
20 Operation & Maintenance	2,376,442
30 Debt Service	1,015,645
40 Transportation	3,268,614
50 IMRF	1,557,184
51 Social Security	2,324,939
60 Capital Projects	3,076,940
70 Working Cash	4,387,172
80 Tort Immunity/Judgment	2,749,193
90 Fire Prevention/Safety	3,336,266
Total Funds	42,119,533



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Treasurer's Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Treasurer's Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The attached report details the District's investments and the status of the District's cash as of February 28, 2018.

CURRENT CONSIDERATIONS:

N/A

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Treasurer's Report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

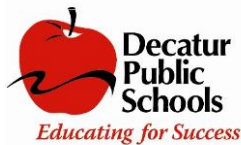
BOARD ACTION: _____

DECATUR PUBLIC SCHOOL DISTRICT #61

TREASURER'S REPORT

February 2018

	Cash/Investments as of 01/31/18	Receipts	Disbursements	Change/Interest	Cash/Investments as of 02/28/18
Education	18,661,802.59	11,138,979.21	9,399,618.78	33,305.67	20,434,468.69
Operations & Maintenance	2,832,048.63	4,882.83	464,526.30	3,236.23	2,375,641.39
Debt Service	563,589.91	452,655.07	600.00	0.00	1,015,644.98
Transportation	2,981,599.18	902,063.02	636,194.76	2,375.90	3,249,843.34
IMRF	1,742,854.69	0.01	187,772.58	2,101.05	1,557,183.17
Social Security	2,456,342.22	2.83	134,293.69	2,887.54	2,324,938.90
Capital Projects	3,081,645.51	0.00	12,163.22	7,457.49	3,076,939.78
Working Cash	4,389,571.42	0.00	0.00	(2,399.36)	4,387,172.06
Tort/Judgment Immunity	2,888,985.59	1,003.30	164,376.54	3,581.02	2,729,193.37
Fire Prevention & Safety	3,332,640.51	0.00	250.51	3,874.67	3,336,264.67
Macon-Piatt Special Education	6,755,520.70	2,883,874.28	2,352,887.08	5,405.81	7,291,913.71
Activities	543,521.24	55,371.43	36,750.68	622.88	562,764.87
	50,230,122.19	15,438,831.98	13,389,434.14	62,448.90	52,341,968.93
				Dr. Todd Covault	02/28/18



Board of Education Decatur Public School District #61

Date: March 27, 2018	Subject: Job Description: Student Support Facilitator
Initiated By: Lawrence Trimble, Director of Student Services	Attachment: Job Description: Student Support Facilitator
Reviewed By: Executive Cabinet	

BACKGROUND INFORMATION:

The district has been exploring ways to provide social-emotional support for students and their families. All schools have been learning about trauma informed and restorative practices as options staff members can use in their classroom.

CURRENT CONSIDERATIONS:

The Student Support Facilitator is an additional support each school can have on site to help build and implement an effective intervention program for identified students.

FINANCIAL CONSIDERATIONS:

Positions are paid by Title I.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve this Job Description as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

TITLE: Student Support Facilitator

QUALIFICATIONS:

1. A minimum of a Bachelor's degree required, preferably in the area of human services, counseling, education, or other social science-related field.
2. A demonstrated ability to carry out multiple responsibilities ranging from counseling in a one-on-one setting to family meetings to presenting workshops for students and families.
3. Proven ability to build relationships with diverse racial, ethnic, and socioeconomic students and families.
4. Strong verbal, written, and listening skills allowing one to establish trust and build rapport in diverse settings.
5. Ability to develop personal/social skills plans for individual students (e.g., character education, motivation, goal setting, conflict management, etc.)
6. Demonstrated time and project management skills in a fast-paced environment.
7. Demonstrated commitment to teamwork and collaboration with diverse groups of people.
8. Proficiency in the use of Microsoft Office programs.
9. Reliable transportation.

REPORTS TO:

Building Principal

MAINTAINS LIAISON WITH:

Building Principals and School Staff
Identified Students and Their Families
Student Services Department

JOB GOAL:

- To provide a comprehensive prevention and intervention program for identified students, including the implementation, monitoring, and maintenance of students' goals and plans.
- To provide social emotional student learning support to school staff, students, and parents.

DUTIES:

1. Collaborate with the Building administration, School Social Worker, School Counselor, Teachers, and School Problem Solving Teams as needed for the purpose of conveying/gathering information concerning identified students.
2. Collect, maintain, and submit data records, reports, and assignments promptly and efficiently for evaluation and assessment of the program.
3. Collect, maintain, and submit data records to identify and monitor students to be involved and to continue in the program.

4. Work with individual teachers and staff on issues such as: crisis intervention, learning and collaboration, and issues that impact delivery of interventions.
5. Model good assessments to assist students in modifying their own work and behavior.
6. Continually supervise students to ensure a safe, non-threatening, nurturing environment where students can thrive.
7. Incorporate working knowledge of trauma sensitive strategies, behavioral modification strategies, and restorative practices.
8. Conduct conflict resolution and peer mediation sessions.
9. Facilitate academic interventions.
10. Foster relationships with parents and family, volunteers, and other caring-adult mentors and program supporters in the community.
11. Incorporate a personal/social skills program for identified students and families.
12. Maintain confidential program records and files.
13. Collaborate with liaison on attendance interventions for identified students and families.
14. Perform such other related tasks and responsibilities as assigned by the supervisor or designee.

TERMS OF EMPLOYMENT:

185 days, 7 hours per day.

EVALUATION:

Performance of this job will be evaluated in accordance with the provisions of the Board's policy on the Evaluation of Professional Personnel.

PHYSICAL DEMANDS:

The employee will handle work which deals mostly with people, objects, equipment in a general setting; depth perception and field of vision are important. Employee regularly is required to bend, stoop, twist, turn, reach, lift (up to 50 pounds), carry, pull, push, climb, and kneel; walking and standing approximately 50-75% of each shift. Employee must recognize differences in sound, such as voices/noises that are loud and playful instead of angry and combative; ability to differentiate tones and volumes in conversation.

MENTAL DEMANDS:

The employee works mostly with people, objects, and equipment in a school setting. The employee must ensure that the students are supervised at all times, and that students are involved in safe and appropriate activities. There may be a number of situations happening at once, and the employee must be prepared to handle accidents and emergencies at any time.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee will be working in a busy and occasionally noisy environment. There may be a number of activities and situations happening at once, and the employee will have to supervise all students at all times.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Approval of Board Policies
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Policies
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Administrative staff regularly reviews Board policies to make adjustments based on current practices, needed changes to practices, and updates to reflect changes associated with new laws. The policies are reviewed and the respective administrator is responsible for bringing recommendations to the Superintendent, the District Leadership Team, and the Board of Education.

CURRENT CONSIDERATIONS:

The following policies were brought to the Board on March 13th as a first read and are now being presented for approval.

- 2:260 – School Board – Uniform Grievance Procedure
- 4:40 – Operational Services – Incurring Debt
- 5:20 – General Personnel – Workplace Harassment Prohibited
- 6:50 – Instruction – School Wellness

No changes have been made to the policies since the first read.

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the School Board Policy Updates as presented. .

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

School Board

Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the School Board, its employees, or agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act
2. Title IX of the Education Amendments of 1972
3. Section 504 of the Rehabilitation Act of 1973
4. Title VI of the Civil Rights Act, 42 U.S.C. §2000d *et seq.*
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e *et seq.*
6. Sexual harassment (Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972)
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60 (P.A. 100-29, final citation pending)
8. Bullying, 105 ILCS 5/27-23.7
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180/
12. Illinois Equal Pay Act of 2003, 820 ILCS 112/
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/
15. Misuse of genetic information (Illinois Genetic Information Privacy Act (GIPA), 410 ILCS 513/ and Titles I and II of the Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff *et seq.*)
16. Employee Credit Privacy Act, 820 ILCS 70/.

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to the grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed hereunder shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and cyber-bullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 2:260, *Uniform Grievance Procedure*.

Investigation

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days of the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent or designee. The Complaint Manager may request an extension of time. If a complaint of sexual harassment contains allegations involving the Superintendent, the written report shall be filed with the Board, which will make a decision in accordance with the following section of this policy. The Superintendent or designee will keep the Board informed of all complaints.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent or designee shall mail his or her written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's or designee's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board. Within 30 school business days, the Board shall affirm, reverse, or amend the Superintendent's or designee's decision or direct the Superintendent or designee to gather additional information. Within five school business days of the Board's decision, the Superintendent or designee shall inform the Complainant and the accused of the Board's action.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or designee or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinator and Complaint Managers

The Superintendent or designee shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent or designee shall appoint at least one Complaint Manager to administer the complaint process in this policy. If possible, the Superintendent or designee will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent or designee shall insert into this policy and keep current the names, addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

Nondiscrimination Coordinator:

Human Resource Director

Title

101 W. Cerro Gordo St., Decatur, IL 62523

Address

217 362-3031

Telephone

Complaint Managers:Director of Student Services

Title

300 E. Eldorado St., Decatur, IL 62521

Address

217 362-3061

Telephone

Assistant Superintendents

Title

101 W. Cerro Gordo St., Decatur, IL 62523

Address

217 362-3013 and 362-3015

Telephone

LEGAL REF.: Age Discrimination in Employment Act, 29 U.S.C. §621 et seq.
 Americans With Disabilities Act, 42 U.S.C. §12101 et seq.
 Equal Employment Opportunities Act (Title VII of the Civil Rights Act),
 42 U.S.C. §2000e et seq.,
 Equal Pay Act, 29 U.S.C. §206(d).
 Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
 Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.
 McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.
 Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
 Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
 Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.
 State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).
 105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-20.60 5/10-22.5, 5/22-19, 5/24-4,
 5/27-1, 5/27-23.7, and 45/1-15.
 Illinois Genetic Information Privacy Act, 410 ILCS 513/.
 Illinois Whistleblower Act, 740 ILCS 174/.
 Illinois Human Rights Act, 775 ILCS 5/.
 Victims' Economic Security and Safety Act, 820 ILCS 180, 56,
 Ill.Admin.Code Part 280.
 Equal Pay Act of 2003, 820 ILCS 112/.
 Employee Credit Privacy Act, 820 ILCS 70/.
 23 Ill.Admin.Code §§1.240 and 200- 40.

CROSS REF.: 2:105 (Ethics and Gift Ban), 5:10 (Equal Employment Opportunity and
 Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30
 (Hiring Process and Criteria), 6:120 (Education of Children with
 Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I
 Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and
 Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family
 Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Preventing
 Bullying, Intimidation, and Harassment), 7:310 (Restrictions on
 Publications; Elementary Schools), 7:315 (Restrictions on Publications;
 High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95
 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

ADOPTED: January 28, 1997

REVISED: June 26, 2001
January 14, 2003
June 22, 2004
April 14, 2009
February 12, 2013
August 26, 2014
October 13, 2015
September 26, 2017
January 9, 2018
March 27, 2018

Operational Services

Incurring Debt

The Superintendent or designee shall provide early notice to the Board of Education of the District's need to borrow money. The Superintendent or designee shall prepare all documents and notices necessary for the Board of Education, at its discretion, to: (1) issue State Aid Anticipation Certificates, tax anticipation warrants, working cash fund bonds, bonds, notes, and other evidence of indebtedness, or (2) establish a line of credit with a bank or other financial institution. The Superintendent or designee shall notify the State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law.

Bond Issue Obligations

In connection with the Board's issuance of bonds, the Superintendent or designee shall be responsible for ensuring the District's compliance with federal securities laws, including the anti-fraud provisions of the Securities Act of 1933, as amended and, if applicable, the continuing disclosure obligations under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended.

Additionally, in connection with the Board's issuance of bonds, the interest on which is excludable from *gross income* for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent or designee to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.

The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection.

LEGAL REF.: Securities Act of 1933, 15 U.S.C. §77a et seq.
Securities Exchange Act of 1934, 15 U.S.C §78a et seq.
17 C.F.R. §240.15c2-12.
Bond Authorization Act, 30 ILCS 305/2.
Bond Issue Notification Act, 30 ILCS 352/.
Local Government Debt Reform Act, 30 ILCS 350/.
Tax Anticipation Note Act, 50 ILCS 420/.
105 ILCS 5/17-16, 5/17-17, 5/18-18, and 5/19-1 et seq.

CROSS REF.: 4:10 (Fiscal and Business Management)

ADOPTED: May 27, 1997

REVISED: May 27, 2008
May 22, 2012
July 16, 2013
August 5, 2014
March 27, 2018

General Personnel

Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's race, religion, national origin, sex, sexual orientation, age, citizenship status, disability, or other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policy 7:20, *Harassment of Students Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The School District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes verbal or physical conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Complaint

Employees are encouraged to promptly report information regarding violations of this policy. Employees may choose to report to a person of the employee's same gender. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved employees, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. Employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy 5:20, *Workplace Harassment Prohibited*.

The Superintendent or designee shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Name Director of Human Resources
 Address 101 W. Cerro Gordo
 Decatur, IL 62523
 Phone 217-362-3031

Complaint Managers:

Name	Director of Human Resources	Assistant Superintendent
Address	101 W. Cerro Gordo, Decatur, IL 62523	101 W. Cerro Gordo Decatur, IL 62523
Phone	217-362-3031	217-362-3013 or 217-362-3015

Investigation Process

Supervisors, Building Principals, or administrators who receive a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. A supervisor or administrator who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment. The District shall investigate alleged workplace harassment when a Complaint Manager becomes aware of an allegation, regardless of whether a written report or complaint is filed.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party of the District, i.e., vendor, parent, invitee, etc. Any employee making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing bona fide complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent or designee shall also use reasonable measures to inform staff members and applicants of this policy, which shall include reprinting this policy in the appropriate handbooks.

LEGAL REF.: Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq., implemented by 29 C.F.R. §1604.11.
 Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq.; implemented by 34 C.F.R. Part 106.
 State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a).
 Ill. Human Rights Act, 775 ILCS 5/2-101(E), 5/2-102(D), 5/5-102(E-5), 5/5-102, and 5/5-102.2.
 56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.
Burlington Industries v. Ellerth,
Crawford v. Metro. Gov't of Nashville & Davidson County, 555 U.S. 271 (2009).
Faragher v. City of Boca Raton, 524 U.S. 775 (1998).
Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).
Harris v. Forklift Systems, 510 U.S. 17 (1993).
Jackson v. Birmingham Board of Education, 544 U.S. 167 (2005).
Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).
Oncale v. Sundown Offshore Services, 523 U.S. 75 (1998).
Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).
Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).
Vance v. Ball State University, 133 S. Ct. 2434 (2013).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), and 7:20 (Harassment of Students Prohibited)

ADOPTED: January 28, 1997

REVISED: October 27, 1998
 February 24, 2004
 April 8, 2008
 March 13, 2012
 October 28, 2014
 March 27, 2018

Instruction

School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent or designee will ensure:

1. Each school building compiles with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See School Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policy 6:60, *Curriculum Content* and Board policy 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Illinois State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snack* rules). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during the meal periods;

2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, food for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the “general nutrition standards for competitive foods” specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District’s related procedure(s), contact the Superintendent or designee. The District’s procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Monitoring

At least every three years, the Superintendent or designee shall provide implementation data and/or reports to the Board concerning this policy’s implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District’s implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent or designee shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

- LEGAL REF.: Child Nutrition and WIC Reauthorization Act of 2004, Pub. L. 108-265, Sec. 204.
Child Nutrition Act of 1966, 42 U.S.C. §1771 et seq.
National School Lunch Act, 42 U.S.C. §1751 et seq.
Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b, Pub. L. 111-296.
42 U.S.C. §1779, as implemented by 7 C.F.R. §210.11. and 210.31.
105 ILCS 5/2-3.139.
23.Ill.Admin.Code Part 305, Food Program.
ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.
- CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)
- ADOPTED: June 13, 2006
- REVISED: January 8, 2013
January 27, 2015
January 12, 2016
January 10, 2017
March 27, 2018



Board of Education Decatur Public School District #61

Date: March 27, 2018	Subject: Personnel Action
Initiated By: Deanne Hillman, Director of Human Resources and the Human Resources Department	Attachments: 5 Pages of Personnel Action
Reviewed By: Dr. Paul Fregeau	

BACKGROUND INFORMATION:

Per Board Policy 5:30 Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Board of Education
Fr: Deanne Hillman
Human Resources Director
Date: March 22, 2018
Board Date: March 27, 2018
Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHERS:

Name	Position	Effective Date
Larry Fairbanks	School Psychologist, Macon Piatt	August 13, 2018
Cassie Mavis	Speech Language Pathologist, Macon Piatt	August 13, 2018
John Power	Social Worker Intern, Macon Piatt	August 13, 2018
Leigh Reber	School Psychologist, Macon Piatt	August 13, 2018
Ashley Swallow	Social Worker Intern, Macon Piatt	August 13, 2018
Paul Thompson	Social Worker Intern, Macon Piatt	August 13, 2018

ADMINISTRATIVE SUPPORT :

Name	Position	Effective Date
Naregis Bond	Educational Media Support 1, IT	April 3, 2018
Sabrina Lane	Certified Occupational Therapy Assistant (COTA), Pershing/Macon Piatt	August 13, 2018

OFFICE PERSONNEL:

Name	Position	Effective Date
Kabedi Mulomede	Secretary to the K-8 Principal, Garfield	July 2, 2018

OUTREACH PERSONNEL:

Name	Position	Effective Date
Linda McDermith	Job Coach, Macon Piatt	March 12, 2018

SCHEDULE B:

Name	Position	Effective Date
Stephen Jenkins	High School Assistant Girls Soccer Coach, Eisenhower	March 19, 2018
Amber Mayhaus	High School Head Girls Volleyball Coach, MacArthur	August 6, 2018
Tyler Pygon	Middle School Girls Track Coach, Dennis Lab	March 20, 2018
Nathaniel Simpson	Middle School Boys Track Coach, Dennis Lab	March 20, 2018

TEMPORARY ASSIGNMENT

ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
Kyle Roberts	IT Consultant, IT	January 1, 2018

TRANSFERS

ADMINISTRATOR:

Name	Position	Effective Date
Lindsay Hale	From Cross Categorical, Macon Piatt to Special Ed Administrator, Macon Piatt	July 30, 2018

TEMPORARY ASSIGNMENT OF RETIRED TEACHERS (not to constitute continuous contractual employment)

TEACHER:

Name	Position	Effective Date
Judy Glosser	From Cross Categorical, Durfee to Cross Categorical, Hope Academy	March 5, 2018

TEACHERS:

Name	Position	Effective Date
Brittany Acree	From Middle School Math Teacher, Dennis Lab to Grade 4, Dennis Lab	August 13, 2018

Linda Allen-Smith	From Grade 5, South Shores to Grade 2, South Shores	August 13, 2018
Debbie Boerger	From Grade 5, Baum to Grade 4, Baum	August 13, 2018
Allison Brinkoetter	Fom Middle School Math/Science, Dennis Lab to Middle School Math, Dennis Lab	August 13, 2018
Jessica Cameron	From ESL, Johns Hill to Kindergarten, Johns Hill	August 13, 2018
Bobbi Clark	From Grade 2, South Shores to Grade 5, South Shores	August 13, 2018
Teresa Cobb	From Social Studies Enrichment, Hope Academy to Grade 5, Hope Academy	August 13, 2018
Larry Eastin	From Grade 4, Hope Academy to Grade 2, Hope Academy	August 13, 2018
Heather England	From Grade 5, Franklin to Grade 6, Franklin	August 13, 2018
David Harding	From Middle School Social Studies, Hope Academy to Middle School Social Studies/K-5 Enrichment, Hope Academy	August 13, 2018
Andrea Hettinger	From Unassigned to Cross Categorical, Robertson Charter	August 13, 2018
Sarah Hott	From Grade 4, Parsons to Grade 1, Parsons	August 13, 2018
Ashley Jennings	From Grade 6, Enterprise to Montessori Grade 4, Enterprise	August 13, 2018
Chelsie Kirschner	From Grade 4, Baum to Grade 5, Baum	August 13, 2018
Hannah Krueger	From Pre K for All Teacher, Pershing to Early Childhood Special Ed Teacher, Pershing	August 13, 2018
Tiara Mackins	From Grade 2, Hope Academy to Grade 4, Hope Academy	August 13, 2018
Ashley Minton	From Grade 4, Baum to Grade 5, Baum	August 13, 2018
Katherine Moore	From English Language Arts, Thomas Jefferson to Science, Thomas Jefferson	August 13, 2018
Sheree Park	From Kindergarten, Stevenson to Grade 2, Stevenson	August 13, 2018

Kristin Portis	From Grade 3, Franklin to Grade 4, Franklin	August 13, 2018
Kristina Sommer	From Grade 5, Parsons to Grade 4, Parsons	August 13, 2018
Ashley Ridley	From Grade 1, Oak Grove to Grade 4, Oak Grove	August 13, 2018
Dawn Rosenberger	From Grade 5, Hope Academy to Middle Science/Math, Hope Academy	August 13, 2018
Cheri Timmons	From Grade 6, Franklin to Grade 3, Franklin	August 13, 2018
Patsy Woodland	From Grade 5, Enterprise to Montessori Grade 4, Enterprise	August 13, 2018

TEACHING ASSISTANTS:

Name	Position	Effective Date
Teri Franklin	From LPN Teaching Assistant, Harris, 6 hours per day to LPN Teaching Assistant, Argenta Oreana/Harris, 6.5 hours per day	March 12, 2018

RESIGNATIONS

SCHEDULE B:

Name	Position	Effective Date
Amber Mayhaus	Freshmen Girls Volleyball Coach, MacArthur	March 21, 2018

RETIREMENTS:

ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
James (Jim) Andrews	IT Network Manager, IT	May 16, 2018

TEACHER:

Name	Position	Effective Date
Barbara Disney	Grade 3, Franklin	End of the School Year

COMPENSATION RECOMMENDATIONS:

- The following staff member should be compensated **\$1500.00** for participating in Training New Employees on March 22, 2018 at Pershing:
Ruth Dendariarena
- The following staff member should be compensated **\$676.50** for participating in Markerspace Program through the Healthy Community Grant from December 15, 2017-February 20, 2018 at Dennis:
Julie Ryan
- The following staff members should be compensated **\$49.50** for participating in Healthy Community Family Event on March 6, 2018 at Franklin:
Kelsey Beck
Brianna Barrett
Macie Gillis
Kay Green
Vernadene Wells
Jennifer Fultz
Julie Daly
Nikki Torbert
Cynthia Lewis
- The following staff member should be compensated **\$660.00** for participating in Markerspace Program through the Healthy Community Grant from December 15, 2017-February 20, 2018 at Dennis:
Phillip Winecke
- The following staff member should be compensated **\$3,000.00** for the X-Step for his years of service to Decatur Public Schools:
James (Jim) Andrews



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Administrative Recommendation
Initiated By: Deanne Hillman, Director of Human Resources	Attachment: Administrative Recommendation for Mary Brady, Elementary Principal at Durfee Elementary Magnet School
Reviewed By: Dr Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Mary Brady currently holds a Master's degree in Education from the University of Phoenix, Tempe, Arizona. She also has a Bachelor degree in Social Studies from Illinois State University, Bloomington, Illinois.

Mary is currently working as an Academic Vice Principal, Abu Dhabi Department of Education & Knowledge, Al Ain, Abu Dhabi, UA since 2014. She was previously the Assistant Principal/District Special Education Coordinator at Oakwood CUSD #76, Oakwood, Illinois from 2011-2014. Prior to that, she was an Elementary Principal at North Greene UD #3, White Hall, Illinois from 2009-2011. She was a High School Teacher at Vermillion County Regional Safe Schools Program, Vermillion, Illinois from 2006-2009.

CURRENT CONSIDERATIONS:

The interview team respectfully recommends Mary Brady as the Elementary Principal at Durfee.

FINANCIAL CONSIDERATIONS:

This position is in the appropriate budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the administrative recommendation as presented.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the Administrative Recommendation for Mary Brady, Principal at Durfee Elementary Magnet School as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Dr Paul Fregeau, Superintendent
From: Deanne Hillman, Director of Human Resources
Date: March 27, 2018
Re: Administrative Recommendation

The following person is recommended for the position of the Elementary Principal at Durfee.

Mary Brady
805 Surrey Rd
Monticello IL 61856

Education:

2009 M.S. Education, University of Phoenix, Tempe, Arizona
2000 B.S. Social Studies, Illinois State University, Bloomington, Illinois

Experience:

2014-present Academic Vice Principal, Abu Dhabi Department of Education & Knowledge, Al Ain, Abu Dhabi, UA
2011-2014 Assistant Principal/District Special Education Coordinator, Oakwood CUSD #76, Oakwood, Illinois
2009-2011 Elementary Principal, North Greene UD #3, White Hall, Illinois
2006-2009 High School Teacher, Vermillion County Regional Safe Schools Program, Vermillion, Illinois
2005-2006 Social Studies Teach, Decatur Public School District #61, Decatur, Illinois

For payroll purposes only

Effective: July 23, 2018

Pro-rated Yes: X No: Level 16 Step 10

Base: \$81,967.00 Number of full contract days: 220
TRS: as allowable

Pro-rated contract Number of pro-rated contract days: 215

Base: \$80,104.11
TRS: as allowable

Certified Number: 239878

Account Number: 10.24.2410.0103.0.110

Salary Approved _____

Date _____



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Administrative Recommendation
Initiated By: Deanne Hillman, Director of Human Resources	Attachment: Administrative Recommendation for Dianne Brandt, Elementary Principal at Oak Grove Elementary School
Reviewed By: Dr Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Mrs. Brandt currently holds a Master's degree in Education from Walden University, Minneapolis, Minnesota. She also holds two Bachelor's degrees, one in Elementary Education and the other in Home Economics from Eastern Illinois University, Charleston, Illinois.

Mrs. Brandt has been employed with Decatur Public Schools since 2000. She is currently the Elementary Principal at Durfee since July 2016. She was previously the Math Curriculum Coordinator at the Professional Development Institute. Prior to that, she was an Elementary Teacher at Ben Franklin and Hope Academy from 2000 to 2008. She then was hired as the Gifted Coordinator for the District and served in that position from 2008 to 2010 before becoming the Math Curriculum Coordinator.

CURRENT CONSIDERATIONS:

The interview team respectfully recommends Dianne Brandt as the Elementary Principal at Oak Grove.

FINANCIAL CONSIDERATIONS:

This position is in the appropriate budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the Administrative Recommendation for Dianne Brandt, Principal at Oak Grove Elementary School as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Dr Paul Fregeau, Superintendent
From: Deanne Hillman, Director of Human Resources
Date: March 27, 2018
Re: Administrative Recommendation

The following person is recommended for the position of the Elementary Principal at Oak Grove.

Dianne Brandt
8030 Burgett Dr
Decatur IL 62521

Education:

2013 Endorsement in Educational Administration, Eastern Illinois University,
Charleston, Illinois
2008 M.S. Education, Walden University, Minneapolis, Minnesota
1987 B.S. Elementary Education, Eastern Illinois University, Charleston, Illinois
1985 B.S. Home Economics, Eastern Illinois University, Charleston, Illinois

Experience:

2016-present Elementary Principal, Decatur Public Schools, Decatur, Illinois
2010-2016 Math Curriculum Coordinator, Professional Development
Institute, Decatur, Illinois
2008-2010 Gifted Coordinator, Professional Development Institute, Decatur,
Illinois
2000-2008 Elementary Teacher, Decatur Public Schools, Decatur, Illinois

For payroll purposes only

Effective: July 16, 2018

Pro-rated Yes: No: X Level 16 Step 8

Base: \$80,416.00 Number of full contract days: 220
TRS: as allowable

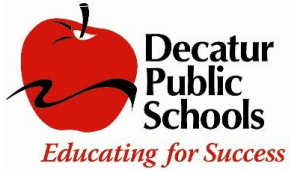
Pro-rated contract Number of pro-rated contract days:
Base: \$
TRS: as allowable

Certified Number: 384126

Account Number: 10.44.2410.0103.0.110

Salary Approved _____

Date _____



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Administrative Recommendation
Initiated By: Deanne Hillman, Director of Human Resources	Attachment: Administrative Recommendation for Holly Davis-Kitson, Assistant Principal at Durfee Elementary Magnet School
Reviewed By: Dr Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Holly Davis-Kitson currently holds a Master's degree in Education from Eastern Illinois University. She also holds a Bachelor degree in Early Childhood Education from Millikin University, Decatur, Illinois.

Mrs. Davis-Kitson has been a Second Grade teacher at William Harris since 2007. She was an Admin Intern for the district for one semester in 2017.

CURRENT CONSIDERATIONS:

The interview team respectfully recommends Holly Davis-Kitson as the Assistant Principal at Durfee.

FINANCIAL CONSIDERATIONS:

This position is in the appropriate budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the Administrative Recommendation for Holly Davis-Kitson, Assistant Principal of Durfee Elementary Magnet School as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Dr Paul Fregeau, Superintendent
From: Deanne Hillman, Director of Human Resources
Date: March 27, 2018
Re: Administrative Recommendation

The following person is recommended for the position of the Assistant Principal at Durfee.

Holly Davis-Kitson
4267 N Neeley
Decatur IL 62526

Education:

2015 M.S. Education, Eastern Illinois University, Charleston, Illinois
2008 B.S. Early Childhood Education, Millikin University, Decatur, Illinois

Experience:

2007-present Grade 2 Teacher, Decatur Public Schools, Decatur, Illinois
2017-2017 Admin Intern, Decatur Public Schools, Decatur, Illinois
2006-2006 Summer Kid's Camp Coordinator, YWCA, Decatur, Illinois
1999-2006 Home Daycare Provider, Child Development Homes, NAS Lemoore, CA

For payroll purposes only

Effective: July 30, 2018

Pro-rated Yes: No: Level 14 Step 3

Base: \$62,801.00 Number of full contract days: 195

TRS: as allowable

Pro-rated contract Number of pro-rated contract days:

Base: \$

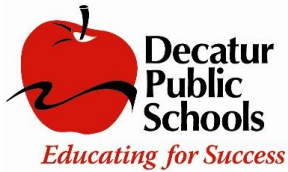
TRS: as allowable

Certified Number: 824967

Account Number: 10.24.2410.0103.0.110

Salary Approved _____

Date _____



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Administrative Recommendation
Initiated By: Deanne Hillman, Director of Human Resources	Attachment: Administrative Recommendation for Kelly Larrick, Assistant Principal at William Harris Elementary School
Reviewed By: Dr Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Kelly Larrick holds a Master of Science in Administration from Eastern Illinois University, Charleston, Illinois. Kelly also has a Bachelor of Science in Elementary Education from Millikin University, Decatur, Illinois.

Mrs. Larrick is currently the Assistant Principal at Garfield/Harris. Kelley was the Instructional Coach with the District since 2013. She was previously an Elementary teacher with the District from 2009-2013.

CURRENT CONSIDERATIONS:

The interview team respectfully recommends Kelly Larrick as the Assistant Principal at Harris.

FINANCIAL CONSIDERATIONS:

This position is in the appropriate budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the Administrative Recommendation for Kelly Larrick, Assistant Principal at William Harris Elementary School as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Dr Paul Fregeau, Superintendent
From: Deanne Hillman, Director of Human Resources
Date: March 27, 2018
Re: Administrative Recommendation

The following person is recommended for the position of Assistant Principal at William Harris.

Kelly Larrick
300 N Washington
Box 225
Cerro Gordo IL 61818

Education:
2016 M.S. Education, Eastern Illinois University, Charleston, Illinois
2007 B.S. Elementary Education, Millikin University, Decatur, Illinois

Experience:
2017-present Assistant Principal, Decatur Public School District
2013 - 2017 Instructional Coach, Decatur Public School District
2009 – 2013 Elementary Teacher, Decatur Public School District

For payroll purposes only

Effective: July 30, 2018

Pro-rated: Yes No X

Level: 14 Step: 3

Base: \$62,801.00

Number of full contract days: 195

TRS: as allowable

Prorated: \$_____

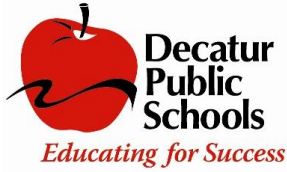
Certified Number: 777526

Pending Illinois Certification: _____

Account Number: 10.33.2410.0103.0.110

Salary approved _____

Date _____



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Administrative Recommendation
Initiated By: Deanne Hillman, Director of Human Resources	Attachment: Administrative Recommendation for Jaya Lawary, Assistant Principal at Garfield Montessori Magnet School
Reviewed By: Dr Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Jaya Lawary currently holds a Master's degree in Educational Administration from Eastern Illinois University, Charleston, Illinois. She also has a Bachelor's degree in Elementary Education from Millikin University, Decatur, Illinois

Mrs. Lawary is currently a Small Learning Community Assistant Principal at MacArthur High School since 2015. She was previously an Elementary Teacher at Muffley since 2003.

CURRENT CONSIDERATIONS:

The interview team respectfully recommends Jaya Lawary as the Assistant Principal at Garfield.

FINANCIAL CONSIDERATIONS:

This position is in the appropriate budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the Administrative Recommendation for Jaya Lawary, Assistant Principal at Garfield Montessori Magnet School as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Dr Paul Fregeau, Superintendent
From: Deanne Hillman, Director of Human Resources
Date: March 27, 2018
Re: Administrative Recommendation

The following person is recommended for the position of Assistant Principal at Garfield Montessori.

Jaya Lawary
3750 N. Moundford Ave.
Decatur, IL 62526

Education:

2008 M.S. Educational Administration, Eastern Illinois University, Charleston, IL
2002 B.S. Elementary Education, Millikin University, Decatur, IL

Experience:

2015-present Small Learning Community Assistant Principal, Decatur Public Schools, Decatur Illinois
2003 – 2015 Teacher, Decatur Public Schools, Decatur, Illinois

For payroll purposes only

Effective: July 30, 2018

Pro-rated Yes No Level 14 Step 7

Base: \$80,498.00 Number of full contract days 260

TRS: as allowable

Pro-rated contract Number of pro-rated contract days

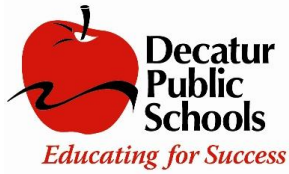
Base: \$

TRS: as allowable

Certified Number 655635 Pending Illinois Certification _____

Account Number

Salary approved _____ Date _____



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Administrative Recommendation
Initiated By: Deanne Hillman, Director of Human Resources	Attachment: Administrative Recommendation for Lindsay Hale, Special Education Administrator (SEA) at Macon Piatt Special Education District
Reviewed By: Dr Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Lindsay Hale holds a Master of Education in Administration and a Bachelor of Science in Education from Eastern Illinois University, Charleston, Illinois.

Mrs. Hale is currently a Cross Categorical teacher with the district since 2015. Lindsay was a Principal Consultant with the Illinois State Board of Education, Springfield, Illinois from 2014-2015. She was previously a Special Ed Administrator with the District from 2009-2014.

CURRENT CONSIDERATIONS:

The interview team respectfully recommends Lindsay Hale as the Special Education Administrator at Macon Piatt.

FINANCIAL CONSIDERATIONS:

This position is in the appropriate budget.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the Administrative Recommendation for Lindsay Hale, Macon-Piatt Special Education Administrator (SEA) as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Dr Paul Fregeau, Superintendent
From: Deanne Hillman, Director of Human Resources
Date: March 27, 2018
Re: Administrative Recommendation

The following person is recommended for the position of the Special Ed Administrator at Macon Piatt Special Ed.

Lindsay Hale
2622 Tanglewood Dr
Decatur IL 62521

Education:

2001 M.S. Education, Eastern Illinois University, Charleston, Illinois
1998 B.S. Education, Eastern Illinois University, Charleston, Illinois

Experience:

2015-present Cross Categorical Teacher, Decatur Public Schools, Decatur, Illinois
2014-2015 Principal Consultant, Illinois State Board of Education, Springfield, Illinois
2009-2014 Special Education Administrator, Decatur Public Schools, Decatur, Illinois

For payroll purposes only

Effective: July 30, 2018

Pro-rated Yes: No: Level 13 Step 11

Base: \$67,427.00 Number of full contract days: 200
TRS: as allowable

Pro-rated contract Number of pro-rated contract days:
Base: \$
TRS: as allowable

Certified Number: 502080

Account Number:

Salary Approved _____

Date _____



Board of Education Decatur Public School District #61

Date: March 27, 2018	Subject: Student Information System Proposal
Initiated By: Michael Dugan, Assistant Superintendent	Attachments: Skyward: Student Information System Proposal Decatur Public Schools, IL SCC Future Scheduling Implementations 2019
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The district has been utilizing ESchool+ Student Information System for over 15 years. Administration has been receiving a greater number of complaints from staff regarding the performance and the limited capability of ESchool+ over the last few years. Dr. Fregeau requested for a committee to be formed to evaluate our current Student Information System along with other major vendors. The administration recruited a diverse group of staff from administration, admin support, teacher's union and secretary's union to be members of the Student Information System Committee.

The Student Information System Committee completed a needs assessment of our current Student Information System. This needs assessment was used to create an (RFP) Request For Proposal. The Student Information System Committee then scheduled and reviewed the three largest vendors serving Illinois on January 16th, 17th & 18th. PowerSchool, Skyward and Infinite Campus presented their systems and also provided RFPs.

CURRENT CONSIDERATIONS:

The Student Information System Committee after a review of the three vendors and the RFPs recommends Skyward Student Information System for adoption during the 2019-2020 school year.

Skyward has been providing a Student Information System experience to school districts since 1981. More than just a traditional software provider, it has been their aim to be the driving force behind a more productive, collaborative, and successful work and learning environment. Skywards serves over 2,000 K-12 schools in over 20 states and multiple international locations. Skyward serves 310 districts within Illinois including the following local districts: Mahomet-Seymour Unit 3, Mt. Zion Community School District #3, McLean Unit #5, Bloomington School District #87, Peoria Public Schools #150, Urbana School District #116, Charleston CUSD #1, Mattoon CUSD #2 and Danville CUSD #118.

Choosing and implementing a new Student Information System for a district is a complex process, but the result can have a major impact on improving student achievement and overall efficiency. Skyward Student Information System will allow us to add to our current capabilities with the addition of the following modules:

1. Skyward Mobile App
2. Dashboards
3. Lesson Plans
4. Curriculum Mapping
5. RTI
6. PBIS
7. Online Enrollment

FINANCIAL CONSIDERATIONS:

Find below the four-year purchase plan for Skyward:

FY 18 - \$156,663.00

FY 19 - \$73,350.00

FY 20 - \$73,350.00

FY 21 - \$73,350.00

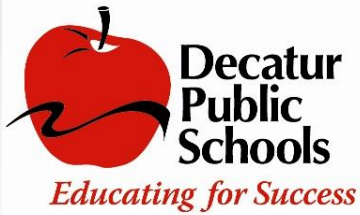
STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Proposal for Skyward Student Information System as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



Student Information System Adoption

March 27, 2018

Board of Education Meeting

Michael J. Dugan, Assistant Superintendent-Secondary

Student Information System Committee

Student Information Systems Committee		
Alan Scheider	MHS	Counselor
Angie Wetzel	SDMS	Health Coordinator
Camisha Matthews	PDI (Research)	IT Analyst
Courtney Settles	EHS	Asst. Principal
Cyndi Kraemer	MHS	Counselor
Dawn Clark	Macon Piatt	DESPA President
Deb Harper	South Shores	Instruction Specialist
Deb McInerney	Parsons	Secretary to Principal
Gwen Burrows	PDI (Research)	IT Senior Analyst
Harl Hillman	SEAP	Special Ed. Teacher
Holly Kitson	Harris	Teacher
Jewel Grady	Baum	Instruction Specialist
Karla Johnson	Keil	Transportation/Purchasing Analyst
Kristin Price	Hope	Teacher
Lyndsay Lemanczyk	Hope	Teacher
Molly Miller	Harris	Instruction Specialist
Natasha Cobb	EHS	Secretary to Principal
Nate Sheppard	TJ	Principal
Neola Briggs	SDMS	Secretary to Principal
Penny Flynn	SDMS	Counselor
Robin Bruce	MHS	Secretary
Robin Miller	Student Services	Secretary to Director
Sarah Brice	Garfield	Teacher
Sarah Knuppel	Pershing	Principal
Scot Gregory	Keil	Director (ARA) Food Services
Shelly Chabak	TJ	Teacher
Sydney Potts	Keil	Secretary to Asst. Supt. Dugan

Student Information System

Committee Meeting Schedule:

- Meeting 1 : December 14th “ Needs Assessment “
- Meeting 2: January 16th : Skyward
- Meeting 3: January 17th: Infinite Campus
- Meeting 4: January 18th : PowerSchool / ESchool+
- Meeting 6: January 31st : Vendor Debrief / RFP

Needs Assessment (ESchool+)

Online Enrollment

1. K-8 Building Bell Schedules
2. Master Scheduling Options
3. Discipline Module
4. Lack of an RTI Module
5. Lack of a Curriculum Module
6. Lack of a Lesson Plan Module
7. Lack of a PBIS Pathway
8. Unable to accommodate Multi-tasking
9. Gradebook Options / Standards Gradebook
10. Assessment Module

SIS Competitive Landscape

- PowerSchool: 10.2 M Students
- Infinite Campus: 7.5 M Students
- Skyward: 4.6 M Students

SIS Evaluation (Secretaries)

#		Skyward	Infinite Campus	Power School	#		Skyward	Infinite Campus	Power School
1	On-line Registration	1.4	0.8	1.8	9	Discipline	1.8	1	0.6
2	Registration/Scheduling	1	1	1.3	10	Health Records / Alerts	1	NA	1.3
3	Report Cards & Transcripts	1.7	1	1.5	11	Guidance Tools	1.3	1	1.2
4	Fee Management	1.3	1	1.3	12	Online Course Requests	1	NA	1.3
5	Lesson Plans	1.3	NA	0.8	13	Family Access	1.6	1	1.6
6	Curriculum Management	1	1	1.1	14	Athletics / Activities	1.5	1.5	1.2
7	Attendance	1.6	1	1.3	15	Special Education	1.3	1	1.2
8	Gradebook / Standards Based	1.7	NA	1.5	16	RTI	1.3	1	1.3

Modules in DPS that are not provided by ESCHOOL+

SIS Evaluation (Teachers)

#		Skyward	Infinite Campus	Power School	#		Skyward	Infinite Campus	Power School
1	On-line Registration	1.9	1.8	1.8	9	Discipline	2	1.7	0.6
2	Registration/Scheduling	1.7	1.7	1.3	10	Health Records / Alerts	1.4	1.6	1.3
3	Report Cards & Transcripts	1.9	1.9	1.5	11	Guidance Tools	1.4	1.8	1.2
4	Fee Management	1.2	1.5	1.3	12	Online Course Requests	1.4	1.8	1.3
5	Lesson Plans	1.8	1.7	0.8	13	Family Access	1.9	1.9	1.6
6	Curriculum Management	1.1	1.6	1.1	14	Athletics / Activities	1.5	1.5	1.2
7	Attendance	1.9	1.9	1.3	15	Special Education	1.2	1.6	1.2
8	Gradebook / Standards Based	2	1.8	1.5	16	RTI	1.8	1.8	1.3

Modules in DPS that are not provided by ESCHOOL+

SIS Evaluation (Administration)

#		Skyward	Infinite Campus	Power School	#		Skyward	Infinite Campus	Power School
1	On-line Registration	1.9	1.2	1.3	9	Discipline	1.9	0.5	1.4
2	Registration/Scheduling	1.9	1.3	1	10	Health Records / Alerts	2	0.8	1.6
3	Report Cards & Transcripts	1.9	0.8	1.5	11	Guidance Tools	1.6	1	1.3
4	Fee Management	1.4	1	1.3	12	Online Course Requests	2	0.7	1.8
5	Lesson Plans	1.3	1	1.2	13	Family Access	1.9	1.3	1.6
6	Curriculum Management	1.9	1.3	1.4	14	Athletics / Activities	1.8	1	1.5
7	Attendance	1.9	1.3	1.5	15	Special Education	1.8	0.7	1.8
8	Gradebook / Standards Based	1.9	1.3	1.5	16	RTI	1.6	1	1.5

Modules in DPS that are not provided by ESCHOOL+

SIS Evaluation (ALL)

#		Skyward	Infinite Campus	Power School	#		Skyward	Infinite Campus	Power School
1	On-line Registration	1.7	1.2	1.5	9	Discipline	1.7	1.2	1
2	Registration/Scheduling	1.6	1.3	1.1	10	Health Records / Alerts	1.5	1.2	1.4
3	Report Cards & Transcripts	1.7	1.4	1.3	11	Guidance Tools	1.4	1.4	1.1
4	Fee Management	1.3	1.1	1.3	12	Online Course Requests	1.5	1.4	1.5
5	Lesson Plans	1.5	1.5	0.9	13	Family Access	1.7	1.5	1.5
6	Curriculum Management	1.1	1.4	1.2	14	Athletics / Activities	1.5	1.4	1.3
7	Attendance	1.7	1.6	1.3	15	Special Education	1.3	1.3	1.3
8	Gradebook / Standards Based	1.8	1.6	1.4	16	RTI	1.5	1.4	1.2

Modules in DPS that are not provided by ESCHOOL+

SIS Recommendation

#		Inadequate				Adequate				Reccomended			
		Skyward	Infinite Campus	Power School	Eschool+	Skyward	Infinite Campus	Power School	Eschool+	Skyward	Infinite Campus	Power School	Eschool+
1	On-line Registration		1		14	4	7	10		17	10	12	
2	Report Cards & Transcripts		3	1	6	5	6	13	9	13	9	1	1
3	Scheduling	1	1		5	4	7	11	6	11	8	6	
4	Fee Management		1	1	4	7	6	10	8	7	4	5	
5	Lesson Plans			2	10	7	9	9	3	10	9	5	
6	Curriculum Management			4	13	6	8	7	1	11	7	6	
7	Attendance		2	2	6	6	8	14	10	15	10	6	
8	Gradebook / Standards Based				8	4	5	12	6	12	11	7	
9	Discipline	1	2	5	6	6	9	11	8	15	8	2	1
10	Health Records / Alerts		1		5	7	7	6	6	9	8	8	1
11	Guidance Tools		1	2	8	6	4	7	3	5	7		
12	Online Course Requests		1		7	3	6	11	2	10	4	1	
13	Family Access		1		5	6	8	13	10	15	9	9	
14	Athletics / Activities				6	6	4	10	7	10	7	2	
15	Special Education			1	9	8	6	8	2	5	5	5	
16	RTI				13	8	5	9	1	9	9	4	
	SUM=	2	14	18	125	93	105	161	82	174	125	79	3
	AVERAGE=	1.0	1.4	2.3	7.8	5.8	6.6	10.1	5.5	10.9	7.8	5.3	1.0

Proposals

Year to Year Cost After Implementation

Skyward	PowerSchool	Infinite Campus
\$73,350	\$118,000	\$96,210

Thank You

Questions



SMS 2.0

Decatur, IL

The following pricing for software and services is provided specifically for you. If you would like information on a product or service not included below, please contact your Account Executive.

Per Student Pricing - 3 Year Contract

Secure Cloud Computing Installation

The Skyward Student Management Suite Core Package includes:

Student Management, Curriculum Mapping, Educator Gradebook, Family and Student Access, Graduation Requirements, Health Records, Lesson Plan, Response to Intervention and Test Score Import

School Management System Investment Summary

	Prorated Recurring Fees	Services	Full 12-Month Annual License Fee	Total
Student Management Suite				
Estimated Installation: Fourth Quarter of Fiscal Year	\$ 18,338.00	\$ 107,340.00	\$ -	\$ 125,678.00
System Wide Services and Software	-	30,985.00	-	30,985.00
Total School Management System	\$ 18,338.00	\$ 138,325.00	\$ -	\$ 156,663.00

School Management System Investment - Including Prorated Recurring Fees * **\$ 156,663.00**

School Management System Investment - No Proration \$ 73,350.00 \$ 138,325.00 \$ - \$ 211,675.00

* This Investment Summary reflects the prorated recurring fees based on an estimated installation date.
 The actual billing will be reflective of the actual installation date.
 The customer recognizes and acknowledges that in subsequent years the full 12-Month recurring fee will be billed.

Investment Estimate

Year 0	Estimated Installation Date through June 30, 2018 *	\$ 156,663.00
Year 1	July 1, 2018 through June 30, 2019	73,350.00
Year 2	July 1, 2019 through June 30, 2020	73,350.00
Year 3	July 1, 2020 through June 30, 2021	73,350.00
Total Investment Estimate		\$ 376,713.00

See Terms and Conditions for revised proposal expiration date.

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* The estimated installation date is not a guaranteed installation date.
 It is an estimate used by your Account Executive to more closely project the actual costs of the products shown on this proposal.
 The actual installation date will be determined by Project Management once the sale is complete.



Pricing Detail

Student Management Suite		9,000 Students			
		<i>Full 12-Month Recurring Fee ¹</i>	<i>Services</i>	<i>Full 12-Month Annual License Fee</i>	<i>Total</i>
Student Management Suite Software					
² Core Package	\$ 4.00 / student	\$ 36,000.00	\$ -	\$ -	\$ 36,000.00
<i>Student Management</i>					
<i>Curriculum Mapping</i>					
<i>Educator Gradebook</i>					
<i>Family and Student Access</i>					
<i>Graduation Requirements</i>					
<i>Health Records</i>					
<i>Lesson Plan</i>					
<i>Response to Intervention (RTI)</i>					
<i>State Reporting Training (Student Management Suite)</i>					
<i>Test Score Import</i>					
Additional Functionality					
Fee Tracking	\$ 0.75 / student	6,750.00	-	-	6,750.00
New Student Online Enrollment	\$ 1.00 / student	9,000.00	-	-	9,000.00
Support	\$ 2.00 / student	18,000.00	-	-	18,000.00
Student Management Suite Training					
³ Professional Development Center	\$ 0.40 / student	3,600.00	-	-	3,600.00
On-Site Days (38)		-	62,700.00	-	62,700.00
Web Hours (147)		-	25,725.00	-	25,725.00
Student Management Suite Data Migrations					
<i>Converting Vendor: eSchool/SunGard</i>					
Demographics		-	4,485.00	-	4,485.00
Examinations		-	1,560.00	-	1,560.00
⁵ Grading History - Transcripts		-	7,020.00	-	7,020.00
Immunizations		-	2,145.00	-	2,145.00
Scheduling (Non-Elementary Only)		-	3,705.00	-	3,705.00
Subtotal Student Management Suite		\$ 73,350.00	\$ 107,340.00	\$ -	\$ 180,690.00
⁶ Total Student Management Suite Solution					\$ 180,690.00

Pricing detail continued on following page



Pricing Detail, continued from previous page

System Wide Services and Software		9,000 Students			
	Full 12-Month Recurring Fee ¹	Services	Full 12-Month Annual License Fee	Total	
Installation					
⁷ Secure Cloud Computing Setup Assistance	\$ -	\$ 585.00	\$ -	\$ 585.00	
SmartStart Implementation Service					
Consultative Services - Student	-	19,650.00	-	19,650.00	
Project Management	-	12,900.00	-	12,900.00	
⁸ Project Management Discount	-	(2,150.00)	-	(2,150.00)	
Subtotal System Wide Services and Software	\$ -	\$ 30,985.00	\$ -	\$ 30,985.00	
Total System Wide Services and Software				\$ 30,985.00	

Secure Cloud Computing Services

Secure Cloud Computing Services (SCC Services) provides an option to remotely operate your Skyward application through a secure cloud provider. Our cloud provider operates servers within its own facilities allowing you secure access to all applications through a browser via the Internet. The SCC Services are fully responsible for all aspects involved in database disaster recovery, loading releases and updates, operating and maintaining host servers, software, and databases.

ISCorp offers the hosting packages listed below and recommends the following package:

Student Management Suite	9,000 Students	Platinum	Annual Total
Gold Package			\$ 18,000.00 *
Platinum Package			\$ 27,000.00 *

* This is a 36 month contract.

If you are interested in learning more about the SCC Services package options, please contact ISCorp, Jeff Zillner - VP Operations, 262.240.7777 or jjillner@iscorp.com.

Implementation and Training

Project Management

This is going to be a significant project, and you need a professional to manage it. Skyward's project management team will facilitate the flow of information to make your implementation a success. We are heavily versed in project management best practices and apply these in conjunction with our unique industry expertise for a smooth transition.

Training

Unlike many of the one-size-fits-all training programs prevalent in our industry, Skyward delivers web and onsite sessions tailored to your best practices. We layer an initial level of consulting with your leadership team to define short- and long-term goals. We understand the comfort level of your staff is a strong indicator of long-term success, which is why these trainings are supplemented with our self-paced Professional Development Center. Skyward's training model will provide a robust plan designed to fully train your staff without the need for purchasing additional hours. By utilizing Skyward's proven methods, you are setting your team up for a successful implementation.

Software Modules Not Included on this Proposal

Student Management Suite Software Modules

Course Learning Center
eSign - Electronic Signature
Food Service
LMS API
Skylert Interface
Special Education
Textbook Tracking

System Wide Software Modules

Schools Interoperability Framework (SIF) Agent
Skylert
Crystal Reports

Pricing Footnotes

See Terms and Conditions for revised proposal expiration date.

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- ¹ *This is a 3-Year Contract with automatic renewal after the initial term. The contract will renew at the then-current rate.*
- ² *The rate per student for the recurring fee will remain unchanged as stated in the Pricing Detail section above through June 30, 2021. The initial count is based on the student count as available from Market Data Retrieval (MDR) a division of Dun and Bradstreet. The recurring fee can fluctuate for subsequent years based on obtaining enrollment information directly from each applicable state.*
- ³ *Skyward's Professional Development Center (PDC) is included on this proposal. The PDC is a self-paced learning center to assist in training all staff. It includes online tutorials, simulations, and testing options. Your entire staff will have unlimited access to Skyward's on-line library and training materials for select modules.*
- ⁴ *All data must be provided in an ASCII, SQL Database or Excel format. Any other format will result in additional charges based on programming estimates at then-current rate per hour. In some instances it is not possible to identify the fields required for the data migration. If this occurs, Skyward will not be responsible for manual data entry of these fields under the data migration agreement. Field and record layouts will be provided by customer, if needed.*
- ⁵ *The Grade History data migration is completed for the purpose of printing transcripts at the High School level only.*
- ⁶ *Pre-printed forms for report cards can only be printed using supported laser printers. Skyward PaC software requires client access to utilize features that integrate with Microsoft products Excel and Word. Skyward Web based products like EA+ do not require client access to Microsoft Office products.*

Crystal Reports can be purchased directly from Skyward for additional custom reporting functionality and/or web Custom Reports.

Third-party product licenses may be subject to an annual increase.

Skyward requires an SSL (Secure Socket Layer) certificate to run any web-based applications. Skyward's IT Services can provide you more information including cost and installation of an SSL certificate.
- ⁷ **Secure Cloud Computing (SCC) Setup Assistance**

SCC Compliancy Testing.

Installation/Setup Service.
- ⁸ *This proposal includes a Project Management discount. This discount applies when purchasing a core product. Future sub module purchases will include standard Project Management fees.*



Training Footnotes

Skyward consultation and training is sold as a number of days and web hours identified on the proposal. The number of days and hours sold is an estimate of customer needs based on a combination of preliminary information gathered from the customer prior to the sale and Skyward's past training experience. It will be at the discretion of the Skyward and Customer Project Managers to use the days and web hours in a manner that best suits the customer. Any time spent by Skyward consultants for preparation, follow up, and the creation of training materials or other deliverables is also considered billable and will be deducted from this consulting time at the consulting rate. The customer can purchase additional consulting hours if more consulting time is needed.

Skyward On-Site Training Policy. A maximum of 10 people may attend each on-site day unless otherwise noted in this proposal. Should more people attend the training over the numbers stated, the customer will be charged an additional \$200 for each person.

Web training allows Skyward to remotely present, discuss, and review our product directly with you. This application utilizes the Internet and is conducted live between your staff (at their own workstation) and a Skyward service representative without the need for them to travel to your location, providing you with a lower cost of training and/or implementation along with greater flexibility of your installation timeline.

The training for **Educator Gradebook** is based on a 'Train the Trainer' approach. Skyward trainers will provide in-depth training to a select group of staff members designated for training remaining customer staff on this software module.

Student Management Suite

	Web Hours	On-Site Days
Student Management	80	28
State Reporting	15	
Curriculum Mapping	6	
Educator Gradebook	18	2
Family Access	4	
Graduation Requirements		2
Health Records	8	
Lesson Plan	4	
Response to Intervention		2
Test Score Import		1
Fee Tracking	6	3
New Student Online Enrollment	6	
Consulting	84	3
Student Management Suite Total	231	41

Custom Forms (Checks, W-2's, etc.) and Peripherals

Nelco is the exclusively recommended supplier of preprinted, blank laser, pressure seal (blank and preprinted) checks and MICR toner cartridges. To request free samples or to place your order, visit www.skywardforms.com or contact Nelco's customer service center at 1-800-266-4669.

School Technology Associates, Inc. has worked with Skyward for over 25 years and offers a complete line of hardware, software, service, and support for peripheral equipment needed to run Skyward's Food Service, Fixed Assets, and TrueTime software. All items have been completely tested by Skyward and are in use by other Skyward customers nationwide.

Dan Hoerl, President
School Technology Associates, Inc.
15134W Pierce Lane
Stone Lake, WI 54876
(612) 860-8960 - Cell Phone

Your one-stop source for your Skyward needs.
(877) 436-4657 - Toll Free Order Line
(877) 466-7157 - Toll Free Fax Line
www.k12sta.com

BMI Systems Group is a full service systems integrator specializing in creating procedures, software applications and sourcing supplies, and scanning hardware for automating and integrating advanced data collection systems with your current applications. We have built our reputation by developing and marketing reliable and cost effective systems designed to work in conjunction with your organization's Skyward School Business Suite Solution.

BMI Systems Group has interfaced with Skyward's Fixed Asset Module for over 8 years with many successful installations. For over 27 years, BMI Systems Group has designed and installed innovative solutions that consistently perform well in real world situations. Our products are in over 500 School Districts in 47 of the 50 states. Please visit our website: www.bmisys.com.

Secure Cloud Computing Readiness Review

As you consider Skyward's SCC Services, we can provide you with an initial readiness review to ensure your internet connection provides adequate bandwidth. Please contact your ISP (Internet Service Provider) on obtaining a usage report of your internet connection and provide the following information to your Skyward Account Executive for further analysis.

- ISP (Internet Service Provider) Name
- Type and Total bandwidth contracted with your ISP
- Available/free bandwidth during school hours (typically available through a bandwidth utilization report; preferably during the past 30 days with students present)

Annual Fee Information

Annual Support License

- Unlimited support requests for designated support contacts
- Live chat support
- Periodic product webinars
- Quarterly customer newsletter

Annual Software License

- Product updates throughout the year
- State and Federal required reports

Terms and Conditions

- See attached Terms and Conditions page for further information.
The Terms and Conditions page must be executed by an authorized representative.
- The Sales Agreement will be sent to you for execution.
The Sales Agreement page must be executed by both Skyward and an authorized representative to be valid.



TERMS AND CONDITIONS

This proposal is valid for 120 days from date of proposal.

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This information is distributed exclusively by Skyward, Inc. It is to be used by the Decatur School District 61 administrative staff only. Any copying or distributing of the proposal, or any part of the proposal, to sources outside the Decatur School District 61 is prohibited without written consent, which shall not unreasonably be withheld, of Skyward, Inc.

Software

Classroom Training: Skyward classroom training shown in this proposal is calculated on the basis that up to 3 people may attend each class (with initial software purchase). Classroom training is to be provided at the Skyward Branch Office. Skyward reserves the right to cancel due to low enrollment. Additional training may be purchased at the then-current price per person, per class day.

On-site Training: On-site training is based on the customer having training facilities available. Additional on-site training may be purchased at the then-current rate. Up to 10 people, per instructor, may attend the on-site training. One day of training consists of 6 hours on-site.

Skyward on-site training policy: A maximum of 10 people may attend each on-site day unless otherwise noted in the training grid. Should more people attend the training over the numbers stated, the customer will be charged an additional \$200 for each person.

Cancellation of Training Days: The customer must cancel 24 hours in advance of scheduled training. If the training is not cancelled according to this policy, the customer will be billed for the scheduled classroom or on-site training.

Expiration of Training: The customer may utilize Web hours, Classroom and On-Site training days, included with the purchase of Skyward software, for a period of up to twelve (12) months. The twelve-month period will commence upon implementation of each respective software module. Training not utilized within the twelve-month period will expire and is non-refundable.

Skyward software systems will be installed by Customer Service Representatives. Customers running on an existing network installed by any other than Skyward must have their technical support person at the site to provide any assistance during the software loading. If no one is available, Skyward will bill the customer at the then-current rate.

Skyward PaC software only supports printers with drivers certified for the Windows Operating System. Skyward Web Based products like EA+ and Employee Access support print drivers that are certified for the Windows or Mac Operating System. Pre-printed forms for report cards can only be printed using supported laser printers.

Third Party Software and Hardware

Third party software and hardware proposals are for informational purposes only. Third party software and hardware prices should be verified by customer prior to ordering software and hardware.

This proposal is being presented without a Technology Analysis from our Networking Engineers. Data gathered for this proposal was provided by the customer to Skyward. Any additional required services or hardware will be billed at our normal rates. To ensure accuracy we recommend a Skyward Technology Analysis be initiated prior to ordering.

In the event Skyward provides any third party software and/or hardware as part of this Agreement (i.e. Skyward procures, assembles, delivers and/or installs such software and hardware, or provides training), customer agrees that it shall benefit by and be bound by any and all warranties, warranty limitations, license agreements, and any other rights and obligations provided by the third party software and/or hardware supplier to the purchasers and users of its products, whether provided in written or electronic format. Skyward will provide additional information on the manufacturers coverage and options upon request.

Skyward does not provide any warranties for third party software and hardware.

Payment Terms:

1. Skyward and 3rd Party Annual Software License

The Annual Skyward Software License will be prorated from date of installation of software onto Customer's system or access to Skyward data through SCC Services through June 30 of the current fiscal year.

Subsequent years of Skyward Annual Software License will be billed on a June 30 fiscal year basis at the agreed rate and are due July 1.

The contract will renew at the then-current rate.

Third Party Annual License fees will be billed upon start of license as indicated by the third party vendor. For the initial year, the license will be prorated through June 30 if permission has been granted by said vendor. Subsequent years, therefore, would be billed on a June 30 fiscal year basis at the then-current rate.

2. Scheduling of Installation

Installation of purchased software must occur within 12 months of the date Skyward receives PO. Purchases subsequent to this conversion will be quoted at the then-current price.

3. Professional Services

a. **Installation and Training Services** - Payment for all training and installation services due upon installation of any Skyward programs onto Customer's system.

b. **Project Management / Consultative Services** - Payment due upon execution of Software Agreement, Terms and Conditions or Acceptance of Proposal.

Project Management hours must be used within 24 months of purchase. Unused hours will be cancelled and are not refundable.

c. **Data Migration Fees** - Payment for all data migration services due upon installation of any Skyward programs onto Customer's system.

State data used for the data migration must come from one system.

d. **Hardware Implementation** - Payment due upon completion of hardware installation.

4. Subsequent years after contract expiration:

Subsequent years following initial term will automatically renew as a single year contract.

The contract will renew at the then-current rate.

5. Third Party Software and Hardware - Payment due upon delivery.

6. **Taxes** - If any authority imposes a duty, tax, levy or fee, excluding those based on Skyward's net income, upon the Skyward Products, Materials, or Skyward Services, then Customer agrees to pay the amount specified and Customer is solely responsible for any personal property taxes for the Skyward Products from the date they were acquired.

5.10.17

Customer agrees to the terms and conditions listed above and set forth in the Proposal(s).

Customer Signature

Printed Name

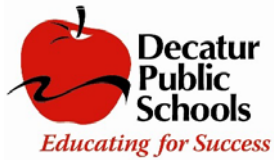
Date

ID	Task Name	Duration	Start	Finish	Resource Names
0	Decatur Public Schools, IL (SAMPLE) SCC Future Scheduling Implementations 2019	408 days?	Mon 4/30/18	Wed 11/20/19	
1	Preparation and System Setup	37 days	Mon 4/30/18	Tue 6/19/18	
2	Order Software	1 day	Mon 4/30/18	Mon 4/30/18	Skyward Project Manager
3	Kickoff Meeting	1 day	Tue 5/1/18	Tue 5/1/18	Skyward Project Manager,Skyward Hardware System Manager,Skyward Conversion Manager,District Project Manager,District I.S. Manager,District Training Coordinator,District Key Departmental Staff
4	Finalize Implementation Schedule	30 days	Wed 5/2/18	Tue 6/12/18	Skyward Project Manager,Skyward Customer Service Manager,Skyward Conversion Manager,Skyward Hardware System Manager,District Project Manager,District I.S. Manager,District Training Coordinator,District Key Departmental Staff
5	Software/Database installation at ISCorp	1 day	Wed 6/13/18	Wed 6/13/18	ISCorp Hardware Tech
6	Technical Staff Training - Loading the ISCorp Client	2 days	Thu 6/14/18	Fri 6/15/18	Skyward Hardware System Rep,District I.S. Manager,District I.S. Personnel
7	Training Lab(s) Configuration	1 day	Mon 6/18/18	Mon 6/18/18	District I.S. Manager,District I.S. Personnel,Skyward Hardware System Rep,Skyward Project Manager
8	Test Environment	1 day	Tue 6/19/18	Tue 6/19/18	District I.S. Manager,District I.S. Personnel,Skyward Hardware System Rep
9	End system set-up	0 days	Tue 6/19/18	Tue 6/19/18	
10	SmartStart Consultation	17 days	Tue 9/4/18	Wed 9/26/18	
11	System Overview	2 days	Tue 9/4/18	Wed 9/5/18	Skyward Customer Service Manager,District Project Manager,District Key Support Personnel
12	Demographics and Systems	1.5 days	Thu 9/6/18	Fri 9/7/18	Skyward Customer Service Manager,District Project Manager,District Key Support Personnel
13	Current Year Scheduling	1.5 days	Fri 9/7/18	Mon 9/10/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
14	Attendance	1.5 days	Tue 9/11/18	Wed 9/12/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
15	Grading	1.5 days	Wed 9/12/18	Thu 9/13/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
16	State Report Training	1.5 days	Fri 9/14/18	Mon 9/17/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
17	Future Scheduling	2 days	Mon 9/17/18	Wed 9/19/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
18	Disciplinary	1 day	Wed 9/19/18	Thu 9/20/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
19	Educator Access and Gradebook	2 days	Thu 9/20/18	Mon 9/24/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
20	Other sub-modules purchased	2.5 days	Mon 9/24/18	Wed 9/26/18	District Key Support Personnel,District Project Manager,Skyward Customer Service Manager
21	Completion of Setup Worksheet/Essential Data Elements	0 days	Wed 9/26/18	Wed 9/26/18	Skyward Customer Service Manager,District Project Manager,District Key Support Personnel
22	Preliminary Conversion and Verification	73 days	Wed 6/20/18	Fri 9/28/18	
23	Preliminary Data Conversion Meeting	2 days	Wed 6/20/18	Thu 6/21/18	Skyward Project Manager,Skyward Conversion Manager,District Programmer,District Project Manager,District I.S. Manager
24	Copy of Student Data Delivered to Skyward	5 days	Fri 6/22/18	Thu 6/28/18	District Programmer,District Project Manager,District I.S. Manager
25	Supporting Documentation Delivered to Skyward	5 days	Fri 6/22/18	Thu 6/28/18	District Project Manager,District Key Support Personnel
26	Conversion of Preliminary Student Data	60 days	Fri 6/29/18	Thu 9/20/18	Skyward Quality Assurance Rep,Skyward Conversion Manager
27	Delivery of converted data (preliminary conversion to be used for verification)	1 day	Fri 9/21/18	Fri 9/21/18	ISCorp Hardware Tech
28	Cursory Data Comparison and verification	5 days	Mon 9/24/18	Fri 9/28/18	Skyward Student CS Trainer,District Project Manager,District Key Support Personnel

ID	Task Name	Duration	Start	Finish	Resource Names
29	Preliminary conversion complete	0 days	Fri 9/28/18	Fri 9/28/18	
30	Professional Development Center (PDC)	76.5 days?	Thu 9/27/18	Fri 1/11/19	
31	Introduction to PDC	0.5 days	Thu 9/27/18	Thu 9/27/18	District Key Support Personnel,District Project Manager,Skyward Student CS
32	District to continue use of PDC throughout implementation	75 days	Thu 9/27/18	Thu 1/10/19	District End-Users,District Key Support Personnel,District Project Manager
33	PDC work complete	1 day?	Thu 1/10/19	Fri 1/11/19	
34	Implementation of Future Scheduling	86 days?	Wed 12/26/18	Wed 4/24/19	
35	Final Future Scheduling Data to Skyward for conversion.	5 days	Wed 12/26/18	Tue 1/1/19	District Programmer,District Project Manager,District I.S. Manager
36	Data Verification Materials to Skyward	5 days	Wed 12/26/18	Tue 1/1/19	District Project Manager,District Key Support Personnel
37	Skyward to convert final Future Scheduling data	10 days	Wed 1/2/19	Tue 1/15/19	Skyward Quality Assurance Rep,Skyward Conversion Manager
38	Final Future Scheduling Data to be Loaded on ISCorp Server	1 day	Wed 1/16/19	Wed 1/16/19	ISCorp Hardware Tech
39	Data Verification	2 days	Thu 1/17/19	Fri 1/18/19	Skyward Student CS Trainer,District Project Manager,District Key Support Personnel
40	District and Security Configuration	3 days?	Mon 1/21/19	Wed 1/23/19	Skyward Student CS Trainer,District Project Manager,District I.S. Manager,District Administrator
41	Next Year Scheduling Training: Preparations	2.5 days	Thu 1/24/19	Mon 1/28/19	Skyward Student CS Trainer,District Registrars,District Guidance Counselors,District Project Manager
42	End Users Take Requests in Skyward	30 days	Mon 1/28/19	Mon 3/11/19	District Key Data-entry Personnel,District Guidance Counselors,District Registrars
43	Next Year Scheduling Training: create schedules	2.5 days	Mon 3/11/19	Wed 3/13/19	Skyward Student CS Trainer,District Registrars,District Guidance Counselors,District Project Manager
44	End Users Create Schedules	30 days	Thu 3/14/19	Wed 4/24/19	District Key Data-entry Personnel,District Guidance Counselors,District Registrars
45	Implementation of NY Scheduling complete	0 days	Wed 4/24/19	Wed 4/24/19	
46	Implementation of Demographics	19 days	Wed 5/15/19	Mon 6/10/19	
47	Final Demographics Data to Skyward for conversion.	5 days	Wed 5/15/19	Tue 5/21/19	District Programmer,District Project Manager,District I.S. Manager
48	Data Verification Materials to Skyward	5 days	Wed 5/15/19	Tue 5/21/19	District Programmer,District Project Manager,District I.S. Manager
49	Create Skyward backup and send to Skyward	5 days	Wed 5/22/19	Tue 5/28/19	District Programmer,District Project Manager,District I.S. Manager
50	Skyward to convert final Demographics data	5 days	Wed 5/29/19	Tue 6/4/19	Skyward Quality Assurance Rep,Skyward Conversion Manager
51	Final Demographics Data to be Loaded on ISCorp Server	1 day	Wed 6/5/19	Wed 6/5/19	ISCorp Hardware Tech
52	Data Verification	2 days	Thu 6/6/19	Fri 6/7/19	Skyward Student CS Trainer,District Project Manager,District Key Support Personnel
53	Demographics and Systems Training	1 day	Mon 6/10/19	Mon 6/10/19	Skyward Student CS Trainer,District Key Data-entry Personnel,District Middle School Secretaries,District High School Secretaries,District Elementary Secretaries
54	Implementation of Demographics complete	0 days	Mon 6/10/19	Mon 6/10/19	
55	Implement Skyward District-Wide	114 days	Tue 6/11/19	Fri 11/15/19	
56	Final Ancillary Data to Skyward for conversion (Ex: Health Records, State Reporting)	5 days	Tue 6/11/19	Mon 6/17/19	District Programmer,District Project Manager,District I.S. Manager
57	Data Verification Materials to Skyward	5 days	Tue 6/11/19	Mon 6/17/19	District Programmer,District Project Manager,District I.S. Manager
58	Skyward to convert final Ancillary data	35 days	Tue 6/18/19	Mon 8/5/19	Skyward Project Manager,Skyward Conversion Manager,District Project Manager,District Programmer,District I.S. Manager

ID	Task Name	Duration	Start	Finish	Resource Names
59	Final Data to be Loaded on ISCorp Server	1 day	Tue 8/6/19	Tue 8/6/19	ISCorp Hardware Tech
60	Data Verification	16 days	Wed 8/7/19	Wed 8/28/19	District Project Manager,District Programmer,District I.S. Manager,Skyward Project Manager
61	Final Historical Data to Skyward for conversion (Ex: Academic or Attendance History)	5 days	Thu 8/29/19	Wed 9/4/19	District Programmer,District Project Manager,District I.S. Manager
62	Data Verification Materials to Skyward	5 days	Thu 9/5/19	Wed 9/11/19	District Programmer,District Project Manager,District I.S. Manager
63	Skyward to convert final Historical data	30 days	Thu 9/12/19	Wed 10/23/19	Skyward Project Manager,Skyward Conversion Manager,District Project Manager,District Programmer,District I.S. Manager
64	Final Data to be Loaded on ISCorp Server	1 day	Thu 10/24/19	Thu 10/24/19	ISCorp Hardware Tech
65	Data Verification	16 days	Fri 10/25/19	Fri 11/15/19	District Project Manager,District Programmer,District I.S. Manager,Skyward Project Manager
66	All data conversions completed	0 days	Fri 11/15/19	Fri 11/15/19	
67	Training for Full District - A Skyward On-site Training day allows for ten attendees.	117 days	Tue 6/11/19	Wed 11/20/19	
68	Current Year Scheduling	1 day	Tue 6/11/19	Tue 6/11/19	Skyward Student CS Trainer,District Project Manager,District Middle School Secretaries,District High School Secretaries
69	Attendance	1 day	Wed 6/12/19	Wed 6/12/19	Skyward Student CS Trainer,District Project Manager,District Middle School Secretaries,District High School Secretaries,District Elementary Secretaries,District Attendance Clerks
70	Educator Access and Educator Gradebook (Train the Trainer) - 1 day sessions	5 days	Thu 6/13/19	Wed 6/19/19	Skyward Student CS Trainer,District Trainers,District Training Coordinator,District I.S. Manager
71	Health Records	2.5 days	Thu 6/20/19	Mon 6/24/19	Skyward Student CS Trainer,District School Nurse
72	Disciplinary	0.3 days	Mon 6/24/19	Mon 6/24/19	Skyward Student CS Trainer,District Vice-Principals,District Principals,District Guidance Counselors
73	New Student Online Enrollment - .5 day sessions via web	1 day	Mon 6/24/19	Tue 6/25/19	District Elementary Secretaries,District High School Secretaries,District Middle School Secretaries,Skyward Student CS Trainer
74	Fee Management - 1 day sessions	4 days	Tue 6/25/19	Mon 7/1/19	Skyward Student CS Trainer,District Middle School Secretaries,District High School Secretaries,District Bookkeepers
75	State reporting - via web	2.5 days	Mon 7/1/19	Thu 7/4/19	Skyward Student CS Trainer,District Project Manager,District Key Departmental Staff
76	Test Score Import via web	1 day	Thu 7/4/19	Fri 7/5/19	Skyward Student CS Trainer,District Key Data-entry Personnel
77	Grading - 2 day sessions	1 day	Mon 11/18/19	Mon 11/18/19	Skyward Student CS Trainer,District Project Manager,District Guidance Counselors,District Principals,District Vice-Principals,District Middle School Secretaries,District High School Secretaries,District Guidance Secretaries,District Registrars
78	Graduation Requirements - 1 day sessions via web	2 days	Tue 11/19/19	Wed 11/20/19	Skyward Student CS Trainer,District Guidance Counselors
79	Athletic Eligibility - .5 day sessions via web	0.3 days	Fri 7/5/19	Fri 7/5/19	Skyward Student CS Trainer,District Trainers,District Training Coordinator,District I.S. Manager
80	Family Access via web	0.5 days	Fri 7/5/19	Mon 7/8/19	Skyward Student CS Trainer,District I.S. Manager,District I.S. Personnel
81	Curriculum Mapping - .5 day sessions via web	1 day	Mon 7/8/19	Tue 7/9/19	Skyward Student CS Trainer,District Curriculum Staff,District Key Data-entry Personnel
82	Lesson Plans - .5 day sessions via web	0.5 days	Tue 7/9/19	Tue 7/9/19	Skyward Student CS Trainer,District Curriculum Staff,District Key Data-entry Personnel
83	Response to Intervention - .5 day sessions via web	2 days	Tue 7/9/19	Thu 7/11/19	Skyward Student CS Trainer,District Key Departmental Staff
84	Skylert via web	0.5 days	Thu 7/11/19	Fri 7/12/19	Skyward Student CS Trainer,District I.S. Personnel
85	Skybuild - .5 day sessions via web	0.3 days	Fri 7/12/19	Fri 7/12/19	
86	Misc. Training as Needed	23 days	Fri 7/12/19	Wed 8/14/19	
87	All training completed	0 days	Mon 11/18/19	Mon 11/18/19	

ID	Task Name	Duration	Start	Finish	Resource Names
88	Ancillary & Miscellaneous Systems (OPTIONAL)	381 days	Mon 4/30/18	Mon 10/14/19	
89	Meeting regarding all Student ancillary data (exports and imports) and automated processes.	1 day	Mon 4/30/18	Mon 4/30/18	Skyward Project Manager,Skyward Programming Manager,Skyward Hardware System Manager,District Project Manager,District Programmer,District I.S. Manager
90	Set-up interfaces available in Skyward	30 days	Tue 6/11/19	Mon 7/22/19	Skyward Project Manager,Skyward Hardware System Manager,District Project Manager,District Key Support Personnel,District I.S. Manager
91	District to test interfaces available in Skyward	20 days	Tue 7/23/19	Mon 8/19/19	Skyward Hardware System Manager,District Project Manager,District Key Support Personnel,District I.S. Manager
92	Auto-schedule interfaces	20 days	Tue 7/23/19	Mon 8/19/19	Skyward Hardware System Manager,District Project Manager,District Key Support Personnel,District I.S. Manager
93	District to test auto-scheduled interfaces	40 days	Tue 8/20/19	Mon 10/14/19	Skyward Project Manager,Skyward Hardware System Manager,District Project Manager,District Key Support Personnel,District I.S. Manager
94	All interfaces set-up and tested	0 days	Mon 10/14/19	Mon 10/14/19	
95	Project Close-Out Meeting	0 days	Mon 11/18/19	Mon 11/18/19	Skyward Project Manager,District Project Manager,District Key Departmental Staff



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Summer School Update
Initiated By: Charlotte Thompson and Dr. Joshua Peters, Directors of Curriculum and Instruction; Ashley Grayned, Extended Learning Supervisor	Attachments: Update Presentation
Reviewed By: Dr. Paul Fregeau, Superintendent	

CURRENT CONSIDERATIONS:

The Directors of Curriculum and Instruction and the Extended Learning Supervisor will provide an update on summer school preparations for 2018.

FINANCIAL CONSIDERATIONS:

None at this time.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education accept this informational report on Summer School as presented.

RECOMMENDED ACTION:

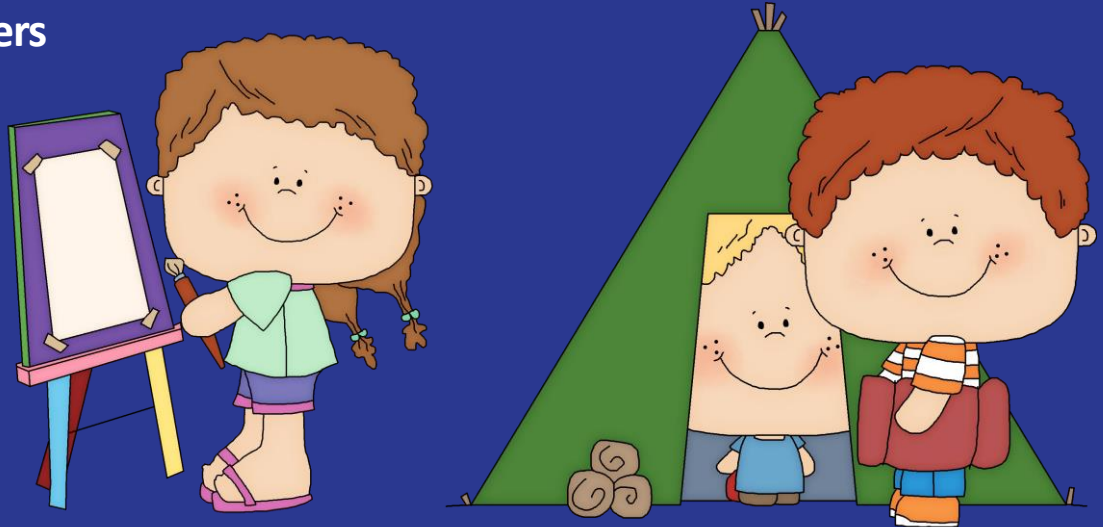
- Approval
- Information
- Discussion

BOARD ACTION: _____



Summer Camp Update

March 27, 2018 Board of Education Meeting
Charlotte Thompson, Dr. Joshua Peters
and Ashley Grayned



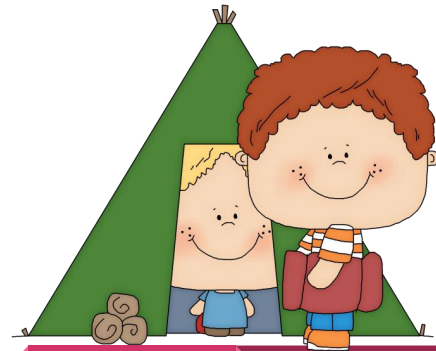
Camp Sites

Camp Connections:

- Jewel Grady- Camp Coordinator
- Hope Academy- Location
- Current K-5th Grade students
- 300 spots available

Camp Discovery:

- Harl Hillman- Camp Coordinator
- MacArthur High School
- Current 6th- 8th grade students
- 75 spots available



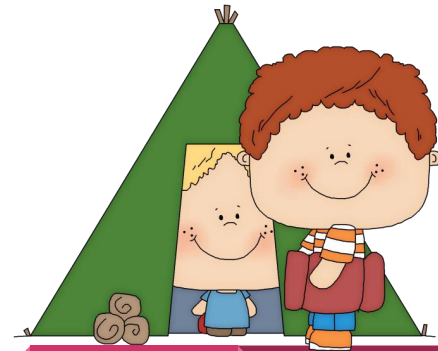
Camp Sites Cont...

Smash Jr (Gifted/high-achieving):

- Deb Harper- Camp Coordinator
- Dennis Lab School- Location
- Current 2nd- 5th grade students
- 60 spots available

Smash Senior (Gifted/high-achieving camp):

- Deb Harper- Camp Coordinator
- Millikin University- Location
- Current 6th- 8th grade students
- 60 spots available



Staffing Cont...

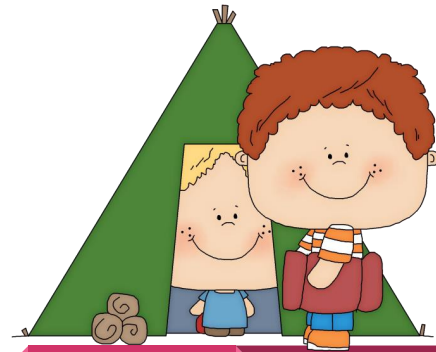
1 Operational Coordinator

1 Principals

2 Assistant Principals

5 Lead Facilitators (Coaches) 19 Facilitators

3 Wellness Coaches

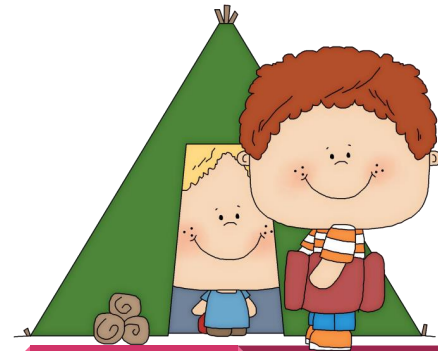


Camp Application Numbers

690 applicants K-5

187 applicants 6-8

- 560 Camp Connections
- 128 Camp Discovery
- 89 Smash JR
- 59 Smash SR



Enrollment

Application deadline was extended to March 16.

Admission to the camps are based on attendance, discipline, students needs and student data.

The Camp Coordinators will confirm registration for each student via email, letter, or by phone. Parents will be notified via postcard by April 16th.



What's Included in Summer Camp?

Summer Camp includes:

- Hands on project-based curriculum
- One to one technology
- Breakfast and Lunch
- Free Transportation
- Excursions are at NO COST to the family



Camp Themes

Camp Connections:

- The Amazing Race (Split into three groups - K-1, 2-3, and 4-5)
 - "How can I use what I know and learn to work with others to solve a problem?" (K-1, 4-5)
 - "How can I use what I know and learn to show my appreciation for others around the world?" (2-3)

Camp Discovery:

- "Challenges"
 - Why are positive interactions essential?

Smash JR:

- "I'd Like to Teach the World to _____" Smash SR-
- Two weeks of "Survival" and two weeks of "Food science"



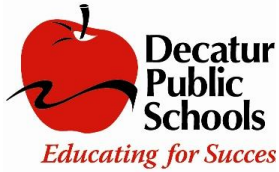
Connection to Curriculum

- Must align to ELA and Math
- Must offer hands-on discovery/STEM/PBL opportunities
- Excursions



Thank You

Questions



**Board of Education
Decatur Public School District #61**

Date: March 27, 2018	Subject: Alternative Education Program Update
Initiated By: Dr. Paul Fregeau, Superintendent, and the Alternative Education Committee	Attachments: Powerpoint
Reviewed By: Dr. Paul Fregeau, Superintendent and the Alternative Education Committee	

BACKGROUND INFORMATION:

Alternative Education is a program that is separate from regular education that is designed for high risk students with consistent academic and/or behavioral difficulties in a traditional classroom setting. This program, when utilized for its purpose, will assist such students to be successful in a controlled learning environment.

CURRENT CONSIDERATIONS:

The Alternative Education Committee's goals were to research and address the following:

- Transitions
- Options
- Ties to Careers
- Supports
- Staff Hiring
- Class Size

The committee would like to maximize academic and behavioral supports provided through an alternative educational setting. Today's presentation is a set of draft recommendations and the Alternative Education Committee is seeking input and/or feedback from the Board of Education.

FINANCIAL CONSIDERATIONS:

There are no financial considerations at this time.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education accept this informational report on the Alternative Education Program as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

ALTERNATIVE EDUCATION UPDATE



**MARCH 27, 2018
BOARD OF EDUCATION MEETING
SUPERINTENDENT DR. PAUL FREGEAU**

COMMITTEE MEMBERS

1. Cordell Ingram – Principal at MHS
2. Eldon Conn – Principal at South Shores
3. Joshua Fazekas – Special Education Social Worker at South Shores
4. Barbara Morrow – Principal at Phoenix Academy
5. Michelle Houchins – Teacher at Phoenix Academy
6. Heather England – Teacher at Franklin Elementary School
7. Deborah Rapson – Teacher at Dennis Lab School
8. Christopher DeSanto – Teacher at EHS
9. Suzanne Kreps – President of DEA
10. Amelia Finch – Uniserv Director, Region 10
11. Paula Busboom – President of DFTA
12. Paul Fregeau-Superintendent

STEPS TAKEN

- **GATHERED RESEARCH**
- **REVIEWED RESEARCH**
- **REVIEWED PREVIOUS RECOMMENDATIONS**
 - **EXPLORED OTHER PROGRAMS**
- **CRAFTED DRAFT RECOMMENDATION**

DRAFT

KEY FACTORS

- 1. Transitions**-Strong Plans, Altered Schedules.
- 2. Options**-Students need a variety of settings tailored to their needs.
- 3. Ties to Careers**-for the older students.
- 4. Supports**-Interventions, Staff (i.e. counselors, social workers, nurses, etc.).
- 5. Staff Hiring**-Identify the “right” people, PD, Committees to provide opportunity for input.
- 6. Class Size**-Smaller adult to student ratios.

POSSIBILITIES

- 1. Separate K-12 Programming**
- 2. Hybrid-Separate Building as well as in current buildings**
- 3. Structure based on age rather than grade**

DRAFT RECOMMENDATION

1. **Separate K-12 Alternative School**-Key facets of this program will be a variety of options for students, Life Skill Development, Social Emotional Learning, as well as Career Development. Also, the possibility of incentives for staff in \$ to work at this school. It should be noted that the schedule needs to be different than a regular education setting.
2. **Suspension Program**- Placement for a few days up to 90 days. This is in lieu of staying home and receiving no education.
3. **Transition Rooms**- In as many schools as possible. Could be utilized as a transition back to school from Suspension or Alternative Program. Also, could be used as transition before placement in Alternative Program.

DRAFT

NEXT STEPS

- 1. INPUT FROM SCHOOL BOARD**
- 2. VISIT SUSPENSION SCHOOL AND NOVAK IN CHAMPAIGN**
- 3. DETERMINE COSTS**

DRAFT

FUTURE EXPLORATION

- 1. Grant Funding?**
- 2. Program for ages 18-21?**
- 3. Night School?**

KEY POINTS

1. Proper Allocation of Resources

- staff, facility, transportation, PD for staff, etc.

2. Community Support

- Careers, Mental Health, Behavioral etc.

3. School Board Support

THANK YOU

QUESTIONS