



DECATUR PUBLIC SCHOOL DISTRICT #61
BOARD OF EDUCATION
AGENDA

Regular Meeting
Eisenhower High School
Room C133
EHS Auditorium

October 22, 2019
4:00 PM Open Session
Closed Session Immediately Following
6:30 PM Open Session Continuing

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Strategic Plan Mission:

The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

The Board of Education Parameters that Guide Our Work:

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

IO 1.0 CALL TO ORDER – CALL FOR EXECUTIVE SESSION

The Board of Education will meet in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees.

Roll Call

IO 2.0 PLEDGE OF ALLEGIANCE

AI 3.0 APPROVAL OF AGENDA, OCTOBER 22, 2019

IO 4.0 PUBLIC PARTICIPATION

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.

IO 5.0 STUDENT/EMPLOYEE/COMMUNITY RECOGNITION

- Updates: Ag Academy Program and the Legacy of Learning Banquet

DI 6.0 BOARD AND/OR OTHER COMMITTEE REPORTS

- Discipline Action
- Schedule B
- Finance
- DPS Foundation
- Policies
- Human Resources
- Naming
- Joint – City, DPS 61 and Park District

STUDENT AMBASSADORS’S REPORT

BOARD DISCUSSION

IO 7.0 SUPERINTENDENT’S REPORT

- A. Quarterly Strategic Plan Update

AI 8.0 ROLL CALL ACTION ITEMS

- A. Personnel Action Items
- B. Employment of a Chief Communications Officer
- C. Memorandum of Understanding (Retirement Incentive) between Decatur Public School District 61 and the Decatur Education Association (DEA)
- D. Resolution Authorizing the Sale of School Personal Property (Surplus Apple Devices)
- E. Authorize BLDD to Submit Health/Life/Safety Amendments

AI 9.0 CONSENT ITEMS

- A. Minutes: Open/Closed Meetings October 08, 2019
- B. Early Release of October 2019 Checks, Paid in November 2019
- C. Financial Conditions Report
- D. Treasurer’s Report
- E. Resolution Authorizing Donation-Recycling of School Personal Property (Surplus Electronics)

IO 10.0 ANNOUNCEMENTS

The Board of Education sends condolences to the families of:

Vera Monska, who passed away Friday, October 11, 2019. Mrs. Monska was the mother of Linda Helm, Mail Clerk, mother-in-law of Tim Helm, Teamster Foreman and grandmother of Jennifer Sommer, Assistant to the Chief Operational Officer in Decatur Public Schools.

Bernadine Karmazin, who passed away Saturday, October 12, 2019. Mrs. Karmazin was the grandmother of Matt Fraas, Principal at Stephen Decatur Middle School.

James H. Ward, who passed away Monday, October 14, 2019. Retired Officer Ward was the husband of Shirley Ward, retired Secretary from the Macon-Piatt Special Education District. Officer Ward was also a former Life Skills Teaching Assistant for Decatur Public Schools.

IO 11.0 IMPORTANT DATES

- October** 25 Parent-Teacher Conference/Report Cards
– **NO School for Students**
28 Teacher Institute Day
– **NO School for Students**

November 06 Half Day of School

- 09 Legacy of Learning Alumni Award Banquet at the Millikin University
– For more information, please contact Zach Shields, Executive Director of Decatur Public Schools Foundation, at 217 362-3042 and/or at zshields@dps61.org
11 Veteran's Day Holiday
– Full Day of School for ALL Students

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, November 05, 2019 in the 1st Floor Board Room at the Keil Administration Building.

12.0 ADJOURNMENT

The Dwayne O. Andreas Ag Academy



*Growing future **leaders**.*



*Strengthening the
agricultural industry.*



*Building a **community**.*



*We are **FFA**.*

National FFA President's Visit



Bre Holbert

National President, 2018-19





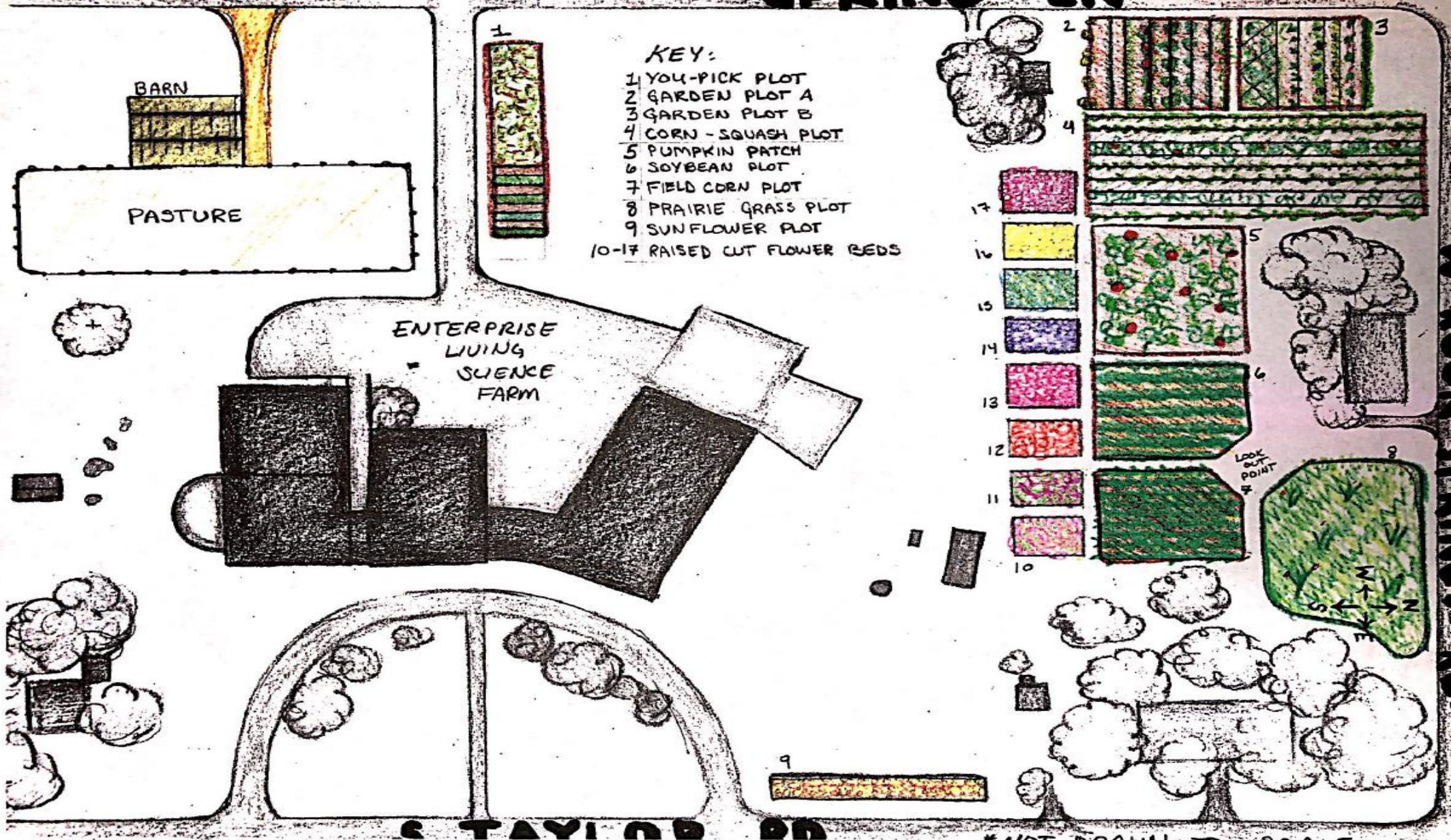


National FFA Officers

All-day leadership
institute for DPS

Eisenhower High School

February 4, 2019





Dwayne O. Andreas Ag Academy – *MacArthur and Eisenhower High Schools*



Dwayne O. Andreas Ag Academy – MacArthur and Eisenhower High Schools



WILL EWE ADOPT ME?

RESPONSIBILITIES
INCLUDE:

- Feeding and Watering on
specified days
(Including weekends!)
- Training & Showing at a few
shows
- Help with breeding decisions
- Basic day to day care
- Shearing wool

For more information, text
Cassie (616)558-0169



2018-2019 (Year 1) – *198 Students enrolled*
2019-2020 (Year 2) – *343 Students enrolled*





The Legacy of Learning

Saturday, November 9th

Please join our **Andreas Ag Academy Officers** as we host the 17th Annual Outstanding Alumni event at Millikin University

5 p.m. **Reception**

6 p.m. **Dinner and Program**

(We promise to be done by 8...)





Questions?

Andrew Klein

aklein@dps61.org

Seth McMillan

smcmillan@dps61.org

Kacey Reinholtz

kkreinholtz@dps61.org

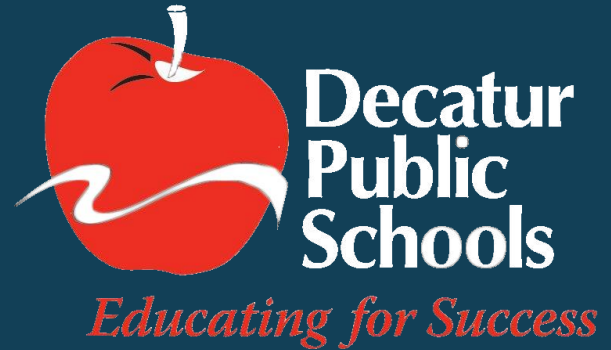
Zach Shields

zshields@dps61.org

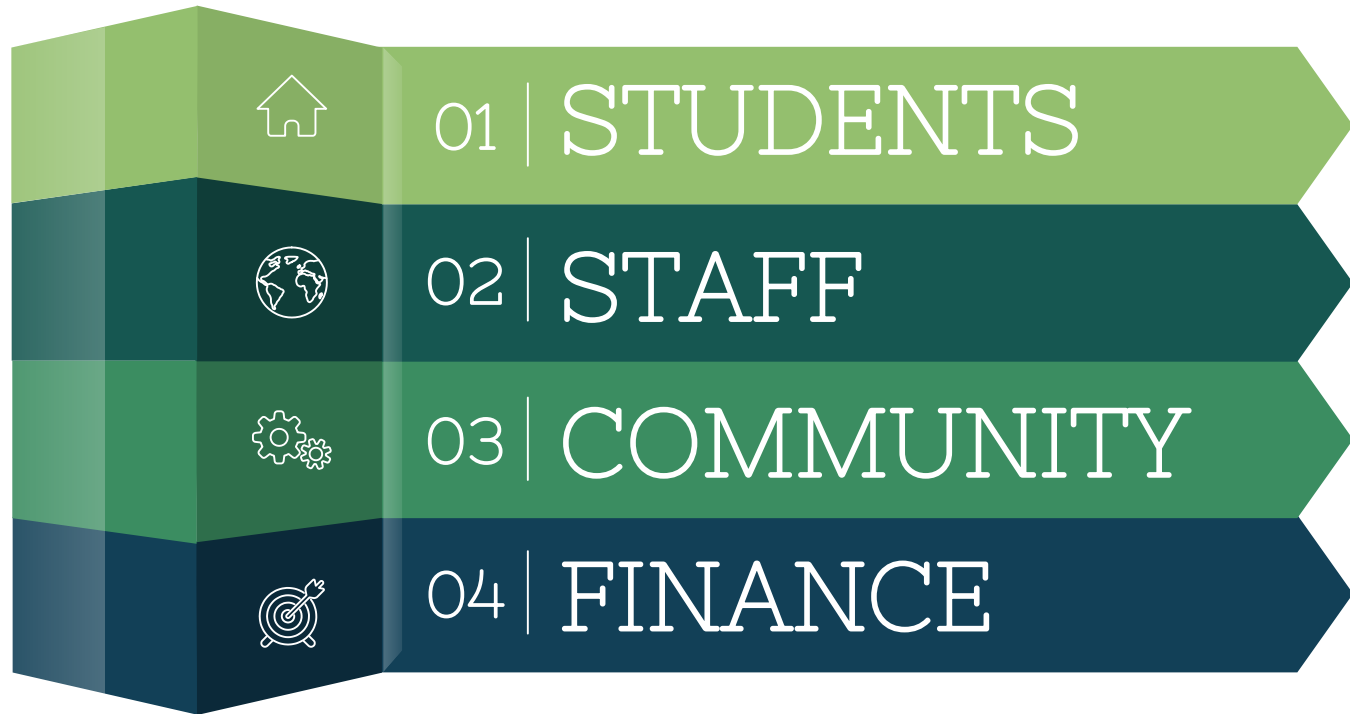
www.itstartswithag.com



Dr. Paul Fregeau Superintendent Decatur Public Schools #61



2019 - 2020 Superintendent Balanced Scorecard Quarterly Update



Students

- Deliver successful transition of building consolidations. ***(S2)**
- Implement intentional learning experiences that develop each student's core academics, personal strengths, and individual interests, with an emphasis on Fine Arts as well as development of an Associate's Degree upon graduation program. ***(S1-R2)**
- Increase resources for students with identified physical, social/emotional, and mental health needs through innovative collaborations with community partners.
- ***(S3-R3)**

Staff

- *Establish a strong and consistent mentoring program for all first and second year staff that includes non-district resources for support.* ***(S4-R1)**
- *Expand and refine a districtwide employee recognition program including customer care initiatives.* ***(S4)**
- Implement the Principal Leadership Institute for all current principals. ***(S4-R4)**
- Refine and expand the Aspiring Leadership Institute to include all district employee groups. ***(S4-R4)**

Community

- Facilitate community input for consideration of a move to one High School structure. ***(S2)**
- *Actively involve community in development of new school boundaries.* ***(S2)**
- *Facilitate community input for the revamp of magnet process.* ***(S2)**
- *Promote the value of DPS to increase market share.* ***(S5)**
- Develop and implement a shop local program to infuse dollars into local economy. ***(S5)**
- Ensure advocacy for the District's priorities at City, County, State and Federal levels.

Finance

- *Implement and Monitor BOLD Facility Funding Plan.* ***(S2)**
- *Develop a comprehensive multi-year Facility Plan.* ***(S2-R2)**
- Pursue new and alternative revenue streams that support the work of the district.
- Develop Master Plan to enhance athletic facilities district-wide. ***(S2)**



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- Deliver successful transition of building consolidations. *****(S2)
- Implement intentional learning experiences that develop each student's core academics, personal strengths, and individual interests, with an emphasis on Fine Arts as well as development of an Associate's Degree upon graduation program. *****(S1-R2)
- Increase resources for students with identified physical, social/emotional, and mental health needs through innovative collaborations with community partners. *****(S3-R3)

Key: Tier #1 = **Bold**, Tier #2 = *Italics*, Tier #3 = Original Font



Staff

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- ***(S4-R1)**
- *Expand and refine a districtwide employee recognition program including customer care initiatives. *(S4)*
- **Implement the Principal Leadership Institute for all current principals.**
***(S4-R4)**
- Refine and expand the Aspiring Leadership Institute to include all district employee groups. ***(S4-R4)**

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Finance

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- Develop Master Plan to enhance athletic facilities district-wide. ***(S2)**

Key: Tier #1 = **Bold**, Tier #2 = *Italics*, Tier #3 = Original Font

Progress on the Plan

Currently:

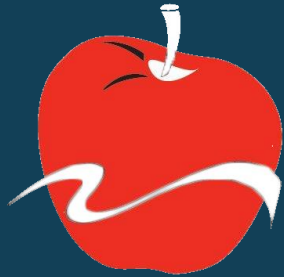
- 3rd Grade Reading, NSGRA, PARCC, SAT, Graduation Rate, and Market Share

Proposed:

- Fastbridge, IAR, SAT, PSAT 9, PSAT 10, Graduation Rate, and Market Share

THANK YOU!

Questions?



Decatur
Public
Schools

Educating for Success



Board of Education Decatur Public School District #61

Date: October 22, 2019	Subject: Personnel Action
Initiated By: Deanne Hillman, Director of Human Resources, and the Human Resources Department	Attachments: 5 Pages of Personnel Action
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Per Board Policy 5:30 Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

To: Board of Education
From: Deanne Hillman
Human Resources Director
Date: October 17, 2019
Board Date: October 22, 2019
Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHERS

Name	Position	Effective Date
Theresa Boynton	Cross Categorical, Dennis Lab	August 12, 2019
Maggie Neilson	Grade 4, Baum (<i>Pending Licensure</i>)	January 6, 2020
Rachelle Rico	Instructional Specialist, Durfee	October 7, 2019

Pending Licensure- will begin as a Substitute Teacher in the position until Illinois Teacher Licensure is received. Statues states beginning January 2019 conditional upon prior licensure by the Illinois State Board of Education.

TEACHING ASSISTANTS:

Name	Position	Effective Date
Ashley Jackson	Care (Calm)/Recovery Room Assistant, Stevenson	October 21, 2019

OUTREACH PERSONNEL:

Name	Position	Effective Date
Donna Hunter	Special Ed Job Coach, Macon Piatt	October 17, 2019
Kendra Lawrence	Family Liaison, Oak Grove, 4.5 hours per day	October 15, 2019

SECURITY PERSONNEL:

Name	Position	Effective Date
Antwane McClelland	School Security Officer, Hope Academy	August 15, 2019

SCHEDULE B:

Name	Position	Effective Date
Dolores Bloomfield	Elementary Volleyball Coach, Enterprise	January 13, 2020
Ferlaxnes Carson	Elementary Girls Basketball Coach, Parsons	October 7, 2019
Jacob Christner	First Technical Challenge, Eisenhower	October 10, 2019
Charles Jones	Middle School Boys Basketball Coach, Stephen Decatur	October 21, 2019
Mark Thomas	Elementary Boys Basketball Coach, Parsons	October 7, 2019

TRANSFERS**TEACHER:**

Name	Position	Effective Date
Jennifer Thomas	From Grade 6, Franklin to Grade 4, Baum	October 28, 2019

OUTREACH PERSONNEL:

Name	Position	Effective Date
Valerie Bush	From Hourly School Nurse, MacArthur, 6.5 hours per day to Hourly School Nurse, MacArthur, 6.75 hours per day	October 7, 2019

TEACHING ASSISTANTS:

Name	Position	Effective Date
Corey Anderson	From Special Ed Assistant, SEAP, 6 hours per day to Special Ed Behavioral Assistant, Macon Piatt, 6.25 hours per day	October 29, 2019
Tina Harper	From KDG/1 Instructional Assistant, Oak Grove, 6 hours per day to SEAP Assistant, SEAP/Harris Alt Ed, 6 hours per day	October 15, 2019
Sheila Hawkins	From Special Ed Assistant, SEAP, 6 hours per day to Special Ed Assistant, Stevenson, 6 hours per day	October 15, 2019

TEAMSTERS:

Name	Position	Effective Date
Brad Dalton	From Teamsters Truck Driver, Buildings & Grounds to Teamsters Foreman, Buildings & Grounds	October 28, 2019

SCHEDULE B:

Name	Position	Effective Date
Lisa Holmes	From First Lego League Advisor, 0.5 FTE, Stephen Decatur to First Lego League Advisor, 1.0 FTE, Stephen Decatur	September 24, 2019
Christine Lowe	From First Lego League Advisor, 0.5 FTE, Stephen Decatur to First Lego League Advisor, 1.0 FTE, Stephen Decatur	September 24, 2019

RESIGNATIONS**TEACHERS:**

Name	Position	Effective Date
Megan Devine	Cross Categorical, Stephen Decatur	June 6, 2019
Annette King	Grade 1, Baum	October 18, 2019
Jason Surian	Kindergarten, Hope Academy	July 31, 2019

SCHEDULE B:

Name	Position	Effective Date
Rachel Sapp	Elementary Boys Basketball Coach, Durfee	October 7, 2019
Rachel Sapp	Middle School Track and Field Coach, Dennis	October 15, 2019

FINANCIAL CONSIDERATION CORRECTION: Pre K Dean of Students district is funded.

COMPENSATION RECOMMENDATIONS:

- The following staff members should be compensated **\$49.50** for participating in Equal Opportunity Schools on October 7, 2019 at MacArthur:
 Brittany Borowski
 Danielle Seibring
 Jennifer Young

- The following staff members should be compensated **\$150.00** for participating in Packing For Building Move during Summer 2019 at SEAP:

Jodi Allen	Alyssa Moomaw
Sheryl Austin	JoBeth Page
Harl Hillman	Jessica St. Pierre
Katie Jostes	Tammy Stoneburg

- The following staff members should be compensated for participating in CPI Refresher Training on August 1, 2019 at the IEA Office & Mt Zion:

Sarah Bell	\$100.00	Danyel Schwartzle	\$100.00
Chelsea Brewer	\$100.00	Ashlee Smith	\$100.00
Kaycee Enyart	\$100.00	Megan Trimby	\$100.00
Ashley Guntle	\$100.00	Cynthia Bean	\$160.93
Jill Hackman	\$100.00	Barbara Hausler	\$100.00
Hannah Krueger	\$100.00	Katie Jostes	\$100.00
Karla Martins	\$100.00	Jessica Zavada	\$100.00
April Parks	\$100.00	Andrew Flenner	\$100.00

- The following staff members should be compensated or participating in CPI Initial Training during July & August 2019 at the IEA Office:

Tina Calhoun	\$100.00	John Powers	\$100.00
Chelsea Davis	\$100.00	Cynthia Lewis	\$100.00
Cassie Mavis	\$100.00	Christina Lipe	\$100.00
Amy Webb-Braun	\$131.53	Janet Broderick	\$151.48
Courtney Barter	\$100.00		

- The following staff members should be compensated **\$75.00** or participating in Guest Teacher PD on September 30, 2019 at Eisenhower:

Brandan Abbott	Sue Long
Kathy Althoff	Yolanda Mabry
Laura Ash	Dorothy McFadden-Parker
Linda Austin	Nina Ntsimi
Luci Boles	Janet Oldweiler
Theresa Boynton	Sue Phillips
Mavis Bradford	Barbara Prather
Jordan Brown	Timothy Rapson
Larry Burgett	Beverly Ritter
Serita Carman	Evens Sanon
Luz Catalan	Cheri Singleton
Brenda Clark	Carolyn Slifer
TyKyna Cole	Karen Santoj
Donna Dash	Anika Steger
Sandra Dunn	Keith Stewart
Karen Erikson	Brenda Strong

Bette Felsted
Marla Galka
Larry Garner
Nikki Garry
Kelly Giltner
Deloris Green
Alyssa Heise
Ellen Hoffman-Damery
Erin Janvrin
Troy Kendrex
Denise Lafine
Mary Leonard
Doris Lewis

Sydnee Sturdivant
Jonnie Taylor
Richard Turner
Sarah Vogel
Carolyn Wagner
Cari Warren
Rosalind White
Melody Wilkinson
Sarah Williams
Regenia Wimbish
Tracey Wolff
Kenneth Wollin
Ellen Young

To: Dr Paul Fregeau, Superintendent
From: Deanne Hillman, Director of Human Resources
Date: October 22, 2019
Re: Administrative Recommendation

The following person is recommended for the position of the Chief Communications Officer.

Denise Albert (Swarthout)
469 S Delmar Ave
Decatur IL 62522

Education:
2006 B.A. Graphic Design, Millikin University, Decatur, Illinois

Experience:
2019-present Principal Consultant, Illinois State Board of Education, Springfield, Illinois
2018-2019 Communications Director/Public Information Officer/Administrative Services
Division Manager, Illinois Department of Labor, Springfield, Illinois
2016-2018 Director, Office of Constituent Affairs, Office of the Governor, Springfield,
Illinois
2010-2016 Executive Producer, WAND TV NBC 17, Decatur, Illinois
2008-2009 News Producer, KRIV TV Fox 26, Houston, Texas
2004-2008 News Producer/Graphic Designer/Production Assistant, WAND TV NBC 17,
Decatur Illinois

For payroll purposes only

Effective: November 4, 2019

Pro-rated Yes: X No: Level 19 Step 14

Base: \$123,456.00 Number of full contract days: 262

Pro-rated contract Number of pro-rated contract days: 172

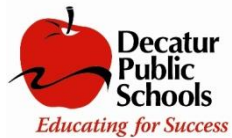
Base: \$81,047.45

Certified Number:

Account Number:

Salary Approved _____

Date _____



Board of Education Decatur Public School District #61

Date: October 22, 2019	Subject: Memorandum of Understanding (Retirement Incentive) between Decatur Public School District 61 and the Decatur Education Association (DEA)
Initiated By: Deanne Hillman, Director of Human Resources	Attachments: Memorandum of Understanding (MOU) Retirement Incentive
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The Teacher Collective Bargaining Agreement has historically provided a retirement track benefit in which the eligible employee earns four, six percent (6%) increases in the last four years of employment. This benefit was advantageous in retaining employees through retirement. In June 2018, the General Assembly passed, and the Governor signed into law, Public Act 100-0587 which lowered the penalty threshold from six percent to three percent (3%). Due to this change, the Board and Teachers negotiated and reduced the retirement benefit from the Collective Bargaining Agreement to three percent.

CURRENT CONSIDERATIONS:

In June 2019, the General Assembly passed, and the Governor signed into law, Public Act 101-0010 which effectively removed the three percent penalty threshold returning the threshold to not exceed six percent. Understanding the advantage the retirement benefit affords long serving employees as well as the retention that said benefit affords Decatur teachers, representatives of the Board and Teachers negotiated a Memorandum of Understanding to increase the retirement rate to 5.75%. For those employees who choose this benefit option, the employee's portion of the health insurance rate will move from the retirement track tier to the higher health insurance tier. In addition, those employees who choose the 5.75% retirement track will be provided less donated sick days.

FINANCIAL CONSIDERATIONS:

Future budgets will be presented to the Board that reflect associated changes with increased wages for the retirees as well as the Board's reduced cost for their associated health insurance benefits.

STAFF RECOMMENDATION:

Administration recommends that the Board approve the Memorandum of Understanding as submitted.

RECOMMENDED ACTION:

☒ Approval
☐ Information
☐ Discussion

BOARD ACTION: _____

**Memorandum of Understanding
Retirement Incentive**

This Memorandum of Understanding is entered into by and between the Decatur Education Association (DEA) and Decatur Public Schools District 61 (DPS) regarding the 3% repeal option. Bargaining unit members eligible for the retirement incentive may choose from the options below.

Option A: The current contract language will be followed. **(This is the default option)**

Option B: Employee's TRS creditable earnings will be increased 5.75% for each year following the submission of an irrevocable retirement letter, not to exceed four (4) years. Employees will receive 3.75% throughout the year and 2% final payment reconciliation. Employees choosing option B shall be assigned to the higher employee health premium tier. (Ex: For school year 2019-2020, single will increase from 12% to 15%, single plus spouse will increase from 20% to 26%, single plus children will increase from 20% to 26%, and family will increase from 12% to 19%.)

The employee will receive the greater of the following:

1. At the end of the school year AND prior to July 1 of the year of letter submission, sick day enhancement will be matched by DPS 1 to 1 not to exceed a maximum of 340 sick days, **OR**
2. Letter submitted prior to May 1, 2019 will retain the allotted 320 sick days. Letter submitted by May 1, 2020 will be enhanced to 305 sick days. Letter submitted by May 1, 2021 will be enhanced to 290 sick days. Letter submitted by May 1, 2022 will be enhanced to 275 sick days. In no case shall the sick day enhancement cause the employee to lose sick days that were previously earned. All sick leave enhancement will occur prior to July 1 of the year of letter submission. This only applies to members signing an irrevocable 4 year letter of retirement.

Pending Retirees (Options A or B): The following will apply to employees who have submitted or will submit a letter of retirement in 2019, 2020, 2021, or 2022 and desire to work the next school year.

1. HR will post all retiree positions for the following school year by the third Monday in December.
2. Retiring employees will be able to apply for their current position by January 3, of the current school year.
3. Employees will be granted an interview for their current position. Offers and acceptance must be completed prior to the displaced process. If employee is not hired for their same position, they may apply for positions after the displaced process is complete.
4. Upon hire for the following school year, the employee will receive a 3% increase on TRS creditable earnings from the previous year.
5. Employee accepting another year of employment with DPS will not submit for TRS retirement.
6. Employee will be a member of DEA bargaining unit.
7. All collective bargaining language will remain in effect.
8. At the time of hire, employee will be required to sign an irrevocable letter of resignation each year.

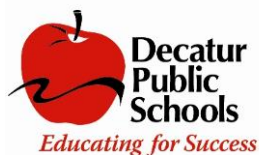
This agreement will go into effect for the 2019-2020 school year and will remain in effect until a successor agreement is reached. When bargaining the successor agreement, compensation and benefits will be discussed.

(for the District)

(for the DEA)

date

date



Board of Education Decatur Public School District #61

Date: October 22, 2019	Subject: Resolution Authorizing Sale of School Personal Property (Surplus Apple Devices)
Initiated By: Maurice Payne, Director of Information Technology	Attachments: Resolution Authorizing Sale of School Personal Property (Surplus Apple Devices)
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

In order to maximize our fiscal responsibility, we continually seek opportunities to dispose of equipment that is no longer useable in a manner that best benefits the District through recycling and reselling programs and devices.

CURRENT CONSIDERATIONS:

Decatur Public Schools currently owns **105 iPods** and approximately **3500 iPads** that are no longer have instructional value or have been replaced as part of the refresh cycle.

FINANCIAL CONSIDERATIONS:

The Information Technology Department will obtained quotes from multiple vendors. The highest bid will be accepted. The payment will be sent to the Business Department to deposit in the district fund.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education adopt/approve the Resolution Authorizing Sale of Personal Property (Surplus Apple Devices) as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

**RESOLUTION AUTHORIZING SALE
OF SCHOOL PERSONAL PROPERTY**

WHEREAS, the Board of Education of Decatur Public School District No. 61 is authorized by Section 10-22.8 of the School Code of Illinois to sell at public or private sale any personal property belonging to the School District and no longer needed for public purposes; and

WHEREAS, the Board of Education currently owns approximately 105 iPods that are no longer used and 2130 iPads that have been replaced as part of the annual refresh cycle; and

WHEREAS, the Board of Education hereby finds and determines that said equipment is no longer necessary or needed for educational purposes; and

WHEREAS, the Board of Education further finds and determines that it is in the best interest of Decatur Public School District No. 61 that the School District sell the surplus Apple iPads and iPods on terms satisfactory to the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Decatur Public School District No. 61 as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Superintendent of Schools is hereby authorized and directed to take any and all reasonable steps to sell the Apple iPads, including by advertisement in local media or other methods designed to publicize the availability of the same. The Superintendent shall attempt to negotiate and/or receive the best price for the same as may be reasonable and practical. All proceeds from the sale shall be deposited in the Districts _____ Fund.

Section 3. That this Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 22nd day of October, 2019, by the following roll-call vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

CERTIFICATION

I, _____, Secretary of the Board of Education of Decatur Public School District No. 61, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Board of Education on October 22, 2019, by the following roll-call vote:

AYES: _____

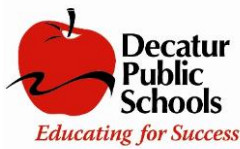
NAYS: _____

ABSENT: _____

and that the motion was duly declared carried by the President of the Board.

Dated this ____ day of _____, 2019.

Secretary, Board of Education



Board of Education Decatur Public School District #61

Date: October 22, 2019	Subject: Authorize BLDD to submit Health Life Safety Amendments for Franklin Elementary, Muffley Elementary, Parsons Elementary, and Thomas Jefferson (Montessori)
Initiated By: Dr. Fred Bouchard, Assistant Superintendent and Dr. Todd Covault, Treasurer	Attachments: ISBE Health/Life Safety Documentation
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The Board issued Health Life Safety (HLS) bonds in 2016 in the amount of \$1,355,000. In addition, the District generates approximately \$350,000 annually from a modest tax levy of five cents. At the end of September, the Treasurer's report indicates approximately \$3.7 million available in the HLS fund.

CURRENT CONSIDERATIONS:

In order to expend funds from HLS, the Board must approve amendments indicating the specific projects. The District has identified projects at Franklin Elementary, Muffley Elementary, Parsons Elementary, and Thomas Jefferson (Montessori) for which HLS funds could be expended. BLDD has identified these specific projects on the attach reports and will submit amendments upon approval by the Board of Education. After the amendments have been approved by the Regional Office of Education and the State Board of Education Superintendent, the District could proceed with the noted projects upon Board approval using available HLS funds.

FINANCIAL CONSIDERATIONS:

BLDD estimates HLS projects in the following amounts. The projects would primarily address building mechanical systems (heating, ventilation, and air-conditioning).

- Franklin: \$596,713.20
- Muffley: \$752,910
- Parsons: \$693,474
- Thomas Jefferson: \$962,400

Upon State approval of the HLS amendments, the Board would be authorized to use up to \$3,005,497.20 from the HLS fund for the intended purposes noted in the amendments.

STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education authorize BLDD to submit the Health Life Safety Amendments to the Regional Office of Education on behalf of Decatur Public School District 61 as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 055, Macon				2. DISTRICT CODE/NAME 0610, Decatur SD 61		3. FACILITY CODE/NAME BENJAMIN FRANKLIN ELEM SCHOOL
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation		9. Recommendation to correct violation
1	Original 1966 building	b.	175.515; 175.517	Original building heating system has deteriorated, is worn well beyond its life expectancy, and can no longer provide required heating and ventilation capabilities. Replacement parts can no longer be obtained.		Replace building heating and ventilating system. (Including temperature controls, air handling equipment- small single zone, boiler, cabinet unit heater and convectors, limited ductwork and air distribution, exhaust fan, fan coil unit, heating pumps, HVAC piping, and unit ventilators)

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 055, Macon				2. DISTRICT CODE/NAME 0610, Decatur SD 61			3. FACILITY CODE/NAME BENJAMIN FRANKLIN ELEM SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type	
1	b	b.	Replace building heating and ventilating system. (Including temperature controls, air handling equipment- small single zone, boiler, cabinet unit heater and convectors, limited ductwork and air distribution, exhaust fan, fan coil unit, heating pumps, HVAC piping, and unit ventilators)	Lump Sum	1	2	\$497,261.00			8/1/2021	F	

	Original Subtotal	\$497,261.00	Adjusted Subtotal	\$497,261.00	
	Original 10.00% Contingency	\$49,726.10	Adjusted 10.00% Contingency	\$49,726.10	
	Original 10.00% A/E Fees	\$49,726.10	Adjusted 10.00% A/E Fees	\$49,726.10	
	Original Grand Total	\$596,713.20	Adjusted Grand Total	\$596,713.20	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 055, Macon				2. DISTRICT CODE/NAME 0610, Decatur SD 61		3. FACILITY CODE/NAME MUFFLEY ELEM SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation		9. Recommendation to correct violation	
1	Original 1957 building and 1961 and 1970 additions	b.	185.405; 175.515; 175.517	Original 1957 building and 1961 and 1970 additions heating system has deteriorated, is worn well beyond its life expectancy, and can no longer provide required required heating and ventilation capabilities. Replacement parts can no longer be obtained.		Replace building heating and ventilating system. (Including temperature controls, unit ventilators, air handling equipment- small single zone, boiler, cabinet unit heater and convectors, exhaust fan, and HVAC piping)	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 055, Macon				2. DISTRICT CODE/NAME 0610, Decatur SD 61			3. FACILITY CODE/NAME MUFFLEY ELEM SCHOOL				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	b	b.	Replace building heating and ventilating system. (Including temperature controls, unit ventilators, air handling equipment- small single zone, boiler, cabinet unit heater and convectors, exhaust fan, and HVAC piping)	Lump Sum	1	2	\$627,425.00			8/1/2021	F

	Original Subtotal	\$627,425.00	Adjusted Subtotal	\$627,425.00	
	Original 10.00% Contingency	\$62,742.50	Adjusted 10.00% Contingency	\$62,742.50	
	Original 10.00% A/E Fees	\$62,742.50	Adjusted 10.00% A/E Fees	\$62,742.50	
	Original Grand Total	\$752,910.00	Adjusted Grand Total	\$752,910.00	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 055, Macon				2. DISTRICT CODE/NAME 0610, Decatur SD 61		3. FACILITY CODE/NAME PARSONS ACCELERATED SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation		
1	Original 1965 building and 1966 addition	b.	185.405; 175.515; 175.517	Original 1965 building and 1966 addition heating system has deteriorated, is worn well beyond its life expectancy, and can no longer provide required required heating and ventilation capabilities. Replacement parts can no longer be obtained.	Replace building heating and ventilating system. (Including unit ventilators, temperature controls, air handling equipment- small single zone, boiler, cabinet unit heater and convectors, limited ductwork and air distribution, exhaust fan, fan coil unit, heating pumps, and HVAC piping)		

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 055, Macon			2. DISTRICT CODE/NAME 0610, Decatur SD 61			3. FACILITY CODE/NAME PARSONS ACCELERATED SCHOOL						
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type	
1	b	b.	Replace building heating and ventilating system. (Including unit ventilators, temperature controls, air handling equipment- small single zone, boiler, cabinet unit heater and convectors, limited ductwork and air distribution, exhaust fan, fan coil unit, heating pumps, and HVAC piping)	Lump Sum	1	2	\$577,895.00			8/1/2021	F	

	Original Subtotal	\$577,895.00	Adjusted Subtotal	\$577,895.00	
	Original 10.00% Contingency	\$57,789.50	Adjusted 10.00% Contingency	\$57,789.50	
	Original 10.00% A/E Fees	\$57,789.50	Adjusted 10.00% A/E Fees	\$57,789.50	
	Original Grand Total	\$693,474.00	Adjusted Grand Total	\$693,474.00	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 055, Macon				2. DISTRICT CODE/NAME 0610, Decatur SD 61		3. FACILITY CODE/NAME THOMAS JEFFERSON MIDDLE SCHOOL
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation		9. Recommendation to correct violation
1	Original 1966 building	b.	175.515; 175.517	Original building heating system has deteriorated, is worn well beyond its life expectancy, and can no longer provide required required heating and ventilation capabilities. Replacement parts can no longer be obtained.		Replace building heating and ventilating system. (Including temperature controls, air handling equipment- central station (office and admin area), boiler, cabinet unit heater and convectors, hot water heating piping, exhaust fan, heating pumps, HVAC piping, and unit ventilators)

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 055, Macon				2. DISTRICT CODE/NAME 0610, Decatur SD 61			3. FACILITY CODE/NAME THOMAS JEFFERSON MIDDLE SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type	
1	b	b.	Replace building heating and ventilating system. (Including temperature controls, air handling equipment- central station (office and admin area), boiler, cabinet unit heater and convectors, hot water heating piping, exhaust fan, heating pumps, HVAC piping, and unit ventilators)	Lump Sum	1	2	\$802,000.00			8/1/2021	F	

	Original Subtotal	\$802,000.00	Adjusted Subtotal	\$802,000.00	
	Original 10.00% Contingency	\$80,200.00	Adjusted 10.00% Contingency	\$80,200.00	
	Original 10.00% A/E Fees	\$80,200.00	Adjusted 10.00% A/E Fees	\$80,200.00	
	Original Grand Total	\$962,400.00	Adjusted Grand Total	\$962,400.00	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

**DECATUR DISTRICT 61 BOARD OF EDUCATION
REGULAR MEETING MINUTES**

DATE/TIME: October 08, 2019

4:00 PM

LOCATION: Keil Administration Building
3rd Floor Conference Room

PRESENT: Beth Nolan, President
Beth Creighton
Dan Oakes
Andrew Taylor

Courtney Carson, Vice President
Kendall Briscoe
Regan Lewis

STAFF: Superintendent Dr. Paul Fregeau, Board Secretary Melissa Bradford, Attorney Brian Braun and others

President Nolan called the meeting to order at 4:00 PM.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>ACTION</u>
Call for Closed Executive Session	President Nolan called the meeting to order and moved into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, the purchase or lease of real (estate) property for the use of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees, seconded by Vice President Carson. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Taylor, Nolan, Oakes, Briscoe, Carson, Creighton, Lewis Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Board moved to Closed Executive Session at 4:00 PM.
Return to Open Session	President Nolan motioned to return to Open Session, seconded by Mr. Taylor. All were in favor.	Returned to Open Session at 6:01 PM.
Call for Public Hearing – Intent to Sell Bonds	President Nolan opened the Public Hearing at 6:30 PM and noted for the Board and public that this hearing is to give an opportunity to the public and Board Members to present any written or oral testimony and/or comments on the Public Hearing Concerning the intent of the Board of Education to sell bonds in the amount of \$28,000,000 for the purpose of increasing the working cash fund of the District. The Public Hearing notice was published in the Legal/Classified section prior to tonight's meeting as appropriate. President Nolan asked if any written comments had been received or if anyone wanted to present written comments. None had been received and none were presented. President Nolan asked if anyone wished to speak on this subject and no one requested to speak, including Board members.	Public Hearing was held from 6:30 – 6:33 PM.

TOPIC	DISCUSSION	ACTION
	President Nolan noted she had given an opportunity for public participation, oral and written testimony, and then declared the public hearing closed at 6:33 PM.	
Open Session Continued	President Nolan noted that the Board of Education had been in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, the purchase or lease of real (estate) property for the use of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees. No action was taken during Closed Executive Session.	Information only.
Pledge of Allegiance	President Nolan led the Pledge of Allegiance.	
Student Ambassadors	President Nolan noted that Student Ambassador Londarius Hayes was present.	
Approval of Agenda, October 08, 2019	Superintendent Fregeau recommended the Board approve the October 08, 2019 Open Session Board Meeting agenda as presented. Vice President Carson moved to approve the recommendation, seconded by Mrs. Briscoe. All were in favor.	Agenda was approved as presented.
Public Participation	President Nolan noted that during Public Participation, the Board of Education asked for the following: <ul style="list-style-type: none"> Identify oneself and be brief. Comments should be limited to 3 minutes. <p>Abby Emroski, Jaime Goodman (teachers) and students from the Dennis Lab School spoke to the Board regarding donations towards their project on raising awareness for Pediatric Cancer.</p> <p>Amy McLoughlin, DPS parent, spoke to the Board regarding the need for Teaching Assistants in the classrooms and their importance with special needs students.</p> <p>Canzetta Jackson, DPS parent and DPS bus driver, spoke to the Board regarding the shortage of teachers at Hope Academy and that due to the merge of Hope and Harris and SDMS and TJ, the students were suffering.</p> <p>Rebecca Kitchens, DPS parent, spoke to the Board regarding the need for Teaching Assistants in the classrooms and the importance of their role.</p> <p>Paula Busboom, President of DFTA Local 4324, spoke to the Board regarding them allowing the bargaining team to bargain in “good faith” in order to reach a settlement with the Teaching Assistants. The next meeting with the mediator will be October 15, 2019.</p> <p>Gloria Cole, retired DPS teacher, spoke to the Board regarding her support for the Teaching Assistants and encouraged them to work together.</p>	Information only.

TOPIC	DISCUSSION	ACTION
Public Participation Continued	<p>LaShonda Anderson, DPS parent, spoke to the Board regarding her support for the Teaching Assistants and the need for them in the classrooms.</p> <p>Sara Devore, teacher for Essential Skills Program, spoke to the Board regarding the importance of the Teaching Assistants in the Special Education Program and the daily living tasks needed for other students.</p> <p>Phil Shils, DPS parent, spoke to the Board regarding his support for the Teaching Assistants and their role as a Board Member, which is not management. Mr. Schils stated that he was DPS Proud and was not ashamed to tell others. The negotiations should be about making life livable for those who work hard in our community and for our students.</p>	Information only.
Board and/or Other Committee Reports	<p>Mrs. Creighton noted that there was a Policy Committee meeting last Tuesday, October 01, 2019, and they continued discussions on first read of policies.</p> <p>Mr. Oakes noted that the Finance Committee meeting minutes were sent to the members. The DPS Foundation Committee will meet on Thursday, October 10, 2019 and the new green house at Eisenhower will be unveiled.</p> <p><u>Student Ambassador Report</u> None at this time.</p>	Information only.
Board Discussion	<p><u>Board Discussion</u> Mrs. Creighton noted that during the Alternative Education update, could there be information regarding the suspension rooms. Wednesday, October 02, 2019, was Custodian Appreciation Day and she thanked them for their hard work.</p> <p>Mrs. Briscoe noted that she saw some of things that the Dennis Lab students had done for the Pediatric Awareness Project. The kids were empowered by this opportunity. President Nolan would like to hear more of what other classrooms were doing as well. Mrs. Creighton noted that one student donated his own money towards this project.</p> <p>Vice President Carson noted that the Security Guards negotiations were completed and thanked Adam Banner and Attorney Brian Braun. Mr. Taylor echoed.</p> <p>Mr. Taylor noted that the Manufacturing Day is coming up and there will be over 150 high school students on the tour.</p>	Information only.
Supt's Reports Master Communication Plan	Maria Robertson, Director of Community Engagement, presented a Master Communication Plan (see attached). Once Unicom finishes the audit of the Communications Department, the results will be shared with the Board. Mrs. Briscoe noted that the way to increase the numbers on Instagram was to tell parents that she would post closings within 10 to 15 minutes.	Information only.

TOPIC	DISCUSSION	ACTION
	<p>Mrs. Creighton asked if there were any takeaways from the “State of DPS Address.”</p> <p>Mrs. Robertson replied that she would get that information to the Board.</p> <p>Mrs. Creighton asked if others visited the FAQ pages on our website. Mrs. Robertson replied that she may be able to see who visited it or them and the videos produced were driven by the FAQ documents.</p>	
Facilities Update	<p>Sam Johnson and other BLDD Representatives presented a Facilities Update and the scope of work (see attached).</p> <ul style="list-style-type: none"> • The design and development recommendations will be submitted to the Board in November 2019. • There will be some gender neutral restrooms in the new proposed Johns Hill. • BLDD presented updates on South Shores, Muffley, Franklin and Parsons. <ul style="list-style-type: none"> ◦ Elementary Hack Team had several planning meetings. ◦ There were two Open Houses for the public. ◦ During the November 2019 Board meeting, there will be a presentation regarding the Schematic Design for these projects depending upon the staff input and any other additional changes. ◦ There will be at least two gender neutral restrooms in each building. ◦ Capacity and air-conditioning would determine the difference of the projects. ◦ South Shores will receive air-conditioning too along with an upgraded corridor and four additional classrooms. This is because of the size and capacity of the building. • BLDD noted that the bid process was completed for the furniture and the building for the new Montessori and they both came in within budget. <ul style="list-style-type: none"> ◦ There will be some gender neutral restrooms. <p>Sam Johnson noted that we were on schedule and within the budget at this time. The new proposed Johns Hill location was tentative pending future decisions by the Board of Education.</p>	Information only.
School Board Policies and an Administrative Procedure	<p>Dr. Todd Covault, Chief Operational Officer, presented a first reading and updates to School Board Policies and an Administrative Procedure (see attached). The Board of Education sets policy, but 4:150 was one of two procedures that require Board approval to alter.</p> <p>Section 02: 2:150 Policy on School Board Committees</p> <ul style="list-style-type: none"> ◦ Board Members were assigned along with alternates. ◦ This policy will be reviewed annually. <ul style="list-style-type: none"> • Section 08: 8:20 Community Use of School Facilities (Fee Schedule Review) <ul style="list-style-type: none"> ◦ There could be a building rental fee differentiation for residential versus non-residential in our community, but the Board does not want the cost to block usage. ◦ There was discussion on an insurance certificate and fees as it related to equipment usage and a document noting what’s needed for the event. 	Information only.

TOPIC	DISCUSSION	ACTION
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- Building usage will be “user friendly” for our community members.
 - This policy will be reviewed annually.
- Section 04: 4:150 APD1 Administrative Procedure – Opening or Closing an Attendance Center
 - This policy will be reviewed annually.

The updates to the policies and procedure will be recommended for approval during the November 19, 2019 Board of Education meeting.

For the record, President Nolan noted that the Board of Education would vote on the recommendation for the Consent Items. They would move on to Roll Call Items AFTER the Consent Items.

Superintendent Fregeau recommended the Board approve the Consent Items as presented.

Consent Items

- A. Minutes: Open/Closed Meetings September 24, 2019
- B. Bills
- C. Freedom of Information Report
- D. Enterprise Elementary/Montessori School Fundraiser
- E. Ancillary Wages Schedule
- F. Electrical Contract Extension between Decatur Public School District 61 and Constellation Energy
- G. Natural Gas Contract between Decatur Public School District 61 and Constellation Energy
- H. Permission to Move Forward with the Design Process with Architectural Expression (AEX) for the Air-conditioning and Heating Project at Dennis Laboratory School
- I. Blackboard Website and ParentLink Renewal Agreement for the 2019-2020 Fiscal Year
- J. Job Descriptions:
 - Behavioral Specialist Teaching Assistant
 - Dean of Students – PreK
 - Foreman or Lead Man – Transportation Department

Motion carried.
The Consent Items were approved as presented.

Mrs. Briscoe moved to approve the recommendation, seconded by Mrs. Lewis.

Hearing no questions, President Nolan called for a Roll Call Vote:

Aye: Oakes, Nolan, Lewis, Briscoe, Creighton, Taylor, Carson

Nay: None

Roll Call Vote: 7 Aye, 0 Nay, 0 Absent

Superintendent Fregeau recommended the Board approve the Personnel Action

TOPIC	DISCUSSION	ACTION
Personnel Action Items	Items listed in the Memo from Deanne Hillman, Director of Human Resources as presented. Vice President Carson moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Creighton, Nolan, Taylor, Briscoe, Oakes, Carson, Lewis Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. The Personnel Action Items were approved as presented.
Job Description: Arts Education Specialist	Superintendent Fregeau recommended the Board approve the Job Description: Arts Education Specialist as presented. Mrs. Creighton moved to approve the recommendation, seconded by Mrs. Briscoe. Superintendent Fregeau noted that this item was on the 2019-2020 Balanced Scorecard and thanked Ashley Grayned, Jeff Dase, Dr. Josh Peters and Charlotte Thompson for their hard work. Mrs. Creighton asked for someone with a Fine Arts background to be on the interview team. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Nolan, Taylor, Briscoe, Carson, Lewis, Creighton, Oakes Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. Job Description for Arts Education Specialist was approved as presented.
Securly Online Student Safety Software Agreement	Superintendent Fregeau recommended the Board approve the Securly Online Student Safety Software Agreement as presented. Mrs. Creighton moved to approve the recommendation, seconded by Mr. Oakes. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Briscoe, Taylor, Lewis, Carson, Creighton, Nolan, Oakes Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. Securly Online Student Safety Software Agreement was approved as presented.
Agreement for Exchange of Real Estate between DPS 61 and the Park District	Superintendent Fregeau recommended the Board Consider and Approve an Intergovernmental Agreement Providing for the Exchange of Real Estate (Johns Hill Park and the Decatur Soccer Complex) between Decatur Public School District 61 and The Decatur Park District as presented. Vice President Carson moved to approve the recommendation, seconded by Mr. Oakes. President Nolan thanked District Attorney Luke Feeney.	Motion carried. Exchange of Real Estate between DPS 61 and Park District was approved as presented.

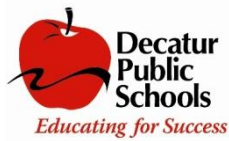
TOPIC	DISCUSSION	ACTION
	Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Taylor, Oakes, Carson, Briscoe, Creighton, Lewis, Nolan Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	
Lease Agreement between DPS 61 and the Park District	Superintendent Fregeau recommended the Board Consider and Approve the Lease Agreement between Decatur Public School District 61 and The Decatur Park District (Senior Center, Johns Hill Park) as presented. Mrs. Creighton moved to approve the recommendation, seconded by Mr. Taylor. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Carson, Creighton, Taylor, Briscoe, Oakes, Lewis, Nolan Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. Lease Agreement between DPS 61 and Park District was approved as presented.
Adoption of Collective Bargaining Agreement between DPS 61 BOE and the SEIU Group C Security Officers	Superintendent Fregeau recommended the Board Adopt the October 08, 2019 – June 30, 2023 Collective Bargaining Agreement between the Decatur Public School District 61 Board of Education and the Service Employees International Union (SEIU) Group C Security Officers as presented. Mrs. Creighton moved to approve the recommendation, seconded by Mrs. Briscoe. Vice President Carson and Mr. Taylor thanked the negotiation team members for their collaboration during the entire process. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Lewis, Oakes, Creighton, Carson, Briscoe, Nolan, Taylor Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. Agreement between DPS 61 BOE and the SEIU Group C was approved as presented.
Adoption of Collective Bargaining Agreement between DPS 61 BOE and the SEIU Group B Maintenance Group	Superintendent Fregeau recommended the Board Adopt the 2019-2024 Collective Bargaining Agreement between Decatur Public School District 61 Board of Education and the Service Employees International Union (SEIU) Group B Local 73 Maintenance Group as presented. President Nolan thanked the negotiation teams for their collaboration during the entire process. She and Mrs. Creighton acknowledged and appreciated the hard work from the maintenance department. Mr. Oakes moved to approve the recommendation, seconded by Mrs. Briscoe. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Oakes, Carson, Lewis, Briscoe, Creighton, Taylor, Nolan Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Motion carried. Agreement between DPS 61 BOE and the SEIU Group B was approved as presented.

TOPIC	DISCUSSION	ACTION
Adoption of MOU between DPS 61 BOE and the SEIU Group B Maintenance Group	<p>Superintendent Fregeau recommended the Board Adopt the Memorandum of Understanding (MOU) between the Decatur Public School District 61 Board of Education and the SEIU Group B Local 73 Maintenance Group regarding the BOLD Facility's Plan Subcontracting (workflow) as presented.</p> <p>Mr. Oakes moved to approve the recommendation, seconded by Mrs. Creighton. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Taylor, Briscoe, Lewis, Creighton, Oakes, Carson, Nolan Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p> <p>For the record, President Nolan noted that as a result of a re-computation of the low bidder for flooring, the low bidder for the Thomas Jefferson project is Flooring Systems in the amount of \$468,070. Earlier attachments to the agenda identified a different low bidder. The ensuing vote will be to approve Flooring Systems as the low bid vendor.</p>	<p>Motion carried. MOU between DPS 61 BOE and the SEIU Group B was approved as presented.</p>
Award Bid Packages for Projects at the TJ Site	<p>Superintendent Fregeau recommended the Board approve the Bid Tabulation Results and Award Renovation Bid Packages/Projects at the Thomas Jefferson School Site as presented.</p> <p>Mr. Taylor moved to approve the recommendation, seconded by Mrs. Lewis.</p> <p>Mrs. Creighton asked about the funding account for the food service equipment. Dr. Todd Covault replied and asked the Board to approve as presented and if there were any corrections, they would be discussed with the Board.</p> <p>President Nolan noted that administration had leeway to go outside of the 55million, but the Board needs to know if that happens. The Board also need an update on the food service equipment funding account, when applicable.</p> <p>Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Creighton, Taylor, Oakes, Nolan, Lewis, Carson, Briscoe Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. The Bid Packages for the TJ Project were approved as presented.</p>
Award Furnishings for TJ Building Use	<p>Superintendent Fregeau recommended the Board approve the Bid Tabulation Results and Award Furnishings for the Thomas Jefferson Building Use as presented.</p> <p>Vice President Carson moved to approve the recommendation, seconded by Mrs. Lewis. Hearing no questions, President Nolan called for a Roll Call Vote: Aye: Nolan, Taylor, Briscoe, Creighton, Oakes, Carson, Lewis Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. The Bid Results for the TJ Project were approved as presented.</p>

TOPIC	DISCUSSION	ACTION
Announcements	The Board of Education sends condolences to the family of: Caroline Sims Coon, who passed away Monday, September 30, 2019. Mrs. Coon was the mother of Kathy Thompson, retired Elementary Principal from Decatur Public Schools and current Board Member of the Decatur Public Schools Foundation.	Information only.
Important Dates	<p><u>October</u></p> <p>09 Half Day of School for ALL Students – Contact your home school for dismissal times on student half days</p> <p>11 MHS Homecoming Game</p> <p>14 Columbus Day Holiday – NO School for Students and District Offices are Closed</p> <p>18 End of 1st Quarter (Elementary and Middle School)</p> <p>25 Parent-Teacher Conference/Report Cards – NO School for Students</p> <p>28 Teacher Institute Day – NO School for Students</p> <p>NEXT MEETING The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, October 22, 2019 in the 1st Floor Board Room at the Keil Administration Building.</p>	Information only.
Adjournment	President Nolan asked for a motion to adjourn the Open Session Meeting. Vice President Carson motioned, seconded by Mr. Oakes. All were in favor.	Board adjourned at 8:25 PM.

 Beth Nolan, President

 Melissa Bradford, Board Secretary



Board of Education Decatur Public School District #61

Date: October 22, 2019	Subject: Release October Checks, Paid in November, Early
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: N/A
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

Each month, the Board approves the agenda of bills at the first meeting of the month. Typically, this Board meeting takes place on the second Tuesday of the month. The bills are for the previous month's invoices and have a printed check date of the last day of the month.

CURRENT CONSIDERATIONS:

The first Board meeting in November is on the first Tuesday of the month. Since the last day of October is Thursday, the same day Board reports are due, it would be challenging to have the bills ready for the first meeting in November. The Business Office is requesting the Board's authority to release the checks, when finalized, but not to exceed November 13th, the normal day the checks would have been released. The agenda of bills would be brought to the Board for approval retroactively at the November 19th Board meeting.

FINANCIAL CONSIDERATIONS:

There would be no differential in expenses. Checks would be released approximately one week later than the first Board meeting, but, prior to Board approval.

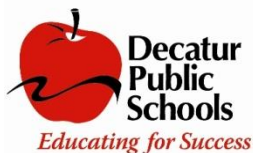
STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve for the Business Office to release October Checks on November 13, 2019, or sooner, prior to Board Formal Approval on November 19, 2019.

RECOMMENDED ACTION:

☒ Approval
☐ Information
☐ Discussion

BOARD ACTION: _____



Board of Education Decatur Public School District 61

Date: October 22, 2019	Subject: Monthly Financial Conditions Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Financial Conditions Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The attached report illustrates the District's year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

CURRENT CONSIDERATIONS:

As the District completes September, the third month of FY20, the Macon-Piatt Special Education District has expended 15.45% of its overall budget; Decatur 61 has expended 15.11% of its overall budget.

As of October 15, 2019, the State Comptroller is holding FY19 ISBE vouchers in the amount of \$518,890. The State Comptroller is holding FY20 ISBE vouchers in the amount of \$1,875,375 of which \$767,349 is associated with the Early Childhood Block Grant.

The District's September 2019 month-end education fund balance is \$22,653,954; the September 2018 month-end education fund balance was \$20,320,915.

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions Report as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

2019-2020 Decatur Public S.D. #61
Fund Balance Summary - September 30, 2019

<u>Fund</u>	<u>Pre Audit Fund Balance 07/01/19</u>	<u>Revenues Year to Date</u>	<u>Expenditures Year to Date</u>	<u>Net Cash Flow</u>	<u>Change in Fund Balance</u>	<u>Balance 09/30/19</u>	<u>Budget Balance 06/30/20</u>
DISTRICT # 61							
Education	\$14,374,484	\$23,619,104	\$15,339,634	\$8,279,470	\$0	\$22,653,954	\$ 15,152,863
Operation & Maintenance	\$1,290,845	\$1,828,183	\$2,010,085	(\$181,902)	\$0	\$1,108,943	\$ 1,248,413
Debt Service	\$1,767,935	\$3,028,405	\$950	\$3,027,455	\$0	\$4,795,390	\$ 2,551,330
Transportation	\$2,017,099	\$1,697,942	\$115,420	\$1,582,522	\$0	\$3,599,621	\$ 1,339,013
IMRF	\$1,585,067	\$788,330	\$325,518	\$462,812	\$0	\$2,047,879	\$ 1,134,616
Social Security/Medicare	\$1,146,725	\$1,305,936	\$323,277	\$982,659	\$0	\$2,129,384	\$ 1,506,501
Capital Projects Fund	\$2,898,673	\$4,523,081	\$1,696,591	\$2,826,490	\$0	\$5,725,163	\$ 15,173,473
Working Cash	\$4,841,191	\$182,453	\$4,485,425	(\$4,302,972)	\$0	\$538,219	\$ 5,246,096
Tort Immunity/Judgment	\$2,464,674	\$1,575,532	\$544,921	\$1,030,611	(\$92,512)	\$3,402,773	\$ 3,058,719
Fire Prevention/Safety	\$3,631,827	\$197,837	\$133,908	\$63,929	\$0	\$3,695,756	\$ 6,355,232
<i>Totals District 61</i>	\$36,018,520	\$38,746,803	\$24,975,729	\$13,771,074	(\$92,512)	\$49,697,082	\$52,766,256
Macon-Piatt Special Ed District	\$4,010,874	\$792,261	\$2,747,968	(\$1,955,707)	\$0	\$2,055,167	\$ 4,010,874

Macon-Piatt Special Education District
Report Date: September 2019
Financial Condition as of September 30, 2019

Percent of year passed: 25%

	Revenues	Budget	Actual Year to Date	Percent Received/Used
12	Education	17,781,788	792,261	4.46%
22	Operation & Maintenance	-	-	0.00%
42	Transportation	-	-	0.00%
52	IMRF	-	-	0.00%
	Total Revenues	17,781,788	792,261	4.46%

	Expenditures			
12	Education	16,315,831	2,595,580	15.91%
22	Operation & Maintenance	358,470	3,994	1.11%
42	Transportation	25,750	1,168	4.54%
52	IMRF	1,081,737	147,226	13.61%
	Total Expenditures	17,781,788	2,747,968	15.45%

	Net Cash			
	Total Revenues	17,781,788	792,261	4.46%
	Total Expenditures	17,781,788	2,747,968	15.45%
	Net Cash	-	(1,955,707)	

	Fund Balances	Actual
12	Education	2,055,167

Decatur Public School District #61
Report Date: September 2019
Financial Condition as of September 30, 2019

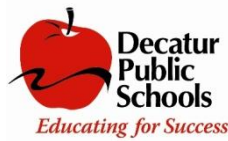
Percent of year passed: 25%

		Tentative		Percent	FY 19 Percent
	Revenues	Budget	Actual Y-T-D	Received/Used	Received/Used
					As Of 9/30/18
10	Education	95,190,488	23,619,104	24.81%	25.74%
20	Operation & Maintenance	6,149,633	1,828,183	29.73%	32.13%
30	Debt Service	22,213,395	3,028,405	13.63%	37.36%
40	Transportation	5,966,966	1,697,942	28.46%	24.27%
50	IMRF	1,666,229	788,330	47.31%	48.20%
51	Social Security	2,454,610	1,305,936	53.20%	53.59%
60	Capital Projects	22,885,000	4,523,081	19.76%	111.72%
70	Working Cash	10,279,905	182,453	1.77%	55.47%
80	Tort Immunity/Judgment	2,966,700	1,575,532	53.11%	54.33%
90	Fire Prevention/Safety	12,254,905	197,837	1.61%	52.38%
	Total Revenues	182,027,831	38,746,803	21.29%	28.63%

	Expenditures				
10	Education	94,412,109	15,339,634	16.25%	14.81%
20	Operation & Maintenance	6,192,065	2,010,085	32.46%	30.76%
30	Debt Service	21,430,000	950	0.00%	0.02%
40	Transportation	6,645,052	115,420	1.74%	2.19%
50	IMRF	2,116,680	325,518	15.38%	31.58%
51	Social Security	2,094,834	323,277	15.43%	26.24%
60	Capital Projects	10,610,200	1,696,591	15.99%	1.90%
70	Working Cash	9,875,000	4,485,425	45.42%	0.00%
80	Tort Immunity/Judgment	2,372,655	544,921	22.97%	16.90%
90	Fire Prevention/Safety	9,531,500	133,908	1.40%	0.24%
	Total Expenditures	165,280,095	24,975,729	15.11%	14.16%

Net Cash				
Total Revenues	182,027,831	38,746,803	21.29%	
Total Expenditures	165,280,095	24,975,729	15.11%	
Net Cash	16,747,736	13,771,074		

	Fund Balances	Actual
10	Education	22,653,954
20	Operation & Maintenance	1,108,943
30	Debt Service	4,795,390
40	Transportation	3,599,621
50	IMRF	2,047,879
51	Social Security/Medicare	2,129,384
60	Capital Projects	5,725,163
70	Working Cash	538,219
80	Tort Immunity/Judgment	3,402,773
90	Fire Prevention/Safety	3,695,756
	Total Funds	49,697,082



Board of Education Decatur Public School District #61

Date: October 22, 2019	Subject: Treasurer's Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Treasurer's Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

The attached report details the District's investments and the status of the District's cash as of September 30, 2019.

CURRENT CONSIDERATIONS:

N/A

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

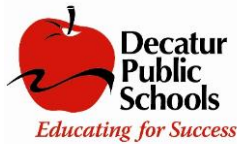
The Administration respectfully requests that the Board of Education approve the Treasurer's Report as presented.

RECOMMENDED ACTION:

☒ Approval
☐ Information
☐ Discussion

BOARD ACTION: _____

DECATUR PUBLIC SCHOOL DISTRICT #61					
TREASURER'S REPORT					
SEPTEMBER 2019					
	Cash/Investments				Cash/Investments
	as of				as of
	08/31/19	Receipts	Disbursements	Change/Interest	09/30/19
Education	24,085,965.05	7,610,230.76	8,750,471.48	47,709.49	22,993,433.82
Operations & Maintenance	1,523,971.63	4,262.45	422,143.91	2,053.79	1,108,143.96
Debt Service	4,323,381.75	464,803.46	750.00	7,954.68	4,795,389.89
Transportation	3,571,469.52	704.00	161,970.31	7,146.45	3,417,349.66
IMRF	2,169,477.95	0.05	125,445.69	3,846.54	2,047,878.85
Social Security	2,265,186.07	2.43	140,202.71	4,397.88	2,129,383.67
Capital Projects	6,781,531.97	0.00	1,067,335.71	10,967.41	5,725,163.67
Working Cash	537,552.95	0.00	0.00	666.51	538,219.46
Tort/Judgment Immunity	3,567,496.12	0.00	171,803.52	7,080.81	3,402,773.41
Fire Prevention & Safety	3,688,867.27	0.00	0.00	6,887.24	3,695,754.51
Macon-Piatt Special Education	3,358,837.73	163,996.80	1,473,812.06	5,294.39	2,054,316.86
Activities	546,015.51	12,717.00	14,718.56	1,001.35	545,015.30
	56,419,753.52	8,256,716.95	12,328,653.95	105,006.54	52,452,823.06
				Dr. Todd Covault	09/30/19



Board of Education Decatur Public School District #61

Date: October 22, 2019	Subject: Request to Dispose of Surplus Electronics with little or no value to Green Wave Computer Recycling
Initiated By: Maurice Payne, Director of Information Technology	Attachments: Resolution and Exhibit A
Reviewed By: Dr. Paul Fregeau, Superintendent	

BACKGROUND INFORMATION:

When electronic items are no longer used or are replaced with newer models in buildings, the items are sent to the IT Department to be sorted and deemed recyclable. The district has worked with BLH Computers Inc. to dispose of electronics deemed of little or no value, free of charge. BLH has ceased operations the districts region.

CURRENT CONSIDERATIONS:

IT will enter an agreement with Green Wave Computer Recycling to dispose of electronic equipment. Their services include pick up equipment from multiple locations, perform stacking and loading, and proper data destruction documentation.

FINANCIAL CONSIDERATIONS:

Green Wave Computer Recycling offers a base price for computer units while accepting all other items for free. The IT Department is requesting the Board to approve the surplus of unused and outdated electronic items be recycled.

STAFF RECOMMENDATION:

The administration respectfully requests that the Board of Education adopt the Resolution Authorizing the Disposal of Outdated Surplus Electronics with Little or No Value to Green Wave Computer Recycling as presented.

RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

BOARD ACTION: _____

**RESOLUTION AUTHORIZING DONATION-RECYCLING
OF SCHOOL PERSONAL PROPERTY**

WHEREAS, the Board of Education of Decatur Public School District No. 61 is authorized by Section 10-22.8 of the School Code of Illinois to sell at public or private sale any personal property belonging to the School District and no longer needed for public purposes; and

WHEREAS, the Board of Education currently owns various computer equipment, which items are outdated, not working or unsupported by current software and which have no market value (hereinafter “said equipment”), all of which is more specifically described in Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, the Board of Education hereby finds and determines that said equipment are no longer necessary or needed for educational purposes and the equipment has no market value; and

WHEREAS, the Board of Education further finds and determines that it is in the best interests of Decatur Public School District No. 61 that the School District donate said equipment and supplies for recycling on terms satisfactory to the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Decatur Public School District No. 61 as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Superintendent of Schools is hereby authorized to donate said equipment to a recycler.

Section 3. That this Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this ____ day of October 2019, by the following roll-call vote:

AYES:_____

NAYS:_____

ABSENT:_____

President, Board of Education

ATTEST:

Secretary, Board of Education

CERTIFICATION

I, _____, Secretary of the Board of Education of Decatur Public School District No. 61, do hereby certify that the foregoing Resolution was adopted at a _____ meeting of the Board of Education on _____, 2019, by the following roll-call vote:

AYES: _____

NAYS: _____

ABSENT: _____

and that the motion was duly declared carried by the President of the Board.

Dated this ____ day of _____, 2019.

Secretary, Board of Education

Exhibit A - Recycle Inventory 2019-2020

Item	Quantity	Reason for Recycle
Misc Cables and Cords	600	No Educational Purpose / Excess Equipment
Monitors	385	No Educational Purpose / Excess Equipment
PCs	150	No Educational Purpose / Excess Equipment
Keyboards	125	No Educational Purpose / Excess Equipment
Mice	100	No Educational Purpose / Excess Equipment
Printers	45	No Educational Purpose / Excess Equipment
VCR/DVD Players	20	No Educational Purpose / Excess Equipment
Speakers / Audio Equip.	20	No Educational Purpose / Excess Equipment
TVs	10	No Educational Purpose / Excess Equipment
Projectors	10	No Educational Purpose / Excess Equipment
Document Cameras	10	No Educational Purpose / Excess Equipment
Copy Machines	3	No Educational Purpose / Excess Equipment
Fax Machines	5	No Educational Purpose / Excess Equipment