



DECATUR PUBLIC SCHOOL DISTRICT #61
BOARD OF EDUCATION
AGENDA

Regular Meeting
MacArthur High School
Main Office Conference Room
MHS Auditorium

September 26, 2017
4:00 PM Open Session
Closed Session Immediately Following
6:30 PM Open Session Continuing

Legend: AI = Action Item DI = Discussion Item IO = Information Only

Board of Education Mission Statement:

“As elected representatives of the Decatur community, the Board of Education aspires to make our schools high performing and visionary. We seek to collaborate with and inspire all our stake-holders to promote a student-centered, inclusive, value-driven environment in all our schools. The school board recognizes its fiduciary responsibilities and board members strive to be engaged and promote a culture conducive to learning.”

The Board of Education Core Values:

Engaged ~ Collaborate ~ Inclusive ~ Excellence ~ Citizenship ~ Innovation

**6:30 PM: Public Hearing regarding the Adoption of the
Decatur Public School District 61 FY18 Budget**

IO 1.0 CALL TO ORDER
Roll Call

IO 2.0 CALL FOR EXECUTIVE SESSION
The Board of Education will meet in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees.

IO 3.0 PLEDGE OF ALLEGIANCE

AI 4.0 APPROVAL OF AGENDA, SEPTEMBER 26, 2017

IO 5.0 SPECIAL PRESENTATIONS AND DISTRICT HIGHLIGHTS

School Spotlight

IO 6.0 PUBLIC PARTICIPATION

AI 7.0 CONSENT ITEMS

- A. Minutes: Regular/Closed Meeting September 12, 2017
- B. Financial Conditions Report

- C. Treasurer’s Report
- D. Resolution Authorizing the Business Office to Apply for a Procurement Card Account
- E. IMRF Compensation Report
- F. Administrator and Teacher Salary and Benefits Report
- G. Accepting a Gift from Signature Salon
- H. Accepting a Gift from Scholastic
- I. School Fundraiser at Muffley Elementary School
- J. K-12 Consultants E-rate Services for 2016
- K. Disposal of Surplus Electronics
- L. Evaluation and Consulting Services Agreement between Decatur Public School District 61 and Diehl Consulting Group
- M. Professional Development Services: Sub Agreement between Decatur Public School District 61 and The Board of Trustees of Illinois State University
- N. Job Descriptions: Claims and Statistical Information Analyst, Claims and Statistical Information Supervisor and Grants and Special Projects Analyst
- O. Approval of Updates to School Board Policies:
 - Policies: Section 02 – School Board
 - Policies: Section 06 – Instruction
 - Policies: Section 07 – Students
 - Policies: Section 08 – Community Relations

AI 8.0 ROLL CALL ACTION ITEMS

- A. Personnel Action Items
- B. Employment of a Director of Buildings and Grounds
- C. Resolution to Adopt FY18 Annual Budget: Decatur Public School District 61

IO 9.0 SUPERINTENDENT’S REPORT

- A. Presentation of Draft Strategic Plan: Dr. Paul Fregeau, Superintendent

DI 10.0 BOARD DISCUSSION ITEMS

- A. Board Committee Updates

IO 11.0 ANNOUNCEMENTS

The Board of Education sends condolences to the families of:

Don Jack, who passed away Tuesday, September 12, 2017. Mr. Jack was a retired Decatur Police Officer and former Police Liaison in Decatur Public Schools. He was the husband of Jan, former Teacher and Assistant Principal in Decatur Public Schools.

Patricia Jean “Pat” Ryan, who passed away Monday, September 18, 2017. Ms. Ryan was the mother of Deb Ryan, School Psychologist for Macon Piatt Special Education District.

IO 12.0 IMPORTANT DATES

September 27 Half Day of School for Students

***Please contact your home school for dismissal times on student half days**

29 Eisenhower High School's Homecoming

October 02 WSOY Food Drive Collection Begins!

– DPS Food Drive Collection is from October 02 – October 06, 2017

03 Finance Committee Meeting

– 4:00 PM, 3rd Floor Conference Room, Keil Administration Building

06 MacArthur High School's Homecoming

06 WSOY Food Drive "Drop Off" at Kroger on Route 36

– 6:00 AM to 6:00 PM

09 Columbus Day Holiday

– No School and District Offices are Closed

20 End of First Quarter for Elementary and Middle Schools

20 Midterm for High Schools

23 Contract Monitoring Meeting

– 3:30 PM, 3rd Floor Conference Room, Keil Administration Building

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, October 10, 2017 in the 1st Floor Board Room at the Keil Administration Building.

Please Note: The viewing of the September 26, 2017 Board of Education Meeting will be delayed and loaded on the Decatur Public School District 61 Educational Channel 22 (Comcast) by the end of the work week.

13.0 ADJOURNMENT

**DECATUR DISTRICT 61 BOARD OF EDUCATION
REGULAR MEETING MINUTES**

DATE/TIME: September 12, 2017

5:00 PM

LOCATION: Keil Administration Building
3rd Floor Conference Room and
1st Floor Board Room

PRESENT: Dan Oakes, President
Kendall Briscoe
Brian Hodges

Beth Nolan, Vice President
Beth Creighton
Sherri Perkins

ABSENT: Courtney Carson

STAFF: Superintendent Dr. Paul Fregeau, Board Secretary Melissa Bradford, Attorney Brian Braun and others

President Oakes called the meeting to order at 5:00 PM.

TOPIC	DISCUSSION	ACTION
Call for Closed Executive Session	President Oakes called the meeting to order and moved into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees, seconded by Mrs. Perkins.	Board moved to Closed Executive Session at 5:00 PM.
	Hearing no questions, President Oakes called for a Roll Call Vote: Aye: Hodges, Perkins, Oakes, Briscoe, Nolan, Creighton Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	
Return to Open Session	President Oakes motioned to return to Open Session, seconded by Mrs. Briscoe. All were in favor.	Board returned to Open Session at 5:56 PM.
Open Session Continued	President Oakes noted that the Board of Education had been in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and discussion of collective negotiating matters between the Board and representatives of its employees. No action was taken during Closed Executive Session.	
Pledge of Allegiance	President Oakes led the Pledge of Allegiance.	
Approval of Agenda, September 12, 2017	Superintendent Fregeau recommended the Board approve the September 12, 2017 Open Session Board Meeting agenda as presented. Mr. Hodges moved to approve the recommendation, seconded by Mrs. Briscoe. All were in favor.	Agenda was approved as presented.

TOPIC	DISCUSSION	ACTION
Special Presentations and District Highlights	<p>Maria Robertson, Director of Community Engagement, noted that the school spotlight was Durfee Technology Magnet School. Dianne Brandt, Principal at Durfee Technology Magnet School, shared their strengths and challenges as they relate to the following:</p> <ul style="list-style-type: none"> • Balanced Demographics • Behavior • Community and Family Support • SWOT Analysis (strengths, weaknesses, opportunities, threats). <p>Principal Brandt noted that Durfee has a lot of great things happening, thanked her staff and invited the Board Members to visit. Principal Brandt noted that Durfee needs a full-time liaison and she would like to know its future as it relates to rebranding.</p>	Information only.
Public Participation	None at this time.	Information only.
Consent Items	<p>President Oakes noted that Consent Items H. Health/Life Safety Revised Amendment for Durfee Magnet School and I. Health/Life Safety Revised Amendment for Johns Hill Magnet School were pulled from the September 12, 2017 Board agenda. Sam Johnson, Principle of BLDD, presented an overview of the building replacement process; renovating a facility can cost more than replacing it. Mr. Johnson noted that there was no timeline on the use of the funds and the District can decide to defer action; however, the District will have to continue the necessary maintenance on the buildings. The Board of Education will revisit.</p> <p>Superintendent Fregeau recommended the Board approve the remaining Consent Items as presented, which included:</p> <ul style="list-style-type: none"> A. Minutes: Regular Meeting August 22, 2017 and Special Open Work Session Meeting August 23, 2017 B. Freedom of Information Report C. Monthly Bills D. Accept Gift to the District E. Student Fundraisers F. Ancillary Wages G. Job Description: Director of Buildings and Grounds H. Health/Life Safety Revised Amendment for Durfee Magnet School Pulled from the September 12, 2017 Board Agenda I. Health/Life Safety Revised Amendment for Johns Hill Magnet School Pulled from the September 12, 2017 Board Agenda J. Stephen Decatur Middle School Boys' Athletic Lockers K. Transportation: District Safety Hazards Annual Approval L. Title I School-wide Plans 	Motion carried. The Consent Items were approved as presented.

TOPIC DISCUSSION ACTION

Per the recommendation, Mrs. Creighton asked about Brush College as it relates to Consent Item K. Transportation: District Safety Hazards Annual Approval. Randy Dotson, Coordinator of Transportation, replied and advised the Board to keep that on the recommendation due to the railroad tracks by ADM.

President Oakes noted that in the future, the Monthly Bills will be attached as a pdf.

Vice President Nolan asked if funds labeled as a “gift” were restricted. Dr. Covault replied that the District needs to differentiate gifts and grants. Generally, gifts are for specific purposes and will be deposited into the Education Fund. The monies received are monitored and have not been run through the Decatur Public Schools Foundation; this was past practice. Attorney Braun noted that the tax consequences were the same no matter how the money was filtered. Restricted gifts should be discussed with the giver, if needed. President Oakes asked for a report from the Business Office regarding expenditures of gifts.

Vice President Nolan asked how the policy regarding student fundraisers was communicated to the principals and the PTO. Dr. Covault noted that if a building raised more than \$1,000, the fundraiser must seek Board approval in advance (IL Statute). The District does not interfere with Booster Club funds.

Mrs. Perkins moved to approve the recommendation, seconded by Mr. Hodges.

Hearing no further discussion, President Oakes called for a Roll Call Vote:

Aye: Perkins, Nolan, Briscoe, Creighton, Oakes, Hodges

Nay: None

Absent: Carson

Roll Call Vote: 6 Aye, 0 Nay, 1 Absent

**Roll Call
Personnel
Action Items**

Superintendent Fregeau recommended the Board approve the Personnel Action Items listed in the Memo from Deanne Hillman, Director of Human Resources, as presented.

Motion carried.

The Personnel Action Items were approved as presented.

Mrs. Perkins moved to approve the recommendation, seconded by Vice President Nolan. Hearing no further discussion, President Oakes called for a Roll Call Vote:

Aye: Creighton, Nolan, Perkins, Briscoe, Oakes, Hodges

Nay: None

Absent: Carson

Absent: Carson

Roll Call Vote: 6 Aye, 0 Nay, 1 Absent

**Resolution:
Issue
\$2,500,000
Working Cash
Fund Bonds**

Superintendent Fregeau recommended the Board adopt the Resolution Declaring the Intention to Issue \$2,500,000 Working Cash Fund Bonds for the Purpose of Increasing the Working Cash Fund of the District, and Directing that Notice of Such Intention be Published in the Manner Provided by Law.

Motion carried.

Resolution declaring the Intention to Issue

Mrs. Perkins moved to approve the recommendation, seconded by Mrs. Briscoe.

Hearing no discussion, President Oakes called for a Roll Call Vote:

\$2,500,000

Working Cash

TOPIC	DISCUSSION	ACTION
	<p>Aye: Oakes, Nolan Perkins, Briscoe, Creighton, Hodges Nay: None Absent: Carson Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Fund Bonds was approved as presented.</p>
<p>Supt.'s Report Enrollment, Pods and General Opening of School</p>	<p>Lawrence Trimble, Director of Student Services, presented an update on Enrollment, Pods and General Opening of School for the 2017-2018 school year.</p> <p>Mrs. Perkins asked about the number of transfers thus far. Mr. Trimble replied that parents submit various reasons for transfer requests and some were denied. Transfers are case by case issues and are discussed as appropriate.</p> <p>At this time, the District does not know why there is a high mobility in some areas.</p> <p>This year, the Pod concept helped the District as it relates to student classroom balance in buildings.</p> <p>The registration process will be re-visited for improvements.</p>	<p>Information only.</p>
<p>School Board Policy Updates</p>	<p>Dr. Todd Covault, Chief Operational Officer, presented an update on the following School Board Policies:</p> <ul style="list-style-type: none"> ● Section 02 – School Board <ul style="list-style-type: none"> ○ Policy 2:210 Organizational School Board Meeting ○ Policy 2:260 Uniform Grievance Policy ● Section 06 – Instruction <ul style="list-style-type: none"> ○ Policy 6:80 Teaching About Controversial Issues ○ Policy 6:180 Extended Instructional Programs ○ Policy 6:210 Instructional Materials ● Section 07 – Students <ul style="list-style-type: none"> ○ Policy 7:80 Release Time for Religious Instruction-Observance ○ Policy 7:160 Student Appearance ○ Policy 7:275 Orders to Forgo Life-Sustaining Treatment ● Policies: Section 08 – Community Relations <ul style="list-style-type: none"> ○ Policy 8:70 Accommodating Individuals with Disabilities 	
	<p>Administration will recommend approval of the updates to the School Board Policies at the September 26, 2017 Board meeting.</p>	
	<p>In the future, the Board of Education recommended no School Board Policy power point presentations. The information will be submitted in the Board packet, but only the policies with substantive and/or District changes would be discussed, unless there are other questions from Board Members. Dr. Covault will note the policies that should be discussed.</p>	

TOPIC	DISCUSSION	ACTION
Board Discussion Items	<p><u>Board Committee Updates</u></p> <p>Mrs. Creighton noted that she and Mr. Carson will be attending the Discipline Action only. Committee meeting on Thursday, September 14, 2017 and will report during the September 26, 2017 Board meeting.</p> <p>Mrs. Briscoe noted that she will be attending the Class Size meeting on Thursday, September 14, 2017.</p> <p>President Oakes noted that he and Dr. Fregeau had a meeting with the Decatur Education Association.</p>	Information
	<p><u>Board Discussion</u></p> <p>President Oakes asked the Board Members to review the Mission Statement and Core only. Values. The Mission Statement and the Core Values will be added to the Open Session Board Meeting Agendas.</p> <p>Vice President Nolan noted that the Strategic Planning Thinking Workshop on August 30 and 31, 2017 helped the attendees get to know one another and air some concerns regarding the process. Mrs. Perkins noted that there were good discussions and it helped the group build relationships. Mrs. Perkins asked for feedback at the end of the upcoming three-day sessions in September 2017. This has to permeate all levels and remove the committee members from their comfort zone. Superintendent Fregeau noted that the committee will have to think differently and will focus on main strategies.</p>	Information
	<p>The Board of Education reviewed the “Board Expectations:”</p> <ul style="list-style-type: none"> • Attorney Braun noted that you can’t force 100% of Board Members to give to the DPS Foundation; it can be encouraged, but not enforced. Mrs. Perkins noted that she and her husband continue to give to students throughout the community. • President Oakes asked for Board Members to inform Administration of questions ahead of time for preparation purposes. • The Board Members would like to meet with other community committees to celebrate successes and discuss initiatives. • The Board Members will strive for 90% attendance at meetings. It is important as elected officials. • The Board Members would like a student representative on the Board. More information will be forthcoming. • Board Members should be available for evening and/or weekend meetings. 	
	<p>The Board of Education cannot enforce expectations. It’s a personal responsibility.</p>	
	<p>The Board of Education does not need to vote on Mission Statement, Core Values and Board Expectations. A consensus is sufficient. A revised copy will be given to the Board Members at the September 26, 2017 Board meeting.</p>	

TOPIC	DISCUSSION	ACTION
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The consensus from the Board Members was to move forward with the Mission Statement.

The consensus from the Board Members was to move forward with the Core Values.

Again, a revised/clean copy of the Board Expectations will be given to the Board Members at the September 26, 2017 Board meeting.

Mrs. Creighton noted that per Scot Gregory's open invitation, she will be attending a "breakfast in the classroom" at Stevenson and MHS. She will also be visiting the secretaries at Stephen Decatur Middle School.

Announcements The Board of Education sends condolences to the families of:

Information only.

Wanda L. Webb, who passed away Friday, August 18, 2017. Mrs. Webb was the mother of Becky Johnston, retired Principal from Decatur Public Schools.

Stephen Logan Palmer, Petty Officer 2nd Class-Navy Interior Communications Electrician, who passed away Monday, August 21, 2017. Sailor Palmer enlisted in the Navy in April, 2016 and was assigned to serve our country aboard the USS John S. McCain DDG-56. He was the son of Theresa Palmer, Substitute in Decatur Public Schools and the nephew of Barbara Tucker, Special Education Teaching Assistant at William Harris Elementary School.

Kenneth D. "Ken" Shadwell, who passed away Friday, August 25, 2017. Mr. Shadwell was the husband of Patricia Ann "Pat" Shadwell, retired from the Accounts Payable Department in Decatur Public Schools.

Michael L. Gross, who passed away Saturday, September 02, 2017. Mr. Gross was the father of Kelley Larrick, Assistant Principal at Harris Elementary and Garfield Montessori Schools.

Important Dates

September 13 Half Day of School for Students

***Please contact your home school for dismissal times on student half days**

15 Due date for Immunizations and Physicals in DPS 61

15 First Quarter Mid-term

22 Mid-term Distribution

27 Half Day of School for Students

***Please contact your home school for dismissal times on student half days**

29 Eisenhower High School's Homecoming

October 02 WSOY Food Drive Collection Begins!

– DPS Food Drive Collection is from October 02 – October 06, 2017

Information only.

____ TOPIC _____ DISCUSSION _____ ACTION _____

NEXT MEETING

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, September 26, 2017 in the **Auditorium at MacArthur High School, 1499 W. Grand Avenue, Decatur, IL 62522.**

***Please note the location change for the September 26, 2017 Board of Education Meeting.**

Adjournment

President Oakes asked for a motion to adjourn. Mrs. Creighton moved to adjourn, seconded by Vice President Nolan. All were in favor.

Board
adjourned at
8:36 PM.

Dan Oakes, President

Melissa Bradford, Board Secretary



Board of Education Decatur Public School District 61

Date: September 26, 2017	Subject: Monthly Financial Conditions Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Financial Conditions Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

The attached report illustrates the District’s year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

CURRENT CONSIDERATIONS:

As the District completes August, the second month of FY18, the Macon-Piatt Special Education District has expended 1.70% of its overall budget; Decatur 61 has expended 6.46% of its overall budget.

As of September 19, 2017, the State Comptroller is holding FY17 ISBE vouchers in the amount of \$1,973,911: \$741,292 is associated with transportation; \$438,178 is associated with the Early Childhood Block Grant; and \$506,284 is associated with Special Education.

The District’s August 2017 month-end education fund balance is \$14,697,159; the August 2016 month-end education fund balance was \$15,224,427.

FINANCIAL CONSIDERATIONS:

n/a

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions Report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

**2017-2018 Decatur Public S.D. #61
Fund Balance Summary - August 31, 2017**

<u>Fund</u>	<u>Pre Audit Fund Balance 07/01/17</u>	<u>Year-to- Date Revenues</u>	<u>Expenditures To Date</u>	<u>Net Cash Flow</u>	<u>Change in Fund Balance</u>	<u>Balance 08/31/17</u>	<u>Tentative Balance 06/30/18</u>
DISTRICT # 61							
Education	\$15,564,040	\$4,634,991	\$5,501,872	(\$866,881)	\$0	\$14,697,159	\$ 15,704,445
Operation & Maintenance	\$4,167,372	\$12,160	\$955,265	(\$943,105)	\$0	\$3,224,267	\$ 3,549,492
Debt Service	\$2,016,514	\$786,469	\$12,864	\$773,605	\$0	\$2,790,119	\$ 1,791,289
Transportation	\$2,238,943	\$743,852	\$74,457	\$669,395	\$0	\$2,908,338	\$ 2,207,210
IMRF	\$1,727,272	\$3,651	\$174,874	(\$171,223)	\$0	\$1,556,049	\$ 2,062,711
Social Security/Medicare	\$2,703,155	\$3,907	\$98,547	(\$94,640)	\$0	\$2,608,515	\$ 2,527,259
Capital Projects Fund	\$1,100,537	\$87,854	\$451,261	(\$363,407)	\$0	\$737,130	\$ 3,043,837
Working Cash	\$4,713,279	\$8,482	\$0	\$8,482	\$0	\$4,721,761	\$ 4,698,064
Tort Immunity/Judgment	\$2,926,203	\$2,605	\$390,238	(\$387,633)	\$48,686	\$2,489,884	\$ 3,001,678
Fire Prevention/Safety	\$3,634,915	\$3,899	\$200,312	(\$196,413)	\$0	\$3,438,502	\$ 3,389,019
Totals District 61	\$40,792,230	\$6,287,870	\$7,859,690	(\$1,571,820)	\$156,322	\$39,171,724	\$41,975,004
Macon-Piatt Special Ed District	\$3,312,959	\$1,216,429	\$342,940	\$873,489	\$0	\$4,186,448	\$ 3,312,959

Macon-Piatt Special Education District
Report Date: August 2017
Financial Condition as of August 31, 2017

Percent of year passed: 17%

	Revenues	Budget	Actual Y-T-D	Percent Received/Used
12	Education	20,179,245	1,216,429	6.03%
22	Operation & Maintenance	-	-	0.00%
42	Transportation	-	-	0.00%
52	IMRF	-	-	0.00%
	Total Revenues	<u>20,179,245</u>	<u>1,216,429</u>	<u>6.03%</u>

Expenditures				
12	Education	18,735,148	326,490	1.74%
22	Operation & Maintenance	272,770	2,925	1.07%
42	Transportation	24,150	785	3.25%
52	IMRF	1,147,177	12,740	1.11%
	Total Expenditures	<u>20,179,245</u>	<u>342,940</u>	<u>1.70%</u>

Net Cash				
	Total Revenues	20,179,245	1,216,429	6.03%
	Total Expenditures	<u>20,179,245</u>	<u>342,940</u>	<u>1.70%</u>
	Net Cash	<u>-</u>	<u>873,489</u>	

Fund Balances		Actual
12	Education	<u>4,186,448</u>

Decatur Public School District #61
Report Date: August 2017
Financial Condition as of August 31, 2017

Percent of year passed: 17%

Revenues	Budget	Actual Y-T-D	Percent Received/Used	FY 17 Percent Received/Used As Of 8/31/16
10 Education	89,690,637	4,634,991	5.17%	8.06%
20 Operation & Maintenance	5,334,460	12,160	0.23%	0.16%
30 Debt Service	7,314,775	786,469	10.75%	11.62%
40 Transportation	6,631,733	743,852	11.22%	0.00%
50 IMRF	2,665,983	3,651	0.14%	0.65%
51 Social Security/Medicare	1,794,265	3,907	0.22%	0.05%
60 Capital Projects	3,670,000	87,854	2.39%	17.54%
70 Working Cash	2,684,785	8,482	0.32%	0.60%
80 Tort Immunity/Judgment	2,772,375	2,605	0.09%	0.03%
90 Fire Prevention/Safety	354,105	3,899	1.10%	0.20%
Total Revenues	122,913,118	6,287,870	5.12%	6.94%

Expenditures				
10 Education	89,550,232	5,501,872	6.14%	9.99%
20 Operation & Maintenance	5,952,340	955,265	16.05%	16.16%
30 Debt Service	7,540,000	12,864	0.17%	0.02%
40 Transportation	6,663,466	74,457	1.12%	1.37%
50 IMRF	2,330,544	174,874	7.50%	9.43%
51 Social Security/Medicare	1,970,161	98,547	5.00%	6.81%
60 Capital Projects	1,726,700	451,261	26.13%	2.41%
70 Working Cash	2,700,000	-	0.00%	0.00%
80 Tort Immunity/Judgment	2,696,900	390,238	14.47%	14.21%
90 Fire Prevention/Safety	600,000	200,312	33.39%	26.40%
Total Expenditures	121,730,343	7,859,690	6.46%	9.39%

Net Cash

Total Revenues	122,913,118	6,287,870	5.12%
Total Expenditures	121,730,343	7,859,690	6.46%
Net Cash	1,182,775	(1,571,820)	

Fund Balances

	Actual
10 Education	14,697,159
20 Operation & Maintenance	3,224,267
30 Debt Service	2,790,119
40 Transportation	2,908,338
50 IMRF	1,556,049
51 Social Security/Medicare	2,608,515
60 Capital Projects	737,130
70 Working Cash	4,721,761
80 Tort Immunity/Judgment	2,489,884
90 Fire Prevention/Safety	3,438,502
Total Funds	39,171,724



Board of Education Decatur Public School District #61

Date: September 26, 2017	Subject: Treasurer's Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Treasurer's Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

The attached report details the District's investments and the status of the District's cash as of August 30, 2017.

CURRENT CONSIDERATIONS:

N/A

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Treasurer's Report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

DECATUR PUBLIC SCHOOL DISTRICT #61

TREASURER'S REPORT

August 2017

	Cash/Investments				Cash/Investments
	as of				as of
	07/31/17	Receipts	Disbursements	Change/Interest	08/31/17
Education	17,200,564.03	2,869,701.03	5,139,495.40	13,587.27	14,944,356.93
Operations & Maintenance	3,710,426.83	5,122.32	494,488.08	2,406.15	3,223,467.22
Debt Service	2,379,246.65	409,980.81	0.00	891.61	2,790,119.07
Transportation	2,174,327.00	741,292.85	22,888.84	1,690.56	2,894,421.57
IMRF	1,680,227.50	0.02	125,296.39	1,118.42	1,556,049.55
Social Security	2,674,233.27	0.26	67,471.99	1,754.58	2,608,516.12
Capital Projects	854,708.50	45,553.42	163,502.77	370.98	737,130.13
Working Cash	4,718,179.89	0.00	0.00	3,581.89	4,721,761.78
Tort/Judgment Immunity	2,550,159.82	846.75	82,949.80	1,827.62	2,469,884.39
Fire Prevention & Safety	3,466,761.03	0.00	30,554.38	2,294.03	3,438,500.68
Macon-Piatt Special Education	3,587,408.67	818,784.32	223,235.81	2,889.91	4,185,847.09
Activities	493,091.57	12,798.03	34,415.63	369.94	471,843.91
	45,489,334.76	4,904,079.81	6,384,299.09	32,782.96	44,041,898.44
				Mr. Todd Covault	08/31/17



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: Resolution Authorizing Issuance of Individual Procurement Cards
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: Resolution Authorizing Issuance of Individual Procurement Cards
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

The District has a long relationship with the Bank of Montreal (BMO) to obtain procurement cards (p-Cards). The p-Card program is sponsored through the Illinois Association of School Business Officials (IASBO). IASBO sponsors school p-Card programs in Illinois as well as 17 other states.

CURRENT CONSIDERATIONS:

Under a prior Board of Education, a determination was made to eliminate p-Cards. Administration and the Board discussed the concept of reinstating p-Cards at the August 22, 2017 Board meeting. The Board demonstrated support. In order to reinstate procurement cards the Bank of Montreal requires approval of the attached resolution.

The Business Office is reconstructing the p-Card procedures handbook. The immediate plan is to initiate a p-Card to Superintendent Fregeau.

FINANCIAL CONSIDERATIONS:

There are no costs, no fees, and no charges in the BMO program. Rebates can be generated to the District based upon purchase volume. These annual rebates over the period of 2009 – 2015 generally fell between \$1,000 and \$2,000.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Resolution Authorizing Issuance of Individual Procurement Cards as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

Resolution Authorizing Issuance of Individual Procurement Cards

WHEREAS, the Board of Education of Decatur Public School District 61 has authority to purchase goods and services in an amount not to exceed \$8,000 without competitive quotes (Board Policy 4:60); and

WHEREAS, the Board of Education has the authority to enter into an agreement with the Bank of Montreal for purchasing Procurement Cards (Board Policy 4:55); and

WHEREAS, the costs to individually issue purchase orders and administrate the procurement on individualized purchases for each staff member constitute a significant economic burden on the resources of the school district; and

WHEREAS, it is desire of the Board of Education to enable each authorized individual staff member to procure authorized supplies for school purposes to facilitate creative pedagogical processes; and

WHEREAS, it is the desire of the Board of Education to reduce the economic burden on the resources of the school district by increasing efficiency and reducing the administrative costs of the district and to respond to the exigencies of the day to day operations in accordance with the procurement process as established by the Illinois School Code; and

WHEREAS, the Board of Education recognizes that the Procurement Card is neither a substitute for public bidding nor the district's existing procurement program, and that the Procurement Card program is not being implemented for the purpose of bid splitting and avoidance of the statutorily mandated public bidding process; and

WHEREAS, the Illinois Association of School Business Officials has negotiated with the Bank of Montreal, a Canadian-chartered bank with a branch at 115 South LaSalle Street, Chicago, Illinois 60603, to administer, on behalf of participating school districts in the State of Illinois, a Procurement Card system issued to individual authorized employees of the district with established limits and purposes; and

WHEREAS, the Illinois Association of School Business Officials recognizes the economic and financial savings and benefits to be gained by establishing an electronic Procurement Card system and sponsor and endorse the Corporate MasterCard Program for its members;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Decatur Public School District 61 as follows:

1. The president and secretary of the Board of Education are authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the school district under such terms and conditions as approved by its legal counsel and this Board.

2. As a condition precedent to receiving the Procurement Card, each authorized employee shall execute a Procurement Card Use Agreement.
3. As a condition precedent to receiving the Procurement Card, the Chief Operational Officer shall establish a monetary limit of authority for each employee's use of the Procurement Card.
4. As a condition precedent to issuance of a Procurement Card, the Chief Operational Officer may establish in writing purchasing parameters in accordance with law including but not limited to (a) a listing of goods and services which may be procured using the Card; (b) authorized vendors; (c) daily/weekly/monthly/annual monetary procurement card limits for each individual recipient of the Procurement Card. Individuals shall submit a list of school goods and services to be annually purchased with the card, which shall be approved in writing by the Chief Operational Officer or designee.
5. As a condition precedent to receiving the Procurement Card, each individual shall sign an agreement of indemnity, which is included in the p-Card Staff Agreement.
6. The Board of Education hereby expressly authorizes the Chief Operational Officer to execute the p-Card Use Agreement on its behalf.
7. Upon receipt and use of a Procurement Card, the cardholder shall submit receipts and such information as periodically requested by the Chief Operational Officer.

Approved this 26th day of September, 2017 by the following vote:

Ayes: _____ Nays: _____ Absent: _____

President, Board of Education



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: IMRF Compensation Report
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: IMRF Compensation Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

In accordance with Illinois Statute 5 ILCS 120/7.3, within six (6) business days after an employer approves a budget, the employer must post on its website information pertaining to benefits offered through the Illinois Municipal Retirement Fund (IMRF). Specifically the employer must post the total compensation package for each employee having an aggregate package that exceeds \$75,000 per year.

CURRENT CONSIDERATIONS:

The attached IMRF Compensation Report represents the dates for FY 2016-17. The IMRF Compensation Report will be posted on the District’s website beginning September 27, 2017.

FINANCIAL CONSIDERATIONS:

There are no financial considerations.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve this IMRF Compensation Report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: Administrator and Teacher Salary and Benefits Report
Initiated By: Deanne Hillman, Director of Human Resources	Attachments: Administrator and Teacher Salary and Benefits Report
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, the financial health of the school district

BACKGROUND INFORMATION:

In accordance with Illinois Statute 105 ILCS 5/10-20.47, the District is required to report to the State Board of Education the base salary and benefits of the District Superintendent, all Administrators, and Teachers employed by the District.

CURRENT CONSIDERATIONS:

The attached Salary Compensation Report represents the dates for FY 2016-17. The Salary Compensation Report will be posted on the District's website beginning September 27, 2017, and a copy will be forwarded to the Regional Superintendent for Macon-Piatt.

FINANCIAL CONSIDERATIONS:

There are no financial considerations.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Administrator and Teacher Salary and Benefits Report as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



Board of Education Decatur Public School District #61

Date: September 26, 2017	Subject: Accepting a Gift from Signature Salon – Casie Jones
Initiated By: Nate Sheppard, Principal, Thomas Jefferson Middle School and Todd Covault, EdD, Chief Operational Officer	Attachments: Copy of Check
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

Board Policy 8:80 states that the Board of Education accepts gifts from any education foundation or other entity or individual provided the gift can be used in a manner compatible with the Board’s educational objectives and policies. All gifts received become the School District’s property.

CURRENT CONSIDERATIONS:

Signature Salon has a program “Coins for Kids”. Patrons provide donations to the fund. Signature Salon decided to donate the funds to Thomas Jefferson Middle School to be used as necessary for disadvantaged children.

FINANCIAL CONSIDERATIONS:

The value of the donation is \$549.65 and will be deposited into Thomas Jefferson Middle School’s activity fund.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education accept/approve the Gracious Donation from Signature Salon as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: Acceptance of Gift from Scholastic
Initiated By: Charlotte Thompson, Director of Curriculum & Instruction- Elementary	Attachments: Scholastic
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #1 Foster academic achievement among all learners in a student-centered learning environment

BACKGROUND INFORMATION:

Scholastic has had a longstanding partnership with Decatur Public Schools. They are currently one program being utilized as part of our district-wide writing pilot.

CURRENT CONSIDERATIONS:

As the district intends to pursue a writing adoption, Scholastic would like to extend a gift to Decatur Public Schools which includes a conference fee waiver for the Comprehensive Literacy Summit held in Dallas, TX on October 8-10, 2017. In addition, they would also like to cover the cost of one individual's flight and travel expenses. This gift shall not obligate the district to any future purchases. We look forward to our continued partnership in strengthening the core curriculum for students in Decatur Public Schools.

FINANCIAL CONSIDERATIONS:

Title II funds will be used to support any remaining cost for this conference.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education accept/approve the Receipt of the Gift from Scholastic and assign to Kelly Mahoney, ELA Curriculum Coordinator, as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



September 8, 2017

To Whom It May Concern:

Scholastic has had a longstanding partnership with Decatur Public Schools. As the district intends to pursue a writing adoption, we would like to extend a gift to Decatur Public Schools which includes a conference fee waiver for the Comprehensive Literacy Summit held in Dallas, TX on October 8-10, 2017. In addition, we would also like to cover the cost of one individual's flight and travel expenses. This gift shall not obligate the district to any future purchases. We look forward to our continued partnership in strengthening the core curriculum for students in Decatur Public Schools.

Sincerely,

Kathleen Nief
Account Executive
Scholastic Education
knief@scholastic.com
708-217-1190



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: School Fundraiser – Muffley Elementary
Initiated By: Carrie Hogue, Principal, Muffley Elementary School	Attachments: N/A
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

Illinois Statute 105 ILCS 5/10-20.21 (b-5) and Board Policy 4.60 requires that fundraisers that will generate more than \$1,000 be approved by the Board of Education.

Muffley Elementary School is holding a fall fun run fundraiser sponsored by the Muffley Booster Club. Revenues generated would be used for playground equipment, field trips, special presenters for students/teachers, building incentives, and materials for students. A parent committee manages the process from start to finish.

CURRENT CONSIDERATIONS:

Although the fundraiser earnings vary each year, Muffley estimates that this fundraiser will generate at least \$2,000.

FINANCIAL CONSIDERATIONS:

There is no cost to the District. Revenues generated will be dispersed to the building activity accounts to support playground, student/parent activities, and the faculty staff account.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the School Fundraiser at Muffley Elementary School as presented in accordance with Board Policy 4:60 as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: Consulting Fees for 2016 E-Rate Submission
Initiated By: Jim Altig, Director of Information Technology	Attachments: K12 Consultants Invoice & E-Rate Funding Search Analysis
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

The District entered into a contract with K12 Consultants in 2010 for them to provide E-Rate consulting and processing.

CURRENT CONSIDERATIONS:

Our contract with K12 Consultants outlines that we pay a fee of 10% on funds received from E-Rate that we expend. The 2016-2017 E-Rate subsidy was \$1,501,641.25, which accounted for an 80% discount of internet, telephone, and network services.

FINANCIAL CONSIDERATIONS:

Administration recommends that payment in the amount of \$37,541.03 be made to K12 Consultants for their services to the District, per our existing contract. This expenditure is budgeted under the current 2017-2018 Information Technology Budget.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Payment for the Consulting Fees for 2016 E-Rate Submission as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: Request to Dispose of Surplus Electronics with little or no value to BLH Computers Inc.
Initiated By: Jim Altig, Director of Information Technology	Attachments: None
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

When electronic items are no longer used or are replaced with newer models in buildings, the items are sent to the IT Department to be sorted and deemed recyclable.

CURRENT CONSIDERATIONS:

Throughout the year, the District works with BLH Computers Inc. to dispose of electronics deemed of little or no value, free of charge.

FINANCIAL CONSIDERATIONS:

There are very few electronic recycling companies that dispose of these items are no cost to the District. The Information Technology Department is requesting the Board approve the surplus of unused and outdated electronic items be recycled.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education Authorize the Disposal of Outdated Electronics through BLH Computers Inc. for the Remainder of the 2017- 2018 school year, as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: TEAMS (Illinois Math & Science Partnership) Evaluation and Consulting Services Agreement with Diehl Consulting Group
Initiated By: Rhonda Thornton, Grants Administrator and Dr. Todd Covault, Chief Operational Officer	Attachments: Agreement between Decatur Public School District 61 and Diehl Consulting Group
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3 Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

The District received the Illinois Mathematics and Science Partnerships grant (IMSP) from the Illinois State Board of Education (ISBE) in 2016-2017. The district program, known as TEAMS (Teaching with Engineering and Assessment in Math and Science) is a \$250,000 award for each year of a two-year grant. The grant provides 112 hours of professional development each year to a team of thirty K-8 teachers through a partnership with the faculty from Illinois State University who will provide pedagogical content expertise to the teachers as well as assist with curriculum development. Diehl Consulting Group, who served as the external evaluator for year 1 of the grant will be providing the external evaluation to the IMSP grant for year 2.

CURRENT CONSIDERATIONS:

The IMSP grant requires that the district retain an external evaluator and must allocate 10% of the annual grant award for the external evaluation costs.

FINANCIAL CONSIDERATIONS:

The evaluation professional services performed by Diehl Consulting Group will be paid for with the IMSP grant funds at a cost of \$25,000.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve this Evaluation and Consulting Services Agreement between Decatur Public School District 61 and Diehl Consulting Group as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: TEAMS (Illinois Math & Science Partnership) Subagreement with The Board of Trustees of Illinois State University
Initiated By: Rhonda Thornton, Grants Administrator and Dr. Todd Covault, Chief Operational Officer	Attachments: Subagreement between Decatur Public School District 61 and The Board of Trustees of Illinois State University
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

The District received the Illinois Mathematics and Science Partnerships grant (IMSP) from the Illinois State Board of Education (ISBE) in 2016-2017. The district program, known as TEAMS (Teaching with Engineering and Assessment in Math and Science) is a \$250,000 award for each year of a two-year grant. The grant provides 112 hours of professional development each year to a team of thirty K-8 teachers through a partnership with the faculty from Illinois State University who will provide pedagogical content expertise to the teachers as well as assist with curriculum development.

CURRENT CONSIDERATIONS:

The IMSP grant requires that the district partner with an Institute of Higher Education (IHE) to provide teachers in elementary and middle schools with the opportunity to learn from scientists, mathematicians, and engineers from the IHE as a way of deepening the teacher’s content knowledge. This subagreement with Illinois State University is a continuation of the programming begun in year 1. Year 2 of the TEAMS grant will continue under the direction of ISU faculty, Allison Meyer and Anna Arias, who will be developing and coordinating the 112 hours of professional development for the TEAMS project.

FINANCIAL CONSIDERATIONS:

The Subagreement services performed by Illinois State University will be paid for with the IMSP grant funds at a cost of \$66,872.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve this Agreement between Decatur Public School District 61 and The Board of Trustees of Illinois State University as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



Board of Education Decatur Public School District #61

Date: September 26, 2017	Subject: Updates to Business Office Job Descriptions: Claims and Statistical Information Analyst, Claims and Statistical Information Supervisor and Grants and Special Projects Analyst
Initiated By: Deanne Hillman, Director of Human Resources	Attachments: Job Descriptions: Claims and Statistical Information Analyst, Claims and Statistical Information Supervisor and Grants and Special Projects Analyst
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

Over the past four (4) years the Business Office lost two (2) positions (Accounts Payable Analyst and Accounting II Analyst) due to budget reductions. The associated duties were absorbed by other employees within the department. In addition to these duties, members of the Business Office have absorbed other reporting responsibilities due to the substantial growth in the breakfast program (reporting), the implementation of snack programs, the increase in PreKindergarten grant programs, as well as several other new grants. With the return of procurement cards, the Business Office will also reestablish the processing of procurement cards.

The Grants Administrator was relocated to the Business Office (Keil) in the summer of 2015 and receives secretarial support from the Professional Development Institute secretarial staff shared with the Directors of Curriculum and Instruction.

CURRENT CONSIDERATIONS:

To address the additional duties as mentioned above, Administration is presenting three job descriptions for consideration. The Grants and Special Projects Analysts position would be new. Some duties currently assigned to the Claims Analyst and the Supervisor of Claims would be reassigned to the new position, allowing a redistribution of duties absorbed due to prior budget cuts, while providing direct grant support to the Grants Administrator. This change will also allow the secretarial staff at PDI to focus solely on supporting the Directors of Curriculum and Instruction.

The new position would be a DESPA member level D. Dr. Fregeau and Dr. Covault met with members of DESPA and shared the idea of adding a position and the revising of the other two job descriptions.

FINANCIAL CONSIDERATIONS:

Funding for the Grants and Special Projects Analyst would be absorbed through Title I Funds.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the two (2) Revised Job Descriptions: Claims and Statistical Information Analyst and Claims and Statistical Information Supervisor Claims Analyst and the New Job Description Grants and Special Projects Analyst as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

TITLE: Claims and Statistical Information Analyst

QUALIFICATIONS/KNOWLEDGE/SKILLS:

- High School Diploma or equivalent required; associates degree preferred; or equivalent relevant district experience
- Accurate and efficient computer skills in word processing, database, spreadsheets, and presentation software.
- Effective communication and interpersonal skills
- Ability to work collaboratively with others
- Ability to operate office equipment
- Accurate mathematical computation
- Intermediate software skills in word processing and in the development of spreadsheets and databases
- Ability to work independently, recognize priorities in work load, and shift from job-to-job as needed
- Ability to maintain confidentiality
- Knowledge of accounting principles and practices
- Prior experience or training in business principles/practices and/or accounting
- Familiar with government reporting requirements
- Exercise sound judgment, initiative, and require minimum supervision

EXPERIENCE:

One to two years' clerical experience, preferably in a public education environment

CONDITIONS OF EMPLOYMENT:

Fingerprinting and job-related background check required

REPORTS TO:

Chief Operational Officer

MAINTAINS LIAISON WITH:

- Business office
- Building Secretaries, Principals, and Central Administration
- Grant funded employees

PURPOSE:

To ensure the smooth and efficient operation of the Professional Development Institute so that there is optimal support provided to the teaching and learning staff of the district.

DUTIES & RESPONSIBILITIES:

The following are the essential fundamentals to include but not limited to the following job

duties:

1. Prepare quarterly and final reports for federal and state funded programs and projects as assigned, and additional reports as required.
2. Prepare and calculate billings to other districts for federal, state, and locally funded projects as assigned.
3. Process Credit Bureau referrals.
4. Process all revenue received by district from state, federal, and local agencies.
5. Reconcile monthly payroll bank statements
6. Review and reconcile accounts receivable.
7. Do preliminary audits of athletic revolving funds.
8. Monitor and process bills for students whose district pays tuition to District 61.
9. Process all building monies.
10. Process employee reimbursements including mileage, conference and expense reimbursements, safety boots.
11. Process and submit annual unclaimed property to the state.
12. Maintain online payment system (RevTrak).
13. Organize work efficiently and effectively
14. Perform other job related duties as may be assigned.

GRADE LEVEL:

D

TERMS OF EMPLOYMENT:

8 hours per day for 261 days in accordance with the negotiated agreement.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

ENVIRONMENT:

The noise level in the work environment is usually moderate. The job is performed under minimal temperature variations and a generally hazard free environment.

PHYSICAL:

While performing the duties of this job, the employee is regularly required to use repetitive hand motions, including prolonged use of a computer terminal. The employee is frequently required to sit, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

VISION:

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

HEARING:

Hear in the normal audio range with or without correction.

MENTAL DEMANDS:

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.

TITLE: Claims and Statistical Information Supervisor

QUALIFICATIONS/KNOWLEDGE/SKILLS:

- High School Diploma or equivalent required; associates degree preferred; or equivalent relevant district experience
- Accurate and efficient computer skills in word processing, database, spreadsheets, and presentation software.
- Effective communication and interpersonal skills
- Ability to work collaboratively with others
- Ability to operate office equipment
- Accurate mathematical computation
- Intermediate software skills in word processing and in the development of spreadsheets and databases
- Ability to work independently, recognize priorities in work load, and shift from job-to-job as needed
- Ability to maintain confidentiality
- Exercise sound judgment, initiative, and require minimum supervision
- Prior experience or training in business principles/practices and/or accounting
- Familiar with government reporting requirements

EXPERIENCE:

One to two years' clerical experience, preferably in a public education environment

CONDITIONS OF EMPLOYMENT:

Fingerprinting and job-related background check required

REPORTS TO:

Chief Operational Officer

SUPERVISES:

Claims and Statistical Information Analyst

MAINTAINS LIAISON WITH:

- Business office
- Building Secretaries, Principals, and Central Administration
- Grant funded employees

PURPOSE:

To ensure the smooth and efficient operation of the Professional Development Institute so that there is optimal support provided to the teaching and learning staff of the district.

DUTIES & RESPONSIBILITIES:

The following are the essential fundamentals to include but not limited to the following job

duties:

1. Supervise claims department.
2. Monitor daily checking account balances, plot cash flow, and advise the treasurer regarding surplus money for investment purposes. Invest surplus money in absence of treasurer.
3. Reconcile monthly bank statements for consolidated accounts.
4. Review manually prepared checks and submit to treasurer for signature. In absence of treasurer, use signature stamp on prepared checks.
5. Verify and prepare bond and interest payments and maintain records on canceled bonds and coupons.
6. Maintain investments and records for special scholarship funds.
7. Reconcile monthly cash report for financial system and coordinate any adjustments with other departments in the business office.
8. Prepare monthly treasurer's report for Board of Education.
9. Assist in financial analyses and budgeting as requested by the treasurer.
10. Prepare financial materials for special projects and assignments.
11. Maintain accurate records of all investments and maturity dates.
12. Complete the financial portion of the State Transportation Claim.
13. Monitor and process payment to food service contractor for the Child Nutrition Program.
14. Submit annual application to ISBE for the Child Nutrition Program.
15. Process monthly claim to the state for reimbursement for the Child Nutrition Program.
16. Monitor and process payments for the charter schools in the district.
17. Assist in the preparation of information for the annual district audit.
18. Perform other job related duties as assigned.

GRADE LEVEL:

D

TERMS OF EMPLOYMENT:

8 hours per day for 261 days in accordance with the negotiated agreement.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

ENVIRONMENT:

The noise level in the work environment is usually moderate. The job is performed under minimal temperature variations and a generally hazard free environment.

PHYSICAL:

While performing the duties of this job, the employee is regularly required to use repetitive hand motions, including prolonged use of a computer terminal. The employee is frequently

required to sit, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

VISION:

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

HEARING:

Hear in the normal audio range with or without correction.

MENTAL DEMANDS:

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.

TITLE: Grants and Special Projects Analyst

QUALIFICATIONS/KNOWLEDGE/SKILLS:

- High School Diploma or equivalent required; associates degree preferred; or equivalent relevant district experience
- Accurate and efficient computer skills in word processing, database, spreadsheets, and presentation software.
- Effective communication and interpersonal skills
- Ability to work collaboratively with others
- Ability to operate office equipment
- Accurate mathematical computation
- Intermediate software skills in word processing and in the development of spreadsheets and databases
- Ability to work independently, recognize priorities in work load, and shift from job-to-job as needed
- Ability to maintain confidentiality
- Exercise sound judgment, initiative, and require minimum supervision

EXPERIENCE:

One to two years' clerical experience, preferably in a public education environment

CONDITIONS OF EMPLOYMENT:

Fingerprinting and job-related background check required

REPORTS TO:

Grants Administrator

MAINTAINS LIAISON WITH:

- Business office
- Building Secretaries, Principals, and Central Administration
- Grant funded employees

PURPOSE:

To ensure the smooth and efficient operation of the Professional Development Institute so that there is optimal support provided to the teaching and learning staff of the district.

DUTIES & RESPONSIBILITIES:

The following are the essential fundamentals to include but not limited to the following job duties:

1. Provide exceptional customer service in person, by telephone, and through electronic means.
2. Maintain records of targeted assistance, school wide, and parochial Title I programs.

3. Complete aspects of purchasing and acquisition of materials and equipment including: ordering, requisitions, purchase orders, processing and receiving orders, inventorying items, and distributing items for various grants for parochial schools and Title I schools. Oversees inventory control.
4. Maintain and supervise time and effort documentation for grant funded employees.
5. Compile and distribute payroll for non-public schools for various grant funded staff including absence reports.
6. Keep confidential records for federal grants including enrollment figures and personnel records for yearly audits.
7. Assist in the preparation of information for annual grant applications and renewals.
8. Reconcile Procurement Card purchase receipts against the PCard statement and post the appropriate expenditure accounting and generate the respective Journal Entry.
9. Assist with special financial analyses and reports as directed.
10. Review athletic account coding on athletic revolving replenishments.
11. Approve petty cash establishment, review petty cash expenditures and replenish the petty cash accounts through journal entries and reconcile the closing of petty cash accounts.
12. Review game personnel time sheets for appropriate accounting codes.
13. Compute and file the General State Aid claim.
14. Serve as the office designee for training building secretaries on financial related topics including software including MyLearningPlan, TimeClockPlus, InfiniteVisions, and AESOP.
15. Assist in processing employee reimbursements including mileage, conference and expense reimbursements, and safety boots.
16. Back up for the Accounts Payable check running process.
17. Organize work efficiently and effectively
18. Perform other job related duties as may be assigned.

GRADE LEVEL:

D

TERMS OF EMPLOYMENT:

8 hours per day for 261 days in accordance with the negotiated agreement.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

ENVIRONMENT:

The noise level in the work environment is usually moderate. The job is performed under

minimal temperature variations and a generally hazard free environment.

PHYSICAL:

While performing the duties of this job, the employee is regularly required to use repetitive hand motions, including prolonged use of a computer terminal. The employee is frequently required to sit, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

VISION:

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

HEARING:

Hear in the normal audio range with or without correction.

MENTAL DEMANDS:

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.



Board of Education Decatur Public School District #61

Date: September 26, 2017	Subject: Approval of Board Policies
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: <ul style="list-style-type: none"> ● 2:210 – School Board – Organizational School Board Meeting ● 2:260 – School Board – Uniform Grievance Policy ● 6:80 – Instruction – Teaching About Controversial Issues ● 6:180 – Instruction – Extended Instructional Programs ● 6:210 – Instruction – Instructional Materials ● 7:80 – Students – Release Time for Religious Instruction/Observance ● 7:160 – Students – Student Appearance ● 7:275 – Students – Orders to Forgo Life-Sustaining Treatment ● 8:70 – Community Relations – Accommodating Individuals with Disabilities
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

Administrative staff regularly reviews Board policies to make adjustments based on current practices, needed changes to practices, and updates to reflect changes associated with new laws. The policies are reviewed and the respective administrator is responsible for bringing recommendations to the Superintendent, the District Leadership Team, and the Board of Education.

CURRENT CONSIDERATIONS:

The following policies were brought to the Board on September 12th as a first read and are now being presented for approval.

- 2:210 – School Board – Organizational School Board Meeting
- 2:260 – School Board – Uniform Grievance Policy
- 6:80 – Instruction – Teaching About Controversial Issues
- 6:180 – Instruction – Extended Instructional Programs
- 6:210 – Instruction – Instructional Materials
- 7:80 – Students – Release Time for Religious Instruction/Observance

- 7:160 – Students – Student Appearance
- 7:275 – Students – Orders to Forgo Life-Sustaining Treatment
- 8:70 – Community Relations – Accommodating Individuals with Disabilities

No changes have been made to the policies since the first read.

FINANCIAL CONSIDERATIONS:

N/A

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Updates to the School Board Policies listed above as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

School Board

Organizational School Board Meeting

During a March meeting in odd-numbered years, the School Board establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within 28 days after the consolidated election. The consolidated election is held on the first Tuesday in April of odd-numbered years.

At the organizational meeting the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in Board policy 2:80, ***Board Member Oath and Conduct***.
2. The new Board members shall be seated.
3. The Board shall elect its officers, who assume office immediately upon their election.
4. The Board shall fix a times and date for its regular meetings.

LEGAL REF.: 10 ILCS 5/2A-1 et seq.
105 ILCS, 5/10-5, 5/10-16 and 5/10-16.5.

CROSS REF.: 2:30 (School Board Elections), 2:110 (Qualifications, Term, and Duties of Board Officers) 2:200 (Types of School Board Meetings, 2:220 (School Board Meeting Procedure), 2:230 (Public Participation at School Board Meetings and Petitions to the Board).

ADOPTED: January 14, 1997

REVISED: February 24, 1998
May 12, 1998
December 10, 2002
April 14, 2009
August 26, 2014
September 26, 2017

School Board

Uniform Grievance Policy

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the School Board, its employees, or agents have violated his or her rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act
2. Title IX of the Education Amendments of 1972
3. Section 504 of the Rehabilitation Act of 1973
4. Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
6. Sexual harassment (Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972)
7. Bullying, 105 ILCS 5/27-23.7
8. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
9. Curriculum, instructional materials, and/or programs
10. Victims' Economic Security and Safety Act, 820 ILCS 180
11. Illinois Equal Pay Act of 2003, 820 ILCS 112
12. Provision of services to homeless students
13. Illinois Whistleblower Act, 740 ILCS 174/.
14. Misuse of genetic information (Illinois Genetic Information Privacy Act (GIPA), 410 ILCS 513/ and Titles I and II of the Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff et seq.)
15. Employee Credit Privacy Act, 820 ILCS 70/.

The Complaint Manager will attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to the grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed hereunder shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For bullying and cyber-bullying, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

Investigation

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the complainant is a student under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days of the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent or designee. The Complaint Manager may request an extension of time. If a complaint of sexual harassment contains allegations involving the Superintendent, the written report shall be filed with the Board, which will make a decision in accordance with the following section of this policy. The Superintendent or designee will keep the Board informed of all complaints.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent or designee shall mail his or her written decision to the Complainant and the accused by first class U.S. mail as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's or designee's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board. Within 30 school business days, the Board shall affirm, reverse, or amend the Superintendent's or designee's decision or direct the Superintendent or designee to gather additional information. Within five school business days of the Board's decision, the Superintendent or designee shall inform the Complainant and the accused of the Board's action.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or designee or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinator and Complaint Managers

The Superintendent or designee shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent or designee shall appoint at least one Complaint Manager to administer the complaint process in this policy. If possible, the Superintendent or designee will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent or designee shall insert into this policy and keep current the names, addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

Nondiscrimination Coordinator:

Human Resource Director

Title

101 W. Cerro Gordo St., Decatur, IL 62523

Address

217 362-3031

Telephone

Complaint Managers:

Director of Student Services

Title

300 E. Eldorado St., Decatur, IL 62521

Address

217 362-3061

Telephone

Assistant Superintendents

Title

101 W. Cerro Gordo St., Decatur, IL 62523

Address

217 362-3013 and 362-3015

Telephone

- LEGAL REF.: Age Discrimination in Employment Act, 29 U.S.C. §621 et seq.
Americans With Disabilities Act, 42 U.S.C. §12101 et seq.
Equal Employment Opportunities Act (Title VII of the Civil Rights Act),
42 U.S.C. §2000e et seq.,
Equal Pay Act, 29 U.S.C. §206(d).
Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff et seq.
Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.
Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
Title IX of the Education Amendments, 20 U.S.C. §1681 et seq.
105 ILCS 5/2-3.8, 5/3-10, 5/10-20.7a, 5/10-22.5, 5/22-19, 5/24-4, 5/27-1,
5/27-23.7, and 45/1-15.
Illinois Genetic Information Privacy Act, 410 ILCS 513/.
Illinois Whistleblower Act, 740 ILCS 174/.
Illinois Human Rights Act, 775 ILCS 5/.
Victims' Economic Security and Safety Act, 820 ILCS 180, 56,
Ill.Admin.Code Part 280.
Equal Pay Act of 2003, 820 ILCS 112/.
Employee Credit Privacy Act, 820 ILCS 70/.
23 Ill.Admin.Code §§1.240 and 200- 40.
- CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20
(Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria),
6:120 (Education of Children with Disabilities), 6:140 (Education of
Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About
Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational
Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Preventing
Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals
with Disabilities), 8:110 (Public Suggestions and Concerns)
- ADOPTED: January 28, 1997
- REVISED: June 26, 2001
January 14, 2003
June 22, 2004
April 14, 2009
February 12, 2013
August 26, 2014
October 13, 2015
September 26, 2017

Instruction

Teaching About Controversial Issues

The Superintendent or designee shall ensure that all school-sponsored presentations and discussions of controversial or sensitive topics in the instructional program, including those made by guest speakers, are:

- Age-appropriate. Proper decorum, considering the students' ages, should be followed.
- Consistent with the curriculum and serve an educational purpose.
- Informative and present a balanced view.
- Respectful of the rights and opinions of everyone. Emotional criticisms and hurtful sarcasm should be avoided.
- Not tolerant of profanity or slander.

The District specifically reserves its right to stop any school-sponsored activity that it determines violates this policy, is harmful to the District or the students, or violates State or federal law.

CROSS REF.: 6:40 (Curriculum Development), 6:255 (Assemblies and Ceremonies)

ADOPTED: June 24, 1997

REVISED: August 7, 2012
January 27, 2015
September 26, 2017

Instruction

Extended Instructional Programs

The District may offer the following programs in accordance with State law and the District's educational philosophy:

1. Nursery schools for children between the ages of 2 and 6 years.
2. Before and after school programs for students in grades K-6.
3. Child care and training center for pre-school children and for students whose parents work.
4. Model day care services program in cooperation with the State Board of Education.
5. Tutorial program.
6. Adult education program.
7. Outdoor education program.
8. Summer School, whether for credit or not.
9. Independent study, whether for credit or not.
10. Support services and instruction for students who are, or whose parents/guardians are, chemically dependent.
11. Activities to address intergroup conflict.
12. Volunteer service credit program.
13. Vocational Academy.
14. Advanced vocational training and/or career education program.

LEGAL REF.: 105 ILCS 5/10-22.18a, 5/10-22.18b, 5/10-22.18c, 5/10-22.20, 5/10-22.20a, 5/10-22.20b, 5/10-22.20c, 5/10-22.29, 5/10-22.33A, 5/10-22.33B, 5/10-23.2, 5/27-22.1, 5/27-22.3, 5/27-23.6, 110/3, and 433/

CROSS REF: 6:310 (Credit for Alternative Courses and Programs, and Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

ADOPTED: June 24, 1997

REVISED: November 25, 2003
June 12, 2012
January 27, 2015
September 26, 2017

Instruction

Instructional Materials

All District classrooms and learning centers should be equipped with an evenly-proportioned, wide assortment of instructional materials, including textbooks, workbooks, audio-visual materials, and electronic materials. These materials should provide quality learning experiences for students and;

1. Enrich and support the curriculum;
2. Stimulate growth in knowledge, literacy appreciation, aesthetic values, and ethical standards;
3. Provide background information to enable students to make informed judgments and promote critical reading and thinking;
4. Depict in an accurate and unbiased way the cultural diversity and pluralistic nature of American society; and
5. Contribute to a sense of the worth of all people regardless of sex, race, religion, nationality, ethnic origin, sexual orientation, disability, or any other differences that may exist.

The Superintendent or designee shall annually provide a list of textbooks and instructional materials used in the District to the School Board. Anyone may inspect any textbook or instructional material. Teachers are encouraged to use age-appropriate supplemental material only when it will enhance, or otherwise illustrate the subjects being taught. No R-rated movie shall be shown to students unless prior approval is received from the Superintendent or designee, and no movie rated NC-17 (no one 17 and under admitted) shall be shown under any circumstances. These restrictions apply to television programs and other media with equivalent ratings. The Superintendent or designee shall give parents/guardians an opportunity to request that their child not participate in a class showing a movie, television program, or other media with an R or equivalent rating.

Instructional Materials Selection and Adoption

The Superintendent or designee shall approve the selection of all textbooks and instructional materials according to the standards described in this policy. The School Code governs the adoption and purchase of textbooks and instructional materials.

LEGAL REF.: 105 ILCS 5/10-20.8, 5/10-20.9, and 5/28-19.1

CROSS REF.: 6:30 (Organization of Instruction), 6:40 (Curriculum Development), 6:80 (Teaching About Controversial Issues), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

ADOPTED: March 11, 1997

REVISED: August 7, 2012

September 26, 2017

Students

Release Time for Religious Instruction/Observance

A student shall be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent(s)/guardian(s) must give written notice to the Building Principal at least five calendar days before the student's anticipated absence(s). This notice shall satisfy the District's requirement for a written excuse when the student returns to school.

The Superintendent or designee shall develop and distribute to teachers appropriate procedures regarding student absences for religious reasons and include a list of religious holidays on which a student shall be excused from school attendance, how teachers are notified of a student's impending absence, and the State law requirement that teachers provide the student with an equivalent opportunity to make up any examination, study, or work requirement.

LEGAL REF.: Religious Freedom Restoration Act, 775 ILCS 35/
105 ILCS 5/26-1 and 5/26-2b.

CROSS REF.: 7:70 (Attendance and Truancy)

ADOPTED: March 25, 1997
March, 2007

REVISED: September 11, 2012
January 27, 2015
September 26, 2017

Students

Student Appearance

A student's appearance, including dress and grooming, must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency. Procedures for handling students who dress or groom inappropriately will be developed by the Superintendent or designee and included in the Student Handbook(s).

School Uniforms

For school uniform procedures, refer to the Board-adopted *Parent Handbook and Student Code of Conduct and Procedures Handbook*.

Funding

Any student eligible for free lunches, or for a waiver of student fees, is eligible for financial assistance toward the purchase of school uniforms. The Superintendent or designee shall develop a process for informing parents/guardians of the availability of financial assistance and a method to process financial requests, as long as funds are available.

The funding source for providing uniforms may include one or more of the following (as long as funds are available):

1. Donations, gifts, and/or grants;
2. Funds, generated at the building level by students, staff, PTA's and/or business/community partners; or
3. Any other source as approved by the Superintendent or designee.

Authority to Enact School Uniform Policy

Grades Pre-K – 12 and alternative buildings may elect to establish a uniform policy. The use of school uniforms may be established to improve students' self-esteem, bridge socio-economic differences among students, promote positive behavior, instill students with a sense of discipline, and assist students in resisting peer pressure, school safety and the learning environment. The Superintendent or designee shall develop the procedure to be followed in regards to implementing a uniform policy district-wide or in each attendance center.

Compliance with a Uniform Policy by New Transfer Students

New students moving into the District are required to purchase a uniform in order to be in compliance with any uniform policy in effect at the student's new building. Commencing with the student's first day of attendance. Families new to the district who cannot afford to purchase a uniform may apply to the Director of Student Services or designee, for a voucher to purchase a uniform, and must meet the same district eligibility.

Uniform Policy for Extracurricular Activities

With respect to any extracurricular activities of a building which has implemented a uniform policy, the Principal, in conjunction with the sponsor, coach, or other person in charge or such activity, may regulate the dress and grooming of participating students if the Principal, sponsor or coach reasonably believes that the student's dress or grooming:

1. Creates a hazard to the student's own safety or to the safety of others; or
2. Will prevent, interfere with, or adversely affect the purpose, direction or effort required for the activity to achieve its goals.

Such regulation may include denying the student permission to participate in the extracurricular activity or go on the extracurricular trips.

Final Authority

Administrators shall have complete and final judgment on all matters concerning interpretation of the Student Dress Code and any student uniform policy. Matters concerning appearance and dress not specifically covered in either the dress code or the uniform policy shall be within the discretion of the administrators.

Evaluation

The Administration shall maintain the right to make recommendations to the Board based on evaluation results or perceived needs for change in the District's Student Dress Code and/or uniform policy.

Disciplinary Action

If a student attends school in violation of the Student Dress Code or if a non-exempt student attends school in violation of an applicable building uniform policy, the student will be disciplined in accordance with the District's *Parent Handbook and Student Code of Conduct and Procedures Handbook*.

LEGAL REF.: 105 ILCS 5/10-22.25b.
Tinker v. Des Moines Independent School Dist., 89 S.Ct. 733 (1969).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:165 (School Uniform), 7:190 (Student Discipline)

ADOPTED: June 5, 2002

REVISED: June 14, 2011
February 12, 2013
March 24, 2015
September 26, 2017

Students

Orders to Forgo Life-Sustaining Treatment

Written orders from parent(s)/guardian(s) to forgo life-sustaining treatment for their child or ward must be signed by the child's physician and given to the Superintendent or designee. This policy shall be interpreted in accordance with the Illinois Health Care Surrogate Act. (755 ILCS 40/).

Whenever an order to forgo life-sustaining treatment is received, the Superintendent or designee shall convene a multi-disciplinary team that includes:

1. The child, when appropriate;
2. The child's parent(s)/guardian(s);
3. Other medical professionals, e.g., licensed physician, physician's assistant, or nurse practitioner;
4. Local first responders for the building in which the child is assigned to attend;
5. The school nurse;
6. Clergy, if requested by the child or his or her parent(s)/guardian(s);
7. Other individuals to provide support to the child or his or her parent(s)/guardian(s); and
8. School personnel designated by the Superintendent.

The team shall determine guidelines to be used by school staff members in the event the child suffers a life-threatening episode at school or a school event.

The District personnel shall convey orders to forgo life-sustaining treatment to the appropriate emergency or healthcare provider.

LEGAL REF.: Health Care Surrogate Act, 755 ILCS 40/
Cruzan v. Director, Missouri Dept. of Health, 497 U.S. 261 (1990).
In re: C.A., a minor, 603 N.E.2d 1171 (Il.App.1, 1992).

ADOPTED: July 8, 1997

REVISED: January 8, 2013
January 27, 2015
September 26, 2017

Community Relations

Accommodating Individuals with Disabilities

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others.

The District will provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Each service, program, website, or activity operated in existing facilities shall be readily accessible to, and useable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

The Superintendent or designee is designated the Title II Coordinator and shall:

1. Oversee the District's compliance efforts, recommend necessary modifications to the School Board, and maintain the District's final Title II self-evaluation document, update it to the extent necessary, and keep it available for public inspection for at least 3 years after its completion date.
2. Institute plans to make information regarding Title II's protection available to any interested party.

Individuals with disabilities should notify the Superintendent, Superintendent's designee, or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it to the Superintendent, Superintendent's designee, or designated Title II Coordinator, or by filing a grievance under the Uniform Grievance Procedure.

LEGAL REF.: Americans with Disabilities Act, 42 U.S.C. §§12101 et seq. and 12131 et seq.;
28 C.F.R. Part 35.
Rehabilitation Act of 1973 §104, 29 U.S.C. §794 (2006).
105 ILCS 5/10-20.51.
410 ILCS 25/, Environmental Barriers Act.
71 Ill.Admin.Code Part 400, Illinois Accessibility Code.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:150 (Facility Management and Expansion Programs)

ADOPTED: April 22, 1997

REVISED: November 22, 2005
October 28, 2014
January 10, 2017
September 26, 2017



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: Personnel Action
Initiated By: Deanne Hillman, Director of Human Resources and the Human Resources Department	Attachments: 5 Pages of Personnel Action
Reviewed By:	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

Per Board Policy 5:30 Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

FINANCIAL CONSIDERATIONS:

These positions are in the budget.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve all Personnel Action Items as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____

To: Board of Education
Fr: Deanne Hillman
Human Resources Director
Date: September 21, 2017
Board Date: September 26, 2017
Re: Personnel Action

EMPLOYMENT RECOMMENDATIONS

TEACHERS:

Name	Position	Effective Date
Dawn Rose	Grade 3, Hope Academy	September 18, 2017

OUTREACH PERSONNEL:

Name	Position	Effective Date
Symphoni Young-Thomas	Part time Family Liaison, Oak Grove, 4.5 hours per day	September 25, 2017

TEACHING ASSISTANTS:

Name	Position	Effective Date
Corey Anderson	Special Ed Behavioral Teaching Assistant, Macon Piatt, 6.25 hours per day	September 25, 2017
Crystal Taylor	Special Ed Essential Skills Teaching Assistant, Harris, 6 hours per day	September 25, 2017

SCHEDULE B:

Name	Position	Effective Date
Sara Bodzin	Elementary Track & Field Coach, Durfee	March 26, 2018
Iisha Dean	Elementary Girls Basketball Coach, Enterprise	October 9, 2017
Bridget Dutcher	Middle School Soccer Coach, Stephen Decatur	September 7, 2017
Chelle Gooden	Elementary Girls Volleyball Coach, Enterprise	January 22, 2018
Alisa Jenkins	Elementary Girls Basketball Coach, Baum	October 9, 2017
Michelle Mitchell	Elementary Boys Basketball Coach, Muffley	October 9, 2017

Gwen Muex	Elementary Girls Basketball Coach, Parsons	October 9, 2017
Shumyria Neal	Elementary Girls Basketball Coach, Durfee	October 9, 2017
Stephen Sears	Elementary Girls Basketball Coach, French	October 9, 2017
Patricia Sprague	Middle School Cheerleading Coach, Garfield	October 16, 2017

TEMPORARY ASSIGNMENT OF RETIRED TEACHERS (not to constitute continuous contractual employment)

TEACHERS:

Name	Position	Effective Date
Denise LaFine	.5 FTE Cross Categorical, Parsons	September 25, 2017

TRANSFERS

TEACHERS:

Name	Position	Effective Date
Wendy Schwalbe-Cravens	From Grade 4, Franklin to Middle School Science, Stephen Decatur	September 25, 2017

TEACHING ASSISTANTS:

Name	Position	Effective Date
Natalie McDowell	From LPN Teaching Assistant, Monticello High School, 5 hours per day to LPN Teaching Assistant, Monticello High School, 5.25 hours per day	September 13, 2017
Stephanie Peck	From LPN Teaching Assistant, Harris, 6.5 hours per day to LPN Teaching Assistant, Harris, 7 hours per day	September 12, 2017
Kathy Zientara	From Montessori Teaching Assistant, Enterprise, 6 hours per day to Special Ed Teaching Assistant, Stevenson, 6 hours per day	September 18, 2017

OFFICE PERSONNEL:

Name	Position	Effective Date
Kathleen Dudley	From Secretary to the Elementary Principal, Harris to Secretary to the Coordinator of Health Services, School Health Services	September 26, 2017

OUTREACH PERSONNEL:

Name	Position	Effective Date
Karen Currie	From Hourly School Nurse, Eisenhower, 6.25 hours per day to Hourly School Nurse, Eisenhower, 7.25 hours per day	September 18, 2017
Anastacia Johansen	From Hourly School Nurse, Thomas Jefferson, 6 hours per day to Hourly School Nurse, Thomas Jefferson, 6.75 hours per day	September 14, 2017

CUSTODIAN:

Name	Position	Effective Date
Tamara Benton	From 1st Shift Custodian, All Schools to 1st Shift Head Custodian, Oak Grove	September 18, 2017

RESIGNATIONS**TEACHER:**

Name	Position	Effective Date
Leigh Ann Cleland	Grade 5, Dennis	September 22, 2017
Dannette Jackson	Family & Consumer Science, MacArthur	August 14, 2017

SCHEDULE B:

Name	Position	Effective Date
Brittany Acree	Middle School Girls Volleyball Coach, Dennis	September 10, 2017
Michelle Mitchell	Elementary Boys Basketball Coach, Durfee	September 18, 2017

Kameron Smith	Middle School Cheerleading Coach, Thomas Jefferson	January 24, 2017
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ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
Phillip Hazenfield	Facility Project Manager, Buildings & Grounds	October 1, 2017

LEAVE OF ABSENCE

TEACHING ASSISTANT:

Name	Leave	Effective Date
Sheryl Austin	Study Leave	January 3, 2018

COMPENSATION RECOMMENDATIONS:

- The following staff members should be compensated **\$66.00** for participating in ESL Screening on August 17, 2017 at PDI:

Sandy Dexter	Kris Boomer
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- The following staff members should be compensated for participating in HS Semester Exam Design on August 30, 2017 at PDI:

Justin Baer	\$66.00	Ronald Lybarger	\$33.00
Nicole Cunningham	\$66.00	Kelly Mahoney	\$66.00
Kelsey Dyke	\$66.00	Faye McDonald	\$66.00
Matthew Gremo	\$33.00	Dora Minnett	\$66.00
Krista Hudson	\$66.00	Ryan Morgan	\$66.00
Rick Koetje	\$66.00	Stephanie Gilbert	\$33.00
Jonathan Longhi	\$33.00	Brandon Phillips	\$33.00
- The following staff member should be compensated **\$198.00** for participating in Middle School Curriculum Design on July 18, 2017 at PDI:

David Harding
- The following staff members should be compensated **\$50.00** for participating in CPI Refresher Training on August 3, 2017 at IEA Office:

Ron Ingram	James Dellert
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- The following staff members should be compensated for participating in the Buck Institute PBL on August 6, 7 & 8, 2017 at Dennis:

Angie Mehr	\$300.00	Allison Brinkoetter	\$300.00
Julie Mower	\$200.00	Deborah Rapson	\$300.00
Beckah Novak	\$300.00	Brittany Acree	\$300.00

Cassie Mann	\$300.00	Lisa Uptmor	\$300.00
Sara Waller	\$300.00	Keith Creighton	\$300.00
Jill Robertson	\$300.00	Phil Winecke	\$300.00
Julie Ryan	\$300.00	Barb Brinkman	\$300.00
Linda Burnham	\$300.00	Shannon Carter	\$300.00
Jaime Goodman	\$300.00	Laura Turner	\$300.00
Jennifer Parks	\$300.00	Harl Hillman	\$300.00
Leigh Ann Cleland	\$300.00	Sarah Smith	\$300.00
Phil Dreste	\$300.00	David Barista	\$300.00



**Board of Education
Decatur Public School District #61**

Date: September 26, 2017	Subject: Administrative Recommendation
Initiated By: Deanne Hillman, Director of Human Resources	Attachment: Administrative Recommendation for Steve Kline, Director of Buildings & Grounds
Reviewed By: Dr Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

Mr. Kline currently holds a Master’s degree in Management and Organizational Behavior from Benedictine University, Springfield, Illinois and a Bachelor’s degree in Organizational Leadership from Millikin University, Decatur, Illinois. Mr. Kline has most recently served as a Manufacturing Engineer for Axis/Caterpillar since May 2017. He served as the Senior Project Engineer for Caterpillar from April 2015 to November 2016. Mr. Kline has been employed with Caterpillar since 1994, he has had various positions during this time.

CURRENT CONSIDERATIONS:

The interview team respectfully recommends Steve Kline as the Director of Buildings & Grounds.

FINANCIAL CONSIDERATIONS:

This position is in the appropriate budget.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Administrative Recommendation as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



Board of Education Decatur Public School District #61

Date: September 26, 2017	Subject: Adoption of Decatur Public School #61 Budget FY 2017-18
Initiated By: Todd Covault, EdD, Chief Operational Officer	Attachments: <ul style="list-style-type: none"> • Resolution to Adopt Budget • ISBE Budget Forms • District Internal Budget Forms
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

Illinois statute requires the Board of Education to adopt a budget no later than the end of the first quarter, September 30, 2017. The tentative budget was presented at the August 22, 2017 Board of Education meeting.

CURRENT CONSIDERATIONS:

A notice of public hearing was published on August 24, 2017 in the *Herald and Review*. The budget has been available for the past 30 days at the District’s Business Office, the Decatur Public Library, and on the District’s website. As of this writing, no input or comments have been received.

FINANCIAL CONSIDERATIONS:

The revenues and expenses have been updated to reflect the best known information at this time. The budget is unbalanced (direct operational expenditures exceed direct operational revenues); no deficit reduction plan is required.

The Education fund budget has revenues that exceed expenditures by \$140,405. The overall operating fund expenditures exceed revenues by \$524,423.

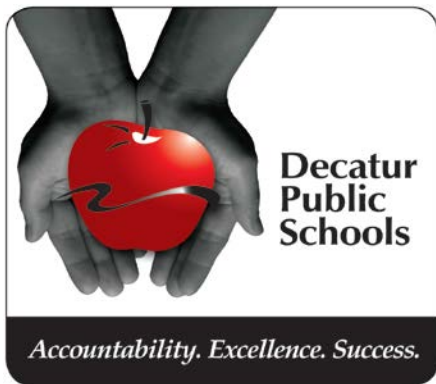
STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the attached Decatur Public School District FY 2017-18 budget as presented.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____



Budget Adoption

Fiscal Year 2017-18

Decatur Public School District #61

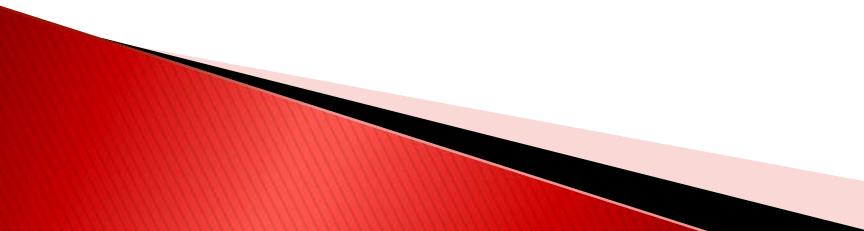
September 26, 2017

Education Fund – Significant Changes over Tentative Budget

Revenues

- ▶ General State Aid - \$4,446,575
- ▶ Special Ed Categorical – (\$541,236)
- ▶ CPPRT – (\$856,600)

Expenditures

- ▶ Salary/Benefits – \$240,695
 - ▶ MPSED tuition – (\$428,638)
 - ▶ TRS excess sick, salary – (\$108,170)
 - ▶ Robertson Charter School - \$192,725
- 

Other Significant Changes over Tentative Budget

Revenues

- ▶ Transportation Fund State Aid - \$258,415
- ▶ Capital Projects – Illinois Clean Energy Foundation - \$165,000

Other Financing Sources and Uses

- ▶ New bond issue - \$2,370,000
- ▶ Abatement of Working Cash bonds to Capital Projects - \$2,700,000

Expenditures

- ▶ Capital Projects – Spring Projects - \$500,000

Operational Funds Budget at a Glance

Fund	Beginning Balance	Revenues	Expend	Net	Ending Balance
Education	15,564,040	89,690,637	89,550,232	140,405	15,704,445
Op/Maint	4,167,372	5,334,460	5,952,340	(617,880)	3,549,492
Transport	2,238,943	6,631,733	6,663,466	(31,733)	2,207,210
Working Cash	4,713,279	2,684,785	2,700,000	(15,215)	4,698,064
Total Op Funds	26,683,634	104,341,615	104,866,038	(524,423)	26,159,211

Non-Operational Funds Budget at a Glance

Fund	Beginning Balance	Revenues	Expend	Net	Ending Balance
Debt Serve	2,016,514	7,314,775	7,540,000	(225,225)	1,791,289
IMRF/SS	4,430,427	4,460,248	4,300,705	159,543	4,589,970
Cap Projects	1,100,537	3,670,000	1,726,700	1,943,300	3,043,837
Tort	2,926,203	2,772,375	2,696,900	75,475	3,001,678
Life Safety	3,634,914	354,105	600,000	(245,895)	3,389,019

Questions?

A decorative graphic element in the bottom-left corner of the slide, consisting of a red area with a fine grid pattern, a black diagonal line, and a light pink triangular shape.

**DECATUR PUBLIC SCHOOL DISTRICT BUDGET FORM
STATE OF ILLINOIS**

For Fiscal Year Beginning July 1, 2017

Budget of Decatur Public School District No. 61, County of Macon, State of Illinois, for the fiscal year beginning July 1, 2017, and ending June 30, 2018.

WHEREAS, the Board of Education of Decatur Public School District No. 61, County of Macon, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for the last thirty days prior to final action thereon;

AND, WHEREAS, a public hearing was held as to such budget on the 26th day of September, 2017; notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of said District as follows;

SECTION 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2017, and ending June 30, 2018.

SECTION 2: That the following budget containing an estimate of amounts available in each fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this school district for the said fiscal year.

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
Education	\$89,690,637	\$89,550,232
Operations & Maintenance	5,334,460	5,952,340
Debt Service	7,314,775	7,540,000
Transportation	6,631,733	6,663,466
IMRF/Social Security	4,460,248	4,300,705
Capital Projects	3,670,000	1,726,700
Working Cash	2,684,785	2,700,000
Tort Immunity/Judgment	2,772,375	2,696,900
Fire Prevention/Safety	354,105	600,000
TOTALS	<u>\$122,913,118</u>	<u>\$121,730,343</u>

ADOPTION OF BUDGET

Adopted this 26th day of September, 2017, by a roll call vote of _____ Yeas, _____ Nays, _____ Absent.

President of the Board of Education

Secretary of the Board of Education

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

Accounting Basis:

Cash
 Accrual

SCHOOL DISTRICT BUDGET FORM *
July 1, 2017 - June 30, 2018

Unbalanced budget, however, a deficit reduction plan is not required at this time.

Date of Amended Budget: _____
(MM/DD/YY)

District Name: Decatur Public School District 61
District RCDT No: 39-055-0610-25

If your FY17 AFR states that you need to do a deficit reduction plan and your FY18 budget is balanced please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Decatur Public School District 61, County of Macon, State of Illinois, for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

WHEREAS the Board of Education of Decatur Public School District 61, County of Macon, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 26th day of September, 2017, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:
Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be

beginning July 1, 2017 and ending June 30, 2018.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 26th day of September, 2017 by a roll call vote of _____ Yeas, and _____ Nays, to wit:

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.
** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted to School Finance Report (SFR): <https://sec1.isbe.net/attachmgr/default.aspx>
The electronic version does not require member signatures.

1	A	B	C	D	E	F	G	H	I	J	K	L
	Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description (Enter Whole Numbers Only)	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE July 1, 2017 ¹		15,564,040	4,167,372	2,016,514	2,238,943	4,430,427	1,100,537	4,713,279	2,926,203	3,634,914	
4	RECEIPTS/REVENUES											
5	LOCAL SOURCES	1000	23,449,878	3,501,525	7,279,775	1,395,850	4,460,248	970,000	349,785	2,772,375	354,105	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	1,737,665	0		0	0					
7	STATE SOURCES	3000	50,026,087	1,794,935	0	5,100,637	0	0	0	0	0	
8	FEDERAL SOURCES	4000	14,471,007	1,500	0	135,246	0	0	0	0	0	
9	Total Direct Receipts/Revenues ⁸		89,684,637	5,297,960	7,279,775	6,631,733	4,460,248	970,000	349,785	2,772,375	354,105	
10	Receipts/Revenues for "On Behalf" Payments ²	3998	15,000,000									
11	Total Receipts/Revenues		104,684,637	5,297,960	7,279,775	6,631,733	4,460,248	970,000	349,785	2,772,375	354,105	
12	DISBURSEMENTS/EXPENDITURES											
13	INSTRUCTION	1000	46,560,896				1,474,681					
14	SUPPORT SERVICES	2000	31,142,207	5,952,340		6,663,466	2,639,339	1,726,700		2,661,900	600,000	
15	COMMUNITY SERVICES	3000	1,780,617	0		0	186,685					
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	9,727,647	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	7,540,000	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	338,865	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures ⁹		89,550,232	5,952,340	7,540,000	6,663,466	4,300,705	1,726,700		2,661,900	600,000	
20	Disbursements/Expenditures for "On Behalf" Payments ²	4180	15,000,000	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		104,550,232	5,952,340	7,540,000	6,663,466	4,300,705	1,726,700		2,661,900	600,000	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		134,405	(654,380)	(260,225)	(31,733)	159,543	(756,700)	349,785	110,475	(245,895)	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund ¹⁶	7110										
27	Abatement of the Working Cash Fund ¹⁶	7110						2,700,000				
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int ^{3a} Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold ⁴	7210			35,000				2,335,000			
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets ⁵	7300	6,000	1,500								
39	Transfer to Debt Service to Pay Principal on Capital Leases	7400			0							
40	Transfer to Debt Service Fund to Pay Interest on Capital Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990		35,000								
46	Total Other Sources of Funds ⁸		6,000	36,500	35,000	0	0	2,700,000	2,335,000	0	0	

1	A	B	C	D	E	F	G	H	I	J	K	L
	Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description (Enter Whole Numbers Only)	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
47	OTHER USES OF FUNDS (8000)											
49	TRANSFER TO VARIOUS OTHER FUNDS (8100)											
50	Abolishment or Abatement of the Working Cash Fund ¹⁶	8110							2,700,000			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest ⁶	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond ^{3a} and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on Capital Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Capital Leases	8420										
59	Other Revenues Pledged to Pay Principal on Capital Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440										
61	Taxes Pledged to Pay Interest on Capital Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Capital Leases	8520										
63	Other Revenues Pledged to Pay Interest on Capital Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990								35,000		
79	Total Other Uses of Funds ⁹		0	0	0	0	0	0	2,700,000	35,000	0	
80	Total Other Sources/Uses of Fund		6,000	36,500	35,000	0	0	2,700,000	(365,000)	(35,000)	0	
81	ESTIMATED ENDING FUND BALANCE June 30, 2018		15,704,445	3,549,492	1,791,289	2,207,210	4,589,970	3,043,837	4,698,064	3,001,678	3,389,019	

82	SUMMARY OF EXPENDITURES (by Major Object)											
83												
84	Description	Acct #	(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	Total By Object
85			Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
86	Object Name											
87	Salaries	100	47,897,553	2,240,235		117,225		45,000		495,470	0	50,795,483
88	Employee Benefits	200	15,834,623	472,745		8,110	4,300,705	0		182,230	0	20,798,413
89	Purchased Services	300	11,009,701	387,775	40,000	6,419,231		1,514,900		1,984,200	440,000	21,795,807
90	Supplies & Materials	400	3,182,348	2,437,310		88,400		141,800		0	160,000	6,009,858
91	Capital Outlay	500	360,924	309,150		30,000		0		0	0	700,074
92	Other Objects	600	10,074,168	795	7,500,000	500	0	0		0	0	17,575,463
93	Non-Capitalized Equipment	700	1,164,310	104,330		0		25,000		0	0	1,293,640
94	Termination Benefits	800	26,605	0		0						26,605
95	Total Expenditures		89,550,232	5,952,340	7,540,000	6,663,466	4,300,705	1,726,700		2,661,900	600,000	118,995,343

SUMMARY OF CASH TRANSACTIONS

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND July 1, 2017 ⁷		19,852,903	4,167,372	2,016,514	2,238,943	4,430,428	1,100,537	4,713,279	2,926,203	3,634,915
4	Total Direct Receipts & Other Sources ⁸		89,690,637	5,334,460	7,314,775	6,631,733	4,460,248	3,670,000	2,684,785	2,772,375	354,105
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		89,690,637	5,334,460	7,314,775	6,631,733	4,460,248	3,670,000	2,684,785	2,772,375	354,105
12	Total Amount Available		109,543,540	9,501,832	9,331,289	8,870,676	8,890,676	4,770,537	7,398,064	5,698,578	3,989,020
13	Total Direct Disbursements & Other Uses ⁹		89,550,232	5,952,340	7,540,000	6,663,466	4,300,705	1,726,700	2,700,000	2,696,900	600,000
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		89,550,232	5,952,340	7,540,000	6,663,466	4,300,705	1,726,700	2,700,000	2,696,900	600,000
21	ENDING CASH BALANCE ON HAND June 30, 2018 ⁷		19,993,308	3,549,492	1,791,289	2,207,210	4,589,971	3,043,837	4,698,064	3,001,678	3,389,020

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
3	RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
4	AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	1100									
5	Designated Purposes Levies ¹¹	-	17,773,675	3,429,000	3,060,675	1,380,700	2,368,200		344,200	2,761,535	343,200
6	Leasing Purposes Levy ¹²	1130	343,195								
7	Special Education Purposes Levy	1140	278,450								
8	FICA and Medicare Only Levies	1150					1,782,600				
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies (Describe & Itemize)	1190									
12	Total Ad Valorem Taxes Levied by District		18,395,320	3,429,000	3,060,675	1,380,700	4,150,800	0	344,200	2,761,535	343,200
13	PAYMENTS IN LIEU OF TAXES	1200									
14	Mobile Home Privilege Tax	1210	9,340	1,800	1,000	700	1,150		175	1,400	175
15	Payments from Local Housing Authority	1220	11,405	2,000	1,300	800	1,200		195	1,600	190
16	Corporate Personal Property Replacement Taxes ¹³	1230	2,793,940				282,743				
17	Other Payments in Lieu of Taxes (Describe & Itemize)	1290									
18	Total Payments in Lieu of Taxes		2,814,685	3,800	2,300	1,500	285,093	0	370	3,000	365
19	TUITION	1300									
20	Regular Tuition from Pupils or Parents (In State)	1311	2,000								
21	Regular Tuition from Other Districts (In State)	1312	24,000								
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321									
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	Total Tuition		26,000								
41	TRANSPORTATION FEES	1400									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411				5,500					
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	Total Transportation Fees					5,500					
64	EARNINGS ON INVESTMENTS	1500									
65	Interest on Investments	1510	42,075	5,900	3,800	2,150	8,560	10,000	5,215	7,840	10,540
66	Gain or Loss on Sale of Investments	1520									
67	Total Earnings on Investments		42,075	5,900	3,800	2,150	8,560	10,000	5,215	7,840	10,540
68	FOOD SERVICE	1600									
69	Sales to Pupils - Lunch	1611									
70	Sales to Pupils - Breakfast	1612									
71	Sales to Pupils - A la Carte	1613	85,000								
72	Sales to Pupils - Other (Describe & Itemize)	1614									
73	Sales to Adults	1620	7,500								
74	Other Food Service (Describe & Itemize)	1690									
75	Total Food Service		92,500								
76	DISTRICT/SCHOOL ACTIVITY INCOME	1700									
77	Admissions - Athletic	1711	87,674								
78	Admissions - Other	1719									
79	Fees	1720									
80	Book Store Sales	1730									
81	Other District/School Activity Revenue (Describe & Itemize)	1790	39,718								
82	Total District/School Activity Income		127,392	0							
83	TEXTBOOK INCOME	1800									
84	Rentals - Regular Textbooks	1811	150,000								
85	Rentals - Summer School Textbooks	1812									
86	Rentals - Adult/Continuing Education Textbooks	1813									
87	Rentals - Other (Describe)	1819									
88	Sales - Regular Textbooks	1821	500								
89	Sales - Summer School Textbooks	1822									
90	Sales - Adult/Continuing Education Textbooks	1823									
91	Sales - Other (Describe & Itemize)	1829									
92	Other (Describe & Itemize)	1890									
93	Total Textbooks		150,500								
94	OTHER REVENUE FROM LOCAL SOURCES	1900									
95	Rentals	1910	196,700	55,250							
96	Contributions and Donations from Private Sources	1920	456,191				15,795	165,000			
97	Impact Fees from Municipal or County Governments	1930									
98	Services Provided Other Districts	1940	261,940	7,500							
99	Refund of Prior Years' Expenditures	1950	655,000								
100	Payments of Surplus Moneys from TIF Districts	1960									
101	Drivers' Education Fees	1970	25,350								
102	Proceeds from Vendors' Contracts	1980									
103	School Facility Occupation Tax Proceeds	1983			4,213,000			795,000			
104	Payment from Other Districts	1991									

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
105	Sale of Vocational Projects	1992									
106	Other Local Fees (Describe & Itemize)	1993	45,000								
107	Other Local Revenues (Describe & Itemize)	1999	161,225	75		6,000					
108	Total Other Revenue from Local Sources		1,801,406	62,825	4,213,000	6,000	15,795	960,000	0	0	0
109	Total Receipts/Revenues from Local Sources	1000	23,449,878	3,501,525	7,279,775	1,395,850	4,460,248	970,000	349,785	2,772,375	354,105
110	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
111	Flow-Through Revenue from State Sources	2100									
112	Flow-Through Revenue from Federal Sources	2200	1,737,665								
113	Other Flow-Through Revenue (Describe & Itemize)	2300									
114	Total Flow-Through Receipts/Revenues From One District to Another District	2000	1,737,665	0		0	0				
115	RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
116	UNRESTRICTED GRANTS-IN-AID (3001-3099)										
117	General State Aid (Section 18-8.05)	3001	46,406,260	1,794,935		1,618,370					
118	General State Aid Hold Harmless/Supplemental	3002									
119	Reorganization Incentives (Accounts 3005-3021)	3005									
120	Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099	180,800								
121	Total Unrestricted Grants-In-Aid		46,587,060	1,794,935	0	1,618,370	0	0		0	0
122	RESTRICTED GRANTS-IN-AID (3100-3900)										
123	SPECIAL EDUCATION										
124	Special Education - Private Facility Tuition	3100									
125	Special Education - Funding for Children Requiring Sp Ed Services	3105	642,485								
126	Special Education - Personnel	3110	17,485								
127	Special Education - Orphanage - Individual	3120	289,565								
128	Special Education - Orphanage - Summer Individual	3130									
129	Special Education - Summer School	3145									
130	Special Education - Other (Describe & Itemize)	3199									
131	Total Special Education		949,535	0		0					
132	CAREER AND TECHNICAL EDUCATION (CTE)										
133	CTE - Technical Education - Tech Prep	3200									
134	CTE - Secondary Program Improvement (CTEI)	3220									
135	CTE - WECEP	3225									
136	CTE - Agriculture Education	3235									
137	CTE - Instructor Practicum	3240									
138	CTE - Student Organizations	3270									
139	CTE - Other (Describe & Itemize)	3299									
140	Total Career and Technical Education		0	0			0				
141	BILINGUAL EDUCATION										
142	Bilingual Education - Downstate - TPI and TBE	3305									
143	Bilingual Education - Downstate - Transitional Bilingual Education	3310									
144	Total Bilingual Education		0				0				
145	State Free Lunch & Breakfast	3360	39,497								
146	School Breakfast Initiative	3365									
147	Driver Education	3370	108,910								
148	Adult Education (from ICCB)	3410									
149	Adult Education - Other (Describe & Itemize)	3499									
150	TRANSPORTATION										
151	Transportation - Regular and Vocational	3500				2,075,750					
152	Transportation - Special Education	3510				1,147,835					
153	Transportation - Other (Describe & Itemize)	3599									
154	Total Transportation		0	0		3,223,585	0				

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
155	Learning Improvement - Change Grants	3610									
156	Scientific Literacy	3660									
157	Truant Alternative/Optional Education	3695	171,848			320					
158	Early Childhood - Block Grant	3705	2,061,538			257,000					
159	Reading Improvement Block Grant	3715									
160	Reading Improvement Block Grant - Reading Recovery	3720									
161	Continued Reading Improvement Block Grant	3725									
162	Continued Reading Improvement Block Grant (2% Set Aside)	3726									
163	Chicago General Education Block Grant	3766									
164	Chicago Educational Services Block Grant	3767									
165	School Safety & Educational Improvement Block Grant	3775									
166	Technology - Technology for Success	3780									
167	State Charter Schools	3815									
168	Extended Learning Opportunities - Summer Bridges	3825									
169	Infrastructure Improvements - Planning/Construction	3920									
170	School Infrastructure - Maintenance Projects	3925									
171	Other Restricted Revenue from State Sources (Describe & Itemize)	3999	107,699			1,362					
172	Total Restricted Grants-In-Aid		3,439,027	0	0	3,482,267	0	0	0	0	0
173	Total Receipts/Revenues from State Sources	3000	50,026,087	1,794,935	0	5,100,637	0	0	0	0	0
174	RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
175	UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY										
176	Federal Impact Aid	4001									
177	Other Unrestricted Grants-In-Aid Received Directly from the Federal Govt. (Describe & Itemize)	4009									
178	Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
179	RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL										
180	Head Start	4045									
181	Construction (Impact Aid)	4050									
182	MAGNET	4060									
183	Other Restricted Grants-In-Aid Received Directly from Federal Govt. (Describe & Itemize)	4090									
184	Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0		0	0	0			0
185	RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL										
186	TITLE VI										
187	Title VI - Innovation and Flexibility Formula	4100									
188	Title VI - SEA Projects	4105									
189	Title VI - Rural Education Initiative (REI)	4107									
190	Title VI - Other (Describe & Itemize)	4199									
191	Total Title VI		0	0		0	0				
192	FOOD SERVICE										
193	Breakfast Start-Up Expansion	4200									
194	National School Lunch Program	4210	3,345,000								
195	Special Milk Program	4215									
196	School Breakfast Program	4220	1,779,600								
197	Summer Food Service Admin/Program	4225									
198	Child and Adult Care Food Program	4226	57,100								
199	Fresh Fruit and Vegetables	4240									
200	Food Service - Other (Describe & Itemize)	4299									
201	Total Food Service		5,181,700				0				

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
202	TITLE I										
203	Title I - Low Income	4300	6,582,593	1,500		55,246					
204	Title I - Low Income - Neglected, Private	4305	97,197								
205	Title I - Comprehensive School Reform	4332									
206	Title I - Reading First	4334									
207	Title I - Even Start	4335									
208	Title I - Reading First SEA Funds	4337									
209	Title I - Migrant Education	4340									
210	Title I - Other (Describe & Itemize)	4399									
211	Total Title I		6,679,790	1,500		55,246	0				
212	TITLE IV										
213	Title IV - Safe & Drug Free Schools - Formula	4400									
214	Title IV - 21st Century Comm Learning Centers	4421	982								
215	Title IV - Other (Describe & Itemize)	4499									
216	Total Title IV		982	0		0	0				
217	FEDERAL - SPECIAL EDUCATION										
218	Federal Special Education - Preschool Flow-Through	4600									
219	Federal Special Education - Preschool Discretionary	4605									
220	Federal Special Education - IDEA Flow Through	4620									
221	Federal Special Education - IDEA Room & Board	4625									
222	Federal Special Education - IDEA Discretionary	4630									
223	Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
224	Total Federal Special Education		0	0		0	0				
225	CTE - PERKINS										
226	CTE - Perkins-Title III E Tech Prep	4770									
227	CTE - Other (Describe & Itemize)	4799									
228	Total CTE - Perkins		0	0			0				
229	Federal - Adult Education	4810	44,230								
230	ARRA - General State Aid - Education Stabilization	4850									
231	ARRA - Title I - Low Income	4851									
232	ARRA - Title I - Neglected, Private	4852									
233	ARRA - Title I - Delinquent, Private	4853									
234	ARRA - Title I - School Improvement (Part A)	4854									
235	ARRA - Title I - School Improvement (Section 1003g)	4855									
236	ARRA - IDEA - Part B - Preschool	4856									
237	ARRA - IDEA - Part B - Flow-Through	4857									
238	ARRA - Title IID - Technology - Formula	4860									
239	ARRA - Title IID - Technology - Competitive	4861									
240	ARRA - McKinney - Vento Homeless Education	4862									
241	ARRA - Child Nutrition Equipment Assistance	4863									
242	Impact Aid Formula Grants	4864									
243	Impact Aid Competitive Grants	4865									
244	Qualified Zone Academy Bond Tax Credits	4866									
245	Qualified School Construction Bond Credits	4867									
246	Build America Bond Tax Credits	4868									
247	Build America Bond Interest Reimbursement	4869									
248	ARRA - General State Aid - Other Government Services Stabilization	4870									
249	Other ARRA Funds - II	4871									
250	Other ARRA Funds - III	4872									
251	Other ARRA Funds - IV	4873									
252	Other ARRA Funds - V	4874									
253	ARRA - Early Childhood	4875									
254	Other ARRA Funds - VII	4876									

ESTIMATED RECEIPTS/REVENUES

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
255	Other ARRA Funds - VIII	4877									
256	Other ARRA Funds - IX	4878									
257	Other ARRA Funds - X	4879									
258	Other ARRA Funds - Ed Job Fund Program	4880									
259	Total Stimulus Programs		0	0	0	0	0	0		0	0
260	Race to the Top Program	4901									
261	Race to the Top - Preschool Expansion Grant	4902	658,998			80,000					
262	Advanced Placement Fee/International Baccalaureate	4904									
263	Title III - Immigrant Education Program (IEP)	4905									
264	Title III - Language Inst Program - Limited English (LIPLEP)	4909	15,916								
265	Learn & Serve America	4910									
266	McKinney Education for Homeless Children	4920									
267	Title II - Eisenhower - Professional Development Formula	4930									
268	Title II - Teacher Quality	4932	898,229								
269	Federal Charter Schools	4960									
270	Medicaid Matching Funds - Administrative Outreach	4991	155,660								
271	Medicaid Matching Funds - Fee-For-Service Program	4992									
272	Other Restricted Grants Received from Federal Government through State (Describe & Itemize)	4999	835,502								
273	Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		14,471,007	1,500	0	135,246	0	0		0	0
274	TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	14,471,007	1,500	0	135,246	0	0	0	0	0
275	TOTAL DIRECT RECEIPTS/REVENUES		89,684,637	5,297,960	7,279,775	6,631,733	4,460,248	970,000	349,785	2,772,375	354,105

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
3	10 - EDUCATIONAL FUND (ED)										
4	INSTRUCTION (ED)	1000									
5	Regular Programs	1100	19,976,175	7,287,640	237,803	1,399,036		10,800			28,911,454
6	Tuition Payment to Charter Schools	1115			3,222,725						3,222,725
7	Pre-K Programs	1125	1,333,247	562,903	11,194	68,353			3,400		1,979,097
8	Special Education Programs (Functions 1200 - 1220)	1200	4,375,080	1,384,205	9,200	56,100		30,000			5,854,585
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250	2,952,743	1,558,394	115,136	122,500					4,748,773
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400									0
14	Interscholastic Programs	1500	726,855	71,830	100,780	151,484		43,605	15,785		1,110,339
15	Summer School Programs	1600	50,200	740							50,940
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700	140,000	2,050		7,000					149,050
18	Bilingual Programs	1800	180,380	84,316		6,500					271,196
19	Truant Alternative & Optional Programs	1900	220,697	38,040		4,000					262,737
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Private Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Total Instruction¹⁴	1000	29,955,377	10,990,118	3,696,838	1,814,973	0	84,405	19,185	0	46,560,896
34	SUPPORT SERVICES (ED)	2000									
35	Support Services - Pupil										
36	Attendance & Social Work Services	2110	1,417,242	448,551	15,953	15,970		500	3,955		1,902,171
37	Guidance Services	2120	1,007,385	316,855	1,800	1,650		400			1,328,090
38	Health Services	2130	800,333	267,387	20,300	18,825		161			1,107,006
39	Psychological Services	2140									0
40	Speech Pathology & Audiology Services	2150									0
41	Other Support Services - Pupils (Describe & Itemize)	2190	400,130	117,500	3,200	3,400					524,230
42	Total Support Services - Pupil	2100	3,625,090	1,150,293	41,253	39,845	0	1,061	3,955	0	4,861,497
43	Support Services - Instructional Staff										
44	Improvement of Instruction Services	2210	1,228,238	414,133	465,016	61,333		3,800		2,605	2,175,125
45	Educational Media Services	2220	1,052,080	351,484	94,729	84,965	500	15	311,250		1,895,023
46	Assessment & Testing	2230	1,700		162,974	24,500					189,174
47	Total Support Services - Instructional Staff	2200	2,282,018	765,617	722,719	170,798	500	3,815	311,250	2,605	4,259,322
48	Support Services - General Administration										
49	Board of Education Services	2310	12,000		566,661	24,600		16,500	2,000		621,761
50	Executive Administration Services	2320	679,055	138,215	7,450	22,500		6,000			853,220
51	Special Area Administration Services	2330	299,074	143,572		4,150					446,796
52	Tort Immunity Services	2360 - 2370									0
53	Total Support Services - General Administration	2300	990,129	281,787	574,111	51,250	0	22,500	2,000	0	1,921,777
54	Support Services - School Administration										
55	Office of the Principal Services	2410	4,151,905	1,096,580	108,572	67,574	1,500	11,555	5,515		5,443,201
56	Other Support Services - School Administration (Describe & Itemize)	2490	48,110	14,615							62,725
57	Total Support Services - School Administration	2400	4,200,015	1,111,195	108,572	67,574	1,500	11,555	5,515	0	5,505,926
58	Support Services - Business										
59	Direction of Business Support Services	2510	201,010	45,600	175	4,000		325			251,110
60	Fiscal Services	2520	479,630	87,745	250,390	17,700	98,035				933,500

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2	Description (Enter Whole Numbers Only)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
61	Operation & Maintenance of Plant Services	2540	3,468,965	788,135	155,182	27,200	5,000		1,000	24,000	4,469,482
62	Pupil Transportation Services	2550	54,405	7,865	2,500						64,770
63	Food Services	2560	27,550		3,864,680	135,694	50,889	8,000	17,905		4,104,718
64	Internal Services	2570	404,180	59,150	4,700	9,750		315	3,500		481,595
65	Total Support Services - Business	2500	4,635,740	988,495	4,277,627	194,344	153,924	8,640	22,405	24,000	10,305,175
66	Support Services - Central										
67	Direction of Central Support Services	2610									0
68	Planning, Research, Development & Evaluation Services	2620	194,916	26,231	81,538	1,500					304,185
69	Information Services	2630	40,420	10,145	67,750	4,000		1,000			123,315
70	Staff Services	2640	344,765	141,715	90,500	9,000	5,000	4,250			595,230
71	Data Processing Services	2660	535,375	110,650	804,500	730,000	200,000	2,500	800,000		3,183,025
72	Total Support Services - Central	2600	1,115,476	288,741	1,044,288	744,500	205,000	7,750	800,000	0	4,205,755
73	Other Support Services (Describe & Itemize)	2900	67,240	15,515							82,755
74	Total Support Services	2000	16,915,708	4,601,643	6,768,570	1,268,311	360,924	55,321	1,145,125	26,605	31,142,207
75	COMMUNITY SERVICES (ED)	3000	1,026,468	242,862	412,223	99,064	0	0	0		1,780,617
76	PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	4000									
77	Payments to Other Dist & Govt Units (In-State)										
78	Payments for Regular Programs	4110									0
79	Payments for Special Education Programs	4120			50,000						50,000
80	Payments for Adult/Continuing Education Programs	4130									0
81	Payments for CTE Programs	4140									0
82	Payments for Community College Programs	4170									0
83	Other Payments to In-State Govt Units (Describe & Itemize)	4190			82,070						82,070
84	Total Payments to Other Dist & Govt Units (In-State)	4100			132,070			0			132,070
85	Payments for Regular Programs - Tuition	4210						46,800			46,800
86	Payments for Special Education Programs - Tuition	4220						9,095,577			9,095,577
87	Payments for Adult/Continuing Education Programs - Tuition	4230									0
88	Payments for CTE Programs - Tuition	4240						453,200			453,200
89	Payments for Community College Programs - Tuition	4270									0
90	Payments for Other Programs - Tuition	4280									0
91	Other Payments to In-State Govt Units (Describe & Itemize)	4290									0
92	Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						9,595,577			9,595,577
93	Payments for Regular Programs - Transfers	4310									0
94	Payments for Special Education Programs - Transfers	4320									0
95	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
96	Payments for CTE Programs - Transfers	4340									0
97	Payments for Community College Program - Transfers	4370									0
98	Payments for Other Programs - Transfers	4380									0
99	Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390									0
100	Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			0			0
101	Payments to Other Dist & Govt Units (Out of State)	4400									0
102	Total Payments to Other Dist & Govt Units	4000			132,070			9,595,577			9,727,647
103	DEBT SERVICE (ED)	5000									
104	Debt Service - Interest on Short-Term Debt										
105	Tax Anticipation Warrants	5110									0
106	Tax Anticipation Notes	5120									0
107	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
108	State Aid Anticipation Certificates	5140									0
109	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
110	Total Debt Service - Interest on Short-Term Debt	5100						0			0
111	Debt Service - Interest on Long-Term Debt	5200									0
112	Total Debt Service	5000						0			0
113	PROVISION FOR CONTINGENCIES (ED)	6000						338,865			338,865
114	Total Direct Disbursements/Expenditures		47,897,553	15,834,623	11,009,701	3,182,348	360,924	10,074,168	1,164,310	26,605	89,550,232
115	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										134,405

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
117	20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
118	SUPPORT SERVICES (O&M)	2000									
119	Support Services - Pupil										
120	Other Support Services - Pupils (Describe & Itemize)	2190									0
121	Support Services - Business										
122	Direction of Business Support Services	2510									0
123	Facilities Acquisition & Construction Services	2530			51,000	16,000			9,000		76,000
124	Operation & Maintenance of Plant Services	2540	2,240,235	472,745	336,775	2,421,310	309,150	795	95,330		5,876,340
125	Pupil Transportation Services	2550									0
126	Food Services	2560									0
127	Total Support Services - Business	2500	2,240,235	472,745	387,775	2,437,310	309,150	795	104,330	0	5,952,340
128	Other Support Services (Describe & Itemize)	2900									0
129	Total Support Services	2000	2,240,235	472,745	387,775	2,437,310	309,150	795	104,330	0	5,952,340
130	COMMUNITY SERVICES (O&M)	3000									0
131	PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000									
132	Payments to Other Dist & Govt Units (In-State)										
133	Payments for Regular Programs	4110									0
134	Payments for Special Education Programs	4120									0
135	Payments for CTE Program	4140									0
136	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
137	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
138	Payments to Other Dist & Govt Units (Out of State) ¹⁴	4400									0
139	Total Payments to Other Dist & Govt Unit	4000			0			0			0
140	DEBT SERVICE (O&M)	5000									
141	Debt Service - Interest on Short-Term Debt										
142	Tax Anticipation Warrants	5110									0
143	Tax Anticipation Notes	5120									0
144	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
145	State Aid Anticipation Certificates	5140									0
146	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
147	Total Debt Service - Interest on Short-Term Debt	5100						0			0
148	Debt Service - Interest on Long-Term Debt	5200									0
149	Total Debt Service	5000						0			0
150	PROVISION FOR CONTINGENCIES (O&M)	6000									0
151	Total Direct Disbursements/Expenditures		2,240,235	472,745	387,775	2,437,310	309,150	795	104,330	0	5,952,340
152	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(654,380)
153											
154	30 - DEBT SERVICE FUND (DS)										
155	PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000									
156	Payments to Other Dist & Govt Units (In-State)										
157	Payments for Regular Programs	4110									0
158	Payments for Special Education Programs	4120									0
159	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
160	Total Payments to Other Dist & Govt Units (In-State)	4000						0			0
161	DEBT SERVICE (DS)	5000									
162	Debt Service - Interest on Short-Term Debt										
163	Tax Anticipation Warrants	5110									0
164	Tax Anticipation Notes	5120									0
165	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
166	State Aid Anticipation Certificates	5140									0
167	Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
168	Total Debt Service - Interest On Short-Term Debt	5100						0			0

	A	B	C	D	E	F	G	H	I	J	K
			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
1	Description	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
2	(Enter Whole Numbers Only)										
169	Debt Service - Interest on Long-Term Debt	5200						3,780,000			3,780,000
170	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300						3,720,000			3,720,000
171	Debt Service Other (Describe & Itemize)	5400			40,000						40,000
172	Total Debt Service	5000			40,000			7,500,000			7,540,000
173	PROVISION FOR CONTINGENCIES (DS)	6000									0
174	Total Direct Disbursements/Expenditures				40,000			7,500,000			7,540,000
175	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(260,225)
176											
177	40 - TRANSPORTATION FUND (TR)										
178	SUPPORT SERVICES (TR)	2000									
179	Support Services - Pupils										
180	Other Support Services - Pupils (Describe & Itemize)	2190									0
181	Support Services - Business										
182	Pupil Transportation Services	2550	117,225	8,110	6,419,231	88,400	30,000	500			6,663,466
183	Other Support Services (Describe & Itemize)	2900									0
184	Total Support Services	2000	117,225	8,110	6,419,231	88,400	30,000	500	0	0	6,663,466
185	COMMUNITY SERVICES (TR)	3000									0
186	PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000									
187	Payments to Other Dist & Govt Units (In-State)										
188	Payments for Regular Program	4110									0
189	Payments for Special Education Programs	4120									0
190	Payments for Adult/Continuing Education Programs	4130									0
191	Payments for CTE Programs	4140									0
192	Payments for Community College Programs	4170									0
193	Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
194	Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
195	Payments to Other Dist & Govt Units (Out-of-State) (Describe & Itemize)	4400									0
196	Total Payments to Other Dist & Govt Units	4000			0			0			0
197	DEBT SERVICE (TR)	5000									
198	Debt Service - Interest on Short-Term Debt										
199	Tax Anticipation Warrants	5110									0
200	Tax Anticipation Notes	5120									0
201	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
202	State Aid Anticipation Certificates	5140									0
203	Other Interest on Short-Term Debt (Describe and Itemize)	5150									0
204	Total Debt Service - Interest On Short-Term Debt	5100						0			0
205	Debt Service - Interest on Long-Term Debt	5200									0
206	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
207	Debt Service - Other (Describe and Itemize)	5400									0
208	Total Debt Service	5000						0			0
209	PROVISION FOR CONTINGENCIES (TR)	6000									0
210	Total Direct Disbursements/Expenditures		117,225	8,110	6,419,231	88,400	30,000	500	0	0	6,663,466
211	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(31,733)
212											
213	50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
214	INSTRUCTION (MR/SS)	1000									
215	Regular Program	1100		350,150							350,150
216	Pre-K Programs	1125		122,745							122,745
217	Special Education Programs (Functions 1200-1220)	1200		662,270							662,270
218	Special Education Programs Pre-K	1225									0
219	Remedial and Supplemental Programs K-12	1250		263,850							263,850
220	Remedial and Supplemental Programs Pre-K	1275									0
221	Adult/Continuing Education Programs	1300									0

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
222	CTE Programs	1400									0
223	Interscholastic Programs	1500		55,536							55,536
224	Summer School Programs	1600		735							735
225	Gifted Programs	1650									0
226	Driver's Education Programs	1700		2,320							2,320
227	Bilingual Programs	1800		2,650							2,650
228	Truant Alternative & Optional Programs	1900		14,425							14,425
229	Total Instruction	1000		1,474,681							1,474,681
230	SUPPORT SERVICES (MR/SS)	2000									
231	Support Services - Pupil										
232	Attendance & Social Work Services	2110		76,910							76,910
233	Guidance Services	2120		33,930							33,930
234	Health Services	2130		136,320							136,320
235	Psychological Services	2140									0
236	Speech Pathology & Audiology Services	2150									0
237	Other Support Services - Pupils (Describe & Itemize)	2190		71,178							71,178
238	Total Support Services - Pupil	2100		318,338							318,338
239	Support Services - Instructional Staff										
240	Improvement of Instruction Services	2210		43,986							43,986
241	Educational Media Services	2220		180,020							180,020
242	Assessment & Testing	2230		125							125
243	Total Support Services - Instructional Staff	2200		224,131							224,131
244	Support Services - General Administration										
245	Board of Education Services	2310		2,475							2,475
246	Executive Administration Services	2320		41,880							41,880
247	Special Area Administrative Services	2330		27,580							27,580
248	Claims Paid from Self Insurance Fund	2361									0
249	Workers' Compensation or Workers' Occupation Disease Acts Payments	2362									0
250	Unemployment Insurance Payments	2363									0
251	Insurance Payments (regular or self-insurance)	2364									0
252	Risk Management and Claims Services Payments	2365		60							60
253	Judgment and Settlements	2366									0
254	Educational, Inspectional, Supervisory Services Related to Loss Prevention or Reduction	2367		92,500							92,500
255	Reciprocal Insurance Payments	2368									0
256	Legal Service	2369									0
257	Total Support Services - General Administration	2300		164,495							164,495
258	Support Services - School Administration										
259	Office of the Principal Services	2410		317,635							317,635
260	Other Support Services - School Administration (Describe & Itemize)	2490		4,195							4,195
261	Total Support Services - School Administration	2400		321,830							321,830
262	Support Services - Business										
263	Direction of Business Support Services	2510		11,070							11,070
264	Fiscal Services	2520		98,470							98,470
265	Facilities Acquisition & Construction Services	2530		9,160							9,160
266	Operation & Maintenance of Plant Service	2540		1,163,855							1,163,855
267	Pupil Transportation Services	2550		33,510							33,510
268	Food Services	2560		20,900							20,900
269	Internal Services	2570		67,995							67,995
270	Total Support Services - Business	2500		1,404,960							1,404,960
271	Support Services - Central										
272	Direction of Central Support Services	2610									0
273	Planning, Research, Development & Evaluation Services	2620		40,185							40,185
274	Information Services	2630		8,340							8,340
275	Staff Services	2640		45,740							45,740
276	Data Processing Services	2660		110,345							110,345
277	Total Support Services - Central	2600		204,610							204,610

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
278	Other Support Services (Describe & Itemize)	2900		975							975
279	Total Support Services	2000		2,639,339							2,639,339
280	COMMUNITY SERVICES (MR/SS)	3000		186,685							186,685
281	PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000									
282	Payments for Regular Programs	4110									0
283	Payments for Special Education Programs	4120									0
284	Payments for CTE Programs	4140									0
285	Total Payments to Other Dist & Govt Units	4000		0							0
286	DEBT SERVICE (MR/SS)	5000									
287	Debt Service - Interest on Short-Term Debt										
288	Tax Anticipation Warrants	5110									0
289	Tax Anticipation Notes	5120									0
290	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
291	State Aid Anticipation Certificates	5140									0
292	Other (Describe & Itemize)	5150									0
293	Total Debt Service	5000						0			0
294	PROVISION FOR CONTINGENCIES (MR/SS)	6000									0
295	Total Direct Disbursements/Expenditures			4,300,705				0			4,300,705
296	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										159,543
297											
298	60 - CAPITAL PROJECTS (CP)										
299	SUPPORT SERVICES (CP)	2000									
300	Support Services - Business										
301	Facilities Acquisition & Construction Services	2530	45,000		1,514,900	141,800			25,000		1,726,700
302	Other Support Services (Describe & Itemize)	2900									0
303	Total Support Services	2000	45,000	0	1,514,900	141,800	0	0	25,000		1,726,700
304	PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000									
305	Payments to Other Dist & Govt Units (In-State)										
306	Payments to Regular Programs	4110									0
307	Payment for Special Education Programs	4120									0
308	Payment for CTE Programs	4140									0
309	Payments to Other Govt Units (In-State) (Describe & Itemize)	4190									0
310	Total Payments to Other Districts & Govt Units	4000			0			0			0
311	PROVISION FOR CONTINGENCIES (CP)	6000									0
312	Total Direct Disbursements/Expenditures		45,000	0	1,514,900	141,800	0	0	25,000		1,726,700
313	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(756,700)
314											
315	70 WORKING CASH FUND (WC)										
316											
317	80 - TORT FUND (TF)										
318	SUPPORT SERVICES - GENERAL ADMINISTRATION	2000									
319	Claims Paid from Self Insurance Fund	2361									0
320	Workers' Compensation or Workers' Occupational Disease Act Payments	2362			870,000						870,000
321	Unemployment Insurance Payments	2363			175,000						175,000
322	Insurance Payments (regular or self-insurance)	2364			330,000						330,000
323	Risk Management and Claims Services Payments	2365	3,940	490							4,430
324	Judgment and Settlements	2366									0
325	Educational, Inspectional, Supervisory Services Related to Loss Prevention or Reduction	2367	491,530	181,740	484,200						1,157,470
326	Reciprocal Insurance Payments	2368									0
327	Legal Service	2369									0
328	Property Insurance (Building & Grounds)	2371			115,000						115,000
329	Vehicle Insurance (Transportation)	2372			10,000						10,000
330	Total Support Services - General Administration	2000	495,470	182,230	1,984,200	0	0	0	0		2,661,900

1	A	B	C	D	E	F	G	H	I	J	K
2	Description (Enter Whole Numbers Only)	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
331	PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000									
332	Payments for Regular Programs	4110									0
333	Payments for Special Education Programs	4120									0
334	Total Payments to Other Dist & Govt Units	4000						0			0
335	DEBT SERVICE (TF)	5000									
336	Debt Service - Interest on Short-Term Debt										
337	Tax Anticipation Warrants	5110									0
338	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
339	Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
340	Total Debt Service	5000						0			0
341	PROVISION FOR CONTINGENCIES (TF)	6000									0
342	Total Direct Disbursements/Expenditures		495,470	182,230	1,984,200	0	0	0	0		2,661,900
343	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										110,475
345	90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
346	SUPPORT SERVICES (FP&S)	2000									
347	Support Services - Business										
348	Facilities Acquisition & Construction Services	2530			440,000	160,000					600,000
349	Operation & Maintenance of Plant Service	2540									0
350	Total Support Services - Business	2500	0	0	440,000	160,000	0	0	0		600,000
351	Other Support Services <i>(Describe & Itemize)</i>	2900									0
352	Total Support Services	2000	0	0	440,000	160,000	0	0	0		600,000
353	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	4000									
354	Payments to Regular Programs	4110									0
355	Payments to Special Education Programs	4120									0
356	Other Payments to In-State Govt Units <i>(Describe & Itemize)</i>	4190									0
357	Total Payments to Other Districts & Govt Units (FPS)	4000						0			0
358	DEBT SERVICE (FP&S)	5000									
359	Debt Service - Interest on Short-Term Debt										
360	Tax Anticipation Warrants	5110									0
361	Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
362	Total Debt Service - Interest on Short-Term Debt	5100						0			0
363	Debt Service - Interest on Long-Term Debt	5200									0
364	Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
365	Total Debt Service	5000						0			0
366	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
367	Total Direct Disbursements/Expenditures		0	0	440,000	160,000	0	0	0		600,000
368	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(245,895)

This page is provided for detailed itemizations as requested within the body of the Report.

1. Page 6, Line 81, (Col. 10) Other District/School Activity Revenue - 1790 Athletic fees/shares	\$ 39,718
2. Page 7, Line 106, (Col. 10) Other Local Fees - 1993 Pre-K tuition	\$ 45,000
3. Page 7, Line 107, (Col. 10, 40) Other Local Revenue - 1999 EDUCATION FUND	
Student assistance program	\$ 135,000
Jury duty	700
Handling charges	75
Miscellaneous	25,450
	\$ 161,225
OPERATIONS & MAINTENANCE FUND	
Jury duty	\$ 75
TRANSPORTATION FUND	
Gas Credit	\$ 6,000
4. Page 7, Line 120, (Col. 10) Other Unrestricted Grants-in Aid From State Sources - 3099 Orphanage Tuition 18-3	\$ 180,800
5. Page 8, Line 171, (Col. 10) Other Restricted Revenue from State Sources - 3999 EDUCATION FUND	
Library grants	\$ 5,193
State Community Investment grant	102,506
	\$ 107,699
TRANSPORTATION FUND	
State Community Investment grant	\$ 1,362
6. Page 10, Line 272, (Col. 10) Other Restricted Grants From Federal Government Through State - 4999 EDUCATION FUND	
SAMHSA: IL - Aware	\$ 459,388
Math Science Area Partnership	250,000
Maternal Infant and Early Childhood Home Visiting Grant	126,114
	\$ 835,502
7. Page 11, Line 41, (Col. 100, 200 , 300, 400) Other Support Services-Pupils - 2190 Orientation/graduation	\$ 7,000
Crossing guards	64,450
Lunch monitors	452,780
	\$ 524,230
8. Page 11, Line 56, (Col. 100, 200) Other Support Services - School Administration - 2490 Deans	\$ 62,725
9. Page 12, Line 73, (Col. 100, 200) Other Support Services - 2900 DEA President	\$ 82,755

10. Page 12, Line 82, (Col. 300) Other Payments to In-State Govt Units - 4190		
Title I - Summer school	\$	25,560
Math Science Area Partnership		56,510
	\$	<u>82,070</u>
11. Page 14, Line 171, (Col. 300) Debt Service Other - 5400		
Service charge on bonds	\$	5,000
12. Page 15, Line 237, (Col. 200) Other Support Services-Pupils - 2190		
Orientation/graduation	\$	43
Crossing guards		3,515
Lunch monitors		67,620
	\$	<u>71,178</u>
13. Page 16, Line 278, (Col. 200) Other Support Services - 2900		
DEA President	\$	975

	A	B	C	D	E	F
1	DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only					
2	Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
3	Direct Revenues	89,684,637	5,297,960	6,631,733	349,785	101,964,115
4	Direct Expenditures	89,550,232	5,952,340	6,663,466		102,166,038
5	Difference	134,405	(654,380)	(31,733)	349,785	(201,923)
6	Estimated Fund Balance - June 30, 2018	15,704,445	3,549,492	2,207,210	4,698,064	26,159,211
7	Unbalanced budget, however, a deficit reduction plan is not required at this time.					
8						
9	<i>A deficit reduction plan is required if the local board of education adopts (or amends) the 2017-18 school district budget in which the "operating funds" listed above result in direct revenues (line 9) being less than direct expenditures (line 19) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81).</i>					
10						
11						
12	Note: <i>The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.</i>					
13						
14	<i>The School Code, Section 17-1 (105 ILCS 5/17-1) - If the 2016-2017 Annual Financial Report (AFR) reflects a deficit as defined above (page 36), then the school district shall adopt and submit a deficit reduction plan (found here on page 20-24) to ISBE within 30 days after acceptance of the AFR.</i>					
15	<i>The deficit reduction plan, if required, is developed using ISBE guidelines and format.</i>					

**ILLINOIS STATE BOARD OF EDUCATION
SCHOOL BUSINESS SERVICES DIVISION**

	A	B	C	D	E	F	G
1			DEFICIT REDUCTION PLAN ESTIMATED BUDGET FY2017-2018				
2							
3	39055061025						
4	<i>District Number</i>						
5							
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		15,564,040	4,167,372	2,238,943	4,713,279	26,683,634
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000	23,449,878	3,501,525	1,395,850	349,785	28,697,038
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	1,737,665	0	0		1,737,665
11	STATE SOURCES	3000	50,026,087	1,794,935	5,100,637	0	56,921,659
12	FEDERAL SOURCES	4000	14,471,007	1,500	135,246	0	14,607,753
13	Total Receipts/Revenues		89,684,637	5,297,960	6,631,733	349,785	101,964,115
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000	46,560,896				46,560,896
16	SUPPORT SERVICES	2000	31,142,207	5,952,340	6,663,466		43,758,013
17	COMMUNITY SERVICES	3000	1,780,617	0	0		1,780,617
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	9,727,647	0	0		9,727,647
19	DEBT SERVICES	5000	0	0	0		0
20	PROVISION FOR CONTINGENCIES	6000	338,865	0	0		338,865
21	Total Disbursements/Expenditures		89,550,232	5,952,340	6,663,466		102,166,038
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		134,405	(654,380)	(31,733)	349,785	(201,923)
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)		6,000	36,500	0	2,335,000	2,377,500
25	OTHER USES OF FUNDS (8000)		0	0	0	2,700,000	2,700,000
26	TOTAL OTHER SOURCES/USES OF FUNDS		6,000	36,500	0	(365,000)	(322,500)
27	ESTIMATED ENDING FUND BALANCE		15,704,445	3,549,492	2,207,210	4,698,064	26,159,211

**ILLINOIS STATE BOARD OF EDUCATION
SCHOOL BUSINESS SERVICES DIVISION**

	A	B	H	I	J	K	L
1			ESTIMATED BUDGET FY2018-2019				
2							
3	39055061025						
4	<i>District Number</i>						
5							
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		15,704,445	3,549,492	2,207,210	4,698,064	26,159,211
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		15,704,445	3,549,492	2,207,210	4,698,064	26,159,211

**ILLINOIS STATE BOARD OF EDUCATION
SCHOOL BUSINESS SERVICES DIVISION**

	A	B	M	N	O	P	Q
1			ESTIMATED BUDGET FY2019-2020				
2							
3	39055061025						
4	<i>District Number</i>						
5							
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		15,704,445	3,549,492	2,207,210	4,698,064	26,159,211
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		15,704,445	3,549,492	2,207,210	4,698,064	26,159,211

**ILLINOIS STATE BOARD OF EDUCATION
SCHOOL BUSINESS SERVICES DIVISION**

	A	B	R	S	T	U	V
1			ESTIMATED BUDGET FY2020-2021				
2							
3	39055061025						
4	<i>District Number</i>						
5							
6			Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		15,704,445	3,549,492	2,207,210	4,698,064	26,159,211
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		15,704,445	3,549,492	2,207,210	4,698,064	26,159,211

**ILLINOIS STATE BOARD OF EDUCATION
SCHOOL BUSINESS SERVICES DIVISION**

	A	B	W	X	Y	Z
1			SUMMARY			
2			BUDGET ADDENDUM - DEFICIT REDUCTION PLAN			
3	39055061025		ESTIMATED BUDGET			
4	<i>District Number</i>		<i>Date of Adoption:</i>			
5			<i>(Enter as MM/DD/YY)</i>			
6			FY2017-2018	FY2018-2019	FY2019-2020	FY2020-2021
7	ESTIMATED BEGINNING FUND BALANCE <i>(must equal prior Ending Fund Balance)</i>		26,683,634	26,159,211	26,159,211	26,159,211
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	28,697,038	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	1,737,665	0	0	0
11	STATE SOURCES	3000	56,921,659	0	0	0
12	FEDERAL SOURCES	4000	14,607,753	0	0	0
13	Total Receipts/Revenues		101,964,115	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	46,560,896	0	0	0
16	SUPPORT SERVICES	2000	43,758,013	0	0	0
17	COMMUNITY SERVICES	3000	1,780,617	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	9,727,647	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	338,865	0	0	0
21	Total Disbursements/Expenditures		102,166,038	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(201,923)	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		2,377,500	0	0	0
25	OTHER USES OF FUNDS (8000)		2,700,000	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		(322,500)	0	0	0
27	ESTIMATED ENDING FUND BALANCE		26,159,211	26,159,211	26,159,211	26,159,211

Deficit Reduction Plan-Background/Assumptions
Fiscal Year 2017-2018 through Fiscal Year 2020-2021

Decatur Public School District 61 39055061025

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. Background and Narrative of Budget Reductions:

2. Assumptions Used in the Deficit Reduction Plan:

- **Foundation Levels for General State Aid:**

- **Equal Assessed Valuation and Tax Rates:**

- **Employee Salaries and Benefits:**

- Short and Long Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance) If yes please explain:

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2018 budgeted expenditures over FY2017 actual expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.

An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at:

[Limitation of Administrative Costs](#)

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET		School District Name: Decatur Public School District 61					
(Section 17-1.5 of the School Code)		RCDT Number: 39-055-0610-25					
		Estimated Actual Expenditures, Fiscal Year 2017			Budgeted Expenditures, Fiscal Year 2018		
Description (Enter Whole Numbers Only)	Funct #	(10) Educational Fund	(20) Operations & Maintenance Fund	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	Total
1. Executive Administration Services	2320	769,138		769,138	853,220		853,220
2. Special Area Administration Services	2330	432,517		432,517	446,796		446,796
3. Other Support Services - School Administration	2490	88,814		88,814	62,725		62,725
4. Direction of Business Support Services	2510	244,342		244,342	251,110	0	251,110
5. Internal Services	2570	460,852		460,852	481,595		481,595
6. Direction of Central Support Services	2610			0	0		0
7. Deduct - Early Retirement or other pension obligations required by state law and include above				0			0
8. Totals		1,995,663	0	1,995,663	2,095,446	0	2,095,446
9. Estimated Percent Increase (Decrease) for FY2018 (Budgeted) over FY2017 (Actual)							5%

REPORTING OF PUBLIC VENDOR CONTRACTS OF \$1,000 OR MORE

*In accordance with the School Code, Section 10-20.21, all **school districts** are required to file a report listing 'vendor contracts' as an attachment to their budget. In this context, the term "vendor contracts" refers to "all contracts and agreements that pertain to goods and services that were intended to generate additional revenue and other remunerations for the **school district** in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services. **The report is to list information regarding such contracts for the fiscal year immediately preceding the fiscal year of the budget.** All such contracts executed on or after July 1, 2007 must be approved by the school board.*

[See: School Code, Section 10-20.21 - Contracts](#)

(Sheet is unprotected and can be re-formatted as needed, but must be used for submission)

Name of Vendor	Product or Service Provided	Net Revenue	Non-Monetary Remuneration	Purpose of Proceeds	Distribution Method and Recipient of Non-Monetary Remunerations Distributed
Life Touch	Pictures	3,728		Student incentives, materials	
Century Resources	Candy, snacks	5,472		teacher material, student incentives, field trips	
Scholastic Book Fair	Books		Books		
Great American Opportunities	Cany bars	5,004		teacher material, student incentives	
Herff Jones	Yearbooks	2,104		Future yearbook expenses	
Show Me Dough Fundraising	Bread, cookie and pizza dough	2,885		Field trips	

CHECK FOR ERRORS	
<p>This worksheet checks various cells to assure that selected items are in balance. Out-of-balance conditions are accompanied by an error message. Errors must be corrected before the budget is finalized and submitted to ISBE.</p>	
Budget Item References	Message
Is Deficit Reduction Plan Required?	Deficit reduction plan is not required.
If required, is Deficit Reduction Plan Completed (Page: DefReductPlan 20-24)?	
1. Cover Page - CASH or ACCRUAL	
Check one type of Accounting Basis used on the Cover sheet.	CASH
2. Budget Summary: Other Sources (Page BudgetSum 2-3 - Acct 7000), must equal Other Uses (BudgetSum 2-3 - Acct. 8000).	
Estimated Beginning Fund Balance July,1 2017 for all Funds (Cells C3 - K3) (Line must have a number or zero. Do not leave blank.)	OK
Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).	OK
Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).	OK
Transfer to Debt Service to Pay Principal on Capital Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).	OK
Transfer to Debt Service to Pay Interest on Capital Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).	OK
Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).	OK
3. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2017, (CashSum 4, All Funds), cannot be negative.	
Educational (Fund 10 - Cell C3)	OK
Operations & Maintenance (Fund 20 - Cell D3)	OK
Debt Service (Fund 30 - Cell E3)	OK
Transportation (Fund 40 - Cell F3)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G3)	OK
Capital Projects (Fund 60 - Cell H3)	OK
Working Cash (Fund 70 - Cell I3)	OK
Tort (Fund 80 - Cell J3)	OK
Fire Prevention & Safety (Fund 90 - Cell K3)	OK
4. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2018, (Page CashSum 4 - All Funds), cannot be negative.	
Educational (Fund 10 - Cell C21)	OK
Operations & Maintenance (Fund 20 - Cell D21)	OK
Debt Service (Fund 30 - Cell E21)	OK
Transportation (Fund 40 - F21)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G21)	OK
Capital Projects (Fund 60 - H21)	OK
Working Cash (Fund 70 - Cell I21)	OK
Tort (Fund 80 - Cell J21)	OK
Fire Prevention & Safety (Fund 90 - Cell K21)	OK
5. Summary of Cash Transactions: Other Receipts, (Page CashSum 4), must equal Other Disbursements, (Page CashSum 4).	
Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).	OK
Interfund Loans Receivable (Funds 10, 20, 40 & 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).	OK

End of Balancing

Reference Description

- ¹ Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).
- ² Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- ³ Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- ^{3a} Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- ⁴ Principal on Bonds Sold:
 - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
 - (2) Refunding Bonds can be entered in the Debt Services Fund only.
 - (3) Building Bonds can be entered in the Capital Projects Fund only.
 - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- ⁵ The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- ⁶ The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- ⁷ Cash plus investments must be greater than or equal to zero.
- ⁸ For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- ⁹ For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- ¹⁰ Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- ¹¹ Include revenue accounts 1110 through 1115, 1117, 1118 & 1120.
- ¹² The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- ¹³ Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- ¹⁴ Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- ¹⁵ Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- ¹⁶ Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
Only abatement of working cash fund can transfer its funds to any fund in most need of money (see 105 ILCS 5/20-10 for further explanation)

2017-2018 BUDGET SUMMARY

ALL FUNDS BUDGET

	FUND BALANCE 6/30/2016	PRE AUDIT FUND BALANCE 6/30/2017	2017-2018 BUDGET REVENUE	2017-2018 BUDGET EXPENDITURES	2017-2018 BUDGET NET	ESTIMATED FUND BALANCE 6/30/2018
DISTRICT #61						
Education Fund	\$ 16,560,837	\$ 15,564,040	\$ 89,690,637	\$ 89,550,232	\$ 140,405	\$ 15,704,445
Oper/Maintenance Fund	3,973,787	4,167,372	5,334,460	5,952,340	(617,880)	3,549,492
Transportation Fund	2,220,967	2,238,943	6,631,733	6,663,466	(31,733)	2,207,210
Working Cash Fund	4,376,838	4,713,279	2,684,785	2,700,000	(15,215)	4,698,064
Total Operating Funds	\$ 27,132,429	\$ 26,683,634	\$ 104,341,615	\$ 104,866,038	\$ (524,423)	\$ 26,159,211
Debt Service Fund	\$ 1,669,413	\$ 2,016,514	\$ 7,314,775	\$ 7,540,000	\$ (225,225)	\$ 1,791,289
IMRF/SS Fund	4,268,593	4,430,427	4,460,248	4,300,705	159,543	4,589,970
Capital Projects Fund	1,339,768	1,100,537	3,670,000	1,726,700	1,943,300	3,043,837
Tort Immunity/Judgment Fund	2,762,173	2,926,203	2,772,375	2,696,900	75,475	3,001,678
Fire Prevention/Safety Fund	4,151,264	3,634,914	354,105	600,000	(245,895)	3,389,019
TOTAL DISTRICT #61	\$ 41,323,640	\$ 40,792,229	\$ 122,913,118	\$ 121,730,343	\$ 1,182,775	\$ 41,975,004

**EDUCATION FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 PRE AUDIT	17-18 BUDGET
Local:					
Taxes- Levy	\$ 18,405,733	\$ 18,626,050	\$ 17,680,246	\$ 17,872,031	\$ 18,395,320
Taxes-Local Corporate	3,726,616	3,786,819	3,416,972	3,986,388	2,793,940
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax	9,891	9,970	9,402	10,259	9,340
Decatur Housing Authority	11,050	10,320	10,229	12,069	11,405
Interest on Investments	8,729	13,331	24,224	94,421	40,000
Interest-Real Estate Taxes	1,619	1,644	2,020	2,498	2,075
Food Service	385,863	338,166	176,309	88,661	92,500
Transfer From Working Cash	-	1,200,000	-	-	-
Other	1,896,639	2,476,614	1,187,408	1,168,552	2,111,298
Total Local Sources	24,446,140	26,462,914	22,506,810	23,234,879	23,455,878
State Aid:					
General State Aid	35,583,159	36,101,478	37,860,699	41,188,666	46,406,260
General State Aid - Hold Harmless/ Supplemental	-	695,762	1,722,772	-	-
Special Education	2,174,962	1,216,523	2,109,355	1,413,009	949,535
Food Service	78,552	44,714	36,412	24,862	39,497
Early Childhood	1,451,397	1,565,352	1,149,169	1,114,071	2,061,537
Other State Aid	404,884	464,998	303,912	316,961	569,258
Total State Aid	39,692,954	40,088,827	43,182,319	44,057,569	50,026,087
Federal Aid:					
Food Service	3,571,271	3,621,400	4,430,167	4,789,271	5,181,700
Title I (includes Title I ARRA)	7,099,328	6,585,631	7,732,632	7,066,284	6,679,790
Title II	860,785	1,055,534	843,660	724,736	898,229
Special Education Flow through	-	100,000	-	-	1,737,665
Other Federal Aid	693,927	1,005,192	1,159,964	1,359,110	1,711,288
Total Federal Aid	12,225,311	12,367,757	14,166,423	13,939,401	16,208,672
TOTAL REVENUE	\$ 76,364,405	\$ 78,919,498	\$ 79,855,552	\$ 81,231,849	\$ 89,690,637
EXPENDITURES					
Salaries	\$ 38,625,334	\$ 39,363,396	\$ 39,713,739	\$ 45,943,259	\$ 47,897,553
Employee Benefits	11,815,052	11,602,264	11,599,582	15,270,863	15,834,623
Purchased Services	8,637,053	9,645,904	9,737,129	10,282,138	11,009,701
Supplies/Materials	3,112,981	4,215,838	3,981,135	2,705,184	3,182,348
Capital Outlay	934,932	1,485,623	307,018	688,672	360,924
Other (includes tuition and transfers)	14,346,142	10,287,571	11,192,674	5,491,878	10,074,168
Non-Capitalized Equipment	1,464,302	2,416,710	1,344,968	1,789,226	1,164,310
Termination Benefits	36,733	71,495	21,747	57,426	26,605
TOTAL EXPENDITURES	\$ 78,972,529	\$ 79,088,801	\$ 77,897,992	\$ 82,228,646	\$ 89,550,232

**OPERATIONS & MAINTENANCE FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 PRE AUDIT	17-18 BUDGET
REVENUE					
Local:					
Taxes-Levy	\$ 3,459,724	\$ 3,501,138	\$ 3,323,354	\$ 3,359,387	\$ 3,429,000
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax	1,860	1,874	1,767	1,929	1,800
Decatur Housing Authority	2,077	1,940	1,923	2,269	2,000
Interest on Investments	497	2,146	4,424	14,996	5,500
Interest-Real Estate Taxes	304	309	380	469	400
Transfer from Tort Immunity Fund	-	-	-	-	35,000
Other	256,062	34,927	95,459	188,149	64,325
Total Local Sources	3,720,524	3,542,334	3,427,307	3,567,199	3,538,025
State Aid:	978,315	1,407,815	1,898,220	2,318,945	1,794,935
Federal Aid:	1,001	138,705	875	293	1,500
TOTAL REVENUE	\$ 4,699,840	\$ 5,088,854	\$ 5,326,402	\$ 5,886,437	\$ 5,334,460
EXPENDITURES					
Salaries	\$ 1,696,247	\$ 1,886,809	\$ 2,023,453	\$ 2,081,053	\$ 2,240,235
Employee Benefits	422,739	413,441	439,576	488,038	472,745
Purchased Services	298,253	346,827	777,987	517,871	387,775
Supplies & Materials	1,749,766	1,766,840	2,014,230	2,221,593	2,437,310
Capital Outlay	103,846	74,959	223,161	309,028	309,150
Other	1,465	2,915	4,267	2,102	795
Non-Capitalized Equipment	34,921	73,742	59,555	73,167	104,330
Termination Benefits	424	6,786	-	-	-
TOTAL EXPENDITURES	\$ 4,307,661	\$ 4,572,319	\$ 5,542,229	\$ 5,692,852	\$ 5,952,340

**TRANSPORTATION FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 PRE AUDIT	17-18 BUDGET
REVENUE					
Local:					
Taxes- Levy	\$ 1,383,889	\$ 1,400,455	\$ 1,329,342	\$ 1,343,754	\$ 1,380,700
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax	744	750	707	771	700
Decatur Housing Authority	831	776	769	907	800
Bus Fees-Less than 1 1/2 Miles	6,908	5,644	5,838	5,500	5,500
Interest on Investments	1,546	1,649	1,367	4,805	2,000
Interest-Real Estate Taxes	122	124	152	189	150
Other	13,596	11,964	11,179	8,789	6,000
Total Local Sources	1,407,636	1,421,362	1,349,354	1,364,715	1,395,850
State Aid:					
Regular/Vocational Students	2,374,127	1,227,069	1,871,113	1,430,961	2,075,750
Special Ed Students	1,237,128	764,192	1,122,103	837,939	1,147,835
General State Aid	929,350	153,235	1,000,000	1,870,880	1,618,370
Early Childhood	248,862	286,516	244,627	180,221	257,000
Adult Education	400	560	-	200	-
Truancy and Alternative Program	1,000	-	-	320	1,682
Total State Sources	4,790,867	2,431,572	4,237,843	4,320,521	5,100,637
Federal Aid:					
Title I (includes ARRA Title I)	111,804	57,900	65,755	73,920	55,246
Title IV	31,435	28,915	31,759	33,444	-
Other	-	-	54,202	69,836	80,000
Total Federal Sources	143,239	86,815	151,716	177,200	135,246
TOTAL REVENUE	\$ 6,341,742	\$ 3,939,749	\$ 5,738,913	\$ 5,862,436	\$ 6,631,733
EXPENDITURES					
Salaries	\$ 62,664	\$ 65,958	\$ 105,633	\$ 107,122	\$ 117,225
Employee Benefits	5,329	5,522	7,228	8,236	8,110
Purchased Services	4,882,778	5,647,844	5,343,494	5,616,773	6,419,231
Supplies	142,481	5,610	4,951	9,309	88,400
Capital Outlay	-	-	-	103,020	30,000
Other	-	-	-	-	500
Termination Benefits	-	-	4,185	-	-
TOTAL EXPENDITURES	\$ 5,093,252	\$ 5,724,934	\$ 5,465,491	\$ 5,844,460	\$ 6,663,466

**WORKING CASH FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 PRE AUDIT	17-18 BUDGET
REVENUE					
Taxes- Levy	\$ 345,974	\$ 350,114	\$ 332,336	\$ 335,939	\$ 344,200
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax	186	187	177	193	175
Decatur Housing Authority	208	194	192	227	195
Interest on Investments	4,912	11,503	31,111	47	5,175
Interest-Real Estate Taxes	30	31	38	35	40
Bond Proceeds	6,875,661	-	-	-	2,335,000
TOTAL REVENUE	<u>\$ 7,226,971</u>	<u>\$ 362,029</u>	<u>\$ 363,854</u>	<u>\$ 336,441</u>	<u>\$ 2,684,785</u>
EXPENDITURES					
Abatement Transfer to Other Funds	\$ -	\$ 4,200,000	\$ -	\$ -	\$ 2,700,000
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 4,200,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,700,000</u>

**DEBT SERVICE FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 PRE AUDIT	17-18 BUDGET
REVENUE					
Taxes- Levy	\$ 1,741,555	\$ 1,830,492	\$ 1,897,266	\$ 2,489,120	\$ 3,060,675
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax	917	961	940	1,168	1,000
Decatur Housing Authority	1,024	995	1,022	1,374	1,300
Interest on Investments	155	262	1,675	3,719	3,500
Interest-Real Estate Taxes	150	159	38	284	300
School Facility Occupation Tax	4,344,706	4,374,021	4,332,947	4,344,626	4,213,000
Bond Proceeds	2,119,339	-	-	-	-
Premium on Bonds Sold	171,213	-	18,000	-	35,000
TOTAL REVENUE	<u>\$ 8,379,059</u>	<u>\$ 6,206,890</u>	<u>\$ 6,251,888</u>	<u>\$ 6,840,291</u>	<u>\$ 7,314,775</u>
EXPENDITURES					
Bond Principal Retired	\$ 2,435,000	\$ 2,170,000	\$ 2,290,000	\$ 2,620,000	\$ 3,720,000
Defeased Bonds/Expense of Bonds Issued	2,163,745	-	18,000	-	35,000
Interest/Service Charges on Bonds	4,159,782	4,018,414	3,938,976	3,873,190	3,785,000
TOTAL EXPENDITURES	<u>\$ 8,758,527</u>	<u>\$ 6,188,414</u>	<u>\$ 6,246,976</u>	<u>\$ 6,493,190</u>	<u>\$ 7,540,000</u>

**ILLINOIS MUNICIPAL RETIREMENT/SOCIAL SECURITY FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 ACTUAL	17-18 BUDGET
REVENUE					
Local:					
Taxes- IMRF	\$ 883,453	\$ 1,641,375	\$ 1,073,261	\$ 1,388,690	\$ 2,368,200
Taxes-Social Security/Medicare	2,173,005	1,520,928	2,293,497	2,355,428	1,782,600
Taxes-Local Corporate	47,344	163,325	219,624	53,265	282,743
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax IMRF	204	734	953	252	250
Mobile Home SS/Med	1,451	910	685	1,849	900
Decatur Housing Authority IMRF	227	760	1,037	296	300
Decatur Housing Authority SS/Med	1,621	942	745	2,175	900
Interest on Investments	1,736	2,074	4,067	16,223	8,300
Interest-Real Estate Taxes	271	271	352	511	260
Other	10,385	14,993	10,276	14,829	15,795
TOTAL REVENUE	3,119,697	3,346,312	3,604,497	3,833,518	4,460,248
EXPENDITURES					
Instruction:					
Regular Programs/Pre K Programs	\$ 561,636	\$ 594,483	\$ 404,380	\$ 420,627	\$ 472,895
Special Ed Programs/Remedial Program	315,965	316,015	561,060	462,789	926,120
Adult/Continuing Ed Programs	11,369	14,069	14,771	7,255	-
Vocational Programs	17,092	6,671	2,260	2,120	-
Interscholastic Programs	33,462	32,989	38,343	41,163	55,536
Summer School/Gifted Programs	999	1,118	1,455	649	735
Driver's Education	1,185	1,437	2,105	1,814	2,320
Bilingual Programs	12,769	15,049	5,781	2,104	2,650
Alternative Programs	13,818	7,013	6,635	10,559	14,425
Total Instruction	968,295	988,844	1,036,790	949,080	1,474,681
Support Services:					
Pupil	212,929	198,272	215,182	257,238	318,338
Instructional Staff	145,964	180,783	216,014	229,524	224,131
General Administration	62,099	117,471	149,295	170,558	164,495
School Administration	286,742	284,641	304,279	322,689	321,830
Business	1,200,151	1,231,710	1,365,322	1,381,022	1,404,960
Central	192,828	177,909	168,169	194,120	204,610
Other Support Services	11,252	880	903	931	975
Total Support Services	2,111,965	2,191,666	2,419,164	2,556,082	2,639,339
Community Services	154,944	116,888	148,508	166,522	186,685
TOTAL EXPENDITURES	\$ 3,235,204	\$ 3,297,398	\$ 3,604,462	\$ 3,671,684	\$ 4,300,705

IMRF/SOCIAL SECURITY/MEDICARE			
EMPLOYER COST			
		Social	
Year	IMRF	Security	Medicare
2017	13.16%	6.20%	1.45%
2018	12.96%	6.20%	1.45%

**CAPITAL PROJECTS FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 PRE AUDIT	17-18 BUDGET
REVENUE					
Local:					
Interest on Investments	\$ 174,030	\$ 42,037	\$ 5,261	\$ 11,775	\$ 10,000
School Facility Occupation Tax	1,086,176	1,093,505	1,016,370	827,548	795,000
Transfer From Working Cash	-	3,000,000	-	-	2,700,000
Other	-	-	31,587	-	165,000
Total Local Sources	<u>1,260,206</u>	<u>4,135,542</u>	<u>1,053,218</u>	<u>839,323</u>	<u>3,670,000</u>
State:					
Illinois to Reduce Energy Costs	520,585	-	-	-	-
TOTAL REVENUE	<u>\$ 1,780,791</u>	<u>\$ 4,135,542</u>	<u>\$ 1,053,218</u>	<u>\$ 839,323</u>	<u>\$ 3,670,000</u>
EXPENDITURES					
Salaries	\$ 89,617	\$ 74,583	\$ 39,388	\$ 43,488	\$ 45,000
Purchased Services	29,602,694	19,213,986	855,284	1,030,202	1,514,900
Supplies	634	29,134	23,981	4,864	141,800
Capital Outlay	738,891	374,661	-	-	-
Non-Capitalized Equipment	-	7,300	-	-	25,000
TOTAL EXPENDITURES	<u>\$ 30,431,836</u>	<u>\$ 19,699,664</u>	<u>\$ 918,653</u>	<u>\$ 1,078,554</u>	<u>\$ 1,726,700</u>

**TORT IMMUNITY/JUDGMENT FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 ACTUAL	17-18 BUDGET
REVENUE					
Local:					
Taxes- Levy	\$ 1,435,689	\$ 1,436,743	\$ 2,006,907	\$ 2,574,217	\$ 2,761,535
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax	891	665	815	1,409	1,400
Decatur Housing Authority	995	688	887	1,657	1,600
Interest on Investments	924	1,648	3,185	9,624	7,500
Interest-Real Estate Taxes	146	110	175	343	340
Other	-	-	-	294	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Local Sources	<u>\$ 1,438,645</u>	<u>\$ 1,439,854</u>	<u>\$ 2,011,969</u>	<u>\$ 2,587,544</u>	<u>\$ 2,772,375</u>
EXPENDITURES					
Salaries	\$ 14,524	\$ 272,029	\$ 451,470	\$ 490,921	\$ 495,470
Employee Benefits	2,146	66,883	107,792	156,858	182,230
Purchased Services	1,735,888	1,085,825	1,211,496	1,335,972	1,984,200
Supplies	-	-	-	5,546	-
Other (includes transfers)	-	-	20	20	35,000
Non-Capitalized Equipment	-	-	-	253,166	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 1,752,558</u>	<u>\$ 1,424,737</u>	<u>\$ 1,770,778</u>	<u>\$ 2,242,483</u>	<u>\$ 2,696,900</u>

**FIRE PREVENTION & SAFETY FUND
SUMMARY**

	13-14 ACTUAL	14-15 ACTUAL	15-16 ACTUAL	16-17 AUDIT	17-18 BUDGET
REVENUE					
Local:					
Taxes- Levy	\$ 345,974	\$ 350,114	\$ 332,336	\$ 335,939	\$ 343,200
Pay in Lieu of Taxes:					
Mobile Home Privilege Tax	186	188	176	193	175
Decatur Housing Authority	208	194	192	227	190
Interest on Investments	1,497	2,107	4,771	19,724	10,500
Interest-Real Estate Taxes	30	31	38	47	40
Bond Proceeds	-	-	1,337,000	-	-
Total Local Sources	347,895	352,634	1,674,513	356,130	354,105
State:					
Maintenance grant	75,000	-	-	-	-
TOTAL REVENUE	\$ 422,895	\$ 352,634	\$ 1,674,513	\$ 356,130	\$ 354,105
EXPENDITURES					
Salaries	\$ 254,836	\$ 102,193	\$ 64,934	\$ 48,959	\$ -
Purchased Services	503,413	120,904	348,816	789,129	440,000
Supplies & Materials	60,031	40,054	29,812	33,182	160,000
Capital Outlay	156,729	-	3,984	-	-
Other	-	1,500	-	-	-
Non-Capitalized Equipment	229,461	84,915	-	1,210	-
TOTAL EXPENDITURES	\$ 1,204,470	\$ 349,566	\$ 447,546	\$ 872,480	\$ 600,000



Board of Education Decatur Public School District #61

Date: September 26, 2017	Subject: Strategic Planning
Initiated By: Dr. Paul Fregeau, Superintendent and Administration	Attachments: None
Reviewed By: Dr. Paul Fregeau, Superintendent	

District Goal #3: Align organizational structure and resources to improve efficiency, effectiveness, and the financial health of the school district

BACKGROUND INFORMATION:

In August, 2017, a Strategic Planning Committee was created to help develop a five-year Strategic Plan for District 61. The committee members consisted of students, staff, parents, business leaders and community members under the leadership of Dr. Lindsey Gunn, Cambrian Group. Also in August, the committee participated in a two-day workshop that explained the purpose of a Strategic Plan and their role as a vital voice to ensure the educational success for all students and staff in Decatur Public School District 61. In September, the committee participated in a three-day work session to develop the **draft** foundation for the five-year Strategic Plan. This process helped them visualize and outline a plan that would best fit the Decatur community. Some of areas discussed and created were as follows:

- Mission Statement
- Beliefs
- Strategic Objectives
- Strategies
- Parameters

CURRENT CONSIDERATIONS:

The five-year Strategic Plan will assist with student and staff success by raising the academic bar and making a profound impact on increasing student achievement. This will allow students to have every opportunity to reach their highest potential while embracing the support from the businesses and the Decatur community. It is important to continue improving instruction and providing assistance to our teachers, having sufficient personnel maintaining, upgrading and improving our schools, and adding additional secretarial support as we work to achieve and enhance excellent customer service to our students, staff and community. In addition, our administrators need to be able to give direct oversight and support to our schools. During this presentation, members of the Strategic Planning Committee will give an update on their progress and inform you of their next steps.

FINANCIAL CONSIDERATIONS:

None at this time.

STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education accept this informational report and provide a consensus for the Strategic Planning Committee to move forward and proceed with the Action Planning Team process.

RECOMMENDED ACTION:

- Approval
- Information
- Discussion

BOARD ACTION: _____