

**DECATUR DISTRICT 61 BOARD OF EDUCATION
REGULAR MEETING MINUTES**

DATE/TIME: April 9, 2013

4:45 PM

LOCATION: Keil Administration Building
3rd Floor Conference Room

PRESENT: Daniel S. Winter, President
LaVell Peete
Dan Oakes
Jackie Bullard

Kevin Moore, Vice President
Sherri Perkins
Brian Hodges

STAFF: Superintendent Gloria J. Davis
Board Secretary Melissa Bradford
Attorneys Everett Nicholas, Collette McCarty and others

President Winter called the meeting to order at 4:45 PM.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>ACTION</u>
Call for Closed Executive Session	<p>President Winter moved to go into Closed Executive Session, seconded by Mrs. Perkins to conduct a student discipline hearing and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, possible litigation and collective negotiating matters between the Board and representatives of it employees.</p> <p>Hearing no questions, President Winter called for a roll call vote: Aye: Oakes, Perkins, Winter, Hodges, Bullard, Moore, Peete Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Board moved to Closed Executive Session at 4:45 PM.</p>
Return to Open Session	<p>Mr. Winter moved to return to Open Session to take action on the student discipline hearing, seconded by Mr. Moore. All were in favor.</p>	<p>Board returned to Open Session at 5:26 PM to take action on the student discipline hearing.</p>
Student Discipline Hearing	<p>Superintendent Davis recommended that Student #1213-0024 be expelled from the Decatur Public School District 61, all events, property and activities of the District for the remainder of the 2012-2013 school year and the first semester of the 2013-2014 school year, with a stay for alternative education.</p> <p>Mr. Moore moved to approve the recommendation, seconded by Mr. Hodges. Hearing no further discussion, President Winter called for a Roll Call Vote: Aye: Bullard, Moore, Hodges, Peete, Perkins, Oakes, Winter Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. Student #1213-0024 was expelled from the DPS District 61 for the remainder of the 2012-2013 and first semester of the 2013-2014 school year.</p>

TOPIC	DISCUSSION	ACTION
Return to Closed Executive Session	<p>President Winter moved to return to Closed Executive Session, seconded by Mr. Moore to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, possible litigation and collective negotiating matters between the Board and representatives of it employees.</p> <p>Hearing no questions, President Winter called for a roll call vote: Aye: Hodges, Bullard, Perkins, Oakes, Peete, Winter, Moore Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Board returned to Closed Session at 5:30 PM.</p>
Return to Open Session	<p>The Board of Education has been in closed executive session to conduct a student discipline hearing and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, possible litigation and collective negotiating matters between the Board and representatives of it employees. No action was taken during closed executive session.</p>	<p>Board returned to Open Session at 7:00 PM.</p>
Pledge of Allegiance	<p>President Winter led the Pledge of Allegiance.</p>	
Approval of Agenda, April 9, 2013	<p>Superintendent Davis recommended the Board approve the agenda for April 9, 2013 as presented. Mr. Moore moved to approve the recommendation, seconded by Mr. Oakes. All were in favor.</p>	<p>Agenda was approved as presented.</p>
Special Presentations and District Highlights	<p>None at this time.</p>	<p>Information only.</p>
Public Participation	<p>Suzanne Kreps, President of The Decatur Education Association, spoke to the board regarding Durfee Technology School and the Special Called Board Meeting on March 28, 2013. During this meeting, an Assistant Principal position was filled.</p>	<p>Information only.</p>
	<p>Sam Owens II, parent, spoke to the board regarding custody and the transferring from Eisenhower to MacArthur High School.</p>	
Consent Items	<p>Superintendent Davis recommended the Board approve all of the Consent Items as presented which includes:</p> <ul style="list-style-type: none"> A. Minutes: Regular/Closed, March 12, 2013 and Special Called Meeting Regular/Closed, March 28, 2013 B. Closed Session Meeting Minutes C. Closed Session Meeting Tapes 	<p>Motion carried. All Consent Items were approved as presented.</p>

TOPIC	DISCUSSION	ACTION
	<p>D. Monthly Bills</p> <p>E. Annual Review and Approval of District Authorized Depositories</p> <p>F. Purchase of Cafeteria Tables and Benches for South Shores Elementary School and Johns Hill Magnet School</p> <p>G. Purchase of Energy Recovery Ventilators for Stephen Decatur Middle School</p> <p>H. Purchase Xerographic White Paper for Warehouse: 2640 cases (3 truckloads) of 8 1/2" X 11" xerographic white paper</p> <p>I. Food Service Contract Renewal</p> <p>J. Food Service Lunch and Breakfast Prices for FY14</p> <p>K. Illinois High School Association (IHSA) Membership for 2013-2014</p> <p>L. Illinois Elementary School Association (IESA) Membership for 2013-2014</p> <p>M. Job Description: Librarian/Media Center Specialist</p>	
	<p>Mr. Moore moved to approve the recommendation, seconded by Mr. Oakes.</p> <p>Hearing no discussion, President Winter called for a Roll Call Vote:</p> <p>Aye: Hodges, Winter, Oakes, Moore, Peete, Perkins, Bullard</p> <p>Nay: None</p> <p>Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	
Roll Call Action Items	<p>Superintendent Davis recommended the Board approve all Personnel Items listed in the Memo from Jonnie Clark, Director of Human Resources.</p> <p>Mr. Moore moved to approve the recommendation seconded by Mrs. Perkins. Hearing no discussion, President Winter called for a Roll Call Vote:</p> <p>Aye: Winter, Oakes, Moore, Bullard, Hodges, Perkins, Peete</p> <p>Nay: None</p> <p>Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried.</p> <p>All personnel items were approved as presented.</p>
Administrator Appointment Durfee Technology Magnet	<p>Superintendent Davis recommended the Board approve the appointment of Sarah Oakes for the position of Principal at Durfee Technology Magnet School at a base salary of \$75,607.00, Level 16, Step 12, with an effective date of July 29, 2013 as presented.</p>	<p>Motion carried.</p> <p>Sarah Oakes was appointed as Principal at Durfee Technology School as presented.</p>

TOPIC	DISCUSSION	ACTION
Administrator Appointment South Shores	<p>Mr. Moore moved to approve the recommendation seconded by Ms. Bullard. Hearing no discussion, President Winter called for a Roll Call Vote: Aye: Peete, Perkins, Hodges, Bullard, Moore, Winter Nay: None Abstain: Oakes Roll Call Vote: 6 Aye, 0 Nay, 1Abstain, 0 Absent</p> <p>Superintendent Davis recommended the Board approve the appointment of Joe Smith for the position of Principal at South Shores Elementary School at a base salary of \$97,170.48, Level 16, Step 6%, with an effective date of July 29, 2013 as presented.</p> <p>Mr. Moore moved to approve the recommendation seconded by Mrs. Perkins. Hearing no discussion, President Winter called for a Roll Call Vote: Aye: Bullard, Peete, Winter, Perkins, Moore, Oakes, Hodges Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p> <p>Superintendent Davis noted that both appointments are part of the closure of Brush College Elementary School and decisions were made in the best interest of each and every student.</p>	<p>Motion carried. Joe Smith was appointed as Principal at South Shores Elementary School as presented.</p>
Reduction in Force and Non Reemployment of Non Certified Staff - Decatur Public School District #61	<p>Superintendent Davis recommended the following Resolution be approved by the Board of Education for Decatur Public School District 61 as follows:</p> <p>Resolution #1: Superintendent Davis recommended that the Board approve Resolution #1.....”Authorizing issuance of notice to the Part-Time Teaching Assistant listed, that she will not be re-employed for the 2013-2014 school term.”</p> <p>Mr. Moore moved to approve the recommendation, seconded Mr. Peete. Hearing no discussion, President Winter called for a Roll Call Vote: Aye: Oakes, Winter, Moore, Hodges, Peete, Perkins, Bullard Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. Resolution #1 was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
<p>Parent Handbook and Student Code of Conduct- Procedures Handbook 2013-2014</p>	<p>Superintendent Davis recommended the Board approve the Parent Handbook and Student Code of Conduct/Procedures Handbook for 2013-2014 school year as presented.</p> <p>Mr. Moore moved to approve the recommendation, seconded by Mrs. Perkins.</p> <p>President Winter asked when do parents and students receive this document and how does it fit into the business of the District.</p> <p>Director of Student Services Dr. Rochelle Clark stated that during the first week of school, the teachers go over the information in the handbook with the students, who then sign off. The handbooks are then reviewed by the parents, who also sign off and the form is given to the secretary of that particular building. The importance of the sign off forms is to make sure the students and parents are aware of the policies, procedures, rules and guidelines that are in place in the District.</p> <p>President Winter recommended that the next Board revisit this item with Dr. Clark during the first board meeting in August to remind the parents that this document is available. It is also online.</p> <p>Hearing no questions, President Winter called for a Roll Call Vote: Aye: Perkins, Bullard, Hodges, Oakes, Winter, Peete, Moore Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried.</p> <p>Parent Handbook and Student Code of Conduct Procedures Handbook for 2013-2014 was approved as presented.</p>
<p>Amended 2012-2013 School Calendar</p>	<p>Superintendent Davis recommended the Board approve the Amended 2012-2013 School Calendar as presented.</p> <p>Mr. Moore moved to approve the recommendation, seconded by Mr. Oakes.</p> <p>The last day for the Traditional Calendar will be Wednesday, May 29, 2013. The last day for Hope Academy will be Monday, June 10, 2013. These dates will also serve as report card day. The last day for students for the Traditional Calendar will be Tuesday, May 28, 2013 and Hope Academy will be Friday, June 7, 2013.</p> <p>Hearing no questions, President Winter called for a Roll Call Vote: Aye: Moore, Winter, Perkins, Hodges, Bullard, Peete, Oakes Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried.</p> <p>The Amended 2012-2013 School Calendar was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
<p>YMCA School Age Care Program Agreement for 2013-2014 school year</p>	<p>Superintendent Davis recommended the Board approve the YMCA School Age Care Program Service Agreement for the 2013-2014 School Year as presented.</p> <p>Mr. Moore moved to approve the recommendation, seconded Mr. Oakes.</p>	<p>Motion carried.</p> <p>The YMCA School Age Agreement for 2013-2014 School Year was approved as presented.</p>
	<p>The Director of Youth and Family for the Decatur YMCA Keith Worland noted that they are continuing push improvement with grades and attendance. Also, Sylvan will be assisting with the After School Program as well.</p>	
	<p>Superintendent Davis noted that there are four sites and has been very positive for the District and the YMCA.</p>	
	<p>Hearing no discussion, President Winter called for a Roll Call Vote: Aye: Winter, Oakes, Moore, Bullard, Hodges, Perkins, Peete Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	
<p>Resolution: ISDLAF Plus</p>	<p>Superintendent Davis recommended the Board approve the Resolution to Continue Participation in the Illinois School District Liquid Asset Fund (ISDLAF) Plus as presented.</p> <p>Mrs. Perkins moved to approve the recommendation, seconded by Mr. Moore.</p> <p>Director of Business Affairs Dr. Todd Covault noted that this fund is administered by PMA (advisors) and allows treasurers throughout the state of Illinois to invest funds in order to receive investment returns. PMA has a long term relationship with Decatur Public Schools.</p> <p>The Administration updated the Resolution so that the current treasurer is on file with PMA.</p> <p>Hearing no questions, President Winter called for a Roll Call Vote: Aye: Peete, Winter, Oakes, Hodges, Perkins, Moore, Bullard Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried.</p> <p>The Resolution to Continue Participation in the ISDLAF Plus was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
Resolution: Abatement of Working Cash	<p>Superintendent Davis recommended the Board approve the Resolution to Abate seven million from the Working Cash Fund to the Education Fund as presented.</p> <p>Mr. Moore moved to approve the recommendation, seconded by Mrs. Perkins.</p> <p>Director of Business Affairs Dr. Todd Covault presented a power point.</p> <p>President Winter asked if we did not transfer these funds, would the District have to borrow money. Dr. Covault stated that the District will borrow from themselves in order to end with a positive balance.</p> <p>Mr. Hodges asked how will the Working Cash Fund increase throughout the year. Dr. Covault stated they are currently working on a plan that will be presented and are looking at issuing bonds.</p> <p>Mr. Hodges noted that we are doing this now in order to pay our bills. The big issue is the revenue that we are not receiving from the state of Illinois and hopefully there will be a change.</p> <p>President Winter noted that in the midst of moving money into other funds, we are trying to minimize any increase in the School District's property tax rate.</p> <p>Hearing no questions, President Winter called for a Roll Call Vote: Aye: Oakes, Hodges, Perkins, Moore, Peete, Bullard, Winter Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. The Resolution to Abate seven million from the Working Cash Fund to the Education Fund was approved as presented.</p>
Resolution: PTAB-Property Tax Appeal Board	<p>Superintendent Davis recommended the Board approve the Resolution Authorizing Legal Counsel to Intervene with Respect to the Tate and Lyle Tax Appeal as presented.</p> <p>Mr. Moore moved to approve the recommendation, seconded by Ms. Bullard.</p> <p>Director of Business Affairs Dr. Todd Covault noted that the District has been involved with the intervention and we want to make sure the property is assessed fairly.</p> <p>President Winter noted that we want to remain good stewards and friends with our businesses.</p>	<p>Motion carried. The Resolution Authorizing Legal Counsel to Intervene with Respect to the Tate and Lyle Tax Appeal (PTAB) was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
	<p>Hearing no questions, President Winter called for a Roll Call Vote: Aye: Winter, Perkins, Hodges, Moore, Peete, Bullard, Oakes Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	
<p>Resolution: CPPRT- Cooperate Personal Property Replacement Tax</p>	<p>Superintendent Davis recommended the Board approve the Resolution to transfer \$890,562.00 from the FICA/Medicare Fund to the Education Fund as presented.</p> <p>Mr. Moore moved to approve the recommendation, seconded by Mr. Oakes. Hearing no questions, President Winter called for a Roll Call Vote: Aye: Peete, Bullard, Oakes, Moore, Hodges, Perkins, Winter Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. The Resolution to Transfer \$890,562.00 from the FICA/Medicare Fund to the Education Fund was approved as presented.</p>
<p>Superintendent's Report SIG Update</p>	<p>Director of Special Programs Bobbi Williams and Principal at Eisenhower High School Charles Hoots presented an update on the School Improvement Grant (SIG). Assistant Principal Janice Ranzy Allen and AIR Representative Tricia Rock were also present.</p>	<p>Information only.</p>
<p>Elementary Alternative Education Update</p>	<p>Director of Student Services Dr. Rochelle Clark and Principal at Phoenix Academy Edwin Wilson presented an update on the Elementary Alternative Education Program.</p>	<p>Information only.</p>
<p>First Reading of Board Governance Policies</p>	<p>Director of Purchasing/Transportation Randy Dotson presented a first reading update on the following policies:</p> <ul style="list-style-type: none"> • Policy, Section 6-Instruction <ul style="list-style-type: none"> ○ 6:240-Field Trips • Policy, Section 7-Students <ul style="list-style-type: none"> ○ 7:340-Student Records 	<p>Information only.</p>
	<p>Superintendent Davis noted that the District Leadership Team will be revisiting various policies due to the approved Budget Reductions for 2013-2014 school year. DLT want to make sure our policies are aligned with what has been approved as it relates to the budget reductions.</p>	
<p>Board Discussion Items</p>	<p>No other board reports.</p>	<p>Information only.</p>

TOPIC	DISCUSSION	ACTION
Announcements	<p>The Board of Education sends condolences to the families of:</p> <p>Edwin Dale Mellon, who passed away Friday, March 8, 2013. Mr. Mellon was a Teacher for 33 years in Decatur Public School District 61 and the last 20 years, an Elementary Principal until his retirement.</p> <p>Kathleen “Kay” Bryant, who passed away Monday, March 11, 2013. Mrs. Bryant is the daughter of Naomi Buck Davis, retired Title I Reading and Elementary Teacher for Decatur Public School District 61.</p> <p>Norman Lee Stewart, who passed away Friday, March 15, 2013. Mr. Stewart was a Counselor and English Teacher at Eisenhower and MacArthur High Schools. Mr. Stewart also chaired each English Department until his retirement from MacArthur High School in 1989.</p> <p>Helen Kindred, who passed away Saturday, March 23, 2013. Mrs. Kindred is the mother-in-law of Melinda Harrington, retired Executive I Administrative Assistant to the Board of Education and the Superintendent for Decatur Public School District 61.</p> <p>James L. Ryan, who passed away Monday, April 1, 2013. Mr. Ryan is the brother of Darlene Goodman, former teacher at Oak Grove Elementary School.</p>	Information only.
Important Dates	<p>April</p> <p>12 High School Progress Distribution</p> <p>14 Elite Energy Senior Spotlight – Eisenhower High School Auditorium at 3:00 PM - 5:00 PM</p> <p>19 Hope Academy 3rd Quarter Report Card Distribution</p> <p>23 – 24 High School Testing: PSAE (11th Grade), PLAN (10th Grade) and EXPLORE (9th Grade)</p> <p>24 NO HIGH SCHOOL LATE START!!! – Normal High School Start Time, which is 8:14 AM</p> <p>25 Freshman Orientation – Eisenhower and MacArthur High Schools, 6:30 PM - 7:30 PM</p> <p>30 Kindergarten Jamboree – Hope Academy, 4:00 PM - 6:00 PM</p> <p>30 DPS 3rd Annual District Art Show – Madden Arts Center – Elementary Showcase, April 26, 2013, 5:00 - 7:00 PM – Middle/High School Showcase, May 3, 2013, 5:00 - 7:00 PM</p>	Information only.

<u>TOPIC</u>	<u>DISCUSSION</u>	<u>ACTION</u>
<u>May</u>	15 Eisenhower High School Senior Awards Night – EHS Auditorium at 7:00 PM	Information only.
	16 MacArthur High School Senior Awards Night – MHS Auditorium at 6:30 PM	
	23 Retirement Tribute for District 61 Employees – Eisenhower High School Galleria <ul style="list-style-type: none">o Reception: 5:45 - 6:30 PMo Program: 6:30 PM	
	26 High School Graduation at the Decatur Civic Center – MHS at 2:00 PM – EHS at 6:00 PM	

NEXT MEETING

The next meeting of the Board of Education will be at 6:30 PM, Tuesday, April 23, 2013 in the 1st Floor Board of Education Room.

Adjournment Mr. Peete moved to adjourn, seconded by Mr. Moore. Board adjourned at
All were in favor. 8:15 PM.

Daniel S. Winter, President

Melissa Bradford, Secretary